FY 2020 ADOPTED BUDGET

CITY OF MISSOURI CITY, TEXAS FISCAL YEAR 2020 BUDGET

missouri CITY
TEXAS
the show me city

TOGETHER, WE EXCEL!

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TAX INCREASE STATEMENT

The following language is required by Texas Local Government Code Section 102.007(d) (1) (A):

"This budget will raise more revenue from property taxes than last year's budget by an amount of $2,785,139, which is a 6.7% increase from last year's year budget. The property tax revenue to be raised from new property added to the tax roll this year is $756,286."

CITY COUNCIL RECORD VOTE

The members of the governing body voted on the Adoption of the budget as follows:

FOR: Mayor Ford, Mayor Pro Tem Preston, Councilmembers Boney, Edwards, Emery, Maroulis and Pearson

AGAINST: None

Per $100 Valuation	FY 2018-19	FY 2019-20
Property Tax Rate	.63000	.63000
Effective Tax Rate	.58187	.60391
Effective Maintenance & Operations Tax Rate	.42689	.44098
Rollback Tax Rate	.63693	.63987
Debt Tax Rate	.17589	.16361

DEBT OBLIGATIONS

The total amount of municipal debt obligations is $163,293,081.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Missouri City

Texas

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morrill

Executive Director

SECTION I

INTRODUCTION & OVERVIEW

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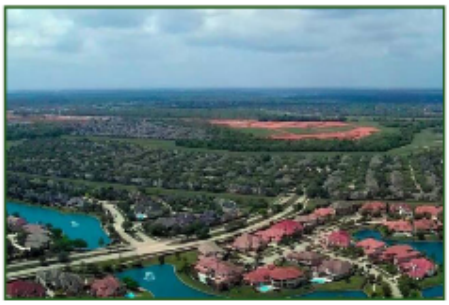
VISION

To be known and recognized as a superior municipal organization



MISSION

To deliver outstanding customer service to all members of our diverse community

CREDO

Together, we excel!

CODE OF IDEALS

Service
Professionalism
Innovation
Respect
Integrity
Teamwork

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READER'S GUIDE TO THE BUDGET DOCUMENT

The City of Missouri City is pleased to present the Fiscal Year 2020 Adopted Budget. This document provides the reader with comprehensive information regarding the City's estimates of revenues and expenditures for the period of October 1, 2019 through September 30, 2020.

The budget document is divided into 12 sections. To assist you with navigating through the document, a brief description of each section is provided below.

Section I - Introduction & Overview

This section includes the City Manager's budget message, which articulates the strategic priorities for the City, an overview of the FY 2020 budget, current affairs and economic outlook, and the budget development process.

This section also includes a citywide organizational chart, introduction of the City Council and Appointed Officials, and interesting facts about the City of Missouri City and a location map.

Section II – Financial Structure, Policy & Process

This section provides an overview of the City's financial fund structure which is a combination of governmental and proprietary (business-like activities) funds, City policies, and the budget process including the budget calendar and budget guidelines.

Section III – Financial Summaries

This section provides an overview of the City's revenue sources and uses and consolidated financial schedules of revenues, expenditures and beginning and ending fund balances for the prior year actual, current year budget, current year estimated actuals and the adopted budget year for all funds. Also included in this section are various graphs and schedules of revenues by sources and expenditures by uses for all funds, a schedule of fund balances for all funds, comparison information and per capita charts.

Section IV – Property Taxes

This section provides an overview of property taxes, history of adopted tax rate, the history of property tax levies and collections and a history of taxable appraised values by property type.

Section V – General Fund

This section provides an overview of the general fund, a summary of revenues, expenditures and fund balances, charts for revenues by sources, expenditures by uses and a financial forecast for the General Fund.

This section also includes a summary table of position counts for prior, current and budget years, and department information including descriptions, budgetary information, position counts, accomplishments, goals, performance indicators and activity measures.

Section VI – Special Revenue Funds

This section provides an overview and summaries of revenues, expenditures and beginning and ending fund balances for each special revenue fund.

Section VII – Debt Service Fund

This section provides an overview of the Debt Fund including revenue assumptions and trends and debt management. Also included is a schedule of revenues, expenditures and beginning and ending fund balances and a comprehensive schedule of the City's debt obligations.

Section VIII – Capital Improvement Funds

This section provides an overview of the capital improvement funds, the capital project delivery process and the Five Year Capital Improvement plan including project summary details. This section also briefly describe the impact of the capital improvement plan on the operating budget.

Section IX– Utility Funds

This section provides an overview of the utilities funds and summaries of revenues, expenditures and beginning and ending fund equity for each utility fund.

Section X – Other Enterprise Funds

This section provides an overview of the funds and summaries of revenues, expenditures and beginning and ending fund balances for each enterprise fund.

Section XI – Equipment Replacement Funds

This section provides an overview of the funds and summaries of revenues, expenditures and beginning and ending fund balances for each equipment replacement fund.

Section XII– Statistical and Supplemental Information

This section includes general community information, a budget-in-brief document, the FY 2020 Adopted Budget Ordinance, the Adopted Tax Rate Ordinance, Acronyms Listing and Glossary of Terms.

City Manager

1522 Texas Parkway
Missouri City, Texas 77489

Phone: 281-403-8500
www.missouricitytx.gov

TO: Honorable Mayor Ford and City Council
FROM: Anthony J. Snipes, City Manager
DATE: August 26, 2019
REGARDING: **Proposed Fiscal Year 2020 Annual Budget and Financial Plan**

It is my pleasure to submit for your review and consideration the Fiscal Year 2020 Proposed Budget. In accordance with Texas Statutes and the City of Missouri City Charter, Section 4.01, the proposed budget for the fiscal year beginning October 1, 2019 is hereby presented. This budget is structurally balanced, taking into account the strategic priorities and focus provided through your guidance. With special focus to community transparency, staff facilitated a series of discussions and meetings to gain the community's perspective. On the heels of transitioning to a voter approved new fiscal year, efforts were made in this budget to ensure financial strength and resiliency by meeting the fund balance requirement, particularly after the absorption of last year's 15-month budget. It is important to note that, despite a number of revenue categories impacted by new legislation, this balanced budget was accomplished with no borrowing and no impact to service levels to our community.

The City's proposed General Fund Budget is approximately $54.59 million for FY 2020, which is $2.63 million (5%) more than the FY 2019 Revised Budget of $51.96 million. The City has and will continue to construct several noteworthy capital projects that are reflected in both the prior and current Capital Improvement Program (CIP) budgets. The total Proposed Budget (including CIP) for FY 2020, net of transfers, is $ 138.07 million. Highlights of the proposed FY 2020 Budget are noted below:

- Provides funding and programming of City Council Priority Projects;
- Leverages existing funding to add full time positions to address continued growth within the City:
  - Adds one Utilities Clerk to the Public Works Department;
  - Adds one Administrative Assistant to the Parks Department; and
  - Adds one Desktop Specialist III to the Innovation & Technology Department in response to recommendations made in the employee survey.
- Continues same level of service to the residents of Missouri City, with continued focused efforts on public safety and economic development; and
- Maintains a healthy fund balance in compliance with the City's adopted fund balance policy.

Through careful review of each budget line item, our organization has been able to re-appropriate resources based on Council priorities without significant impact to service delivery or to staffing levels.

CURRENT AFFAIRS AND ECONOMIC OUTLOOK

Development of Flex Space: Warehouse, Distribution, Manufacturing & Commercial Uses

The overall market remains strong. Activity is very strong in the investment grade warehouse/distribution/flex area and residential development followed by supporting retail. In Missouri City alone, there are three large development projects under development with more than 3,000,000 SF of space in various steps of the development process.

Current Efforts:

- Park 8Ninety
  Trammell Crow Company is under development with phases two and three of the park. They have had success with preleasing activities. Staff continues to work with the Trammell Crow team as they present to business prospects and leasing opportunities.

- 4M Investments
  Staff worked with the developer to facilitate the development of ~800,000 sf of additional investment grade space. The developer is presently under construction with buildings on both sides of Cravens Road. There are no incentives in place for this project.

- City Park Logistics Center
  Staff has been working with the developer for more than a year on this project. The City did a Chapter 380 agreement with the developer for the beltway connector project. This road connects Cravens Road to the Beltway. Part of the road is in Fort Bend County and part is in Harris County. The project was on the City's thoroughfare master plan. It was also included in the Fort Bend County Mobility Bond Election. The developer is providing the required City match to for the County funds. In consideration, the City is using the Chapter 380 to allow the developer to receive the Fort Bend County funds for that portion of the road that is in Fort Bend County.

  The developer is currently in predevelopment. The city is working through off-site detention issues for the property. The first phase of the project will be ~400,000 SF. The total project is anticipated to be ~1,700,000 SF.

- Ridge Development
  The City entered into a five-year 50% abatement for the development of a 474,000 SF building located off Cravens Road. The developer has completed the building. The developer is selling the building to an internal fund of the company.

- Hakeem Olajuwon Development (Dream Court)
  The former Tang City Mall property has been vacant for years. Staff has been working with the owner on the development of the site. The owner had the property zoning changed to allow for a community center years ago. The current concept will be for office warehouse in the back with the developer holding out the front pad sites for possible retail/service uses. The developer will need to rezone the property. The developer's representatives are presently working through the regulatory process.

- Fort Bend Toll Road Site—Potential Development
  Staff has been working with the property owner and a potential developer for the purchase and development of ~110 acres for investment grade warehouse/distribution and manufacturing space. There have been several conversations, but the discussions are in the early stages. No reliable details on timing, investment or SF to share at this point.

The City has averaged only 0.8 economic development projects per year over the last 20 years. However, last year the City completed six economic development projects:

- Best Buy - 600,000 SF Regional distribution center
- Comcast - 36,000 SF Regional service center
- NatureBest - 63,000 SF food processing and distribution center
- Phillips Edison - Redevelopment project $600,000 of updates and facade improvements
- Ridge Development - 500,000 SF new speculative warehouse and distribution
- Warren Alloy - Second expansion 200,000 SF manufacturing distribution space

These projects are harbingers of things to come. At present, there is more than 3,000,000 SF of new commercial space planned and under way along US 90A and Beltway 8 in Missouri City. Development is expanding along the Fort Bend Toll Road, housing stats are busy all across the community and new capital investments are being made in redevelopment areas.

Retail/Commercial
Development continues in support of growth areas. Retail continues to develop along Highway 6 in Missouri City. There is a great deal of development along the entire corridor, but the greatest concentration is proximate to Sienna.

- NewQuest
  The city has entered into a Letter of Intent for the development of the ~250,000 SF power center at the intersection of Fort Bend Toll Road and Highway 6. The property is presently vacant and has been in agricultural exemption. The property is in TIRZ #2 and PID #2. There is no assessment from PID #2. The developer proposes a ~45,000 SF Cinemark Theater and other retail uses. The developer has requested a performance based incentive of up to $4mm from the city and $2.5mm from MMD #2.

- Terramark Ventures
  The developer is presently working with the Fort Bend Toll Road Authority on the potential to relocate the exit ramp which would provide better stacking for the intersection and the potential of additional access to the property. Staff has been working with the developer and anticipates bringing forth a proposal on infrastructure development soon.

- Realty 1
  The developer has purchased property directly across from ALDI. Staff and I have been working with the developer on access issues for the property.

- Williamsburg Enterprises
  The developer is currently under way with the Spec's and 24 Hour Fitness. The developer is seeking to attract two other large retailers.

- Johnson Development / Sienna Town Center
  Staff continues to be in contact with Johnson Development on the Town Center. The developer continues to pursue options. They are currently pursuing several entertainment users and fitness properties. They have lost some opportunities to Highway 6 sites due to the difference in traffic counts.

- Clinton Wong Property by Hightower High School
  Trammell Crow Residential is currently working on a feasibility analysis for the development of multi-family on this site. The property has zoning in place for up to 600 units. Staff has met with the potential developer as a part of their due diligence.

Residential

Residential development continues to be strong throughout the City. Sienna is the top selling residential community in Texas. That said, the new home development in Sienna is impacting the resale market in Sienna. Also of note is that four of the five developments underway are taking place in the Texas Parkway Corridor. The other development is Parks Edge at the intersection of Fort Bend Tollway and Lake Olympia Parkway. The five residential projects include:

- Liberty Ridge Subdivision - 165 Homes on 40.4 acres
- Mustang Trails - 231 new homes
- Pebble Brook Subdivision - 52 new homes
- Parks Edge – 1,037 new homes
- Gala and Jubilee at Texas Parkway – 23-acres with 240-unit senior housing project

Redevelopment Areas

The City Council has reinforced its commitment to leverage the interest in the community and to continue to promote the redevelopment areas of Texas Parkway and Cartwright Road. The City Council in February 2019 reaffirmed this commitment at their annual Council Retreat by ranking Economic Development and Redevelopments as their #1 priority. This affirmation coincides with their adopted economic development plan that included among its top five goals the redevelopment focus on Texas Parkway and Cartwright Road. Please see below recent strategic efforts by our team:

- Grand Park Center – Redevelopment project on Texas Parkway. Redevelopment incentive policy and incentive agreements will be on Council and TIRZ agenda in late August or early September.

- Highest and Best Use Analysis – The two properties where the City continues to receive the greatest numbers of comments and concerns are the Quail Corner (King Dollar Center) and Missouri City Central (former Cinema 6 Movie Theater). Staff continues to reach out to the owners to discuss opportunities for redevelopment. The Quail Corner property has been up for sale and is under contract.

  ACTION: In an effort to identify options and possible values, a consultant has been engaged to conduct a highest and best use assessment. The market assessment will identify options for repositioning / redevelopment and the economic parameters for those efforts. The assessment is anticipated to be completed in September 2019.

- **Draper Property** - The property is the ~52 acres behind CVS at the intersection of FM2234 and Cartwright Road. The property has zoning for LC2 on a portion of the property and R5 on the back half. The property has three pipelines which cross it as well as identified wetlands. The owner has recently changed brokerage firms. Reed King has been selected by the owner to promote the sale and development of the property. Staff has been working with brokers on options for development.

- **Starbucks -** Staff worked with Starbucks corporate real estate on the possible location of a store on Texas Parkway. The company indicated that their site selection criteria are for AM drive side with traffic counts above 35,000 CPD. They are also looking at major roadway connectors. The company is currently seeking a site near Fondren Road and Beltway 8. The company indicated that Texas Parkway does not meet their site selection criteria.

The City of Missouri City and its partners have invested more than $41,000,000 in the Texas Parkway and Cartwright Road area over the last 10 years in capital projects, parks activities and CDBG projects. This focus and efforts are bearing fruit and the following are a few highlights and plans of new investment of note:

- HCC New Campus – Facilitated by City Economic Development ~$24M (the largest single investment made on Texas Parkway in decades)
- Missouri City Gym Restoration ~$5M
- Construction of the new Parks Maintenance Facility (Texas Parkway) ~$3.5M
- Texas Leaguer Brewing Company at 13503 Pike Road - $270,000
- Quail Valley Shopping Center Update - $600,000 Incentive Project
- Discount Tire - $750,000
- Thomas Taylor Parkway ~$2.9M
- Redevelopment of former Sonic site (Thomas Plaza)~$1M Investment
- New C-Store under development at Independence Boulevard and Texas Parkway- $685,000
- Missouri City Library Renovations ~$7M

Office Development

- **Glenn Lakes Professional Building**
  Staff has been working over the last year with a potential buyer on the redevelopment of the Glenn Lakes Professional Building. The sale of the building finally closed and we have been working with that new owner. The new owner has cleaned up the property and is demoing the building for redevelopment. Staff is assisting the project with support in marketing the space and program in REDNews.

Economic Outlook

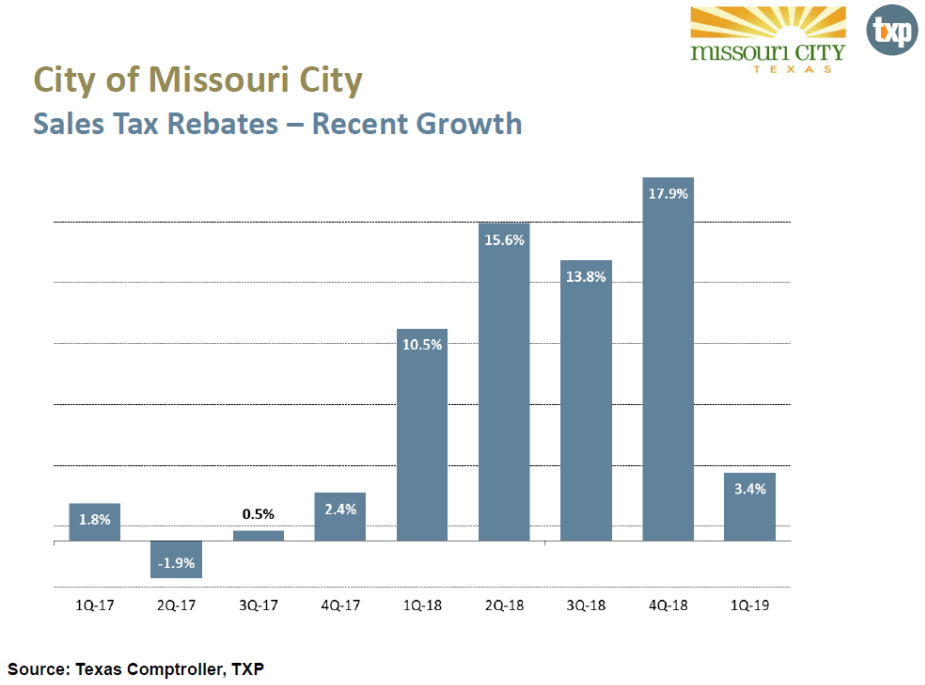
While the U.S. economy continues to modestly expand, recent challenges in the oil industry have continued to impact the local economy. We are pleased to report that, through conservative fiscal planning and management, the City of Missouri City continues to be insulated from many of the difficulties unfortunately faced by our peers and partners in the region.

As part of the budget development process, on June 17, 2019, for the fourth year, the City received an economic and demographic forecast presentation from Mr. Jon Hockenyos, President of TXP Economic Development Consultants. This presentation provided:

- Examination of trends in the regional/national/international economy with focus on variables crucial to the Houston region;
- Review of performance and outlook for the Houston regional economy;
- Review of overall trends and key sector;
- Examination of third-party forecasts;
- Examination of current structure and trends in Missouri City with focus on sectors and occupations where residents are concentrated;
- Testing of a range of variables for predictive power; and
- Creation of Missouri City forecasts using a combination of analysis, statistics, input, and judgement.

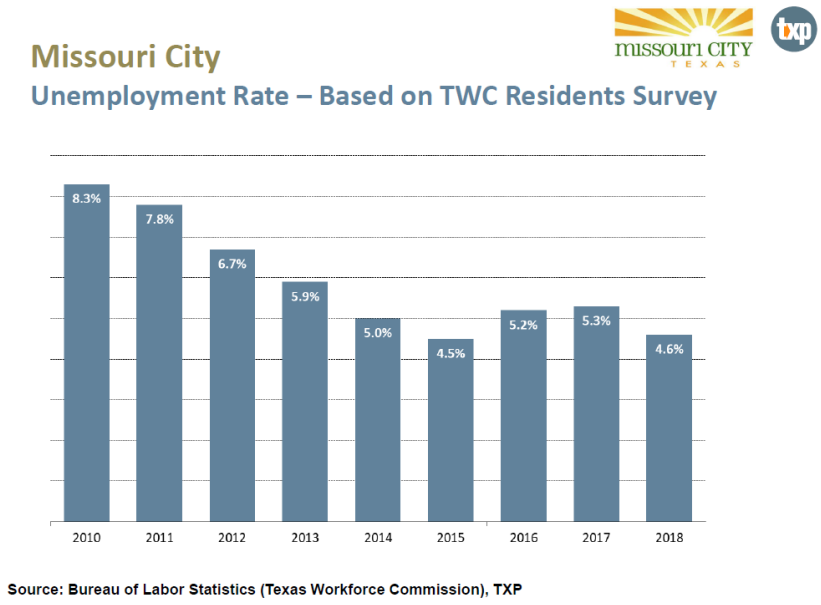
Sales Tax Revenue in Missouri City

Sales tax rebates have turned positive, likely reflecting both economic improvement, heightened confidence, and rebuilding in the wake of Harvey.



Unemployment Rates in Missouri City - Based on Texas Workforce Commission Residents Survey

Missouri City has seen unemployment rates return to pre-"energy crisis" levels. This is consistent with an upturn in the regional economy. Many Missouri City residents work outside of the City with strong concentrations in Health Care and Professional Services. Thus, the analytical focus in this presentation was on where residents work, rather than jobs based in Missouri City.



Local and National Affairs

Local governments continue to face instability due to state legislation that impedes municipal authority and challenges the ability to maintain service levels to provide a good quality-of-life to residents. The Texas Legislature convened and concluded the 86th Legislative Session, which resulted in the passage of several bills that will have significant impacts on the City's future.

Although some of the impacts will be delayed until the next budget cycle, the implications will be felt for years to come. Some of the impacts will be felt through caps on future property tax revenues, elimination of some fees for right-of-way usage by telecommunications and cable providers, elimination of red light cameras as a traffic safety tool, and requiring the City to adjust workloads through restricting processes and unfunded mandates. A sample of legislative bills that have impact on Missouri City is below:

- S.B. 2 - Property Tax Reform
  - Makes various changes to the property tax rate setting and appraisal processes.
  - Lowers the property tax rollback rate from 8 percent to 3.5 percent (with some potential adjustments).
  - Goes into effect January 1, 2020, with other relevant provisions not taking effect until 2021. Cities do not need to comply with the new tax rate setting procedures in S.B. 2 until they set their 2020 property tax rates over a year from now.

- S.B. 1152 – Right of Way Fees
  - Telecom/Cable Providers that deliver both cable and telephone services can drop the lowest fee and only pay one fee. Estimated fiscal impact of $200k.

- H.B. 852 – City Fees
  - Building permit fees may not be tied to the value of buildings or cost or construction. Cities must choose other criteria like – square footage, flat fee, or other method to calculate fee. This will be flat based on the recent adoption of fees and we will continue to monitor.

- H.B. 2439 – Building Codes and Regulations
  - Effective September 1, 2019, and generally provides – with some exceptions – that a city cannot regulate building materials or methods beyond those in a nationally-recognized building code. **Staff will have to monitor impact on property value going forward.**

- H.B. 3167 – Development Applications
  - Makes numerous changes to the subdivision platting approval process, and it will require most cities to make changes to their subdivision ordinance, zoning ordinance, and/or unified development code approval processes.

- H.B. 3834 – In-House Training
  - House Bill 3834, which became effective on June 14, 2019, mandates cybersecurity training for city officials and employees. The bill allows the Texas Department of Information Resources, which is responsible for implementation, to identify and certify training programs that are already provided by local governments.

- S.B. 241 – Reduced Energy Consumption
  - During the 2019 session, the legislature extended the requirement for electric consumption reduction in "affected" counties until 2026. Affected counties (listed in Health & Safety Code § 386.001) are essentially those that are nearing non-attainment status under federal air quality rules.
  - Senate Bill 241 requires cities in affected counties to establish a goal to reduce the city's electric consumption by at least five percent each state fiscal year for seven years, beginning September 1, 2019.
  - As before, a city in an affected county must report its efforts to meet the goal and its progress to the State Energy Conservation Office. A city that fails to meet the goal required by the bill must include a justification that it has already implemented all available cost-effective measures in the report.

Across our nation, polls show that citizens' trust in and satisfaction with government continues to decline. Missouri City has worked hard to engage our citizens and to develop communications with our residents to build trust and partnership. The results of our recent Citizen Survey show that Missouri City consistently ranks higher than the State and National averages in satisfaction levels. Nevertheless, we continue to look for ways to build and improve upon these relationships, and, to provide our citizens with the level of service and quality-of-life that they expect.

With these myriad pressures, I believe that it will be imperative to continue to follow the conservative fiscal planning and policies that have served our community well in years past. Additionally, we continue to build public-private partnerships with local, regional, and national organizations, and, to partner with the new 501c3 Missouri City Parks Foundation.

Momentum

We are experiencing a steady momentum in our organization that will continue to propel us toward greater success. As context, in considering this proposed budget, it is important to consider significant achievements throughout the past year that benefit Missouri City residents:

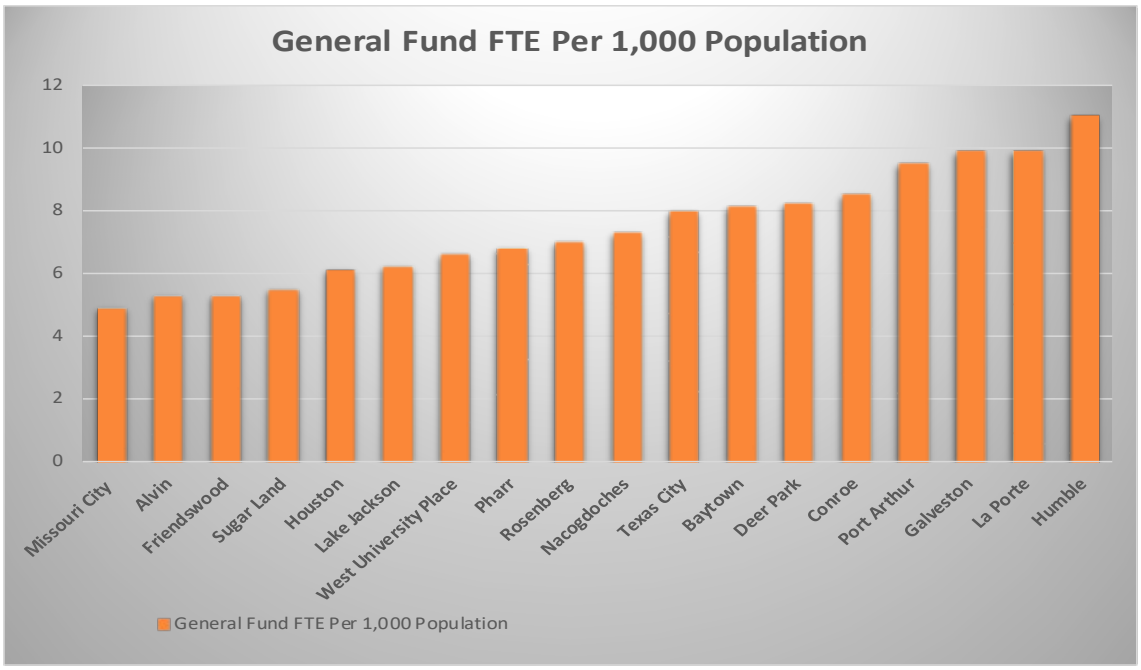
- Implemented the bi-annual market compensation study, in continuity of Council direction, to support the organization's competitiveness in hiring and retention;

- Completed a Municipal Utility District (MUD) Strategic Plan which will guide City policy and provide a uniform, thoughtful, strategy for the future;
- Commissioned a Parks Facility Assessment;
- Developed a Five-Year Financial Plan with revenue and expenditure projections and planning;
- Completed a Long Range Water Plan which charts out a path for meeting City and ETJ's water demand for ultimate build-out;
- Completed the $2 Million plus sidewalk rehabilitation project;
- Ranked among the top safest municipalities in Texas by the Home Security Advisor. The "Show Me City" was listed at No. 42 among all cities rated in the report and at No. 5 among cities with a population of 50,000 or more;
- Completed major park and facility improvements, including park enhancements at Gammill Park, playground replacement at Roane Park and the opening of the City's first Skatepark at Community Park;
- Completed the employee satisfaction survey;
- Began design of Fire Station #6;
- Completed the Missouri City Comprehensive Housing Study Plan; and
- Completed User Fee Study with focus on development related fees.

Doing More With Less

Historically, Missouri City employees have heard some version of the phrase, "One Missouri City employee does the work of two at any other organization." This mentality has for years encouraged our workforce to work hard and accomplish great things. It also leads to the inevitable conclusion that Missouri City has fewer staff than comparably sized cities. Missouri City has continued to grow, as have the expectations of our citizens. At the same time, the number of general fund employees has not kept up with the pace of demand.

The chart below demonstrates Missouri City's staffing levels in comparison to many of the surrounding municipal organizations. Staffing levels are shown in relation to the size of the city's population by demonstrating the number of FTE's per 1,000 residents.



As an organization, we must begin to consider the impact of maintaining low staffing levels. There are impacts to the level of service delivery and the scope of services that our organization is capable of executing. As our citizens' expectations rise for increased programming, wider variety of services, and faster service delivery, our staffing levels will need to adjust to meet these demands. There is a limit to how far efficiencies and technological improvements may take us. And there is a limit to how far we can take the passion and dedication of our staff. At some point in the very near future, our organization will reach that limit. It is our responsibility to begin this consideration and to plan for that future.

BUDGET DEVELOPMENT AND ALIGNMENT

Strategic Goals and Strategies

The City of Missouri City engages internal and external experts and community members to provide frameworks and actionable guidelines for our decision-making. Planning processes involve major community decisions about how much and where growth will occur, the nature of future development, and whether the community can afford provision of the services and facilities to support this growth.

As referenced in Section IV, Long Term Planning, in 2014, Missouri City's Strategic Plan was developed. This plan serves as a guide to prioritize initiatives, resources, goals and department operations. Through this plan, the Mayor and Council set forth the following goals:

1. Create a great place to live: safe, beautiful, and active;
2. Maintain a financially sound City government: effective/quality services and infrastructure;
3. Grow business investments in Missouri City: more businesses, more jobs;
4. Develop a High Performance City team: working together, producing results;
5. Have quality development through buildout: active centers, neighborhoods, housing, and mobility.

A good Strategic Plan is a living document. In keeping with best practices, the City plans to undergo a five-year Strategic Plan Refresh beginning September 2019. The process will engage Council members in reviewing the City's goals, taking stock of strengths, weaknesses, and accomplishments, and reflecting and re-doubling our attention on existing goals. This is an opportunity to incorporate fresh ideas, and to bring together the City's ambitious Comprehensive Plan, Economic Development and Redevelopment Plan, and Municipal Utilities District Strategic Plan, for a more unified and aligned path forward.

Budget Development

The Mayor, City Council, and staff conducted a Strategic Planning and Budget Planning session on February 8 and 9. During these sessions, Council was presented with a work plan and performance report, economic development overview, financial overview, a long-term CIP recap and follow-up to previous presentations, updates on current year financial commitments, an overview of current year budget considerations, and operational updates. Council provided staff with insights into their top priorities for the coming year including six key areas of focus, which staff incorporated into this current budget proposal:

- Economic Development & Redevelopment
- Infrastructure
- Fire Department
- Employees
- Beautification
- Partnerships

Many thanks go to our Mayor and City Council, who are the touchpoints to the residents of Missouri City and who constantly remind us of the priority and focus that is expected.

In addition to those priorities identified at the Council retreat, we continue to address priority areas provided by Council in prior fiscal years. These issues, listed below, coincide with their Strategic Goals:

- Implementation of Market Compensation and Benefits Study recommendations;
- Funding of the organization's health insurance plan;
- Replacement of key Information Technology equipment;
- Replacement of aged fleet vehicles;
- Facility maintenance; and
- Execution of action steps from the Tourism Strategic and Marketing Plan.

As part of the development process, throughout the spring and summer of 2019, staff also facilitated public input sessions to ensure that our community members had an opportunity to engage in this process. This included public meetings presenting economic forecasts, district town halls, a clergy round table and a youth town hall.

Current Progress toward Budget Priorities

The Fiscal Year 2020 Budget was created in alignment with Council's priorities, as indicated in the February Budget Planning Session and as directed through Council actions throughout the year.

In February 2019, Council directed that specific areas be addressed as priorities in the coming year. City staff began work to immediately address those areas and the proposed budget includes efforts toward the following:

Economic Development and Redevelopment

- Redevelopment on Texas Parkway/Cartwright Road;
- Supporting Fort Bend Toll Road and Sienna Town Center;
- Monitoring existing partnership agreement;
- Continuing to proactively market the community;
- Investing in Public Facilities; and
- Strategically identifying areas of improvement.

Infrastructure

- Upgrade signal intersection at Colonial Lakes at Highway 6;
- GPS emergency pre-emption and priority service hardware;
- Central software for traffic management center;
- Infrastructure improvement to Mustang Bayou Waste Water Treatment Plant;
- Expansion of the Regional Water Plant;
- Expansion of Steep Bank/Flat Bank Waste Water Treatment Plant;
- Glenn Lakes Bridge replacement;
- IT Replacement for committed and critical infrastructure; and
- Continue the sidewalk Replacement Program.

Fire Department

- Part-time support staff for Fire Marshal's Office;
- Protective clothing equipment to meet the state adopted guidelines NFPA 1851;

- Equipment for new fire engine;
- Equipment for the new aerial tower ladder truck;
- Development and implementation of a Junior Fire Explorer Program;
- Desktop audit workload assessment;
- Third party plan reviews to improve response time for new construction; and
- Design and construction of Fire Station #6.

Employees

- Set aside funds for a 1% one-time salary adjustment;
- Planning for FY 2021 update to compensation study;
- Coverage of Employee Health Insurance costs increase;
- Wellness Program partnership with Blue Cross/Blue Shield;
- Employee Focused Committees: Employee Recognition (ERC) and Wellness Committees;
- Implementation of Kaboom software for employee recognition;
- Implementation of employee survey recommendations; and
- IT – additional staff.

Beautification

- Public art for Parks installations;
- Median/Landscape Project at Texas Parkway and Cartwright;
- Reader/Monument Signs and Landscape throughout the City;
- Electronic signage and communications at Independence Boulevard;
- Parks entrance signage;
- Promotional chloroplast signs to promote City events;
- Additional tractor mowing and trimming;
- Sta-Mo Master Plan Study;
- Annual maintenance of new landscape beds on Cartwright Road;
- Annual maintenance of new landscape beds on Texas Parkway;
- Additional contract litter collection in all parks; and
- Wood fiber surfacing materials for playgrounds to provide ADA accessibility.

Partnerships

- TX DOT for beautification;
- TX DOT for Texas Parkway turn-around;
- General Land-Office flood alert system;
- Fort Bend County/Developer – Beltway 8 Connector project;
- Union Pacific – Potential closure of South Cravens railroad crossing;
- Fort Bend County/Sienna Management District- Sienna intersection improvements;
- Mustang Expansion – MUD 47, 48, and Pearland;
- Veterans Memorial/Parks Foundation and private donations;
- TIRZ 1 –
    - Parks Maintenance Facility;
    - Other Public Facilities;
    - Façade Improvements in TIRZ 1 boundary;
- TIRZ 2 – Economic Development;
- Community Outreach - Teen programs funds for musical, art and education teen outreach; and
- Fort Bend County partnership to renovate Fire Station #1 with EMS.

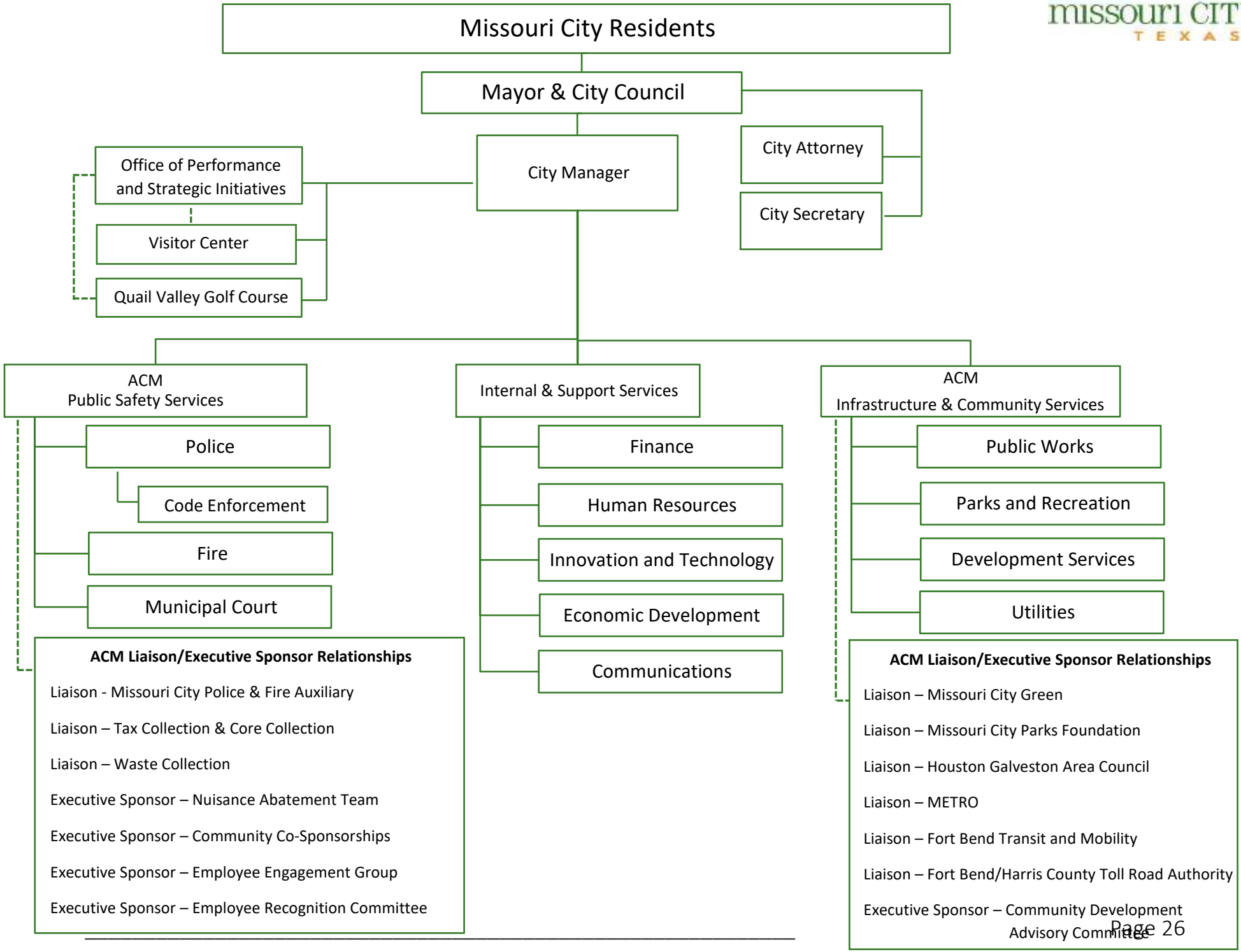
Conclusion

The City is to be commended for its past conservative practices, not only in projecting revenues, but also in maintaining responsible expenditure and reserve levels. The result of these conservative fiscal practices is that our community is in a position of strength as we face projected shortfalls in some revenue categories.

We will complete our fee study in September 2019 and adjust fees accordingly during FY 2020. Any revenue increases as a result of the fee study have not been included in the proposed budget. Any additional revenues received the initial year of implementation will be used to enhance our fund balance to assist with planning for the 3.5% revenue cap that will be effective in FY2021. This position allows Missouri City to continue providing current core service levels with responsible and reasonable augmentations. Our goal will always remain to provide superior service to our citizens. We will continue to reflect the City Council's traditionally conservative budgeting approach to address our community's needs while ensuring the long-term financial stability of the City of Missouri City.

Respectfully submitted,

Anthony J. Snipes
City Manager


Missouri City Residents
Mayor & City Council
City Manager
Office of Performance and Strategic Initiatives
Visitor Center
Quail Valley Golf Course
City Attorney
City Secretary
ACM
Public Safety Services
Police
Code Enforcement
Fire
Municipal Court
ACM Liaison/Executive Sponsor Relationships
Liaison - Missouri City Police & Fire Auxiliary
Liaison – Tax Collection & Core Collection
Liaison – Waste Collection
Executive Sponsor – Nuisance Abatement Team
Executive Sponsor – Community Co-Sponsorships
Executive Sponsor – Employee Engagement Group
Executive Sponsor – Employee Recognition Committee
Internal & Support Services
Finance
Human Resources
Innovation and Technology
Economic Development
Communications
ACM
Infrastructure & Community Services
Public Works
Parks and Recreation
Development Services
Utilities
ACM Liaison/Executive Sponsor Relationships
Liaison – Missouri City Green
Liaison – Missouri City Parks Foundation
Liaison – Houston Galveston Area Council
Liaison – METRO
Liaison – Fort Bend Transit and Mobility
Liaison – Fort Bend/Harris County Toll Road Authority
Executive Sponsor – Community Development Advisory Committee

CITY COUNCIL MEMBERS

Front Left to Right: **Vashaundra Edwards** - Council at Large, Position 1, **Yolanda Ford**, Mayor, **Floyd Emery**, Council District D. Back Left to Right: **Chris Preston**, Mayor Pro Tem - Council at Large, Position 2, **Reginald Pearson**, Council District A, **Anthony Maroulis**, Council District C, **Jeffrey Boney**, Council District B.

APPOINTED OFFICIALS

Anthony Snipes	City Manager
Maria Jackson	City Secretary
E. Joyce Iyamu	City Attorney

EXECUTIVE MANAGERS

Bill Atkinson	Assistant City Manager
Glen Martel	Assistant City Manager
Allena J. Portis	Director of Financial Services
Mike Berezin	Police Chief
Eugene Campbell	Fire Chief
Sedrick Cole	Director of Innovation & Technology
Joe Esch	Executive Director of Economic Development
Shashi Kumar	Director of Public Works/City Engineer
Jason Magnum	Director of Parks & Recreation
Brittany Rychlik	Director of Municipal Court
Otis Spriggs	Director of Development
Stacie Walker	Director of Communications
Martin Russell	Director of Human Resources/Organizational Development
Vacant	Chief Performance Officer

COMMUNITY PROFILE

The City of Missouri City, Texas was incorporated March 12, 1956 and adopted the "Home Rule Charter" on November 23, 1974, pursuant to the laws of the State of Texas. The City operates under a Council-Manager form of government and provides services authorized by its charter. The City Council enacts local laws, determines policies, and adopts the annual budget. The City Manager is appointed by the City Council and is responsible for daily management of the City. Presently these services include: police and fire protection, drainage, building and code inspection, planning, zoning, engineering, street repair and maintenance, park maintenance, recreational activities for citizens, and general administrative services.

The City is an independent political subdivision of the State of Texas, governed by an elected seven-member council, and it is considered a primary government. As required by generally accepted accounting principles, this budget has been prepared based on considerations regarding the potential for inclusion of other entities, organizations, or functions as part of the City's financial reporting entity. Other than blended component units, no additional entities, organizations, or functions have been included in the City's financial reporting entity. Additionally, as the City is considered a primary government for financial reporting purposes, its activities are not considered a part of any other government or other type of reporting entity.

Interesting Facts

- Missouri City is located approximately 20 miles southwest of downtown Houston, a small portion of the City extends into the southwestern section of Harris County, where its boundaries adjoin the City of Houston.

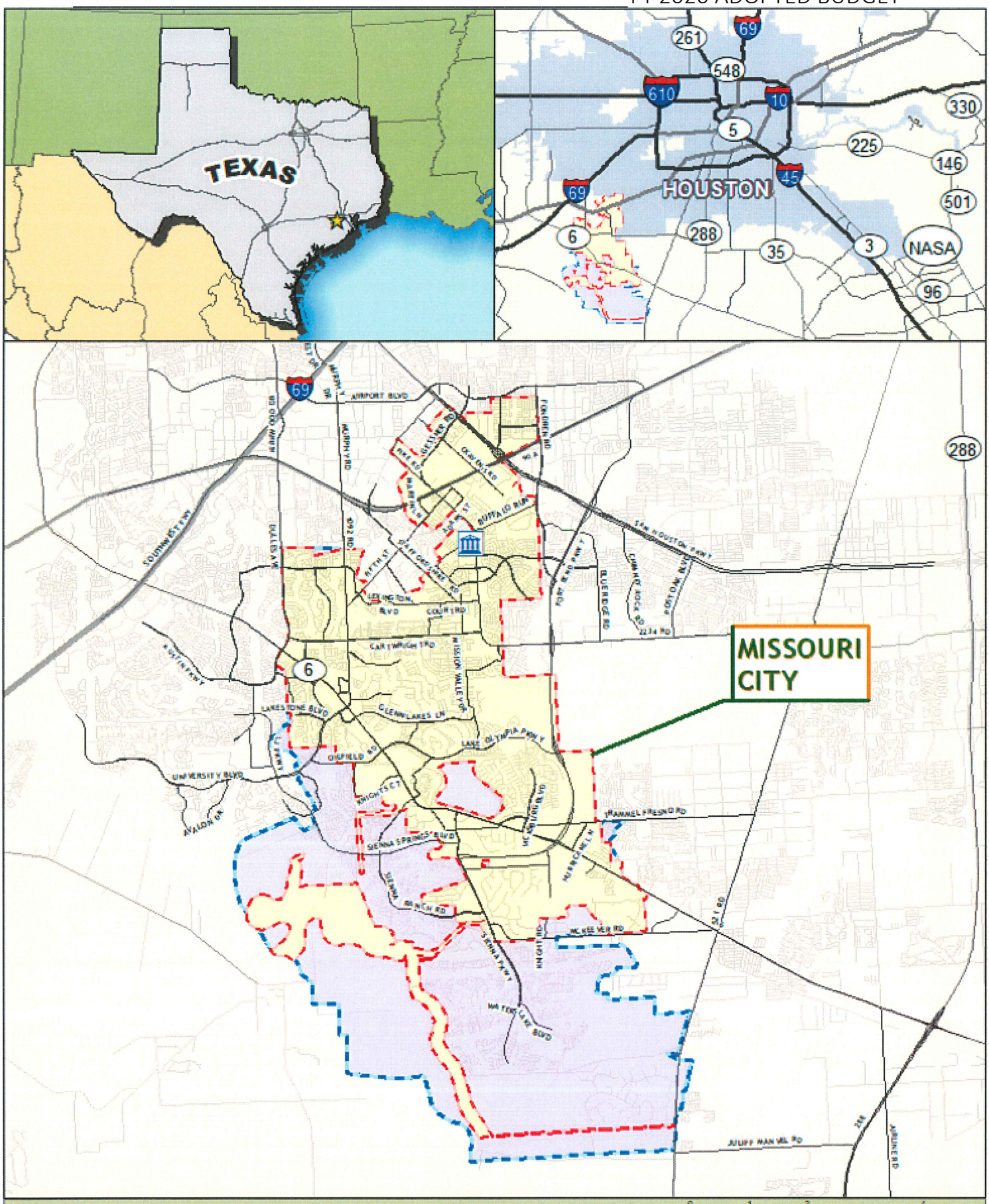
- The City of Missouri City was founded in 1890 by R.M. Cash and L.E. Luckle, two Houston real estate investors. They advertised in the St. Louis, Missouri newspaper and in surrounding towns, referring to the property as the “Land of sunshine and eternal summer.” In 1893, W.P. McElroy bought 80 acres in the vicinity and began to promote the area. To boost sales in Missouri, it was named Missouri City.

- The first business in Missouri City was a blacksmith shop, and then the Buffalo Bayou, Brazos and Colorado Railroads were built north of the town in 1853, and a depot was constructed in 1902. The town was the railroad shipping point for the Blue Ridge oil field and salt mine.

- According to historians, in February of 1895, one of the worst blizzards in Gulf Coast history dumped 24 inches of snow in Missouri City.

- Missouri City became the first town in Fort Bend County to make use of the natural gas which was piped underground in the early 1920s.

- In 1933, during the Great Depression, Missouri City had a population of only 86. By 1940, the population climbed to 100 and remained constant through the 1950s.


TEXAS
HOUSTON
NASA
MISSOURI CITY
AIRPORT BLVD
BUFFALO RUN
SAM HOUSTON PKWY
LEXINGTON BLVD
COURT RD
CARTWRIGHT RD
MISSION VALLEY DR
LAKESTONE BLVD
GLENN LAKES LN
LAKE OLYMPIA PKWY
GRIFFIN RD
UNIVERSITY BLVD
AVALON DR
KNIGHT CT
SIENNA SPRINGS BLVD
SIENNA RANCH RD
HAMMEL FRESNO RD
MCKEEVER RD
SIENNA PKWY
KNIGHT RD
WATERSTONE BLVD
JULIFF MANVEL RD
ARTHUR DR
FORT BEND PKWY
BLUEBERRY RD
CUMMINS ROCK RD
POTOMAC BLVD
SOUTHWEST FWY
AUSTIN FWY
MURPHY RD
OLD MACEK RD
FORTHER RD
GESSNER RD
OAKLAND
Map By:
GIS Division
November 2019
Location Map
Legend
City Hall
City Limits
ETJ
0 1 2 4 Miles
Geographic Coordinate System North American Datum 1983 (NAD83)
The information on this map is provided and maintained by various agencies, including county departments, municipal governments, state and federal agencies. The map is designed to serve as a secondary representation of real property found within this jurisdiction, and is compiled from the recorded deeds, plats, and other public records, which are primary sources for this public information. The data layers do not take the place of a legal survey or other primary source documentation. The City and its vendors assume no legal responsibility for the information on this map.

SECTION II

FINANCIAL STRUCTURE, POLICY, AND PROCESS

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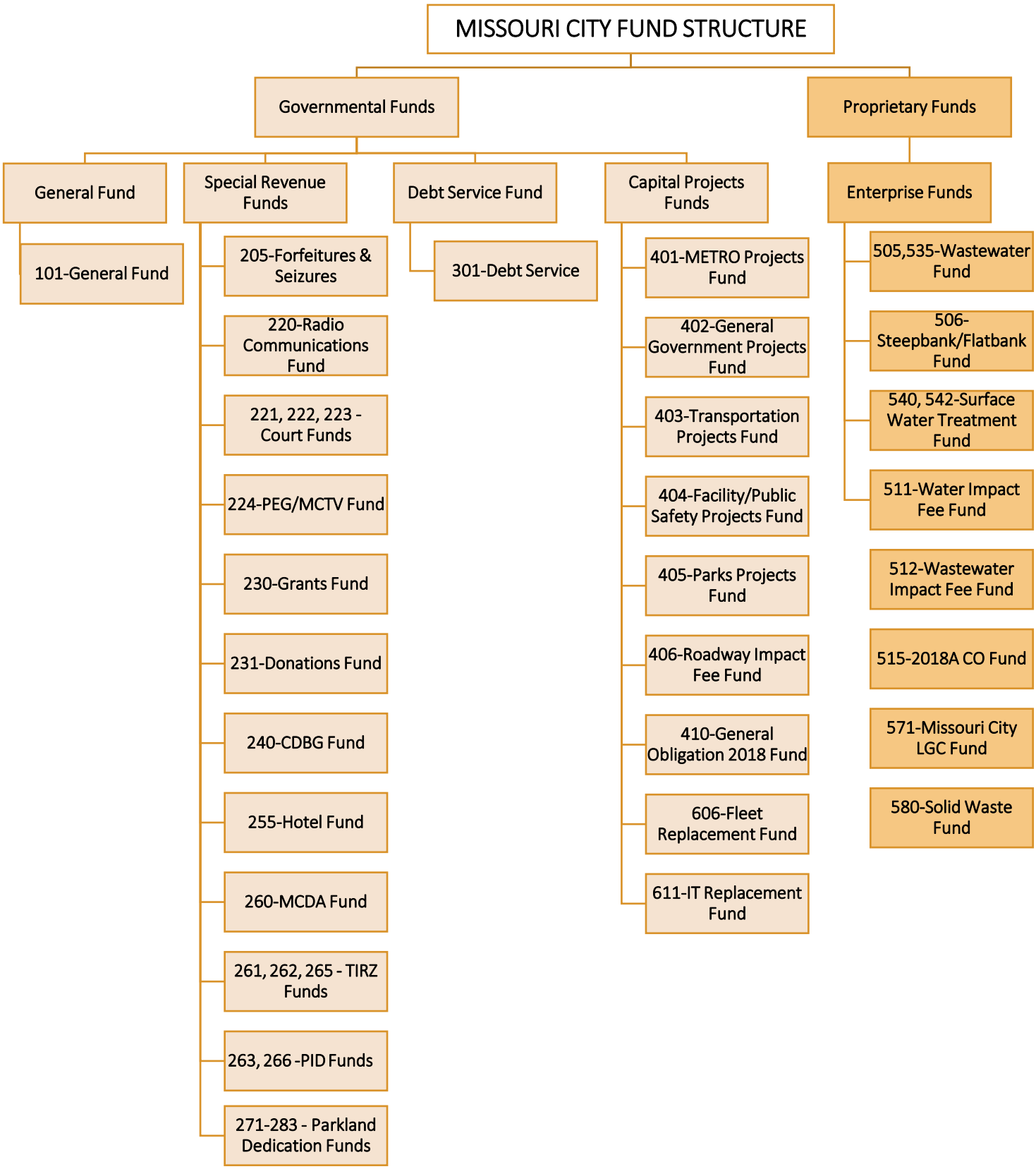
MISSOURI CITY FUND STRUCTURE
Governmental Funds
Proprietary Funds
General Fund
Special Revenue Funds
Debt Service Fund
Capital Projects Funds
Enterprise Funds
101-General Fund
205-Forfeitures & Seizures
220-Radio Communications Fund
221, 222, 223 - Court Funds
224-PEG/MCTV Fund
230-Grants Fund
231-Donations Fund
240-CDBG Fund
255-Hotel Fund
260-MCDA Fund
261, 262, 265 - TIRZ Funds
263, 266 -PID Funds
271-283 - Parkland Dedication Funds
301-Debt Service
401-METRO Projects Fund
402-General Government Projects Fund
403-Transportation Projects Fund
404-Facility/Public Safety Projects Fund
405-Parks Projects Fund
406-Roadway Impact Fee Fund
410-General Obligation 2018 Fund
606-Fleet Replacement Fund
611-IT Replacement Fund
505,535-Wastewater Fund
506-Steepbank/Flatbank Fund
540, 542-Surface Water Treatment Fund
511-Water Impact Fee Fund
512-Wastewater Impact Fee Fund
515-2018A CO Fund
571-Missouri City LGC Fund
580-Solid Waste Fund

FUND STRUCTURE

Overview

The City uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. The following is a description of the various funds and account groups:

GOVERNMENT FUND TYPES

General Fund - Used to account for all financial transactions not specifically includable in other funds. The principal sources of revenues in the General Fund are property taxes, sales and use taxes, franchise fees, permit fees, fines, and forfeitures. The primary sources of expenditures in the General Fund are for general government, finance, public safety, public works, park maintenance and recreation, planning and zoning, and engineering.

Special Revenue Funds - Used to account for all financial transactions for the Parkland Dedication Fund, Narcotics Fund, Radio Communications Fund, Grants Fund, Donations Fund, Municipal Court Building Security, Technology and Juvenile Case Manager Funds, MCTV Facilities/Equipment Fund, Community Development Block Funds, Missouri City Development Authority Fund, the three Tax Incremental Reinvestment Zone Funds, and the two Public Improvement District Funds.

Debt Service Fund - Used to account for the payment of interest and principal on all general obligation debts of the City. The primary source of revenue for the debt service fund is property taxes. These funds are designated to meet current and future debt service requirements on general government debt.

Capital Projects Funds - Used to account for the proceeds from the sale of general obligation bonds and certificates of obligation and expenditures of these proceeds for the acquisition of fixed assets as designated in each bond issue or through other funding sources.

These types of funds are also used to account for activities to plan the replacement of capital transportation, IT and other heavy equipment in accordance with replacement schedules based on life of equipment and usage. The two funds utilized for this purpose are the Transportation Equipment Replacement and IT Replacement Funds.

PROPRIETARY FUND TYPES

Enterprise Funds - Used to account for operations that are financed and operated in a manner similar to private business enterprises. Such funds are to be financed or recovered primarily through user charges. Other Enterprise Funds include the Solid Waste Collections Fund, which is used to account for user fees and expenses related to the City's garbage collection activities. The Local Government Corporation (LGC), classified as an Other Enterprise Fund, provides for the operation and maintenance of the City Centre and the Quail Valley Golf Course.

Internal Service Funds - Used for the allocation and recovery of costs of services provided to other departments in the governmental entity. Missouri City currently has no funds of this type. In fiscal year 2015, the city eliminated the use of these types of funds, but plans to revisit the use of internal service funds for Fleet and IT equipment in the future, after further research is conducted on allocation methods.

DEPARTMENT/FUND RELATIONSHIP

Department/ Division	General Fund	Special Revenue Funds	Debt Service	Capital Projects Funds	Utility Funds	Enterprise Funds	Equipment Replacement Funds
City Council	✓						
City Manager	✓						
City Secretary	✓						
Human Resources & Org. Development	✓						
Legal	✓						
Performance Management Office	✓	✓					
Municipal Court	✓	✓					
Communications	✓	✓					
Economic Development	✓						
Financial Services	✓						
Police	✓	✓					
Fire	✓	✓					
Public Works	✓	✓		✓	✓		✓
Parks & Recreation	✓	✓		✓			
Development Services	✓	✓					
Innovation & Technology	✓						✓
Non-departmental	✓	✓	✓	✓	✓	✓	✓
Debt			✓				
Capital Projects				✓			
Water/Wastewater Utilities					✓		
LGC						✓	
Solid Waste						✓	

ACCOUNTING AND BUDGETING BASIS AND CONTROL

Basis of Accounting

The City's accounting and financial reporting are managed in accordance with Generally Accepted Accounting Principles (GAAP). Governmental funds use a modified accrual basis of accounting. The modified accrual basis of accounting recognizes revenues when they become available and measureable; and expenditures when the liability is incurred. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Proprietary funds use an accrual basis of accounting. The accrual basis of accounting recognizes revenue when earned and expenses when incurred, regardless of when cash is received or disbursed.

Internal Controls

Management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse, and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management

Basis of Budgeting

The City maintains control over operating expenditures by the establishment of an annual budget. Governmental Fund type budgets of the City are developed according to the modified accrual basis of accounting. Proprietary funds are budgeted using the accrual concepts. The basis of budgeting is the same as the basis of accounting except that no provision is made for depreciation, or amortization. All operating and capital expenditures and revenue are identified in the budgeting process.

The budget for a fund is prepared based on the projected revenue amount (revenue = expenditure) for the fiscal year. It is the policy of the City to adopt a balanced budget. A balanced budget is one where expenditures are equal to or less than projected revenues.

For budgeting purposes, with the modified accrual basis of budgeting, tax receipts (Ad valorem taxes, sales and franchise tax) are recorded at the time of deposit during the fiscal year. Tax receipts deposited during the accrual period, are adjusted back to the appropriate fiscal year. Generally, other receipts are deposited to the appropriate fiscal year in which the revenues were earned if received within 60 days after the end of the fiscal year; if received after those 60 days, they are recorded in the fiscal year received. Licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues (except earnings on investments) are recorded as revenues when received in cash because they are generally not measurable until they are received.

Budgetary Compliance

The City Charter provides that the City Council shall adopt an annual budget and project budgets every fiscal year for all City funds. The budgets are prepared and maintained by City management. Budgetary controls are put in place to ensure compliance with legal spending limits in annual or project appropriated budgets approved by City Council.

Budgetary Controls

During the year, each department with review of the budget provided by the Budget Division and overall control exercised by the City Manager maintains expenditure controls. Constant review of revenue and expenditure estimates is performed to assure the integrity of the adopted budget and to assure funds are available to meet current obligations. As a result of this review, it is possible to exercise administrative budgetary controls throughout the year. As demonstrated by the financial statements presented in this report, the City continues to meet its responsibility for sound financial management.

COMPREHENSIVE FINANCIAL POLICY

The Comprehensive Financial Policy for the City of Missouri City is reviewed and adjusted annually, or as needed, to follow the City's Long-Term Plan. Although the Comprehensive Financial Policy will be included in the annually adopted budget document, financial policies may be submitted to City Council for separate adoption from the City's annual budget. The established long-range policies regarding financial management are to retain the sound financial condition of the City, strive to retain the best possible bond rating on bonds, and provide future generations with the ability to borrow capital for purchase or construction of facilities, capital equipment, and infrastructure without severe financial burden.

Municipal resources must be wisely used to ensure adequate funding for services, public facilities, and infrastructure necessary to meet immediate and long-term needs. These policy statements safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health. This will be accomplished by:

- Prudent budgeting and effective budget control;
- Maintaining stable property tax rates;
- Maintaining the General Fund Balance between 20 percent and 30 percent of estimated revenues to assure adequate reserve for emergencies;
- Pay as you go financing of capital improvements where feasible while planning for capital improvements on a five-year basis and updated annually. Minor equipment needs may be financed through lease/purchase arrangements or the issuance of certificates of obligation if properly planned;
- Major improvements, such as large facilities, streets and drainage improvements, will be approved and funded through bond elections and issuance of general obligation bonds. Major improvements such as utility facilities, which will be paid for by user fees, may be funded with Certificates of Obligation;
- Revenues and charges for services will be reviewed annually and adjusted as deemed necessary; and
- Insurance coverage will be examined annually to assure that policy limits are adequate.

I. Financial Condition

The City prepares analysis yearly to determine its ability to finance its services on a continuing basis. We address such issues by employing sound practices such as:

- Maintaining existing service levels
- Proactively meeting demands of growth
- Estimate funding to ensure availability to pay for what we are doing
- Ensure that revenues are adequate
- Continually adjust to economic and other changes

Accounting Practices, Principles, and Financial Reporting

The City will maintain accounting practices that conform to Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB), the authoritative standard setting body for units of local government. The city will comply with all prevailing federal, state and local statutes and regulations. All city financial documents, including official statements accompanying debt issues, Comprehensive Annual Financial Reports and continuing disclosure statements, will meet these standards. Monthly financial reports are on a cash basis and will be reported as budgeted. At year-end the general ledger and financials will be converted to full accrual basis.

II. Financial and Management Reports

Reporting

Pursuant to City Charter requirements, each month the City Manager shall submit to the City Council the financial condition of the city by budget item, budget estimate versus actuals for the preceding month and for the fiscal year to date. The financial records of the city will be maintained in accordance with GAAP, as prescribed in Sec. 9.07B of the City Charter. This monthly report will analyze and evaluate the city's financial performance and economic condition. Quarterly reports on the status of the City's Strategic Projects will be provided through the City Manager's office and made available to the City Council. The reports will include project scope and work plan as well as comment on noteworthy activity.

Annual Audit

Pursuant to State Statute, the City shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. The audit shall be performed by a certified public accounting (CPA) firm licensed to practice in the State of Texas. Although the Texas Local Government Code, Section 103.003 requires the annual financial statement, including the auditor's opinion on the statement, to be filed with the City Secretary within 180 days after the last day of the fiscal year, it is the City's goal to file the audit at the first City Council meeting in February. The audit firm shall provide a management letter to the City prior to the filing of the audit. The audit firm shall also provide a Single Audit of Federal and State grants, when necessary. An official Comprehensive Annual Financial Report (CAFR) shall be issued no later than six (6) months following the end of the fiscal year. The Chief Accountant (or equivalent) shall be responsible for establishing a process to ensure timely resolution of audit recommendations.

Finance and Services Committee

The City Council shall designate a Finance and Services Committee. The role of the committee is to review and guide the financial policies and strategic financial issues as needed and determined by the City Manager or City Council.

Annual Financial Disclosure

As required by the Securities and Exchange Commission (SEC) Rule 15c2-12, the City, with support of the City's financial advisor and bond counsel, will provide certain annual financial information to various information repositories through disclosure documents or set of documents that include the necessary information. This will include any material event notices to be filed within 10 days of occurrence of the event as required by the 2019 amendments.

III. Fund Balance Policy

Reserve funds will be established and maintained to ensure the continued delivery of City services to address emergencies, address a temporary revenue shortfall or provide stability during economic cycles. Sufficient reserve funds will be managed to provide adequate cash flow and provide continuity in service delivery.

General Fund Balance

The City must be prepared to absorb large or unexpected one-time expenditures or changes in the economy. As part of this policy and the City's financial plan, the City targets a Fund Balance within the range of 20% to 30% of operating expenditures including recurring transfers, based on current year expenditures.

The City Council may also establish commitments of fund balance from time to time in order to meet the City's needs. The City Council authorizes the City Manager to make assignments of the Fund Balance as situations may warrant. There are five categories of Fund Balance in all governmental funds, not all will always be present. The categories are defined below:

(1) *Assigned fund balance.* Amounts that are constrained by the city's intent to be used for specific purposes but are neither restricted nor committed will be classified as "Assigned" fund balance.

(2) *Committed fund balance.* Amounts that can only be used for specific purposes pursuant to constraints imposed by a formal action of the city council will be classified as "Committed" fund balance. Within the committed fund balance shall be the following reserves:

Emergency Reserve – helps mitigate the effects of unanticipated situations such as natural disasters and severe, unforeseen events. Available to address one-time emergencies and unanticipated expenditure requirements. The emergency reserve will be accessed only when emergency expenditures or an unexpected revenue reduction would result in a negative General Fund ending fund balance. The target emergency reserve shall be 2.5% of operating expenditures or $1.5 million, whichever is higher.

Operating Contingency Reserve – used to fund one-time urgent or unforeseen expenditures, which are outside the range of the usual operating budget. The target operating contingency reserve shall be 2.5% of operating expenditures or $1.5 million, whichever is higher.

(3) *Nonspendable fund balance.* Amounts that cannot be spent because they are not in spendable form (e.g. inventories, receivables, advances, etc.) or are legally and/or contractually required to be maintained intact will be classified as "Nonspendable" fund balance.

(4) *Restricted fund balance.* Amounts that are bound by externally imposed restrictions by creditors, grantors, contributors, laws or regulations of other governments or through constitutional provisions or enabling legislation will be classified as "Restricted" fund balance.

(5) *Unassigned fund balance.* Represents the remaining amount of fund balance which has not been classified as non-spendable, restricted, committed or assigned

Fund Balance Calculations

The calculation for determining the fund balance percentage will be as follows:

Fund Balance/ General Fund Expenditures plus recurring transfers

Once unassigned fund balance reaches 25% (3 months of operating expenditures), any excess revenues will first be added to the emergency reserve until it reaches $1.5 million or 2.5% of General Fund Expenditures, whichever is higher. This amount is consistent with the costs incurred during previous weather related events. Upon reaching the targeted amount in the emergency reserve, any excess revenues will be added to the Operating Contingency Reserve with a target of $1.5 million or 2.5% of General Fund Expenditures, whichever is higher. This amount represents the amount of revenue lost due to the new property tax cap legislation. If the fund balance exceeds these amounts, the amount in excess of policy requirements may be utilized to fund one-time expenditures in the next fiscal year's budget.

General Fund Balance Replenishment

Once a reserve has initially been fully funded, if the reserve should fall below its target, the City Manager will prepare and present to the City Council a plan to replenish the reserve. The City Council must approve and adopt a plan within 12 months after the reserve falls below its target, which establishes a time frame to restore the reserve to, at minimum, its target level.

Debt Service Fund Balance

The policy of the City for the debt service is to maintain a stable debt service tax rate whenever possible. This usually is done by providing a declining balance of total indebtedness schedule of principal and interest. In a rapidly growing City such as ours, this allows for the scheduling of new debt to be issued normally every two years.

The Texas Property Tax Code allows the tax rate to be set no greater than the total debt divided by the total appraised value after considering the collection rate of current taxes. However, the City may utilize existing fund balances to subsidize the total funds needed which helps to allow us to maintain the stable tax rate. This means, however, the fund balances for debt service may fluctuate greatly the year bonds are sold.

Operating Deficits

The City shall take immediate corrective action if at any time during the fiscal year expenditure and revenue estimates are such that net revenue is lower than budget. Corrective actions include:

- Deferral of capital equipment purchases
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Freeze merit increases
- Use of fund balance
- Use of volunteers
- Increase fees
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying-off employees if there are no other vacant positions for which they are qualified.

Short-term loans as a means to balance the budget shall be avoided.

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit, only with a subsequent approval of a plan to replenish the fund balance if it is brought down below the established policy level.

IV. Debt Service Policy

In a dynamic community such as Missouri City, the infrastructure needs significantly impact the demands for capital expenditures and resultant Debt Service. In addition, since Fort Bend County is one of the fastest growing counties in the State, the school and county needs, as well as municipal utility district needs, cause the overlapping debt burden to grow.

As a result of this overall growth factor, the City will monitor its sale of general obligation bonds or other debt that affects the debt service tax rate. Planned bond sales will be delayed should the economy decline and a proposed bond sale delayed another year until assessed values increase.

The City carefully monitors the debt issuance to assure that new debt does not increase the debt service tax rate in excess of $.04 for the entire life of the following bonds approved by the voters of Missouri City:

- 2003 - $75 million bond issue. The purpose of these funds was to address public safety, transportation, drainage, parks and facilities.
- 2008 - $17.5 million bond issue. The purpose of these funds was to acquire recreational park facilities.
- 2014 - $40 million bond issue. The purpose of these funds was to cover drainage, a fire stations, facilities improvements, and transportation.

V. Cash Management

The City's cash and investments are classified as cash and cash equivalents and investments. The cash and cash equivalents include cash on hand, deposits with financial institutions, short-term investments in an external public funds investment pool accounts Local Government Investment (LOGIC), Texas Local Government Investment Pool (TEXPOOL), Texas Cooperative Liquid Assets Securities System (CLASS), and other investments, which have maturities at purchase date of less than three months. The investments, which have maturities at purchase dates greater than three months, consist mainly of certificates of deposit and U.S. government obligations. For better management of cash, the City pools the cash, based on the City's needs, into deposits in the bank, in short-term investments with LOGIC, TEXPOOL, and CLASS, or in longer-term investments in certificates of deposit or U.S. Government securities. However, each fund's balance of cash and investments is maintained in the books of the City.

The Council has adopted a written investment policy regarding the investment of its funds as defined by the Public Funds Investment Act (Chapter 2256 Texas Government Code). The investments of the City are in compliance with the Council's investment policies. It is the City's policy to restrict its investments

to direct obligations of the U.S. Government, commercial paper, fully collateralized certificates of deposit and other interest-bearing time and demand deposits, and other instruments and investments in public funds investment pools such as LOGIC, TEXPOOL, and CLASS.

Cash and Cash Equivalents

The City's deposits are maintained under the provisions of a depository contract as a cash concentration account for use by all City funds. The City bids out excess funds as necessary and awards the bid to the institution or agency offering the highest interest rate. (See disclosures for investments below.) With the help of City Council approved investment advisors, Financial Services ensures that all city funds are invested safely and wisely.

Credit Risk Categorization for Deposits

Collateral is required for all bank deposits at 102 percent of deposits not covered by federal depository insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and school districts. Collateral pledged to cover the City's deposits is required to be held in the City's name by the trust department of a bank other than the pledging bank (the City's agent). Collateral securities must bear a Baa-1 or better rating to qualify for use in securing uninsured depository balances. Deposits at year-end are representative of the types of deposits maintained by the City during the year.

The City's deposits in banks at year-end are typically covered entirely by federal depository insurance or by acceptable collateral held by the City's agent in the City's name.

VI. Investments

All investments of the City shall be made in accordance with the Act. The City authorizes the following types of investments:

- Obligations, including letters of credit, of the United States or its Agencies and Instruments, including the Federal Home Loan Banks;
- Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the United States or its agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;
- Obligations of the State of Texas or its agencies and instrumentalities, and obligations of counties, cities, and other political subdivisions of this State rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
- Fully insured or collateralized deposits at eligible depositories placed in compliance with this Policy and the Act;

- Repurchase agreements structured in compliance with the Act. The term includes direct security repurchase agreements entered into by City and reverse repurchase agreements only obtained in connection with investment by City in an Eligible Investment Pool or Money Market Mutual Fund. All City repurchase agreement transactions shall be governed in accordance with a written repurchase agreement;

- Money Market Mutual Funds registered with and regulated by the Securities & Exchange Commission; that fully invest dollar-for-dollar all City funds without sales commissions or loads; that are categorized as a "Treasury" or "Government" money market fund; and, whose investment objectives include seeking to maintain a stable net asset value of $1.0000 per share. City may not invest funds under its control in an amount that exceeds 10% of the total assets of any individual money market fund,

- Eligible Investment Pools as defined by and in compliance with the Act, that have been authorized by the City Council, maintain a rating of a least AAA or AAAm, and whose investment philosophy and strategy seek to maintain a stable net asset value of $1.0000.

The Investment Officers will, in general, purchase investments with the intent to own the investment until maturity. Safety of principal with due consideration of liquidity is the foremost objective of this Investment Policy. Each investment transaction shall seek to avoid capital losses from issuer defaults or erosion of market value.

Investments purchased prior to this Policy's revision that do not meet the revised requirements of this Policy are not required to be liquidated. The Finance Committee shall monitor each investment's status to determine whether it is in the best interest of the City to hold or liquidate the investment.

Any Authorized Investment that requires a minimum rating does not qualify during the period the investment does not have the minimum rating. The City shall monitor the rating of each issuer, as applicable, at least quarterly, and take all prudent measures that are consistent with this Policy to liquidate an investment that does not have the minimum rating.

The City will practice competitive solicitations when purchasing an investment to help strengthen the investment process. The City reserves the right to reject any investment and to select the most favorable option for investment strategy achievement.

<u>Unacceptable Investment Instruments</u>

The following investments, although authorized by the Public Funds Investment Act, are not eligible for direct investments for the City:

- Collateralized mortgage obligations;
- Commercial paper;
- Banker's acceptances; and
- No-load mutual funds other than no-load money market mutual funds.

VII. Fixed Asset Capitalization Policy

Fixed Asset

Fixed assets are items of property that are tangible in nature and have an economic useful life longer than one year. These assets maintain their identities through their useful lives, either as separate units or as identifiable components of a unit. They are not repair or supply items.

- Capital Assets – assets purchased for $5,000 or more are capitalized and depreciated over the useful life.
- Non-Capital Assets – assets purchased between $1,000 and $4,999 are expensed.
- Personal property of high pilferage such as audio-visual equipment, digital cameras, power tools, radio equipment, electronic, computer equipment etc. purchased for less than $5,000 may be included in the fixed asset records of the City at the direction of the department directors or may be carried as a "0" or nominal value in the fixed asset records of the City.
- Inventory of computers, printers, software, and other IT related equipment are maintained by the Innovation & Technology Department.
- The City's radios are maintained by the Radio Division of the Police Department, and pagers, and other equipment lists are maintained by the purchasing agent and departments.

Classification of Fixed Assets

Fixed assets, including leased equipment, which the City has purchased, leased or has title to will be entered into the City's accounting records. Fixed assets of enterprise funds and internal service funds shall be recorded in the appropriate proprietary type fund. General fixed assets related to governmental-type activities, such as those of the General Fund and Capital Projects Fund, including public domain infrastructure assets, shall be recorded in the General Fixed Asset Group as required by Generally Accepted Accounting Principles (GAAP) rather than the specific fund. Except, where differing treatment is required per GASB Statement.

The classifications and examples are as follows:

Land – Includes all land parcels purchased or otherwise acquired by the City for building sites, street right of way, recreation, etc. Land is characterized as having unlimited (indefinite) life.

Buildings and Building Improvements – Includes all buildings and improvements to buildings (which include permanently attached fixtures installed during the construction) are considered a part of the building. The subsequent addition of equipment may be recorded as machinery and equipment or may be included in the building component, depending on the purchase.

Improvements Other Than Buildings – These normally are public domain or infrastructure improvements such as streets, drainage improvements to roads, bridges, storm sewers, etc. are capital events that materially extend the useful life or increase the capacity or efficiency of the infrastructure, or both.

Machinery and Equipment – Includes office equipment, furnishings and equipment purchases where the purchase price exceeds $5,000. It may include groupings of smaller items such as shelves, books, etc., when bought in quantity.

Transportation equipment - Asset class is mainly used for vehicles or other similar transportation equipment, such as trailers that purchase value exceeds $5,000.

Construction in Progress – Includes partially completed construction projects entered into the financial statements as Construction in Progress. Upon completion and placement into service, the assets are transferred from this category into the fixed asset records under separate identities

VIII. Asset Valuation

Purchase Acquisition

Fixed assets should be recorded at original (historical) or construction cost of the asset and any other necessary and reasonable costs incurred to place the asset into service. Land should include all costs in preparing the land, professional fees, legal costs, and other costs attributable to the purchase. Buildings and improvements shall be recorded at purchase or construction cost, including broker fee, architect, legal fees, and interest on construction, testing, design, and project administration. Machinery and equipment shall be recorded at purchase cost and include fees and costs to place the equipment in service, such as title fees, decals, and freight. Construction in Progress shall be capitalized into a Construction in Progress account until completed and then transferred to the appropriate classification. Fixed assets purchased in quantities of two or more shall be capitalized and recorded in aggregate as determined by the Financial Services Department.

Donations

Donations or contributed assets shall be recorded at the estimated fair market value at the time of the donation if the minimum capitalization threshold is met.
The Missouri City Parks Foundation is a 501(c) nonprofit organization. Its financial activities are recorded and reported separately.

Capital Leases

A lease shall be classified as a capital lease and capitalized if it meets one or more of the following criteria.

- The lease transfers ownership to the City at the end of the lease.
- The lease contains an option to purchase the lease property at a bargain price.
- The lease term is equal to or greater than 75 percent of the estimated useful life of the leased property.
- The present value of the rental payments equals or exceeds 90 percent of the fair market value of the leased property.

A lease that fails to meet any of the above criteria shall be classified as an operating lease and recorded as an expense.

Grant Funded Assets

Property and equipment acquired with grant funds must be used for its original purpose as long as needed.

Surplus and Salvage

All machinery and equipment that are no longer needed or usable by the department due to age, obsolescence or damage beyond repair shall be considered surplus and salvage and shall be turned over to the purchasing agent for sale or disposal. The appropriate forms may be completed with the purchasing agent taking possession of the assets, or the department may maintain responsibility for custody of the asset until the time of disposal or sale depending on the storage capacity of the purchasing agent.

Source of Funds

All fixed asset records should contain the source or sources of funds from which the asset was purchased such as:

- General Fund
- Utility Fund
- Special Revenue
- Capital Projects
- Grants
- Donations

Depreciation

Under Governmental Accounting Standards Board (GASB) Statement No. 34 requirements, depreciation will be recorded for all fixed assets.

BUDGET GUIDELINES

Budget Content - The Budget shall provide a complete financial plan of all city funds, expenditures and activities. It shall outline the proposed financial policies of the city for the ensuing fiscal year, describe the important features of the budget, and indicate any major changes in financial policies, expenditures, and revenues with reasons for such changes. The budget shall also include a summary of the city's debt position and any other material the City Manager deems necessary. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget.

The budget shall begin with a clear general summary of its contents, shall show in detail, all estimated income, indicate the proposed property tax levy, and all proposed expenditures, including debt service. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be presented as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and the preceding fiscal year, compared to the estimate for the budgeted year.

The budget shall include in separate sections:

1. An itemized estimate of the expense of conducting each department, division and office.
2. Reasons for proposed increases and decreases of such items of expenditure.
3. A separate schedule for each department, indicating tasks to be accomplished by the department during the year.
4. A statement of the total probable income of the city from taxes for the period covered by the estimate.
5. Tax levies, rates and collections for the preceding five (5) years.
6. An itemization of all anticipated revenue from sources other than the tax levy.
7. The amount required for interest on the city's debts, for sinking fund and for any maturing serial bonds.
8. The total amount of outstanding city debts, with a schedule of maturities on any outstanding bond issue of the city.
9. Such other information as may be required by the council.
10. Anticipated net surplus or deficit for the ensuring fiscal year of each utility owned or operated by the city, if any, and the proposed method of its disposition; subsidiary budgets for each utility. Detailed income and expenditure information shall be attached as appendices to the budget.
11. A capital program which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition. The capital program shall include:
    a. A summary of proposed programs;
    b. A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years ensuing, with appropriate supporting documentation;
    c. Cost estimates, method of financing and recommended time schedules for each such improvement; and
    d. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

Budget Submission - On or before the first day of September of each year, the City Manager shall submit to the council a proposed budget and an accompanying message. The Council shall review the proposed budget and revise as deemed appropriate prior to general circulation for public hearing.

Public Notice and Hearing - The Council shall post in the city Hall and shall publish a general summary of the proposed budget and a notice of a public hearing on the proposed budget in accordance with state law. After the public hearing, the Council may adopt the budget with or without amendment.

Adoption - The Council shall adopt the budget by ordinance on one reading on or before the 25th day of September of each year. Adoption of the budget shall require an affirmative vote of at least a majority of all members of the whole Council. Adoption of the budget shall constitute appropriations of the amounts specified as expenditures from the funds indicated and shall constitute a levy of the property tax proposed.

Failure to Adopt – If the Council fails to adopt the budget by the 1st day of October of each year, the amounts appropriated for the current fiscal year shall be deemed adopted for the ensuring fiscal year on a month to month basis with all items in it prorated accordingly until such time as the Council adopts a budget for the ensuing fiscal year. The levy of property tax normally approved as a part of the budget adoption will be set to equal the total current fiscal year tax receipts, unless the ensuing fiscal year budget is approved by October 1st of the current fiscal year.

Amendments After Adoption – If during the fiscal year the City Manager certifies that appropriated revenue are in excess of those estimated in the budget, the Council may, by ordinance, allocate supplemental appropriations for the year up to the amount of such access.

Emergency Appropriations – To meet a public emergency created by a natural disaster of manmade calamity affecting life, health, property or the public peace, the Council may allocate emergency appropriations, not to exceed ten (10) percent of the current fiscal year's budgeted receipts.

Reduction of Appropriations – If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicating the estimated amount of the deficit, any remedial action taken by him, and his recommendations as to any other step to be taken.

Transfer of Appropriations – No later than the sixtieth (60th) day after the last day of the fiscal year, the City Manager may transfer part or all of any unencumbered appropriations balance among programs within a department, division, or office.

Limitations – No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance thereof.

Effective Date – The supplemental and emergency appropriations and reduction or transfer of appropriations authorized by this section may be made effective immediately upon adoption of the ordinance.

Fiscal Year 2020 Budget Calendar

Line Item	Events	Month (01-12)	Day	Year
1	Budget Planning Events	01-January	1-31	2019
2	Create Budget Projection Model in Munis	01-January	7-11	2019
3	Quarterly Budget Amendment	01-January	22	2019
4	Community Engagement District B-Councilmember Boney "What's the 411 Roundtable"	01-January	31	2019
5	Budget Retreat	02-February	8-9	2019
6	Hotel Occupancy Tax Reporting due	02-February	20	2019
7	Tax Investment Reinvestment Zone (TIRZ) Annual Reports due to State Comptroller's Office	02-February	27	2019
8	Develop instructions and forms for budget preparation	03-March	4-8	2019
9	City Manager develops budget message for departments	03-March	12	2019
10	Key issues identified and prioritized by City Management	03-March	12	2019
11	Fleet Status Report submitted to Leadership Team and Assistants	03-March	13	2019
12	City Engineer Office coordinates CIP Kickoff Email	03-March	15	2019
13	Departmental Narrative Reviews Notice sent out (City Manager & Chief Performance Officer)	03-March	18	2019
14	Departmental requests for CIP submitted to Public Works	03-March	25	2019
15	Departmental Narrative Reviews with City Manager & CPO	03-March	28-29	2019
16	Community Engagement District A - Councilmember Pearson "The Pulse of District A"	03-March	30	2019
17	Kick-off IT Steering Committee Process	04-April	9	2019
18	Community Engagement District C - Councilmember Maroulis District C Meeting	04-April	11	2019
19	Quarterly Budget Amendment	04-April	15	2019
20	Budget Kick-off meeting: Directors, Managers or Representatives	04-April	17	2019
21	IT Steering Committee Review Process Begins	04-April	22	2019
22	Departmental meeting with IT, Fleet and Facilities in Council Chambers to discuss budget requests	04-April	24	2019
23	Create Payroll Projection in Munis	04-April	30	2019
24	Departmental Budget Requests due in Munis	05-May	10	2019
25	Community Engagement District D - Councilmember Emery District D Community Meeting	05-May	23	2019
26	Financial Services review departmental budget submissions	06-June	3-7	2019
27	Departmental Narratives (Goals, Divisional Goals, Measures, and Indicators) due to CPO for review	06-June	3	2019

Fiscal Year 2020 Budget Calendar

Line Item	Events	Month (01-12)	Day	Year
28	CIP projects developed & submitted to Financial Services & City Manager	06-June	4	2019
29	Review Payroll Projection with HR/OD	06-June	5	2019
30	Roll Payroll Projection to Budget Projection	06-June	6	2019
31	Finalize preliminary General Fund and Debt Service Fund revenue estimates	06-June	7	2019
32	City Manager reviews departmental budget submissions	06-June	11-14 & 18	2019
33	Missouri City Development Authority (MCDA) budget submitted to Board of Directors for approval	06-June	13	2019
34	TIRZs and PIDs budgets submitted to Boards for approval	06-June	13	2019
35	Council Policy & Budget Work Session; Hockenoys Forecast & State of the Economy	06-June	17	2019
36	Chief Performance Officer submits reviewed Departmental Narratives to Financial Services	06-June	17	2019
37	Send confirmation of Proposed Budgets to Departments for commenting and signoff	06-June	17-19	2019
38	City Engineer Office set up CIP Follow-up Meeting with the City Manager & Financial Services	06-June	17-20	2019
39	Prepare Preliminary Five-Year Forecast	06-June	18-20	2019
40	Walk, Talk & Drive Tour with CM; Budget District Town Hall with District D Council Rep.	06-June	18	2019
41	Public Works develop a Preliminary Five-year CIP Plan and submits to Financial Services	06-June	21	2019
42	Executive IT Steering Committee Review Process	06-June	25	2019
43	Prepare Proposed Budget Document, Transmittal Letter & Budget Presentation	07-July	1-24	2019
44	Complete and submit County Tax Schedule and Planning Calendar	07-July	8-9	2019
45	Quarterly Budget Amendment	07-July	15	2019
46	LGC submits Proposed Budget to Financial Services	07-July	15	2019
47	City Management reviews FY20 Proposed Budget	07-July	22-26	2019
48	Receipt of Certified Tax Roll from Fort Bend County Appraisal District	07-July	25	2019
49	Last revision of estimated revenues and expenditures	07-July	26	2019
50	Community Town Hall (All Segments of the Community)	07-July	29	2019
51	City Manager balances the Proposed FY20 Budget	07-July	29	2019
52	LGC submits budget to Board of Directors for approval	08-August	5	2019
53	Presentation of Proposed Budget, Fort Bend Certified Tax Roll and Harris County Preliminary Tax Roll to City Council	08-August	5	2019

Fiscal Year 2020 Budget Calendar

Line Item	Events	Month (01-12)	Day	Year
54	Budget Work Session with City Council	08-August	19	2019
55	Submit Proposed Budget, All Funds; File with the City Secretary and submit to City Council with City Manager's Recommendations and Transmittal Letter. Post Proposed Budget on the website.	08-August	19	2019
56	Receipt of Certified Tax Roll from Harris County Appraisal District	08-August	26	2019
57	Council to discuss and set proposed Maximum Tax Rate	08-August	26	2019
58	Submit for publishing Notice of Budget Public Hearing	08-August	30	2019
59	Submit for publishing the Notice of the Proposed Tax Rate (effective tax rate calculations and dates of public hearings on the proposed tax rates).	08-August	30	2019
60	Capital Improvement Program Book submitted to City Manager	08-August	30	2019
61	Optional Budget Work Session with City Council	09-September	3	2019
62	Proposed Tax Rates & Rolls submitted to Council	09-September	3	2019
63	City Council meeting to discuss tax rate	09-September	3	2019
64	Publish Notice of Budget Public Hearing in newspaper	09-September	4	2019
65	Continuously publish Notice of Proposed Tax Rate (effective tax rate calculations and dates of public hearings on proposed tax rate) on TV and Website	09-September	4	2019
66	Publish Notice of Proposed Tax Rate (effective tax rate calculations and dates of public hearings on Proposed Tax Rate) in newspaper	09-September	4	2019
67	General Summary of Proposed Budget and Notice of Public Hearing posted in City Hall	09-September	4	2019
68	72-hour Notice of Public Hearing (1st of 2)	09-September	9	2019
69	Public Hearing on Proposed Tax Increase (1st of 2)	09-September	12	2019
70	Submit for publishing Notice of Tax Revenue Increase (if applicable) to newspaper	09-September	13	2019
71	Budget Public Hearing	09-September	16	2019
72	Adoption of FY20 Budget (By Record Vote)	09-September	16	2019
73	Approved Budget, including record vote, posted on website	09-September	17	2019
74	File Adopted Budget with Fort Bend County, Harris County and the City Secretary	09-September	17	2019
75	Notice of Tax Revenue Increase (if applicable) published in newspaper and posted to website before meeting to adopt tax rate.	09-September	17	2019

Fiscal Year 2020 Budget Calendar

Line Item	Events	Month (01-12)	Day	Year
76	Second Public Hearing on Proposed Tax Increase (2nd of 2)	09-September	23	2019
77	72-hour Notice of Public Hearing on Tax Rate Adoption	09-September	26	2019
78	Tax Rate Adoption	10-October	1	2019
79	New Fiscal Year Begins	10-October	1	2019
80	Publish Notice of Adopted Tax Rate on website	10-October	2	2019
81	Adoption of Property Tax Rate	10-October	7	2019
82	Prepare Adopted Budget Book	10-October	2-30	2019
83	Quarterly Budget Amendment	10-October	21	2019
84	Submit Adopted Budget (using GFOA Requirements) to GFOA for annual Budget Presentation Award	11-November	15	2019
85	FY 2019 Final Budget Amendment	11-November	18	2019

BUDGET PROCESS

Budget Overview

The City of Missouri budget process is driven by the City's Strategic Plan. The process begins in February with strategic planning and budget planning sessions. The purpose of the sessions is to identify priorities for the upcoming budget based on the overall strategic direction of the City, Council priorities, input from the citizens and departmental goals and objectives.

The City Manager delivers a budget message to the department detailing the priorities for the City and budget expectations. Financial Services prepare revenue estimates utilizing trend analysis where feasible, and submit the estimates to the City Manager for review and approval. Once revenue estimates have been approved, the next step is to develop the budget requests for resources.

Departments prepare and submit budget requests in MUNIS (the City's ERP System) for review by Financial Services and the City Manager. Budget requests should be at the minimum level necessary to maintain the City's existing service levels. Departments requesting additional resources must submit a Supplemental Budget Request Form in MUNIS and provide justification for the additional requests.

The City Manager schedules a budget review with each department. The reviews are detailed oriented and includes a review of the prior year's actual revenues (where applicable) and expenditures, current year-to-date revenues and expenditures and the proposed budget. Adjustments to the budget request/projection are made as deemed necessary.

After the City Manager's review and approval of departments proposed budget, budget workshops (which are open to the Community) are scheduled with City Council to review and discuss the proposed budget. In addition to the workshops, the Council holds committee and public hearings on the City's proposed budget and may propose amendments to it. Once the proposed budget, as amended, is approved by the City Council by ordinance, it becomes the Annual Adopted Budget. The Annual Adopted Budget is implemented on October 1 and represents the City's budget for the fiscal year beginning on the first day of October and ending on the last day of September. Detailed budgetary events are listed in the City's Fiscal Year Budget Calendar. For more information on the events, please refer to the Budget Calendar of Events Budget Calendar.

Budgetary Control

During the year, regular reviews of revenues and expenditures are performed to ensure the departments are spending within the adopted budget. In addition, budget to actual reports and other customized reports are prepared and submitted to the City Manager and departments on a monthly basis and to City Council on a quarterly basis.

Preparing Budgets

The budget cycle begins with a Budget Kick-off Meeting usually held in mid-April. During this meeting, budget instructions, budget guidelines/assumptions, contact information and instructions to MUNIS are shared with the attendances. Budget preparation is done online within MUNIS by the departments and areas within Financial Services. Staff in the departments/divisions are given access (for a specified timeframe) to enter and/or update certain line-items in MUNIS.

Personnel Budget – Payroll Reporting within Financial Services projects the annual base salary and benefits estimates for all authorized full time and approved part-time positions and load the information into MUNIS. The projection is a snap shot of the citywide payroll at a particular point in time. Each filled position is budgeted at the current salary for the current fiscal year and vacant positions are budgeted at the mid-point of the salary range, with the exception of the Police Department and the Fire Departments which are budgeted at the minimum. Department Directors are required to review and signoff on payroll data and return it to Financial Services. If Department Directors deem it necessary to request additional positions, Form 12 – Personnel Request Form must be fully completed and submitted to Human Resources/Organizational Development (HR/OD) with a copy to Financial Services. The request will be reviewed by the City Manager as a part of the budget review process and if approved, the department will be notified to submit additional supporting documentation as requested.

Non-personnel Budget (Excluding Fuel and Parts Costs, Maintenance/Repairs and Telecommunications) The Budget Division rolls forward in MUNIS the prior year's non-personnel budget less any one-time allocations as the starting point for the budget. Budget requests for non-personnel should be at the minimum level necessary for continuation of services at the prior year's level. Departments requesting additional resources must submit a Supplemental Budget Request Form in MUNIS and provide justification for the additional requests.

Fuel and Parts Costs and Maintenance/Repairs – Budgets for these items are calculated by the Public Works Department and submitted to the Budget Division for entering into MUNIS at the department level.

Telecommunications – Budgets for city-wide telecommunications, including telephone services and internet, are projected by the Innovation & Technology Department and budgeted within their department.

Supplemental Budget Requests - Requests for new programs or services that were not previously funded. These requests may include new personnel above those positions approved in the prior year budget. New programs, or the addition to new programs or services that were not budgeted in the prior year budget, would constitute supplemental requests. All supplemental requests for personnel should include the necessary supplies and equipment to support the position requested. A supplemental request should include any costs savings that could be made to the basic budget by approval of these requests. An explanation of the impact on City Services as a result of funding, or not funding, a supplemental request should be adequately explained for the request to be considered for approval.

Capital Request - Requests for the purchase of capital equipment that exceeds a $5,000 threshold, per item. These are normally one time requests and are also requested as a Supplemental Request. Capital Requests in the operating budget would not include those requests that are funded out of Capital Projects Funds.

Fleet Replacement Fund - As a part of the Fleet/Equipment Replacement Program (FERP), each division's vehicles will be replaced according to the Fleet Replacement Schedule. The budgets are prepared by the Public Works Department and are entered into MUNIS by the Budget Division within Financial Services.

Amending the Approved Budget after Adoption

Budget Transfers - During the course of the fiscal year, departments may adjust various line items within their budget. To accomplish the adjustments, a budget transfer form must be completed and submitted to the Budget Division within Financial Services for processing. For additional information on budget transfers, please refer to the Budget Transfer Process.

Budget Amendment - When resources are transfer from one fund to another fund, it is considered an amendment to the budget and must be reviewed and approved by City Council. The Budget Division within Financial Services prepares and submits Budget Amendments to the City Council on a quarterly process. For additional information on budget amendments, please refer to the Budget Amendment Process.

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SECTION III

FINANCIAL SUMMARIES

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OVERVIEW OF REVENUES AND EXPENDITURES – ALL FUNDS

Revenue Sources

Revenues for the City of Missouri City total $134.3 million (including inter-fund transfers). The primary revenue sources are property taxes, sales & other taxes, franchise revenue and charges for services, which account for over 76% of the City's revenue. The remaining 24% is comprised of other sources and donations, fines, fees and forfeitures, intergovernmental grants, licenses and permits and investment earnings.

Property Taxes

Revenues from property taxes (ad valorem taxes) represent 36.4% or $48.8 million of the total revenues. Property tax revenues are based on a tax rate of $0.63000 per $100 of assessed valuation for the tax year 2018. Property tax collection is authorized by the State of Texas up to $2.50 per $100 of assessed valuation for maintenance and operations and debt service. Projections for property tax revenues are based on certified tax values and historical collections.

Sales Tax and Other Taxes

Sales tax and other taxes revenue, estimated at $13.3 million, represent 9.9% of the total revenues. It is comprised of sales tax, incentive agreements, mixed beverage sales, hotel taxes and transportation sales (Metro). The sales tax rate in the city of Missouri City is 8.25% for goods and services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts on a monthly, quarterly or annual basis. Of the 8.25%, the State retains 6.25% and distributes 2% to the City. Of the 2% distributed to the City, 1% is allocated to Metro Transportation and 1% is deposited in the General Fund (Fund 101). Projections for sales tax and other taxes are based on historical trends with growth factor as appropriate.

Franchise Revenue

Franchise revenues are projected at $4.1 million or 3.1% of the overall revenue budget. Franchise revenues are derived from nonexclusive franchise agreements between the City and utilities and solid waste providers that use the City's right-of-way to conduct business. Besides defining the responsibilities of the utilities maintaining their assets, the agreements contain a franchise fee clause that requires the utilities and solid waste companies to compensate the City for use of right-of-way and streets. Generally, the fees are based on a percentage of gross receipts or a per-unit of usage charge (generated by customers located within the City's corporate limits) that ranges from 2% to 5%.

Charges for Services

Charges for services represent 17.2% or $23.1 million and include fees for services in the General, Utilities, and Solid Waste Funds. With the exception of administrative fees, charges for services are budgeted based on historical collections, with growth factors where appropriate.

Other Sources/Donations

Other Sources/Donations represent 14.2% or $19.0 million of total revenues and include bond proceeds, donations, auction proceeds, reimbursements, rebates, tower leases and other miscellaneous sources. The majority of this revenue is bond proceeds that will be used to fund FY 2020 capital improvement projects. We forecast revenues based on agreements, historical trends and the most recent financial information and available during the budget process.

Expenditures by Uses

The FY 2020 expenditures budget (including inter-fund transfers) totals $155.2 million. Major uses of expenditures are identified below.

Personnel Costs

Expenditures for personnel costs represent 23.6% or $36.7 million of the overall expense budget. The City offers a competitive benefits package to employees, including medical and dental coverage and contributions toward dependent coverage. The City participates in the Texas Municipal Retirement System (TMRS) where employees contribute 7% of their gross pay and the City matches employee contributions 2 to 1, and employees are vested after 5 years of service.

Capital Outlay

Expenditures for capital outlay represent 24.9% or $38.6 million of the budget. These expenditures are primarily related to capital improvement projects within the City. Capital projects are funded with bond proceeds, Metro sales tax revenue, and contributions from other governmental agencies through inter-local agreements. Project types include transportation, drainage, public safety, facilities, parks, water, wastewater and surface water.

Debt Expenditures

Expenditures for debt represent 17.7% or $27.4 million of the budget. Debt expenditures include principal and interest payments on debt issued through bonds, lease purchases, and other instruments. A portion of the tax rate is directed to the Debt Service Fund for repayment of debt. Outstanding debt for Utilities is paid through user fees revenues. Surface Water debt is paid from GRP revenues.

Professional & Contractual Services

Expenditures for professional & contractual services represent 13.1% or $20.3 million of the overall budget. These expenditures include service and repair agreements, mowing services, legal services, contractual services and solid waste services.

Utilities

Expenditures for utilities represent 2.0% or $3.1 million of the budget. These expenditures are related to the operations, maintenance, and repair of water, wastewater and surface water infrastructure, as well as solid waste services.

CONSOLIDATED FINANCIAL SCHEDULE

OBJECT CODE AND DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECTS FUNDS	UTILITY FUNDS	OTHER ENTERPRISE FUNDS
REVENUES						
40 - PROP.TAX/ASSESSMENTS	$ 32,944,648	$ 4,321,048	$ 11,561,116	$ -	$ -	$ -
41 - SALES & OTHER TAXES	9,437,800	240,000	-	3,645,957	-	-
42 - FRANCHISE REVENUE	3,961,000	150,000	-	-	-	25,800
43 - LICENSES AND PERMITS	2,636,737	14,064	-	-	-	-
44 - FINES/FEES & FORFEIT	872,100	82,000	-	-	-	-
45 - CHARGES FOR SERVICES	414,900	-	-	-	14,850,638	7,805,748
46 - INTERGOV REV/GRANTS	2,413,279	857,107	-	-	-	27,000
47 - INVESTMENT EARNINGS	195,902	333,422	137,131	430,922	784,657	3,000
48 - OTHER SOURCES/DONATN	478,750	260,500	-	8,944,627	9,256,211	5,133
TOTAL REVENUES	**$ 53,355,117**	**$ 6,258,141**	**$ 11,698,247**	**$ 13,021,506**	**$ 24,891,506**	**$ 7,866,681**
49 - TRANSFERS FROM & ADM	$ 1,736,057	$ 4,956,896	$ -	$ 500,000	$ 7,835,884	$ -
TOTAL TRANSFERS	**$ 1,736,057**	**$ 4,956,896**	**$ -**	**$ 500,000**	**$ 7,835,884**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 55,091,174**	**$ 11,215,037**	**$ 11,698,247**	**$ 13,521,506**	**$ 32,727,390**	**$ 7,866,681**
EXPENDITURES						
51 - PERSONNEL COSTS	$ 35,216,802	$ 330,870	$ -	$ -	$ -	$ 1,137,809
52 - SUPPLIES & MATERIALS	2,757,623	354,650	-	-	2,476,300	842,675
53 - PROF/CONTRACT SERVIC	6,352,773	2,249,529	2,030	2,494,387	3,870,995	5,306,708
54 - REPAIR & MAINTENANCE	1,045,583	-	-	508,957	869,300	102,694
55 - UTILITIES	2,267,846	20,895	-	-	622,052	161,796
56 - OTHER EXPENDITURES	1,937,228	222,801	-	-	80,649	266,519
57 - DEBT EXPENDITURES	-	2,730,175	10,443,444	8,374,578	5,888,884	-
58 - CAPITAL OUTLAY	60,000	6,052,097	-	8,226,000	23,445,854	37,500
TOTAL EXPENDITURES	**$ 49,637,855**	**$ 11,961,017**	**$ 10,445,474**	**$ 19,603,922**	**$ 37,254,034**	**$ 7,855,701**
59 - TRANSFERS TO FUNDS	$ 4,953,319	$ 968,271	$ 998,219	$ 1,800,000	$ 8,387,670	$ 16,000
TOTAL TRANSFERS	**$ 4,953,319**	**$ 968,271**	**$ 998,219**	**$ 1,800,000**	**$ 8,387,670**	**$ 16,000**
TOTAL EXPENDITURES & TRANSFERS	**$ 54,591,174**	**$ 12,929,288**	**$ 11,443,693**	**$ 21,403,922**	**$ 45,641,704**	**$ 7,871,701**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 500,000**	**$ (1,714,251)**	**$ 254,554**	**$ (7,882,416)**	**$ (12,914,313)**	**$ (5,020)**
BEGINNING FUND BALANCE	**$ 14,571,588**	**$ 21,111,100**	**$ 5,899,897**	**$ 23,485,850**	**$ 72,169,888**	**$ 206,843**
ENDING FUND BALANCE	**$ 15,071,588**	**$ 19,396,849**	**$ 6,154,452**	**$ 15,603,435**	**$ 59,255,575**	**$ 201,823**

*FY18 represented a 15 month fiscal year

OBJECT CODE AND DESCRIPTION	EQUIPMENT REPLACEMENT	FY 20 PROPOSED	FY 19 ESTIMATE	FY 19 BUDGET	FY 18 ACTUAL*
REVENUES					
40 - PROP.TAX/ASSESSMENTS	$ -	$ 48,826,812	$ 45,530,489	$ 44,758,113	$ 41,767,079
41 - SALES & OTHER TAXES	-	13,323,757	13,148,320	12,481,757	16,695,484
42 - FRANCHISE REVENUE	-	4,136,800	4,352,545	4,374,100	5,617,334
43 - LICENSES AND PERMITS	-	2,650,801	3,255,825	2,481,938	3,566,075
44 - FINES/FEES & FORFEIT	-	954,100	996,685	965,200	1,299,333
45 - CHARGES FOR SERVICES	-	23,071,286	19,554,411	22,948,450	26,506,059
46 - INTERGOV REV/GRANTS	-	3,297,386	3,292,303	3,551,820	3,940,789
47 - INVESTMENT EARNINGS	34,710	1,919,745	3,002,945	1,481,320	1,623,457
48 - OTHER SOURCES/DONATN	70,000	19,015,221	38,082,747	41,954,926	8,017,585
TOTAL REVENUES	**$ 104,710**	**$ 117,195,909**	**$ 131,216,272**	**$ 134,997,624**	**$ 109,033,196**
49 - TRANSFERS FROM & ADM	$ 2,094,642	$ 17,123,479	$ 34,532,651	$ 35,178,330	$ 24,877,935
TOTAL TRANSFERS	**$ 2,094,642**	**$ 17,123,479**	**$ 34,532,651**	**$ 35,178,330**	**$ 24,877,935**
TOTAL REVENUES & TRANSFERS	**$ 2,199,352**	**$ 134,319,388**	**$ 165,748,923**	**$ 170,175,953**	**$ 133,911,132**
EXPENDITURES					
51 - PERSONNEL COSTS	$ -	$ 36,685,481	$ 33,637,263	$ 36,692,401	$ 41,383,110
52 - SUPPLIES & MATERIALS	460,500	6,891,748	5,534,794	5,939,734	6,713,147
53 - PROF/CONTRACT SERVIC	70,000	20,346,421	18,450,056	22,169,851	21,209,546
54 - REPAIR & MAINTENANCE	-	2,526,534	2,542,595	3,668,323	4,301,036
55 - UTILITIES	-	3,072,589	2,912,801	2,830,537	3,659,653
56 - OTHER EXPENDITURES	-	2,507,197	2,406,474	2,552,393	2,553,320
57 - DEBT EXPENDITURES	-	27,437,081	18,022,352	18,335,951	14,768,877
58 - CAPITAL OUTLAY	777,500	38,598,951	16,993,179	53,250,536	18,036,428
TOTAL EXPENDITURES	**$ 1,308,000**	**$ 138,066,001**	**$ 100,499,513**	**$ 145,439,726**	**$ 112,625,117**
59 - TRANSFERS TO FUNDS	$ -	$ 17,123,479	$ 34,843,124	$ 35,178,330	$ 24,877,935
TOTAL TRANSFERS	**$ -**	**$ 17,123,479**	**$ 34,843,124**	**$ 35,178,330**	**$ 24,877,935**
TOTAL EXPENDITURES & TRANSFERS	**$ 1,308,000**	**$ 155,189,480**	**$ 135,342,637**	**$ 180,618,056**	**$ 137,503,053**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 891,352**	**$ (20,870,093)**	**$ 30,406,285**	**$ (10,442,102)**	**$ (3,591,921)**
BEGINNING FUND BALANCE	**$ 940,217**	**$ 138,385,383**	**$ 107,979,098**	**$ 107,979,098**	**$ 111,571,018**
ENDING FUND BALANCE	**$ 1,831,569**	**$ 117,515,290**	**$ 138,385,383**	**$ 97,536,995**	**$ 107,979,098**

*FY18 represented a 15 month fiscal year

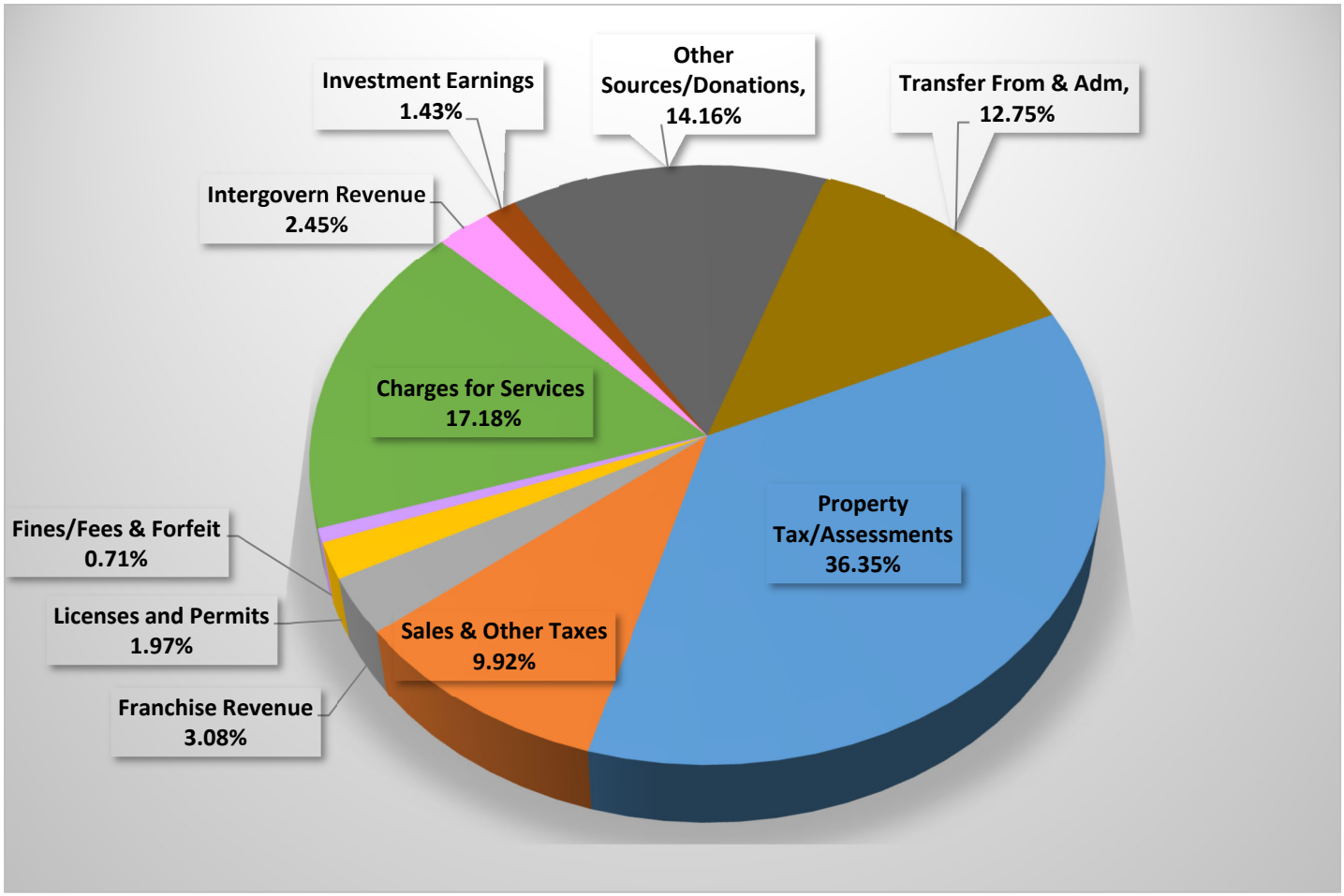
COMBINED FUND STATEMENT FY 2019 ESTIMATED BUDGET

OBJECT CODE AND DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECT FUNDS	UTILITY FUNDS	OTHER ENTERPRISE FUNDS	EQUIPMENT REPLACEMENT FUNDS	FY 19 ESTIMATE
REVENUES								
40 - PROP.TAX/ASSESSMENTS	$ 30,531,777	$ 3,735,343	$ 11,263,369	$ -	$ -	$ -	$ -	$ 45,530,489
41 - SALES & OTHER TAXES	8,859,800	243,576	-	4,044,944	-	-	-	13,148,320
42 - FRANCHISE REVENUE	4,198,300	128,445	-	-	-	25,800	-	4,352,545
43 - LICENSES AND PERMITS	3,241,765	14,060	-	-	-	-	-	3,255,825
44 - FINES/FEES & FORFEIT	918,959	77,726	-	-	-	-	-	996,685
45 - CHARGES FOR SERVICES	408,000	-	-	-	11,429,428	7,716,984	-	19,554,411
46 - INTERGOV REV/GRANTS	2,432,900	632,604	-	-	200,000	26,800	-	3,292,303
47 - INVESTMENT EARNINGS	330,000	453,791	160,000	811,092	1,214,974	212	32,877	3,002,945
48 - OTHER SOURCES/DONATN	712,291	2,043,093	-	14,016,397	21,088,317	5,133	217,517	38,082,747
TOTAL REVENUES	**$ 51,633,792**	**$ 7,328,638**	**$ 11,423,369**	**$ 18,872,432**	**$ 33,932,718**	**$ 7,774,929**	**$ 250,394**	**$ 131,216,272**
49 - TRANSFERS FROM & ADM	$ 1,703,929	$ 4,899,647	$ -	$ 805,075	$ 26,110,323	$ -	$ 1,013,677	$ 34,532,651
TOTAL TRANSFERS	**$ 1,703,929**	**$ 4,899,647**	**$ -**	**$ 805,075**	**$ 26,110,323**	**$ -**	**$ 1,013,677**	**$ 34,532,651**
TOTAL REVENUES & TRANSFERS	**$ 53,337,721**	**$ 12,228,285**	**$ 11,423,369**	**$ 19,677,508**	**$ 60,043,041**	**$ 7,774,929**	**$ 1,264,071**	**$ 165,748,923**
EXPENDITURES								
51 - PERSONNEL COSTS	$ 32,163,473	$ 329,417	$ -	$ -	$ -	$ 1,144,372	$ -	$ 33,637,263
52 - SUPPLIES & MATERIALS	2,416,230	126,924		128,098	1,881,709	814,556	167,277	5,534,794
53 - PROF/CONTRACT SERVIC	5,598,454	3,672,579	4,060	873,376	3,055,445	5,007,517	238,625	18,450,056
54 - REPAIR & MAINTENANCE	898,936	-	-	617,395	913,755	112,510	-	2,542,595
55 - UTILITIES	2,076,154	19,043	-	-	627,699	189,905	-	2,912,801
56 - OTHER EXPENDITURES	1,789,649	140,173	-	118,660	74,076	283,916	-	2,406,474
57 - DEBT EXPENDITURES	-	2,693,561	9,351,047	163,375	5,814,368	-	-	18,022,352
58 - CAPITAL OUTLAY	58,998	120,976	-	9,616,462	6,396,230	-	800,513	16,993,179
TOTAL EXPENDITURES	**$ 45,001,894**	**$ 7,102,673**	**$ 9,355,107**	**$ 11,517,365**	**$ 18,763,282**	**$ 7,552,777**	**$ 1,206,415**	**$ 100,499,513**
59 - TRANSFERS TO FUNDS	$ 3,894,697	$ 1,301,004	$ 949,985	$ 2,079,114	$ 26,602,323	$ 16,000	$ -	$ 34,843,124
TOTAL TRANSFERS	**$ 3,894,697**	**$ 1,301,004**	**$ 949,985**	**$ 2,079,114**	**$ 26,602,323**	**$ 16,000**	**$ -**	**$ 34,843,124**
TOTAL EXPENDITURES & TRANSFERS	**$ 48,896,591**	**$ 8,403,678**	**$ 10,305,092**	**$ 13,596,479**	**$ 45,365,605**	**$ 7,568,777**	**$ 1,206,415**	**$ 135,342,637**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 4,441,130**	**$ 3,824,607**	**$ 1,118,277**	**$ 6,081,028**	**$ 14,677,436**	**$ 206,152**	**$ 57,656**	**$ 30,406,285**
BEGINNING FUND BALANCE	**$ 10,130,458**	**$ 17,286,493**	**$ 4,781,620**	**$ 17,404,822**	**$ 57,492,452**	**$ 690**	**$ 882,561**	**$ 107,979,098**
ENDING FUND BALANCE	**$ 14,571,588**	**$ 21,111,100**	**$ 5,899,897**	**$ 23,485,850**	**$ 72,169,888**	**$ 206,843**	**$ 940,217**	**$ 138,385,383**

*FY18 represented a 15 month fiscal year

REVENUES BY SOURCES - ALL FUNDS
FY 2020

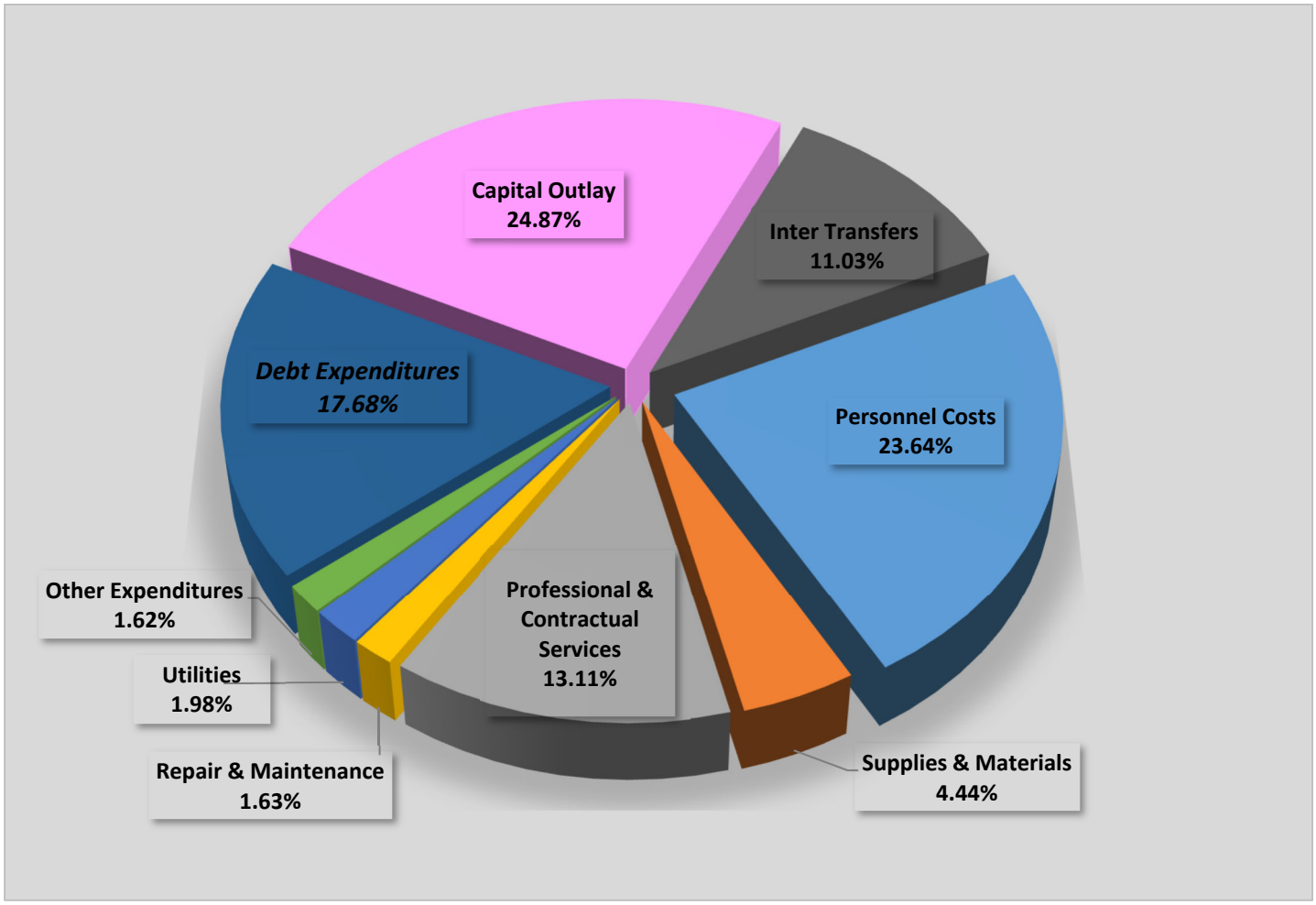
Budgeted Resources of $134,319,388*



**Includes Transfers From Other Funds*

EXPENDITURES BY USES - ALL FUNDS
FY 2020

Budgeted Expenditures of $155,189,480*

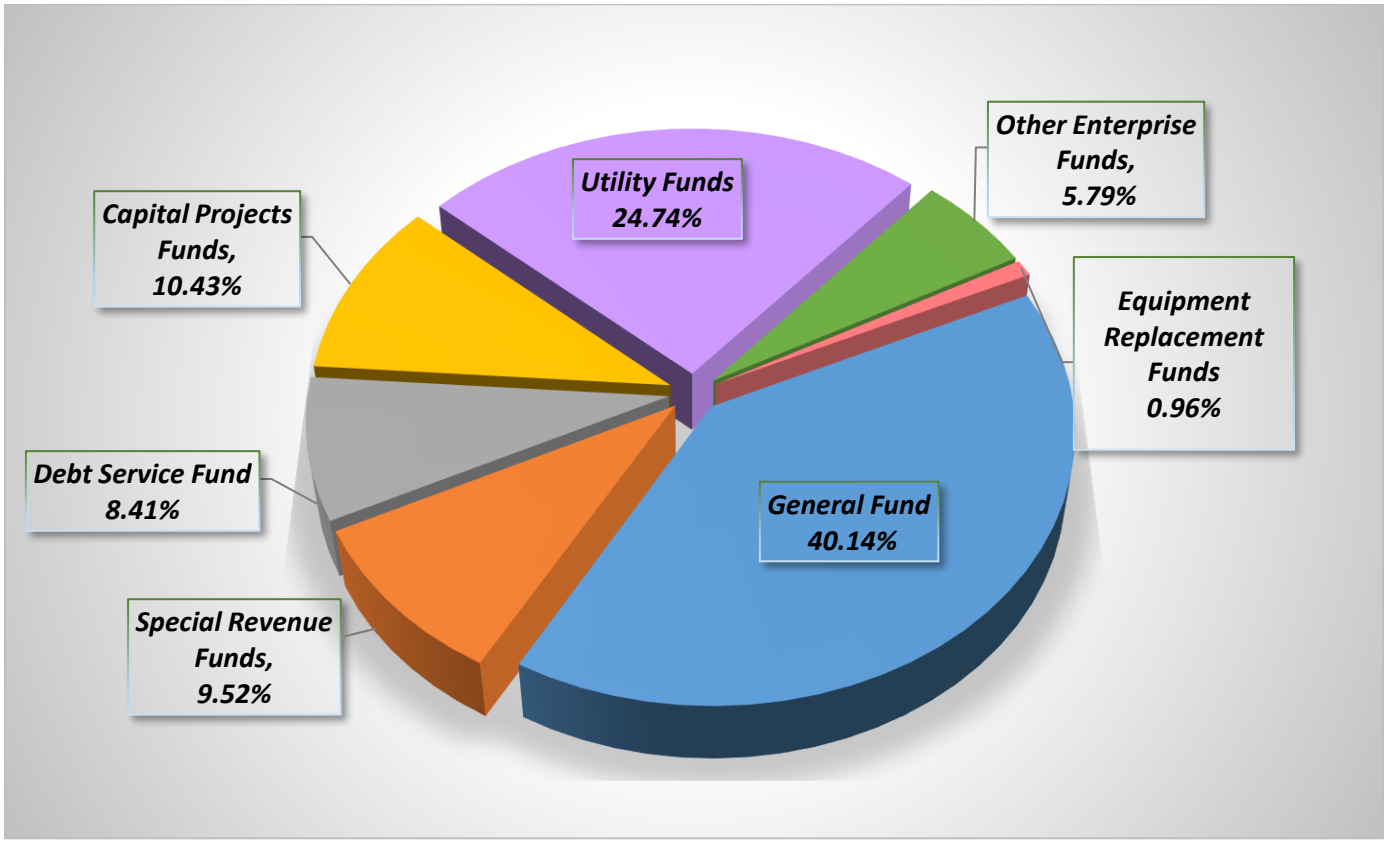


**Includes Transfers To Other Funds*

REVENUES BY FUND TYPE

FY 2020

$134,319,388*



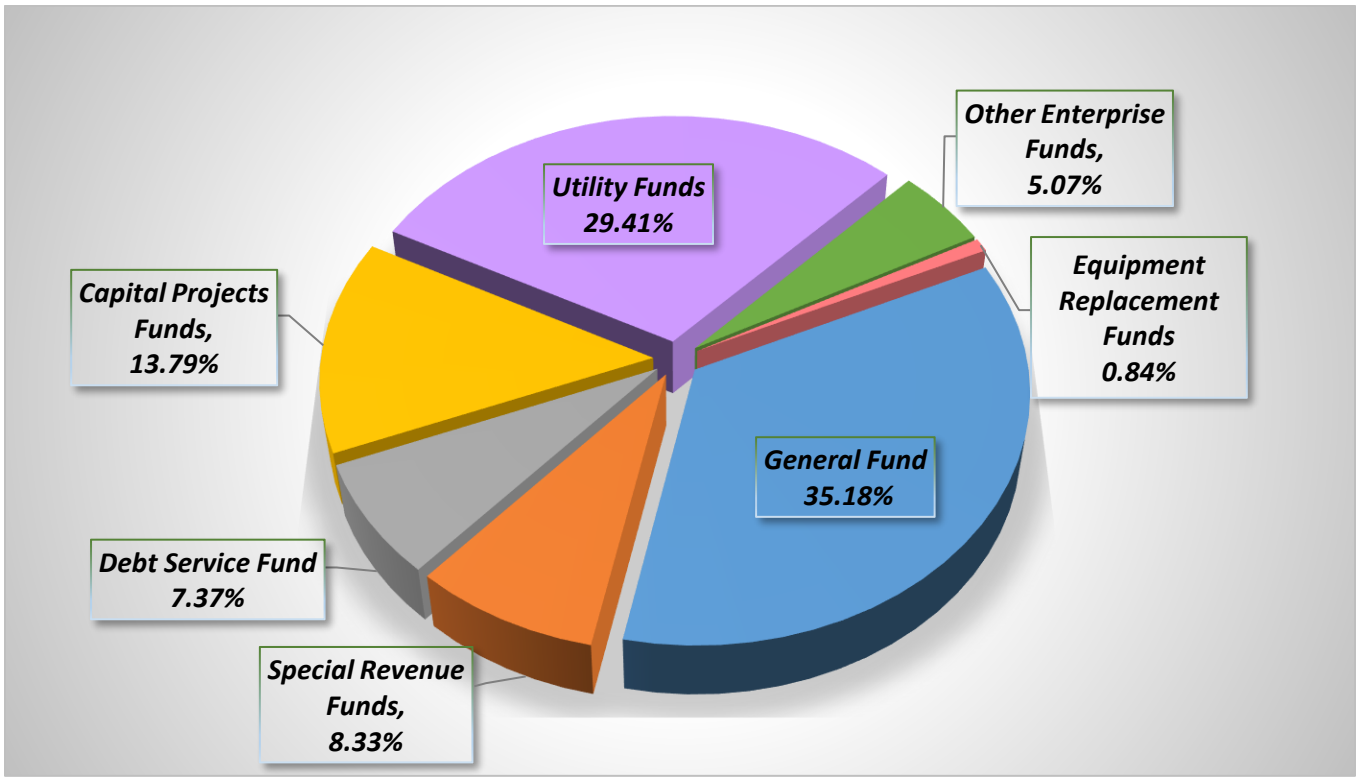
Revenues	Amount	Percentage
General Fund	55,091,174	41.02%
Special Revenue Funds	11,215,037	8.35%
Debt Service Fund	11,698,247	8.71%
Capital Projects Funds	13,521,506	10.07%
Utility Funds	32,727,390	24.37%
Other Enterprise Funds	7,866,681	5.86%
Equipment Replacement Funds	2,199,352	1.64%
Total	134,319,388	100.00%

**Includes Transfers From Other Funds*

EXPENDITURES BY FUND TYPE

FY 2020

$155,189,480*



Expenditures	Amount	Percentage
General Fund	54,591,174	35.18%
Special Revenue Funds	12,929,288	8.33%
Debt Service Fund	11,443,693	7.37%
Capital Projects Funds	21,403,922	13.79%
Utility Funds	45,641,704	29.41%
Other Enterprise Funds	7,871,701	5.07%
Equipment Replacement Funds	1,308,000	0.84%
Total	155,189,480	100.00%

**Includes Transfers To Other Funds*

ALL FUNDS SUMMARY-REVENUES

FUND CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
101 - GENERAL FUND	$ 57,907,886	$ 52,137,344	$ 53,337,721	$ 55,091,174
205 - POLICE SEIZURE/FORFEITURE FUND	283,972	247,456	248,460	44,118
220 - RADIO COMM SYSTEM FUND	426,556	306,294	266,898	251,946
221 - COURT BLDG SECURITY FUND	27,308	22,225	20,023	22,179
222 - COURT TECHNOLOGY FUND	36,597	27,994	27,279	27,933
223 - COURT JUVENILE CASE FUND	49,876	37,000	35,767	37,000
224 - PEG/MCTV FACILITY &EQUIP FUND	233,508	156,218	139,256	156,091
230 - PUBLIC SAFETY GRANTS	80,650	37,148	40,733	12,000
231 - DONATIONS FUND	193,404	118,889	85,937	84,319
240 - CDBG FUND	298,820	570,166	316,482	766,080
255 - HOTEL OCCUPANCY TAX FUND	280,668	211,188	257,659	250,959
260 - MC DEVELOPMENT AUTHORITY FUND	1,233,602	1,379,287	1,380,049	1,100,169
261 - TIRZ#1 FUND	1,008,110	1,055,468	1,090,357	1,200,543
262 - TIRZ#2 FUND	2,569,513	2,510,465	3,222,667	3,376,740
263 - PID#2 FUND	727,937	1,912,635	1,860,087	714,764
265 - TIRZ#3 FUND	1,978,992	1,922,118	2,173,780	2,753,579
266 - PID#4 FUND	403,967	400,260	403,912	400,167
272 - PARKLAND ZONE 2 FUND	73,967	840	1,728	823
273 - PARKLAND ZONE 3 FUND	62,184	840	1,400	823
274 - PARKLAND ZONE 4 FUND	2,001	12	1	12
275 - PARKLAND ZONE 5 FUND	252,155	2,160	27,521	2,116
276 - PARKLAND ZONE 6 FUND	225,427	2,160	96,806	2,116
277 - PARKLAND ZONE 7 FUND	18,802	295,544	461,910	141
278 - PARKLAND ZONE 8 FUND	388,334	4,620	7,072	4,525
279 - PARKLAND ZONE 9 FUND	643	6	-	6
280 - PARKLAND ZONE 10 FUND	370,975	1,200	52,133	1,175
281 - PARKLAND ZONE 11 FUND	418	6	10	6
282 - PARKLAND ZONE 12 FUND	382,868	4,800	10,343	4,702
283 - PARKLAND ZONE 13 FUND	617	6	14	6
301 - DEBT SERVICE FUND	10,386,205	11,487,029	11,423,369	11,698,247
401 - METRO PROJECT FUND	5,421,996	4,227,361	4,672,535	4,048,851
402 - GENERAL GOV'T PROJECT FUND	4,701	310,483	310,534	10
403 - TRANSPORT/DRAIN PROJECT FUND	6,951,623	4,672,030	1,171,534	2,862,902
404 - FACILITY/PUBLIC SAFETY PJS	319,175	110,000	35,484	6,442,771
405 - PARKS PROJECT FUND	174,313	7,200	19,687	7,052
406 - ROADWAY IMPACT FEE FUND	-	39,881	39,881	39,921
410 - 2018 GENERAL OBLIGATION	-	13,152,496	13,427,853	120,000
505 - WATER WASTEWATER UTIL. FUND	10,548,587	3,631,761	2,647,352	2,927,231
506 - SBFB WWTP FUND	1,156,841	1,768,396	1,079,226	2,185,551
511 - WATER IMPACT FEE FUND	-	192,000	191,296	578,546
512 - WASTEWATER IMPACT FEE FUND	-	400,000	395,763	958,114
515 - 2018A CERTIF. OF OBLIGATION	-	20,193,433	20,593,047	265,000
535 - WWW UTILITY CONSTRUCTION FUND	903,578	786,357	754,005	9,554,099
540 - SURFACE WATER OPERATING FUND	13,291,827	11,361,768	8,638,139	10,861,056
542 - SURFACE WATER CONST FUND	3,905,125	25,544,493	25,744,212	5,397,794
571 - MC REC & LEISURE LGC FUND	4,718,726	4,086,560	4,245,867	4,145,731
580 - SOLID WASTE UTILITY FUND	4,394,846	3,721,244	3,529,062	3,720,950
606 - FLEET/EQUIP REPLACEMENT FUND	818,848	513,167	655,242	512,739
611 - IT REPLACEMENT FUND	1,394,982	605,946	608,828	1,686,613
TOTAL REVENUES	**$ 133,911,132**	**$ 170,175,953**	**$ 165,748,923**	**$ 134,319,388**

ALL FUNDS SUMMARY-EXPENDITURES

FUND CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
101 - GENERAL FUND	$ 59,710,126	$ 52,083,038	$ 48,896,591	$ 54,591,174
201 - PARKLAND DEDICATION FD	1,328,559	-	-	-
205 - POLICE SEIZURE/FORFEITURE FUND	85,465	240,052	57,904	320,000
220 - RADIO COMM SYSTEM FUND	333,529	254,400	240,376	222,602
221 - COURT BLDG SECURITY FUND	54,607	37,613	27,295	41,646
222 - COURT TECHNOLOGY FUND	44,205	35,000	20,899	36,050
223 - COURT JUVENILE CASE FUND	46,170	30,700	30,000	700
224 - PEG/MCTV FACILITY &EQUIP FUND	103,110	228,059	53,358	228,059
230 - PUBLIC SAFETY GRANTS	62,715	42,618	38,268	11,662
231 - DONATIONS FUND	173,931	130,040	66,258	118,040
240 - CDBG FUND	361,159	642,587	281,640	766,080
255 - HOTEL OCCUPANCY TAX FUND	290,839	422,795	267,483	250,139
260 - MC DEVELOPMENT AUTHORITY FUND	1,225,630	1,379,114	1,381,138	1,100,000
261 - TIRZ#1 FUND	1,729,147	1,579,261	1,309,031	1,455,612
262 - TIRZ#2 FUND	682,890	658,176	629,924	3,376,740
263 - PID#2 FUND	1,029,926	2,423,593	2,419,092	701,403
265 - TIRZ#3 FUND	1,084,543	1,709,351	1,073,997	2,061,928
266 - PID#4 FUND	373,644	394,000	380,844	399,794
272 - PARKLAND ZONE 2 FUND	-	73,480	-	74,946
273 - PARKLAND ZONE 3 FUND	-	61,000	6,407	58,000
274 - PARKLAND ZONE 4 FUND	1,977	-	-	-
275 - PARKLAND ZONE 5 FUND	15,077	143,063	71,018	193,398
276 - PARKLAND ZONE 6 FUND	36,559	186,550	42,791	190,120
277 - PARKLAND ZONE 7 FUND	8,745	295,546	3,518	468,590
278 - PARKLAND ZONE 8 FUND	85,564	237,436	2,436	306,779
279 - PARKLAND ZONE 9 FUND	646	-	-	-
280 - PARKLAND ZONE 10 FUND	40,000	86,000	-	160,000
282 - PARKLAND ZONE 12 FUND	-	374,000	-	387,000
301 - DEBT SERVICE FUND	10,513,698	10,645,719	10,305,092	11,443,693
401 - METRO PROJECT FUND	4,449,822	5,823,247	3,309,822	4,703,344
402 - GENERAL GOV'T PROJECT FUND	182,917	313,943	233,575	-
403 - TRANSPORT/DRAIN PROJECT FUND	11,781,482	12,883,865	4,520,356	2,517,000
404 - FACILITY/PUBLIC SAFETY PJS	1,391,069	604,964	271,334	5,809,000
405 - PARKS PROJECT FUND	1,663,904	608,220	463,045	-
410 - 2018 GENERAL OBLIGATION	-	12,985,000	4,798,347	8,374,578
505 - WATER WASTEWATER UTIL. FUND	3,919,498	3,404,174	3,076,750	4,570,341
506 - SBFB WWTP FUND	1,709,877	1,243,166	869,645	1,605,886
511 - WATER IMPACT FEE FUND	-	-	-	50,400
512 - WASTEWATER IMPACT FEE FUND	-	-	-	896,969
515 - 2018A CERTIF. OF OBLIGATION	-	20,000,000	6,362,260	13,845,854
535 - WWW UTILITY CONSTRUCTION FUND	1,561,975	752,356	702,427	9,519,448
540 - SURFACE WATER OPERATING FUND	15,621,623	9,610,367	9,012,238	9,931,900
542 - SURFACE WATER CONST FUND	3,191,207	28,245,006	25,342,284	5,220,906
571 - MC REC & LEISURE LGC FUND	5,066,056	4,039,715	4,039,715	3,988,882
580 - SOLID WASTE UTILITY FUND	4,561,815	3,868,918	3,529,062	3,882,819
605 - FLEET MAINTENANCE FUND	83,755	-	-	-
606 - FLEET/EQUIP REPLACEMENT FUND	1,671,207	1,003,941	812,110	777,500
611 - IT REPLACEMENT FUND	1,224,385	837,984	394,305	530,500
TOTAL EXPENDITURES	**$ 137,503,053**	**$ 180,618,056**	**$ 135,342,637**	**$ 155,189,480**

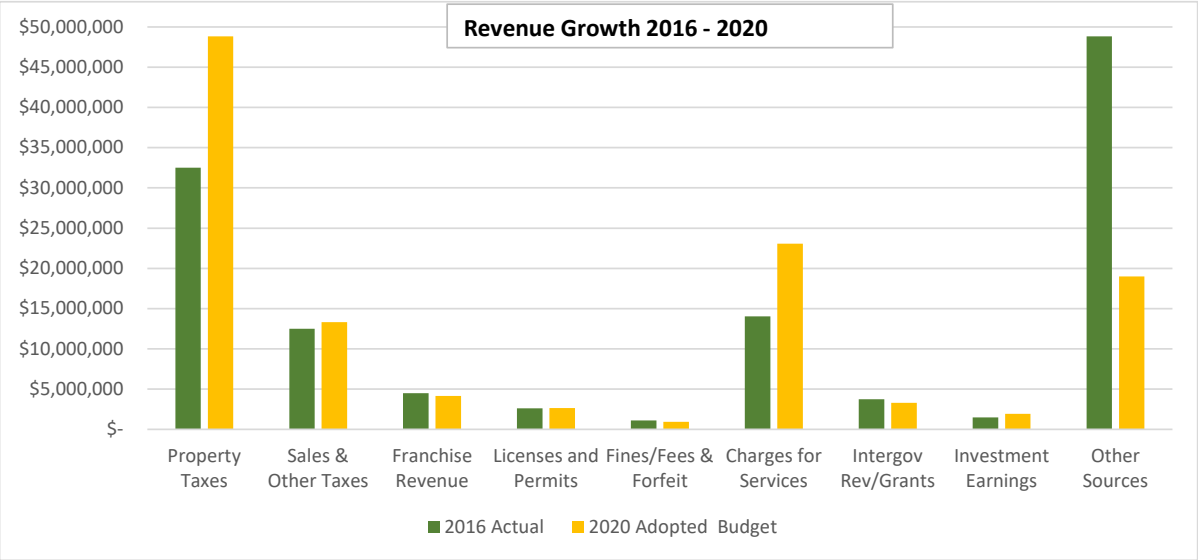
FY 2020 FUND BALANCE SUMMARY - ALL FUNDS

FUND AND DESCRIPTION	ESTIMATED BEGINNING FUND BALANCE	REVENUES	TRANSFERS-IN	TOTAL SOURCES	EXPENDITURES	TRANSFERS -OUT	TOTAL USES	ESTIMATED ENDING FUND BALANCE
101 - GENERAL FUND	$ 14,571,588	$ 53,355,117	$ 1,736,057	$ 69,662,762	$ 49,637,855	$ 4,953,319	$ 54,591,174	$ 15,071,588
205 - POLICE SEIZURE/FORFEITURE FUND	875,507	44,118	-	919,626	320,000	-	320,000	599,626
220 - RADIO COMM SYSTEM FUND	233,110	251,946	-	485,056	182,591	40,011	222,602	262,454
221 - COURT BLDG SECURITY FUND	94,780	22,179	-	116,959	21,646	20,000	41,646	75,313
222 - COURT TECHNOLOGY FUND	153,834	27,933	-	181,767	36,050	-	36,050	145,717
223 - COURT JUVENILE CASE FUND	9,473	37,000	-	46,473	700	-	700	45,773
224 - PEG/MCTV FACILITY &EQUIP FUND	541,507	156,091	-	697,598	228,059	-	228,059	469,539
230 - PUBLIC SAFETY GRANTS	343,447	12,000	-	355,447	11,662	-	11,662	343,785
231 - DONATIONS FUND	162,634	84,319	-	246,954	118,040	-	118,040	128,914
240 - CDBG FUND	-	752,879	13,201	766,080	766,080	-	766,080	-
255 - HOTEL OCCUPANCY TAX FUND	627,379	250,959	-	878,338	250,139	-	250,139	628,199
260 - MC DEVELOPMENT AUTHORITY FUND	16,200	169	1,100,000	1,116,370	1,000,000	100,000	1,100,000	16,370
261 - TIRZ#1 FUND	922,459	371,045	829,498	2,123,002	902,012	553,600	1,455,612	667,390
262 - TIRZ#2 FUND	9,126,751	1,383,544	1,993,196	12,503,491	3,282,880	93,860	3,376,740	9,126,751
263 - PID#2 FUND	244,074	714,764	-	958,838	667,803	33,600	701,403	257,435
265 - TIRZ#3 FUND	5,340,514	1,732,578	1,021,001	8,094,093	1,968,328	93,600	2,061,928	6,032,165
266 - PID#4 FUND	296,838	400,167	-	697,004	366,194	33,600	399,794	297,210
272 - PARKLAND ZONE 2 FUND	75,695	823	-	76,517	74,946	-	74,946	1,571
273 - PARKLAND ZONE 3 FUND	57,177	823	-	58,000	58,000	-	58,000	-
274 - PARKLAND ZONE 4 FUND	25	12	-	37	-	-	-	37
275 - PARKLAND ZONE 5 FUND	193,581	2,116	-	195,697	193,398	-	193,398	2,299
276 - PARKLAND ZONE 6 FUND	242,883	2,116	-	244,999	190,120	-	190,120	54,879
277 - PARKLAND ZONE 7 FUND	468,449	141	-	468,590	468,590	-	468,590	-
278 - PARKLAND ZONE 8 FUND	307,406	4,525	-	311,931	306,779	-	306,779	5,152
279 - PARKLAND ZONE 9 FUND	(3)	6	-	3	-	-	-	3
280 - PARKLAND ZONE 10 FUND	383,108	1,175	-	384,284	160,000	-	160,000	224,284
281 - PARKLAND ZONE 11 FUND	428	6	-	434	-	-	-	434
282 - PARKLAND ZONE 12 FUND	393,211	4,702	-	397,913	387,000	-	387,000	10,913
283 - PARKLAND ZONE 13 FUND	631	6	-	637	-	-	-	637
301 - DEBT SERVICE FUND	5,899,897	11,698,247	-	17,598,144	10,445,474	998,219	11,443,693	6,154,452
401 - METRO PROJECT FUND	6,578,238	3,698,851	350,000	10,627,089	2,903,344	1,800,000	4,703,344	5,923,745
402 - GENERAL GOV'T PROJECT FUND	82,249	10	-	82,259	-	-	-	82,259
403 - TRANSPORT/DRAIN PROJECT FUND	7,484,541	2,712,902	150,000	10,347,443	2,517,000	-	2,517,000	7,830,443
404 - FACILITY/PUBLIC SAFETY PJS	488,797	6,442,771	-	6,931,568	5,809,000	-	5,809,000	1,122,568
405 - PARKS PROJECT FUND	182,638	7,052	-	189,690	-	-	-	189,690
406 - ROADWAY IMPACT FEE FUND	39,881	39,921	-	79,801	-	-	-	79,801
410 - 2018 GENERAL OBLIGATION	8,629,506	120,000	-	8,749,506	8,374,578	-	8,374,578	374,929
505 - WATER WASTEWATER UTIL. FUND	10,280,099	2,927,231	-	13,207,330	1,892,258	2,678,083	4,570,341	8,636,989

FY 2020 FUND BALANCE SUMMARY - ALL FUNDS

FUND AND DESCRIPTION	ESTIMATED BEGINNING FUND BALANCE	REVENUES	TRANSFERS-IN	TOTAL SOURCES	EXPENDITURES	TRANSFERS -OUT	TOTAL USES	ESTIMATED ENDING FUND BALANCE
506 - SBFB WWTP FUND	16,120,445	2,185,551	-	18,305,996	1,545,886	60,000	1,605,886	16,700,110
511 - WATER IMPACT FEE FUND	191,296	578,546	-	769,842	50,400	-	50,400	719,442
512 - WASTEWATER IMPACT FEE FUND	395,763	958,114	-	1,353,877	896,969	-	896,969	456,908
515 - 2018A CERTIF. OF OBLIGATION	14,230,787	265,000	-	14,495,787	13,845,854	-	13,845,854	649,933
535 - WWW UTILITY CONSTRUCTION FUND	7,220,047	6,936,016	2,618,083	16,774,146	9,519,448	-	9,519,448	7,254,698
540 - SURFACE WATER OPERATING FUND	7,944,672	10,861,056	-	18,805,727	4,282,312	5,649,587	9,931,899	8,873,828
542 - SURFACE WATER CONST FUND	15,786,778	179,993	5,217,801	21,184,572	5,220,906	-	5,220,906	15,963,666
571 - MC REC & LEISURE LGC FUND	(156,849)	4,145,731	-	3,988,882	3,988,882	-	3,988,882	-
580 - SOLID WASTE UTILITY FUND	363,692	3,720,950	-	4,084,642	3,866,819	16,000	3,882,819	201,823
606 - FLEET/EQUIP REPLACEMENT FUND	403,689	90,479	422,260	916,428	777,500	-	777,500	138,928
611 - IT REPLACEMENT FUND	536,528	14,231	1,672,382	2,223,141	530,500	-	530,500	1,692,641
TOTAL	**$ 138,385,384**	**$ 117,195,909**	**$ 17,123,479**	**$ 272,704,772**	**$ 138,066,001**	**$ 17,123,479**	**$ 155,189,480**	**$ 117,515,291**

REVENUE TRENDS - ALL FUNDS

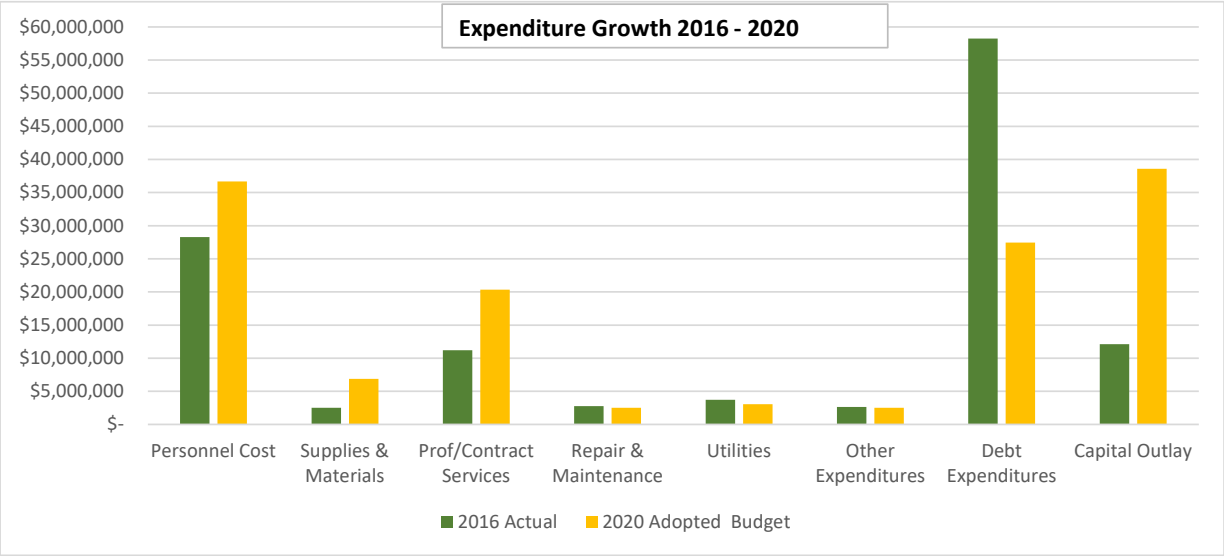


ALL FUNDS SUMMARY - REVENUE BY SOURCE 5 YEAR COMPARISON

Fiscal Year	2016 Actual	2017 Actual	2018 Actual*	2019 Estimate	2020 Adopted Budget
Property Taxes	$ 32,511,929	$ 36,621,017	$ 41,767,079	$ 30,531,777	$ 48,826,812
Sales & Other Taxes	12,510,270	12,020,054	16,695,484	28,147,032	13,323,757
Franchise Revenue	4,486,939	4,426,162	5,617,334	4,352,545	4,136,800
Licenses and Permits	2,621,762	2,321,606	3,566,075	3,255,825	2,650,801
Fines/Fees & Forfeit	1,104,359	953,087	1,299,333	996,685	954,100
Charges for Services	14,039,289	20,227,115	26,506,059	15,313,678	23,071,286
Intergov Rev/Grants	3,743,101	3,171,480	3,940,789	3,257,462	3,297,386
Investment Earnings	1,498,055	121,508	1,623,457	7,084,372	1,919,745
Other Sources	48,821,214	18,478,004	8,017,585	38,082,747	19,015,221
Total Revenues**	$ 121,336,918	$ 98,340,034	$ 109,033,195	$ 131,022,124	$ 117,195,908

*FY 2018 represented a 15-month budget.
**Total Revenues exclude transfers.

EXPENDITURES TRENDS - ALL FUNDS

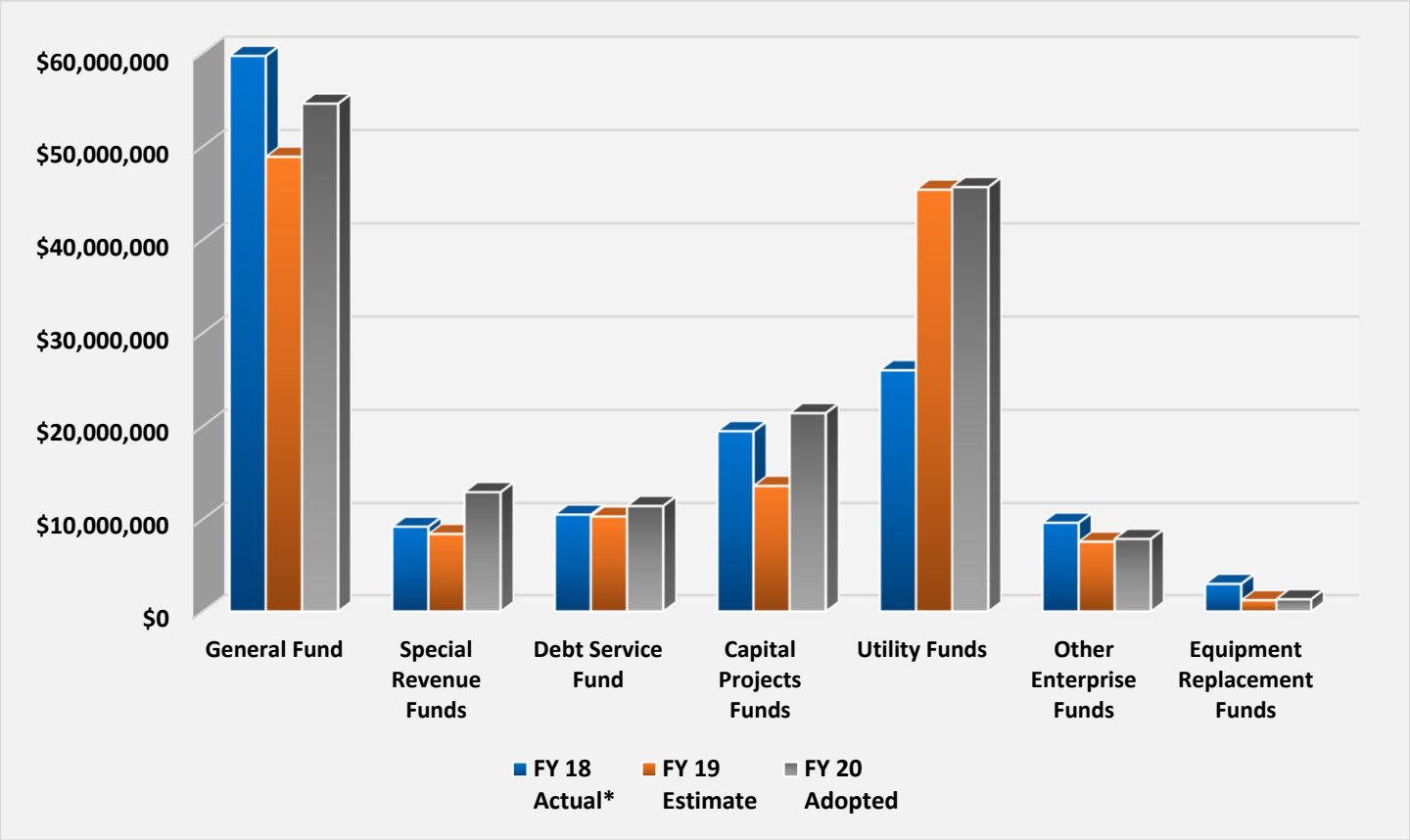


ALL FUNDS SUMMARY - EXPENDITURES BY USES 5 YEAR COMPARISON

Fiscal Year	2016 Actual	2017 Actual	2018 Actual*	2019 Estimate	2020 Adopted Budget
Personnel Cost	$ 28,284,961	$ 31,181,000	$ 41,383,110	$ 33,637,263	$ 36,685,481
Supplies & Materials	2,518,656	4,530,221	6,713,147	5,534,794	6,891,748
Prof/Contract Services	11,208,205	14,494,421	21,209,546	18,447,329	20,346,421
Repair & Maintenance	2,764,013	2,067,821	4,301,036	2,542,595	2,526,534
Utilities	3,702,763	3,166,887	3,659,653	2,912,801	3,072,589
Other Expenditures	2,635,070	2,795,899	2,553,320	2,406,474	2,507,197
Debt Expenditures	58,260,958	13,630,968	14,768,877	17,325,384	27,437,081
Capital Outlay	12,127,378	11,283,183	18,036,428	17,732,876	38,598,951
Total Expenditures**	$ 121,502,004	$ 83,150,400	$ 112,625,117	$ 100,539,516	$ 138,066,001

*FY 2018 represented a 15-month budget.
**Total Expenditures exclude transfers.

3 YEAR COMPARISON OF EXPENDITURES BY FUND

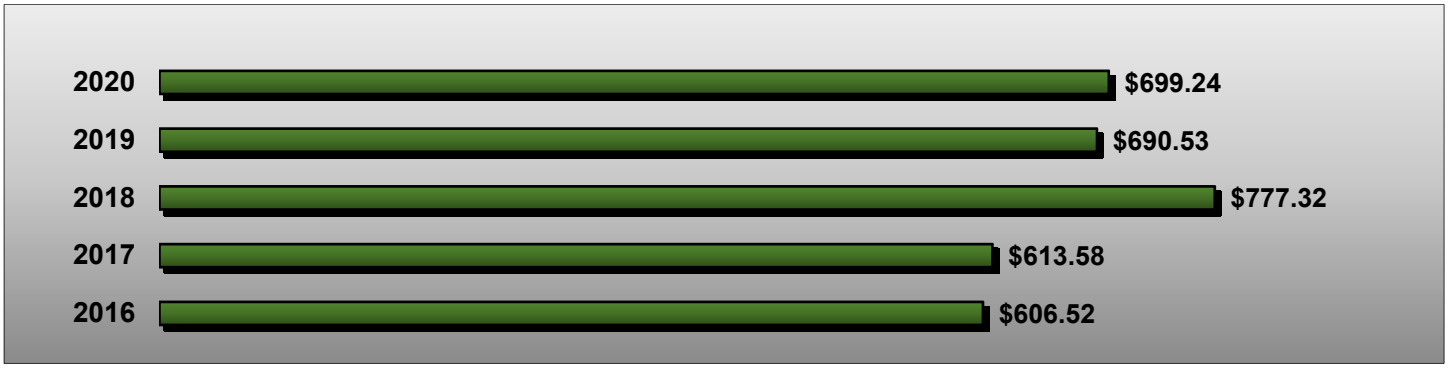


Fund	FY 18 Actual*	FY 19 Estimate	FY 20 Adopted
General Fund	$59,710,126	$48,896,591	$54,591,174
Special Revenue Funds	$9,198,637	$8,403,678	$12,929,288
Debt Service Fund	$10,513,698	$10,305,092	$11,443,693
Capital Projects Funds	$19,469,195	$13,596,479	$21,403,922
Utility Funds	$26,004,180	$45,365,605	$45,641,704
Other Enterprise Funds	$9,627,871	$7,568,777	$7,871,701
Equipment Replacement Funds	$2,979,346	$1,206,415	$1,308,000
Total**	**$137,503,053**	**$135,342,637**	**$155,189,480**

*FY18 represented a 15 month fiscal year

**Includes Transfer Funds

REVENUES PER CAPITA



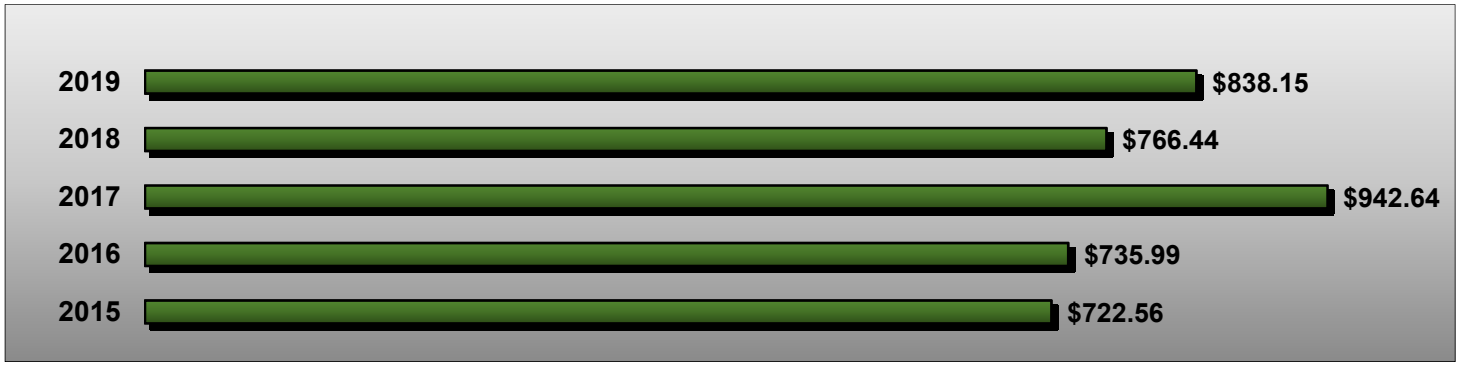
Fiscal Year	Actual 2016	Actual 2017	Actual 2018*	Estimate 2019	Adopted 2020
General Fund	$43,355,101	$45,748,867	$57,907,886	$53,337,721	$55,091,174
Current population**	71,482	74,561	74,497	77,242	78,787
Revenues per Capita	**$606.52**	**$613.58**	**$777.32**	**$690.53**	**$699.24**

*FY 2018 represents a 15-month budget. This is a one-time change in order to implement the change in the fiscal year from July 1 – June 30 to October 1 – September 30.

**Added 2% growth to 2020 estimated population

2018 Population: https://www.fortbendcounty.com/wp-content/uploads/2018/07/MissouriCity-7_2018.pdf

EXPENDITURES PER CAPITA



Fiscal Year	Actual 2016	Actual 2017	Actual 2018*	Estimated 2019	Adopted 2020
General Fund	$42,408,185	$46,088,531	$59,710,126	$48,896,591	$54,591,174
Debt Service	$9,241,924	$8,787,413	$10,513,698	$10,305,092	$11,443,693
Total	$51,650,109	$54,875,944	$70,223,823	$59,201,683	$66,034,867
Current population**	71,482	74,561	74,497	77,242	78,787
Expenditures per Capita	**$722.56**	$735.99	$942.64	$766.44	$838.15

*FY 2018 represents a 15-month budget. This is a one-time change in order to implement the change in the fiscal year from July 1 – June 30 to October 1 – September 30.

**Added 2% growth to 2020 estimated population

2018 Population: https://www.fortbendcounty.com/wp-content/uploads/2018/07/MissouriCity-7_2018.pdf

SECTION IV

PROPERTY TAX

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PROPERTY TAX ASSESSMENTS AND LEVIES

Overview

The section provides the history of assessments, tax rates, levies and collection data for the past 10 years.

Property Tax

As of October 1, 1981, the appraisal of property within the City is the responsibility of the Central Appraisal District of Fort Bend County for properties located in Fort Bend County and Harris County Appraisal District for properties located in Harris County. The Appraisal District is required under the Property Tax Code to assess all properties based on 100 percent of its appraised value. The property owner using the appeal process may challenge appraised values. All property must be reappraised every four years.

The City prepares its budget based on the certified appraisal values that are received in late July and early August. In late August after the effective tax rate is calculated and published based on the certified values, the tax rate is adopted by City Council and the budget is revised as necessary.

Under Article XI, Section 5 of the State of Texas Constitution and the City Charter, as a Home Rule Charter City, the City of Missouri City is not limited by law in the amount of debt it may issue for general government services. The maximum tax rate for all purposes is $2.50 per $100 of assessed valuation. Within the $2.50 maximum, there is no legal limit upon which the amount of taxes can be levied for Debt Service.

Revenue Assumption

The City of Missouri City's current tax rate is .63000 per $100 valuation, which is the same rate for the 2018 tax year. The rate is comprised of .46639 for maintenance and operations (M&O) rate and .16361 for debt rate (I&S). Using a 99% collection factor, the total property tax rate is projected to generate $44,076,188, including tax revenue to be raised from new property added to the tax roll this year and the Tax Increment Reinvestment Zones (TIRZs).

The charts and graphs below reflect a history of property tax rates, levies and collections.

MISSOURI CITY TAX RATES - CURRENT & A HISTORICAL PERSPECTIVE

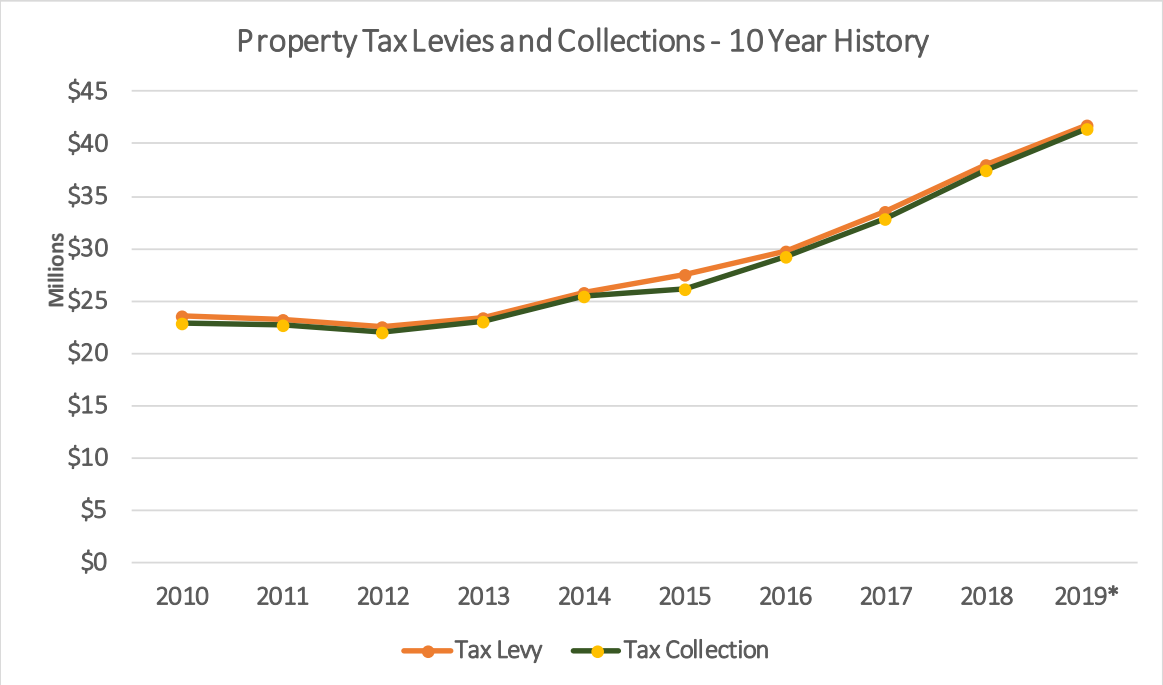
FISCAL YEAR	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11
ADOPTED TOTAL TAX RATE										
Adopted M&O Rate	0.46639	0.46000	0.44023	0.42170	0.37330	0.38710	0.38038	0.35860	0.34770	0.34770
Adopted I&S Rate	0.16361	0.17000	0.15977	0.13840	0.17138	0.17790	0.19337	0.18620	0.18070	0.18070
TOTAL ADOPTED TAX RATE	0.63000	0.63000	0.60000	0.56010	0.54468	0.56500	0.57375	0.54480	0.52840	0.52840
EFFECTIVE TAX RATE										
Effective M&O Rate	0.44098	0.42689	0.40818	0.33747	0.34563	0.36113	0.35220	0.35858	0.36637	0.36167
I&S Rate	0.16294	0.15498	0.13415	0.17299	0.15890	0.17790	0.18297	0.18630	0.19392	0.18945
EFFECTIVE TAX RATE	0.60392	0.58187	0.54233	0.51046	0.50453	0.53903	0.53517	0.54488	0.56029	0.55112
ROLLBACK TAX RATE										
M&O Rate	0.47626	0.46104	0.44085	0.36446	0.37328	0.39002	0.38038	0.38038	0.39568	0.39060
I&S Rate	0.16361	0.17589	0.15977	0.15578	0.17140	0.17790	0.20137	0.20851	0.19392	0.18068
ROLLBACK TAX RATE	0.63987	0.63693	0.60062	0.52024	0.54468	0.56792	0.58175	0.58889	0.58960	0.57128

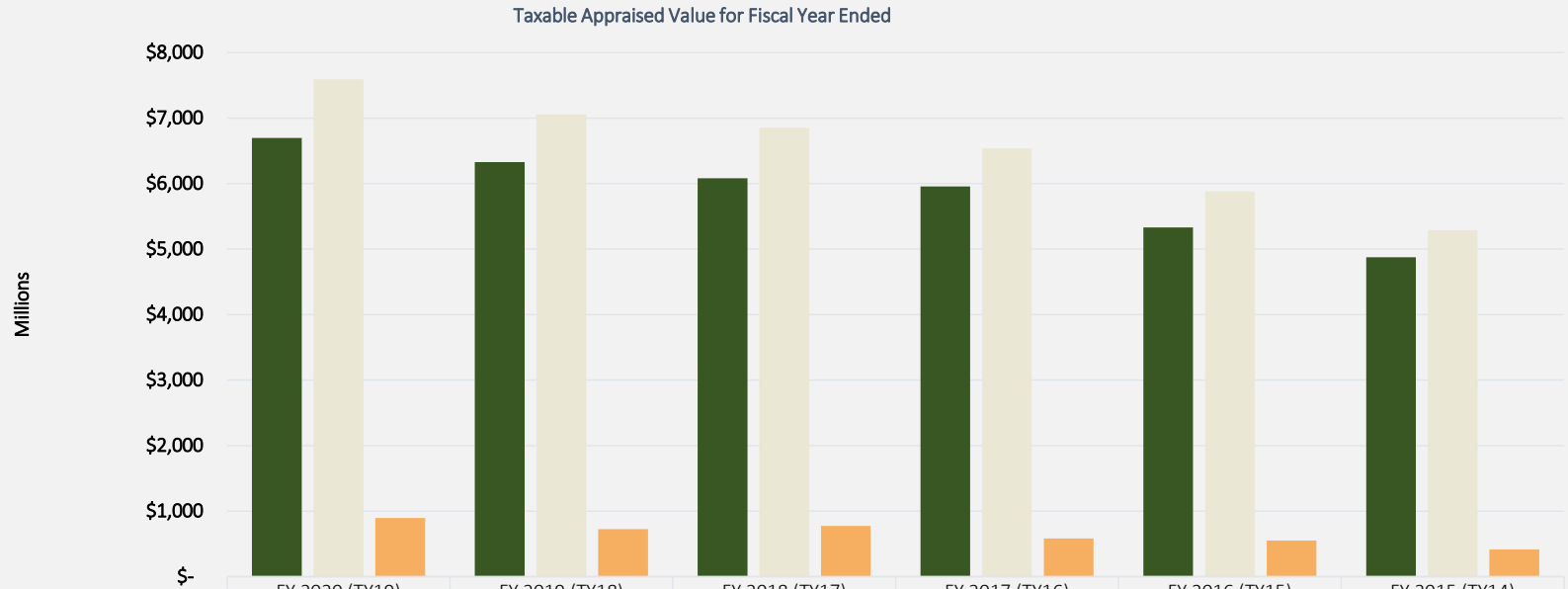
M&O = Maintenance and operations
I&S = Interest and sinking

HISTORY OF PROPERTY TAX LEVIES AND COLLECTIONS

Fiscal Year	Total Tax Levy	Current Tax Collection	Percent of Levy Collected	Delinquent Tax Collection ($)	Total Tax Collection ($)	Percent of Total Tax Collection	Outstanding Delinquent Tax	Percent of Delinquent Tax
2009-10	$ 23,507,100	$ 22,834,605	97.14%	$ 739,170	$ 23,573,775	100.28%	$ 1,121,381	3.14%
2010-11	$ 23,145,280	$ 22,611,412	97.69%	$ 530,233	$ 23,141,645	99.98%	$ 1,125,016	2.29%
2011-12	$ 22,491,150	$ 22,066,951	98.11%	$ 425,342	$ 22,492,293	100.01%	$ 1,123,873	1.89%
2012-13	$ 23,396,033	$ 23,034,303	98.45%	$ 314,964	$ 23,349,267	99.80%	$ 1,170,639	1.35%
2013-14	$ 25,838,995	$ 25,403,215	98.31%	$ 367,871	$ 25,771,086	99.74%	$ 1,238,548	1.42%
2014-15	$ 27,453,762	$ 26,108,808	95.10%	$ 367,247	$ 26,476,055	96.44%	$ 2,216,255	1.34%
2015-16	$ 29,672,159	$ 29,174,011	98.32%	$ 510,621	$ 29,684,632	100.04%	$ 2,203,782	1.72%
2016-17	$ 33,531,574	$ 32,884,733	98.07%	$ 496,155	$ 33,380,888	99.55%	$ 2,354,468	1.48%
2017-18	$ 37,943,515	$ 37,518,558	98.88%	$ 890,296	$ 38,408,854	101.23%	$ 1,889,129	2.35%
2018-19*	$ 41,768,514	$ 41,524,961	99.42%	$ 227,312	$ 41,752,273	99.96%	$ 1,905,370	0.54%

Tax levy has been adjusted for additions and deletions to the tax roll. Property tax levy began in Fiscal Year 1971. Taxes are levied in October and become delinquent each year on February 1. The City, in accordance with Section 33.07 of the Texas Property tax law annotated 1982, imposes an additional penalty of 15% beginning July 1 to defray the cost of collection. *Fiscal Year 2019 reflects collections from 10/01/2018 to 07/31/2019.





	FY 2020 (TY19)	FY 2019 (TY18)	FY 2018 (TY17)	FY 2017 (TY16)	FY 2016 (TY15)	FY 2015 (TY14)
Taxable Assessed Value	$6,695,472,524	$6,329,525,371	$6,080,039,568	$5,954,960,954	$5,330,730,713	$4,873,544,848
Total Appraised Value Before Exemptions	$7,589,427,047	$7,055,807,623	$6,853,305,421	$6,536,872,448	$5,880,908,271	$5,288,039,123
Less: Total Exemptions/Reductions	893,954,523	726,282,252	773,265,853	581,911,494	550,177,558	414,494,275

PROPERTY TYPE	FY 2020 (TY19)	FY 2019 (TY18)	FY 2018 (TY17)	FY 2017 (TY16)	FY 2016 (TY15)	FY 2015 (TY14)
Real, Residential, Single-Family	$ 5,361,300,823	$ 5,168,507,744	$ 4,955,132,897	$ 4,746,854,715	$ 4,273,317,215	$ 3,810,522,741
Real, Residential, Multi-Family	83,014,967	83,541,108	82,758,608	81,751,206	75,162,123	52,752,054
Real, Vacant Lots/Tracts	132,841,822	125,011,631	141,102,221	114,116,991	114,021,882	108,310,067
Real, Farm and Ranch Improvements	18,204,170	20,616,810	1,944,490	1,428,050	1,054,420	985,180
Real, Commercial, Industrial & Personal	1,216,863,247	1,048,387,913	988,389,694	923,439,189	785,307,167	721,733,593
Real Acreage (Land Only)	60,527,046	68,881,440	84,333,610	84,317,571	84,361,590	90,069,053
Real, Oil, Gas & Mineral Reserves	1,263,370	-	1,601,270	316,430	2,597,990	15,309,230
Real & Intangible Personal, Utilities	77,754,384	64,835,640	68,978,508	66,425,260	61,420,195	64,634,895
Tangible Personal Business	578,844,814	447,060,660	491,933,283	480,089,792	445,801,185	386,623,587
Tangible Personal, Other	176,100	178,000	177,780	206,630	205,280	216,630
Real Inventory	57,708,590	28,688,197	36,844,500	37,880,264	37,597,144	36,831,683
Special Inventory	927,714	98,480	108,560	46,350	62,080	50,410
Total Appraised Value Before Exemptions	**$ 7,589,427,047**	**$ 7,055,807,623**	**$ 6,853,305,421**	**$ 6,536,872,448**	**$ 5,880,908,271**	**$ 5,288,039,123**
Less: Total Exemptions/Reductions	893,954,523	726,282,252	773,265,853	581,911,494	550,177,558	414,494,275
Taxable Assessed Value	$ 6,695,472,524	$ 6,329,525,371	$ 6,080,039,568	$ 5,954,960,954	$ 5,330,730,713	$ 4,873,544,848

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SECTION V

GENERAL FUND

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GENERAL FUND OVERVIEW

Overview

The General Fund is the chief operating fund for the entire City. It includes all resources that are not required or designated for another fund. The primary sources of revenue include property taxes, sales taxes, franchise revenue, licenses and permits, fines and forfeitures, and charges for services. The primary uses are expenditures for general government, finance, public safety, public works, parks maintenance and recreation, planning and zoning, and engineering.

Revenue

The General Fund FY 2020 Revenue Budget totals $55.09 million, which is a 6% increase over the FY 2019 General Fund Revised Revenue Budget of $52.02 million. Property Taxes revenue is projected to increase by 8% due to an increase in property values. The City maintained the property rate at last year's rate of $0.630000. Sales & Other taxes and Licenses and Permits revenue are projected to increase by 7% respectively. Charges for Services are projected to increase by 4% while Fines & Forfeitures are projected to decrease by 2% compared to the prior year revised budget.

Expenditures

The General Fund FY 2020 Expenditure Budget totals $54.59 million, which is a 5% increase over the FY 2019 General Fund Revised Expenditure Budget of $51.96 million. Personnel costs are projected to remain flat at $35.2 million. Supplies & materials are projected to increase by 13% compared to the FY 2019 revised budget. Repairs & maintenance expenditures are projected to increase by 16% while utilities are projected to increase by 11%.

Fund Balance

The budgeted fund balance for the General Fund is projected to increase to 27% of the budgeted expenditures, which is in line with the City's Fund Balance Reserve Policy of 20% - 30%.

DEPARTMENT: ALL
DIVISION: ALL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101 and 800

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATES	FY 20 ADOPTED
REVENUES				
40 - PROP.TAX/ASSESSMENTS	$ 28,262,694	$ 30,531,777	$ 30,531,777	$ 32,944,648
41 - SALES & OTHER TAXES	11,944,883	8,859,800	8,859,800	9,437,800
42 - FRANCHISE REVENUE	5,357,742	4,198,300	4,198,300	3,961,000
43 - LICENSES AND PERMITS	3,548,623	2,468,538	3,241,765	2,636,737
44 - FINES/FEES & FORFEIT	1,190,543	883,200	918,959	872,100
45 - CHARGES FOR SERVICES	496,115	398,500	408,000	414,900
46 - INTERGOV REV/GRANTS	3,187,692	2,432,900	2,432,900	2,413,279
47 - INVESTMENT EARNINGS	197,469	200,000	330,000	195,902
48 - OTHER SOURCES/DONATN	1,575,167	460,400	712,291	478,750
TOTAL REVENUES	$ 55,760,928	$ 50,433,415	$ 51,633,792	$ 53,355,117
49 - TRANSFERS FROM & ADM	$ 2,146,958	$ 1,703,929	$ 1,703,929	$ 1,736,057
TOTAL REVENUES & TRANSFERS	$ 57,907,886	$ 52,137,344	$ 53,337,721	$ 55,091,174
EXPENDITURES				
51 - PERSONNEL COSTS	$ 39,678,230	$ 35,208,761	$ 32,163,473	$ 35,216,802
52 - SUPPLIES & MATERIALS	2,670,147	2,448,561	2,416,230	2,757,623
53 - PROF/CONTRACT SERVIC	6,797,979	5,586,094	5,598,454	6,352,773
54 - REPAIR & MAINTENANCE	1,397,485	946,558	898,936	1,045,583
55 - UTILITIES	2,397,255	2,043,320	2,076,154	2,267,846
56 - OTHER EXPENDITURES	1,942,867	1,883,748	1,789,649	1,937,228
58 - CAPITAL OUTLAY	272,808	58,998	58,998	60,000
TOTAL EXPENDITURES	$ 55,156,771	$ 48,176,040	$ 45,001,894	$ 49,637,855
59 - TRANSFERS TO FUNDS	$ 4,553,355	$ 3,906,999	$ 3,894,697	$ 4,953,319
TOTAL EXPENDITURES & TRANSFERS	59,710,126	52,083,038	48,896,591	54,591,174
REVENUE OVER/(UNDER) EXPENDITURES	$ (1,802,240)	$ 54,306	$ 4,441,130	$ 500,000
BEGINNING FUND BALANCE*	$ 11,932,698	$ 10,130,458	$ 10,130,458	$ 14,571,588
ENDING FUND BALANCE	$ 10,130,458	$ 10,184,764	$ 14,571,588	$ 15,071,588

*Includes the General Fund 101 and the Emergency Operation Fund 800.

GENERAL FUND BUDGET SUMMARY - REVENUE BY SOURCES

OBJECT AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
40 - PROP.TAX/ASSESSMENTS				
41001 - PROPERTY TAX - CURRENT	$ 27,328,912	$ 30,149,020	$ 30,149,020	$ 32,629,460
41002 - PROPERTY TAX - DELINQUENT	705,895	271,750	271,750	170,173
41003 - PROPERTY TAX-PENALTY & INTERST	227,887	111,007	111,007	145,015
40 - PROP.TAX/ASSESSMENTS TOTAL	**$ 28,262,694**	**$ 30,531,777**	**$ 30,531,777**	**$ 32,944,648**
41 - SALES & OTHER TAXES				
41301 - SALES TAX REVENUE	$ 11,883,634	$ 9,359,800	$ 9,359,800	$ 9,640,600
41302 - SALES TAX REBATE	(40,956)	(583,200)	(583,200)	(286,000)
41303 - MIXED BEV SALES TAX	102,204	83,200	83,200	83,200
41 - SALES & OTHER TAXES TOTAL	**$ 11,944,883**	**$ 8,859,800**	**$ 8,859,800**	**$ 9,437,800**
42 - FRANCHISE REVENUE				
42103 - ELECTRIC FRANCHISE FEE	$ 3,117,424	$ 2,310,000	$ 2,310,000	$ 2,310,000
42301 - GAS FRANCHISE FEE REV	439,448	328,000	328,000	328,000
42404 - CABLE FRANCHISE FEE REV	1,147,259	768,300	768,300	800,000
42602 - TELEPHONE FRAN FEE REV	294,152	500,000	500,000	223,000
42807 - SOLID WASTE FRAN FEE REV	359,459	292,000	292,000	300,000
42 - FRANCHISE REVENUE TOTAL	**$ 5,357,742**	**$ 4,198,300**	**$ 4,198,300**	**$ 3,961,000**
43 - LICENSES AND PERMITS				
43002 - ZONING CHANGE CHARGES	$ 18,925	$ 24,397	$ 24,397	$ 1,050
43003 - PLAT FEE REVENUE	143,046	110,048	110,048	113,291
43004 - RECALL INSPECTION FEES	-	-	-	283
43005 - GENERAL FIRE INSPECTION	19,025	7,730	7,730	32,500
43006 - BUILDING PERMITS	1,538,234	639,818	1,091,904	700,000
43007 - CHANGE OF OCCUPANCY	13,150	10,208	11,350	10,725
43008 - PLUMBING PERMITS	121,903	90,000	144,799	109,699
43009 - ELECTRICAL PERMITS	115,988	95,000	111,846	102,922
43010 - AIR CONDITIONING PERMITS	103,085	95,000	102,715	104,312
43011 - POOL PERMITS	1,025	3,000	1,500	1,487
43012 - SIGN PERMITS	30,761	30,000	30,000	27,593
43014 - PLAN CHECK FEES	151,295	200,000	200,000	213,609
43015 - AFTER HOURS INSPECTIONS	10,494	13,560	13,560	6,615
43018 - INFRASTRUCTURE FEES	326,333	290,000	470,000	300,000
43022 - PUB WRKS AFTER HRS INSP.	925	200	-	-
43023 - SIENNA PLANT. INSPECT-PRORATA	66,369	61,212	61,212	64,408
43024 - CONTRACTOR REGISTR FEE	73,242	63,168	67,948	67,724
43025 - DESIGN REVIEW FEE	47,602	35,000	35,465	40,040
43026 - PUB WORKS PLAN REVIEW FEE	34,690	25,000	55,954	25,000
43027 - RIVERSTONE INSPECTION FEE	-	11,000	22,890	11,000
43028 - HOUSING RENTAL REGISTRATION	25,230	25,935	25,935	21,083
43029 - CONSULTANT PLAN REVIEW FEES	-	74,605	74,605	75,000
43205 - ALARM PERMIT REG FEES	410,190	350,000	350,000	368,408
43209 - ALARM-FALSE PERMIT BURGLAR	61,700	55,000	55,000	53,000
43210 - ALARM-UNPERMIT FALSE BURGLR	6,700	7,300	7,300	5,000
43220 - HEALTH PERMITS	189,676	110,275	110,275	141,689
43516 - LIQUOR LICENSES REVENUE	14,889	11,800	20,306	11,800
43517 - SOLICITORS LICENSE	2,205	3,282	3,282	2,500
43519 - ANIMAL LICENSE FEES	6,941	2,000	7,744	2,000
43604 - STORMWATER MANAGEMENT REVENUE	15,000	24,000	24,000	24,000
43 - LICENSES AND PERMITS TOTAL	**$ 3,548,623**	**$ 2,468,538**	**$ 3,241,765**	**$ 2,636,737**

GENERAL FUND BUDGET SUMMARY - REVENUE BY SOURCES

OBJECT AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
44 - FINES/FEES & FORFEIT				
44001 - FINES & FORFEITURES	$ 835,920	$ 635,000	$ 635,000	$ 630,000
44003 - WARRANT FEES	95,070	60,000	78,109	60,000
44004 - DDC-INSURANCE	18,425	12,000	12,000	10,500
44006 - ARREST FEES	57,351	42,000	42,000	42,000
44009 - MISC MUNICIPAL COURT FEES	160	-	150	-
44011 - JUDICIAL EFFICIENCY REV	15,669	10,000	10,000	15,000
44012 - COURT LOCAL-NO RESTRICT	30,792	23,000	23,000	12,000
44015 - MOTOR CARRIER FINES	17,447	9,200	9,200	5,400
44020 - CHILD SAFETY FEES	113,868	86,000	96,500	90,000
44519 - LIEN REIMBURSEMENTS	416	1,000	8,000	2,000
44520 - ANIMAL IMPOUND FEES	-	2,000	2,000	2,000
44912 - ALARM BILL COLLECTION FEE	5,427	3,000	3,000	3,200
44 - FINES/FEES & FORFEIT TOTAL	**$ 1,190,543**	**$ 883,200**	**$ 918,959**	**$ 872,100**
45 - CHARGES FOR SERVICES				
45011 - RECREATION CLASSES REV	$ 147,951	$ 170,000	$ 100,000	$ 140,000
45012 - ATHLETIC LEAGUE FEES	150	-	2,000	-
45013 - RECREATION CENTER FEES	234,910	140,000	200,000	184,000
45014 - SPECIAL EVENTS	9,077	7,000	7,000	7,000
45016 - FACILITIES RENTAL	100,627	70,000	90,000	75,000
45412 - RECREATION MISC CHARGES	3,401	3,000	500	400
45810 - ANIMAL ADOPTION FEES	-	8,500	8,500	8,500
45 - CHARGES FOR SERVICES TOTAL	**$ 496,115**	**$ 398,500**	**$ 408,000**	**$ 414,900**
46 - INTERGOV REV/GRANTS				
46002 - INTERGOV REV-CRIME VICTIM LIAS	$ 60,578	$ 46,887	$ 46,887	$ 46,887
46009 - INTERGOV REV-FB HIDTA	8,613	11,000	11,000	11,000
46013 - INTERGOV REV-COPS GRANT	182,620	-	-	-
46018 - INTERGOV REV-HOUSTON HIDTA	12,734	19,100	19,100	19,100
46022 - INTERGOV REV-TAG GRANT	-	18,344	18,344	-
46101 - STATE LEOSE TRAINING REVENUE	6,793	6,800	6,800	7,750
46117 - OCDEFT	-	2,500	2,500	-
46118 - INTERGOV REV-STEP (TRAFFIC)	60,809	45,114	45,114	36,934
46129 - INTERGOV REV-FB FS#1 RENO	-	66,244	66,244	-
46210 - ECON DEV GRANT-CENTERPOINT	15,000	20,000	20,000	15,000
46510 - INTERGOV REIMB-ANIMAL CONTROL	25,110	20,088	20,088	29,364
46513 - INTERGOV REIMB-MUD FIRE PRTECT	328,255	270,384	270,384	245,500
46515 - INTERGOV REIMB-SIENNA FS#5	2,487,180	1,894,439	1,894,439	1,989,744
46601 - INTERGOV REIMB-STA-MO LEASE	-	12,000	12,000	12,000
46 - INTERGOV REV/GRANTS TOTAL	**$ 3,187,692**	**$ 2,432,900**	**$ 2,432,900**	**$ 2,413,279**
47 - INVESTMENT EARNINGS				
47000 - INTEREST INCOME	$ 197,469	$ 200,000	$ 330,000	$ 195,902
47 - INVESTMENT EARNINGS TOTAL	**$ 197,469**	**$ 200,000**	**$ 330,000**	**$ 195,902**
48 - OTHER SOURCES/DONATN				
48020 - DONATIONS-SPECIAL EVENTS	$ 37,000	$ 50,000	$ 50,000	$ 53,000
48088 - DONATIONS-HARVEY	152,750	-	-	-
48117 - NSF CHECK FEE REVENUE	1,030	800	950	900
48202 - AUCTION PROCEEDS	29,303	10,000	550	17,000
48204 - PAVERS-PROTECTIVE MEMORIAL	41	500	-	100
48206 - FIRE CLEAN UP FEES	-	15,000	-	-
48208 - PCARD REBATE	62,322	68,000	65,000	62,000
48210 - TOWER LEASE REV	81,935	62,000	75,000	77,371

GENERAL FUND BUDGET SUMMARY - REVENUE BY SOURCES

OBJECT AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
48213 - ANCILLARY SERVICES REFUNDS	25,938	12,800	-	-
48215 - TRAFFIC CONTROL REVENUE	17,200	62,800	97,800	33,600
48222 - LEADERSHIP EVENTS REV	4,876	6,000	3,300	3,300
48226 - FIRE DEPT REIMBURSEMENT	172,000	172,000	172,000	172,000
48302 - INSURANCE REIMBURSEMENT	207,412	-	16,294	35,000
48308 - DISASTER REIMBURSEMENT	78,044	-	71,000	-
48400 - CASH OVER/UNDER-CASHIERS	1	-	-	-
48500 - OTHER/MISC REVENUE	112,554	-	129,427	-
48510 - OTHER REVENUE-POLICE	18,205	-	17,700	17,529
48514 - OTHER REVENUE-STREETS	2,958	500	13,095	500
48520 - SPECIAL EVENTS REVENUE	7,200	-	175	6,450
48705 - CONTRIBUTED CAPITAL-DEVELOPERS	564,396	-	-	-
48 - OTHER SOURCES/DONATN TOTAL	**$ 1,575,167**	**$ 460,400**	**$ 712,291**	**$ 478,750**
49 - TRANSFERS FROM & ADM				
49220 - TRANS FROM 220-RADIO COMM FUND	$ 53,348	$ 40,011	$ 40,011	$ 40,011
49221 - TRANS FROM FUND 221-COURT SEC	25,001	11,667	11,667	20,000
49223 - TRANS FROM 223-CRT JUVEN FUND	45,820	30,000	30,000	-
49255 - TRANS FROM 255-HOT FUND	25,100	-	-	-
49260 - TRANS FROM 260-MC DEV AUTH FND	100,000	100,000	100,000	100,000
49261 - TRANS FROM FUND 261-TIRZ #1	39,591	39,591	39,591	33,600
49262 - TRANS FROM FUND 262-TIRZ #2	93,947	73,860	73,860	73,860
49263 - TRANS FROM FUND 263-PID #2	13,600	13,600	13,600	13,600
49265 - TRANS FROM FUND 265-TIRZ #3	74,740	73,600	73,600	73,600
49266 - TRANS FROM FUND 266-PID #4	-	13,600	13,600	13,600
49401 - TRANS FROM FUND 401-METRO PRJ	1,000,000	800,000	800,000	800,000
49505 - TRANS FROM 505-WWW UTILITY FND	60,000	45,000	45,000	60,000
49506 - TRANS FROM 506-SBFB WWTP FUND	53,333	40,000	40,000	60,000
49540 - TRANS FROM 540-RWTP UTIL FUND	507,478	407,000	407,000	431,786
49580 - TRANS FROM 580-SOLID WASTE FND	20,000	16,000	16,000	16,000
49606 - TRANS FROM FUND 606-FLT/EQ REP	35,000	-		-
49 - TRANSFERS FROM & ADM TOTAL	**$ 2,146,958**	**$ 1,703,929**	**$ 1,703,929**	**$ 1,736,057**
TOTAL REVENUES	**$ 57,907,886**	**$ 52,137,344**	**$ 53,337,721**	**$ 55,091,174**

GENERAL FUND BUDGET SUMMARY - EXPENDITURES BY USES

OBJECT AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
51 - PERSONNEL COSTS				
51001 - REGULAR SALARIES	$ 25,255,726	$ 23,092,447	$ 21,420,894	$ 23,174,323
51002 - ADDITIONAL COMPENSATION	746,447	512,723	594,480	605,573
51004 - OVERTIME	2,239,752	1,106,321	1,252,027	1,123,045
51102 - PART-TIME	512,892	273,970	285,002	336,056
51103 - MAYOR/COUNCIL PAY	63,700	51,000	51,000	51,000
51104 - JUDGES PAY	103,130	82,000	82,000	82,000
51302 - TAXES, SOCIAL SECURITY	2,139,220	1,899,499	1,745,246	1,769,490
51305 - RETIREMENT	2,868,925	2,573,750	2,357,174	2,388,830
51403 - ER-GROUP HEALTH INSURANCE	4,413,110	4,148,033	3,834,371	4,503,803
51408 - LONG TERM DISABILITY	70,689	68,618	58,114	64,499
51415 - FLEX/COBRA ADMIN FEES	6,945	7,643	7,643	7,643
51501 - CAR-CLOTHING ALLOWANCE	109,744	87,173	77,697	83,700
51502 - CELL PHONE ALLOWANCE	121,480	106,869	105,233	112,341
51504 - EDUCATIONAL REIMBURSEMENT	21,215	20,237	20,237	26,000
51603 - COMPENSATED LEAVE EXP	230,354	-	69,658	-
51710 - WORKERS COMPENSATION	251,673	215,122	119,534	122,206
51805 - UNEMPLOYMENT COMPENSATION	23,943	23,000	11,067	-
51814 - RETIREE INSURANCE	95,264	86,588	71,999	92,800
51900 - SALARY ADJUSTMENTS	254,459	226,866	96	325,471
51901 - HEALTH INSURANCE ADJUSTS	149,560	473,525	-	325,000
51902 - TMRS ADJUSTMENTS	-	153,377	-	23,022
51 - PERSONNEL COSTS TOTAL	**$ 39,678,230**	**$ 35,208,761**	**$ 32,163,473**	**$ 35,216,802**
52 - SUPPLIES & MATERIALS				
52001 - OFFICE SUPPLIES	$ 83,082	$ 78,235	$ 75,866	$ 76,767
52002 - HOSPITALITY SUPPLIES	75,383	64,691	63,065	66,480
52003 - WEARING APPAREL	265,729	259,621	253,734	322,897
52004 - MINOR TOOLS, FURN & EQUIPMENT	637,496	417,727	410,940	751,923
52005 - EDUC AND TRAINING SUPPLIES	30,412	63,727	51,107	92,004
52006 - POSTAGE	35,166	35,409	34,256	42,011
52007 - BLDG MATERIALS & SUPPLIES	85,049	72,850	72,850	74,350
52008 - IDENTIFICATION SUPPLY/FIL	4,068	8,485	8,485	7,985
52009 - OTHER/MISC SUPPLIES	1,784	-	-	-
52010 - EMPLOYEE AWARDS	7,659	6,500	6,500	6,500
52011 - FIREARMS	89,490	80,014	80,014	73,060
52013 - JANITORIAL SUPPLIES	42,116	33,392	32,498	31,041
52014 - COMPUTER,TECH & SOFTWARE EQUIP	255,005	341,500	341,500	185,000
52017 - FUEL, OIL & LUBRICANTS	549,809	462,262	470,288	496,826
52023 - JAIL SUPPLIES	2,207	1,500	1,500	1,500
52024 - JAIL FOOD	3,821	2,500	2,500	2,500
52025 - PESTICIDE/HAZ-MAT CONTROL SUPL	9,398	21,000	21,000	26,000
52026 - ANIM. CONTROL FOOD/SUPPLY	20,297	27,000	27,000	27,000
52034 - EOC SUPPLIES	52,116	-	-	-
52035 - EMS MEDICAL SUPPLIES	31,387	33,839	33,839	33,839
52038 - STREET MAT'L & SUPPLIES	81,530	122,237	113,217	125,000
52039 - DRAINAGE MATERIALS & SUPP	-	500	500	500
52040 - SIGNAGE EQUIP & SUPPLIES	43,572	43,000	43,000	43,000
52041 - PAVEMENT MARKING MATERIAL	42,966	40,000	40,000	40,000
52048 - PARK MAT'L & SUPPLIES	95,907	95,600	95,600	116,440
52062 - COPY MACHINE SUPPLIES	124,698	136,972	136,972	115,000
52 - SUPPLIES & MATERIALS TOTAL	**$ 2,670,147**	**$ 2,448,561**	**$ 2,416,230**	**$ 2,757,623**

GENERAL FUND BUDGET SUMMARY - EXPENDITURES BY USES

OBJECT AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
53 - PROF/CONTRACT SERVIC				
53004 - LEGAL SERVICES	$ 81,131	$ 64,360	$ 64,360	$ 64,360
53021 - CAD APPRAISAL SERVICES	320,616	316,746	316,746	329,244
53024 - ENGINEERING SERVICES	114,110	48,000	49,446	48,000
53034 - SPECIAL PRODUCT DISPOSAL	8,845	8,500	8,500	8,500
53038 - STA-MO LEASE & OPERATION	71,679	69,272	69,272	81,188
53045 - AUDIT SERVICES	-	118,000	118,000	95,000
53130 - PHYSICAL EXAMS	34,387	43,200	9,393	43,200
53131 - JAIL MEDICAL SERVICES	880	1,500	1,500	1,500
53501 - PRINTING & PUBLICATIONS	31,079	37,968	31,513	40,598
53503 - FIRE PREVENTION SERVICES	4,054	3,500	3,500	3,500
53504 - CONTRACTUAL SERVICES	2,484,275	1,429,770	1,510,182	1,757,890
53505 - SERVICE & REPAIR AGREEMENTS	2,002,320	1,465,474	1,466,733	1,619,151
53506 - CONTRACTUAL SVCS- PLAN REVIEW	-	105,000	105,000	200,245
53511 - ELECTION EXPENSES	18,327	60,555	59,554	60,200
53518 - CREDIT CARD PROCESSING FEES	30,019	44,000	44,000	60,000
53519 - BANK FEES	54,072	11,846	11,846	23,400
53520 - TRANSACTION FEES	3,402	15,000	15,000	-
53522 - EMPLOYMENT EXAMS	32,763	29,188	9,860	30,000
53524 - JUDICIAL EFF EXP	753	14,916	14,916	21,016
53525 - LEGAL NOTICES EXP.	16,153	20,000	20,000	20,000
53527 - COMMUNITY COMMUNICATIONS EXP	71,326	48,590	44,590	54,590
53529 - CONTRACTUAL SERVICES-DRAINAGE	26,138	140,000	140,000	40,000
53530 - TREE TRIMMING SERVICES	7,420	1,000	1,000	1,000
53531 - PEST CONTROL SERVICES	50,040	55,000	55,000	55,000
53532 - LANDFILL COLLECTION EXPENSES	4,722	7,000	7,000	7,000
53537 - CONTRACTUAL SERVICES-STREETS	25,000	25,000	25,000	25,000
53540 - SUBSTANDARD PROPERTY EXP	13,096	25,000	25,000	24,500
53568 - LANDSCAPING SERVICES	574,842	527,487	527,487	565,683
53571 - INSTRUCTOR PAY-CONTRACTUAL	142,595	192,200	192,200	176,000
53574 - STORMWATER MANAGEMENT SERV	30,559	25,000	18,834	25,000
53582 - JANITORIAL SERVICES	239,160	197,021	197,021	197,021
53585 - COMPUTER/EQUIPMENT LEASING	304,216	436,001	436,001	674,988
53 - PROF/CONTRACT SERVIC TOTAL	**$ 6,797,979**	**$ 5,586,094**	**$ 5,598,454**	**$ 6,352,773**
54 - REPAIR & MAINTENANCE				
54006 - RADIO REPAIR/MAINTENANCE	$ 2,245	$ 6,950	$ 6,950	$ 4,850
54023 - BUILDING REPAIRS	408,199	172,186	172,186	297,020
54061 - COMPUTER REPAIR/REPLACEMENT	53,653	50,000	50,000	50,000
54090 - GENERATOR MAINTENANCE	20,997	18,000	18,000	18,000
54101 - EQUIP MAINT/REPAIR	24,708	16,622	16,800	31,513
54135 - TRAFFIC SIGNAL MAINTENANCE	115,869	132,800	85,000	91,000
54137 - FLEET REPAIR COSTS	771,814	550,000	550,000	553,200
54 - REPAIR & MAINTENANCE TOTAL	**$ 1,397,485**	**$ 946,558**	**$ 898,936**	**$ 1,045,583**
55 - UTILITIES				
55008 - TELECOMMUNICATIONS	$ 797,821	$ 552,503	$ 585,337	$ 654,129
55033 - ELECTRIC UTILITY-STREETLIGHTS	852,007	774,627	774,627	874,627
55034 - ELECTRIC UTILITY-TRAFFIC SIGNL	44,730	42,014	42,014	42,014
55037 - ELECTRIC UTILITIES	568,243	558,437	558,437	588,437
55041 - WATER UTILITIES	111,194	94,739	94,739	93,639
55046 - GAS UTILITIES	23,260	21,000	21,000	15,000
55 - UTILITIES TOTAL	**$ 2,397,255**	**$ 2,043,320**	**$ 2,076,154**	**$ 2,267,846**

GENERAL FUND BUDGET SUMMARY - EXPENDITURES BY USES

OBJECT AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
56 - OTHER EXPENDITURES				
53064 - STORE FRONT OPERATIONS	$ 12,502	$ 9,600	$ 9,600	$ 9,600
56003 - TRAINING & TRAVEL	496,709	580,582	524,716	580,566
56004 - EMPLOYEE DEVELOPMENT	539	-	-	-
56005 - MILEAGE	811	-	37	-
56010 - TECHNOLOGY TRAINING	-	-	-	10,000
56011 - RECRUITMENT EXPENSES	-	13,500	13,500	13,500
56027 - LEOSE POLICE TRAINING	1,570	6,846	6,951	7,750
56028 - POLICE SEMINAR EXP.	-	2,500	2,500	1,500
56040 - COMMUNITY OUTREACH/CONTING	30,000	95,000	95,000	100,000
56041 - COMMUNITY ENGAGEMENT	-	-	-	7,500
56051 - LEGISLATIVE AFFAIRS	90,000	127,600	75,100	127,600
56210 - GRANT EXP-ECONOMIC DEV	-	20,000	20,000	15,000
56303 - MEMBERSHIPS & SUBSCRIPTIONS	108,495	165,359	165,405	168,620
56308 - COUNTY ECONOMIC DEV EXP.	37,500	37,500	37,500	37,500
56409 - CITY ECONOMIC DEV EXP.	125,088	99,350	99,350	90,000
56422 - K-9 UNIT EXPENDITURES	4,759	7,000	7,000	7,000
56429 - SPECIAL INVESTIGATIONS	5,370	5,000	5,000	5,000
56439 - WELLNESS PROGRAM	3,904	40,500	40,500	14,000
56449 - RECREATIONAL ACTIVITIES	155,437	112,603	112,603	153,000
56450 - SPECIAL EVENTS EXPENSE	234,960	139,000	152,994	154,889
56452 - MAYOR YOUTH COMM. EXP	3,892	4,365	4,365	2,500
56483 - EMP RELATIONS COMMITTEE EXP	33,664	40,000	40,000	50,000
56530 - PROPERTY/LIABILITY INSURANCE	457,604	376,543	356,593	376,803
56535 - INSURANCE CLAIM EXPENSES	4,164	-	20,000	-
56995 - OTHER/MISCELLANEOUS EXP.	135,899	900	935	4,900
56 - OTHER EXPENDITURES TOTAL	**$ 1,942,867**	**$ 1,883,748**	**$ 1,789,649**	**$ 1,937,228**
58 - CAPITAL OUTLAY				
58200 - LAND IMPROVEMENT	$ -	$ 35,000	$ 35,000	$ -
58400 - BUILDING & BLDG IMPROVEMENTS	12,306	-	-	-
58600 - MACHINERY & EQUIPMENT	227,389	23,998	23,998	-
58650 - TRANSPORTATION EQUIPMENT	33,113	-	-	60,000
58 - CAPITAL OUTLAY TOTAL	**$ 272,808**	**$ 58,998**	**$ 58,998**	**$ 60,000**
59 - TRANSFERS TO FUNDS				
59220 - TRANS TO 220-RADIO COMM SYS	$ 58,804	$ -	$ -	$ -
59240 - TRANSFER TO FUND 240 CDBG	-	-	-	13,201
59261 - TRANS TO FUND 261-TIRZ #1	460,897	514,938	513,593	614,075
59262 - TRANS TO FUND 262-TIRZ #2	1,268,831	1,386,181	1,383,731	1,475,557
59265 - TRANS TO FUND 265-TIRZ #3	617,655	681,730	673,224	755,844
59402 - TRANS TO 402-GEN GOV PROJECTS	-	310,473	310,473	-
59403 - TRANS TO FUND 403-TRANSP PRJ	200,000	-	-	-
59606 - TRANS TO FUND 606-EQUIP REPLAC	567,650	422,260	422,260	422,260
59611 - TRANS TO 611-IT REPLACEMNT FD	1,379,518	591,417	591,417	1,672,382
59 - TRANSFERS TO FUNDS TOTAL	**$ 4,553,355**	**$ 3,906,999**	**$ 3,894,697**	**$ 4,953,319**
TOTAL EXPENDITURES	**$ 59,710,126**	**$ 52,083,038**	**$ 48,896,591**	**$ 54,591,174**

FINANCIAL FORECAST

Overview

The five-year financial forecast for the City provides an outlook for the general fund. The plan will be updated during FY 2020 to include other funds. The forecast uses FY 2019 as the baseline with growth rate assumptions for revenues and expenditures based on inflation and other known or assumed factors.

The financial forecast is not intended to be a budget but will serve as a strategic and financial tool that will:

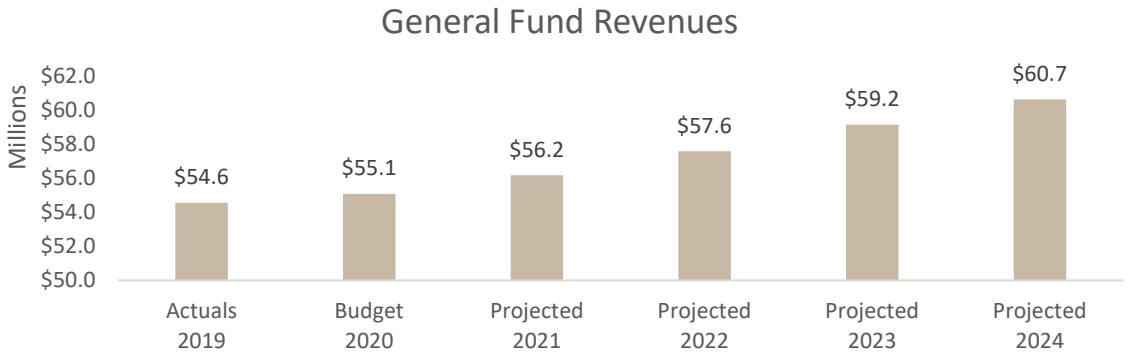
Strategic	Financial
Help create a long-range view for strategic decision making	Identify long-term budget issues
Inform policy and operational decisions	Help evaluate long-term impacts of current decisions
Project impacts of policy changes in volatile economic environment	Help understand major revenue and expense budget drivers

Forecast Methodology

The City collaborated with PFM Consulting Services to develop the initial model. The process began with an analysis of the City's historical General Fund actuals and budget data. Line-item detail was organized into categories representing the City's major revenues and expenses. Growth rates were applied to the categories to project revenues and expenses for future years.

Revenue Assumptions

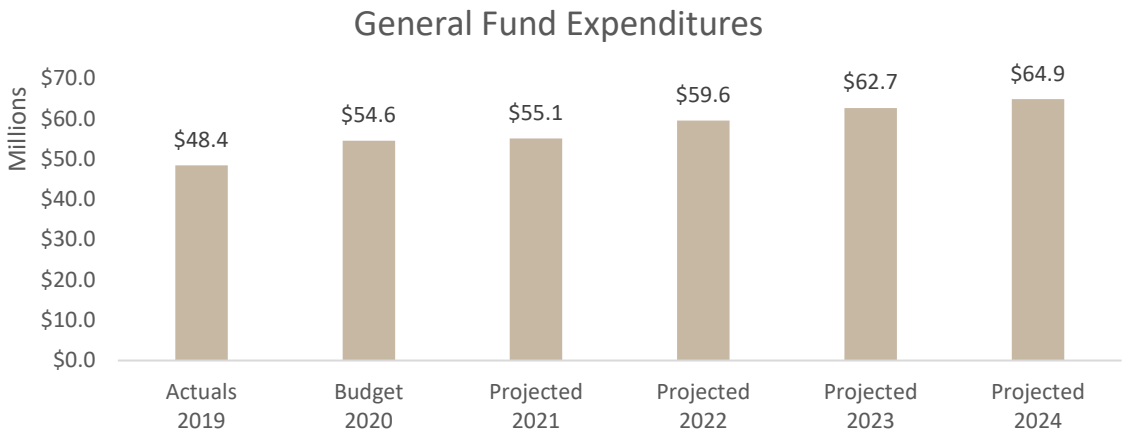
Like most Texas Cities, property and sales taxes are Missouri City's primary sources of revenue, making up 60% and 17% of budgeted revenues in FY 2020 respectively. The model reflects growth in property tax, sales tax, and moderate growth in building permits with other categories of revenue remaining flat. Total revenue is projected to grow at a compound annual growth rate (CAGR) of 3.3% from FY2019 to FY2024.



Expenditure Assumptions

Like most local governments, Missouri City devotes most of its budget to personnel costs, accounting for 65% of the budgeted general fund expenditures for FY 2020. At the department level, Police and Fire services require almost half of the FY 2020 budget with 26% and 17% of the budgeted resources respectively.

Due to a combination of factors, growth in expenditures is projected to exceed revenue growth for the same time period. One of the key factors contributing to the growth is the City's new fire station. The costs of personnel, equipment and supplies are built into the model for fiscal year 2021. As previously stated, personnel costs makes up 65% of the budgeted expenditures and drive the total expenditures growth to a 5.6% CAGR. Key factors for the expenditure growth include retirement and health insurance.



Summary

The City of Missouri will utilize the Five-Year Plan to position the City to continue to be fiscally responsible. Our guiding principles include responsible budgeting, which includes increasing the City's fund balance, remaining fiscally conservative with our revenue projections, maximizing fee revenue opportunities, and identifying creative ways to enhance services.

HISTORY OF AUTHORIZED FULL-TIME POSITIONS BY DEPARTMENT/DIVISION

GENERAL FUND		FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
GENERAL GOVERNMENT - 10					
101	City Management	6.0	5.0	5.0	0.0
102	City Secretary	4.0	4.0	4.0	0.0
103	Human Resources/Organ. Dev.	3.0	3.0	3.0	0.0
104	Legal	4.0	4.0	4.0	0.0
105	Performance Management Office	0.0	1.0	1.0	0.0
106	Municipal Court	7.0	7.0	7.0	0.0
108	Communications	9.0	9.0	9.0	0.0
109	Economic Development	1.0	2.0	2.0	0.0
TOTAL GENERAL GOVERNMENT		34.0	35.0	35.0	0.0
FINANCIAL SERVICES - 12					
110	Finance Administration	2.0	3.0	1.0	-2.0
112	Purchasing & Risk Management	3.0	3.0	3.0	0.0
113	Budget and Financial Reporting	3.0	3.0	3.0	0.0
114	Accounting/Treasury	9.0	8.0	10.0	2.0
TOTAL FINANCIAL SERVICES		17.0	17.0	17.0	0.0
POLICE - 13					
120	Police Administration	10.0	10.0	10.0	0.0
122	Code Enforcement	8.0	8.0	8.0	0.0
124	Support Services	26.2	26.2	26.2	0.0
126	Criminal Investigation	30.0	30.0	30.0	0.0
128	Patrol	73.0	73.0	73.0	0.0
TOTAL POLICE		147.2	147.2	147.2	0.0
FIRE & RESCUE SERVICES - 14					
130	Administration	3.0	3.0	3.0	0.0
132	Fire Prevention	4.0	4.0	4.0	0.0
134	Training/Education	1.0	1.0	1.0	0.0
136	Operations	70.0	70.0	70.0	0.0
TOTAL FIRE		78.0	78.0	78.0	0.0
PUBLIC WORKS DEPARTMENT - 15					
140	Administration	3.0	3.0	3.0	0.0
141	Capital Projects	3.0	3.0	3.0	0.0
142	Streets/Drainage/Traffic Control	14.0	14.0	14.0	0.0
143	Engineering/Utilities Planning	4.0	4.0	5.0	1.0
144	Geographic Information Services	4.0	4.0	4.0	0.0
145	Fleet Maintenance	5.0	5.0	5.0	0.0
146	Facilities Maintenance	4.0	4.0	4.0	0.0
148	Animal Services	4.0	4.0	4.0	0.0
TOTAL PUBLIC WORKS		41.0	41.0	42.0	1.0
PARKS & RECREATION - 16					
150	Parks	11.0	11.0	11.0	0.0
152	Recreation	8.0	8.0	9.0	1.0
TOTAL PARKS & RECREATION		19.0	19.0	20.0	1.0
DEVELOPMENT SERVICES - 17					
160	Planning & Development	5.0	5.0	5.0	0.0
162	Inspections & Permits	14.0	14.0	14.0	0.0
TOTAL DEVELOPMENT SERVICES		19.0	19.0	19.0	0.0
INNOVATION & TECHNOLOGY - 18					
170	Innovation & Technology	10.0	10.0	11.0	1.0
TOTAL INNOVATION & TECHNOLOGY		10.0	10.0	11.0	1.0
TOTAL GENERAL FUND		365.2	366.2	369.2	3.0
SPECIAL REVENUE FUNDS					
220	Radio Communications	0.8	0.8	0.8	0.0
240	Community Development Block Grant (CDBG)	2.0	2.0	2.0	0.0
255	Hotel Tax Fund	1.0	1.0	1.0	0.0
TOTAL SPECIAL REVENUE FUNDS		3.8	3.8	3.8	0.0
TOTAL FULL-TIME POSITIONS - GENERAL FUND & SPECIAL FUNDS		369.0	370.0	373.0	3.0

101 - GENERAL FUND BUDGET SUMMARY - EXPENDITURES BY DEPARTMENT

DEPARTMENT/DIVISION DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
10 - GENERAL GOVERNMENT				
100 - CITY COUNCIL	$ 119,101	$ 108,250	$ 105,688	$ 121,109
101 - CITY MANAGEMENT	1,396,327	1,153,397	1,010,867	1,181,560
102 - CITY SECRETARY	456,629	432,488	437,171	442,769
103 - HUMAN RES. & ORG DEV	737,192	622,752	496,187	581,099
104 - LEGAL	669,025	657,737	655,085	666,560
105 - PERFORMANCE MANAGEMENT OFFICE	-	140,970	101,704	145,435
106 - MUNICIPAL COURT	742,987	674,466	631,857	744,454
108 - COMMUNICATIONS	998,353	838,061	837,298	877,760
109 - ECONOMIC DEVELOPMENT	366,628	479,483	400,182	493,973
999 - NON-DIVISIONAL	-	310,473	310,473	-
10 - GENERAL GOVERNMENT TOTAL	**$ 5,486,242**	**$ 5,418,077**	**$ 4,986,512**	**$ 5,254,719**
12 - FINANCIAL SERVICES				
110 - ADMIN/TREASURY OFFICE	$ 414,072	$ 420,134	$ 350,193	$ 203,018
112 - PURCHASING & RISK MNGT	253,238	291,677	280,632	303,141
113 - BUDGET/FINANCIAL REPORTING	266,624	286,256	260,195	315,535
114 - CONTROLLERS OFFICE	1,264,328	1,179,871	1,061,510	1,432,662
999 - NON-DIVISIONAL	-	-	-	-
12 - FINANCIAL SERVICES TOTAL	**$ 2,198,262**	**$ 2,177,938**	**$ 1,952,530**	**$ 2,254,356**
13 - POLICE				
120 - POLICE ADMINISTRATION	$ 1,518,721	$ 1,262,973	$ 1,034,286	$ 1,277,484
122 - CODE ENFORCEMENT	641,023	580,502	543,829	580,446
124 - SUPPORT SERVICES	2,049,563	2,016,453	1,760,091	2,022,582
126 - CID	3,801,142	2,887,167	2,819,716	2,908,392
128 - PATROL	8,416,987	7,345,472	7,338,619	7,524,811
13 - POLICE TOTAL	**$ 16,427,435**	**$ 14,092,568**	**$ 13,496,541**	**$ 14,313,714**
14 - FIRE				
130 - FIRE ADMINISTRATION	$ 477,974	$ 343,031	$ 332,041	$ 527,832
132 - FIRE PREVENTION	596,221	501,335	464,450	556,754
134 - FIRE TRAINING	291,439	300,761	127,400	301,862
136 - FIRE OPERATIONS	9,215,580	8,289,912	7,903,178	8,075,466
14 - FIRE TOTAL	**$ 10,581,214**	**$ 9,435,039**	**$ 8,827,069**	**$ 9,461,914**
15 - PUBLIC WORKS				
140 - PUBLIC WORKS ADMINISTRATION	$ 648,956	$ 568,151	$ 568,151	$ 652,411
141 - CAPITAL PROJECTS	116,069	209,454	110,598	220,192
142 - STREETS/DRAINAGE/TRAFFIC	2,663,892	2,465,429	2,417,630	2,381,761
143 - ENGINEERING/UTILITY PLANNING	519,360	429,309	375,312	545,447
144 - GIS	367,224	354,024	328,320	352,299
145 - FLEET MAINTENANCE	1,377,365	1,551,035	1,551,035	1,551,135
146 - FACILITIES MAINTENANCE	2,088,755	1,449,338	1,449,338	1,608,503
148 - ANIMAL CONTROL SERVICES	339,660	440,778	407,302	412,588
15 - PUBLIC WORKS TOTAL	**$ 8,121,281**	**$ 7,467,520**	**$ 7,207,687**	**$ 7,724,335**
16 - PARKS & RECREATION				
150 - PARKS ADMINISTRATION	$ 2,109,801	$ 1,981,139	$ 1,961,907	$ 2,184,265
152 - RECREATION	1,465,042	1,445,029	1,405,715	1,460,517
16 - PARKS & RECREATION TOTAL	**$ 3,574,843**	**$ 3,426,168**	**$ 3,367,622**	**$ 3,644,782**

101 - GENERAL FUND BUDGET SUMMARY - EXPENDITURES BY DEPARTMENT

DEPARTMENT/DIVISION DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
17 - DEVELOPMENT SERVICES				
160 - PLANNING	$ 560,012	$ 479,546	$ 479,546	$ 519,841
162 - INSPECTIONS	1,160,392	1,161,766	1,120,076	1,248,988
17 - DEVELOPMENT SERVICES TOTAL	**$ 1,720,404**	**$ 1,641,312**	**$ 1,599,622**	**$ 1,768,829**
18 - INNOVATION & TECHNOLOGY				
170 - INNOVATION & TECHNOLOGY	$ 5,535,165	$ 4,618,710	$ 4,494,188	$ 6,060,448
18 - INNOVATION & TECHNOLOGY TOTAL	**$ 5,535,165**	**$ 4,618,710**	**$ 4,494,188**	**$ 6,060,448**
98 - USE OF FUND BALANCE				
999 - NON-DIVISIONAL	$ 536,086	$ -	$ -	$ -
98 - USE OF FUND BALANCE TOTAL	**$ 536,086**	**$ -**	**$ -**	**$ -**
99 - NON-DEPARTMENTAL				
999 - NON-DIVISIONAL	$ 4,566,834	$ 3,805,705	$ 2,964,820	$ 4,108,077
99 - NON-DEPARTMENTAL TOTAL	**$ 4,566,834**	**$ 3,805,705**	**$ 2,964,820**	**$ 4,108,077**
FUND 800 EMERGENCY OPERATIONS				
FUND 800 EMERGENCY OPERATIONS	$ 962,359	$ -	$ -	$ -
FUND 800 - EMERGENCY OPERATIONS TOTAL	**$ 962,359**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 59,710,126**	**$ 52,083,038**	**$ 48,896,591**	**$ 54,591,174**

DEPARTMENT: GENERAL GOVERNMENT
DIVISION: ALL

The General Government department consists of City Council and several divisions including City Manager, City Secretary, Human Resources & Organizational Development, Legal, Performance Management Office, Municipal Court, Communications and Economic Development. Unlike other departments, each division within the General Government department has a director and operates as a separate unit similar to a department.

Each division within the General Government has a separate department narrative including accomplishments, goals, performance indicators and activity measures.

BUDGET SUMMARY

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: ALL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51 - PERSONNEL COSTS	$ 4,442,558	$ 3,835,546	$ 3,438,584	$ 3,986,567
52 - SUPPLIES & MATERIALS	88,883	90,908	76,185	88,491
53 - PROF/CONTRACT SERVICES	577,833	637,271	624,505	648,196
55 - UTILITIES	438	-	-	-
56 - OTHER EXPENDITURES	376,529	543,878	536,765	531,465
59 - TRANSFER TO 402-GEN GOV PROJECTS	-	310,473	310,473	-
TOTAL EXPENDITURES	$ 5,486,242	$ 5,418,077	$ 4,986,512	$ 5,254,719
EXPENDITURES BY DIVISION				
100 - CITY COUNCIL	$ 119,101	$ 108,250	$ 105,688	$ 121,109
101 - CITY MANAGEMENT	1,396,327	1,153,397	1,010,867	1,181,560
102 - CITY SECRETARY	456,629	432,488	437,171	442,769
103 - HUMAN RES. & ORG DEV	737,192	622,752	496,187	581,099
104 - LEGAL	669,025	657,737	655,085	666,560
105 - PERFORMANCE MANAGEMENT OFFICE	-	140,970	101,704	145,435
106 - MUNICIPAL COURT	742,987	674,466	631,857	744,454
108 - COMMUNICATIONS	998,353	838,061	837,298	877,760
109 - ECONOMIC DEVELOPMENT	366,628	479,483	400,182	493,973
999 - NON-DIVISIONAL	-	310,473	310,473	-
TOTAL EXPENDITURES BY DIVISION	$ 5,486,242	$ 5,418,077	$ 4,986,512	$ 5,254,719

*FY18 represented a 15-month fiscal year.

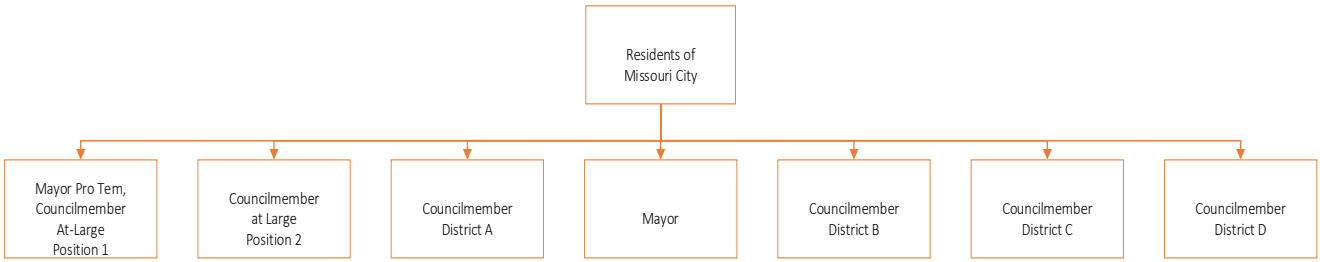
Explanation of Increase/ (Decrease): The majority of the increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; budget for the Contract Specialist from Human Resource; and an increase in credit card processing fees, banks fees and CAD appraisal services.

POSITION HISTORY (ALL GENERAL GOVERNMENT DEPARTMENT)

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
City Manager	1.00	1.00	1.00	0.00
Assistant City Manager	2.00	2.00	2.00	0.00
Chief Performance Officer	1.00	0.00	0.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Executive Assistant	1.00	1.00	1.00	0.00
City Secretary	1.00	1.00	1.00	0.00
Deputy City Secretary/Records Management Coordinator	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00
Records Management Assistant	1.00	1.00	1.00	0.00
Director Human Resources/Organizational Development (OD)	1.00	1.00	1.00	0.00
Human Resources/OD Manager	1.00	1.00	1.00	0.00
Human Resources/OD Generalist	1.00	1.00	1.00	0.00
City Attorney	1.00	1.00	1.00	0.00
First Assistant City Attorney	1.00	1.00	1.00	0.00
Assistant City Attorney	2.00	2.00	2.00	0.00
Chief Performance Officer	1.00	1.00	1.00	0.00
Director of Court Services	1.00	1.00	1.00	0.00
Deputy Court Administrator	1.00	1.00	1.00	0.00
Court Services Specialist	1.00	1.00	1.00	0.00
Deputy Court Clerk	2.00	2.00	2.00	0.00
Warrant Coordinator	1.00	1.00	1.00	0.00
Court Bailiff	1.00	1.00	1.00	0.00
Communications Director	1.00	1.00	1.00	0.00
Senior Producer	1.00	1.00	1.00	0.00
HOA Liaison/Community Relations Coordinator	1.00	1.00	1.00	0.00
Producer III	1.00	1.00	1.00	0.00
Website/Social Media Manager	1.00	1.00	1.00	0.00
Media Relations Specialist II	1.00	1.00	1.00	0.00
Customer Relations Specialist III	1.00	1.00	1.00	0.00
Media Relations Specialist III	1.00	1.00	1.00	0.00
Producer I	1.00	1.00	1.00	0.00
Executive Director Economic Development	1.00	1.00	1.00	0.00
Redevelopment Coordinator	0.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	35.00	35.00	35.00	0.00

DEPARTMENT: GENERAL GOVERNMENT
DIVISION: CITY COUNCIL

ORGANIZATION CHART



BUDGET SUMMARY

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
51 - Personnel Costs	$ 85,623	$ 67,650	$ 68,088	$ 68,509
52 - Supplies & Materials	18,281	14,550	14,550	14,550
53 - Prof/Contract Services	28	400	400	400
56 - Other Expenditures	15,169	25,650	22,650	37,650
TOTAL EXPENDITURES	**$ 119,101**	**$ 108,250**	**$ 105,688**	**$ 121,109**

*FY18 represented a 15-month fiscal year

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to an increase in training and travel and memberships and subscriptions.

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 100 - CITY COUNCIL

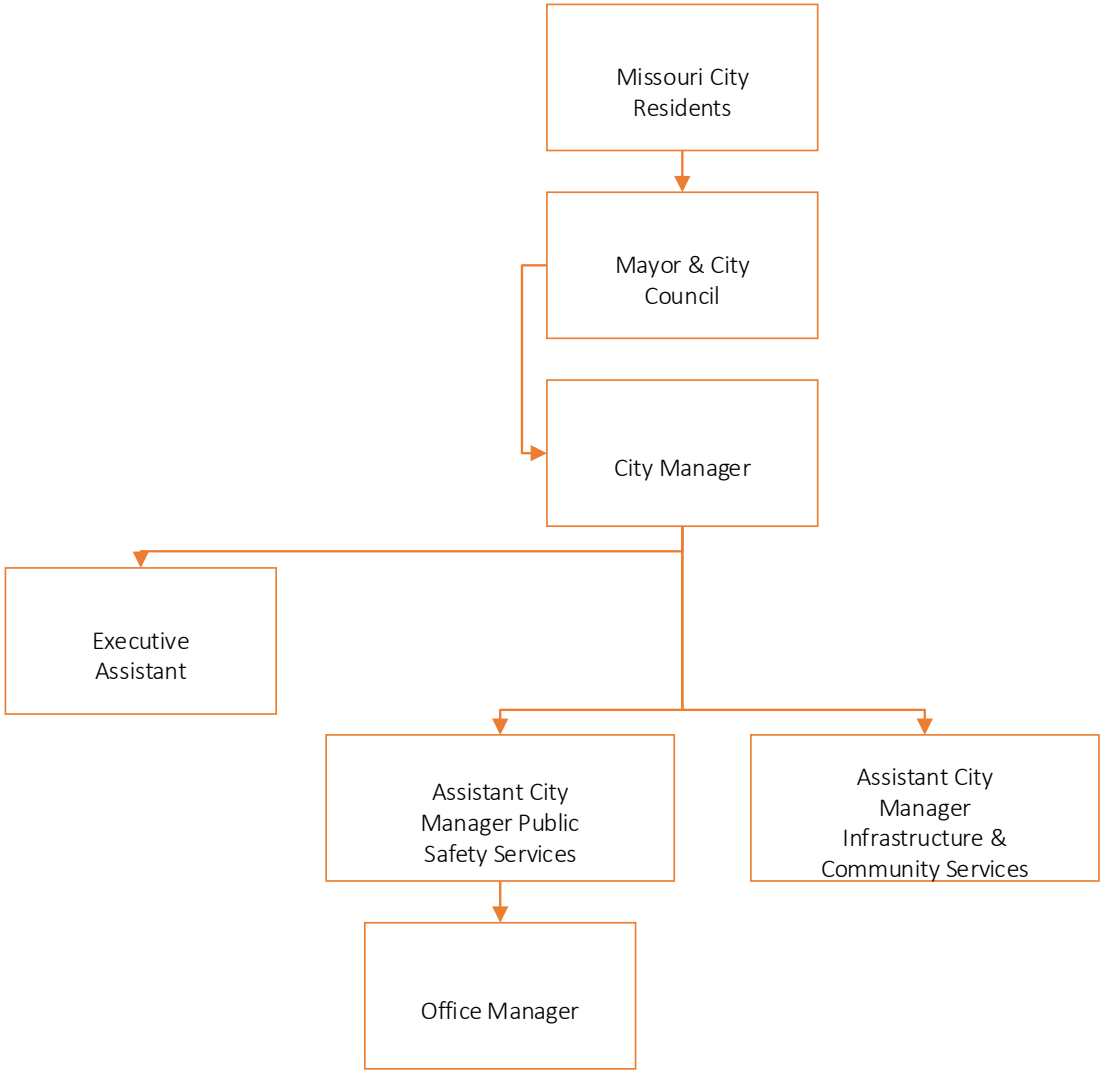
FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51103 - MAYOR/COUNCIL PAY	$ 63,700	$ 51,000	$ 51,000	$ 51,000
51302 - TAXES, SOCIAL SECURITY	6,082	3,992	4,430	4,868
51501 - CAR-CLOTHING ALLOWANCE	15,750	12,600	12,600	12,600
51710 - WORKERS COMPENSATION	91	58	58	41
52001 - OFFICE SUPPLIES	2,820	1,600	1,600	1,600
52002 - HOSPITALITY SUPPLIES	13,087	11,900	11,900	11,900
52003 - WEARING APPAREL	591	1,050	1,050	1,050
52009 - OTHER/MISC SUPPLIES	1,784	-	-	-
53501 - PRINTING & PUBLICATIONS	28	-	-	-
53504 - CONTRACTUAL SERVICES	-	400	400	400
56003 - TRAINING & TRAVEL	13,185	23,000	20,000	30,000
56051 - LEGISLATIVE AFFAIRS	-	1,500	1,500	1,500
56303 - MEMBERSHIPS & SUBSCRIPTIONS	-	250	250	5,250
56995 - OTHER/MISCELLANEOUS EXP.	1,984	900	900	900
TOTAL EXPENDITURES	$ 119,101	$ 108,250	$ 105,688	$ 121,109

***FY18 represented a 15-month fiscal year**

DEPARTMENT: GENERAL GOVERNMENT
DIVISION: CITY MANAGEMENT

ORGANIZATIONAL CHART



MISSION

To lead our organization in achieving our shared mission: to deliver outstanding customer service to all members of our diverse community.

VISION

To be known and recognized as a superior municipal organization.

BUDGET SUMMARY

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
51 - PERSONNEL COSTS	$ 1,121,618	$ 804,108	$ 661,578	$ 832,251
52 - SUPPLIES & MATERIALS	9,390	10,880	10,880	10,900
53 - PROF/CONTRACT SERVICES	159,119	179,700	179,700	175,700
56 - OTHER EXPENDITURES	106,201	158,709	158,709	162,709
TOTAL EXPENDITURES	**$ 1,396,327**	**$ 1,153,397**	**$ 1,010,867**	**$ 1,181,560**

*FY18 represented a 15-month fiscal year

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20. The budget also includes health insurance for a vacant position budgeted at the family coverage. There were reallocations among categories with no impact to the overall total for the FY 20 proposed budget.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
City Manager	1.00	1.00	1.00	0.00
Assistant City Manager	2.00	2.00	2.00	0.00
Chief Performance Officer	1.00	0.00	0.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Executive Assistant	1.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	6.00	5.00	5.00	0.00

SERVICES

The City Manager is the Chief Executive Officer of the City and is appointed by the Mayor and City Council. The City Manager, under the guidelines of the City Charter, Code of Ordinances, and State Law, administers City ordinances and the policies of the City Council.

The office makes recommendations to City Council, files the annual budget, and provides the direction, leadership, and coordination of all departments. The City Manager appoints all department heads, with the exception of the City Secretary, City Attorney and Municipal Court Judge, who are appointed by the City Council. The City Manager also directs the City's economic development activities, strategic planning, and performance planning.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Submitted a balanced budget in accordance with Texas Statutes and the City of Missouri City Charter, Section 4.01;
- Implemented the bi-annual market compensation study, in continuity of Council direction, to support the organization's competitiveness in hiring and retention;
- Ranked among the top safest municipalities in Texas by the Home Security Advisor. The "Show Me City" was listed at No. 42 among all cities rated in the report and at No. 5 among cities with a population of 50,000 or more;
- Completed the $2 Million plus sidewalk rehabilitation project;
- Named one of the "Best Cities to Live in Texas in 2019" by Chamber of Commerce, an online organization that assists with the longevity of small businesses (Rank: 13);
- Highlighted in the list of top 25 "Greenest Cities in Texas" by Just Energy, a multinational energy and gas company (Rank: 17);
- Completed major park and facility improvements, including park enhancements at Gammill Park, playground replacement at Roane Park and the opening of the City's first Skate park at Community Park;
- Coordinated four District Community meetings aimed at enhancing transparency and disseminating information to residents;
- Worked with the Parks Foundation to raise and leverage approximately $1M to move forward with the Veterans Memorial project;
- Partnered with the Parks Department to establish a new "Show Me City" initiative #PlayItForward - that was put in place to not only celebrate the outdoors, but to also build the future of outdoor life;
- Oversaw the completion of the 2019 Employee Satisfaction Survey;
- Oversaw the completion of the 2019 Development Review by Management Partners;
- Oversaw the completion of the National Golf Foundation's review of the Quail Valley Golf Course;
- Began design phase of Fire Station #6;
- Completed the Missouri City Comprehensive Housing Study Plan; and
- Completed User Fee Study with focus on development related fees.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Execution of action steps from the Municipal Utilities Districts Strategic Plan.	Council Priority
2. Implementation of the Economic Development and Redevelopment Plan.	Council Priority
3. Implementation of select projects and programs supporting the City's Management Priorities.	Management Priority
4. Work with the community and regional groups to continue developing the fundraising capacity for the Parks Foundation.	Parks Master Plan
5. Essential actions to address Employee Survey recommendations.	Council Priority
6. Work to address essential actions from the Development Review assessment.	Council Priority

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Budget implemented as adopted by City Council.	Yes	Yes	Yes	Yes
➢ Maintain general fund operating balance between 20% and 30% of estimated revenues.	25%	25%	20%	20%
➢ Percentage of citizens satisfied with the overall effectiveness of city management, per citizen survey	60%	60%	60%	60%
➢ Percentage of citizens satisfied with customer service received from City employees, per citizen survey	67%	61%	61%	67%
➢ Percentage of citizens satisfied with the quality of City government services, per citizen survey.	61%	61%	61%	61%

*FY18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Council Regular Meetings	24	24	24	24
➢ Council Special Meetings/Hearings	34	35	35	35
➢ Council Committee Meetings	27	20	25	25
➢ Ordinances Passed	32	24	30	30
➢ Resolutions Passed	30	36	35	35

*FY 18 represented a 15-month fiscal year.

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 101 - CITY MANAGEMENT

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 851,012	$ 618,209	$ 501,077	$ 631,371
51002 - ADDITIONAL COMPENSATION	2,468	2,019	1,296	1,152
51004 - OVERTIME	2,694	-	-	-
51302 - TAXES, SOCIAL SECURITY	57,146	39,123	34,147	40,871
51305 - RETIREMENT	89,117	60,293	54,816	65,604
51403 - ER-GROUP HEALTH INSURANCE	81,082	58,974	51,046	68,034
51408 - LONG TERM DISABILITY	1,961	1,228	1,005	1,227
51501 - CAR-CLOTHING ALLOWANCE	28,236	19,200	14,350	19,200
51502 - CELL PHONE ALLOWANCE	6,755	4,328	3,447	4,320
51710 - WORKERS COMPENSATION	1,147	734	394	472
52001 - OFFICE SUPPLIES	881	1,500	1,500	1,500
52002 - HOSPITALITY SUPPLIES	6,494	5,300	5,300	5,300
52003 - WEARING APPAREL	65	200	200	200
52004 - MINOR TOOLS, FURN & EQUIPMENT	607	380	380	400
52005 - EDUC AND TRAINING SUPPLIES	1,103	150	150	150
52006 - POSTAGE	239	350	350	350
52010 - EMPLOYEE AWARDS	-	3,000	3,000	3,000
53004 - LEGAL SERVICES	1,500	3,500	3,500	3,500
53501 - PRINTING & PUBLICATIONS	1,243	1,000	1,000	1,000
53504 - CONTRACTUAL SERVICES	156,376	175,000	175,000	171,000
53505 - SERVICE & REPAIR AGREEMENTS	-	200	200	200
56003 - TRAINING & TRAVEL	38,182	46,200	46,200	46,200
56005 - MILEAGE	255	-	-	-
56011 - RECRUITMENT EXPENSES	-	13,500	13,500	13,500
56051 - LEGISLATIVE AFFAIRS	-	6,100	6,100	6,100
56303 - MEMBERSHIPS & SUBSCRIPTIONS	26,332	47,147	47,147	41,147
56483 - EMP RELATIONS COMMITTEE EXP	33,664	40,000	40,000	50,000
56530 - PROPERTY/LIABILITY INSURANCE	6,607	5,762	5,762	5,762
56995 - OTHER/MISCELLANEOUS EXP.	1,162	-	-	-
TOTAL EXPENDITURES	$ 1,396,327	$ 1,153,397	$ 1,010,867	$ 1,181,560

***FY18 represented a 15-month fiscal year**

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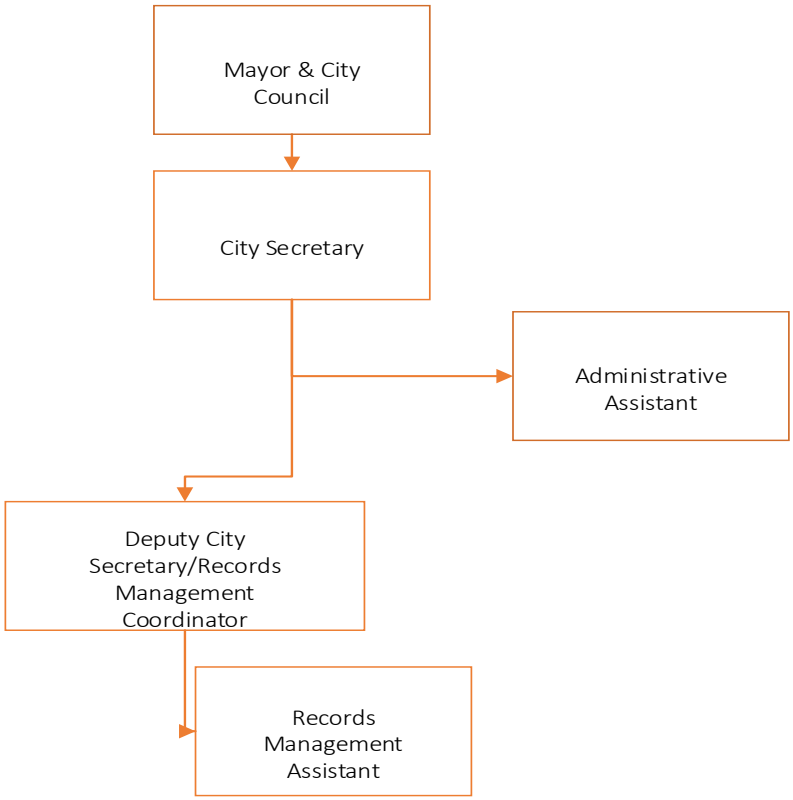
DEPARTMENT: GENERAL GOVERNMENT
DIVISION: CITY SECRETARY OFFICE

ORGANIZATIONAL CHART



MISSION

The mission of the City Secretary department is to:

- Record all actions of the City Council
- Abide by the Texas Open Meetings Act for all meetings of City Council
- Guarantee the authenticity and provide for the safekeeping and retrieval of all official documents
- Administer city elections
- Abide by the Texas State Library and Archives Commission for local government retention schedules and terms of the city records management program
- Fulfill public information requests according to the Texas Public Information Act

VISION

The vision of the City Secretary's Office is to be recognized as an efficient, effective, and receptive municipal services team.

BUDGET SUMMARY

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
51 - PERSONNEL COSTS	$ 394,963	$ 329,278	$ 335,086	$ 337,431
52 - SUPPLIES & MATERIALS	4,679	4,320	4,196	4,320
53 - PROF/CONTRACT SERVICES	47,844	89,072	88,071	91,200
56 - OTHER EXPENDITURES	9,143	9,818	9,818	9,818
TOTAL EXPENDITURES	**$ 456,629**	**$ 432,488**	**$ 437,172**	**$ 442,769**

*FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
City Secretary	1.00	1.00	1.00	0.00
Deputy City Secretary/Records Mgt. Coordinator	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00
Records Management Assistant	1.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	4.00	4.00	4.00	0.00

SERVICES

The City Secretary's Office is responsible for the preparation and dissemination of City Council meetings agendas and packets. The City Secretary attends every meeting of the City Council and keeps accurate minutes of the proceedings, engrossing and enrolling all laws, ordinances, and resolutions of the City Council. Regarding Council Services, the City Secretary handles all Council meeting preparations, Council correspondence, travel, expenditures, and calendars. The office serves as the liaison between the Mayor, Councilmembers and public. The City Secretary is the Records Custodian and is the administrative agency responsible for the care and maintenance of all City of Missouri City records. This office houses all legal transactions, City Council minutes, agendas, deeds, ordinances, resolutions, contracts, and vast array of other historical and regulatory information. The City Secretary is designated as the City Records Management Officer by both state law and City ordinance; and is responsible for developing and administering records retention and destruction policies, monitoring the records storage centers, overseeing the control of electronically stored records, and upgrading technology to provide for efficient and economic storage of permanent records. In addition to these duties, the City Secretary's Office responds annually to hundreds of requests for City records filed under the Texas Public Information Act. The City Secretary serves as the Chief Election Official for the City of Missouri City and is responsible for the administration of all City elections. All City elections are administered through the City Secretary, which includes the preparation and publication of all official notices and orders, preparations for election officials and polling places, and the

receipt and filing of all candidate forms and reports. The City Secretary's Office coordinates the recruitment, application, and appointment process for City Council appointed boards, commissions, and committees. This office publishes a directory of appointed officials and volunteers serving on various panels and committees. The City Secretary's Office is responsible for the issuance of certain permits and licenses for various operations within the City of Missouri City. The City Secretary's Office serves as a resource for citizens and a link between citizens and the City organization.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Executed trainings of 30 departmental records management liaisons as per City ordinance regarding City records management program and document management.
- Built templates, workflow, and personnel training of EnerGov and Munis regarding Alcohol Beverage Licenses with assistance from the Building Permits Department provided workflow towards building needed templates for the process of billing and posting payments regarding alcoholic beverage establishments within the first year use of software EnerGov.
- Completed audit regarding 112 alcoholic beverage establishment accounts, bringing all past due accounts current. Coordinated the Newly Elected Council Orientation Session, which provided information to new Council members, with City Staff from December 19, 2018 and December 20, 2018.
- Updated the City Council Orientation Packet Handbook for distribution to newly elected officials.
- The City Secretary successfully received certification through the Certified Public Manager Program with the University of Houston and graduated in December 2018.
- Enrolled the City Secretary and Deputy City Secretary in recertification program of the Texas Municipal Clerks Association.
- Continued the education of the City Secretary's Office in ongoing training of records management and through Texas Municipal Clerks Association.
- City Secretary was elected for the 4th year to the Texas Municipal Clerks Association board of directors as treasurer.
- Contributed to updates of the City Council and City Secretary webpages as the City transitioned to the new municipal website.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. To provide prompt and effective responses to public information requests within 10 days of request, as legally mandated.	Legal Requirement
2. Develop, implement and coordinate a Public Information Act and Records Retention Training session with City Staff on an annual basis.	Legal Requirement
3. Enhance procedures regarding email processes and retention schedules in collaboration with the City's IT department for City Staff; and, fully implement training and development of the City's approved email retention policy.	Management Priority
4. Develop and complete an informative Records Management Manual, effectively relay that information to City Staff, and continue compliance with the Texas State Retention Schedule.	Legal Requirement
5. Establish process for Records Management Day and implement a City-wide program for FY 2019 and 2020.	Legal Requirement

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
6. Develop training plans and schedule for all employees in utilizing the upgraded software program, Questys CMx for ease in searching, accessing and retrieving archived documents.	Legal Requirement
7. Implement LSx, the automated agenda management process module within Questys.	Management Priority

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Provide quarterly training in content management software regarding State required document control standards to all employees.	50%	25%	25%	25%
➢ Provide training to new employees in content management software regarding State required document control standards.	25%	25%	25%	25%
➢ Provide quarterly in-house training sessions relative to records retention to departmental records management liaisons.	75%	25%	25%	25%
➢ Provide yearly in-house training to employees on records retention.	50%	25%	25%	25%
➢ Provide yearly in-house training to employees on the Texas Public Information Act.	8%	10%	15%	15%

*FY 18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Council				
❑ Agendas posted	110	100	100	100
❑ Electronic packets prepared	574	475	450	475
❑ Paper packets prepared	110	100	100	100
➢ Public Information Requests				
❑ Attorney General opinion requests	34	35	40	40
❑ City Secretary public information requests processed	646	650	650	650
❑ Police Department public information requests processed	1,607	1,750	1,750	1,750
❑ Fire Department public information requests processed	134	100	100	100
➢ Licenses/Permits				
❑ New Alcohol licenses issued	10	15	15	20

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
❑ Solicitor permits issued	17	30	18	30
➢ **Recognitions**				
❑ Awards and proclamations	72	80	215	300
➢ **Records Management**				
❑ Bins				
▪ 64 gallon shred	25	25	25	25
▪ 96 gallon shred	92	90	90	90
▪ Hard Disc	N/A	387	400	400
❑ Boxes				
▪ Non-permanent storage/maintenance	277	295	295	295
▪ Permanent storage maintenance	296	296	296	296
▪ Awaiting FY destruction	73	85	85	85
❑ Clean Out Day 2019 is scheduled for September 2019				
▪ Boxes Destroyed/Shred	73	100	100	100
▪ Electronic items shred – VHS, CD, etc.	100	100	100	100
▪ Bins shred –64 gallon	10	10	10	10
▪ Bins shred –96 gallon	30	30	30	30

*FY 18 represented a 15-month fiscal year.

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 102 - CITY SECRETARY

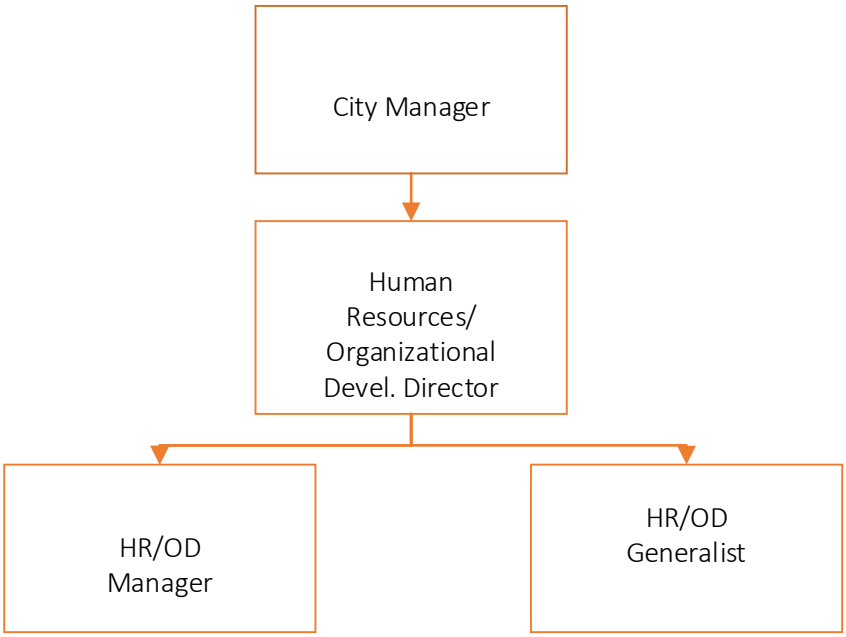
FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 276,838	$ 234,657	$ 234,657	$ 237,494
51002 - ADDITIONAL COMPENSATION	3,722	2,881	3,354	3,120
51302 - TAXES, SOCIAL SECURITY	20,530	16,894	19,578	17,997
51305 - RETIREMENT	28,743	22,890	25,658	24,469
51403 - ER-GROUP HEALTH INSURANCE	57,107	46,939	46,939	49,418
51408 - LONG TERM DISABILITY	790	653	644	677
51501 - CAR-CLOTHING ALLOWANCE	3,815	3,000	3,000	3,000
51502 - CELL PHONE ALLOWANCE	1,351	1,082	1,080	1,080
51603 - COMPENSATED LEAVE EXP	1,698	-	-	-
51710 - WORKERS COMPENSATION	369	282	176	176
52001 - OFFICE SUPPLIES	3,503	2,500	2,500	2,500
52002 - HOSPITALITY SUPPLIES	61	-	84	-
52003 - WEARING APPAREL	105	120	-	120
52005 - EDUC AND TRAINING SUPPLIES	128	200	113	200
52006 - POSTAGE	882	1,500	1,500	1,500
53501 - PRINTING & PUBLICATIONS	1,626	-	-	-
53504 - CONTRACTUAL SERVICES	11,738	8,517	8,517	11,000
53511 - ELECTION EXPENSES	18,327	60,555	59,554	60,200
53525 - LEGAL NOTICES EXP.	16,153	20,000	20,000	20,000
56003 - TRAINING & TRAVEL	7,419	8,475	8,475	8,410
56005 - MILEAGE	80	-	-	-
56303 - MEMBERSHIPS & SUBSCRIPTIONS	790	630	630	695
56530 - PROPERTY/LIABILITY INSURANCE	854	713	713	713
TOTAL EXPENDITURES	$ 456,629	$ 432,488	$ 437,171	$ 442,769

***FY18 represented a 15-month fiscal year**

DEPARTMENT: GENERAL GOVERNMENT
DIVISION: HUMAN RESOURCES & ORGANIZATIONAL DEVELOPMENT

ORGANIZATIONAL CHART



MISSION

To deliver the most effective, efficient and responsive human resources services to internal and external customers and according to best practices.

VISION

- We are a strong, client focused, quality, service oriented Team in the City of Missouri City;
- We continuously pursue quality in the development, implementation, and evaluation of human resources practices, to the extent that we are recognized as leaders in the state of Texas;
- The Department of Human Resources & Organizational Development designs and implements processes and procedures according to established procedures;
- We partner with individuals at every level to effectively manage all human resources functions in the City;
- We serve as a resource to employees as they use our expertise to help them make informed decisions regarding work and life matters;
- We champion the development of human talent in the City, to maximize individual contribution to service delivery.

BUDGET SUMMARY

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
51 - PERSONNEL COSTS	$ 586,657	$ 430,193	$ 318,061	$ 406,523
52 - SUPPLIES & MATERIALS	13,783	22,950	14,725	21,000
53 - PROF/CONTRACT SERVICES	123,856	120,333	116,840	128,400
56 - OTHER EXPENDITURES	12,896	49,276	46,560	25,176
TOTAL EXPENDITURES	**$ 737,192**	**$ 622,752**	**$ 496,187**	**$ 581,099**

FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The overall decrease in the FY 20 adopted budget compared to the FY 19 budget is the net impact of the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; and transferring the budget for the Contract Specialist to the correct division.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Director Human Resources/ (OD)*	1.00	1.00	1.00	0.00
Human Resources/OD Manager	1.00	1.00	1.00	0.00
Human Resources/OD Generalist	1.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	**3.00**	**3.00**	**3.00**	**0.00**

*OD = Organizational Development

SERVICES

ADMINISTRATION: The Department of Human Resources & Organizational Development (HR/OD) is responsible for the delivery of all human resources for active and retired Missouri City employees, including but not limited to recruiting, selection, classification, compensation, employee development, employee relations, benefits administration, performance management, recognition programs, wellness initiatives, and retirement services through the Texas Municipal Retirement System (TMRS).

HR/OD aligns its service delivery with the mission, vision, values and goals of the City. The Department continuously strives to provide effective, efficient, and responsive services to internal and external customers and facilitates standardized practices and procedures to ensure that the City's recruitment, selection, and classification processes are in accord with existing policies and best practices.

RECRUITMENT, SELECTION & CLASSIFICATION: The City of Missouri City is committed to the recruitment, selection, classification, development, and promotion of the best qualified individuals. We believe that people are our most important asset and we value diversity in the workplace. We further believe that "good people" make "great organizations." Therefore, the HR/OD Department posts all vacant positions on the "EMPLOYMENT" section of the City's Website. The HR/OD department accepts online applications only, and only for positions for which we are actively recruiting. Departments then carefully review a list of applicants who meet the minimum qualifications posted.

EMPLOYEE TOTAL REWARDS: The City's total compensation package is arguably one of the most comprehensive packages available in any comparable organization. The Total Compensation package includes a market competitive salary, medical, dental, vision, life, accidental death, long term disability, defined benefit contribution, optional Health Savings Accounts, paid holidays, paid sick leave, vacation, educational reimbursement, and Employee Assistance Program, among other benefits.

EMPLOYEE RECOGNITION, TRAINING & DEVELOPMENT: The HR/OD Department fosters individual and group development that champions the City's Mission, Vision, and Values. Furthermore, the Department develops, procures, and delivers programs that encourages innovation, increased productivity, quality service, and individual or team accomplishments. As such, HR/OD supports, develops, and delivers programs such as Public Service Recognition Week events or initiatives, Service Awards, Holiday Party Celebrations, Thanksgiving Luncheon, Annual Benefits Fair, and several related other programs throughout the year.

The HR/OD Department also strives to procure and deliver professional development opportunities through various sources, including the International Personnel Management Association, Achieve Global, Development Dimensions International, Franklin Covey, or other recognized organizational development sources. Employees have various opportunities during the year to participate in professional development programs such as basic supervision, performance management, strategic planning, project management, time management, delegation, supervision, etc.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Successfully enrolled active and retired employees for the 2019 benefits year with minimal service disruption;
- Process more than 7,000 applications for employment, including administering testing for police, fire, telecommunications (911 operators), etc. to fill more than 30 vacancies in the City.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Monitor, negotiate, and secure benefits renewal according to projected and approved budget amount for the Fiscal Year.	Council Priority
2. Review, revise, update, and implement a Citywide Wellness initiative.	Management Priority
3. Plan, deliver and continuously improve active and retired employees' ability to enroll, change or renew benefits using the Employee Self Service portal for the 2019 benefits year.	Management Priority
4. Partner with the Employee Recognition Group, and the Employee Advisory group to plan and deliver the 3rd Employee Conference.	Management Priority
5. Partner with members of the Missouri City community, and the Fort Bend County business community to deliver the City's 3rd Annual Job Fair.	Management Priority
6. Monitor employee and retiree health insurance utilization rates to determine the best value, for the employees, and the City each year.	Management Priority

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ The rate at which the Department can prepare and post job descriptions and announcements within 2 days of initial request.	100%	100%	100%	100%
➢ The rate at which the Department can schedule applicant testing within 5 days of initial identified need.	100%	100%	100%	100%
➢ The rate at which the Department can notify applicants the City has filled a vacancy within 2 days of closing a search.	100%	100%	100%	100%
➢ The rate at which the Department can prepare employee personnel actions (change to personal information, benefits, or deductions) during a pay period with 100% accuracy.	95%	100%	90%	100%
➢ The rate at which the Department can report or file workers' comp claims within 5 days of injury.	98%	100%	98%	100%

*FY 18 represents a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ The number of exit interview and separation checklists completed	71	20	58	50
➢ Number of employees who receive/complete the online performance evaluation	300	320	320	325
➢ Number of employees who participate in the City's Employee development programs	175	200	175	175
➢ The number of applications for employment processed	10,554	7,000	8,500	10,500
➢ Workers' compensation claims processed	1,100	1,500	1,724	1,400
➢ The number of employees who complete Health Assessment	20	10	13	15
➢ The number of job descriptions developed, revised or updated	33	250	50	120
➢ Number of employee programs sponsored	200	30	50	45

*FY 18 represents a 15-month fiscal year.

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 103 - HR & ORGANIZATIONAL DEVELOPMENT

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 265,942	$ 250,446	$ 162,363	$ 236,192
51002 - ADDITIONAL COMPENSATION	1,078	723	312	94
51004 - OVERTIME	-	500	177	500
51102 - PART-TIME	58,071	14,985	23,682	47,952
51302 - TAXES, SOCIAL SECURITY	23,809	20,795	14,457	21,305
51305 - RETIREMENT	27,467	24,112	17,828	24,140
51403 - ER-GROUP HEALTH INSURANCE	54,026	60,846	34,420	36,707
51408 - LONG TERM DISABILITY	676	668	413	622
51415 - FLEX/COBRA ADMIN FEES	6,945	7,643	7,643	7,643
51501 - CAR-CLOTHING ALLOWANCE	3,815	3,000	3,000	3,000
51502 - CELL PHONE ALLOWANCE	2,577	2,160	1,755	2,160
51504 - EDUCATIONAL REIMBURSEMENT	21,215	20,237	20,237	26,000
51603 - COMPENSATED LEAVE EXP	1,262	-	20,463	-
51710 - WORKERS COMPENSATION	567	1,078	246	209
51805 - UNEMPLOYMENT COMPENSATION	23,943	23,000	11,067	-
51814 - RETIREE INSURANCE	95,264	-	-	-
52001 - OFFICE SUPPLIES	4,231	4,000	4,000	2,500
52002 - HOSPITALITY SUPPLIES	-	1,000	1,000	1,000
52003 - WEARING APPAREL	165	200	200	200
52004 - MINOR TOOLS, FURN & EQUIPMENT	266	500	500	500
52005 - EDUC AND TRAINING SUPPLIES	2,530	13,000	5,275	13,000
52006 - POSTAGE	125	750	250	300
52010 - EMPLOYEE AWARDS	6,467	3,500	3,500	3,500
53501 - PRINTING & PUBLICATIONS	5,713	8,500	2,295	8,500
53504 - CONTRACTUAL SERVICES	85,380	82,646	104,685	89,900
53522 - EMPLOYMENT EXAMS	32,763	29,188	9,860	30,000
56003 - TRAINING & TRAVEL	2,550	4,100	1,000	5,000
56004 - EMPLOYEE DEVELOPMENT	539	-	-	-
56303 - MEMBERSHIPS & SUBSCRIPTIONS	7,692	7,000	7,318	7,000
56439 - WELLNESS PROGRAM	1,300	37,500	37,500	12,500
56530 - PROPERTY/LIABILITY INSURANCE	815	676	742	676
TOTAL EXPENDITURES	$ 737,192	$ 622,752	$ 496,187	$ 581,099

***FY18 represented a 15-month fiscal year**

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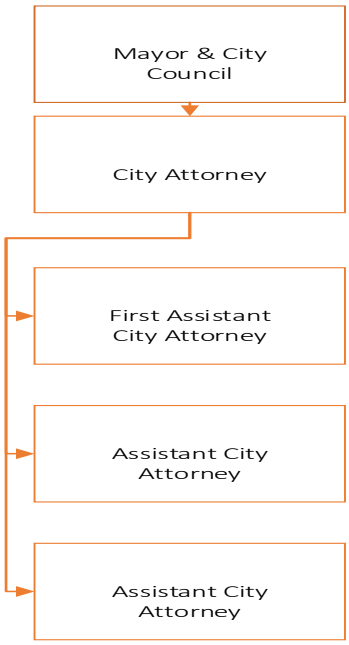
DEPARTMENT: GENERAL GOVERNMENT
DIVISION: LEGAL

ORGANIZATIONAL CHART



MISSION

The mission of the Legal Division is the mission of the City of Missouri City—to deliver outstanding customer service to the City.

VISION

To be known and recognized as a superior Legal Division.

BUDGET SUMMARY

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
51 - PERSONNEL COSTS	$ 547,653	$ 548,134	$ 548,088	$ 556,957
52 - SUPPLIES & MATERIALS	3,503	4,300	1,614	4,300
53 - PROF/CONTRACT SERVICES	88,671	71,260	71,260	71,260
56 - OTHER EXPENDITURES	29,198	34,043	34,123	34,043
TOTAL EXPENDITURES	**$ 669,025**	**$ 657,737**	**$ 655,085**	**$ 666,560**

FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
City Attorney	1.00	1.00	1.00	0.00
First Assistant City Attorney	1.00	1.00	1.00	0.00
Assistant City Attorney	2.00	2.00	2.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	4.00	4.00	4.00	0.00

SERVICES

The Legal Division provides a wide range of legal services to the City, including advising City Council, City boards, commissions, and City management on legal matters; representing the City in certain judicial proceedings; preparing ordinances, resolutions, contracts, deeds and other legal documents; and providing prosecutorial services in the Missouri City Municipal Court. The Legal Division supervises litigation matters not covered by the City's insurance risk pool and provides assistance in, to the greatest degree possible, matters handled by outside counsel. The Legal Division provides legal services to the Planning and Zoning Commission, the Community Development Advisory Committee, the City Development Authority, Tax Increment Reinvestment Zones, Public Improvement Districts and the City Recreation and Leisure Local Government Corporation.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Developed foundation for internal legal compliance and monitoring system.
- Provided legal advice and drafted documents relating to the proposal and review of multiple pieces of legislation for the 86th Regular Session of the Texas Legislature.
- Provided or facilitated internal training on harassment and discrimination, planning and zoning law, small cell equipment and tower regulations, the Texas Open Meetings Act, and local government ethics.
- Provided legal advice and drafted numerous utilities agreements.
- Completed multiple economic development agreements.
- Collaborated with multiple departments to identify and resolve a major issue related to the administration of a city development program.
- Administered a rating system to measure the City's satisfaction with the provision of internal legal services.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Establish internal training recommendations for all staff and council	Strategic Plan Element
2. Facilitate the implementation of legislation from the 86th R.S. Session of the Texas Legislature	Legal Requirement
3. Complete the Charter Review process, as directed by City Council	Legal Requirement

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Draft routine internal documents within 15 days of receipt.	81%	90%	75%	85%
➢ Prepare and present to City Council, a litigation report at least three times per year.	100%	100%	100%	100%
➢ Provide at least five internal training sessions on legal issues.[1]	N/A	100%	100%	100%
➢ Percentage of harassment investigations closed within 30 days.	60%	100%	75%	100%
➢ Receive a positive customer service satisfaction rating (positive defined by a minimum rating of 3 of 5).[2]	N/A	3	3	3

*FY18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Ordinances, Orders, Resolutions, Agreements, Deeds, and Easements.	228	150	194	175
➢ Council meetings, subcommittees, and board meetings attended.	110	85	112	100
➢ Municipal Court Bench Trails Tried.	71	50	66	60
➢ Jury Trials Tried.	40	35	48	40

*FY 18 represented a 15-month fiscal year.

NOTES

These estimates are derived by multiplying the actual measurement number as of the end of the second quarter of Fiscal Year 2019 by two (2).

[1] This performance indicator was added in Fiscal Year 2019.
[2] *See* footnote number 1.

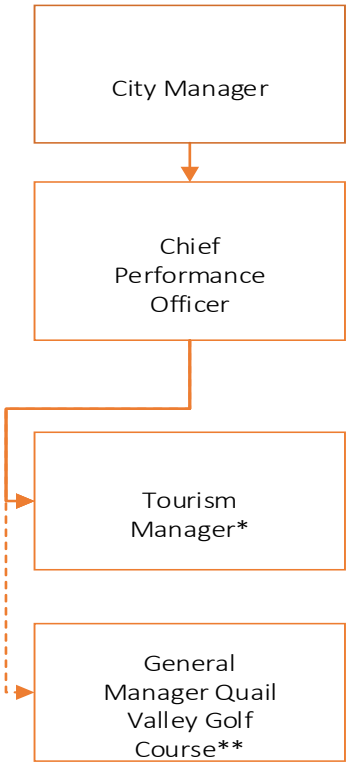
DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 104 - LEGAL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 383,253	$ 425,477	$ 425,477	$ 428,076
51002 - ADDITIONAL COMPENSATION	763	724	724	816
51102 - PART-TIME	49,793	-	-	-
51302 - TAXES, SOCIAL SECURITY	32,137	30,246	30,246	31,270
51305 - RETIREMENT	39,245	41,245	43,252	43,513
51403 - ER-GROUP HEALTH INSURANCE	32,308	43,660	40,993	44,457
51408 - LONG TERM DISABILITY	1,009	1,072	1,103	1,096
51501 - CAR-CLOTHING ALLOWANCE	3,814	3,000	3,000	3,000
51502 - CELL PHONE ALLOWANCE	1,641	2,204	2,742	4,320
51603 - COMPENSATED LEAVE EXP	2,980	-	-	-
51710 - WORKERS COMPENSATION	711	506	552	409
52001 - OFFICE SUPPLIES	1,107	1,450	187	1,450
52002 - HOSPITALITY SUPPLIES	-	150	-	150
52003 - WEARING APPAREL	37	30	-	30
52005 - EDUC AND TRAINING SUPPLIES	1,645	1,420	592	1,420
52006 - POSTAGE	714	1,250	835	1,250
53004 - LEGAL SERVICES	79,631	60,860	60,860	60,860
53501 - PRINTING & PUBLICATIONS	28	100	100	100
53504 - CONTRACTUAL SERVICES	9,012	9,600	9,600	9,600
53505 - SERVICE & REPAIR AGREEMENTS	-	700	700	700
56003 - TRAINING & TRAVEL	7,554	19,850	19,850	19,850
56303 - MEMBERSHIPS & SUBSCRIPTIONS	20,710	13,377	13,377	13,377
56530 - PROPERTY/LIABILITY INSURANCE	934	816	896	816
TOTAL EXPENDITURES	$ 669,025	$ 657,737	$ 655,085	$ 666,560

DEPARTMENT: GENERAL GOVERNMENT
DIVISION: OFFICE OF PERFORMANCE & STRATEGIC INITIATIVES

ORGANIZATIONAL CHART



*Tourism Manager funded from Hotel Tax Fund 255.
**General Manager Quail Valley Golf Course is funded from LGC Fund 571.

MISSION

Continuously find innovative and cost-efficient ways to improve the effectiveness, efficiency, responsiveness and transparency of City of Missouri City operations.

VISION

Create a culture of high performance and continuous improvement where employees at all levels of the organization feel empowered to lead, all strive to achieve meaningful progress, and all search for lower-cost ways to achieve positive outcomes.

BUDGET SUMMARY

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
51 - PERSONNEL COSTS	$ -	$ 121,746	$ 90,887	$ 127,460
52 - SUPPLIES & MATERIALS	-	4,723	2,235	3,475
53 - PROF/CONTRACT SERVICES	-	12,500	8,228	12,500
56 - OTHER EXPENDITURES	-	2,000	354	2,000
TOTAL EXPENDITURES	**$ -**	**$ 140,970**	**$ 101,704**	**$ 145,435**

FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Chief Performance Officer	1.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	1.00	0.00	0.00	0.00

SERVICES

This office serves the City Manager and, all other City departments in an effort to improve organizational performance and increase public transparency. The Performance Office executes initiatives and projects driven by the City Manager while working simultaneously to assist with department-driven projects and requests.

The Office works to spearhead organization-wide strategic initiatives that are related to culture, organizational performance, and, transparency. This includes oversight of the Tourism Program and acting as liaison to the Quail Valley Golf Course in order to align those operations with the City's strategic planning and annual goals.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Oversaw quarterly reporting, and continual improvement of, the organization's first formalized business planning process which tracks progress toward initiatives identified in the City's Strategic Plan, Council Priorities, and Budget and is accompanied by performance measures.
- Developed a formalized Performance Indicator review and approval process to create consistency and applicability in the addition or removal of departmental Performance Indicators.
- Facilitated the development and implementation of updated City Strategic Statements (Vision, Mission, Credo, Code of Ideals, and Leadership Philosophy).
- Developed a Supervisor's training to launch Quarterly Touchbases, an improvement upon the organization's performance review process. Provided training to all City supervisors on coaching techniques, and, the value and process of conducting regular touch bases to elicit process improvement ideas from employees.

- Spearheaded employee the creation and execution of the Customer Service Initiative which developed the Show Me Service guidelines and provided customer service training to nearly every City employee.
- Developed the Show Me Spotlight – an employee newsletter that features employees who demonstrate the Show Me Service principles in an exemplary way. The newsletter solicits employee nominations of one another.
- Oversaw the establishment and Grand Opening of a Visitors Center and hiring of a Tourism Manager to promote Missouri City as a place to visit, to support local businesses, and to increase stays at local hotels.
- Initiated a rotating art exhibit at the Visitors Center to promote arts and culture in Missouri City and to invite visitors to view regional art.
- Conducted a review of the City's Strategic Plan document, in preparation for an anticipated five-year refresh of that document.
- Oversaw LGC finances and operations, engaging management in greater transparency through regular reporting and integrating budget development into the City's standard processes. Initiated an RFP process which will review LGC operations and structure with the ultimate goal of creating a Master Plan including goals and performance metrics.
- Selected a consultant and initiated developed of a cloud-based Performance Management solution to track business planning, performance metrics, and to show alignment of metrics and goals with the Council Strategic Plan.
- Engaged a third-party expert to develop and execute an Employee Engagement Survey, which will be replicated on a bi-annual basis.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Implement Performance Management Software Solution.	Industry Benchmark
2. Incorporate the Strategic Plan with Departmental Business Plans.	Management Priority
3. Implement Tourism Program Marketing and Strategic Plan.	Management Priority
4. Facilitate with Consultant, a Five-Year Refresh of the Council Strategic Plan.	Council Priority

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 105 - PERFORMANCE MANAGEMENT OFFICE

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

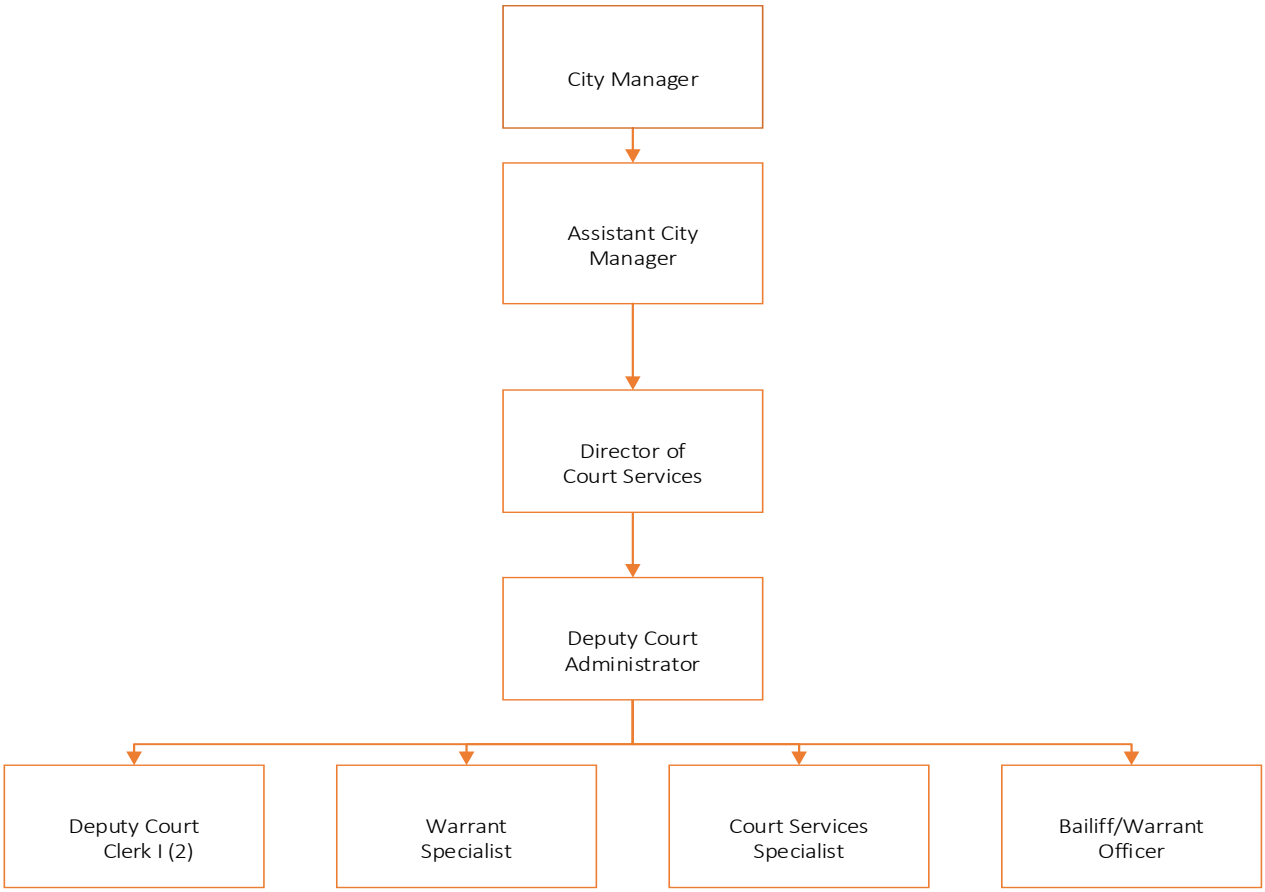
OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ -	$ 89,946	$ 65,599	$ 92,152
51002 - ADDITIONAL COMPENSATION	-	96	70	144
51302 - TAXES, SOCIAL SECURITY	-	5,780	4,889	7,097
51305 - RETIREMENT	-	8,217	6,951	9,638
51403 - ER-GROUP HEALTH INSURANCE	-	13,290	9,308	14,017
51408 - LONG TERM DISABILITY	-	234	181	263
51501 - CAR-CLOTHING ALLOWANCE	-	3,000	2,125	3,000
51502 - CELL PHONE ALLOWANCE	-	1,082	789	1,080
51603 - COMPENSATED LEAVE EXP	-	-	925	-
51710 - WORKERS COMPENSATION	-	101	50	69
52001 - OFFICE SUPPLIES	-	750	103	500
52002 - HOSPITALITY SUPPLIES	-	2,500	2,132	1,500
52004 - MINOR TOOLS, FURN & EQUIPMENT	-	250	-	250
52005 - EDUC AND TRAINING SUPPLIES	-	1,223	-	1,225
53504 - CONTRACTUAL SERVICES	-	12,500	8,228	12,500
56003 - TRAINING & TRAVEL	-	2,000	354	2,000
TOTALEXPENDITURES	$ -	$ 140,970	$ 101,704	$ 145,435

NOTE: Prior to FY 18, this division was included in division 101 - City Manager.

***FY18 represented a 15-month fiscal year**

DEPARTMENT: GENERAL GOVERNMENT
DIVISION: MUNICIPAL COURT

ORGANIZATIONAL CHART



MISSION

To ensure citizens have the opportunity to resolve court cases in a timely manner while receiving fair, impartial, and equal treatment in the pursuit of justice.

VISION

We will be a court system, characterized by excellence, which strives to attain justice for the individual and society through the rule of law.

We will continue to improve in all the following aspects for the municipal court's 5 year vision plan:

- Provide equal access to a fair and efficient system of justice for all without excess cost, inconvenience, or delay and, with sensitivity to an increasingly diverse society.
  Offer alternative methods of dispute resolution while preserving the constitutional right to a trial by an impartial judge or jury. Research and implement innovated techniques for compliance of court orders.

- Provide quality service that is transparent and ensures all customers are treated with courtesy, dignity and respect.
- Maintain the independence of the Judiciary while strengthening relations with the public, the bar, and the other branches of government.
- Acknowledge and enhance the potential of every person in our organization to contribute to the administration of justice through participation, training, and technology.
- Share a sense of common continuity and purpose as a statewide Judiciary.
- Earn the respect and confidence of an informed public.

BUDGET SUMMARY

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
51 - PERSONNEL COSTS	$ 696,792	$ 615,317	$ 572,709	$ 679,502
52 - SUPPLIES & MATERIALS	14,089	12,259	12,259	13,731
53 - PROF/CONTRACT SERVICES	24,087	37,416	37,416	43,516
56 - OTHER EXPENDITURES	8,019	9,474	9,474	7,705
TOTAL EXPENDITURES	$ 742,987	$ 674,466	$ 631,857	$ 744,454

*FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20. In addition, the increase in the overall budget includes partial funding for the Deputy Court Administrator, which was previously funded from the Juvenile Court Fee. The criteria for the usage of the fee changed during the Legislative Session, which resulted in the City inability to use the fee for partial salary for this position.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Director of Court Services	1.00	1.00	1.00	0.00
Deputy Court Administrator	1.00	1.00	1.00	0.00
Court Services Specialist	1.00	1.00	1.00	0.00
Deputy Court Clerk	2.00	2.00	2.00	0.00
Warrant Coordinator	1.00	1.00	1.00	0.00
Court Bailiff	1.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	7.00	7.00	7.00	0.00

SERVICES

The Municipal Court is the judicial branch of the city government. The Municipal Court assists defendants in understanding court proceedings and informs defendants of their rights in court. The court includes one presiding judge, two associate judges, and one prosecutor.

The Municipal Court is the legal forum for a person accused of violating the Texas Motor Vehicle Laws, Class C Misdemeanors under the Texas Penal Code and City Ordinances. The court maintains legal documents regarding violations committed in the City of Missouri City jurisdiction, schedules court dates, collects fines levied by the Municipal Court Judge, issues warrants ordered by the Judge, and handles the proper disposition of each case filed in the court.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Launched the sharing piece of Avail Web with law firms set for pre-trial.
- Implemented the use of warrant door hangers and post cards for warrant round up.
- Implemented the warrant recovery initiative.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Streamline processes	Industry Benchmark
2. Engage in Community Outreach	Management Priority
3. Staff development for Succession Planning	Management Priority
4. Evaluate technology for customer accessibility and efficiency	Management Priority

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Warrant Officer: Percentage of contacted pre & post warrant cases with payments made.	13.5%	25%	25%	25%
➢ Code Cases-Initial court date is 3 weeks from system entry.	100%	100%	100%	100%
➢ Process warrants within 30 days of default hearing non-appearance.	94%	100%	100%	100%
➢ Time to Disposition (resolution) in first 90 days – Percentage.	33%	30%	32%	30%
➢ Bench trials scheduled within 4 months from request.	100%	100%	100%	100%

*FY18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Number of violations filed	11,961	10,000	8,500	9,000
➢ Number of cases set for trial	812	1,100	1,000	1,000
➢ Number of warrants issued	5,561	4,500	3,400	3,500
➢ Number of cases paid (no trial)	3,535	3,000	2,820	2,900
➢ Compliance Dismissals	323	250	400	350
➢ Deferred Dismissals (probation/DSC)	2,710	2,100	2,285	2,200

*FY 18 represented a 15-month fiscal year.

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 106 - MUNICIPAL COURT

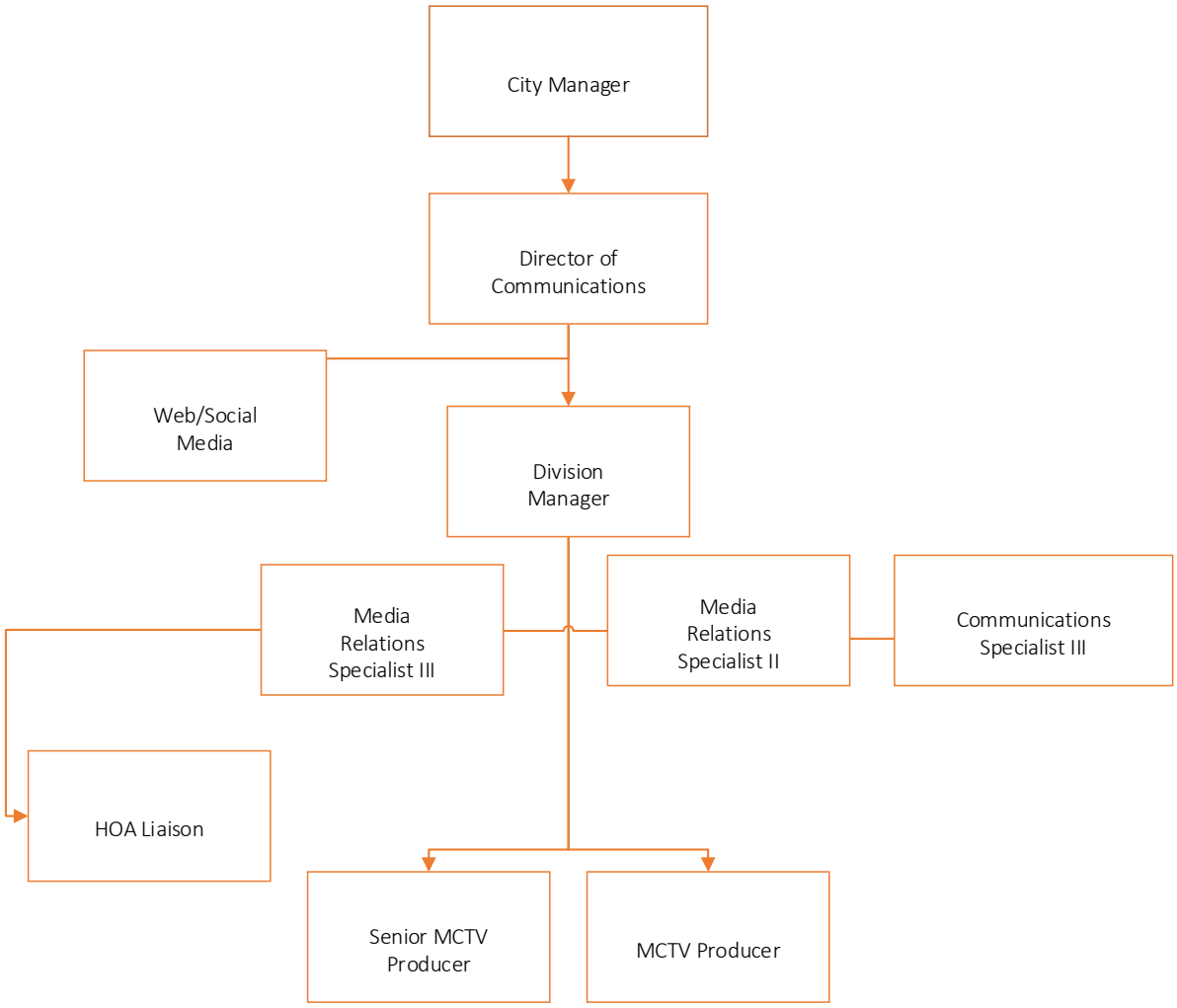
FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 396,713	$ 369,145	$ 333,739	$ 409,598
51002 - ADDITIONAL COMPENSATION	4,293	4,976	3,886	5,081
51004 - OVERTIME	815	2,000	18	2,000
51102 - PART-TIME	13,943	11,000	10,875	12,537
51104 - JUDGES PAY	103,130	82,000	82,000	82,000
51302 - TAXES, SOCIAL SECURITY	38,915	33,021	32,234	37,760
51305 - RETIREMENT	41,164	35,317	34,182	41,916
51403 - ER-GROUP HEALTH INSURANCE	85,572	71,517	70,096	82,562
51408 - LONG TERM DISABILITY	1,102	1,009	902	1,168
51501 - CAR-CLOTHING ALLOWANCE	3,816	3,000	3,000	3,000
51502 - CELL PHONE ALLOWANCE	1,351	1,082	1,082	1,080
51603 - COMPENSATED LEAVE EXP	4,645	-	99	-
51710 - WORKERS COMPENSATION	1,334	1,250	597	800
52001 - OFFICE SUPPLIES	2,786	2,500	2,500	2,500
52002 - HOSPITALITY SUPPLIES	935	700	700	700
52003 - WEARING APPAREL	190	228	228	200
52004 - MINOR TOOLS, FURN & EQUIPMENT	391	340	340	340
52006 - POSTAGE	9,147	8,491	8,491	9,991
52014 - COMPUTER,TECH & SOFTWARE EQUIP	640	-	-	-
53501 - PRINTING & PUBLICATIONS	2,532	2,500	2,500	2,500
53504 - CONTRACTUAL SERVICES	3,350	5,000	5,000	5,000
53518 - CREDIT CARD PROCESSING FEES	17,452	15,000	15,000	15,000
53524 - JUDICIAL EFF EXP	753	14,916	14,916	21,016
56003 - TRAINING & TRAVEL	5,950	7,430	7,430	5,930
56005 - MILEAGE	86	-	-	-
56303 - MEMBERSHIPS & SUBSCRIPTIONS	480	724	724	455
56530 - PROPERTY/LIABILITY INSURANCE	1,503	1,320	1,320	1,320
TOTAL EXPENDITURES	$ 742,987	$ 674,466	$ 631,857	$ 744,454

***FY18 represented a 15-month fiscal year**

DEPARTMENT: GENERAL GOVERNMENT
DIVISION: COMMUNICATIONS

ORGANIZATIONAL CHART



MISSION

The mission of the Communications Team is to educate and engage residents and stakeholders about City services and programs, to manage the City's brand through innovative marketing and promotion campaigns and to assure the consistent, timely and transparent delivery of information through the citizens' communications tools, media outlets, community portals and other partnerships.

VISION

The Communications Team will be among the best in the nation at performing three core proficiencies: packaging and releasing information, broadcasting information, and providing access to information.

These capabilities will help revolutionize data networks and collaborations between the City and constituencies on key issues such as the budget, public safety, capital improvement projects, economic development, planning and zoning, parks' programs, public input meetings and other matters. They will also help City Council and City officials to encourage and engage stakeholders in identifying solutions to address challenges facing local governments.

BUDGET SUMMARY

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
51 - PERSONNEL COSTS	$ 814,819	$ 675,892	$ 680,161	$ 720,216
52 - SUPPLIES & MATERIALS	24,862	15,065	13,865	13,715
53 - PROF/CONTRACT SERVICES	134,229	126,590	122,590	125,220
55 - UTILITIES	438	-	-	-
56 - OTHER EXPENDITURES	24,005	20,514	20,683	18,609
TOTAL EXPENDITURES	**$ 998,353**	**$ 838,061**	**$ 837,298**	**$ 877,760**

*FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; and an increase in the number of cell phone allowance to include two additional employees.

POSITION HISTORY

AUTHORIZATION FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Communications Director	1.00	1.00	1.00	0.00
Senior Producer	1.00	1.00	1.00	0.00
HOA Liaison/Community Relations Coordinator	1.00	1.00	1.00	0.00
Producer III	1.00	1.00	1.00	0.00
Website/Social Media Manager	1.00	1.00	1.00	0.00
Media Relations Specialist II	1.00	1.00	1.00	0.00
Customer Relations Specialist III	1.00	1.00	1.00	0.00
Media Relations Specialist III	1.00	1.00	1.00	0.00
Producer I	1.00	1.00	1.00	0.00
TOTAL AUTHORIZATION FULL-TIME POSITIONS	9.00	9.00	9.00	0.00

SERVICES

MCTV-16: Produces and airs quality municipal programming 24 hours a day, seven days per week on the City's PEG (Public, Education, Government) station; Ch. 16 on Comcast and Ch. 99 on AT&T U-verse. Programming includes City Council, Planning and Zoning Commission and Parks Board meetings, a monthly news show (In the News), a bi-monthly Council recap (On the Agenda), a unique one-minute promotional commercial (Missouri City Minute) informational videos on programs, services and events, a news crawl and a bulletin board.

Public Information: Develops and manages consistent, timely and accurate dissemination of information to the news media and other constituencies, as well as fostering news coverage. Develops and distributes news releases based upon City Council action, benchmarks on major City projects and special events. Manages emergency public information upon activation of the Emergency Operation Center.

Websites: Establishes and manages the City's Web presence as a distinct media platform by creating original content and implementing technical innovation. Maintains knowledge and awareness of best practices and

prevailing developments in Web technologies, standards and requirements, and applies these to promote continuous improvement. Liaises with departments to assist and encourage the uploading of information and to ensure content is current, pertinent and meets user needs.

Citizen Communications: Responsible for liaising with Homeowner Associations to continue to build alliances with these organizations and to educate and inform them about City policies and services. Manages City staff presence at HOA, Council District, town hall and public meetings. Develops and publishes "Show Me" Missouri City citizen newsletter. Through Communications Specialists in the City Hall Front Lobby, handles in-person and telephone inquiries, solid waste/various other payments, and event planning. Manages 1690AM, the City's radio station used to air weather, mobility and emergency updates.
Social Networking and Marketing: Increases the growth of the City's social media communities and brand awareness, improves engagement, and executes day-to-day integration efforts between digital, on-air and social media properties.

Special Projects: Responsible for the overall branding program for the City and use of the official, trademarked City logo. Counsel departments on their communication needs and communicating information to citizens. Manages the City's awards programs.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Produced more than 34 MCTV videos that received more than 27,797 total views and 309 shares including Kids' Corners, the "In the News" series, community spotlights, hurricane preparedness videos, "On the Agenda" series, monthly Parks agenda videos, council district meetings, department highlights, public safety initiatives, promotional videos and more. Team also produced more than 30 City meetings including City Council and other boards/commissions.
- Leveraged the City's social media outreach to increase civic engagement utilizing, Facebook: more than 7,821 likes, Twitter: MissouriCityTX and MissouriCityEM followers (more than 4,594 and 1,659 followers, respectively), Instagram: more than 1,473 followers, YouTube: more than 477 subscribers, Nextdoor (17,102 members reaching over 90 neighborhoods) and growth of the City's Snapchat account.
- Planned, compiled, wrote/edited, designed and coordinated full production, including printing/mailing of 2 "Show Me" Missouri City citizen newsletters that reaches all residential and commercial addresses. Newsletters can be viewed here on the City's website: http://www.missouricitytx.gov/555/Show-Me-Missouri-City-Newsletter.
- Planned, compiled, wrote/edited, designed and coordinated production and printing of 1 "HPO In Action" employee newsletter and 2 scheduled. Employee newsletters may be viewed on the City's website here: http://www.missouricitytx.gov/899/Employee- Newsletter.
- Planned, compiled, wrote/edited, designed and coordinated full production, including printing/mailing of the City's third Annual Report: Missouri City "InFocus", which chronicled the year-end successes of all departments in achieving City Council and City Manager priorities. Reports may be viewed here: http://www.missouricitytx.gov/923/In- Focus---Annual-Report.
- Planned, compiled, wrote/edited and designed more than 25 City Manager's Updates. Updates may be viewed on the City's website here: https://www.missouricitytx.gov/584/City-Managers-Update.
- Planned, marketed and hosted four Leadership Luncheon events including a tour of the Houston Buffalo Soldiers National Museum on Dec. 13; celebration of International Women's Month with focus on business partnerships on March 28; an exclusive luncheon with local small business owners in partnership with Chase in recognition of National Small Business Week (May 5-11) on May 6; and the third annual Mother's Day Cake Decorating Event on May 11.

- Enhanced citizen/community engagement through HOA outreach and facilitation of the fifth year of MCCU class with more than 30 stakeholders. Please see few numbers below:
    - HOA Community Events: 44
    - HOA Meetings/Annual Meetings: 40
    - Facility Openings: 73
    - Facilitation of more than 300 questions/complaints/inquiries from residents and property managers
- Increased participation in the Municipal Volunteer Program by 109 new volunteers in 2018. Also, in calendar year 2018, MVPs contributed 2,275.50 volunteer hours. Communications hosted the third annual MVP Public Input Forum and coordinated selection of a winner of the 2018 MVP of the Year Award in December, 2018.
- Continued emergency management education/outreach and served as the City's Public Information Officers and coordinated all public, media and stakeholder outreach during severe weather emergencies in 2018/2019 and the drowning incident near Independence Park. Also, completed a special hurricane preparedness marketing campaign with the new MCTV video series in preparation for the 2019 Hurricane Season.
- Developed and managed innovative marketing/branding/promotion campaigns (with print/digital news or social media ads) for the third Annual Community Night Out, the fifth Annual Black History Month Celebration of Culture & Music, all four Council District meetings, the third Annual Leadership Luncheon Mother's Day Cake Decorating Event, Pooch P.A.D, #PlayItForward, the new Community Spotlight video/news feature and other strategic initiatives.
- Designed and produced customized, innovative design materials for the following major projects with significant organizational impact: materials for the City's new Mission, Vision, Credo and Code of Ideals, City Council recognition certificates, the annual Community Night Out, the annual Black History Month Celebration of Culture & Music, the annual Leadership Luncheon Mother's Day Cake Decorating Event, the 86th Legislative Agenda booklet, Council District Meetings, Clergy Roundtable, Youth Town Hall, Community Connection, RSWTP Phase II ground breaking, print/digital citizen newsletters, the print/digital employee newsletters, budget covers, Juneteenth Ad, MCTX Community Symposium, City Manager's Update design, #PlayItForward, LeadershipNOW Symposium, website graphics and other strategic initiatives. (Cost Savings by in-house Designs: $60,000 to $70,000).
- Planned, marketed, coordinated and hosted the First Annual Public Administration Day with FBISD, SMSD, TSU and UH administrators, teachers and students as part of the Leadership NOW Symposium.
- Completed the METRO Community Connector bus wrap and is scheduled to design new City brand banners.
- Finalized the City media, outlet policies and procedures and social media and branding/marketing policies.
- Redesigned the City letterhead, PowerPoint, business cards and employee badge templates/designs.
- Scheduled to develop design/print projects for the third Annual Leadership NOW Symposium.
- Scheduled to plan, coordinate, promote and host the 2019 State of the City.
- Scheduled to update the content/design on www.showmecity.com and www.missouricityready.com.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Produce the bi-monthly Council Connection and On the Agenda.	Council Priority
2. Continue the Emergency Management outreach and education.	Council Priority
3. Manage the Municipal Volunteer Program and host Annual Forum.	Strategic Plan Element
4. Coordinate the planning, marketing, promotion and coverage of the Annual Black History Month Celebration.	Management Priority
5. Coordinate the planning, marketing, promotion and coverage of the Annual Mother's Day Cake Decorating Event.	Strategic Plan Element
6. Coordinate the planning, marketing, promotion and coverage of the Community Connection.	Strategic Plan Element
7. Coordinate the planning, marketing, promotion and coverage of the Annual State of the City.	Council Priority
8. Continue revamp of Missouri City Television programming, building on popular videos and producing spotlights on operations.	Council Priority
9. Organize at least two other Leadership Luncheon events.	Strategic Plan Element
10. Coordinate the marketing, promotion and coverage of the Fourth Annual Community Night.	Management Priority
11. Complete the sixth class of Missouri City Citizens' University, host their graduation and initiate the seventh class.	Strategic Plan Element
12. Produce two "Show Me" Missouri City citizen newsletters, one annual report (In Focus) and 3 HPO In Action Employee newsletters.	Council Priority

*FY18 represented a 15-month fiscal year.

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ % of Effective "publication" of news releases in 2 print media (publication of material in Chronicle, FB Lifestyles magazine)	98	98	100	98
➢ % of New Website Visitors (subscribers, social media, videos)	75	75	71	70
➢ % of Returning Website Visitors	25	25	25	N/A**
➢ % of Social media link shares (growth of FB/ Twitter/YouTube)	60	3	60	N/A**
➢ % of New MCTX Mobile Subscribers	N/A**	1	1	N/A**

*FY 18 represented a 15-month fiscal year.

**N/A items will no longer be tracked in FY2020 and moving forward as the City website has been upgraded to a new design/functionality/higher platform reflected by associated tracking measures. Processes available for tracking social media and mobile app mechanisms are evolving and we will be tracking those as part of activity measures outlined below.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Views/shares of videos on YouTube and City website	66,000	65,000	65,000	66,000
➢ Written/Scripted Media (newspaper articles, media releases, On the Agenda, CM Updates, social media, bulletin boards, talking points, PSAs, HOA Packets, HOA Reports, LED Sign, MCTV programs and crawl, Website and Design verbiage and State of the City materials)	550	500	600	625
➢ Branded Marketing/Promotion Materials (website designs, fliers, logos, invitations, certificates, newsletters, plaques, Leadership NOW and CNO materials, In Focus, videos, brochures, social media design, signage, PowerPoints,lanyards, postcards, graphics)	375	200	300	300
➢ E-Subscriber List (Only for City website and Missouri City Ready	15,000	16,000	15,000	15,000
➢ Total calls at City Hall Front Desk	25,000	25,000	23,000	20,000
➢ Total payment transactions at City Hall Front Desk	3,300	3,000	2,000	2,000
➢ Monthly Website Page Views	75,000	29,000	69,000	50,000

*FY 18 represented a 15-month fiscal year.

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 108 - COMMUNICATIONS

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 497,624	$ 494,613	$ 481,671	$ 503,717
51002 - ADDITIONAL COMPENSATION	1,584	1,731	1,636	1,824
51004 - OVERTIME	56,281	20,000	11,718	20,000
51102 - PART-TIME	52,350	8,050	6,050	-
51302 - TAXES, SOCIAL SECURITY	45,446	30,927	37,172	37,685
51305 - RETIREMENT	56,735	39,543	50,315	51,609
51403 - ER-GROUP HEALTH INSURANCE	90,907	72,592	81,909	93,012
51408 - LONG TERM DISABILITY	1,234	1,131	1,187	1,437
51501 - CAR-CLOTHING ALLOWANCE	3,816	3,000	3,000	3,000
51502 - CELL PHONE ALLOWANCE	4,757	3,787	4,985	7,560
51603 - COMPENSATED LEAVE EXP	3,288	-	-	-
51710 - WORKERS COMPENSATION	797	518	518	372
52001 - OFFICE SUPPLIES	4,142	3,500	3,500	3,500
52002 - HOSPITALITY SUPPLIES	10,756	9,000	7,800	7,800
52003 - WEARING APPAREL	1,291	1,000	1,000	1,000
52004 - MINOR TOOLS, FURN & EQUIPMENT	1,415	-	-	-
52006 - POSTAGE	680	-	-	-
52010 - EMPLOYEE AWARDS	1,193	-	-	-
52014 - COMPUTER,TECH & SOFTWARE EQUIP	4,227	-	-	-
52017 - FUEL, OIL & LUBRICANTS	1,158	1,565	1,565	1,415
53501 - PRINTING & PUBLICATIONS	3,945	3,000	3,000	2,630
53504 - CONTRACTUAL SERVICES	58,957	75,000	75,000	68,000
53527 - COMMUNITY COMMUNICATIONS EXP	71,326	48,590	44,590	54,590
55008 - TELECOMMUNICATIONS	438	-	-	-
56003 - TRAINING & TRAVEL	14,836	12,095	12,095	14,845
56005 - MILEAGE	-	-	29	-
56303 - MEMBERSHIPS & SUBSCRIPTIONS	7,542	7,000	7,000	2,345
56530 - PROPERTY/LIABILITY INSURANCE	1,627	1,419	1,558	1,419
TOTAL EXPENDITURES	$ 998,353	$ 838,061	$ 837,298	$ 877,760

***FY18 represented a 15-month fiscal year**

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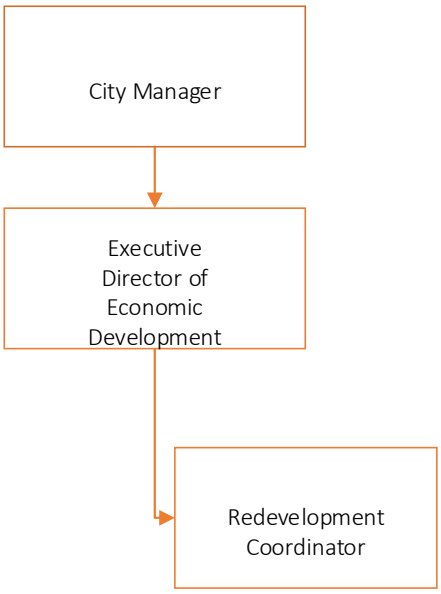
DEPARTMENT: GENERAL GOVERNMENT
DIVISION: ECONOMIC DEVELOPMENT

ORGANIZATIONAL CHART



MISSION

Facilitate, through the use of appropriate resources, the creation of a sustainable business environment that promotes a consistent, quality economy that enhances the standard of living for our residents and to provide the necessary financial resources for Missouri City through an expanded and diversified tax base.

VISION

To be an effective, efficient and proactive resource for the City Manager support of the achievement of identified Council goals and priorities.

BUDGET SUMMARY

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
51 - Personnel Costs	$ 194,433	$ 243,228	$ 163,927	$ 257,718
52 - Supplies & Materials	298	1,861	1,861	2,500
56 - Other Expenditures	171,898	234,394	234,394	233,755
TOTAL EXPENDITURES	**$ 366,628**	**$ 479,483**	**$ 400,182**	**$ 493,973**

FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; and benefits for the vacant position (benefits budgeted at the family coverage).

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Executive Director Economic Development	1.00	1.00	1.00	0.00
Redevelopment Coordinator	0.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	1.00	2.00	2.00	0.00

SERVICES

The Economic Development department is responsible for a wide range of programs and services in order to create a regional business center of excellence, to sustain a strong local economy, support the establishment of regional employment centers, and create a beautiful community. These goals are achieved under the Primary Industry Recruitment, Business Retention, Retail, Compliance and Monitoring, and Strategic Projects programs.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Began implementation of the Economic Development Plan.
- Pursued session discussions on new incentive program.
- Completing marketing brochure.
- Undertaking highest and best use assessment of Omid Center and Quail Corner.
- Posted for Economic Development Coordinator Position.
- Assessed opportunities for medical services to locate on FM 2234.
- Supported developers efforts to proceed with Sienna Town Center.
- Processing redevelopment of Grand Park Center on FM 2234.
- Attended ICSC on behalf of City.
- Facilitating planning and development of ~3,000,000 SF of commercial space in and around US 90A and Beltway 8.
- Facilitating development of Fort Bend Town Center II.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Assess opportunities for medical services to locate on FM 2234.	Strategic Plan Element
2. Support developers efforts to proceed with Sienna Town Center.	Strategic Plan Element
3. Assess office market development opportunities and make recommendations to City Manager.	Council Priority
4. Support property owners and developers efforts to attract new business consistent with plan to FM 2234, Cartwright Road and FM 1092	Strategic Plan Element
5. Continue to support development in industrial / business park zoned properties (ie. Lakeview BP, Beltway crossing, Park Ninety.	Strategic Plan Element
6. Create recommendations for legislative programs that would support economic development.	Strategic Plan Element

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Percent of requests for proposals responded to within 14 days.	100%	100%	100%	100%
➢ Percent of projects with a minimum of 10.5% return on tax abatement incentives.	N/A	100%	100%	100%

*FY18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Number of site selector tours and business recruitment missions.	N/A	8	10	8

*FY 18 represented a 15-month fiscal year.

NOTES: Departmental Goals, Performance Indicators, and Activity Measures to be modified based upon Council prioritization and funding of Economic Development Plan recommendations.

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 109 - ECONOMIC DEVELOPMENT

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 148,617	$ 207,065	$ 125,768	$ 190,389
51002 - ADDITIONAL COMPENSATION	241	240	240	288
51302 - TAXES, SOCIAL SECURITY	11,941	9,142	9,937	14,387
51305 - RETIREMENT	15,784	12,019	13,309	19,776
51403 - ER-GROUP HEALTH INSURANCE	8,245	7,230	7,173	25,170
51408 - LONG TERM DISABILITY	418	303	321	486
51501 - CAR-CLOTHING ALLOWANCE	7,633	6,000	6,000	6,000
51502 - CELL PHONE ALLOWANCE	1,351	1,082	1,082	1,080
51710 - WORKERS COMPENSATION	203	148	96	142
52001 - OFFICE SUPPLIES	112	1,861	1,861	2,500
52006 - POSTAGE	186	-	-	-
56003 - TRAINING & TRAVEL	174	32,485	32,485	38,946
56210 - GRANT EXP-ECONOMIC DEV	-	20,000	20,000	15,000
56303 - MEMBERSHIPS & SUBSCRIPTIONS	8,782	44,750	44,750	52,000
56308 - COUNTY ECONOMIC DEV EXP.	37,500	37,500	37,500	37,500
56409 - CITY ECONOMIC DEV EXP.	125,088	99,350	99,350	90,000
56530 - PROPERTY/LIABILITY INSURANCE	354	309	309	309
TOTAL EXPENDITURES	$ 366,628	$ 479,483	$ 400,182	$ 493,973

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 999 - NON-DIVISIONAL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
59 - TRANSFERS TO 402-GEN PROJECTS	$ -	$ 310,473	$ 310,473	$ -
TOTAL EXPENDITURES	$ -	$ 310,473	$ 310,473	$ -

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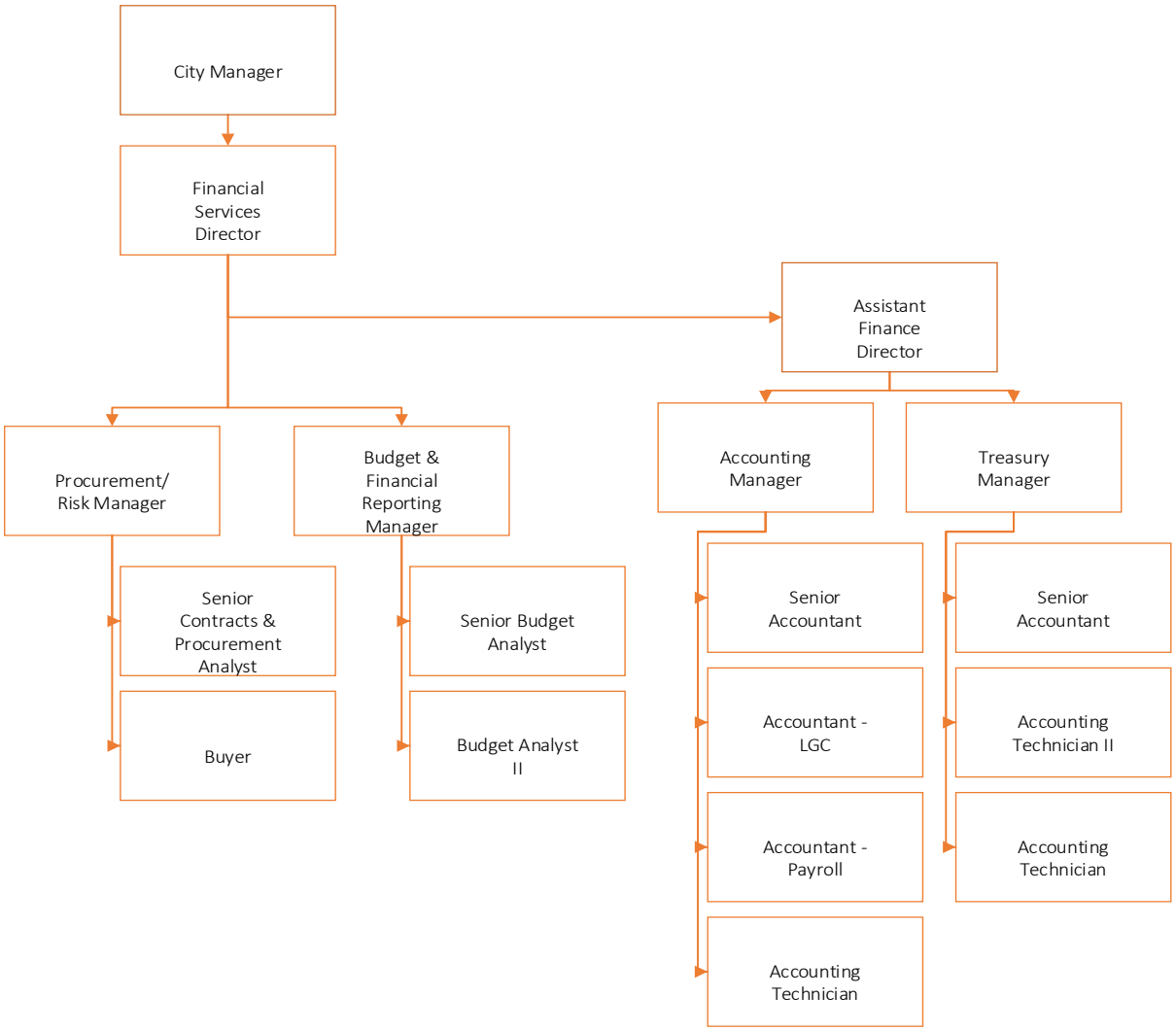
DEPARTMENT: FINANCIAL SERVICES
DIVISION: ALL

ORGANIZATIONAL CHART



MISSION

Recognized as a Financial Services Department that excels in forward thinking while maximizing efficiency and maintaining the highest level of integrity.

VISION

We serve as a financial resource to the citizens, employees and other stakeholders by implementing sound and innovative practices in accordance with Federal, State and local guidelines.

BUDGET SUMMARY

DEPARTMENT: 12 - FINANCIAL SERVICES
DIVISION: ALL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51 - PERSONNEL COSTS	$ 1,492,739	$ 1,524,111	$ 1,230,701	$ 1,555,284
52 - SUPPLIES & MATERIALS	30,709	35,220	33,339	35,965
53 - PROF/CONTRACT SERVICE	632,282	569,604	640,162	613,944
56 - OTHER EXPENDITURES	42,532	49,003	48,329	49,163
TOTAL EXPENDITURES	**$ 2,198,262**	**$ 2,177,938**	**$ 1,952,530**	**$ 2,254,356**
EXPENDITURES BY DIVISION				
110 - FINANCIAL SERVICES ADMINISTRATION	$ 414,072	$ 420,134	$ 350,193	$ 203,018
112 - PURCHASING	253,238	291,677	280,632	303,141
113 - BUDGET & FINANCIAL REPORTING	266,624	286,256	260,195	315,535
114 - ACCOUNTING/TREASURY	1,264,328	1,179,871	1,103,153	1,432,662
TOTAL EXPENDITURES BY DIVISION	**$ 2,198,262**	**$ 2,177,938**	**$ 1,994,173**	**$ 2,254,356**

*FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; and an increase in credit card processing fees, banks fees and CAD appraisal services.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Accountant	1.00	1.00	1.00	0.00
Accounting Manager	1.00	1.00	1.00	0.00
Accounting Technician	2.00	2.00	2.00	0.00
Assistant Director	1.00	1.00	1.00	0.00
Budget & Financial Reporting Manager	1.00	1.00	1.00	0.00
Budget Analyst II	0.00	1.00	1.00	0.00
Budget Analyst III	1.00	0.00	0.00	0.00
Buyer	1.00	1.00	1.00	0.00
Director of Finance	1.00	1.00	1.00	0.00
Financial Analyst II	1.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	0.00
Procurement Manager	1.00	1.00	1.00	0.00
Procurement Analyst	1.00	0.00	0.00	0.00
Revenue/CIP Manager	1.00	0.00	0.00	0.00
Senior Accountant	2.00	2.00	2.00	0.00
Senior Accounting Technician	1.00	1.00	1.00	0.00

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
Senior Budget Analyst	0.00	1.00	1.00	0.00
Senior Contracts/Procurement Analyst	0.00	1.00	1.00	0.00
Treasury Manager	0.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	**17.00**	**17.00**	**17.00**	**0.00**

SERVICES

Financial Service is responsible for providing Controller, Treasury, Budget, Procurement and Risk Management services to city departments, management and other stakeholders. The department ensures that programs are effectively administered, financial reporting needs are met, and internal controls for payments and receipts are established to minimize business risks. In addition, the department is accountable for establishing, monitoring and updating the City's fiscal and procurement policies to ensure they are responsive in the current environment, as well as in compliance with applicable Federal, State and local regulations.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Received a "Clean" audit opinion from the Annual Audit.
- Received the Certificate of Achievement for Excellence in Financial Reporting
- Received the Distinguished Budget Presentation Award.
- Implemented Phase I of the Contract Management Module within the City's ERP System.
- Assisted with the User Fee Study the focused on development related fees.
- Created new monthly Sales Tax Report to enhance Financial Reporting to City Council.
- Hosted Small Business Event, Success in Business, that included dynamic workshops for Small Business Owners in Fort Bend County.
- Re-structured department to include Treasury Division.
- Began the review and updated of various Financial Policies and Procedures.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Streamline the procurement card process, including implementing the Procurement Card module within the City's ERP System.	Management Priority
2. Implement the City's Small Business Policy including reporting the use of small businesses in city procurements to City Council.	Management Priority
3. Receive a Clean Audit Opinion.	Management Priority
4. Continue legacy of being an award-winning department by receiving GFOA's awards for the CAFR and Budget Document.	Management Priority
5. Continue to develop methods of information sharing to increase transparency in the City's finances.	Management Priority

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Yield on Investment – Rolling Three Month Treasury Yield.	2.08%	1.80%	2.45%	2.0%
➢ % of invoices processed within 20 days of receipt	93%	95%	94%	95%
➢ % of accounts receivable that are greater than or equal to 90 days old to total A/R.	44%	27%	40%	35%
➢ % of requisition converted to purchase orders within 10 days	54%	50%	67%	75%
➢ Receive the GFOA award for Distinguished Budget Presentation.	Yes	Yes	Yes	Yes
➢ Receive a "clean opinion" on the Comprehensive Annual Financial Report (CAFR).	Yes	Yes	Yes	Yes
➢ Receive the GFOA award for Excellence in Financial Reporting.	Yes	Yes	Yes	Yes

*FY18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Average number of invoices processed quarterly	3,687	3,800	3,443	3,800
➢ Average number of invoices processed quarterly that are not paid with P card	1,236	1,500	1,298	1,500
➢ Average number of requisitions converted to POs per quarter	110	N/A	87	115

*FY 18 represented a 15-month fiscal year.

NOTES

Metrics reporting N/A indicate that the measure will not be in place during that reporting year.

DEPARTMENT: 12 - FINANCIAL SERVICES
DIVISION: 110 - ADMINISTRATION

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 277,488	$ 301,667	$ 191,584	$ 128,991
51002 - ADDITIONAL COMPENSATION	315	865	238	-
51302 - TAXES, SOCIAL SECURITY	21,984	21,771	14,456	9,939
51305 - RETIREMENT	29,536	29,235	15,641	13,307
51403 - ER-GROUP HEALTH INSURANCE	23,566	25,391	19,582	12,233
51408 - LONG TERM DISABILITY	789	780	471	302
51501 - CAR-CLOTHING ALLOWANCE	7,255	6,000	2,250	3,000
51502 - CELL PHONE ALLOWANCE	2,909	3,246	2,079	1,080
51603 - COMPENSATED LEAVE EXP	7,389	-	2,370	-
51710 - WORKERS COMPENSATION	380	359	143	96
52001 - OFFICE SUPPLIES	278	270	270	270
52002 - HOSPITALITY SUPPLIES	129	250	250	250
52003 - WEARING APPAREL	-	300	300	300
52004 - MINOR TOOLS, FURN & EQUIPMENT	-	750	750	1,500
52006 - POSTAGE	45	50	50	50
53501 - PRINTING & PUBLICATIONS	690	500	500	500
53504 - CONTRACTUAL SERVICES	22,663	20,500	91,058	20,000
56003 - TRAINING & TRAVEL	13,828	5,000	5,000	7,100
56303 - MEMBERSHIPS & SUBSCRIPTIONS	2,200	1,000	1,000	1,900
56530 - PROPERTY/LIABILITY INSURANCE	2,628	2,200	2,200	2,200
TOTAL EXPENDITURES	$ 414,072	$ 420,134	$ 350,193	$ 203,018

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 12 - FINANCIAL SERVICES
DIVISION: 112 - PURCHASING

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 138,935	$ 187,916	$ 172,533	$ 195,653
51002 - ADDITIONAL COMPENSATION	973	1,058	399	530
51302 - TAXES, SOCIAL SECURITY	11,604	12,215	13,541	14,683
51305 - RETIREMENT	15,682	16,557	18,331	19,731
51403 - ER-GROUP HEALTH INSURANCE	27,320	30,410	28,699	34,001
51408 - LONG TERM DISABILITY	390	473	486	558
51502 - CELL PHONE ALLOWANCE	1,384	1,082	1,082	1,080
51603 - COMPENSATED LEAVE EXP	15,525	-	3,665	-
51710 - WORKERS COMPENSATION	202	204	132	141
52001 - OFFICE SUPPLIES	1,121	1,300	1,300	1,300
52002 - HOSPITALITY SUPPLIES	-	300	300	5,000
52003 - WEARING APPAREL	-	200	200	450
52004 - MINOR TOOLS, FURN & EQUIPMENT	473	4,200	4,200	1,200
52005 - EDUC AND TRAINING SUPPLIES	-	5,300	5,300	1,000
52006 - POSTAGE	114	150	150	150
52014 - COMPUTER,TECH & SOFTWARE EQUIP	-	1,000	1,000	-
53501 - PRINTING & PUBLICATIONS	303	1,800	1,800	1,800
53504 - CONTRACTUAL SERVICES	32,890	14,000	14,000	15,000
56003 - TRAINING & TRAVEL	4,613	11,500	11,500	8,650
56303 - MEMBERSHIPS & SUBSCRIPTIONS	1,096	1,500	1,500	1,700
56530 - PROPERTY/LIABILITY INSURANCE	612	513	513	513
TOTAL EXPENDITURES	$ 253,238	$ 291,677	$ 280,632	$ 303,141

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 12 - FINANCIAL SERVICES
DIVISION: 113 - BUDGET & FINANCIAL REPORTING
FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 193,817	$ 202,539	$ 183,724	$ 219,253
51002 - ADDITIONAL COMPENSATION	597	147	104	96
51302 - TAXES, SOCIAL SECURITY	14,472	14,449	13,490	15,943
51305 - RETIREMENT	19,729	20,005	18,491	22,043
51403 - ER-GROUP HEALTH INSURANCE	27,999	34,416	32,413	43,537
51408 - LONG TERM DISABILITY	579	572	514	625
51502 - CELL PHONE ALLOWANCE	748	1,082	1,082	1,080
51603 - COMPENSATED LEAVE EXP	2,124	-	-	-
51710 - WORKERS COMPENSATION	250	246	133	158
52001 - OFFICE SUPPLIES	1,941	1,200	819	800
52002 - HOSPITALITY SUPPLIES	47	250	250	250
52003 - WEARING APPAREL	-	250	250	250
52004 - MINOR TOOLS, FURN & EQUIPMENT	-	1,500	-	-
52005 - EDUC AND TRAINING SUPPLIES	-	550	550	545
53501 - PRINTING & PUBLICATIONS	-	1,200	1,200	3,000
56003 - TRAINING & TRAVEL	3,848	6,400	5,726	6,400
56303 - MEMBERSHIPS & SUBSCRIPTIONS	475	1,200	1,200	1,305
56530 - PROPERTY/LIABILITY INSURANCE	-	250	250	250
TOTAL EXPENDITURES	$ 266,624	$ 286,256	$ 260,195	$ 315,535

***FY18 represented a 15-month fiscal year**

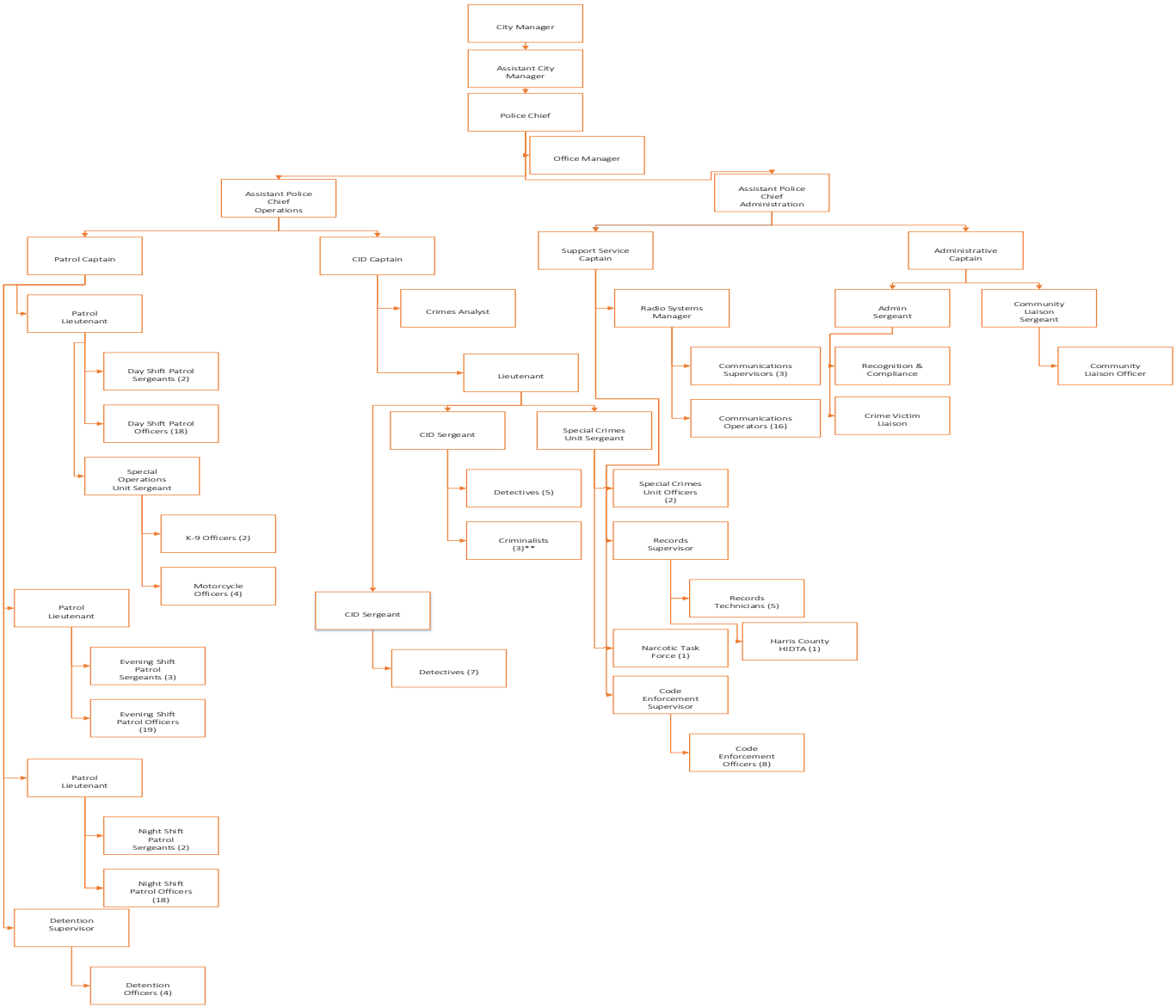
DEPARTMENT: 12 - FINANCIAL SERVICES
DIVISION: 114 - ACCOUNTING

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 463,793	$ 445,871	$ 357,604	$ 590,552
51002 - ADDITIONAL COMPENSATION	3,091	2,743	2,655	2,880
51004 - OVERTIME	233	3,000	265	3,000
51302 - TAXES, SOCIAL SECURITY	34,249	30,865	26,587	43,646
51305 - RETIREMENT	47,240	42,345	36,290	59,666
51403 - ER-GROUP HEALTH INSURANCE	92,980	83,790	66,109	112,124
51408 - LONG TERM DISABILITY	1,321	1,210	918	1,684
51502 - CELL PHONE ALLOWANCE	2,244	1,082	1,082	3,240
51603 - COMPENSATED LEAVE EXP	3,043	-	1,294	-
51710 - WORKERS COMPENSATION	606	521	262	431
52001 - OFFICE SUPPLIES	4,875	3,000	3,000	3,000
52002 - HOSPITALITY SUPPLIES	341	300	300	500
52003 - WEARING APPAREL	-	400	400	400
52004 - MINOR TOOLS, FURN & EQUIPMENT	7,316	1,000	1,000	1,000
52005 - EDUC AND TRAINING SUPPLIES	-	1,500	1,500	1,000
52006 - POSTAGE	14,027	11,200	11,200	16,750
53021 - CAD APPRAISAL SERVICES	320,616	316,746	316,746	329,244
53045 - AUDIT SERVICES	-	118,000	118,000	95,000
53501 - PRINTING & PUBLICATIONS	1,377	1,500	1,500	1,000
53504 - CONTRACTUAL SERVICES	199,671	64,512	64,512	90,000
53518 - CREDIT CARD PROCESSING FEES	-	19,000	19,000	35,000
53519 - BANK FEES	54,072	11,846	53,488	23,400
56003 - TRAINING & TRAVEL	8,248	15,690	15,690	15,000
56303 - MEMBERSHIPS & SUBSCRIPTIONS	2,294	1,200	1,200	1,200
56530 - PROPERTY/LIABILITY INSURANCE	2,690	2,550	2,550	2,945
TOTAL EXPENDITURES	$ 1,264,328	$ 1,179,871	$ 1,103,153	$ 1,432,662

DEPARTMENT: POLICE DEPARTMENT
DIVISION: ALL

ORGANIZATIONAL CHART



MISSION

The Missouri City Police Department is a value driven organization committed to excellence; we understand cooperation and collaboration with the community will make Missouri City a Great Place to Live; Safe, Beautiful and Active.

VISION

The vision of the Missouri City Police Department is to make Missouri City the safest city in the Nation.

BUDGET SUMMARY

DEPARTMENT: 13 - POLICE DEPARTMENT
DIVISION: ALL
FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51 - PERSONNEL COSTS	$ 15,226,388	$ 13,058,027	$ 12,436,955	$ 13,194,237
52 - SUPPLIES & MATERIALS	689,975	649,226	663,577	679,920
53 - PROF/CONTRACT SERVICES	173,289	176,488	176,759	165,553
54 - REPAIR & MAINTENANCE	1,537	100	167	100
55 - UTILITIES	25,674	-	9,778	-
56 - OTHER EXPENDITURES	206,307	208,728	209,305	213,905
58 - CAPITAL OUTLAY	104,266	-	-	60,000
TOTAL EXPENDITURES	**$ 16,427,435**	**$ 14,092,568**	**$ 13,496,541**	**$ 14,313,714**
EXPENDITURES BY DIVISION				
120 - POLICE ADMINISTRATION	$ 1,518,721	$ 1,262,973	$ 1,034,286	$ 1,277,484
122 - CODE ENFORCEMENT	641,023	580,502	543,829	580,446
124 - SUPPORT SERVICES	2,049,563	2,016,453	1,760,091	2,022,582
126 - CRIMINAL INVESTIGATION	3,801,142	2,887,167	2,819,716	2,908,392
128 - PATROL	8,416,987	7,345,473	7,338,619	7,524,811
TOTAL EXPENDITURES BY DIVISION	**$ 16,427,435**	**$ 14,092,568**	**$ 13,496,541**	**$ 14,313,714**

*FY 18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; and funding for a vehicle.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Police Chief	1.00	1.00	1.00	0.00
Assistant Police Chief	2.00	2.00	2.00	0.00
Police Captain	4.00	4.00	4.00	0.00
Police Lieutenant	4.00	4.00	4.00	0.00
Police Sergeant	13.00	13.00	13.00	0.00
Compliance Supervisor	1.00	1.00	1.00	0.00
Compliance Supervisor	1.00	1.00	1.00	0.00
Police Detective	12.00	12.00	12.00	0.00
Police Officers	66.00	66.00	66.00	0.00
Criminalist	3.00	3.00	3.00	0.00
Crime Analyst	1.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Detention Officer Supervisor	1.00	1.00	1.00	0.00
Detention Officer	4.00	4.00	4.00	0.00

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
Telecommunications Office Supervisor	3.00	3.00	3.00	0.00
Telecommunications Officers	16.00	16.00	16.00	0.00
Records Supervisor	1.00	1.00	1.00	0.00
Records Technician	5.00	5.00	5.00	0.00
Radio Systems Manager*	1.00	1.00	1.00	0.00
Code Enforcement Supervisor	1.00	1.00	1.00	0.00
Code Enforcement Inspector I**	5.00	5.00	5.00	0.00
Code Enforcement Inspector II	1.00	1.00	1.00	0.00
Code Enforcement Inspector III	1.00	1.00	1.00	0.00
Crime Victim Liaison	1.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	149.00	149.00	149.00	0.00

*.8 FTE paid from Fund 220 - Radio Communications;**1.0 FTE paid from Fund 240 - CDBG.

SERVICES

The Missouri City Police Department has an authorized strength of 105 sworn peace officers and 44 civilian employees. The organizational structure consists of four divisions: Patrol, Criminal Investigations, Administration, and Support Services which includes the Code Enforcement Division. Overall, the police department directs its efforts at crime prevention, criminal enforcement, quality of life issues, traffic mitigation, and decreasing the fear of crime. Community policing is the philosophy of the Missouri City Police Department. This means working with and through the community to achieve our shared goal of being the safest city in the Nation by promoting Community Problem Solving. Priorities and crime fighting tactics vary, but are built by establishing collaborative relationships with residents, businesses, and public agencies; making us transparent, communicative, and ensures we share accountability for crime reduction.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Missouri City has once again been ranked among the top safest municipalities in Texas by the Home Security Advisor. The “Show Me City” was listed at No. 42 among all cities rated in the report and at No. 5 among cities with a population of 50,000 or more.
- Successfully applied for and received a grant from UASI for a Radio System Upgrade, $332,246.
- Implemented a UAV (Drone) Program.
- Partnered with the Texas Department of Public Safety in Operation Texas Thunder to stop and inspect as many commercial motor vehicles as possible to make the roads safer.
- Successfully applied for and received a grant from the Department of Justice to help offset the costs of bulletproof vests for officers.
- Three city employees entered the Police Cadet program for the first time in several years. All three were successful at the Police Academy and are now members of the Police Department.
- The DDACTS initiative, used to combat Part I crimes and crashes, is still being utilized and is showing success in reducing crime and crashes.
- Partnered with Union Pacific several times to monitor and identify motor vehicle violations at railroad crossings in the city.

- Successfully applied for and received a grant from the Texas Department of Public Safety for a STEP Program (overtime to focus on speeders, impaired drivers and distracted drivers).
- Eight sworn officers and seven civilians hired during 2018. These were all replacement positions.
- Successfully conducted 25 neighborhood sweeps and over 16,000 actions investigating violations.
- Missouri City officers attended over 400 HOA and Civic meetings.
- Successfully applied for and received a grant for the CDBG Code Enforcement Officer.
- Employees participated in "No Shave November" and were able to raise $3,285 which was donated to St. Jude Children's Research Hospital.
- Hosted six "Coffee with a Cop' events throughout the city.
- Destroyed over 700 pounds of prescription drugs. We also partnered with FBISD and the DEA for several drug take back days.
- Hosted our third annual "Survival of the Fittest" softball tournament benefitting Domestic Violence Awareness and Breast Cancer Research.
- Numerous specialized training classes hosted, i.e. Winning Back the Community, Basic Instructors Course, TEEX First Line Supervisor, Budgeting for Law Enforcement, Managing Stress and Burnout, RAIDER (ALICE), Civilian Active Shooter Response, FBI LEEDA.
- Successfully applied for a continuation grant for our Crime Victim Liaison.
- Special Crimes (SCU) seized over $110,000 in cash and property. Numerous quantities and types of narcotics and guns were also removed from the streets. SCU conducted numerous illicit massage parlor investigations, which led to several arrests.
- Assigned a Detective to the Texas Anti-Gang Center (TAG), which is comprised of members of the FBI, Texas DPS and Houston Police Department.
- MCPD maintained a Part I Crime clearance rate above the state average of 18% (24.5%).
- CE staff collaborated with WCA and the Assistant City Manager to facilitate Barker Street neighborhood cleanup. Successfully solicited donations of paint, cleaning supplies and minor tools from area businesses to be utilized in neighborhood clean-ups and distributed to citizens in need.
- Hosted our annual youth PRIDE Basketball tournament.
- The PSHQ lobby and front office area were remodeled along with new carpet throughout the department.
- Successfully transition from UCR to NIBRS.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Operational Improvement – Patrol contacts	Strategic Plan Element
2. Crime Reduction (Reduce Part I crimes)	Strategic Plan Element
3. Crash Reduction (Reduce crashes)	Strategic Plan Element
4. Community Interaction (Attendance of community meetings)	Strategic Plan Element
5. Investigative Support (Increase clearance rate of Part I crimes)	Industry Benchmark
6. Leadership Development (Succession planning)	Strategic Plan Element
7. Recruitment	Strategic Plan Element
8. Operational Improvement – Code Enforcement (Increase number of actions)	Strategic Plan Element
9. Operational Improvement – Code Enforcement (Target sweeps)	Strategic Plan Element

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Dispatch all priority one emergency calls within one minute of call finish.	47%	95%	36%	95%
➢ Respond, on average, to all emergency calls (priority 1) in three (3) minutes or less.	37%	95%	42%	95%
➢ Respond, on average to all non-emergency calls for service in fifteen (15) minutes or less.	86%	95%	86%	95%
➢ Maintain a clearance rate of Part I crimes, i.e. murder, rape, robbery, aggravated assaults, burglary, larceny, and auto theft above the Texas average. Missouri City (25.8%) Texas (18.6%).	100%	100%	100%	100%
➢ Complete all PSI and Background Investigations as prescribed by policy.	95%	90%	95%	90%
➢ Process all offense and crash reports submitted to the Records Division on a daily basis.	95%	95%	90%	95%
➢ Conduct 3,500 actions in support of code violations	3,500+	3,500+	3,500+	3,500+

*FY 18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Dispatched Police Calls for Service	150,514	117,670	108,100	109,181
➢ Dispatched Fire Calls for Service	8,906	7,398	7,052	7,123
➢ Reports Filed	6,152	5,328	4,768	4,816
➢ Cases Assigned (CID)	4,111	3,551	3.196	3,228
➢ Arrests	2,686	1,800	2,118	2,139
➢ Code Enforcement Actions	16,443	13,000	10,494	13,000
➢ Crash Reports	1,238	970	972	982
➢ HOA Presentations	399	350	350	350
➢ Code Enforcement Targeted Sweeps	20	12	12	12

*FY 18 represented a 15-month fiscal year.

DEPARTMENT: 13 - POLICE DEPARTMENT
DIVISION: 120 - POLICE ADMINISTRATION

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 902,366	$ 757,249	$ 585,129	$ 749,281
51002 - ADDITIONAL COMPENSATION	21,288	19,537	15,206	32,064
51004 - OVERTIME	31,319	17,303	10,870	23,000
51302 - TAXES, SOCIAL SECURITY	72,413	54,252	45,555	56,276
51305 - RETIREMENT	98,825	73,885	62,815	77,715
51403 - ER-GROUP HEALTH INSURANCE	114,825	112,896	80,260	114,858
51408 - LONG TERM DISABILITY	2,472	2,014	1,573	2,009
51501 - CAR-CLOTHING ALLOWANCE	1,732	1,804	1,804	1,800
51502 - CELL PHONE ALLOWANCE	5,157	4,515	4,515	5,400
51603 - COMPENSATED LEAVE EXP	26,390	-	11,414	-
51710 - WORKERS COMPENSATION	10,915	7,778	3,371	5,335
52001 - OFFICE SUPPLIES	3,166	5,000	5,000	5,000
52002 - HOSPITALITY SUPPLIES	1,669	3,005	3,005	2,000
52003 - WEARING APPAREL	12,160	9,280	9,280	11,760
52004 - MINOR TOOLS, FURN & EQUIPMENT	11,055	14,200	14,200	13,000
52005 - EDUC AND TRAINING SUPPLIES	9,287	17,000	17,000	18,000
52006 - POSTAGE	741	550	550	500
52011 - FIREARMS	39,594	34,000	34,000	30,000
52017 - FUEL, OIL & LUBRICANTS	15,479	10,246	10,246	11,498
53501 - PRINTING & PUBLICATIONS	1,101	1,725	1,725	1,000
53504 - CONTRACTUAL SERVICES	19,320	16,300	16,300	13,600
54101 - EQUIP MAINT/REPAIR	47	-	-	-
53064 - STORE FRONT OPERATIONS	12,502	9,600	9,600	9,600
56003 - TRAINING & TRAVEL	18,445	13,100	13,100	13,100
56005 - MILEAGE	25	-	-	-
56027 - LEOSE POLICE TRAINING	1,570	6,846	6,846	6,800
56028 - POLICE SEMINAR EXP.	-	2,500	2,500	1,500
56303 - MEMBERSHIPS & SUBSCRIPTIONS	1,537	1,875	1,875	1,875
56530 - PROPERTY/LIABILITY INSURANCE	79,224	66,513	66,513	66,513
56995 - OTHER/MISCELLANEOUS EXP.	4,095	-	35	4,000
TOTAL EXPENDITURES	$ 1,518,721	$ 1,262,973	$ 1,034,286	$ 1,277,484

DEPARTMENT: 13 - POLICE DEPARTMENT
DIVISION: 122 - CODE ENFORCEMENT

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 389,587	$ 357,847	$ 325,445	$ 351,299
51002 - ADDITIONAL COMPENSATION	2,880	2,213	2,145	2,448
51004 - OVERTIME	3,045	3,200	2,442	3,200
51302 - TAXES, SOCIAL SECURITY	29,343	24,352	24,077	25,976
51305 - RETIREMENT	40,389	33,281	33,499	35,860
51403 - ER-GROUP HEALTH INSURANCE	84,039	76,641	73,342	79,448
51408 - LONG TERM DISABILITY	1,086	951	686	1,002
51502 - CELL PHONE ALLOWANCE	5,585	4,869	4,869	4,860
51603 - COMPENSATED LEAVE EXP	2,789	-	495	-
51710 - WORKERS COMPENSATION	1,059	834	513	555
52001 - OFFICE SUPPLIES	4,522	3,870	3,870	3,870
52003 - WEARING APPAREL	3,533	5,091	5,091	5,045
52004 - MINOR TOOLS, FURN & EQUIPMENT	29,628	10,000	10,000	10,000
52005 - EDUC AND TRAINING SUPPLIES	1,127	1,584	1,584	1,564
52006 - POSTAGE	5,073	3,600	3,600	3,600
52008 - IDENTIFICATION SUPPLY/FIL	279	400	400	400
52017 - FUEL, OIL & LUBRICANTS	15,645	15,912	15,912	15,486
53501 - PRINTING & PUBLICATIONS	1,209	2,768	2,768	2,768
53504 - CONTRACTUAL SERVICES	502	1,000	1,000	1,000
53540 - SUBSTANDARD PROPERTY EXP	13,096	20,000	20,000	20,000
54006 - RADIO REPAIR/MAINTENANCE	-	100	100	100
56003 - TRAINING & TRAVEL	5,379	10,700	10,700	10,700
56303 - MEMBERSHIPS & SUBSCRIPTIONS	977	1,070	1,070	1,045
56530 - PROPERTY/LIABILITY INSURANCE	252	220	220	220
TOTAL EXPENDITURES	$ 641,023	$ 580,502	$ 543,829	$ 580,446

DEPARTMENT: 13 - POLICE DEPARTMENT
DIVISION: 124 - SUPPORT SERVICES

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 1,224,194	$ 1,303,094	$ 1,064,820	$ 1,266,314
51002 - ADDITIONAL COMPENSATION	30,890	23,820	19,167	20,544
51004 - OVERTIME	150,847	110,000	139,273	110,000
51102 - PART-TIME	620	20,000	-	19,980
51302 - TAXES, SOCIAL SECURITY	104,279	91,815	90,098	94,510
51305 - RETIREMENT	141,693	121,712	123,183	128,626
51403 - ER-GROUP HEALTH INSURANCE	226,171	268,714	227,789	303,129
51408 - LONG TERM DISABILITY	3,248	3,469	2,830	3,607
51501 - CAR-CLOTHING ALLOWANCE	563	451	450	450
51502 - CELL PHONE ALLOWANCE	1,195	1,298	1,298	1,080
51603 - COMPENSATED LEAVE EXP	9,237	-	7,030	-
51710 - WORKERS COMPENSATION	4,015	5,972	2,356	3,537
52001 - OFFICE SUPPLIES	6,047	7,000	7,000	7,000
52002 - HOSPITALITY SUPPLIES	212	200	200	550
52003 - WEARING APPAREL	9,349	12,600	12,600	12,600
52004 - MINOR TOOLS, FURN & EQUIPMENT	4,194	8,000	8,000	8,000
52005 - EDUC AND TRAINING SUPPLIES	-	-	154	-
52006 - POSTAGE	729	800	800	800
52017 - FUEL, OIL & LUBRICANTS	33	-	5,654	4,046
53501 - PRINTING & PUBLICATIONS	30	300	300	300
53504 - CONTRACTUAL SERVICES	8,779	8,725	8,725	8,725
53505 - SERVICE & REPAIR AGREEMENTS	20,065	16,960	16,959	16,960
54101 - EQUIP MAINT/REPAIR	165	-	33	-
55008 - TELECOMMUNICATIONS	25,674	-	9,778	-
56003 - TRAINING & TRAVEL	4,637	10,000	10,000	10,000
56303 - MEMBERSHIPS & SUBSCRIPTIONS	676	800	800	1,100
56530 - PROPERTY/LIABILITY INSURANCE	865	723	794	723
58600 - MACHINERY & EQUIPMENT	71,153	-		
TOTAL EXPENDITURES	$ 2,049,563	$ 2,016,453	$ 1,760,091	$ 2,022,582

DEPARTMENT: 13 - POLICE DEPARTMENT
DIVISION: 126 -CRIMINAL INVESTIGATION

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 2,373,563	$ 1,799,770	$ 1,757,799	$ 1,755,484
51002 - ADDITIONAL COMPENSATION	98,843	74,959	72,052	106,764
51004 - OVERTIME	177,065	172,993	100,090	167,260
51302 - TAXES, SOCIAL SECURITY	192,881	124,979	140,987	133,240
51305 - RETIREMENT	268,882	174,209	195,774	184,920
51403 - ER-GROUP HEALTH INSURANCE	422,857	319,628	319,221	337,812
51408 - LONG TERM DISABILITY	6,412	4,968	4,818	4,992
51501 - CAR-CLOTHING ALLOWANCE	8,795	7,216	7,216	6,750
51502 - CELL PHONE ALLOWANCE	13,355	10,300	10,300	11,340
51603 - COMPENSATED LEAVE EXP	17,195	-	10,166	-
51710 - WORKERS COMPENSATION	32,793	20,202	14,031	12,551
52001 - OFFICE SUPPLIES	4,234	5,857	5,857	4,957
52002 - HOSPITALITY SUPPLIES	493	750	750	750
52003 - WEARING APPAREL	14,340	12,200	12,200	16,719
52004 - MINOR TOOLS, FURN & EQUIPMENT	9,595	5,500	5,500	10,500
52005 - EDUC AND TRAINING SUPPLIES	-	-	1,416	-
52006 - POSTAGE	250	1,000	1,000	1,000
52008 - IDENTIFICATION SUPPLY/FIL	2,916	5,500	5,500	5,000
52017 - FUEL, OIL & LUBRICANTS	37,184	31,894	39,022	37,933
53130 - PHYSICAL EXAMS	5,194	8,200	8,200	8,200
53501 - PRINTING & PUBLICATIONS	81	300	300	300
53504 - CONTRACTUAL SERVICES	77,554	78,510	78,781	71,100
53505 - SERVICE & REPAIR AGREEMENTS	-	-	-	-
54101 - EQUIP MAINT/REPAIR	112	-	33	-
56003 - TRAINING & TRAVEL	27,660	21,332	21,332	23,500
56005 - MILEAGE	-	-	8	-
56303 - MEMBERSHIPS & SUBSCRIPTIONS	1,383	690	1,153	1,110
56429 - SPECIAL INVESTIGATIONS	5,370	5,000	5,000	5,000
56530 - PROPERTY/LIABILITY INSURANCE	1,387	1,210	1,210	1,210
56995 - OTHER/MISCELLANEOUS EXP.	746	-	-	-
TOTAL EXPENDITURES	$ 3,801,142	$ 2,887,167	$ 2,819,716	$ 2,908,392

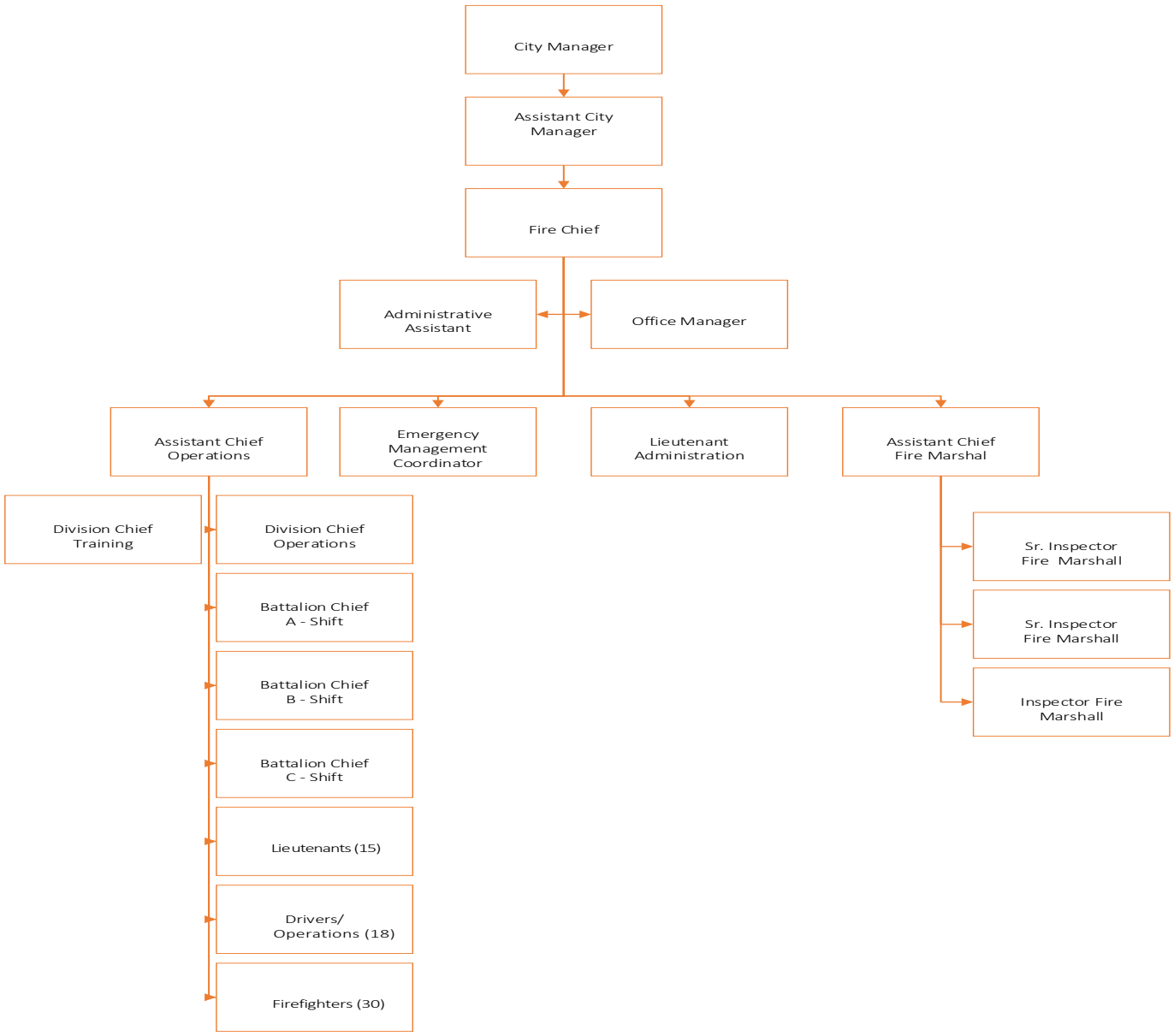
DEPARTMENT: 13 - POLICE DEPARTMENT
DIVISION: 128 -PATROL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 5,210,181	$ 4,769,824	$ 4,697,526	$ 4,752,729
51002 - ADDITIONAL COMPENSATION	114,888	96,444	98,129	108,576
51004 - OVERTIME	547,256	275,525	282,113	255,525
51302 - TAXES, SOCIAL SECURITY	436,111	331,442	374,515	355,681
51305 - RETIREMENT	590,731	451,212	508,758	484,797
51403 - ER-GROUP HEALTH INSURANCE	843,502	842,428	816,739	937,442
51408 - LONG TERM DISABILITY	13,943	12,916	12,087	13,578
51501 - CAR-CLOTHING ALLOWANCE	563	902	902	900
51502 - CELL PHONE ALLOWANCE	6,913	6,305	6,305	4,860
51603 - COMPENSATED LEAVE EXP	27,504	-	-	-
51710 - WORKERS COMPENSATION	77,698	56,039	39,109	34,872
52001 - OFFICE SUPPLIES	4,698	5,100	5,100	5,100
52002 - HOSPITALITY SUPPLIES	223	1,260	1,260	1,250
52003 - WEARING APPAREL	75,653	97,904	97,904	98,880
52004 - MINOR TOOLS, FURN & EQUIPMENT	50,530	48,200	48,200	48,250
52005 - EDUC AND TRAINING SUPPLIES	2,995	-	-	-
52006 - POSTAGE	157	500	500	500
52008 - IDENTIFICATION SUPPLY/FIL	677	1,920	1,920	1,920
52011 - FIREARMS	44,853	43,104	43,104	40,000
52017 - FUEL, OIL & LUBRICANTS	261,627	222,199	222,199	238,442
52023 - JAIL SUPPLIES	2,207	1,500	1,500	1,500
52024 - JAIL FOOD	3,821	2,500	2,500	2,500
53131 - JAIL MEDICAL SERVICES	880	1,500	1,500	1,500
53501 - PRINTING & PUBLICATIONS	2,979	3,000	3,000	3,000
53504 - CONTRACTUAL SERVICES	9,995	7,600	7,600	7,500
54101 - EQUIP MAINT/REPAIR	1,213	-	-	-
56003 - TRAINING & TRAVEL	43,375	54,600	54,600	54,600
56303 - MEMBERSHIPS & SUBSCRIPTIONS	236	1,745	1,745	1,105
56422 - K-9 UNIT EXPENDITURES	4,759	7,000	7,000	7,000
56530 - PROPERTY/LIABILITY INSURANCE	3,708	2,804	2,804	2,804
58650 - TRANSPORTATION EQUIPMENT	33,113	-	-	60,000
TOTAL EXPENDITURES	**$ 8,416,987**	**$ 7,345,473**	**$ 7,338,619**	**$ 7,524,811**

DEPARTMENT: MISSOURI CITY FIRE & RESCUE SERVICES
DIVISION: ALL

ORGANIZATIONAL CHART*



MISSION

To preserve life, property, and promote a safe community.

VISION

Professionals committed to Excellence, Honor, and Service to all.

BUDGET SUMMARY

DEPARTMENT: 14 - FIRE
DIVISION: ALL
FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51 - PERSONNEL COSTS	$ 9,569,799	$ 8,613,164	$ 8,138,878	$ 8,226,287
52 - SUPPLIES & MATERIALS	422,168	370,392	360,689	809,585
53 - PROF/CONTRACT SERVICES	377,959	306,836	206,535	241,132
54 - REPAIR & MAINTENANCE	12,958	6,000	6,111	26,813
55 - UTILITIES	56,083	-	23,057	-
56 - OTHER EXPENDITURES	136,048	138,647	91,800	158,097
58 - CAPITAL OUTLAY	6,200	-	-	-
TOTAL EXPENDITURES	**$ 10,581,214**	**$ 9,435,039**	**$ 8,827,069**	**$ 9,461,914**
EXPENDITURES BY DIVISION				
130 - FIRE ADMINISTRATION	$ 477,974	$ 343,031	$ 332,041	$ 527,832
132 - FIRE PREVENTION	596,221	501,335	464,450	556,754
134 - FIRE TRAINING/EDUCATION	291,439	300,761	127,400	301,862
136 - FIRE OPERATIONS	9,215,580	8,289,912	7,903,178	8,075,466
TOTAL EXPENDITURES BY DIVISION	**$ 10,581,214**	**$ 9,435,039**	**$ 8,827,069**	**$ 9,461,914**

*FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; funding for a part-time fire inspector position, a part-time administrative assistant; protective clothing, equipment for new fire engine, desktop audit, third party review; and funding for a Junior Explorer Program.

POSITION HISTORY*

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Fire Chief	1.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00
Assistant Fire Chief	1.00	1.00	1.00	0.00
Battalion Chief	3.00	3.00	3.00	0.00
Administrative Lieutenant	1.00	1.00	1.00	0.00
Division Chief of Operations	1.00	1.00	1.00	0.00
Emergency Management Coordinator	1.00	1.00	1.00	0.00
Fire Inspector	1.00	1.00	1.00	0.00
Fire Lieutenant	15.00	15.00	15.00	0.00
Fire Marshal	1.00	1.00	1.00	0.00
Fire Apparatus Operator	18.00	18.00	18.00	0.00

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
Fire fighter	30.00	30.00	30.00	0.00
Senior Fire Inspector	2.00	2.00	2.00	0.00
Training & Education Chief	1.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	**78.00**	**78.00**	**78.00**	**0.00**

*Does not include part-time positions.

SERVICES

Missouri City Fire & Rescue Services (M.C.F.R.S.) emphasizes providing effective and efficient services to the citizens, visitors, and staff of Missouri City. Our department has five primary functions, which are Community Risk Reduction (Fire Prevention), Fire and Emergency Medical Response (Operations), Development - Training, Emergency Management, and Administration.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- The M.C.F.R.S. Station 6 committee, Missouri City employee stakeholders and Martinez Construction to begin the work to design and possible acquisition of land to determine the cost for to build Station 6 / Administration.
- Assembled the M.C.F.R.S Apparatus committee to initiate the purchase and design of a new fire engine and ladder truck. The Apparatus is planned to be delivered approximately at the end of FY2019. These replacement engine and ladder truck received approval by City Council as of Jan. 31, 2019. The Apparatus Committee visited the factory in May to go over specifications, graphics and other details to the design and build the apparatus.
- In alignment with our Health and Wellness initiative, our department finalized and executed a contract with Life Scan to perform annual firefighter physicals. The implementation began in June and will be complete in FY 2019.
- Our department researched, presented recommendations, and implemented the web-based solution Lexipol. It will provide M.C.F.R.S. with continuously updated, policies, and related training content, delivered through an online platform and mobile app. Lexipol policies are vetted by fire service professionals and attorneys specializing in public safety law and are currently in use in fire departments nationwide.
- The department established a new Smoke Detector Program (Blitz) through an agreement with the Red Cross, which provided free smoke detectors that were installed during this program. Through this initiative, our department has conducted a total of two blitz campaigns and installed 85 smoke detectors in 45 resident's homes. Another blizer is set for June 2019.
- The department was able to issue the majority of our members the 2nd set of Personal Protective Clothing from our surplus stock and a second hood for each department member. This initiative was outlined in the CityGate Study to enhance Cancer Prevention in firefighters.
- Begin the implementation of new response time's goals in the 2019 business plan, in conjunction with the CityGate study and City Council review.

- Completed the renewal agreement with Fort Bend County regarding the approval and implementation of the Fort Bend County Emergency Management Plan that into effect June.
- Completed the update of Missouri City's Fort Bend County Hazard Mitigation Plan and the Harris County Mitigation Plan five-year update.
- Emergency Management applied and was awarded a $15,000.00 grant that was utilized for advanced incident command training and technology upgrades. With this, we will bring in instructors to teach courses consistently allowing the City to begin accomplishing a goal of being a Regional Emergency Management Training Center.
- Community engagement was enhanced by the implementation of tracking through the use of software, which documented 134 events with over 300 hours. Two Open Houses were conducted with over 400 attendees. Also, firehouse safety presentations were conducted for 20 schools and daycares that totaled over 1700 students.
- "Chief Santa" Toy drive was implemented for local children in need of toys for the holidays. This effort was supported by the Community Engagement Truck, which gathered an estimated $10,000 worth of toys for our residents and community non-profit organizations.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Collaborate with the Finance Department on establishing a Disaster Finance Policy.	Strategic Plan Element – Development High Performing Organization (HPO) Team
2. Develop a career planning process for each departmental positions detailing a path of training and certifications supporting the department succession planning.	Strategic Plan Element – Development High Performing Organization (HPO) Team
3. Establish a community-wide annual Cardiopulmonary Resuscitation/First Aid Program (a collaborative effort between Community Stakeholders).	Strategic Plan Element – Development High Performing Organization (HPO) Team
4. Begin the process of Texas Best Practices implementation.	Strategic Plan Element – Development High Performing Organization (HPO) Team
5. Complete the design and supporting elements for Fire Station 6 and associated administrative functions to include land acquisition.	Strategic Plan Element – Development High Performing Organization (HPO) Team
6. Establish a standing contract with vendors for Emergency Management Disaster response Support; create correspondence annually to ensure policy adherence and clear communication in a disaster event.	Strategic Plan Element – Development High Performing Organization (HPO) Team

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ The Fire Marshal's office will complete 90% of all initial inspections within 48 hours of the request.	85%	85%	85%	85%
➢ The Fire Marshal's office will instruct how to properly deploy a fire extinguisher to three of the four senior citizen's apartment complexes within the city.	75%	75%	75%	75%
➢ Missouri City Fire & Rescue will respond to 90% of the fire calls within 8 minutes 30 seconds.	73%	73%	73%	73%
➢ Missouri Fire City & Rescue will respond to 90% of medicals calls within 8 minutes 30 seconds.	72%	72%	72%	72%
➢ Missouri City Fire & Rescue will contain residential structure fires to the affected area upon arrival.	73%	73%	73%	73%
➢ Missouri City Fire & Rescue will meet the 20-hour training requirement established by Texas Commission on Fire Protection and the nine to thirty-six hours EMS training, depending on one's level of certification as outlined by the Texas Department of Safety and Health.	90%	90%	90%	90%
➢ The Fire Marshal's office will complete 90% of all initial inspections within 48 hours of the request.	85%	85%	85%	85%

*FY18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Public Education Presentations numbers in attendance total	1,000	1,000	1,000	1,000
Adult	200	200	200	200
Children	800	800	800	800
➢ Site Inspections and contacts of new occupancies.	300	300	300	300
➢ Percentage of fire calls per year responded to within 7 minutes.	70%	70%	70%	70%
➢ Percentage of EMS call per year responded to within 7 minutes.	70%	70%	70%	70%
➢ Each member should have 216 hours of professional development.	86%	86%	86%	86%
➢ Each member should receive the minimum Fire Training required by Texas Commission on Fire Protection.	90%	90%	90%	90%
➢ Each member should receive 9 to 36 hours of EMS Training as required by Texas Department of State and Health based on member's level of certification.	90%	90%	90%	90%

*FY18 represented a 15-month fiscal year.

DEPARTMENT: 14 - FIRE
DIVISION: 130 - FIRE ADMINISTRATION

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 234,715	$ 217,156	$ 185,597	$ 319,538
51002 - ADDITIONAL COMPENSATION	274	337	247	192
51004 - OVERTIME	780	800	124	-
51102 - PART-TIME	-	-	27,225	24,975
51302 - TAXES, SOCIAL SECURITY	17,732	15,240	16,007	25,279
51305 - RETIREMENT	23,712	20,462	18,767	32,135
51403 - ER-GROUP HEALTH INSURANCE	26,075	26,626	21,820	57,124
51408 - LONG TERM DISABILITY	667	545	486	848
51502 - CELL PHONE ALLOWANCE	1,350	1,082	1,082	1,620
51710 - WORKERS COMPENSATION	303	251	155	250
52001 - OFFICE SUPPLIES	5,067	3,000	3,000	3,500
52002 - HOSPITALITY SUPPLIES	1,386	750	750	750
52003 - WEARING APPAREL	1,182	2,000	2,000	2,500
52004 - MINOR TOOLS, FURN & EQUIPMENT	2,946	3,000	3,000	2,500
52005 - EDUC AND TRAINING SUPPLIES	70	3,000	3,000	5,500
52006 - POSTAGE	110	100	100	150
52007 - BLDG MATERIALS & SUPPLIES	199	-	-	-
52017 - FUEL, OIL & LUBRICANTS	12,014	7,517	7,517	8,806
53501 - PRINTING & PUBLICATIONS	513	400	400	400
53504 - CONTRACTUAL SERVICES	145,994	34,500	34,500	28,000
56003 - TRAINING & TRAVEL	484	3,400	3,400	3,400
56005 - MILEAGE	60	-	-	-
56041 - COMMUNITY ENGAGEMENT	-	-	-	7,500
56303 - MEMBERSHIPS & SUBSCRIPTIONS	993	1,730	1,730	1,730
56530 - PROPERTY/LIABILITY INSURANCE	1,348	1,135	1,135	1,135
TOTAL EXPENDITURES	$ 477,974	$ 343,031	$ 332,041	$ 527,832

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 14 - FIRE
DIVISION: 132 - FIRE PREVENTION

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 354,590	$ 323,740	$ 280,878	$ 312,473
51002 - ADDITIONAL COMPENSATION	17,134	10,230	13,792	13,776
51004 - OVERTIME	54,213	12,000	35,330	12,000
51102 - PART-TIME	-	-	-	40,959
51302 - TAXES, SOCIAL SECURITY	31,093	26,649	24,141	26,708
51305 - RETIREMENT	42,853	41,931	33,254	32,894
51403 - ER-GROUP HEALTH INSURANCE	56,700	51,904	44,276	61,430
51408 - LONG TERM DISABILITY	881	922	691	890
51502 - CELL PHONE ALLOWANCE	2,589	2,705	2,705	2,721
51710 - WORKERS COMPENSATION	4,247	4,051	1,889	2,512
52001 - OFFICE SUPPLIES	552	550	550	500
52002 - HOSPITALITY SUPPLIES	-	300	300	200
52003 - WEARING APPAREL	4,378	4,500	4,500	5,500
52004 - MINOR TOOLS, FURN & EQUIPMENT	6,409	4,620	4,620	9,920
52005 - EDUC AND TRAINING SUPPLIES	1,226	550	550	550
52006 - POSTAGE	21	100	100	100
52008 - IDENTIFICATION SUPPLY/FIL	196	600	600	600
52011 - FIREARMS	5,042	2,910	2,910	3,060
52017 - FUEL, OIL & LUBRICANTS	6,979	6,481	6,481	7,419
53501 - PRINTING & PUBLICATIONS	86	250	250	250
53503 - FIRE PREVENTION SERVICES	4,054	3,500	3,500	3,500
53504 - CONTRACTUAL SERVICES	1,252	-	-	15,000
54101 - EQUIP MAINT/REPAIR	530	-	111	-
56027 - LEOSE POLICE TRAINING	-	-	105	950
56303 - MEMBERSHIPS & SUBSCRIPTIONS	284	2,080	2,080	2,080
56530 - PROPERTY/LIABILITY INSURANCE	911	762	837	762
TOTAL EXPENDITURES	$ 596,221	$ 501,335	$ 464,450	$ 556,754

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 14 - FIRE
DIVISION: 134 - FIRE TRAINING/EDUCATION

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 52,239	$ 102,744	$ 39,387	$ 93,849
51002 - ADDITIONAL COMPENSATION	1,157	-	-	-
51102 - PART-TIME	12,159	-	-	-
51302 - TAXES, SOCIAL SECURITY	6,846	6,915	2,998	6,911
51305 - RETIREMENT	7,970	8,985	4,137	9,385
51403 - ER-GROUP HEALTH INSURANCE	5,331	16,324	6,243	17,867
51408 - LONG TERM DISABILITY	157	257	105	267
51502 - CELL PHONE ALLOWANCE	645	1,080	457	-
51603 - COMPENSATED LEAVE EXP	25,658	-	1,529	-
51710 - WORKERS COMPENSATION	825	110	235	533
52001 - OFFICE SUPPLIES	432	400	28	400
52002 - HOSPITALITY SUPPLIES	793	700	808	700
52003 - WEARING APPAREL	6,501	8,132	2,238	8,132
52004 - MINOR TOOLS, FURN & EQUIPMENT	14,549	-	1,348	-
52005 - EDUC AND TRAINING SUPPLIES	7,599	11,000	6,672	11,000
52006 - POSTAGE	-	100	12	100
52017 - FUEL, OIL & LUBRICANTS	290	500	23	204
53130 - PHYSICAL EXAMS	28,373	35,000	1,193	35,000
53501 - PRINTING & PUBLICATIONS	-	250	-	250
53504 - CONTRACTUAL SERVICES	11,511	-	-	-
56003 - TRAINING & TRAVEL	107,917	107,175	59,605	116,175
56303 - MEMBERSHIPS & SUBSCRIPTIONS	150	805	70	805
56530 - PROPERTY/LIABILITY INSURANCE	340	284	312	284
TOTAL EXPENDITURES	$ 291,439	$ 300,761	$ 127,400	$ 301,862

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 14 - FIRE
DIVISION: 136 - FIRE OPERATIONS

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 5,387,900	$ 4,731,776	$ 4,709,569	$ 4,647,880
51002 - ADDITIONAL COMPENSATION	408,969	242,008	334,204	255,864
51004 - OVERTIME	603,507	367,000	476,639	425,060
51302 - TAXES, SOCIAL SECURITY	468,286	594,672	403,581	358,851
51305 - RETIREMENT	642,576	832,527	552,997	490,398
51403 - ER-GROUP HEALTH INSURANCE	971,826	846,163	846,488	893,319
51408 - LONG TERM DISABILITY	14,447	20,123	14,379	13,253
51501 - CAR-CLOTHING ALLOWANCE	1,065	-	-	-
51502 - CELL PHONE ALLOWANCE	6,515	5,431	5,431	7,560
51603 - COMPENSATED LEAVE EXP	17,788	-	621	-
51710 - WORKERS COMPENSATION	64,025	80,418	31,411	36,966
52001 - OFFICE SUPPLIES	6,226	5,000	5,000	5,000
52002 - HOSPITALITY SUPPLIES	1,030	1,200	1,200	1,200
52003 - WEARING APPAREL	89,112	74,169	74,169	133,601
52004 - MINOR TOOLS, FURN & EQUIPMENT	132,488	113,712	113,712	480,138
52006 - POSTAGE	30	150	150	150
52007 - BLDG MATERIALS & SUPPLIES	4,186	3,000	3,000	3,000
52013 - JANITORIAL SUPPLIES	19,953	15,301	15,301	15,301
52017 - FUEL, OIL & LUBRICANTS	54,966	54,211	54,211	56,265
52025 - PESTICIDE/HAZ-MAT CONTROL SUPL	4,848	9,000	9,000	9,000
52035 - EMS MEDICAL SUPPLIES	31,387	33,839	33,839	33,839
53130 - PHYSICAL EXAMS	820	-	-	-
53501 - PRINTING & PUBLICATIONS	1,379	3,300	3,300	3,300
53503 - FIRE PREVENTION SERVICES	-	-	-	-
53504 - CONTRACTUAL SERVICES	156,656	212,407	146,163	138,203
53505 - SERVICE & REPAIR AGREEMENTS	27,321	17,229	17,229	17,229
54006 - RADIO REPAIR/MAINTENANCE	1,725	6,000	6,000	4,000
54023 - BUILDING REPAIRS	231	-	-	-
54101 - EQUIP MAINT/REPAIR	10,472	-	-	22,813
55008 - TELECOMMUNICATIONS	56,083	-	23,057	-
56003 - TRAINING & TRAVEL	4,727	6,425	6,425	8,425
56005 - MILEAGE	-	-	-	-
56303 - MEMBERSHIPS & SUBSCRIPTIONS	1,481	2,113	2,113	2,113
56530 - PROPERTY/LIABILITY INSURANCE	15,759	12,738	13,989	12,738
56995 - OTHER/MISCELLANEOUS EXP.	1,595	-	-	-
58600 - MACHINERY & EQUIPMENT	6,200	-	-	-
TOTAL EXPENDITURES	$ 9,215,580	$ 8,289,912	$ 7,903,178	$ 8,075,466

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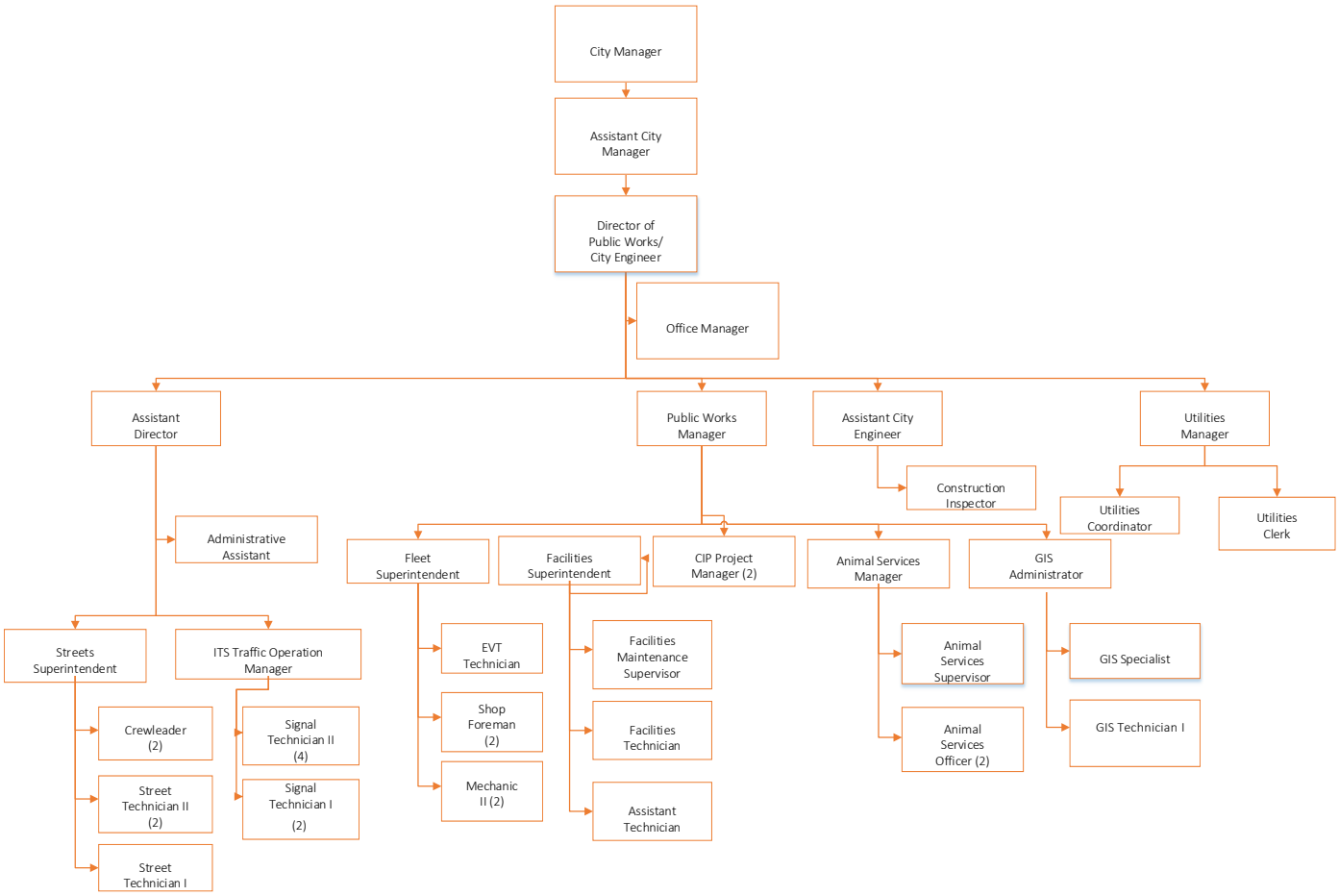
DEPARTMENT: PUBLIC WORKS
DIVISION: ALL

ORGANIZATIONAL CHART



MISSION

To be indispensable to our customers; they should view us as their team of professionals whom they can count on to deliver vitally needed projects and services, on-time and within budget.

VISION

To provide Exceptional Service in the development, implementation and management of the public infrastructure.

BUDGET SUMMARY

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: ALL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51 - PERSONNEL COSTS	$ 3,501,904	$ 3,331,520	$ 3,168,376	$ 3,485,947
52 - SUPPLIES & MATERIALS	553,150	479,754	459,379	466,249
53 - PROF/CONTRACT SERVICES	928,727	718,400	713,680	616,341
54 - REPAIR & MAINTENANCE	1,230,199	882,258	834,458	959,970
55 - UTILITIES	1,434,747	1,338,737	1,338,737	1,466,737
56 - OTHER EXPENDITURES	343,341	294,591	270,797	306,831
58 - CAPITAL OUTLAY	129,213	-	-	-
59 - TRANSFERS TO FUNDS	-	422,260	422,260	422,260
TOTAL EXPENDITURES	$ 8,121,281	$ 7,467,520	$ 7,207,687	$ 7,724,335
EXPENDITURES BY DIVISION				
140 - PUBLIC WORKS ADMINISTRATION	$ 648,956	$ 568,151	$ 568,151	$ 652,411
141 - CAPITAL PROJECTS	116,069	209,454	110,598	220,192
142- STREETS, DRAINAGE & TRAFFIC	2,663,892	2,465,429	2,417,630	2,381,761
143 - ENGINEERING/UTILITY PLANNING	519,360	429,309	375,312	545,447
144 - GEOGRAPHIC INFO. SYSTEMS (GIS)	367,224	354,024	328,320	352,299
145 - FLEET MAINTENANCE	1,377,365	1,551,035	1,551,036	1,551,135
146 - FACILITIES MAINTENANCE	2,088,755	1,449,338	1,449,338	1,608,503
148 - ANIMAL CONTROL SERVICES	339,660	440,778	407,302	412,588
TOTAL EXPENDITURES BY DIVISION	$ 8,121,281	$ 7,467,520	$ 7,207,687	$ 7,724,335

*FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; and the addition of a utilities clerk.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Director Of Public Works/City Engineer	1.00	1.00	1.00	0.00
Assistant Director Of Public Works	1.00	1.00	1.00	0.00
Assistant City Engineer	1.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Public Works Manager	1.00	1.00	1.00	0.00
Administrative Assistant II	1.00	1.00	1.00	0.00
Animal Services Officer	2.00	2.00	2.00	0.00
Animal Services Manager	1.00	1.00	1.00	0.00
Animal Services Supervisor	1.00	1.00	1.00	0.00
Building Maintenance Assistant Technician	1.00	1.00	1.00	0.00
Building Maintenance Technician	1.00	1.00	1.00	0.00
Capital Project Manager	2.00	2.00	2.00	0.00

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
Chief Signal Technician	1.00	1.00	1.00	0.00
Construction Inspector	1.00	1.00	1.00	0.00
Crew Leader Streets	2.00	2.00	2.00	0.00
Evt Technician	1.00	1.00	1.00	0.00
Facilities Superintendent	1.00	1.00	1.00	0.00
Facilities Management Supervisor	1.00	1.00	1.00	0.00
Fleet Superintendent	1.00	1.00	1.00	0.00
GIS Administrator	1.00	1.00	1.00	0.00
GIS Operations Specialist II	1.00	1.00	1.00	0.00
GIS Production Specialist	1.00	1.00	1.00	0.00
GIS Technician I	1.00	1.00	1.00	0.00
Mechanic II	2.00	2.00	2.00	0.00
Shop Foreman	1.00	1.00	1.00	0.00
Signal Technician II	2.00	2.00	2.00	0.00
Street Superintendent	1.00	1.00	1.00	0.00
Street Technician I	2.00	2.00	2.00	0.00
Street Technician II	4.00	4.00	4.00	0.00
Traffic Operations Manager	1.00	1.00	1.00	0.00
Utilities Coordinator	1.00	1.00	1.00	0.00
Utilities Manager	1.00	1.00	1.00	0.00
Utilities Clerk	0.00	0.00	1.00	1.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	41.00	41.00	42.00	1.00

SERVICES

The Administration Division provides support and resources to the following Divisions: Capital Improvements, Engineering/Utilities Planning, Fleet Maintenance, Facilities Maintenance, Geographic Information Systems (GIS), Animal Services, and Streets, Drainage & Traffic Operations Divisions. The Department provides: administrative oversight of all Public Works infrastructure in operations and development: maintenance of the City's infrastructure (streets, curbs, sidewalks, pavement markings, signs, traffic signals, water and wastewater plants, surface water plant, drainage structures and channels, and public right-of-way); public works operations and maintenance; Intelligent Transportation System operations; Capital Improvement Program management and implementation; Stormwater Program; Fleet services operations and maintenance; the Fleet Replacement Program; Facility Services (monitoring and maintaining all HVAC, mechanical, electrical, plumbing, remodeling, construction, repairs as well as preventative and general maintenance in all City Facilities; Utility operations and maintenance management; Utilities Planning and development; Engineering Services for traffic/transportation and utilities management; floodplain management; GIS database management & integration, web applications, data analysis, customized applications and data; and Animal Services, which include reuniting lost pets with their owners, providing humane care for animals within the shelter, working with rescue and pet adoption groups to facilitate adoptions. These efforts are focused on the sole objective of providing innovative solutions and exceptional service to all our customers with an engaged, empowered team of professionals.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Successfully transitioned administrative functions and workflow arising out of retirement of senior staff with oversight over Public Works operations.
- Transitioned the department to be more customer focused. All request for services from citizens are tracked and initial response provided within one business day.
- Complete the development of a Guideline for Requesting Assistance manual for the Facilities Maintenance Division.
- Development reviews were completed on time despite a spike in developmental projects, above the established threshold of 90%.
- Completed roadway reconstruction of Adams Street and Ashmont Drive.
- The Fleet Division underwent an inspection of the City's Fueling and inventory Systems by The Texas Commission on Environmental Quality (TCEQ) and passed with flying colors.
- Fleet Division implemented a more thorough City Generator maintenance and refueling program to help ensure our emergency power readiness.
- A successful Reuse Pilot filter project was completed in March 2019. A new re-use filter is being added to the Regional Surface Water Plant (SWTP) expansion currently underway. Upon completion, this will result in re-using up to one (1) million gallon per day of water for potential irrigation use.
- Completion of a Long Range Water Plan by September 2019, which charts out a path for meeting City and ETJ's water demand for ultimate build-out.
- Facilities worked with an Energy Saving's initiative project to identify retrofits to city owned facilities and streetlights to reduce and conserve energy usage citywide.
- New roof installations were completed at Fire Station #4 and Public Safety Head Quarters to address the maintenance needs.
- ADA compliant handicap doors have been installed at City Hall and annexes to retrofit the building to meet ADA standards.
- Developed an interactive mowing map to assist City staff in determining the entity responsible for mowing of non-privately owned land.
- Created an interactive city map, which links geographic features to documents within the City's document repository.
- Contracted a Veterinarian for the City's Animal Shelter as part of several enhancements to the City's Animal Shelter.
- Fully implemented computer software for dispatched calls, documentation of animals' intake/outcome, registration, vaccinations, ID#, etc.
- On target for the completion of the $2 Million plus sidewalk rehabilitation project by June, 2019.
- Implemented the FM 1092 timing study recommendations to enhance mobility along this corridor and reconfigured lane assignments at State Highway 6.
- Coordinated railroad crossing repair with Union Pacific for panel replacement at Gessner Rd. crossing.
- Despite a spike in on-going developmental projects such as Parks Edge, Dry Creek and Mustang Trails, staff were able to complete timely reviews of developmental submittals above the 90% threshold established as a performance indicator.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Upgrade streetlights within the City limits to LED as part of the energy savings program.	Council Priority
2. Complete the median landscaping along Texas Parkway and Cartwright Road as part of the Corridor Enhancement project.	Council Priority
3. Provide for the maintenance and operations of the City's public infrastructure to ensure current adopted levels of condition and services are maintained.	Council Priority
4. Expand Mustang Bayou Wastewater Plant with the purchase of the Pearland Package Plant by September 2020 to accommodate growth in the Service Area.	Management Priority
5. Engineer and design a reuse facility at Steep Bank Flat Bank Creek Wastewater Treatment Plant for water reuse and conservation.	Management Priority
6. Develop a plan of action to transition the maintenance facility, preparing for an eventual move to a temporary or new facility. Evaluate the necessity of stocking supplies, tools and equipment. Prepare for additional staff.	Management Priority
7. Microchipping of every adopted pet and create Community wide involvement and education in the shelter.	Management Priority
8. Staff cross training, hiring and retention of engineering staff to perform timely developmental reviews to exceed the established threshold of performing 90% of reviews on time.	Management Priority
9. To create a succession plan for the department.	Management Priority
10. Develop an interactive map which uses LiDAR data and geographic analysis to show City parcels effected by different river inundations levels to assist with emergency management	Management Priority
11. Complete pavement condition assessment and sidewalk repair assessment study.	Management Priority
12. Complete a timing corridor study along Cartwright Rd or Texas Parkway.	Management Priority
13. Complete installation of turnarounds along Texas Parkway to minimize rutting.	Management Priority

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Preventive Maintenance Job Orders per Mechanic per Month	22	22	22	25
➢ Percentage of GIS service requests which are completed by the requested completion date	94%	90%	92%	92%
➢ Percentage of new development submissions, acceptance of new developmental infrastructure, and floodplain permit reviews completed on-time (within 15 business days).	97%	90%	92%	90%
➢ Lane miles of street sweeping within City limits per year	1,633	1,146	1,200	1,200
➢ Regionalization of Utilities - Hours of coordination and discussion with MUDs	250	250	250	250

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Percentage of adoptions plus rescues to total impounds (dogs and cats) per year[1]	30%	40%	64%	50%
➢ Number of volunteer hours logged per year	2,312	2,400	1,500	2,000

*FY18 represented a 15-month fiscal year.

NOTES

[1]This metric was previously tracked as the number of impounds (dogs and cats) per year. The metric has been updated to better reflect departmental and organizational goals.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Total vehicles/equipment maintained	477	490	490	492
➢ Percentage of new and revised GIS data which is updated within three weeks of receipt	90%	90%	85%	90%
➢ Capital Improvement Projects – Active Value of projects (as funded in CIP)	10 $24M	13 $32M	12 $28M	8 $19M
➢ Square feet of concrete pavement rehabilitated	49,381	100,000	100,000	50,000
➢ Square feet of sidewalk replacement	127,009	40,000	150,000	40,000
➢ Sidewalk leveling locations	78	100	400	100
➢ Request for service received	1,483	1,300	1,800	1,200
➢ Number of traffic signals maintained	65	69	68	70
➢ Number of requests for service completed by the Facilities Maintenance division	828	650	750	720
➢ Number of animals adopted/rescued	504	460	492	460
➢ City Facilities Electrical Utilities Yearly Usage Cost	$467,452	$300,000	$300,000	$300,000

*FY 18 represented a 15-month fiscal year.

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 140 - PUBLIC WORKS ADMINISTRATION

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 378,506	$ 360,953	$ 365,676	$ 409,979
51002 - ADDITIONAL COMPENSATION	980	914	875	768
51004 - OVERTIME	450	500	1,061	500
51302 - TAXES, SOCIAL SECURITY	28,768	25,551	27,998	30,722
51305 - RETIREMENT	39,104	34,381	37,827	41,999
51403 - ER-GROUP HEALTH INSURANCE	54,761	47,008	49,351	70,029
51408 - LONG TERM DISABILITY	1,054	924	952	1,094
51501 - CAR-CLOTHING ALLOWANCE	7,632	6,000	6,000	6,000
51502 - CELL PHONE ALLOWANCE	3,471	3,246	3,246	3,240
51710 - WORKERS COMPENSATION	502	423	273	304
52001 - OFFICE SUPPLIES	683	600	600	600
52002 - HOSPITALITY SUPPLIES	514	75	75	75
52003 - WEARING APPAREL	228	150	150	150
52004 - MINOR TOOLS, FURN & EQUIPMENT	75	75	190	75
52005 - EDUC AND TRAINING SUPPLIES	36	50	50	50
52006 - POSTAGE	67	150	-	150
52017 - FUEL, OIL & LUBRICANTS	7,237	10,328	6,050	2,453
53024 - ENGINEERING SERVICES	78,102	30,000	26,946	30,000
53501 - PRINTING & PUBLICATIONS	75	200	200	200
53504 - CONTRACTUAL SERVICES	5,033	5,000	5,000	10,000
53574 - STORMWATER MANAGEMENT SERV	30,559	25,000	18,834	25,000
56003 - TRAINING & TRAVEL	7,754	12,900	12,900	15,300
56005 - MILEAGE	132	-	-	-
56303 - MEMBERSHIPS & SUBSCRIPTIONS	1,115	1,950	1,950	1,950
56530 - PROPERTY/LIABILITY INSURANCE	2,121	1,773	1,947	1,773
TOTAL EXPENDITURES	$ 648,956	$ 568,151	$ 568,151	$ 652,411

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 141 - CAPITAL PROJECTS

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 52,983	$ 128,812	$ 55,733	$ 129,598
51002 - ADDITIONAL COMPENSATION	25	98	-	-
51102 - PART-TIME	36,525	27,135	24,479	25,974
51302 - TAXES, SOCIAL SECURITY	6,784	11,657	5,956	11,080
51305 - RETIREMENT	5,595	12,690	5,802	13,068
51403 - ER-GROUP HEALTH INSURANCE	6,728	23,763	12,341	35,786
51408 - LONG TERM DISABILITY	138	362	154	370
51502 - CELL PHONE ALLOWANCE	977	1,623	1,623	1,080
51603 - COMPENSATED LEAVE EXP	464	-	1,328	-
51710 - WORKERS COMPENSATION	121	191	60	113
52001 - OFFICE SUPPLIES	245	200	200	200
52003 - WEARING APPAREL	200	160	160	160
52004 - MINOR TOOLS, FURN & EQUIPMENT	306	150	150	150
52005 - EDUC AND TRAINING SUPPLIES	86	100	100	100
52014 - COMPUTER,TECH & SOFTWARE EQUIP	2,444	-	-	-
56003 - TRAINING & TRAVEL	1,835	2,000	2,000	2,000
56530 - PROPERTY/LIABILITY INSURANCE	614	513	513	513
TOTAL EXPENDITURES	$ 116,069	$ 209,454	$ 110,598	$ 220,192

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 142 - STREETS, DRAINAGE & TRAFFIC OPERATIONS
FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 617,259	$ 636,699	$ 594,725	$ 629,616
51002 - ADDITIONAL COMPENSATION	4,343	3,943	3,886	4,080
51004 - OVERTIME	95,173	38,000	94,894	38,000
51302 - TAXES, SOCIAL SECURITY	52,332	44,044	50,884	46,051
51305 - RETIREMENT	72,934	60,384	69,783	63,801
51403 - ER-GROUP HEALTH INSURANCE	163,172	157,950	140,170	153,158
51408 - LONG TERM DISABILITY	1,801	1,727	1,669	1,795
51502 - CELL PHONE ALLOWANCE	4,642	4,328	4,328	4,320
51603 - COMPENSATED LEAVE EXP	7,921	-	-	-
51710 - WORKERS COMPENSATION	17,277	14,043	9,694	7,551
52001 - OFFICE SUPPLIES	940	700	700	500
52002 - HOSPITALITY SUPPLIES	366	200	200	200
52003 - WEARING APPAREL	7,205	11,500	11,500	6,000
52004 - MINOR TOOLS, FURN & EQUIPMENT	24,939	8,000	8,000	6,000
52005 - EDUC AND TRAINING SUPPLIES	190	200	200	200
52006 - POSTAGE	9	50	50	50
52013 - JANITORIAL SUPPLIES	1,583	1,000	1,106	1,000
52014 - COMPUTER,TECH & SOFTWARE EQUIP	7,969	-	-	-
52017 - FUEL, OIL & LUBRICANTS	40,260	36,001	36,001	37,188
52025 - PESTICIDE/HAZ-MAT CONTROL SUPL	-	1,000	1,000	1,000
52038 - STREET MAT'L & SUPPLIES	81,530	122,237	113,217	125,000
52039 - DRAINAGE MATERIALS & SUPP	-	500	500	500
52040 - SIGNAGE EQUIP & SUPPLIES	43,572	43,000	43,000	43,000
52041 - PAVEMENT MARKING MATERIAL	42,966	40,000	40,000	40,000
53501 - PRINTING & PUBLICATIONS	50	100	100	150
53504 - CONTRACTUAL SERVICES	210,921	29,500	29,500	4,500
53505 - SERVICE & REPAIR AGREEMENTS	-	1,418	1,418	1,418
53529 - CONTRACTUAL SERVICES-DRAINAGE	26,138	140,000	140,000	40,000
53530 - TREE TRIMMING SERVICES	7,420	1,000	1,000	1,000
53531 - PEST CONTROL SERVICES	50,040	55,000	55,000	55,000
53532 - LANDFILL COLLECTION EXPENSES	4,722	7,000	7,000	7,000
53537 - CONTRACTUAL SERVICES-STREETS	25,000	25,000	25,000	25,000
54006 - RADIO REPAIR/MAINTENANCE	520	250	250	250
54101 - EQUIP MAINT/REPAIR	2,038	422	422	-
54135 - TRAFFIC SIGNAL MAINTENANCE	115,869	132,800	85,000	91,000
55033 - ELECTRIC UTILITY-STREETLIGHTS	852,007	774,627	774,627	874,627
55034 - ELECTRIC UTILITY-TRAFFIC SIGNL	44,730	42,014	42,014	42,014
55041 - WATER UTILITIES	397	779	779	779
56003 - TRAINING & TRAVEL	3,476	3,100	3,100	3,100
56303 - MEMBERSHIPS & SUBSCRIPTIONS	593	500	500	500
56530 - PROPERTY/LIABILITY INSURANCE	31,588	26,413	26,413	26,413
TOTAL EXPENDITURES	$ 2,663,892	$ 2,465,429	$ 2,417,630	$ 2,381,761

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 143 - ENGINEERING/UTILITY PLANNING

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 343,321	$ 295,418	$ 240,798	$ 361,281
51002 - ADDITIONAL COMPENSATION	1,724	1,347	1,298	1,344
51004 - OVERTIME	2,788	500	4,438	1,500
51302 - TAXES, SOCIAL SECURITY	26,006	21,414	18,829	26,835
51305 - RETIREMENT	35,618	28,944	25,567	36,633
51403 - ER-GROUP HEALTH INSURANCE	50,651	43,130	35,334	68,966
51408 - LONG TERM DISABILITY	995	827	658	926
51502 - CELL PHONE ALLOWANCE	3,701	3,246	3,246	2,700
51603 - COMPENSATED LEAVE EXP	4,647	-	6,247	-
51710 - WORKERS COMPENSATION	460	357	184	1,549
52001 - OFFICE SUPPLIES	570	500	588	700
52004 - MINOR TOOLS, FURN & EQUIPMENT	1,429	1,000	1,000	3,350
52014 - COMPUTER,TECH & SOFTWARE EQUIP	1,833	-	-	-
52017 - FUEL, OIL & LUBRICANTS		-	-	5,512
53024 - ENGINEERING SERVICES	36,008	18,000	22,500	18,000
53501 - PRINTING & PUBLICATIONS	262	500	500	525
53504 - CONTRACTUAL SERVICES	2,791	4,000	4,000	4,000
56003 - TRAINING & TRAVEL	2,325	5,500	5,500	7,000
56303 - MEMBERSHIPS & SUBSCRIPTIONS	3,548	4,030	4,030	4,030
56530 - PROPERTY/LIABILITY INSURANCE	683	596	596	596
TOTAL EXPENDITURES	$ 519,360	$ 429,309	$ 375,312	$ 545,447

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 144 - GEOGRAPHIC INFORMATION SYSTEMS (GIS)
FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 234,042	$ 233,125	$ 226,752	$ 232,906
51002 - ADDITIONAL COMPENSATION	782	676	640	672
51004 - OVERTIME	2,719	2,000	1,284	2,000
51102 - PART-TIME	7,842	12,000	5,670	11,988
51302 - TAXES, SOCIAL SECURITY	18,307	17,402	13,146	13,962
51305 - RETIREMENT	24,014	22,052	22,868	23,358
51403 - ER-GROUP HEALTH INSURANCE	36,639	41,821	33,148	34,789
51408 - LONG TERM DISABILITY	496	630	613	664
51603 - COMPENSATED LEAVE EXP	2,597	-	-	-
51710 - WORKERS COMPENSATION	321	288	168	176
52001 - OFFICE SUPPLIES	3,981	3,270	3,270	3,270
52003 - WEARING APPAREL	249	320	320	320
52004 - MINOR TOOLS, FURN & EQUIPMENT	757	500	500	500
52005 - EDUC AND TRAINING SUPPLIES	-	150	150	150
52006 - POSTAGE	106	20	20	20
52017 - FUEL, OIL & LUBRICANTS	330	327	327	381
53501 - PRINTING & PUBLICATIONS	-	50	50	150
53504 - CONTRACTUAL SERVICES	17,400	11,500	11,500	11,500
53505 - SERVICE & REPAIR AGREEMENTS	-	1,000	1,000	1,000
56003 - TRAINING & TRAVEL	14,814	5,200	5,200	12,800
56303 - MEMBERSHIPS & SUBSCRIPTIONS	1,000	1,000	1,000	1,000
56530 - PROPERTY/LIABILITY INSURANCE	829	693	693	693
EXPENDITURES TOTAL	$ 367,224	$ 354,024	$ 328,320	$ 352,299

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 145 - FLEET MAINTENANCE

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 269,538	$ 247,478	$ 248,976	$ 247,866
51002 - ADDITIONAL COMPENSATION	831	1,009	1,157	1,248
51004 - OVERTIME	29,938	8,500	24,819	8,500
51302 - TAXES, SOCIAL SECURITY	21,980	16,906	20,617	18,135
51305 - RETIREMENT	30,209	23,539	28,252	25,075
51403 - ER-GROUP HEALTH INSURANCE	67,233	62,153	60,346	60,703
51408 - LONG TERM DISABILITY	739	672	641	706
51502 - CELL PHONE ALLOWANCE	1,787	1,623	1,623	1,620
51710 - WORKERS COMPENSATION	3,587	2,678	1,890	1,676
52001 - OFFICE SUPPLIES	451	200	406	200
52002 - HOSPITALITY SUPPLIES	204	100	100	100
52003 - WEARING APPAREL	2,230	2,000	2,000	2,000
52004 - MINOR TOOLS, FURN & EQUIPMENT	31,342	23,800	23,800	22,200
52005 - EDUC AND TRAINING SUPPLIES	199	1,000	1,000	1,000
52006 - POSTAGE	0	150	150	150
52013 - JANITORIAL SUPPLIES	719	800	800	700
52017 - FUEL, OIL & LUBRICANTS	28,482	5,975	5,975	6,704
53034 - SPECIAL PRODUCT DISPOSAL	8,845	8,500	8,500	8,500
53501 - PRINTING & PUBLICATIONS	25	50	50	50
53504 - CONTRACTUAL SERVICES	518	5,000	5,000	2,500
54006 - RADIO REPAIR/MAINTENANCE	-	600	600	500
54090 - GENERATOR MAINTENANCE	20,997	18,000	18,000	18,000
54101 - EQUIP MAINT/REPAIR	1,690	-	-	-
54137 - FLEET REPAIR COSTS	680,466	550,000	550,000	553,200
55037 - ELECTRIC UTILITIES	12,823	11,462	11,462	11,462
56003 - TRAINING & TRAVEL	3,236	4,000	4,000	3,500
56303 - MEMBERSHIPS & SUBSCRIPTIONS	2,525	4,000	4,000	4,000
56530 - PROPERTY/LIABILITY INSURANCE	156,772	128,580	104,612	128,580
59606 - TRANS TO FUND 606-EQUIP REPLAC	-	422,260	422,260	422,260
TOTAL EXPENDITURES	$ 1,377,365	$ 1,551,035	$ 1,551,035	$ 1,551,135

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 146 - FACILITIES MAINTENANCE

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 224,743	$ 200,114	$ 200,114	$ 200,373
51002 - ADDITIONAL COMPENSATION	3,058	2,595	2,639	2,736
51004 - OVERTIME	25,472	4,000	6,925	4,000
51302 - TAXES, SOCIAL SECURITY	18,844	14,047	14,047	14,676
51305 - RETIREMENT	25,667	19,217	24,828	20,582
51403 - ER-GROUP HEALTH INSURANCE	47,718	50,119	50,119	50,293
51408 - LONG TERM DISABILITY	613	574	562	596
51502 - CELL PHONE ALLOWANCE	3,183	2,705	2,705	2,700
51603 - COMPENSATED LEAVE EXP	210	-	-	-
51710 - WORKERS COMPENSATION	3,982	2,886	1,818	1,818
52001 - OFFICE SUPPLIES	249	250	250	250
52002 - HOSPITALITY SUPPLIES	34,165	20,000	20,000	20,000
52003 - WEARING APPAREL	2,085	1,980	1,980	1,980
52004 - MINOR TOOLS, FURN & EQUIPMENT	35,461	14,500	8,000	8,000
52007 - BLDG MATERIALS & SUPPLIES	80,286	68,500	68,500	68,500
52013 - JANITORIAL SUPPLIES	922	2,000	1,000	1,000
52017 - FUEL, OIL & LUBRICANTS	8,494	7,301	7,301	8,154
53501 - PRINTING & PUBLICATIONS	50	25	25	25
53504 - CONTRACTUAL SERVICES	92,657	47,262	47,262	35,002
53505 - SERVICE & REPAIR AGREEMENTS	29,764	31,400	31,400	62,120
53568 - LANDSCAPING SERVICES	60,903	-	-	-
53582 - JANITORIAL SERVICES	221,715	180,521	180,521	180,521
54023 - BUILDING REPAIRS	407,969	172,186	172,186	297,020
54101 - EQUIP MAINT/REPAIR	586	8,000	8,000	-
55037 - ELECTRIC UTILITIES	467,453	462,575	462,575	496,575
55041 - WATER UTILITIES	34,078	26,280	26,280	26,280
55046 - GAS UTILITIES	23,260	21,000	21,000	15,000
56003 - TRAINING & TRAVEL	4,069	4,000	4,000	5,000
56303 - MEMBERSHIPS & SUBSCRIPTIONS	349	400	400	400
56530 - PROPERTY/LIABILITY INSURANCE	101,537	84,902	84,902	84,902
58400 - BUILDING & BLDG IMPROVEMENTS	12,306	-	-	-
58600 - MACHINERY & EQUIPMENT	116,907	-	-	-
TOTAL EXPENDITURES	$ 2,088,755	$ 1,449,338	$ 1,449,338	$ 1,608,503

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 148 - ANIMAL CONTROL SERVICES

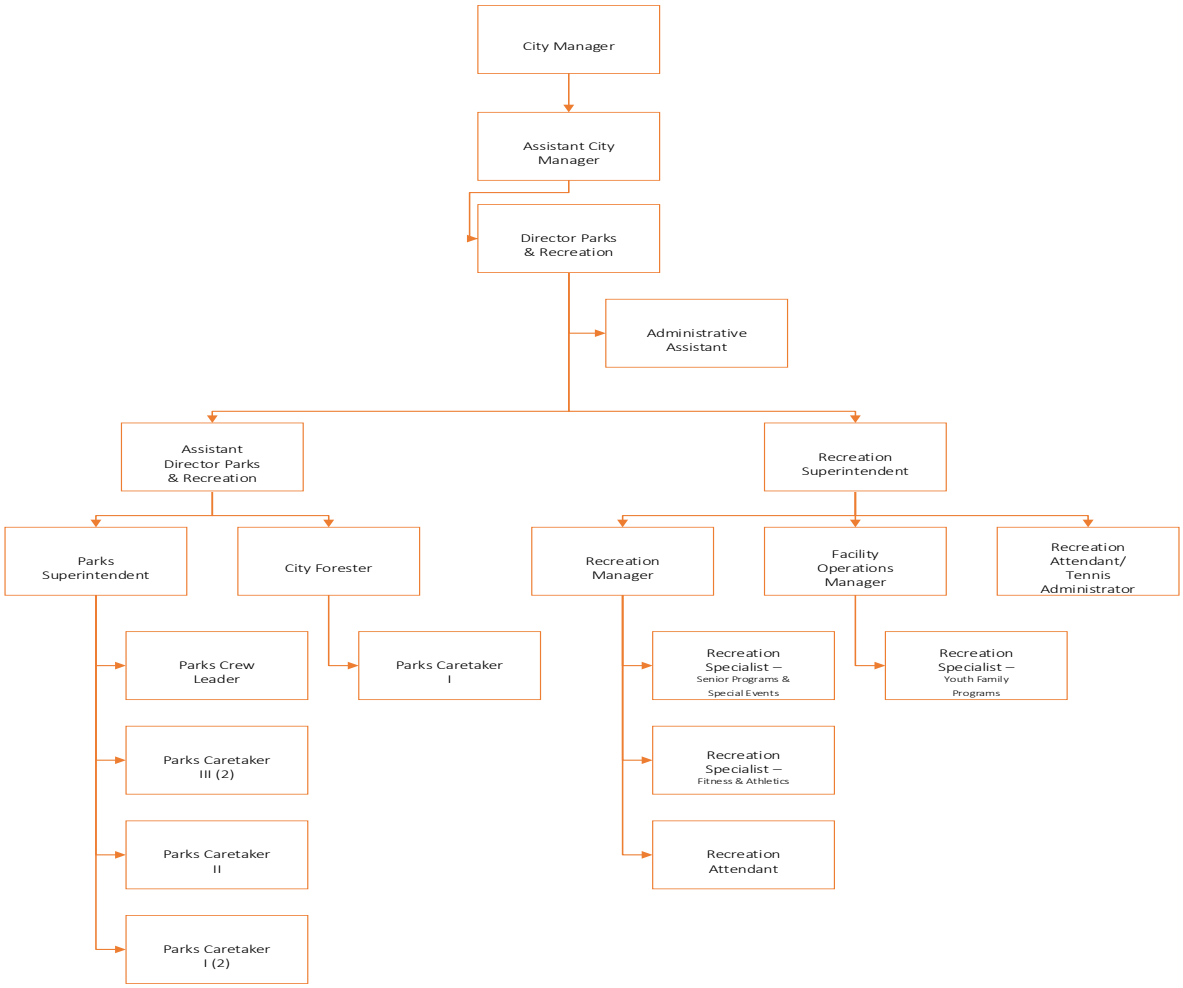
FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 155,126	$ 192,576	$ 173,118	$ 181,229
51002 - ADDITIONAL COMPENSATION	3,004	2,474	2,483	2,520
51004 - OVERTIME	20,443	4,000	10,800	4,000
51302 - TAXES, SOCIAL SECURITY	13,059	13,845	13,654	13,541
51305 - RETIREMENT	18,362	18,914	18,928	18,591
51403 - ER-GROUP HEALTH INSURANCE	44,046	60,751	40,611	45,362
51408 - LONG TERM DISABILITY	434	539	481	516
51502 - CELL PHONE ALLOWANCE	2,135	2,164	2,164	2,700
51603 - COMPENSATED LEAVE EXP	2,912	-	510	-
51710 - WORKERS COMPENSATION	2,962	2,915	1,893	1,860
52001 - OFFICE SUPPLIES	1,796	757	757	800
52002 - HOSPITALITY SUPPLIES	434	141	41	155
52003 - WEARING APPAREL	1,064	1,000	1,158	1,400
52004 - MINOR TOOLS, FURN & EQUIPMENT	19,651	10,486	10,486	8,000
52006 - POSTAGE	-	25	26	25
52013 - JANITORIAL SUPPLIES	2,387	1,957	1,957	1,940
52014 - COMPUTER,TECH & SOFTWARE EQUIP	1,390	-	-	-
52017 - FUEL, OIL & LUBRICANTS	7,938	7,319	7,319	6,988
52026 - ANIM. CONTROL FOOD/SUPPLY	20,297	27,000	27,000	27,000
53501 - PRINTING & PUBLICATIONS	1,070	600	600	800
53504 - CONTRACTUAL SERVICES	18,659	90,774	90,774	92,380
54101 - EQUIP MAINT/REPAIR	63	-	-	-
56003 - TRAINING & TRAVEL	1,817	2,000	2,000	2,000
56303 - MEMBERSHIPS & SUBSCRIPTIONS	-	30	30	270
56530 - PROPERTY/LIABILITY INSURANCE	611	511	511	511
TOTAL EXPENDITURES	$ 339,660	$ 440,778	$ 407,302	$ 412,588

***FY18 represented a 15-month fiscal year**

DEPARTMENT: PARKS & RECREATION
DIVISION: ALL

ORGANIZATIONAL CHART



MISSION

Our mission is to provide exceptional parks, programs, and facilities that engage residents and enhance the quality of life in Missouri City.

VISION

Our vision is to be recognized as a superior municipal Parks and Recreation Department.

BUDGET SUMMARY

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: ALL
FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51 - PERSONNEL COSTS	$ 1,731,163	$ 1,606,337	$ 1,544,397	$ 1,597,253
52 - SUPPLIES & MATERIALS	271,850	299,379	299,379	297,780
53 - PROF/CONTRACT SERVICES	997,599	997,427	998,687	1,220,554
54 - REPAIR & MAINTENANCE	7,785	8,200	8,200	8,700
55 - UTILITIES	164,687	152,080	152,080	146,980
56 - OTHER EXPENDITURES	386,980	303,748	305,881	373,514
58 - CAPITAL OUTLAY	14,779	58,998	58,998	-
TOTAL EXPENDITURES	**$ 3,574,843**	**$ 3,426,168**	**$ 3,367,622**	**$ 3,644,782**
EXPENDITURES BY DIVISION				
150 - PARKS	$ 2,109,801	$ 1,981,139	$ 1,961,907	$ 2,184,265
152 - RECREATION	1,465,042	1,445,029	1,405,715	1,460,517
TOTAL EXPENDITURES BY DIVISION	**$ 3,574,843**	**$ 3,426,168**	**$ 3,367,622**	**$ 3,644,782**

FY18 represented a 15-month fiscal year.

Explanation of Increase/(Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; funding for beautification projects, additional mowing, contract for litter collections in all parks, and wood fiber surfacing materials for playgrounds to provide ADA accessibility; and the addition of a full-time administrative assistant.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Director Of Parks & Recreation	1.00	1.00	1.00	0.00
Assistant Director Of Parks & Recreation	1.00	1.00	1.00	0.00
Facility Operations Manager	1.00	1.00	1.00	0.00
Forester	1.00	1.00	1.00	0.00
Park Caretaker I	3.00	3.00	3.00	0.00
Park Caretaker II	1.00	1.00	1.00	0.00
Park Caretaker III	2.00	2.00	2.00	0.00
Park Superintendent	1.00	1.00	1.00	0.00
Parks Crew Leader	1.00	1.00	1.00	0.00
Recreation Attendant	2.00	2.00	2.00	0.00
Recreation Manager	1.00	1.00	1.00	0.00
Recreation Specialist	3.00	3.00	3.00	0.00
Recreation Support	1.00	1.00	1.00	0.00
Administrative Assistant I			1.00	1.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	**19.00**	**19.00**	**20.00**	**1.00**

SERVICES

The Missouri City Parks and Recreation Department (MCPARD) is a Texas Gold Medal Award-winning department comprised of two separate divisional operations that maintain and operate a wide variety of park and natural areas, trails, athletic complexes and other facilities.

The Parks Operations Division is responsible for the maintenance of grounds, playground equipment, trail system, athletic fields, park and picnic pavilions, park restrooms, lake properties, mowing contracts on numerous parks and right-of-ways within the city, logistical support for all Special Events as well as all other park amenities and the various equipment and supplies that are critical to the proper maintenance of our Park System. Within the Parks Division is the City Horticulturist/Urban Forester, who manages all city planting efforts and numerous volunteer group programs.
The Recreation Division is responsible for planning and implementing a diverse recreation and fitness program schedule for the citizens of Missouri City. The Recreation Division has become known for offering some of the best and most widely attended special events in the area. The division facilitates adult and youth athletic leagues, manages and permits athletic field usage, and facilitates park pavilion, auditorium and multi-purpose room rentals. The Recreation Division also operates the Missouri City Recreation and Tennis Center, consisting of 13 tennis courts, weight and cardio room, gymnasium, aerobics/dance room, two multi-purpose rooms, batting cages and a kid zone. The Parks and Recreation Department also supports the many efforts of other municipal departments throughout the year, as well as several community-sponsored events.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- The Parks & Recreation Department organized 6 Recreation Division Special Events, 7 Forestry and environment-related events, and 50 various City-related activities including Public Administration Day, Citizens' University, workshops, trainings and testings, public meetings, events and functions, general elections, ribbon cuttings, and flag display protocol.
- Major park and facility improvements include park enhancements at Gammill Park, playground replacement at Roane Park through a community grant with the organization KaBOOM! and funded through Blue Cross Blue Shield of Texas, the completion and opening of Missouri City's first Skatepark at Community Park, 2 picnic pavilions constructed at Independence Park, 2 new outdoor pickleball courts, resurfacing of 6 tennis courts, new picnic tables and the installation of new fitness equipment in the Weight Room at the Recreation & Tennis Center, and repainting of the second floor of the Community Center.
- The Forestry program oversaw the planting and maintenance of 1708 new trees to the City Urban Forest, including 20 trees as part of the Missouri City Tree Challenge and Memorial Tree Programs; overall, the Department received 12 grants and donations, valued at $8,314.
- The Forestry program generated 1,098 volunteer hours, as well as co-facilitated 2 Golden Tree Awards to local businesses and organizations, working with Boy Scouts, Missouri City Green, and other service organizations; additionally the Forestry program presented at 5 community association meetings, provided youth education programs at Southminster and Scanlan Oaks Elementary Schools, managed the annual tree planting event at Buffalo Run Park which resulted in the planting of 1500 trees, participated in the HGAC Urban Forestry planning work group, and co-hosted workshops for composting, water conservation, paper shredding and electronics collection.
- Buffalo Run Park was the host of the Annual Snowdrop Foundation Ultra 55 New Year's Run for the second year in a row.

- The Forestry program within the Parks Division provided youth education programs at Southminster Elementary School and Scanlan Oaks Elementary School, presented at 3 community association meetings, presented at 2 professional conferences, participated in the HGAC Urban Forestry planning work group, and co-hosted workshops for composting, tree planting, paper shredding, and electronics recycling.
- Monthly memberships at the Recreation & Tennis Center reached 1,505 in October 2019, breaking the previous September 2018 record of 1,361, making for the highest membership total in the history of the facility.
- The Tennis program within the Recreation Division obtained 3 grants: a $10,000 grant from USTA to resurface the tennis courts at the Recreation & Tennis Center, a $200 Adult Social Play grant to cover cost of food and drinks for tennis players and a $600 grant for the Adaptive Tennis program.
- The Recreation Division developed and implemented 17 new programs and events, including: Tots Sports, Fencing, Adaptive Tennis, Intro to Adult Tennis, Softball Clinics, Soccer clinics, Beginners' Archery, and the MCTX Family Fest.
- Recognitions earned by the Department include the Community Awareness Award from the Arc of Fort Bend County to Facilities Operations Manager Kyle Frye and Tennis Administrator Cristina Escamos for their efforts in creating policies and programs to accommodate members of Arc; and the Texas Recreation & Parks Society (TRAPS) Tex-Ternship to Recreation Manager Julia Thompson, which offered free attendance to and mentorship throughout the 2019 TRAPS Institute & Expo in El Paso; staff certifications include Archery Level 1 certification for 6 staff members of the Recreation Division, and Backhoe Certification for 3 staff members of the Parks Division.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Increase recreation programming and citizen involvement opportunities in alignment with organization mission and vision.	Strategic Plan Element
2. Evaluate and implement policies, policies, procedures and strategies to align with industry best practices.	Industry Benchmark
3. Increase efficiency and accountability for department owned equipment and tools.	Management Policy
4. Develop park maintenance standards for all parks, facilities and specialty areas according to type and level of use.	Industry Benchmark
5. Increase staff development and specialized training.	Management Priority

*FY18 represented a 15-month fiscal year.

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Residents who Rated Themselves Satisfied with City Parks, Facilities and Recreation Programs	N/A	95%	86%	95%
➢ Response to Park Work Requests Within 3 Days	95%	95%	93%	95%
➢ Repeat Recreation Program Offerings Which Retained the Minimum Number of Registrants at Each Session	95%	95%	100%	95%

*FY 18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Total Acres Maintained (Parkland + Trails)	1,057	1,067	1,067	1,067
➢ Total Mowing Acres	656	671	615	625
➢ Total Volunteer Hours for Community Projects	1,229	1,600	1,600	1,500
➢ Total Revenue from Pavilion Reservations	$ 15,412	$ 13,500	$ 13,500	$ 13,500
➢ Total Revenue from Facility Reservations	$ 105,908	$ 99,999	$ 102,000	$ 102,000
➢ Total Recreation Program Days	3,000	3,100	3,200	3,200
➢ Total Memberships at Recreation and Tennis Center	1,450	1,500	1,505	1,500
➢ Developed Park Acres per 1,000 Population	5.19	5.19	5.19	5.19

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 150 - PARKS

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 618,459	$ 568,758	$ 553,365	$ 564,878
51002 - ADDITIONAL COMPENSATION	3,425	2,508	2,683	2,976
51004 - OVERTIME	25,583	14,000	25,950	14,000
51302 - TAXES, SOCIAL SECURITY	48,326	39,060	43,121	42,265
51305 - RETIREMENT	66,688	53,577	58,824	57,411
51403 - ER-GROUP HEALTH INSURANCE	133,390	135,033	107,821	112,666
51408 - LONG TERM DISABILITY	1,727	1,519	1,490	1,574
51501 - CAR-CLOTHING ALLOWANCE	3,815	3,000	3,000	3,000
51502 - CELL PHONE ALLOWANCE	4,052	3,246	3,246	3,240
51603 - COMPENSATED LEAVE EXP	11,548	-	-	-
51710 - WORKERS COMPENSATION	5,250	4,039	2,615	2,386
52001 - OFFICE SUPPLIES	523	900	900	800
52002 - HOSPITALITY SUPPLIES	991	1,150	1,150	1,250
52003 - WEARING APPAREL	7,990	6,450	6,450	6,450
52004 - MINOR TOOLS, FURN & EQUIPMENT	14,245	9,000	9,000	9,000
52005 - EDUC AND TRAINING SUPPLIES	152	250	250	350
52006 - POSTAGE	112	100	100	100
52007 - BLDG MATERIALS & SUPPLIES	378	350	350	350
52013 - JANITORIAL SUPPLIES	8,806	7,334	7,334	7,600
52017 - FUEL, OIL & LUBRICANTS	35,775	32,049	32,049	33,321
52025 - PESTICIDE/HAZ-MAT CONTROL SUPL	4,550	11,000	11,000	16,000
52048 - PARK MAT'L & SUPPLIES	83,137	87,000	87,000	104,440
53038 - STA-MO LEASE & OPERATION	71,679	69,272	69,272	81,188
53501 - PRINTING & PUBLICATIONS	25	200	200	200
53504 - CONTRACTUAL SERVICES	118,051	112,711	112,711	325,083
53505 - SERVICE & REPAIR AGREEMENTS	69,846	-	1,260	-
53518 - CREDIT CARD PROCESSING FEES	9,620	10,000	10,000	10,000
53568 - LANDSCAPING SERVICES	513,938	527,487	527,487	565,683
53582 - JANITORIAL SERVICES	17,445	16,500	16,500	16,500
54101 - EQUIP MAINT/REPAIR	5,409	8,200	8,200	8,700
55037 - ELECTRIC UTILITIES	87,967	84,400	84,400	80,400
55041 - WATER UTILITIES	76,720	67,680	67,680	66,580
56003 - TRAINING & TRAVEL	16,121	21,275	21,275	21,710
56303 - MEMBERSHIPS & SUBSCRIPTIONS	3,244	2,363	2,363	2,433
56449 - RECREATIONAL ACTIVITIES	82	-	-	-
56530 - PROPERTY/LIABILITY INSURANCE	25,953	21,731	23,864	21,731
58200 - LAND IMPROVEMENT	-	35,000	35,000	-
58600 - MACHINERY & EQUIPMENT	14,779	23,998	23,998	-
TOTAL EXPENDITURES	$ 2,109,801	$ 1,981,139	$ 1,961,907	$ 2,184,265

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 152 - PARKS & RECREATION

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 350,261	$ 413,413	$ 405,824	$ 449,005
51002 - ADDITIONAL COMPENSATION	3,357	1,589	952	1,248
51004 - OVERTIME	34,925	37,500	1,436	10,000
51102 - PART-TIME	240,925	150,800	150,800	141,701
51302 - TAXES, SOCIAL SECURITY	47,515	42,190	44,573	45,453
51305 - RETIREMENT	39,979	37,015	41,674	45,350
51403 - ER-GROUP HEALTH INSURANCE	75,591	91,617	89,785	93,961
51408 - LONG TERM DISABILITY	928	1,058	1,060	1,161
51502 - CELL PHONE ALLOWANCE	4,133	3,787	3,787	3,240
51603 - COMPENSATED LEAVE EXP	7,165	-	-	-
51710 - WORKERS COMPENSATION	4,122	2,628	2,392	1,738
52001 - OFFICE SUPPLIES	3,036	2,150	2,150	2,500
52002 - HOSPITALITY SUPPLIES	(496)	240	240	500
52003 - WEARING APPAREL	-	2,757	2,757	2,000
52004 - MINOR TOOLS, FURN & EQUIPMENT	90,702	123,134	123,134	93,750
52005 - EDUC AND TRAINING SUPPLIES	294	-	-	-
52006 - POSTAGE	2	73	73	75
52007 - BLDG MATERIALS & SUPPLIES	-	1,000	1,000	2,500
52008 - IDENTIFICATION SUPPLY/FIL	-	65	65	65
52013 - JANITORIAL SUPPLIES	7,747	5,000	5,000	3,500
52017 - FUEL, OIL & LUBRICANTS	1,137	777	777	1,230
52048 - PARK MAT'L & SUPPLIES	12,770	8,600	8,600	12,000
53501 - PRINTING & PUBLICATIONS	1,920	1,800	1,800	3,350
53504 - CONTRACTUAL SERVICES	46,131	51,557	51,557	42,000
53505 - SERVICE & REPAIR AGREEMENTS	-	700	700	550
53518 - CREDIT CARD PROCESSING FEES	2,947	-	-	-
53520 - TRANSACTION FEES	3,402	15,000	15,000	-
53571 - INSTRUCTOR PAY-CONTRACTUAL	142,595	192,200	192,200	176,000
54101 - EQUIP MAINT/REPAIR	2,376	-	-	-
56003 - TRAINING & TRAVEL	14,439	5,700	5,700	9,375
56303 - MEMBERSHIPS & SUBSCRIPTIONS	4,076	4,700	4,700	5,000
56439 - WELLNESS PROGRAM	2,605	3,000	3,000	1,500
56449 - RECREATIONAL ACTIVITIES	155,354	112,603	112,603	153,000
56450 - SPECIAL EVENTS EXPENSE	159,574	126,500	126,500	154,889
56452 - MAYOR YOUTH COMM. EXP	3,892	4,365	4,365	2,500
56530 - PROPERTY/LIABILITY INSURANCE	1,639	1,511	1,511	1,376
TOTAL EXPENDITURES	$ 1,465,042	$ 1,445,029	$ 1,405,715	$ 1,460,517

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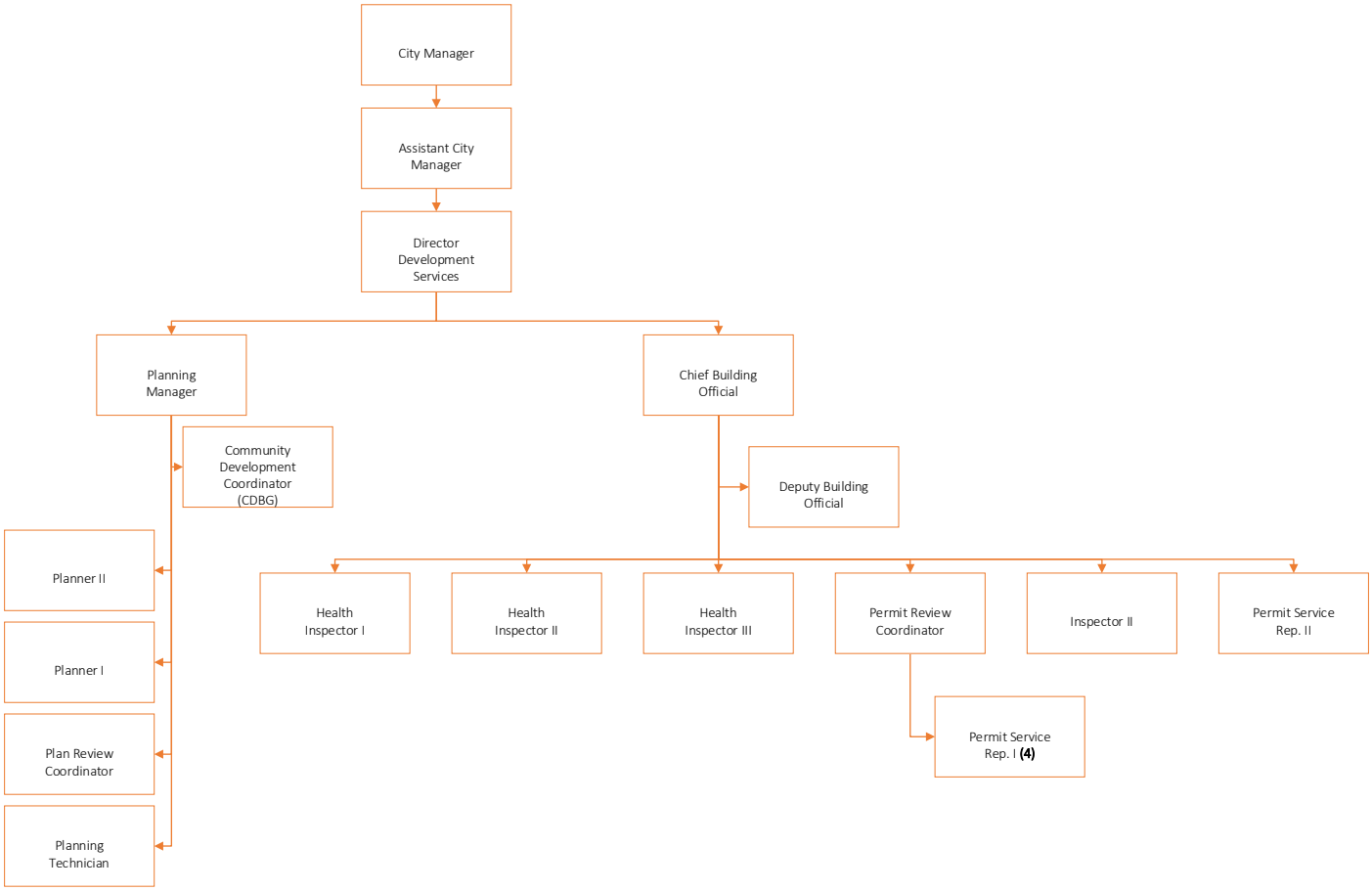
DEPARTMENT: DEVELOPMENT SERVICES
DIVISION: ALL

ORGANIZATIONAL CHART



MISSION

To provide professional, respectful and responsive customer service in a predictable decision-making process built on the City's Comprehensive Plan and city Council's Strategic Plan.

VISION

To efficiently guide development and redevelopment to implement the City's Comprehensive Plan and City Council's Strategic Plan; to further enhance a community character encouraging and building strong neighborhoods and commerce; creating a great place to live and work.

BUDGET SUMMARY

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51 - PERSONNEL COSTS	$ 1,579,713	$ 1,370,192	$ 1,328,502	$ 1,404,252
52 - SUPPLIES & MATERIALS	28,237	32,117	32,117	33,789
53 - PROF/CONTRACT SERVICES	68,449	204,000	204,000	295,785
56 - OTHER EXPENDITURES	44,004	35,003	35,003	35,003
TOTAL EXPENDITURES	$ 1,720,404	$ 1,641,312	$ 1,599,622	$ 1,768,829
EXPENDITURES BY DIVISION				
160 - PLANNING	$ 560,012	$ 479,546	$ 479,546	$ 519,841
162 - INSPECTIONS	1,160,392	1,161,766	1,120,076	1,248,988
TOTAL EXPENDITURES BY DIVISION	$ 1,720,404	$ 1,641,312	$ 1,599,622	$ 1,768,829

*FY18 represented a 15-month fiscal year.

Explanation of Increase/(Decrease): The increase in the FY 20 adopted budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; and the additional 3rd party plan review.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 ADOPTED	INCREASE/ (DECREASE)
FULL-TIME				
Director Of Development Services	1.00	1.00	1.00	0.00
Planning Manager	1.00	1.00	1.00	0.00
Planner II	1.00	1.00	1.00	0.00
Planning Technician	1.00	1.00	1.00	0.00
Building Inspector II	2.00	2.00	2.00	0.00
Building Inspector III	2.00	2.00	2.00	0.00
Building Official	1.00	1.00	1.00	0.00
Health Inspector I	1.00	1.00	1.00	0.00
Health Inspector II	1.00	1.00	1.00	0.00
Deputy Building Official	1.00	1.00	1.00	0.00
Permit Review Coordinator	1.00	1.00	1.00	0.00
Permit Service Rep I	4.00	4.00	4.00	0.00
Permit Service Rep II	1.00	1.00	1.00	0.00
Community Development Coordinator	1.00	1.00	1.00	0.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	19.00	19.00	19.00	0.00

SERVICES

Planning & Development
Permits and Inspections, Environmental Health
Community Development Block Grant Program (CDBG)

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- Maximized capabilities of new EnerGov Permit and Plan Review Management Software Online Portal with ongoing Educational Opportunities.
- Complete the Missouri City Comprehensive Housing Study Plan.
- Utilize CDBG funding for the creation of an Area Plan for the Fifth Street Corridor Development Master Plan.
- Finalize the CDBG Consolidated Plan & AI Plan approvals Development Master Plan.
- Continue to administer the Development Codes, including subdivision ordinances, zoning, building codes, and proposed legislative and local amendments to the codes as necessary.
- Comprehensive Plan Update Implementation: Jumpstart subcommittee process and collaborative effort with new Economic Development Plan.
- Continue to enhance the Pre-Development Conference overhaul. Provide a customer service survey tool at Building Occupancy stage.
- Update current CDBG Housing Rehabilitation Policy and Procedure to meet local priorities and meet HUD monitoring guidelines.
- Continue to link local residents and business owners who suffered property damage with resource streams for Disaster Relief as DR funding become available.
- Census LUCA and Preparation for Census 2020 Update Management Priority.
- Implemented process improvements in the Development Review Process.
- Made necessary revenue enhancements to the fee schedules for development review and plan review services.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Activate all options for EnerGov Web Portal for Customer usage	Development Master Plan
2. Conduct semi-annual meetings with local leaders of the development community to receive feedback on what is working well and not so well in the development review process.	Development Master Plan
3. Promote and execute new CDBG programs to combat neighborhood crime/blight such as Façade Improvement programming and promote home ownership by successfully implementing a first-time homebuyer program for area residents.	Development Master Plan
4. Fully execute and market all modules of amenities of EnerGov for public use as well as City Leaders in development automation.	Development Master Plan
5. Execute the process for required text amendments to the Zoning and Development related codes, resulting from State Legislation bills signed into law.	Legal Requirement
6. Enact new fee schedule resulting from City revenue enhancement process.	Development Master Plan
7. Host working/training sessions with the development community on satisfying new and existing Zoning Code requirements.	Industry Benchmark
8. Hold at least one employee engagement/ training per year to promote HPO.	Management Priority

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
9. Work with Information Systems Technology and Communication Department partners to facilitate updates regarding greater understanding of the Development Review Process.	Management Priority

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Process alarm permits within 24 hours after receipt of applications and renewals	85%	90%	95%	95%
➢ Review Commercial projects within 15 working days	80%	80%	80%	90%
➢ Review Residential projects within 5 working days	85%	95%	98%	98%
➢ Process residential rental registration within 24 hours after receipt of applications and renewals	85%	90%	95%	95%
➢ Complete health inspections on food establishments 2 times/year	85%	100%	100%	100%
➢ Plan review all new food establishments within 10 working days	80%	90%	95%	95%
➢ For inspections scheduled before 7 a.m., perform 95% during the same business day	100%	100%	100%	100%
➢ Meet with customers within 72 hours from date of request; Perform/coordinate architectural design, sign permit, special event permit plan reviews within 7 business days	95%	95%	98%	98%

*FY18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
PLANNING DIVISION				
➢ Zoning District Map Amendments General	4	4	4	4
➢ Planned Developments	5	3	8	3
➢ Specific Use Permits	2	2	4	2
➢ Zoning Ordinance Text Amendments	2	5	12	5
➢ Zoning Variance Requests	1	1	4	1
➢ Subdivision Ordinance Text Amendments	1	1	0	1
➢ Subdivision Ordinance Variance	1	0	0	0
➢ Conceptual Plan Reviews	7	5	8	5
➢ Preliminary Plat Reviews	20	20	40	20
➢ Final Plat Reviews	24	25	49	25
➢ Amending Plats/Replats	9	10	15	10
➢ Plat Revisions Received/Reviewed	115	100	138	100
➢ Plat Extensions	1	1	0	1
➢ Parkland Dedication Proposals Considered by P&Z	2	2	6	2
➢ Architectural Design & Building Permit Reviews		260		
➢ Sign Permit Reviews		190		
➢ Special Event Permit Reviews		45		
➢ Zoning Verification Requests		20		

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Major Plan Adoptions/Revisions		0		
➢ DAs & SPAs & Amendments		1		
➢ Zoning/Architectural Design/Weekly Field Inspections		200		
➢ Pre-development Meetings		90		

*FY 18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
BUILDING INSPECTIONS DIVISION				
➢ Building Permits	3,457	4,600	4,600	4,600
➢ Air Condition Permits	3,291	3,300	3,300	3,300
➢ Plumbing Permits	3,328	2,000	3,000	2,776
➢ Electrical Permits	3,281	900	3,000	3,000
➢ Pool Permits	75	36	50	50
➢ Sign Permits	341	200	200	200
➢ Fire Permits	373	300	300	324
➢ MCI Permits	116	160	140	140
➢ Change of Occupancy	156	170	170	165
➢ Contractor Registrations	1,212	1,300	1,300	1,300
➢ Certificate of Occupancy Issued	700	700	700	700
➢ Inspections Performed	22,835	23,500	23,500	23,278
➢ Commercial Plans Reviewed	766	725	770	754
➢ Residential Plans Reviewed	864	745	760	790
➢ Health Permits	488	408	450	449
➢ Health Inspections Performed	921	800	900	874
➢ Residential Rental Registrations Processed	216	400	300	305

*FY 18 represented a 15-month fiscal year.

DEPARTMENT: 17 - DEVELOPMENT SERVICES
DIVISION: 160 - PLANNING

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 378,784	$ 336,927	$ 313,418	$ 339,103
51002 - ADDITIONAL COMPENSATION	1,524	1,250	1,243	24,648
51004 - OVERTIME	2,217	1,000	4,541	1,000
51102 - PART-TIME	4,664	-	13,392	-
51302 - TAXES, SOCIAL SECURITY	29,791	23,701	26,348	27,466
51305 - RETIREMENT	39,670	31,978	34,325	34,625
51403 - ER-GROUP HEALTH INSURANCE	46,846	45,670	45,919	53,083
51408 - LONG TERM DISABILITY	1,067	893	867	926
51501 - CAR-CLOTHING ALLOWANCE	3,815	3,000	3,000	3,000
51502 - CELL PHONE ALLOWANCE	3,761	3,787	3,787	3,240
51603 - COMPENSATED LEAVE EXP	6,603	-	1,503	-
51710 - WORKERS COMPENSATION	513	393	257	267
52001 - OFFICE SUPPLIES	3,399	2,000	2,000	2,000
52002 - HOSPITALITY SUPPLIES	1,245	1,900	1,900	1,900
52003 - WEARING APPAREL	339	500	500	500
52004 - MINOR TOOLS, FURN & EQUIPMENT	20	200	200	200
52005 - EDUC AND TRAINING SUPPLIES	-	500	500	500
52006 - POSTAGE	886	1,000	1,000	1,000
52017 - FUEL, OIL & LUBRICANTS	3,331	2,633	2,633	3,669
53501 - PRINTING & PUBLICATIONS	1,148	1,000	1,000	1,500
53504 - CONTRACTUAL SERVICES	1,000	2,000	2,000	2,000
56003 - TRAINING & TRAVEL	22,184	12,050	12,050	12,050
56303 - MEMBERSHIPS & SUBSCRIPTIONS	4,679	5,000	5,000	5,000
56530 - PROPERTY/LIABILITY INSURANCE	2,481	2,164	2,164	2,164
56995 - OTHER/MISCELLANEOUS EXP.	45	-	-	-
TOTAL EXPENDITURES	$ 560,012	$ 479,546	$ 479,546	$ 519,841

DEPARTMENT: 17 - DEVELOPMENT SERVICES
DIVISION: 162 - INSPECTIONS

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 700,850	$ 623,649	$ 603,638	$ 622,697
51002 - ADDITIONAL COMPENSATION	5,574	4,353	4,576	4,776
51004 - OVERTIME	8,580	8,000	5,617	8,000
51102 - PART-TIME	14,503	10,000	9,905	9,990
51302 - TAXES, SOCIAL SECURITY	54,157	44,124	46,195	46,695
51305 - RETIREMENT	73,364	59,719	62,009	63,234
51403 - ER-GROUP HEALTH INSURANCE	180,891	163,238	140,030	154,010
51408 - LONG TERM DISABILITY	2,097	1,707	1,691	1,777
51502 - CELL PHONE ALLOWANCE	6,525	5,410	5,410	4,860
51603 - COMPENSATED LEAVE EXP	12,113	-	-	-
51710 - WORKERS COMPENSATION	1,806	1,393	832	855
52001 - OFFICE SUPPLIES	2,796	3,500	3,500	3,500
52002 - HOSPITALITY SUPPLIES	97	200	200	200
52003 - WEARING APPAREL	3,095	2,550	2,550	2,550
52004 - MINOR TOOLS, FURN & EQUIPMENT	379	700	700	700
52005 - EDUC AND TRAINING SUPPLIES	1,695	5,000	5,000	5,000
52006 - POSTAGE	250	3,000	3,000	3,000
52017 - FUEL, OIL & LUBRICANTS	10,706	8,434	8,434	9,070
53501 - PRINTING & PUBLICATIONS	1,589	1,000	1,000	1,000
53504 - CONTRACTUAL SERVICES	64,712	90,000	90,000	86,540
53506 - CONTRACTUAL SVCS- PLAN REVIEW	-	105,000	105,000	200,245
53540 - SUBSTANDARD PROPERTY EXP	-	5,000	5,000	4,500
56003 - TRAINING & TRAVEL	11,103	12,000	12,000	12,000
56303 - MEMBERSHIPS & SUBSCRIPTIONS	1,001	1,600	1,600	1,600
56530 - PROPERTY/LIABILITY INSURANCE	2,510	2,189	2,189	2,189
TOTAL EXPENDITURES	**$ 1,160,392**	**$ 1,161,766**	**$ 1,120,076**	**$ 1,248,988**

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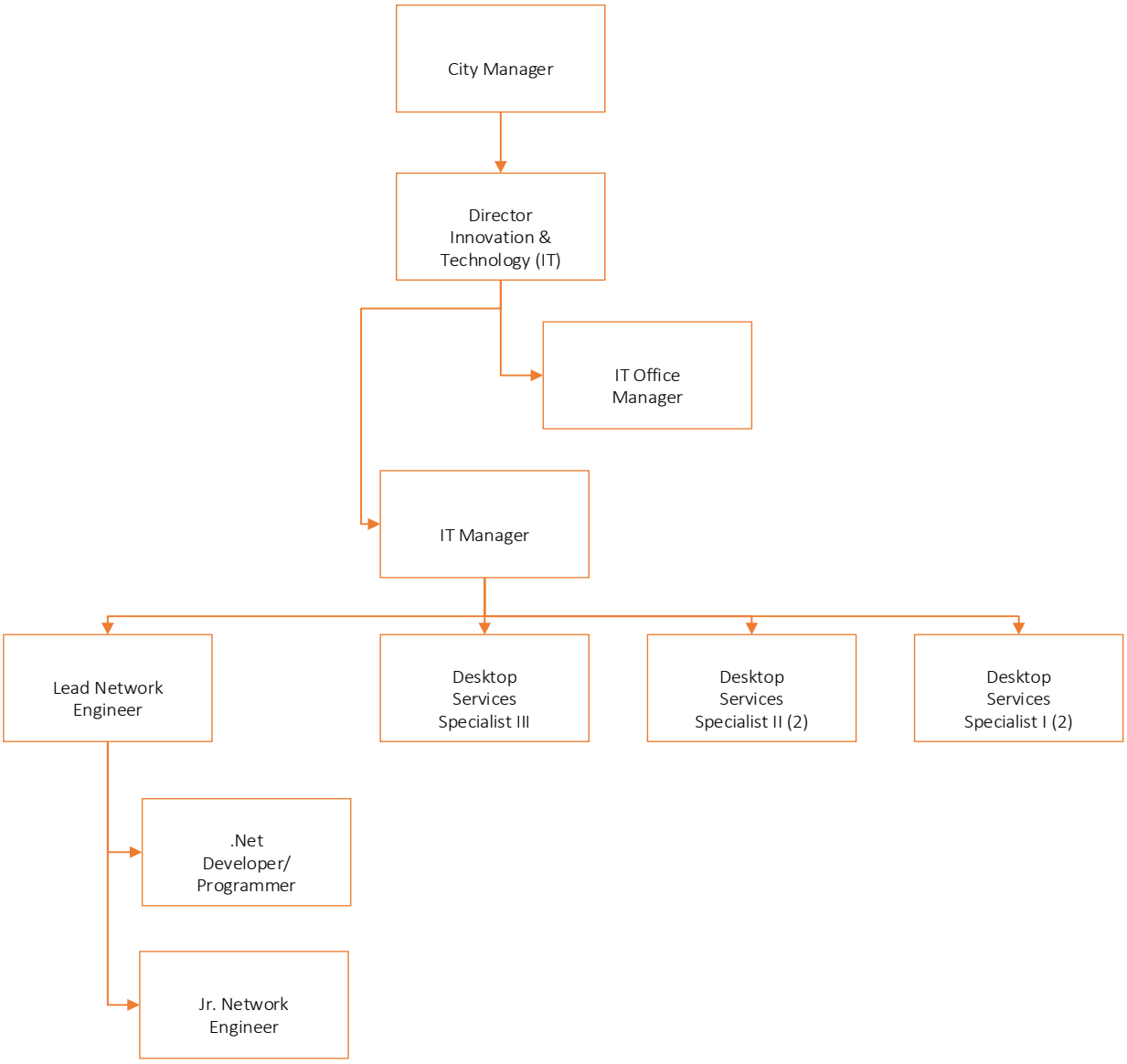
DEPARTMENT: INNOVATION AND TECHNOLOGY
DIVISION: ALL

ORGANIZATIONAL CHART



MISSION

The I.T. Department delivers the best proven technology and services available for computer, data, telecommunications, mapping, and critical business systems of the City to employees and the public through excellent customer service, continuous improvement, innovative problem-solving, adherence to standardized Innovation & Technology best practices, and collaborative solutions.

VISION

To become an integral partner with our customers and the community to enable the City to be recognized as a leader in technology that prides itself on innovation, transparency, and accountability.

BUDGET SUMMARY

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51 - PERSONNEL COSTS	$ 1,064,017	$ 929,507	$ 804,985	$ 1,000,682
52 - SUPPLIES & MATERIALS	482,323	491,565	491,565	345,844
53 - PROF/CONTRACT SERVIC	2,325,561	1,935,668	1,935,668	2,297,761
54 - REPAIR & MAINTENANCE	53,658	50,000	50,000	50,000
55 - UTILITIES	715,626	552,503	552,503	654,129
56 - OTHER EXPENDITURES	63,463	68,050	68,050	39,650
59 - TRANSFERS TO FUNDS	830,518	591,417	591,417	1,672,382
TOTAL EXPENDITURES	**$ 5,535,165**	**$ 4,618,710**	**$ 4,494,188**	**$ 6,060,448**

FY18 represented a 15-month fiscal year.

Explanation of Increase/ (Decrease): The increase in the FY 20 proposed budget compared to the FY 19 budget is due to the implementation of the fiscal year 2019 compensation plan and associated increases in the benefits to cover the full 26 pay periods in FY 20; funding for a desktop specialist position based on recommendations from employee survey; and funding for critical IT replacement for committed and critical infrastructure.

POSITION HISTORY

AUTHORIZED FULL-TIME POSITIONS	FY 18 ACTUAL	FY 19 BUDGET	FY 20 PROPOSED	INCREASE/ (DECREASE)
FULL-TIME				
Director Of Innovation & Technology	1.00	1.00	1.00	0.00
Innovation & Technology Manager	1.00	1.00	1.00	0.00
Desktop Services Specialist II	2.00	2.00	2.00	0.00
Desktop Services Specialist I	2.00	2.00	2.00	0.00
Lead Network Engineer	1.00	1.00	1.00	0.00
Officer Manager	1.00	1.00	1.00	0.00
Jr. Network Engineer	1.00	1.00	1.00	0.00
.Net Developer/Programmer	1.00	1.00	1.00	0.00
Desktop Specialist III	0.00	0.00	1.00	1.00
TOTAL AUTHORIZED FULL-TIME POSITIONS	10.00	10.00	11.00	1.00

SERVICES

The Innovation & Technology Department serves other City departments through a series of services that includes integrating computer systems, coordinating and providing training, negotiating and managing Innovation & Technology related contracts, and technology assistance and support. The department creates the technological environment that enables City employees to quickly access vital information using the most efficient and cost effective system hardware and software.

FY 2019 SIGNIFICANT DEPARTMENTAL ACCOMPLISHMENTS

- The M.C.F.R.S. Station 6 committee, Missouri City employee stakeholders and Martinez Construction to begin the work to design and possible acquisition of land to determine the cost for to build Station 6 / Administration.
- Completed and enhanced the new Exchange server. Current deployment of Exchange server 2007 was beyond the lifecycle and needed to be upgraded to utilize the new functions and features available with the new version of Microsoft Exchange server. The new deployment provides path to have redundant servers increasing the availability of Mail and increasing productivity.
- Update and completed Access control project. Replaced the current End of Life access control system to ensure security and safety of employees and building and integrate the camera system to bring access and security system under a single glass pane.
- Enhanced and Maintained the Wireless LAN Controller to provide corporate and free Wi-Fi across all city buildings to provide a service for employees and Guests/Citizens. Added a new controller to provide redundancy and reducing wireless network downtime. Replaced all End of life access points to maintain continuity.
- Leased and Implemented City wide storage solution. The current city-wide storage solution is leased and not owned by the city. The lease term is ending and the options available to the city would be to continue leasing at a higher cost or purchase the unit at Fair Market value, which would not be fiscally sound or beneficial. This new solution was leased at the same cost that is currently being paid for the current expiring lease.
- Completed Tyler Cashiering Test Upgrade. The current version of Tyler Cashiering has reached its end of support cycle and needs to be upgraded for both security and enhanced features. Upgraded the Test environment providing users a platform to test the new features and ensure a smooth transition during LIVE upgrade.
- Digitized Dispatch OnCall Solution. Dispatch was utilizing old aged boards that was not visible and accessible for all dispatchers. Created an online log for users to update the log and a view to be displayed in the Dispatch command center.
- Digitized Jail log for Jail. The current antiquated process of Jailors walking and leaving Jail unmanned to update the jail Board log for dispatch was replaced with an updated digital Jail Board. The new digital board gave jailors access to update the information from the Jail with real time changes being displayed on the Dispatch command center.
- Installed Video Wall Dispatch. Upgraded and implemented a new video wall solution in Dispatch to provide a complete command center view. Command Center view enables dispatchers to gain situational awareness and risk resilience on an unprecedented scale. Through real-time threat intelligence, situational awareness, and integrated response and collaboration across all platform dispatchers can better mitigate or eliminate the impact of critical events.
- Upgraded 2 PD Conference Rooms. Implemented and upgraded 2 conference rooms in the police department to provide a digital conference room experience with video conference capabilities.
- Upgraded PD Switch and Datacenter Core switches to current version of Cisco iOS to ensure all security and feature enhancement were current. Routine network upgrades are an essential element in every security and risk mitigation plan, and a well thought- out security strategy is a critical component of the network's technical and operational architectures.

FY 2020 DEPARTMENTAL GOALS	STRATEGIC PLANS OR PRIORITIES SUPPORTED BY GOAL
1. Continue to align technology with the City priorities and the business goals of the organization.	Council Priority
2. Develop strong partnerships with key decision-makers.	Strategic Plan Element
3. Lobby for, and obtain, financial and other resources to deliver services and implement projects. (ITSC).	Strategic Plan Element
4. Deliver quality customer service at all times.	Management Priority
5. Assist in converting business requirements to technical needs.	Management Priority
6. Maximize the City's investment in technology.	Council Priority
7. Develop and manage a technology infrastructure and processes to electronically preserve and share the extensive knowledge base of City departments.	Strategic Plan Priority
8. Maintain highly skilled and motivated information technology professionals.	Industry Benchmark

PERFORMANCE INDICATORS	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
➢ Respond to Priority #1 help calls within two hours.	98%	99%	98%	99%
➢ Respond to Priority #2 help calls within four hours.	98%	98%	97%	98%
➢ Respond to Priority #3 help calls within one week.	97%	96%	95%	96%
➢ Maintain Network Infrastructure up time.	98%	99%	99%	99%
➢ Maintain Server Infrastructure up time	99%	99%	99%	99%
➢ Maintain the Police/Fire Dispatch on-line.	99%	99%	99%	99%

*FY18 represented a 15-month fiscal year.

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
Infrastructure				
iSeries Systems Maintained	2	2	2	2
Server Computers	130	130	130	140
Microsoft Exchange Servers	1	1	1	2
VMWare ESX Servers	10	10	10	10
SAN Systems	4	4	4	4
Software				
Operating Systems	11	11	11	11
iSeries Applications	15	15	15	15
Tyler/MUNIS Applications	34	34	34	34
Computer Applications	300	300	300	300
OSSI	13	13	13	13
End Users				
Workstations	390	390	390	390

ACTIVITY MEASURES	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 BUDGET
Network Printers	86	86	86	86
Special Devices	215	215	215	215
Requests for Service	4,382	4,000	4,238	4,300

*FY18 represented a 15-month fiscal year.

DEPARTMENT: 18 - INNOVATION & TECHNOLOGY
DIVISION: ALL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51001 - REGULAR SALARIES	$ 734,733	$ 663,774	$ 556,810	$ 693,507
51002 - ADDITIONAL COMPENSATION	2,370	2,216	2,193	2,304
51004 - OVERTIME	10,259	4,000	11,203	10,000
51102 - PART-TIME	21,498	20,000	12,925	-
51302 - TAXES, SOCIAL SECURITY	56,678	46,022	42,757	51,726
51305 - RETIREMENT	76,958	61,358	58,239	72,961
51403 - ER-GROUP HEALTH INSURANCE	135,807	115,401	104,534	153,296
51408 - LONG TERM DISABILITY	2,048	1,688	1,475	1,803
51501 - CAR-CLOTHING ALLOWANCE	3,815	3,000	3,000	3,000
51502 - CELL PHONE ALLOWANCE	12,744	10,820	10,820	10,800
51603 - COMPENSATED LEAVE EXP	5,658	-	-	-
51710 - WORKERS COMPENSATION	1,448	1,228	1,030	1,285
52001 - OFFICE SUPPLIES	1,671	2,000	2,000	2,200
52002 - HOSPITALITY SUPPLIES	209	870	870	350
52003 - WEARING APPAREL	696	400	400	450
52004 - MINOR TOOLS, FURN & EQUIPMENT	117,291	10,030	10,030	12,500
52005 - EDUC AND TRAINING SUPPLIES	50	-	-	29,500
52006 - POSTAGE	461	200	200	200
52014 - COMPUTER,TECH & SOFTWARE EQUIP	236,502	340,500	340,500	185,000
52017 - FUEL, OIL & LUBRICANTS	744	593	593	644
52062 - COPY MACHINE SUPPLIES	124,698	136,972	136,972	115,000
53501 - PRINTING & PUBLICATIONS	-	50	50	50
53504 - CONTRACTUAL SERVICES	188,022	103,750	103,750	103,750
53505 - SERVICE & REPAIR AGREEMENTS	1,855,323	1,395,867	1,395,867	1,518,974
53585 - COMPUTER/EQUIPMENT LEASING	282,216	436,001	436,001	674,988
54061 - COMPUTER REPAIR/REPLACEMENT	53,653	50,000	50,000	50,000
54101 - EQUIP MAINT/REPAIR	5	-	-	-
55008 - TELECOMMUNICATIONS	715,626	552,503	552,503	654,129
56003 - TRAINING & TRAVEL	60,526	64,900	64,900	26,500
56005 - MILEAGE	172	-	-	-
56010 - TECHNOLOGY TRAINING	-	-	-	10,000
56303 - MEMBERSHIPS & SUBSCRIPTIONS	257	1,100	1,100	1,100
56530 - PROPERTY/LIABILITY INSURANCE	2,508	2,050	2,050	2,050
59611 - TRANS TO 611-IT REPLACEMNT FD	830,518	591,417	591,417	1,672,382
TOTAL EXPENDITURES	5,535,165	4,618,710	4,494,188	6,060,448

***FY18 represented a 15-month fiscal year**

DEPARTMENT: 98 - USE OF FUND BALANCE
DIVISION: ALL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
53 - PROF/CONTRACT SERVICES	$ 410,066	$ -	$ -	$ -
56 - OTHER EXPENDITURES	126,021	-	-	-
TOTAL EXPENDITURES	$ 536,086	$ -	$ -	$ -

DEPARTMENT: 99 - NON-DEPARTMENTAL
DIVISION: ALL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 101

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51 - PERSONNEL COSTS	$ 404,019	$ 940,356	$ 72,095	$ 766,293
53 - PROF/CONTRACT SERVICES	234,836	50,000	108,059	263,107
56 - OTHER EXPENDITURES	205,141	232,500	214,119	220,000
59 - TRANSFERS TO FUNDS	3,722,837	2,582,849	2,570,548	2,858,677
TOTAL EXPENDITURES	$ 4,566,834	$ 3,805,705	$ 2,964,820	$ 4,108,077

DEPARTMENT: 01 - EMERGENCY OPERATIONS
DIVISION: ALL

FUNDING SOURCE: GENERAL FUND
FUND NUMBER: 800

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
EXPENDITURES				
51 - PERSONNEL COSTS	$ 665,931	$ -	$ -	$ -
52 - SUPPLIES & MATERIALS	102,851	-	-	-
53 - PROF/CONTRACT SERVICES	83,879	-	-	-
54 - REPAIR & MAINTENANCE	91,348	-	-	-
56 - OTHER EXPENDITURES	-	-	-	-
58 - CAPITAL OUTLAY	18,350	-	-	-
TOTAL EXPENDITURES	$ 962,359	$ -	$ -	$ -

SECTION VI

SPECIAL REVENUE FUNDS

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SPECIAL REVENUE FUNDS

Overview

Special Revenue Funds are used to account for specific revenues that are either legally restricted to expenditures for a particular purpose or need to be accounted for separately.

Forfeitures and Seizures Fund (Fund 205) - This fund is used to account for funds received yearly from the United States Department of Justice through the State and seizure monies. Periodically, monies are received from the Fort Bend County Task Force Narcotics Seizure Fund upon the final conviction of offenders. Revenue is recognized only as funds are received from the various governmental agency Task Forces. The funds are utilized exclusively to purchase police equipment.

Radio Communications Fund (Fund 220) **-** This fund was established by an internal agreement between the City of Sugar Land and the City of Missouri City with Sugar Land reimbursing the City of Missouri City for one half of the cost and maintenance of the radio system tower site located at the Missouri City Public Safety Headquarters. The Cities agreed that Missouri City should operate the 800 MHz trunked radio tower system and provide an operator who will provide radio-programming services and maintain the system for the use of both Cities. Revenue is received from both governmental and private users by contract. Revenue is recognized when due per the contract terms.

Municipal Court Funds

Building Security Fund *(Fund 221)*; ***Court Technology Fund*** *(Fund 222)*; ***Juvenile Case Fund*** *(Fund 223)* **-** These funds are utilized to account for state mandated court fees to be used for Municipal Court building security, the furthering of Municipal Court technology, and supplementing expenses for the Juvenile Case Manager. Revenue is generated from fees collected on all convictions. These fees are recorded in the appropriate funds and used to improve building security, enhance the information technology of the City's Municipal Court Division and assist in paying the salary of the Juvenile Case Manager.

PEG/MCTV Fund (Fund 224) **-** This fund is used to account for Public, Educational, and Governmental Access (PEG) fees collected from cable TV subscribers. The funds are to be used solely for equipment related to the City's cable TV station programming.

Grants Fund (Fund 230) **-** The Grants Fund was created to account for the administration of federal, state, and local grant funds received by the City, excluding CDBG. Revenues are accounted for in this Fund and the corresponding grant expenditures are made out of this Fund.

Donations Fund (Fund 231) **-** The Donations Fund is used to account for miscellaneous donations received by the City. Donations are recorded and maintained based on the department or division that receives the donations.

Community Development Block Grant Fund (CDBG) (Fund 240) - The City receives a grant from the U.S. Department of Housing and Urban Development (HUD) yearly to improve the safety and livability of our citizens, and funds are reimbursed monthly from the HUD. The Community Development Block Grant division is directly supervised by the Director of Development Services. The CDBG program is responsible for coordinating all areas of the grant program funded each year by HUD. The Community Development Block Grant program provides for public service agency requests, capital improvements/drainage, code enforcement, parks improvements, housing rehabilitation, and the general administration of the program including reporting and monitoring forms as required.

Hotel Occupancy Tax (HOT) Fund (Fund 255) - This fund was created to account for the collection of remittances from the city's two hotels. The first hotel, La Quinta Inn, opened in December 2012. It has 55 rooms. A second hotel, Hampton Inn, opened in December 2013 and has 64 rooms. Hotel occupancy taxes are received quarterly. Expenditures are governed by state law and are approved by the City Council.

Missouri City Development Authority Fund (MCDA) (Fund 260) **-** The Development Authority was organized for the purpose of aiding, assisting and acting on behalf of the City in the performance of its governmental functions to promote common good and general welfare of specific areas. These areas include the City's Public Improvement Districts (PIDs) and Tax Increment Reinvestment Zones (TIRZs). The purpose of the Development Authority is to promote, develop, encourage and maintain housing, educational facilities, employment, commerce and economic development in the City. The Development Authority is governed by a board comprised of all members of the City's governing body (City Council). This fund accounts for the administrative costs associated with the Development Authority and their reimbursement by the various PIDs and TIRZs.

Tax Increment Reinvestment Zone (TIRZ) Funds

TIRZ #1 *(Fund 261);* ***TIRZ #2*** *(Fund 262);* ***TIRZ #3*** *(Fund 265)* **-** TIRZ #1, TIRZ #2 and TIRZ #3 provide for the design and construction of required infrastructure and other project costs in order to facilitate the development of new residential and commercial properties where necessary infrastructure is absent and where development would not otherwise occur; for example, where major drainage improvements are necessary. These zones are used to assist the City to promote and affect long-term comprehensive urban design and land planning. They are also being used to improve the quality of growth and development in blighted areas where substandard infrastructure and housing accommodations constitute an economic and social liability and a menace to public health, safety, and welfare. The presence of substandard, deteriorated and deteriorating structures, predominance of defective and inadequate sidewalk and street layouts, unsanitary and unsafe conditions, and defective and complicated conditions or title substantially arrests the sound growth of those areas of the City and constitutes a burden and threat to healthier areas of the City. These funds will be initially financed by the developers in the area who will be reimbursed by the incremental taxes paid on the increased property values in future years.

Public Improvement District (PID) Funds

PID #2 *(Fund 263);* ***PID #4*** *(Fund 266)* **-** PIDs provide an alternative to the creation of Municipal Utility Districts (MUDs) in order to finance infrastructure for new development. PID project costs are paid by a property owner assessment. Bonds may be issued with the assessment. The City has adopted a policy requiring the use of PIDs to finance infrastructure for new development.

Parkland Dedication Funds – Park Zone 1 through 13 (Fund 271 to Fund 283) **-** In order to provide neighborhood parks, the Parkland Dedication ordinance calls for integrating this requirement into the planning and development of subdivisions. Whenever a final plat is filed with the County, such plat shall contain a clear fee simple dedication of an area of land for park purposes, which shall equal one acre for each 100 proposed dwelling units. The required dedication may also be met by a payment in lieu of land, the pledge of security guaranteeing the future dedication of park land or the provision of private neighborhood park land when permitted or required by other provision of the subdivision ordinance. The Park Zone Funds were established for deposit of all sums paid in lieu of land dedication. The City is divided into thirteen park zones, and the funds are accounted for by each park zone. Revenue is recognized when received as determined by the Development Services Department during the planning process. Expenditures are made within the same park zone for which funds are received as the accumulation allows a project to be completed.

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: ALL

FUNDING SOURCE: PARKLAND DEDICATION FUND
FUND NUMBER: 201

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
	$ -	$ -	$ -	$ -
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES				
59272 - TRANS TO FUND 272-PARKZONE 2	$ 73,481	$ -	$ -	$ -
59273 - TRANS TO FUND 273-PARKZONE 3	61,233	-	-	-
59274 - TRANS TO FUND 274-PARKZONE 4	1,977	-	-	-
59275 - TRANS TO FUND 275-PARKZONE 5	159,698	-	-	-
59276 - TRANS TO FUND 276-PARKZONE 6	222,024	-	-	-
59277 - TRANS TO FUND 277-PARKZONE 7	18,648	-	-	-
59278 - TRANS TO FUND 278-PARKZONE 8	289,586	-	-	-
59279 - TRANS TO FUND 279-PARKZONE 9	635	-	-	-
59280 - TRANS TO FUND 280-PARKZONE 10	126,000	-	-	-
59281 - TRANS TO FUND 281-PARKZONE 11	412	-	-	-
59282 - TRANS TO FUND 282-PARKZONE 12	374,259	-	-	-
59283 - TRANS TO FUND 283-PARKZONE 13	607	-	-	-
TOTAL EXPENDITURES	**$ 1,328,559**	**$ -**	**$ -**	**$ -**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (1,328,559)**	**$ -**	**$ -**	**$ -**
BEGINNING FUND BALANCE	**$ 1,328,559**	**$ -**	**$ -**	**$ -**
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**

DEPARTMENT: 13 - POLICE
DIVISION: 120 - POLICE ADMINSTRATION

FUNDING SOURCE: POLICE SEIZURE/FORFEITURE FUND
FUND NUMBER: 205

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
46 - INTERGOV REV/GRANTS	$ 277,068	$ 230,789	$ 230,789	$ 36,380
47 - INVESTMENT EARNINGS	6,905	16,667	17,671	7,738
TOTAL REVENUES	**$ 283,972**	**$ 247,456**	**$ 248,460**	**$ 44,118**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 75,662	$ 70,000	$ 27,552	$ 150,000
53 - PROF/CONTRACT SERVIC	-	20,052	20,052	20,000
56 - OTHER EXPENDITURES	9,803	50,000	10,300	50,000
58 - CAPITAL OUTLAY	-	100,000	-	100,000
TOTAL EXPENDITURES	**$ 85,465**	**$ 240,052**	**$ 57,904**	**$ 320,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 198,507**	**$ 7,404**	**$ 190,556**	**$ (275,882)**
BEGINNING FUND BALANCE	**$ 486,444**	**$ 684,952**	**$ 684,952**	**$ 875,507**
ENDING FUND BALANCE	**$ 684,952**	**$ 692,356**	**$ 875,507**	**$ 599,626**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 13 - POLICE
DIVISION: 220 - RADIO COMMUNICATIONS

FUNDING SOURCE: RADIO COMM SYSTEM FUND
FUND NUMBER: 220

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
43 - LICENSES AND PERMITS	$ 17,452	$ 13,400	$ 14,060	$ 14,064
46 - INTERGOV REV/GRANTS	69,806	54,017	44,600	55,848
47 - INVESTMENT EARNINGS	2,607	2,077	4,649	2,034
48 - OTHER SOURCES/DONATN	277,887	236,800	203,590	180,000
TOTAL REVENUES	**$ 367,752**	**$ 306,294**	**$ 266,898**	**$ 251,946**
49 - TRANSFERS FROM & ADM	**$ 58,804**	**$ -**	**$ -**	**$ -**
TOTAL TRANSFERS	**$ 58,804**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 426,556**	**$ 306,294**	**$ 266,898**	**$ 251,946**
EXPENDITURES				
51 - PERSONNEL COSTS	$ 125,626	$ 98,179	$ 98,485	$ 102,095
52 - SUPPLIES & MATERIALS	42,461	20,764	18,263	3,050
53 - PROF/CONTRACT SERVIC	83,044	70,000	62,463	52,000
55 - UTILITIES	23,921	20,895	19,043	20,895
56 - OTHER EXPENDITURES	5,128	4,551	2,110	4,551
TOTAL EXPENDITURES	**$ 280,181**	**$ 214,389**	**$ 200,365**	**$ 182,591**
59 - TRANSFERS TO FUNDS	$ 53,348	$ 40,011	$ 40,011	$ 40,011
TOTAL TRANSFERS	**$ 53,348**	**$ 40,011**	**$ 40,011**	**$ 40,011**
TOTAL EXPENDITURES & TRANSFERS	**$ 333,529**	**$ 254,400**	**$ 240,376**	**$ 222,602**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 93,027**	**$ 51,894**	**$ 26,521**	**$ 29,344**
BEGINNING FUND BALANCE	**$ 113,561**	**$ 206,588**	**$ 206,588**	**$ 233,110**
ENDING FUND BALANCE	**$ 206,588**	**$ 258,482**	**$ 233,110**	**$ 262,454**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 106 - MUNICIPAL COURT

FUNDING SOURCE: COURT BLDG SECURITY FUND
FUND NUMBER: 221

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
44 - FINES/FEES & FORFEIT	$ 25,227	$ 20,000	$ 18,022	$ 20,000
47 - INVESTMENT EARNINGS	2,081	2,225	2,001	2,179
TOTAL REVENUES	**$ 27,308**	**$ 22,225**	**$ 20,023**	**$ 22,179**
EXPENDITURES				
51 - PERSONNEL COSTS	$ 9,561	$ 16,326	$ 14,172	$ 16,326
52 - SUPPLIES & MATERIALS	19,048	6,120	1,456	3,820
56 - OTHER EXPENDITURES	997	3,500	-	1,500
TOTAL EXPENDITURES	**$ 29,606**	**$ 25,946**	**$ 15,628**	**$ 21,646**
59 - TRANSFERS TO FUNDS	$ 25,001	$ 11,667	$ 11,667	$ 20,000
TOTAL TRANSFERS	**$ 25,001**	**$ 11,667**	**$ 11,667**	**$ 20,000**
TOTAL EXPENDITURES & TRANSFERS	**$ 54,607**	**$ 37,613**	**$ 27,295**	**$ 41,646**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (27,299)**	**$ (15,388)**	**$ (7,272)**	**$ (19,467)**
BEGINNING FUND BALANCE	**$ 129,350**	**$ 102,051**	**$ 102,051**	**$ 94,780**
ENDING FUND BALANCE	**$ 102,051**	**$ 86,663**	**$ 94,780**	**$ 75,313**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 106 - MUNICIPAL COURT

FUNDING SOURCE: COURT TECHNOLOGY FUND
FUND NUMBER: 222

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
44 - FINES/FEES & FORFEIT	$ 33,651	$ 25,000	$ 24,061	$ 25,000
47 - INVESTMENT EARNINGS	2,946	2,994	3,218	2,933
TOTAL REVENUES	**$ 36,597**	**$ 27,994**	**$ 27,279**	**$ 27,933**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 11,014	$ 4,500	$ -	$ 3,000
53 - PROF/CONTRACT SERVIC	31,686	27,450	18,866	30,000
56 - OTHER EXPENDITURES	1,504	3,050	2,033	3,050
TOTAL EXPENDITURES	**$ 44,205**	**$ 35,000**	**$ 20,899**	**$ 36,050**
TOTAL EXPENDITURES & TRANSFERS	**$ 44,205**	**$ 35,000**	**$ 20,899**	**$ 36,050**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (7,608)**	**$ (7,006)**	**$ 6,380**	**$ (8,117)**
BEGINNING FUND BALANCE	**$ 155,063**	**$ 147,455**	**$ 147,455**	**$ 153,834**
ENDING FUND BALANCE	**$ 147,455**	**$ 140,449**	**$ 153,834**	**$ 145,717**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 106 - MUNICIPAL COURT

FUNDING SOURCE: COURT JUVENILE CASE FUND
FUND NUMBER: 223

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
44 - FINES/FEES & FORFEIT	$ 49,912	$ 37,000	$ 35,643	$ 37,000
47 - INVESTMENT EARNINGS	(36)	-	124	-
TOTAL REVENUES	**$ 49,876**	**$ 37,000**	**$ 35,767**	**$ 37,000**
EXPENDITURES				
56 - OTHER EXPENDITURES	$ 350	$ 700	$ -	$ 700
TOTAL EXPENDITURES	**$ 350**	**$ 700**	**$ -**	**$ 700**
59 - TRANSFERS TO FUNDS	$ 45,820	$ 30,000	$ 30,000	$ -
TOTAL TRANSFERS	**$ 45,820**	**$ 30,000**	**$ 30,000**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 46,170**	**$ 30,700**	**$ 30,000**	**$ 700**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 3,706**	**$ 6,300**	**$ 5,767**	**$ 36,300**
BEGINNING FUND BALANCE	**$ -**	**$ 3,706**	**$ 3,706**	**$ 9,473**
ENDING FUND BALANCE	**$ 3,706**	**$ 10,006**	**$ 9,473**	**$ 45,773**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 01, 10
DIVISION: 001, 108, 999

FUNDING SOURCE: PEG/MCTV FACILITY &EQUIP FUND
FUND NUMBER: 224

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
42 - FRANCHISE REVENUE	$ 227,689	$ 150,000	$ 128,445	$ 150,000
47 - INVESTMENT EARNINGS	5,819	6,218	10,810	6,091
TOTAL REVENUES	**$ 233,508**	**$ 156,218**	**$ 139,256**	**$ 156,091**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 52,687	$ 156,518	$ 12,164	$ 156,518
53 - PROF/CONTRACT SERVIC	50,423	71,541	35,946	71,541
56 - OTHER EXPENDITURES	-	-	5,248	-
TOTAL EXPENDITURES	**$ 103,110**	**$ 228,059**	**$ 53,358**	**$ 228,059**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 130,398**	**$ (71,841)**	**$ 85,897**	**$ (71,968)**
BEGINNING FUND BALANCE	**$ 325,212**	**$ 455,610**	**$ 455,610**	**$ 541,507**
ENDING FUND BALANCE	**$ 455,610**	**$ 383,769**	**$ 541,507**	**$ 469,539**

*FY18 represented a 15 month fiscal year

DEPARTMENTS: ALL
DIVISION: 230 - PUBLIC SAFETY GRANTS

FUNDING SOURCE: PUBLIC SAFETY GRANTS
FUND NUMBER: 230

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
46 - INTERGOV REV/GRANTS	$ 80,650	$ 37,148	$ 40,733	$ 12,000
TOTAL REVENUES	**$ 80,650**	**$ 37,148**	**$ 40,733**	**$ 12,000**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 13,165	$ 17,470	$ 28,120	$ 11,662
56 - OTHER EXPENDITURES	-	15,000	-	-
58 - CAPITAL OUTLAY	49,550	10,148	10,148	-
TOTAL EXPENDITURES	**$ 62,715**	**$ 42,618**	**$ 38,268**	**$ 11,662**
TOTAL TRANSFERS	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 62,715**	**$ 42,618**	**$ 38,268**	**$ 11,662**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 17,935**	**$ (5,470)**	**$ 2,466**	**$ 338**
BEGINNING FUND BALANCE	**$ 323,047**	**$ 340,982**	**$ 340,982**	**$ 343,447**
ENDING FUND BALANCE	**$ 340,982**	**$ 335,512**	**$ 343,447**	**$ 343,785**

*FY18 represented a 15 month fiscal year

DEPARTMENTS: 10, 13, 14, 15, & 16
DIVISIONS: 001, 120,130,140,150,152

FUNDING SOURCE: DONATIONS FUND
FUND NUMBER: 231

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 4,367	$ 3,899	$ 3,834	$ 3,819
48 - OTHER SOURCES/DONATN	189,037	114,990	82,103	80,500
TOTAL REVENUES	**$ 193,404**	**$ 118,889**	**$ 85,937**	**$ 84,319**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ -	$ 17,340	$ -	$ 17,340
56 - OTHER EXPENDITURES	82,287	112,700	66,258	100,700
58 - CAPITAL OUTLAY	91,644	-	-	-
TOTAL EXPENDITURES	**$ 173,931**	**$ 130,040**	**$ 66,258**	**$ 118,040**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 19,473**	**$ (11,151)**	**$ 19,679**	**$ (33,721)**
BEGINNING FUND BALANCE	**$ 123,483**	**$ 142,956**	**$ 142,956**	**$ 162,634**
ENDING FUND BALANCE	**$ 142,956**	**$ 131,805**	**$ 162,634**	**$ 128,914**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 17 - DEVELOPMENT SERVICES
DIVISION: 240 - CDBG GRANT

FUNDING SOURCE: CDBG FUND
FUND NUMBER: 240

OOBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
46 - INTERGOV REV/GRANTS	$ 298,820	$ 570,166	$ 316,482	$ 752,879
TOTAL REVENUES	**$ 298,820**	**$ 570,166**	**$ 316,482**	**$ 752,879**
49 - TRANSFERS FROM & ADM	$ -	$ -	$ -	$ 13,201
TOTAL TRANSFERS	**$ -**	**$ -**	**$ -**	**$ 13,201**
TOTAL REVENUES & TRANSFERS	**$ 298,820**	**$ 570,166**	**$ 316,482**	**$ 766,080**
EXPENDITURES				
51 - PERSONNEL COSTS	$ 134,936	$ 133,417	$ 120,046	$ 119,510
53 - PROF/CONTRACT SERVIC	149,572	507,307	159,221	641,270
56 - OTHER EXPENDITURES	5,215	900	1,410	5,300
58 - CAPITAL OUTLAY	71,437	963	963	-
TOTAL EXPENDITURES	**$ 361,159**	**$ 642,587**	**$ 281,640**	**$ 766,080**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (62,339)**	**$ (72,421)**	**$ 34,842**	**$ -**
BEGINNING FUND BALANCE	**$ 27,498**	**$ (34,842)**	**$ (34,842)**	**$ -**
ENDING FUND BALANCE	**$ (34,842)**	**$ (107,263)**	**$ -**	**$ -**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 255 - HOTEL OCCUPANCY

FUNDING SOURCE: HOTEL OCCUPANCY TAX FUND
FUND NUMBER: 255

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
41 - SALES & OTHER TAXES	$ 270,487	$ 200,000	$ 243,576	$ 240,000
47 - INVESTMENT EARNINGS	10,181	11,188	14,083	10,959
TOTAL REVENUES	**$ 280,668**	**$ 211,188**	**$ 257,659**	**$ 250,959**
EXPENDITURES				
51 - PERSONNEL COSTS	$ 70,786	$ 91,345	$ 96,714	$ 92,939
52 - SUPPLIES & MATERIALS	36,754	21,500	26,139	26,600
53 - PROF/CONTRACT SERVIC	40,338	100,000	91,457	73,600
56 - OTHER EXPENDITURES	73,364	117,171	52,813	57,000
58 - CAPITAL OUTLAY	44,496	42,779	360	-
TOTAL EXPENDITURES	**$ 265,739**	**$ 372,795**	**$ 267,483**	**$ 250,139**
59 - TRANSFERS TO FUNDS	$ 25,100	$ 50,000	$ -	$ -
TOTAL TRANSFERS	**$ 25,100**	**$ 50,000**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 290,839**	**$ 422,795**	**$ 267,483**	**$ 250,139**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (10,171)**	**$ (211,607)**	**$ (9,824)**	**$ 820**
BEGINNING FUND BALANCE	**$ 647,374**	**$ 637,203**	**$ 637,203**	**$ 627,379**
ENDING FUND BALANCE	**$ 637,203**	**$ 425,596**	**$ 627,379**	**$ 628,199**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 260 - MCDA

FUNDING SOURCE: MC DEVELOPMENT AUTHORITY FUND
FUND NUMBER: 260

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ (62)	$ 173	$ 935	$ 169
TOTAL REVENUES	**$ (62)**	**$ 173**	**$ 935**	**$ 169**
49 - TRANSFERS FROM & ADM	$ 1,233,664	$ 1,379,114	$ 1,379,114	$ 1,100,000
TOTAL TRANSFERS	**$ 1,233,664**	**$ 1,379,114**	**$ 1,379,114**	**$ 1,100,000**
TOTAL REVENUES & TRANSFERS	**$ 1,233,602**	**$ 1,379,287**	**$ 1,380,049**	**$ 1,100,169**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ 1,125,630	$ 1,279,114	$ 1,281,138	$ 1,000,000
TOTAL EXPENDITURES	**$ 1,125,630**	**$ 1,279,114**	**$ 1,281,138**	**$ 1,000,000**
59 - TRANSFERS TO FUNDS	$ 100,000	$ 100,000	$ 100,000	$ 100,000
TOTAL TRANSFERS	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**
TOTAL EXPENDITURES & TRANSFERS	**$ 1,225,630**	**$ 1,379,114**	**$ 1,381,138**	**$ 1,100,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 7,972**	**$ 173**	**$ (1,089)**	**$ 169**
BEGINNING FUND BALANCE	**$ 9,317**	**$ 17,289**	**$ 17,289**	**$ 16,200**
ENDING FUND BALANCE	**$ 17,289**	**$ 17,462**	**$ 16,200**	**$ 16,370**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 261 - TIRZ #1

FUNDING SOURCE: TIRZ#1 FUND
FUND NUMBER: 261

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
40 - PROP.TAX/ASSESSMENTS	$ 344,119	$ 312,000	$ 351,354	$ 350,000
47 - INVESTMENT EARNINGS	35,823	38,227	35,604	21,045
TOTAL REVENUES	**$ 379,942**	**$ 350,227**	**$ 386,958**	**$ 371,045**
49 - TRANSFERS FROM & ADM	$ 628,168	$ 705,241	$ 703,399	$ 829,498
TOTAL TRANSFERS	**$ 628,168**	**$ 705,241**	**$ 703,399**	**$ 829,498**
TOTAL REVENUES & TRANSFERS	**$ 1,008,110**	**$ 1,055,468**	**$ 1,090,357**	**$ 1,200,543**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ 5,449	$ 1,970	$ -	$ 10,000
57 - DEBT EXPENDITURES	447,357	444,266	444,365	442,012
58 - CAPITAL OUTLAY	-	-	-	450,000
TOTAL EXPENDITURES	**$ 452,806**	**$ 446,236**	**$ 444,365**	**$ 902,012**
59 - TRANSFERS TO FUNDS	$ 1,276,341	$ 1,133,025	$ 864,666	$ 553,600
TOTAL TRANSFERS	**$ 1,276,341**	**$ 1,133,025**	**$ 864,666**	**$ 553,600**
TOTAL EXPENDITURES & TRANSFERS	**$ 1,729,147**	**$ 1,579,261**	**$ 1,309,031**	**$ 1,455,612**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (721,037)**	**$ (523,793)**	**$ (218,675)**	**$ (255,069)**
BEGINNING FUND BALANCE	**$ 1,862,171**	**$ 1,141,134**	**$ 1,141,134**	**$ 922,459**
ENDING FUND BALANCE	**$ 1,141,134**	**$ 617,341**	**$ 922,459**	**$ 667,390**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 262 - TIRZ #2

FUNDING SOURCE: TIRZ#2 FUND
FUND NUMBER: 262

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
40 - PROP.TAX/ASSESSMENTS	$ 733,988	$ 537,000	$ 1,132,681	$ 1,233,544
47 - INVESTMENT EARNINGS	$ 106,204	$ 75,000	$ 194,876	$ 150,000
TOTAL REVENUES	**$ 840,193**	**$ 612,000**	**$ 1,327,558**	**$ 1,383,544**
49 - TRANSFERS FROM & ADM	$ 1,729,320	$ 1,898,465	$ 1,895,110	$ 1,993,196
TOTAL TRANSFERS	**$ 1,729,320**	**$ 1,898,465**	**$ 1,895,110**	**$ 1,993,196**
TOTAL REVENUES & TRANSFERS	**$ 2,569,513**	**$ 2,510,465**	**$ 3,222,667**	**$ 3,376,740**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ -	$ 28,000	$ -	$ 15,000
57 - DEBT EXPENDITURES	568,944	536,316	536,064	531,731
58 - CAPITAL OUTLAY	-	-	-	2,736,149
TOTAL EXPENDITURES	**$ 568,944**	**$ 564,316**	**$ 536,064**	**$ 3,282,880**
59 - TRANSFERS TO FUNDS	$ 113,947	$ 93,860	$ 93,860	$ 93,860
TOTAL TRANSFERS	**$ 113,947**	**$ 93,860**	**$ 93,860**	**$ 93,860**
TOTAL EXPENDITURES & TRANSFERS	**$ 682,890**	**$ 658,176**	**$ 629,924**	**$ 3,376,740**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 1,886,623**	**$ 1,852,289**	**$ 2,592,743**	**$ -**
BEGINNING FUND BALANCE	**$ 4,647,385**	**$ 6,534,008**	**$ 6,534,008**	**$ 9,126,751**
ENDING FUND BALANCE	**$ 6,534,008**	**$ 8,386,297**	**$ 9,126,751**	**$ 9,126,751**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 263 - PID #2

FUNDING SOURCE: PID#2 FUND
FUND NUMBER: 263

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
40 - PROP.TAX/ASSESSMENTS	$ 704,357	$ 699,107	$ 696,693	$ 694,226
47 - INVESTMENT EARNINGS	23,581	20,968	23,394	20,538
48 - OTHER SOURCES/DONATN	-	1,192,560	1,140,000	-
TOTAL REVENUES	**$ 727,937**	**$ 1,912,635**	**$ 1,860,087**	**$ 714,764**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ 680,638	$ 2,000,000	$ 2,000,000	$ 272,278
57 - DEBT EXPENDITURES	307,025	389,993	385,492	395,525
TOTAL EXPENDITURES	**$ 987,663**	**$ 2,389,993**	**$ 2,385,492**	**$ 667,803**
59 - TRANSFERS TO FUNDS	$ 42,264	$ 33,600	$ 33,600	$ 33,600
TOTAL TRANSFERS	**$ 42,264**	**$ 33,600**	**$ 33,600**	**$ 33,600**
TOTAL EXPENDITURES & TRANSFERS	**$ 1,029,926**	**$ 2,423,593**	**$ 2,419,092**	**$ 701,403**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (301,989)**	**$ (510,958)**	**$ (559,004)**	**$ 13,361**
BEGINNING FUND BALANCE	**$ 1,105,068**	**$ 803,079**	**$ 803,079**	**$ 244,074**
ENDING FUND BALANCE	**$ 803,079**	**$ 292,121**	**$ 244,074**	**$ 257,435**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 265 - TIRZ #3

FUNDING SOURCE: TIRZ#3 FUND
FUND NUMBER: 265

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
40 - PROP.TAX/ASSESSMENTS	$ 1,081,680	$ 935,500	$ 1,160,164	$ 1,647,578
47 - INVESTMENT EARNINGS	55,495	52,944	91,592	85,000
TOTAL REVENUES	**$ 1,137,175**	**$ 988,444**	**$ 1,251,756**	**$ 1,732,578**
49 - TRANSFERS FROM & ADM	$ 841,817	$ 933,674	$ 922,024	$ 1,021,001
TOTAL TRANSFERS	**$ 841,817**	**$ 933,674**	**$ 922,024**	**$ 1,021,001**
TOTAL REVENUES & TRANSFERS	**$ 1,978,992**	**$ 1,922,118**	**$ 2,173,780**	**$ 2,753,579**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ -	$ -	$ -	$ 7,500
57 - DEBT EXPENDITURES	989,803	997,958	980,397	1,013,713
58 - CAPITAL OUTLAY	-	617,793	-	947,115
TOTAL EXPENDITURES	**$ 989,803**	**$ 1,615,751**	**$ 980,397**	**$ 1,968,328**
59 - TRANSFERS TO FUNDS	$ 94,740	$ 93,600	$ 93,600	$ 93,600
TOTAL TRANSFERS	**$ 94,740**	**$ 93,600**	**$ 93,600**	**$ 93,600**
TOTAL EXPENDITURES & TRANSFERS	**$ 1,084,543**	**$ 1,709,351**	**$ 1,073,997**	**$ 2,061,928**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 894,449**	**$ 212,767**	**$ 1,099,784**	**$ 691,651**
BEGINNING FUND BALANCE	**$ 3,346,281**	**$ 4,240,730**	**$ 4,240,730**	**$ 5,340,514**
ENDING FUND BALANCE	**$ 4,240,730**	**$ 4,453,497**	**$ 5,340,514**	**$ 6,032,165**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 10 - GENERAL GOVERNMENT
DIVISION: 266 -PID #4

FUNDING SOURCE: PID#4 FUND
FUND NUMBER: 266

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
40 - PROP.TAX/ASSESSMENTS	$ 397,071	$ 395,700	$ 394,451	$ 395,700
47 - INVESTMENT EARNINGS	6,896	4,560	9,461	4,467
TOTAL REVENUES	**$ 403,967**	**$ 400,260**	**$ 403,912**	**$ 400,167**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ 600	$ -	$ -	$ 19,000
57 - DEBT EXPENDITURES	353,044	360,400	347,244	347,194
TOTAL EXPENDITURES	**$ 353,644**	**$ 360,400**	**$ 347,244**	**$ 366,194**
59 - TRANSFERS TO FUNDS	$ 20,000	$ 33,600	$ 33,600	$ 33,600
TOTAL TRANSFERS	**$ 20,000**	**$ 33,600**	**$ 33,600**	**$ 33,600**
TOTAL EXPENDITURES & TRANSFERS	**$ 373,644**	**$ 394,000**	**$ 380,844**	**$ 399,794**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 30,323**	**$ 6,260**	**$ 23,069**	**$ 373**
BEGINNING FUND BALANCE	**$ 243,446**	**$ 273,769**	**$ 273,769**	**$ 296,838**
ENDING FUND BALANCE	**$ 273,769**	**$ 280,029**	**$ 296,838**	**$ 297,210**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 272 - PARKLAND ZONE 2

FUNDING SOURCE: PARKLAND ZONE 2 FUND
FUND NUMBER: 272

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 486	$ 840	$ 1,728	$ 823
TOTAL REVENUES	**$ 486**	**$ 840**	**$ 1,728**	**$ 823**
49 - TRANSFERS FROM & ADM	$ 73,481	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 73,481**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 73,967**	**$ 840**	**$ 1,728**	**$ 823**
EXPENDITURES				
58 - CAPITAL OUTLAY	$ -	$ 73,480	$ -	$ 74,946
TOTAL EXPENDITURES	**$ -**	**$ 73,480**	**$ -**	**$ 74,946**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 73,967**	**$ (72,640)**	**$ 1,728**	**$ (74,123)**
BEGINNING FUND BALANCE	**$ -**	**$ 73,967**	**$ 73,967**	**$ 75,695**
ENDING FUND BALANCE	**$ 73,967**	**$ 1,327**	**$ 75,695**	**$ 1,571**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 273 - PARKLAND ZONE 3

FUNDING SOURCE: PARKLAND ZONE 3 FUND
FUND NUMBER: 273

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 951	$ 840	$ 1,400	$ 823
TOTAL REVENUES	**$ 951**	**$ 840**	**$ 1,400**	**$ 823**
49 - TRANSFERS FROM & ADM	$ 61,233	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 61,233**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 62,184**	**$ 840**	**$ 1,400**	**$ 823**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ -	$ -	$ 4,583	$ -
58 - CAPITAL OUTLAY	-	61,000	1,824	58,000
TOTAL EXPENDITURES & TRANSFERS	**$ -**	**$ 61,000**	**$ 6,407**	**$ 58,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 62,184**	**$ (60,160)**	**$ (5,007)**	**$ (57,177)**
BEGINNING FUND BALANCE	**$ -**	**$ 62,184**	**$ 62,184**	**$ 57,177**
ENDING FUND BALANCE	**$ 62,184**	**$ 2,024**	**$ 57,177**	**$ -**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 274 - PARKLAND ZONE 4

FUNDING SOURCE: PARKLAND ZONE 4 FUND
FUND NUMBER: 274

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 24	$ 12	$ 1	$ 12
TOTAL REVENUES	**$ 24**	**$ 12**	**$ 1**	**$ 12**
49 - TRANSFERS FROM & ADM	$ 1,977	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 1,977**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 2,001**	**$ 12**	**$ 1**	**$ 12**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 977	$ -	$ -	$ -
TOTAL EXPENDITURES	**$ 977**	**$ -**	**$ -**	**$ -**
54 - REPAIR & MAINTENANCE	$ 1,000	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 1,000**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 1,977**	**$ -**	**$ -**	**$ -**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 24**	**$ 12**	**$ 1**	**$ 12**
BEGINNING FUND BALANCE	**$ -**	**$ 24**	**$ 24**	**$ 25**
ENDING FUND BALANCE	**$ 24**	**$ 36**	**$ 25**	**$ 37**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 275 - PARKLAND ZONE 5

FUNDING SOURCE: PARKLAND ZONE 5 FUND
FUND NUMBER: 275

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 2,857	$ 2,160	$ 4,421	$ 2,116
48 - OTHER SOURCES/DONATN	89,600	-	23,100	-
TOTAL REVENUES	**$ 92,457**	**$ 2,160**	**$ 27,521**	**$ 2,116**
49 - TRANSFERS FROM & ADM	$ 159,698	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 159,698**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 252,155**	**$ 2,160**	**$ 27,521**	**$ 2,116**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ -	$ -	$ 6,955	$ -
53 - PROF/CONTRACT SERVIC	-	-	1,000	-
58 - CAPITAL OUTLAY	5,077	143,063	63,063	193,398
TOTAL EXPENDITURES	**$ 5,077**	**$ 143,063**	**$ 71,018**	**$ 193,398**
59 - TRANSFERS TO FUNDS	$ 10,000	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 10,000**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 15,077**	**$ 143,063**	**$ 71,018**	**$ 193,398**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 237,078**	**$ (140,903)**	**$ (43,497)**	**$ (191,282)**
BEGINNING FUND BALANCE	**$ -**	**$ 237,078**	**$ 237,078**	**$ 193,581**
ENDING FUND BALANCE	**$ 237,078**	**$ 96,175**	**$ 193,581**	**$ 2,299**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 276 - PARKLAND ZONE 6

FUNDING SOURCE: PARKLAND ZONE 6 FUND
FUND NUMBER: 276

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 3,403	$ 2,160	$ 4,406	$ 2,116
48 - OTHER SOURCES/DONATN	-	-	92,400	-
TOTAL REVENUES	**$ 3,403**	**$ 2,160**	**$ 96,806**	**$ 2,116**
49 - TRANSFERS FROM & ADM	$ 222,024	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 222,024**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 225,427**	**$ 2,160**	**$ 96,806**	**$ 2,116**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ -	$ -	$ 1,691	$ -
58 - CAPITAL OUTLAY	36,559	186,550	41,100	190,120
TOTAL EXPENDITURES	**$ 36,559**	**$ 186,550**	**$ 42,791**	**$ 190,120**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 188,868**	**$ (184,390)**	**$ 54,015**	**$ (188,004)**
BEGINNING FUND BALANCE	**$ -**	**$ 188,868**	**$ 188,868**	**$ 242,883**
ENDING FUND BALANCE	**$ 188,868**	**$ 4,479**	**$ 242,883**	**$ 54,879**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 277 - PARKLAND ZONE 7

FUNDING SOURCE: PARKLAND ZONE 7 FUND
FUND NUMBER: 277

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 154	$ 144	$ 5,510	$ 141
48 - OTHER SOURCES/DONATN	-	295,400	456,400	-
TOTAL REVENUES	**$ 154**	**$ 295,544**	**$ 461,910**	**$ 141**
49 - TRANSFERS FROM & ADM	$ 18,648	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 18,648**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 18,802**	**$ 295,544**	**$ 461,910**	**$ 141**
EXPENDITURES				
58 - CAPITAL OUTLAY	$ -	$ 295,546	$ 3,518	$ 468,590
TOTAL EXPENDITURES	**$ -**	**$ 295,546**	**$ 3,518**	**$ 468,590**
59 - TRANSFERS TO FUNDS	$ 8,745	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 8,745**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 8,745**	**$ 295,546**	**$ 3,518**	**$ 468,590**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 10,057**	**$ (2)**	**$ 458,392**	**$ (468,449)**
BEGINNING FUND BALANCE	**$ -**	**$ 10,057**	**$ 10,057**	**$ 468,449**
ENDING FUND BALANCE	**$ 10,057**	**$ 10,055**	**$ 468,449**	**$ -**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 278 - PARKLAND ZONE 8

FUNDING SOURCE: PARKLAND ZONE 8 FUND
FUND NUMBER: 278

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 4,949	$ 4,620	$ 7,072	$ 4,525
48 - OTHER SOURCES/DONATN	93,800	-	-	-
TOTAL REVENUES	**$ 98,749**	**$ 4,620**	**$ 7,072**	**$ 4,525**
49 - TRANSFERS FROM & ADM	$ 289,586	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 289,586**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 388,334**	**$ 4,620**	**$ 7,072**	**$ 4,525**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ 15,564	$ 2,436	$ 2,436	$ -
58 - CAPITAL OUTLAY	-	235,000	-	306,779
TOTAL EXPENDITURES	**$ 15,564**	**$ 237,436**	**$ 2,436**	**$ 306,779**
59 - TRANSFERS TO FUNDS	$ 70,000	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 70,000**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 85,564**	**$ 237,436**	**$ 2,436**	**$ 306,779**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 302,770**	**$ (232,816)**	**$ 4,636**	**$ (302,254)**
BEGINNING FUND BALANCE	**$ -**	**$ 302,770**	**$ 302,770**	**$ 307,406**
ENDING FUND BALANCE	**$ 302,770**	**$ 69,954**	**$ 307,406**	**$ 5,152**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 279 - PARKLAND ZONE 9

FUNDING SOURCE: PARKLAND ZONE 9 FUND
FUND NUMBER: 279

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 8	$ 6	$ -	$ 6
TOTAL REVENUES	**$ 8**	**$ 6**	**$ -**	**$ 6**
49 - TRANSFERS FROM & ADM	$ 635	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 635**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 643**	**$ 6**	**$ -**	**$ 6**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 646	$ -	$ -	$ -
TOTAL EXPENDITURES	**$ 646**	**$ -**	**$ -**	**$ -**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (3)**	**$ 6**	**$ -**	**$ 6**
BEGINNING FUND BALANCE	**$ -**	**$ (3)**	**$ (3)**	**$ (3)**
ENDING FUND BALANCE	**$ (3)**	**$ 3**	**$ (3)**	**$ 3**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 280 - PARKLAND ZONE 10

FUNDING SOURCE: PARKLAND ZONE 10 FUND
FUND NUMBER: 280

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 1,376	$ 1,200	$ 8,033	$ 1,175
48 - OTHER SOURCES/DONATN	243,600	-	44,100	-
TOTAL REVENUES	**$ 244,976**	**$ 1,200**	**$ 52,133**	**$ 1,175**
49 - TRANSFERS FROM & ADM	$ 126,000	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 126,000**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 370,975**	**$ 1,200**	**$ 52,133**	**$ 1,175**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ -	$ 20,000	$ -	$ 20,000
58 - CAPITAL OUTLAY	-	66,000	-	140,000
TOTAL EXPENDITURES	**$ -**	**$ 86,000**	**$ -**	**$ 160,000**
59 - TRANSFERS TO FUNDS	$ 40,000	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 40,000**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 40,000**	**$ 86,000**	**$ -**	**$ 160,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 330,975**	**$ (84,800)**	**$ 52,133**	**$ (158,825)**
BEGINNING FUND BALANCE	**$ -**	**$ 330,975**	**$ 330,975**	**$ 383,108**
ENDING FUND BALANCE	**$ 330,975**	**$ 246,175**	**$ 383,108**	**$ 224,284**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 281 - PARKLAND ZONE 11

FUNDING SOURCE: PARKLAND ZONE 11 FUND
FUND NUMBER: 281

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 6	$ 6	$ 10	$ 6
TOTAL REVENUES	**$ 6**	**$ 6**	**$ 10**	**$ 6**
49 - TRANSFERS FROM & ADM	$ 412	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 412**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 418**	**$ 6**	**$ 10**	**$ 6**
EXPENDITURES				
	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 418**	**$ 6**	**$ 10**	**$ 6**
BEGINNING FUND BALANCE	**$ -**	**$ 418**	**$ 418**	**$ 428**
ENDING FUND BALANCE	**$ 418**	**$ 424**	**$ 428**	**$ 434**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 282 - PARKLAND ZONE 12

FUNDING SOURCE: PARKLAND ZONE 12 FUND
FUND NUMBER: 282

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 5,810	$ 4,800	$ 8,943	$ 4,702
48 - OTHER SOURCES/DONATN	2,800	-	1,400	-
TOTAL REVENUES	**$ 8,610**	**$ 4,800**	**$ 10,343**	**$ 4,702**
49 - TRANSFERS FROM & ADM	$ 374,259	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 374,259**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 382,868**	**$ 4,800**	**$ 10,343**	**$ 4,702**
EXPENDITURES				
58 - CAPITAL OUTLAY	$ -	$ 374,000	$ -	$ 387,000
TOTAL EXPENDITURES	**$ -**	**$ 374,000**	**$ -**	**$ 387,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 382,868**	**$ (369,200)**	**$ 10,343**	**$ (382,298)**
BEGINNING FUND BALANCE	**$ -**	**$ 382,868**	**$ 382,868**	**$ 393,211**
ENDING FUND BALANCE	**$ 382,868**	**$ 13,668**	**$ 393,211**	**$ 10,913**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 16 - PARKS & RECREATION
DIVISION: 283 - PARKLAND ZONE 13

FUNDING SOURCE: PARKLAND ZONE 13 FUND
FUND NUMBER: 283

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47000 - INTEREST INCOME	$ 9	$ 6	$ 14	$ 6
TOTAL REVENUES	**$ 9**	**$ 6**	**$ 14**	**$ 6**
49201 - TRANS FROM FUND 201-PARK DED	$ 607	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 607**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 617**	**$ 6**	**$ 14**	**$ 6**
EXPENDITURES				
	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 617**	**$ 6**	**$ 14**	**$ 6**
BEGINNING FUND BALANCE	**$ -**	**$ 617**	**$ 617**	**$ 631**
ENDING FUND BALANCE	**$ 617**	**$ 623**	**$ 631**	**$ 637**

*FY18 represented a 15 month fiscal year

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SECTION VII

DEBT SERVICE FUND

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DEBT SERVICE FUND

Overview

Key Revenue Assumptions and Trends

The Debt Service Fund is used to account for the payment of principal and interest on General Obligation Bonds, Certificates of Obligation and lease agreements. The schedule of bonded indebtedness indicates the date of issuance, effective interest rates, and outstanding debt at the beginning of the year. The summary of total bonded indebtedness shows the total principal and interest requirements to maturity.

Revenue Sources

Property taxes: The current tax levy is based on the appraised values provided by the Fort Bend County and Harris County Central Appraisal Districts. The budget as adopted includes certified values received from the Districts in July and August. The collection estimate is based upon trend analysis. Delinquent tax collections, penalties, and interest are based on trend analysis.

Interest income: Interest income has been calculated using the downward trend in rates from this past year.

Revenue Assumptions

Revenue is recognized as deferred on the City's financial statements, and recognized as revenue as taxes are received and posted on a regular basis. The City estimates that 99% of its current year property taxes will be collected in the current year, and estimates a conservative amount of delinquent taxes will be collected.

Debt Management

As a Home Rule Charter city, the City of Missouri City is not limited by law in the amount of debt it may issue. Under Article XI, Section 5 of the State of Texas Constitution and the City Charter, the maximum tax rate for all purposes is $2.50 per $100 of assessed valuation. Within this $2.50 maximum, there is no legal limit upon the amount of taxes which can be levied for debt service.

The goal of the City is to maintain the ability to provide high quality essential City services in a cost effective manner. Policy makers attempt to maintain a fairly stable tax rate and issue debt only as assessed values increase for new improvements. In 2003 the voters passed a $75 million bond issue in which the City promised the tax rate would not exceed a four-cent tax rate increase. These improvements will be staged over 10-15 years in order to meet this goal. Voters also passed a $17.5 million bond issue in 2008. The purpose of these funds was to acquire recreational park facilities. In 2014, voters approved a $40 million bond issue for drainage, street, bridge, sidewalk, and city facility improvements, a new fire station, and public facility improvements.

DEBT ADMINISTRATION AND DEBT MANAGEMENT ISSUANCE

Debt Administration

Rapid growth challenges the City's ability to meet the demands for service from its residents. There is a lag between demands of growth and the corresponding increase in revenue collected from taxes, fees, etc. This produces a need to finance public facilities and provide drainage and improvements for the increasing population.

In past years, Missouri City's population has grown from 33,646 to today's estimate of 77,489. City officials responded to the demand for services by holding successful bond elections in 1995, 2003, 2008 and 2014 to finance the cost of needed streets, parks and recreation, drainage improvements, police, and animal control improvements to construct a City Hall, Community Center, and fire and information technology improvements. In addition, the City uses replacement fund programs for vehicles and computer technology.

The general obligation debt is considered to be a direct tax supported debt. The City most recently holds an "AA" rating from Standard & Poor's, and an "Aa2" from Moody's Investor's Service.

Debt Management and Issuance

The City of Missouri City presently issues debt conservatively - but as needed to meet growth demands - by issuing general obligation bonds, certificates of obligations, and lease purchases agreements.

The City has adopted a policy of scheduling debt issues with the purpose of obtaining the lowest interest rate possible while maintaining a fairly steady tax rate. The debt service schedule should have a declining balance each year so that additional debt may be issued every two years without greatly affecting the tax rate.

Bond issues are refunded only if there is a significant cash flow and present value savings. The City's debt instruments have high ratings by both Standard & Poor's (AA) and Moody's Investor Services (Aa2).

The credit rating is an assessment of the City's willingness and ability to make full and timely payments and examines the City's abilities to meet current and future debt. Evaluations are generally based on the last five to ten years period.

DEPARTMENT: 30 - DEBT
DIVISION: 301 - DEBT SERVICE

FUNDING SOURCE: DEBT SERVICE FUND
FUND NUMBER: 301

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
40 - PROP.TAX/ASSESSMENTS	$ 10,243,171	$ 11,347,029	$ 11,263,369	$ 11,561,116
47 - INVESTMENT EARNINGS	143,029	140,000	160,000	137,131
48 - OTHER SOURCES/DONATN	5	-	-	-
TOTAL REVENUES	**$ 10,386,205**	**$ 11,487,029**	**$ 11,423,369**	**$ 11,698,247**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ -	$ 4,060	$ 4,060	$ 2,030
57 - DEBT EXPENDITURES	9,661,776	9,687,128	9,351,047	10,443,444
TOTAL EXPENDITURES	**$ 9,661,776**	**$ 9,691,188**	**$ 9,355,107**	**$ 10,445,474**
59 - TRANSFERS TO FUNDS	$ 851,922	$ 954,531	$ 949,985	$ 998,219
TOTAL TRANSFERS	**$ 851,922**	**$ 954,531**	**$ 949,985**	**$ 998,219**
TOTAL EXPENDITURES & TRANSFERS	**$ 10,513,698**	**$ 10,645,719**	**$ 10,305,092**	**$ 11,443,693**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (127,493)**	**$ 841,310**	**$ 1,118,277**	**$ 254,554**
BEGINNING FUND BALANCE	**$ 4,909,114**	**$ 4,781,620**	**$ 4,781,620**	**$ 5,899,897**
ENDING FUND BALANCE	**$ 4,781,620**	**$ 5,622,930**	**$ 5,899,897**	**$ 6,154,452**

*FY18 represented a 15 month fiscal year

BOND DEBT SERVICE

Original Face

9,500,000

General Obligation Bonds, Series 2010

Callable on 6/15/2020 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			116,947	$ 116,947	5,895,000
06/15/2020	301	3.500%	480,000	116,947	$ 596,947	5,415,000
12/15/2020	301			108,547	$ 108,547	5,415,000
06/15/2021	301	3.750%	500,000	108,547	$ 608,547	4,915,000
12/15/2021	301			99,172	$ 99,172	4,915,000
06/15/2022	301	4.000%	525,000	99,172	$ 624,172	4,390,000
12/15/2022	301			88,672	$ 88,672	4,390,000
06/15/2023	301	4.000%	545,000	88,672	$ 633,672	3,845,000
12/15/2023	301			77,772	$ 77,772	3,845,000
06/15/2024	301	4.000%	570,000	77,772	$ 647,772	3,275,000
12/15/2024	301			66,372	$ 66,372	3,275,000
06/15/2025	301	4.000%	600,000	66,372	$ 666,372	2,675,000
12/15/2025	301			54,372	$ 54,372	2,675,000
06/15/2026	301	4.000%	625,000	54,372	$ 679,372	2,050,000
12/15/2026	301			41,872	$ 41,872	2,050,000
06/15/2027	301	4.000%	655,000	41,872	$ 696,872	1,395,000
12/15/2027	301			28,772	$ 28,772	1,395,000
06/15/2028	301	4.125%	680,000	28,772	$ 708,772	715,000
12/15/2029	301			14,747	$ 14,747	715,000
06/15/2029	301	4.125%	715,000	14,747	$ 729,747	-
			$ 5,895,000	$ 1,394,488	$ 7,289,488	

Proceeds were used to provide funds of (i)$1,500,000 for purchasing, improving, equipment and facilities, and (ii) $8,00,000 for purchasing, constructing and improving land, facilities and equipment for parks and recreation purposes.

BOND DEBT SERVICE

Original Face

9,405,000

General Obligation Bonds, Series 2010A

Callable on 6/15/2019 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			110,450	$ 110,450	5,640,000
06/15/2020	301	3.000%	470,000	110,450	$ 580,450	5,170,000
12/15/2020	301			103,400	$ 103,400	5,170,000
06/15/2021	301	4.000%	470,000	103,400	$ 573,400	4,700,000
12/15/2021	301			94,000	$ 94,000	4,700,000
06/15/2022	301	4.000%	470,000	94,000	$ 564,000	4,230,000
12/15/2022	301			84,600	$ 84,600	4,230,000
06/15/2023	301	4.000%	470,000	84,600	$ 554,600	3,760,000
12/15/2023	301			75,200	$ 75,200	3,760,000
06/15/2024	301	4.000%	470,000	75,200	$ 545,200	3,290,000
12/15/2024	301			65,800	$ 65,800	3,290,000
06/15/2025	301	4.000%	470,000	65,800	$ 535,800	2,820,000
12/15/2025	301			56,400	$ 56,400	2,820,000
06/15/2026	301	4.000%	470,000	56,400	$ 526,400	2,350,000
12/15/2026	301			47,000	$ 47,000	2,350,000
06/15/2027	301	4.000%	470,000	47,000	$ 517,000	1,880,000
12/15/2027	301			37,600	$ 37,600	1,880,000
06/15/2028	301	4.000%	470,000	37,600	$ 507,600	1,410,000
12/15/2029	301			28,200	$ 28,200	1,410,000
06/15/2029	301	4.000%	470,000	28,200	$ 498,200	940,000
12/15/2029	301			18,800	$ 18,800	940,000
06/15/2030	301	4.000%	470,000	18,800	$ 488,800	470,000
12/15/2030	301			9,400	$ 9,400	470,000
06/15/2031	301	4.000%	470,000	9,400	$ 479,400	-
			$ 5,640,000	$ 1,461,700	$ 7,101,700	

Proceeds from the sale of the Bonds will be used to make certain parks and recreation improvements and drainage improvements and to pay the costs in connection with the issuance of the Bonds.

BOND DEBT SERVICE

Original Face

6,235,000

Combination Tax and Revenue Certificates of Obligation, Series 2010A (PID #2)

Callable on 6/15/2019 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	263			111,113	$ 111,113	5,465,000
06/15/2020	263	3.000%	85,000	111,113	$ 196,113	5,380,000
12/15/2020	263			109,838	$ 109,838	5,380,000
06/15/2021	263	4.000%	185,000	109,838	$ 294,838	5,195,000
12/15/2021	263			106,138	$ 106,138	5,195,000
06/15/2022	263	4.000%	280,000	106,138	$ 386,138	4,915,000
12/15/2022	263			100,538	$ 100,538	4,915,000
06/15/2023	263	4.000%	290,000	100,538	$ 390,538	4,625,000
12/15/2023	263			94,738	$ 94,738	4,625,000
06/15/2024	263	4.000%	300,000	94,738	$ 394,738	4,325,000
12/15/2024	263			88,738	$ 88,738	4,325,000
06/15/2025	263	4.000%	315,000	88,738	$ 403,738	4,010,000
12/15/2025	263			82,438	$ 82,438	4,010,000
06/15/2026	263	4.000%	330,000	82,438	$ 412,438	3,680,000
12/15/2026	263			75,838	$ 75,838	3,680,000
06/15/2027	263	4.000%	345,000	75,838	$ 420,838	3,335,000
12/15/2027	263			68,938	$ 68,938	3,335,000
06/15/2028	263	4.000%	355,000	68,938	$ 423,938	2,980,000
12/15/2028	263			61,838	$ 61,838	2,980,000
06/15/2029	263	4.000%	365,000	61,838	$ 426,838	2,615,000
12/15/2029	263			54,538	$ 54,538	2,615,000
06/15/2030	263	4.000%	265,000	54,538	$ 319,538	2,350,000
12/15/2030	263			49,238	$ 49,238	2,350,000
06/15/2031	263	4.000%	275,000	49,238	$ 324,238	2,075,000
12/15/2031	263			43,738	$ 43,738	2,075,000
06/15/2032	263	4.000%	285,000	43,738	$ 328,738	1,790,000
12/15/2032	263			38,038	$ 38,038	1,790,000
06/15/2033	263	4.250%	295,000	38,038	$ 333,038	1,495,000
12/15/2033	263			31,769	$ 31,769	1,495,000
06/15/2034	263	4.250%	310,000	31,769	$ 341,769	1,185,000
12/15/2034	263			25,181	$ 25,181	1,185,000
06/15/2035	263	4.250%	320,000	25,181	$ 345,181	865,000
12/15/2035	263			18,381	$ 18,381	865,000
06/15/2036	263	4.250%	325,000	18,381	$ 343,381	540,000
12/15/2036	263			11,475	$ 11,475	540,000
06/15/2037	263	4.250%	290,000	11,475	$ 301,475	250,000
12/15/2037	263			5,313	$ 5,313	250,000
06/15/2038	263	4.250%	250,000	5,313	$ 255,313	-
			$ 5,465,000	$ 2,355,638	$ 7,820,638	

Proceeds from the sale of the 2010A Certificates and the 2010B Certificates will be used to pay for the construction of public works, for the purchase of materials, supplies, equipment, machinery, buildings, land and rights-of-way for authorized needs and purposes, for the payment of contractual obligations for professional services and to pay certain costs incurred in connection with the issuance of the 2010A and 2010B Certificates.

BOND DEBT SERVICE

Original Face

1,660,000

Combination Tax and Revenue Certificates of Obligation, Series 2010B (TIRZ #2)

(TAXABLE)

Callable on 6/15/2019 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	262			4,866	$ 4,866	265,000
06/15/2020	262	3.576%	180,000	4,866	$ 184,866	85,000
12/15/2020	262			1,647	$ 1,647	85,000
06/15/2021	262	3.876%	85,000	1,647	$ 86,647	-
			$ 265,000	$ 13,026	$ 278,026	

Proceeds from the sales of the 2010B Certificates will be used to pay for the construction of public works, for the purchase of materials, supplies, equipment, machinery, buildings, land and rights-of-way for authorized needs and purposes, for the payment of contractual obligations for professional services and to pay certain costs incurred in connection with the issuance of the 2010A and 2010B Certificates.

CITY OF MISSOURI CITY

FISCAL YEAR 2020 PROPOSED BUDGET

BOND DEBT SERVICE

ORIGINAL FACE VALUE

39,000,000

Unlimited Tax and Tax Increment Contract Revenue Road Bonds (TIRZ #3)

Due Date	Fund	Principal	Interest	Escrow Adjustment	Escrow Balance	Total Debt Service	Principal Balance
					1,245,660		11,865,000
01/01/2020	265	40,000	278,939	(3,767)	1,241,893	$ 315,172	11,825,000
07/01/2020	265	400,000	277,589	20,952	1,262,844	$ 698,540	11,425,000
01/01/2021	265	45,000	270,925	(4,972)	1,257,872	$ 310,953	11,380,000
07/01/2021	265	425,000	269,350	7,278	1,265,151	$ 701,628	10,955,000
01/01/2022	265	50,000	261,948	(12,322)	1,252,829	$ 299,626	10,905,000
07/01/2022	265	440,000	260,173	18,897	1,271,726	$ 719,069	10,465,000
01/01/2023	265	50,000	252,090	(7,266)	1,264,460	$ 294,824	10,415,000
07/01/2023	265	465,000	250,290	17,492	1,281,952	$ 732,782	9,950,000
01/01/2024	265	55,000	241,278	(8,594)	1,273,358	$ 287,684	9,895,000
07/01/2024	265	490,000	239,284	9,911	1,283,269	$ 739,195	9,405,000
01/01/2025	265	60,000	229,403	(9,870)	1,273,400	$ 279,533	9,345,000
07/01/2025	265	510,000	227,213	14,882	1,288,282	$ 752,095	8,835,000
01/01/2026	265	65,000	216,507	(11,294)	1,276,988	$ 270,213	8,770,000
07/01/2026	265	535,000	214,118	25,955	1,302,943	$ 775,073	8,235,000
01/01/2027	265	70,000	202,472	(12,841)	1,290,101	$ 259,630	8,165,000
07/01/2027	265	570,000	199,882	18,130	1,308,232	$ 788,012	7,595,000
01/01/2028	265	75,000	187,199	(14,822)	1,293,410	$ 247,377	7,520,000
07/01/2028	265	600,000	184,386	16,194	1,309,604	$ 800,580	6,920,000
01/01/2029	265	80,000	170,341	(16,006)	1,293,597	$ 234,335	6,840,000
07/01/2029	265	630,000	167,341	22,056	1,315,654	$ 819,398	6,210,000
01/01/2030	265	85,000	152,536	(108,250)	1,207,404	$ 129,286	6,125,000
07/01/2030	265	665,000	149,349	136,188	1,343,591	$ 950,536	5,460,000
01/01/2031	265	-	133,299	(23,961)	1,319,630	$ 109,338	5,460,000
07/01/2031	265	790,000	133,299	32,289	1,351,919	$ 955,588	4,670,000
01/01/2032	265	-	114,130	(25,719)	1,326,201	$ 88,411	4,670,000
07/01/2032	265	835,000	114,130	30,531	1,356,732	$ 979,661	3,835,000
01/01/2033	265	-	93,555	(27,320)	1,329,412	$ 66,235	3,835,000
07/01/2033	265	880,000	93,555	41,430	1,370,841	$ 1,014,985	2,955,000
01/01/2034	265	-	71,699	(29,000)	1,341,841	$ 42,699	2,955,000
07/01/2034	265	935,000	71,699	33,500	1,375,341	$ 1,040,199	2,020,000
01/01/2035	265	-	48,499	(28,422)	1,346,919	$ 20,077	2,020,000
07/01/2035	265	985,000	48,499	107,828	1,454,747	$ 1,141,327	1,035,000
01/01/2036	265	-	23,918	(23,918)	1,430,830	$ -	1,035,000
07/01/2036	265	1,035,000	23,918	(1,058,918)	371,912	$ -	-
		11,865,000	$ 5,872,808	$ (873,748)		$ 16,864,060	

Proceeds were used for infrastructure construction, improvement and maintenance within Sienna Plantation TIRZ #3.

BOND DEBT SERVICE

Original Face

1,400,000

General Obligation Bonds, Series 2012

Callable on 6/15/2020 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			10,369	$ 10,369	910,000
06/15/2020	301	2.250%	70,000	10,369	$ 80,369	840,000
12/15/2020	301			9,581	$ 9,581	840,000
06/15/2021	301	2.250%	70,000	9,581	$ 79,581	770,000
12/15/2021	301			8,794	$ 8,794	770,000
06/15/2022	301	2.250%	70,000	8,794	$ 78,794	700,000
12/15/2022	301			8,006	$ 8,006	700,000
06/15/2023	301	2.250%	70,000	8,006	$ 78,006	630,000
12/15/2023	301			7,219	$ 7,219	630,000
06/15/2024	301	2.250%	70,000	7,219	$ 77,219	560,000
12/15/2024	301			6,431	$ 6,431	560,000
06/15/2025	301	2.250%	70,000	6,431	$ 76,431	490,000
12/15/2025	301			5,644	$ 5,644	490,000
06/15/2026	301	2.250%	70,000	5,644	$ 75,644	420,000
12/15/2026	301			4,856	$ 4,856	420,000
06/15/2027	301	2.250%	70,000	4,856	$ 74,856	350,000
12/15/2027	301			4,069	$ 4,069	350,000
06/15/2028	301	2.250%	70,000	4,069	$ 74,069	280,000
12/15/2028	301			3,281	$ 3,281	280,000
06/15/2029	301	2.250%	70,000	3,281	$ 73,281	210,000
12/15/2029	301			2,494	$ 2,494	210,000
06/15/2030	301	2.375%	70,000	2,494	$ 72,494	140,000
12/15/2030	301			1,663	$ 1,663	140,000
06/15/2031	301	2.375%	70,000	1,663	$ 71,663	70,000
12/15/2031	301			831	$ 831	70,000
06/15/2032	301	2.375%	70,000	831	$ 70,831	-
			$ 910,000	$ 146,475	$ 1,056,475	

Proceeds from the sale of the Bonds will be used to make certain drainage improvements and to pay the costs associated with the issuance of the Bonds.

BOND DEBT SERVICE

Original Face

8,730,000

General Obligation Refunding Bonds, Series 2013

Callable on 6/15/2021 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			118,192	$ 118,192	6,806,750
06/15/2020	301	2.250%	760,000	118,192	$ 878,192	6,046,750
12/15/2020	301			106,792	$ 106,792	6,046,750
06/15/2021	301	2.250%	1,097,250	106,792	$ 1,204,042	4,949,500
12/15/2021	301			90,333	$ 90,333	4,949,500
06/15/2022	301	2.250%	1,140,000	90,333	$ 1,230,333	3,809,500
12/15/2022	301			73,233	$ 73,233	3,809,500
06/15/2023	301	2.250%	1,182,750	73,233	$ 1,255,983	2,626,750
12/15/2023	301			52,535	$ 52,535	2,626,750
06/15/2024	301	2.250%	1,220,750	52,535	$ 1,273,285	1,406,000
12/15/2024	301			28,120	$ 28,120	1,406,000
06/15/2025	301	2.250%	698,250	28,120	$ 726,370	707,750
12/15/2025	301			14,155	$ 14,155	707,750
06/15/2026	301	2.250%	707,750	14,155	$ 721,905	-
			$ 6,806,750	$ 966,720	$ 7,773,470	

Proceeds from the sale of the Bonds will be used (i) to refund certain obligations of the City described in Schedule I (the "Refunded Obligations") and (ii) to pay the costs associated with the issuance of the Bonds and the Refunded Obligations. Refunded bonds are Series 2004 and 2005 PIBs, and 2005 Certificate of Obligations.

BOND DEBT SERVICE

Original Face

8,730,000

General Obligation Refunding Bonds, Series 2013 (Utility Portion)

Callable on 6/15/2021 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	535			6,221	$ 6,221	358,250
06/15/2020	535	2.250%	40,000	6,221	$ 46,221	318,250
12/15/2020	535			5,621	$ 5,621	318,250
06/15/2021	535	2.250%	57,750	5,621	$ 63,371	260,500
12/15/2021	535			4,754	$ 4,754	260,500
06/15/2022	535	2.250%	60,000	4,754	$ 64,754	200,500
12/15/2022	535			3,854	$ 3,854	200,500
06/15/2023	535	2.250%	62,250	3,854	$ 66,104	138,250
12/15/2023	535			2,765	$ 2,765	138,250
06/15/2024	535	2.250%	64,250	2,765	$ 67,015	74,000
12/15/2024	535			1,480	$ 1,480	74,000
06/15/2025	535	2.250%	36,750	1,480	$ 38,230	37,250
12/15/2025	535			745	$ 745	37,250
06/15/2026	535	2.250%	37,250	745	$ 37,995	-
			$ 358,250	$ 50,880	$ 409,130	

Proceeds from the sale of the Bonds will be used (i) to refund certain obligations of the City described in Schedule I (the "Refunded Obligations") and (ii) to pay the costs associated with the issuance of the Bonds and the Refunded Obligations. Refunded bonds are Series 2004 and 2005 PIBs, and 2005 Certificate of Obligations.

CAPITAL LEASE

Original Lease Amount

384,490

2013 FIRE TRUCK-OSHKOSH CAPITAL

10-year lease

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
						169,447
01/07/2020	301	3.130%	40,424	5,304	$ 45,728	129,023
01/07/2021	301	3.130%	41,689	4,038	$ 45,728	87,334
01/07/2022	301	3.130%	42,994	2,734	$ 45,728	44,340
01/07/2023	301	3.130%	44,340	1,388	$ 45,728	-
			$ 169,447	$ 13,463	$ 182,910	

Proceeds from the lease were used to purchase a Pierce Saber Pumper Truck for the Fire Department. VIN# 4P1CS01A4CA012902. Oshkosh bought out by PNC Equipment Finance

BOND DEBT SERVICE

Original Face

1,740,000

General Obligation Bonds, Series 2014

Callable on 6/15/2023 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			23,294	$ 23,294	1,380,000
06/15/2020	301	3.125%	80,000	23,294	$ 103,294	1,300,000
12/15/2020	301			22,044	$ 22,044	1,300,000
06/15/2021	301	3.125%	80,000	22,044	$ 102,044	1,220,000
12/15/2021	301			20,794	$ 20,794	1,220,000
06/15/2022	301	3.125%	80,000	20,794	$ 100,794	1,140,000
12/15/2022	301			19,544	$ 19,544	1,140,000
06/15/2023	301	3.125%	85,000	19,544	$ 104,544	1,055,000
12/15/2023	301			18,216	$ 18,216	1,055,000
06/15/2024	301	3.125%	90,000	18,216	$ 108,216	965,000
12/15/2024	301			16,809	$ 16,809	965,000
06/15/2025	301	3.125%	90,000	16,809	$ 106,809	875,000
12/15/2025	301			15,403	$ 15,403	875,000
06/15/2026	301	3.125%	95,000	15,403	$ 110,403	780,000
12/15/2026	301			13,919	$ 13,919	780,000
06/15/2027	301	3.125%	100,000	13,919	$ 113,919	680,000
12/15/2027	301			12,356	$ 12,356	680,000
06/15/2028	301	3.375%	105,000	12,356	$ 117,356	575,000
12/15/2028	301			10,584	$ 10,584	575,000
06/15/2029	301	3.375%	105,000	10,584	$ 115,584	470,000
12/15/2029	301			8,813	$ 8,813	470,000
06/15/2030	301	3.750%	110,000	8,813	$ 118,813	360,000
12/15/2030	301			6,750	$ 6,750	360,000
06/15/2031	301	3.750%	115,000	6,750	$ 121,750	245,000
12/15/2031	301			4,594	$ 4,594	245,000
06/15/2032	301	3.750%	120,000	4,594	$ 124,594	125,000
12/15/2032	301			2,344	$ 2,344	125,000
06/15/2033	301	3.750%	125,000	2,344	$ 127,344	-
			$ 1,380,000	$ 390,925	$ 1,770,925	

Proceeds from the sale of the Bonds will be used for (i) funding certain public facilities needs of the City; (ii)funding certain transportation needs of the City; and (iii) paying certain costs related to the issuance of the Bonds.

BOND DEBT SERVICE

Original Face

3,530,000

General Obligation Refunding Bonds, Series 2014

Non-Callable

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			8,070	$ 8,070	660,908
06/15/2020	301	2.000%	368,767	8,070	$ 376,837	292,141
12/15/2020	301			4,382	$ 4,382	292,141
06/15/2021	301	3.000%	71,838	4,382	$ 76,220	220,303
12/15/2021	301			3,305	$ 3,305	220,303
06/15/2022	301	3.000%	71,838	3,305	$ 75,142	148,465
12/15/2022	301			2,227	$ 2,227	148,465
06/15/2023	301	3.000%	71,839	2,227	$ 74,066	76,627
12/15/2023	301			1,149	$ 1,149	76,627
06/15/2024	301	3.000%	76,627	1,149	$ 77,776	-
			$ 660,908	$ 38,266	$ 699,174	

Proceeds from the sale of the Bonds will be used to (i) refund certain obligations of the City described in Schedule I (the "Refunded Obligations") and (ii) to pay certain costs related to the issuance of the Bonds. Bonds Refunded are: Series 2004 CO for 830,000; Series 2004 PIBs for 410,000; Series 2005 CO for 950,000; and Series 2005 PIBs for 1,415,000.

BOND DEBT SERVICE

Original Face

990,000

Combination Tax & Revenue Certificates of Obligation, Series 2014

Callable on 6/15/2023 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			12,081	$ 12,081	785,000
06/15/2020	301	2.000%	45,000	12,081	$ 57,081	740,000
12/15/2020	301			11,631	$ 11,631	740,000
06/15/2021	301	2.000%	45,000	11,631	$ 56,631	695,000
12/15/2021	301			11,181	$ 11,181	695,000
06/15/2022	301	2.250%	45,000	11,181	$ 56,181	650,000
12/15/2022	301			10,675	$ 10,675	650,000
06/15/2023	301	2.500%	50,000	10,675	$ 60,675	600,000
12/15/2023	301			10,050	$ 10,050	600,000
06/15/2024	301	2.625%	50,000	10,050	$ 60,050	550,000
12/15/2024	301			9,394	$ 9,394	550,000
06/15/2025	301	2.625%	50,000	9,394	$ 59,394	500,000
12/15/2025	301			8,738	$ 8,738	500,000
06/15/2026	301	3.000%	55,000	8,738	$ 63,738	445,000
12/15/2026	301			7,913	$ 7,913	445,000
06/15/2027	301	3.000%	55,000	7,913	$ 62,913	390,000
12/15/2027	301			7,088	$ 7,088	390,000
06/15/2028	301	3.375%	60,000	7,088	$ 67,088	330,000
12/15/2028	301			6,075	$ 6,075	330,000
06/15/2029	301	3.375%	60,000	6,075	$ 66,075	270,000
12/15/2029	301			5,063	$ 5,063	270,000
06/15/2030	301	3.750%	65,000	5,063	$ 70,063	205,000
12/15/2030	301			3,844	$ 3,844	205,000
06/15/2031	301	3.750%	65,000	3,844	$ 68,844	140,000
12/15/2031	301			2,625	$ 2,625	140,000
06/15/2032	301	3.750%	70,000	2,625	$ 72,625	70,000
12/15/2032	301			1,313	$ 1,313	70,000
06/15/2033	301	3.750%	70,000	1,313	$ 71,313	-
			$ 785,000	$ 215,338	$ 1,000,338	

The Bonds will be used for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (1) purchase equipment and machinery, more specifically a fire truck and any items related thereto and (2) professional services incurred in connection with item (1). In addition, proceeds will be used to pay the costs incurred in connection with the issuance of the Certificates.

BOND DEBT SERVICE

Original Face

3,530,000

General Obligation Refunding Bonds, Series 2014 (Utility Portion)

Non-Callable

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	535			355	$ 355	29,093
06/15/2020	535	2.000%	16,233	355	$ 16,588	12,860
12/15/2020	535			193	$ 193	12,860
06/15/2021	535	3.000%	3,162	193	$ 3,355	9,698
12/15/2021	535			145	$ 145	9,698
06/15/2022	535	3.000%	3,162	145	$ 3,308	6,536
12/15/2022	535			98	$ 98	6,536
06/15/2023	535	3.000%	3,162	98	$ 3,260	3,373
12/15/2023	535			51	$ 51	3,373
06/15/2024	535	3.000%	3,373	51	$ 3,424	-
			$ 29,093	$ 1,684	$ 30,777	

Proceeds from the sale of the Bonds will be used to (i) refund certain obligations of the City described in Schedule I (the "Refunded Obligations") and (ii) to pay certain costs related to the issuance of the Bonds. Bonds Refunded are: Series 2004 CO for 830,000; Series 2004 PIBs for 410,000; Series 2005 CO for 950,000; and Series 2005 PIBs for 1,415,000.

BOND DEBT SERVICE

Original Face

4,995,000

Combination Tax & Revenue Certificates of Obligation, Series 2014A

Callable on 6/15/2023 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	542			57,385	$ 57,385	4,020,000
06/15/2020	542	2.000%	225,000	57,385	$ 282,385	3,795,000
12/15/2020	542			55,135	$ 55,135	3,795,000
06/15/2021	542	2.000%	230,000	55,135	$ 285,135	3,565,000
12/15/2021	542			52,835	$ 52,835	3,565,000
06/15/2022	542	2.000%	230,000	52,835	$ 282,835	3,335,000
12/15/2022	542			50,535	$ 50,535	3,335,000
06/15/2023	542	2.500%	235,000	50,535	$ 285,535	3,100,000
12/15/2023	542			47,598	$ 47,598	3,100,000
06/15/2024	542	2.500%	245,000	47,598	$ 292,598	2,855,000
12/15/2024	542			44,535	$ 44,535	2,855,000
06/15/2025	542	3.000%	250,000	44,535	$ 294,535	2,605,000
12/15/2025	542			40,785	$ 40,785	2,605,000
06/15/2026	542	3.000%	255,000	40,785	$ 295,785	2,350,000
12/15/2026	542			36,960	$ 36,960	2,350,000
06/15/2027	542	3.000%	265,000	36,960	$ 301,960	2,085,000
12/15/2027	542			32,985	$ 32,985	2,085,000
06/15/2028	542	3.000%	270,000	32,985	$ 302,985	1,815,000
12/15/2028	542			28,935	$ 28,935	1,815,000
06/15/2029	542	3.125%	280,000	28,935	$ 308,935	1,535,000
12/15/2029	542			24,560	$ 24,560	1,535,000
06/15/2030	542	3.200%	290,000	24,560	$ 314,560	1,245,000
12/15/2030	542			19,920	$ 19,920	1,245,000
06/15/2031	542	3.200%	300,000	19,920	$ 319,920	945,000
12/15/2031	542			15,120	$ 15,120	945,000
06/15/2032	542	3.200%	305,000	15,120	$ 320,120	640,000
12/15/2032	542			10,240	$ 10,240	640,000
06/15/2033	542	3.200%	315,000	10,240	$ 325,240	325,000
12/15/2033	542			5,200	$ 5,200	325,000
06/15/2034	542	3.200%	325,000	5,200	$ 330,200	-
			$ 4,020,000	$ 1,045,455	$ 5,065,455	

Proceeds from the sale of the Certificates will be used to (i) construct water facilities and any items related thereto and (ii) to pay certain costs related to the issuance of the Certificates.

BOND DEBT SERVICE

Original Face

8,600,000

General Obligation Bonds, Series 2015

Callable on 6/15/2024 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			126,769	$ 126,769	7,185,000
06/15/2020	301	5.000%	360,000	126,769	$ 486,769	6,825,000
12/15/2020	301			117,769	$ 117,769	6,825,000
06/15/2021	301	5.000%	380,000	117,769	$ 497,769	6,445,000
12/15/2021	301			108,269	$ 108,269	6,445,000
06/15/2022	301	5.000%	395,000	108,269	$ 503,269	6,050,000
12/15/2022	301			98,394	$ 98,394	6,050,000
06/15/2023	301	5.000%	415,000	98,394	$ 513,394	5,635,000
12/15/2023	301			88,019	$ 88,019	5,635,000
06/15/2024	301	3.000%	440,000	88,019	$ 528,019	5,195,000
12/15/2024	301			81,419	$ 81,419	5,195,000
06/15/2025	301	3.000%	450,000	81,419	$ 531,419	4,745,000
12/15/2025	301			74,669	$ 74,669	4,745,000
06/15/2026	301	3.000%	465,000	74,669	$ 539,669	4,280,000
12/15/2026	301			67,694	$ 67,694	4,280,000
06/15/2027	301	3.000%	480,000	67,694	$ 547,694	3,800,000
12/15/2027	301			60,494	$ 60,494	3,800,000
06/15/2028	301	3.000%	495,000	60,494	$ 555,494	3,305,000
12/15/2028	301			53,069	$ 53,069	3,305,000
06/15/2029	301	3.000%	510,000	53,069	$ 563,069	2,795,000
12/15/2029	301			45,419	$ 45,419	2,795,000
06/15/2030	301	3.250%	525,000	45,419	$ 570,419	2,270,000
12/15/2030	301			36,888	$ 36,888	2,270,000
06/15/2031	301	3.250%	540,000	36,888	$ 576,888	1,730,000
12/15/2031	301			28,113	$ 28,113	1,730,000
06/15/2032	301	3.250%	560,000	28,113	$ 588,113	1,170,000
12/15/2032	301			19,013	$ 19,013	1,170,000
06/15/2033	301	3.250%	575,000	19,013	$ 594,013	595,000
12/15/2033	301			9,669	$ 9,669	595,000
06/15/2034	301	3.250%	595,000	9,669	$ 604,669	-
			$ 7,185,000	$ 2,031,325	$ 9,216,325	

Proceeds from the sale of the Bonds will be used for (i) funding drainage improvements; (ii) funding streets, bridges and sidewalk improvements of the City; (iii) funding park improvements and (iv) paying certain costs related to the issuance of the Bonds.

BOND DEBT SERVICE

Original Face

4,600,000

Tax Increment Revenue Refunding Bonds, Series 2015 (TIRZ # 1)

Callable on 6/15/2025 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	261			35,631	$ 35,631	3,210,000
06/15/2020	261	2.220%	370,000	35,631	$ 405,631	2,840,000
12/15/2020	261			31,524	$ 31,524	2,840,000
06/15/2021	261	2.220%	380,000	31,524	$ 411,524	2,460,000
12/15/2021	261			27,306	$ 27,306	2,460,000
06/15/2022	261	2.220%	385,000	27,306	$ 412,306	2,075,000
12/15/2022	261			23,033	$ 23,033	2,075,000
06/15/2023	261	2.220%	400,000	23,033	$ 423,033	1,675,000
12/15/2023	261			18,593	$ 18,593	1,675,000
06/15/2024	261	2.220%	405,000	18,593	$ 423,593	1,270,000
12/15/2024	261			14,097	$ 14,097	1,270,000
06/15/2025	261	2.220%	415,000	14,097	$ 429,097	855,000
12/15/2025	261			9,491	$ 9,491	855,000
06/15/2026	261	2.220%	425,000	9,491	$ 434,491	430,000
12/15/2026	261			4,773	$ 4,773	430,000
06/15/2027	261	2.220%	430,000	4,773	$ 434,773	-
			$ 3,210,000	$ 328,893	$ 3,538,893	

The Bond Proceeds shall be used for (1) refunding the Refunded Bonds, which are identified in Schedule I of the Officer's Pricing Certificate, and (2) paying the costs associated with issuing the Bonds and refunding the Refunded Bonds. The Refunded Bonds are Series 2006, Tax Increment Revenue Bonds-$4,600,000.

BOND DEBT SERVICE

Original Face

3,080,000

General Obligation Bonds, Series 2016

Callable on 6/15/2025 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			40,206	$ 40,206	2,655,000
06/15/2020	301	3.000%	130,000	40,206	$ 170,206	2,525,000
12/15/2020	301			38,256	$ 38,256	2,525,000
06/15/2021	301	3.000%	135,000	38,256	$ 173,256	2,390,000
12/15/2021	301			36,231	$ 36,231	2,390,000
06/15/2022	301	3.000%	140,000	36,231	$ 176,231	2,250,000
12/15/2022	301			34,131	$ 34,131	2,250,000
06/15/2023	301	3.000%	145,000	34,131	$ 179,131	2,105,000
12/15/2023	301			31,956	$ 31,956	2,105,000
06/15/2024	301	3.000%	150,000	31,956	$ 181,956	1,955,000
12/15/2024	301			29,706	$ 29,706	1,955,000
06/15/2025	301	3.000%	155,000	29,706	$ 184,706	1,800,000
12/15/2025	301			27,381	$ 27,381	1,800,000
06/15/2026	301	3.000%	160,000	27,381	$ 187,381	1,640,000
12/15/2026	301			24,981	$ 24,981	1,640,000
06/15/2027	301	3.000%	160,000	24,981	$ 184,981	1,480,000
12/15/2027	301			22,581	$ 22,581	1,480,000
06/15/2028	301	3.000%	165,000	22,581	$ 187,581	1,315,000
12/15/2028	301			20,106	$ 20,106	1,315,000
06/15/2029	301	3.000%	170,000	20,106	$ 190,106	1,145,000
12/15/2029	301			17,556	$ 17,556	1,145,000
06/15/2030	301	3.000%	175,000	17,556	$ 192,556	970,000
12/15/2030	301			14,931	$ 14,931	970,000
06/15/2031	301	3.000%	180,000	14,931	$ 194,931	790,000
12/15/2031	301			12,231	$ 12,231	790,000
06/15/2032	301	3.000%	190,000	12,231	$ 202,231	600,000
12/15/2032	301			9,381	$ 9,381	600,000
06/15/2033	301	3.000%	195,000	9,381	$ 204,381	405,000
12/15/2033	301			6,456	$ 6,456	405,000
06/15/2034	301	3.125%	200,000	6,456	$ 206,456	205,000
12/15/2034	301			3,331	$ 3,331	205,000
06/15/2035	301	3.250%	205,000	3,331	$ 208,331	-
			$ 2,655,000	$ 738,850	$ 3,393,850	

Proceeds from the sale of the bonds will be used for: (i) funding drainage improvements; (ii) funding certain transportation improvements; (iii) funding park improvements; (iv) funding facilities improvements; and (v) purchasing equipment and machinery, more specifically a fire truck and any items related thereto, and (vi) to pay certain costs related to the issuance of the Bonds.

BOND DEBT SERVICE

Original Face

72,665,000

General Obligation Refunding Bonds, Series 2016 (Prop. Tax Backed)

Callable on 6/15/2026 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			470,029	$ 470,029	19,365,063
06/15/2020	301	5.000%	1,841,978	470,029	$ 2,312,007	17,523,085
12/15/2020	301			423,980	$ 423,980	17,523,085
06/15/2021	301	3.500%	1,879,632	423,980	$ 2,303,611	15,643,454
12/15/2021	301			391,086	$ 391,086	15,643,454
06/15/2022	301	5.000%	1,999,866	391,086	$ 2,390,952	13,643,588
12/15/2022	301			341,090	$ 341,090	13,643,588
06/15/2023	301	5.000%	2,103,666	341,090	$ 2,444,755	11,539,923
12/15/2023	301			288,498	$ 288,498	11,539,923
06/15/2024	301	5.000%	2,217,235	288,498	$ 2,505,733	9,322,688
12/15/2024	301			233,067	$ 233,067	9,322,688
06/15/2025	301	5.000%	2,327,401	233,067	$ 2,560,468	6,995,287
12/15/2025	301			174,882	$ 174,882	6,995,287
06/15/2026	301	5.000%	2,442,749	174,882	$ 2,617,631	4,552,538
12/15/2026	301			113,813	$ 113,813	4,552,538
06/15/2027	301	5.000%	2,572,774	113,813	$ 2,686,588	1,979,764
12/15/2027	301			49,494	$ 49,494	1,979,764
06/15/2028	301	5.000%	1,979,764	49,494	$ 2,029,258	-
			$ 19,365,063	$ 4,971,881	$ 24,336,944	

Proceeds from the sale of the Bonds will be used to (i) refund certain obligations of the City described in Schedule I (the "Refunded Obligations") and (ii) to pay certain costs related to the issuance of the Bonds. Bonds refunded were as follows: Series 2007 GO-$6,450,000; Series 2008 CO-$1,600,000; Series 2008 GO-$3,800,000; Series 2008A CO-$9,655,000 (SBFB/Mustang); Series 2008A GO-$12,750,000; Series 2009A CO-$4,795,000 (PID 4); Series 2009B CO-$37,660,000 (SWTP); Series 2009C CO-$2,975,000 (TIRZ 2).

BOND DEBT SERVICE

Original Face

72,665,000

General Obligation Refunding Bonds, Series 2016 (Tax Backed of 2008A SBFB)

Callable on 6/15/2026 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			85,935	$ 85,935	3,517,473
06/15/2020	301	5.000%	261,669	85,935	$ 347,605	3,255,804
12/15/2020	301			79,394	$ 79,394	3,255,804
06/15/2021	301	3.500%	266,855	79,394	$ 346,248	2,988,949
12/15/2021	301			74,724	$ 74,724	2,988,949
06/15/2022	301	5.000%	285,656	74,724	$ 360,380	2,703,293
12/15/2022	301			67,582	$ 67,582	2,703,293
06/15/2023	301	5.000%	300,860	67,582	$ 368,443	2,402,432
12/15/2023	301			60,061	$ 60,061	2,402,432
06/15/2024	301	5.000%	316,161	60,061	$ 376,222	2,086,271
12/15/2024	301			52,157	$ 52,157	2,086,271
06/15/2025	301	5.000%	332,892	52,157	$ 385,048	1,753,380
12/15/2025	301			43,834	$ 43,834	1,753,380
06/15/2026	301	5.000%	351,645	43,834	$ 395,480	1,401,734
12/15/2026	301			35,043	$ 35,043	1,401,734
06/15/2027	301	5.000%	370,535	35,043	$ 405,578	1,031,199
12/15/2027	301			25,780	$ 25,780	1,031,199
06/15/2028	301	5.000%	382,299	25,780	$ 408,079	648,900
12/15/2028	301			16,223	$ 16,223	648,900
06/15/2029	301	5.000%	317,100	16,223	$ 333,323	331,800
12/15/2029	301			8,295	$ 8,295	331,800
06/15/2030	301	5.000%	331,800	8,295	$ 340,095	-
			$ 3,517,473	$ 1,098,056	$ 4,615,529	

Proceeds from the sale of the Bonds will be used to (i) refund certain obligations of the City described in Schedule I (the "Refunded Obligations") and (ii) to pay certain costs related to the issuance of the Bonds. Bonds refunded were as follows: Series 2007 GO-$6,450,000; Series 2008 CO-$1,600,000; Series 2008 GO-$3,800,000; Series 2008A CO-$9,655,000 (SBFB/Mustang); Series 2008A GO-$12,750,000; Series 2009A CO-$4,795,000 (PID 4); Series 2009B CO-$37,660,000 (SWTP); Series 2009C CO-$2,975,000 (TIRZ 2).

BOND DEBT SERVICE

Original Face

72,665,000

General Obligation Refunding Bonds, Series 2016 (WWW Utility Part)

Callable on 6/15/2026 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	535			118,673	$ 118,673	4,857,463
06/15/2020	535	5.000%	361,353	118,673	$ 480,025	4,496,110
12/15/2020	535			109,639	$ 109,639	4,496,110
06/15/2021	535	3.500%	368,514	109,639	$ 478,153	4,127,597
12/15/2021	535			103,190	$ 103,190	4,127,597
06/15/2022	535	5.000%	394,478	103,190	$ 497,668	3,733,119
12/15/2022	535			93,328	$ 93,328	3,733,119
06/15/2023	535	5.000%	415,474	93,328	$ 508,802	3,317,645
12/15/2023	535			82,941	$ 82,941	3,317,645
06/15/2024	535	5.000%	436,604	82,941	$ 519,545	2,881,041
12/15/2024	535			72,026	$ 72,026	2,881,041
06/15/2025	535	5.000%	459,707	72,026	$ 531,734	2,421,334
12/15/2025	535			60,533	$ 60,533	2,421,334
06/15/2026	535	5.000%	485,606	60,533	$ 546,139	1,935,728
12/15/2026	535			48,393	$ 48,393	1,935,728
06/15/2027	535	5.000%	511,691	48,393	$ 560,084	1,424,037
12/15/2027	535			35,601	$ 35,601	1,424,037
06/15/2028	535	5.000%	527,937	35,601	$ 563,538	896,100
12/15/2028	535			22,403	$ 22,403	896,100
06/15/2029	535	5.000%	437,900	22,403	$ 460,303	458,200
12/15/2029	535			11,455	$ 11,455	458,200
06/15/2030	535	5.000%	458,200	11,455	$ 469,655	-
			$ 4,857,463	$ 1,516,363	$ 6,373,827	

Proceeds from the sale of the Bonds will be used to (i) refund certain obligations of the City described in Schedule I (the "Refunded Obligations") and (ii) to pay certain costs related to the issuance of the Bonds. Bonds refunded were as follows: Series 2007 GO-$6,450,000; Series 2008 CO-$1,600,000; Series 2008 GO-$3,800,000; Series 2008A CO-$9,655,000 (SBFB/Mustang); Series 2008A GO-$12,750,000; Series 2009A CO-$4,795,000 (PID 4); Series 2009B CO-$37,660,000 (SWTP); Series 2009C CO-$2,975,000 (TIRZ 2).

BOND DEBT SERVICE

Original Face

2,475,000

Combination Tax & Revenue Certificates of Obligation, Series 2016

Callable on 6/15/2018 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	542			32,331	$ 32,331	2,135,000
06/15/2020	542	3.000%	105,000	32,331	$ 137,331	2,030,000
12/15/2020	542			30,756	$ 30,756	2,030,000
06/15/2021	542	3.000%	110,000	30,756	$ 140,756	1,920,000
12/15/2021	542			29,106	$ 29,106	1,920,000
06/15/2022	542	3.000%	115,000	29,106	$ 144,106	1,805,000
12/15/2022	542			27,381	$ 27,381	1,805,000
06/15/2023	542	3.000%	115,000	27,381	$ 142,381	1,690,000
12/15/2023	542			25,656	$ 25,656	1,690,000
06/15/2024	542	3.000%	120,000	25,656	$ 145,656	1,570,000
12/15/2024	542			23,856	$ 23,856	1,570,000
06/15/2025	542	3.000%	125,000	23,856	$ 148,856	1,445,000
12/15/2025	542			21,981	$ 21,981	1,445,000
06/15/2026	542	3.000%	125,000	21,981	$ 146,981	1,320,000
12/15/2026	542			20,106	$ 20,106	1,320,000
06/15/2027	542	3.000%	130,000	20,106	$ 150,106	1,190,000
12/15/2027	542			18,156	$ 18,156	1,190,000
06/15/2028	542	3.000%	135,000	18,156	$ 153,156	1,055,000
12/15/2028	542			16,131	$ 16,131	1,055,000
06/15/2029	542	3.000%	140,000	16,131	$ 156,131	915,000
12/15/2029	542			14,031	$ 14,031	915,000
06/15/2030	542	3.000%	140,000	14,031	$ 154,031	775,000
12/15/2030	542			11,931	$ 11,931	775,000
06/15/2031	542	3.000%	145,000	11,931	$ 156,931	630,000
12/15/2031	542			9,756	$ 9,756	630,000
06/15/2032	542	3.000%	150,000	9,756	$ 159,756	480,000
12/15/2032	542			7,506	$ 7,506	480,000
06/15/2033	542	3.000%	155,000	7,506	$ 162,506	325,000
12/15/2033	542			5,181	$ 5,181	325,000
06/15/2034	542	3.125%	160,000	5,181	$ 165,181	165,000
12/15/2034	542			2,681	$ 2,681	165,000
06/15/2035	542	3.250%	165,000	2,681	$ 167,681	-
			$ 2,135,000	$ 593,100	$ 2,728,100	

Proceeds from the sale of the Certificates will be used for (i) the construction of public works, more specifically, the construction of utility infrastructure, and any items related thereto, and (ii) to pay certain costs related to the issuance of the Certificates.

BOND DEBT SERVICE

Original Face

72,665,000

General Obligation Refunding Bonds, Series 2016 (Surface Water Part)

Callable on 6/15/2026 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	542			794,125	$ 794,125	33,645,000
06/15/2020	542	5.000%	1,430,000	794,125	$ 2,224,125	32,215,000
12/15/2020	542			758,375	$ 758,375	32,215,000
06/15/2021	542	3.500%	1,500,000	758,375	$ 2,258,375	30,715,000
12/15/2021	542			720,875	$ 720,875	30,715,000
06/15/2022	542	5.000%	1,575,000	720,875	$ 2,295,875	29,140,000
12/15/2022	542			681,500	$ 681,500	29,140,000
06/15/2023	542	5.000%	1,655,000	681,500	$ 2,336,500	27,485,000
12/15/2023	542			640,125	$ 640,125	27,485,000
06/15/2024	542	5.000%	1,735,000	640,125	$ 2,375,125	25,750,000
12/15/2024	542			596,750	$ 596,750	25,750,000
06/15/2025	542	5.000%	1,825,000	596,750	$ 2,421,750	23,925,000
12/15/2025	542			551,125	$ 551,125	23,925,000
06/15/2026	542	5.000%	1,915,000	551,125	$ 2,466,125	22,010,000
12/15/2026	542			503,250	$ 503,250	22,010,000
06/15/2027	542	5.000%	2,010,000	503,250	$ 2,513,250	20,000,000
12/15/2027	542			453,000	$ 453,000	20,000,000
06/15/2028	542	5.000%	2,110,000	453,000	$ 2,563,000	17,890,000
12/15/2028	542			400,250	$ 400,250	17,890,000
06/15/2029	542	5.000%	2,220,000	400,250	$ 2,620,250	15,670,000
12/15/2029	542			344,750	$ 344,750	15,670,000
06/15/2030	542	5.000%	2,325,000	344,750	$ 2,669,750	13,345,000
12/15/2030	542			286,625	$ 286,625	13,345,000
06/15/2031	542	5.000%	2,445,000	286,625	$ 2,731,625	10,900,000
12/15/2031	542			225,500	$ 225,500	10,900,000
06/15/2032	542	4.000%	2,570,000	225,500	$ 2,795,500	8,330,000
12/15/2032	542			174,100	$ 174,100	8,330,000
06/15/2033	542	4.000%	2,670,000	174,100	$ 2,844,100	5,660,000
12/15/2033	542			120,700	$ 120,700	5,660,000
06/15/2034	542	4.000%	2,775,000	120,700	$ 2,895,700	2,885,000
12/15/2034	542			65,200	$ 65,200	2,885,000
06/15/2035	542	** %	2,885,000	65,200	$ 2,950,200	-
			$ 33,645,000	$ 14,632,500	$ 48,277,500	

Proceeds from the sale of the Bonds will be used to (i) refund certain obligations of the City described in Schedule I (the "Refunded Obligations") and (ii) to pay certain costs related to the issuance of the Bonds. Bonds refunded were as follows: Series 2007 GO-$6,450,000; Series 2008 CO-$1,600,000; Series 2008 GO-$3,800,000; Series 2008A CO-$9,655,000 (SBFB/Mustang); Series 2008A GO-$12,750,000; Series 2009A CO-$4,795,000 (PID 4); Series 2009B CO-$37,660,000 (SWTP); Series 2009C CO-$2,975,000 (TIRZ 2).

BOND DEBT SERVICE

Original Face

72,665,000

General Obligation Refunding Bonds, Series 2016 (PID #4 Portion)

Callable on 6/15/2018 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	266			98,222	$ 98,222	4,505,000
06/15/2020	266	5.000%	150,000	98,222	$ 248,222	4,355,000
12/15/2020	266			94,472	$ 94,472	4,355,000
06/15/2021	266	5.000%	155,000	94,472	$ 249,472	4,200,000
12/15/2021	266			90,597	$ 90,597	4,200,000
06/15/2022	266	5.000%	165,000	90,597	$ 255,597	4,035,000
12/15/2022	266			86,472	$ 86,472	4,035,000
06/15/2023	266	5.000%	170,000	86,472	$ 256,472	3,865,000
12/15/2023	266			82,222	$ 82,222	3,865,000
06/15/2024	266	5.000%	180,000	82,222	$ 262,222	3,685,000
12/15/2024	266			77,722	$ 77,722	3,685,000
06/15/2025	266	5.000%	190,000	77,722	$ 267,722	3,495,000
12/15/2025	266			72,972	$ 72,972	3,495,000
06/15/2026	266	5.000%	205,000	72,972	$ 277,972	3,290,000
12/15/2026	266			67,847	$ 67,847	3,290,000
06/15/2027	266	5.000%	215,000	67,847	$ 282,847	3,075,000
12/15/2027	266			62,472	$ 62,472	3,075,000
06/15/2028	266	5.000%	225,000	62,472	$ 287,472	2,850,000
12/15/2028	266			56,847	$ 56,847	2,850,000
06/15/2029	266	5.000%	235,000	56,847	$ 291,847	2,615,000
12/15/2029	266			50,972	$ 50,972	2,615,000
06/15/2030	266	5.000%	245,000	50,972	$ 295,972	2,370,000
12/15/2030	266			44,847	$ 44,847	2,370,000
06/15/2031	266	5.000%	260,000	44,847	$ 304,847	2,110,000
12/15/2031	266			38,347	$ 38,347	2,110,000
06/15/2032	266	4.000%	265,000	38,347	$ 303,347	1,845,000
12/15/2032	266			33,047	$ 33,047	1,845,000
06/15/2033	266	4.000%	280,000	33,047	$ 313,047	1,565,000
12/15/2033	266			27,447	$ 27,447	1,565,000
06/15/2034	266	4.000%	290,000	27,447	$ 317,447	1,275,000
12/15/2034	266			21,647	$ 21,647	1,275,000
06/15/2035	266	4.000%	300,000	21,647	$ 321,647	975,000
12/15/2035	266			15,647	$ 15,647	975,000
06/15/2036	266	3.125%	315,000	15,647	$ 330,647	660,000
12/15/2036	266			10,725	$ 10,725	660,000
06/15/2037	266	3.250%	325,000	10,725	$ 335,725	335,000
12/15/2037	266			5,444	$ 5,444	335,000
06/15/2038	266	3.250%	335,000	5,444	$ 340,444	-
			$ 4,505,000	$ 2,075,931	$ 6,580,931	

Proceeds from the sale of the Bonds will be used to (i) refund certain obligations of the City described in Schedule I (the "Refunded Obligations") and (ii) to pay certain costs related to the issuance of the Bonds. Bonds refunded were as follows: Series 2007 GO-$6,450,000; Series 2008 CO-$1,600,000; Series 2008 GO-$3,800,000; Series 2008A CO-$9,655,000 (SBFB/Mustang); Series 2008A GO-$12,750,000; Series 2009A CO-$4,795,000 (PID 4); Series 2009B CO-$37,660,000; Series 2009C CO-$2,975,000.

BOND DEBT SERVICE

ORIGINAL FACE VALUE

4,025,000

Combination Tax & Revenue Certificates of Obligation, Series 2016A

Callable on 6/15/2026 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	542			47,309	$ 47,309	3,540,000
06/15/2020	542	2.000%	170,000	47,309	$ 217,309	3,370,000
12/15/2020	542			45,609	$ 45,609	3,370,000
06/15/2021	542	3.000%	170,000	45,609	$ 215,609	3,200,000
12/15/2021	542			43,059	$ 43,059	3,200,000
06/15/2022	542	3.000%	175,000	43,059	$ 218,059	3,025,000
12/15/2022	542			40,434	$ 40,434	3,025,000
06/15/2023	542	3.000%	180,000	40,434	$ 220,434	2,845,000
12/15/2023	542			37,734	$ 37,734	2,845,000
06/15/2024	542	3.000%	190,000	37,734	$ 227,734	2,655,000
12/15/2024	542			34,884	$ 34,884	2,655,000
06/15/2025	542	3.000%	195,000	34,884	$ 229,884	2,460,000
12/15/2025	542			31,959	$ 31,959	2,460,000
06/15/2026	542	2.000%	200,000	31,959	$ 231,959	2,260,000
12/15/2026	542			29,959	$ 29,959	2,260,000
06/15/2027	542	2.000%	205,000	29,959	$ 234,959	2,055,000
12/15/2027	542			27,909	$ 27,909	2,055,000
06/15/2028	542	2.125%	205,000	27,909	$ 232,909	1,850,000
12/15/2028	542			25,731	$ 25,731	1,850,000
06/15/2029	542	2.250%	210,000	25,731	$ 235,731	1,640,000
12/15/2029	542			23,369	$ 23,369	1,640,000
06/15/2030	542	2.500%	215,000	23,369	$ 238,369	1,425,000
12/15/2030	542			20,681	$ 20,681	1,425,000
06/15/2031	542	2.625%	220,000	20,681	$ 240,681	1,205,000
12/15/2031	542			17,794	$ 17,794	1,205,000
06/15/2032	542	2.750%	225,000	17,794	$ 242,794	980,000
12/15/2032	542			14,700	$ 14,700	980,000
06/15/2033	542	3.000%	235,000	14,700	$ 249,700	745,000
12/15/2033	542			11,175	$ 11,175	745,000
06/15/2034	542	3.000%	240,000	11,175	$ 251,175	505,000
12/15/2034	542			7,575	$ 7,575	505,000
06/15/2035	542	3.000%	250,000	7,575	$ 257,575	255,000
12/15/2035	542			3,825	$ 3,825	255,000
06/15/2036	542	3.000%	255,000	3,825	$ 258,825	-
			$ 3,540,000	$ 927,419	$ 4,467,419	

Proceeds from the sale of the Certificates will be used for (i) the construction of public works, more specifically, the construction of a water transmission main line, and any items related thereto; (ii) professional services incurred in connection with construction; and (iii) to pay certain costs related to the issuance of the Certificates.

BOND DEBT SERVICE

Original Face

72,665,000

General Obligation Refunding Bonds, Series 2016 (TIRZ #2 Portion)

Callable on 6/15/2026 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	262			60,625	$ 60,625	2,425,000
06/15/2020	262	5.000%	220,000	60,625	$ 280,625	2,205,000
12/15/2020	262			55,125	$ 55,125	2,205,000
06/15/2021	262	5.000%	230,000	55,125	$ 285,125	1,975,000
12/15/2021	262			49,375	$ 49,375	1,975,000
06/15/2022	262	5.000%	245,000	49,375	$ 294,375	1,730,000
12/15/2022	262			43,250	$ 43,250	1,730,000
06/15/2023	262	5.000%	255,000	43,250	$ 298,250	1,475,000
12/15/2023	262			36,875	$ 36,875	1,475,000
06/15/2024	262	5.000%	265,000	36,875	$ 301,875	1,210,000
12/15/2024	262			30,250	$ 30,250	1,210,000
06/15/2025	262	5.000%	280,000	30,250	$ 310,250	930,000
12/15/2025	262			23,250	$ 23,250	930,000
06/15/2026	262	5.000%	295,000	23,250	$ 318,250	635,000
12/15/2026	262			15,875	$ 15,875	635,000
06/15/2027	262	5.000%	310,000	15,875	$ 325,875	325,000
12/15/2027	262			8,125	$ 8,125	325,000
06/15/2028	262	5.000%	325,000	8,125	$ 333,125	-
			$ 2,425,000	$ 645,500	$ 3,070,500	

Proceeds from the sale of the Bonds will be used to (i) refund certain obligations of the City described in Schedule I (the "Refunded Obligations") and (ii) to pay certain costs related to the issuance of the Bonds. Bonds refunded were as follows: Series 2007 GO-$6,450,000; Series 2008 CO-$1,600,000; Series 2008 GO-$3,800,000; Series 2008A CO-$9,655,000 (SBFB/Mustang); Series 2008A GO-$12,750,000; Series 2009A CO-$4,795,000 (PID 4); Series 2009B CO-$37,660,000; Series 2009C CO-$2,975,000 (TIRZ 2).

BOND DEBT SERVICE

Original Face

14,445,000

General Obligation Bonds, Series 2017

Callable on 6/15/2026 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			260,075	$ 260,075	12,995,000
06/15/2020	301	5.000%	725,000	260,075	$ 985,075	12,270,000
12/15/2020	301			241,950	$ 241,950	12,270,000
06/15/2021	301	5.000%	725,000	241,950	$ 966,950	11,545,000
12/15/2021	301			223,825	$ 223,825	11,545,000
06/15/2022	301	5.000%	725,000	223,825	$ 948,825	10,820,000
12/15/2022	301			205,700	$ 205,700	10,820,000
06/15/2023	301	5.000%	725,000	205,700	$ 930,700	10,095,000
12/15/2023	301			187,575	$ 187,575	10,095,000
06/15/2024	301	5.000%	725,000	187,575	$ 912,575	9,370,000
12/15/2024	301			169,450	$ 169,450	9,370,000
06/15/2025	301	5.000%	725,000	169,450	$ 894,450	8,645,000
12/15/2025	301			151,325	$ 151,325	8,645,000
06/15/2026	301	5.000%	725,000	151,325	$ 876,325	7,920,000
12/15/2026	301			133,200	$ 133,200	7,920,000
06/15/2027	301	4.000%	720,000	133,200	$ 853,200	7,200,000
12/15/2027	301			118,800	$ 118,800	7,200,000
06/15/2028	301	4.000%	720,000	118,800	$ 838,800	6,480,000
12/15/2028	301			104,400	$ 104,400	6,480,000
06/15/2029	301	4.000%	720,000	104,400	$ 824,400	5,760,000
12/15/2029	301			90,000	$ 90,000	5,760,000
06/15/2030	301	3.000%	720,000	90,000	$ 810,000	5,040,000
12/15/2030	301			79,200	$ 79,200	5,040,000
06/15/2031	301	3.000%	720,000	79,200	$ 799,200	4,320,000
12/15/2031	301			68,400	$ 68,400	4,320,000
06/15/2032	301	3.000%	720,000	68,400	$ 788,400	3,600,000
12/15/2032	301			57,600	$ 57,600	3,600,000
06/15/2033	301	3.125%	720,000	57,600	$ 777,600	2,880,000
12/15/2033	301			46,350	$ 46,350	2,880,000
06/15/2034	301	3.125%	720,000	46,350	$ 766,350	2,160,000
12/15/2034	301			35,100	$ 35,100	2,160,000
06/15/2035	301	3.250%	720,000	35,100	$ 755,100	1,440,000
12/15/2035	301			23,400	$ 23,400	1,440,000
06/15/2036	301	3.250%	720,000	23,400	$ 743,400	720,000
12/15/2036	301			11,700	$ 11,700	720,000
06/15/2037	301	3.250%	720,000	11,700	$ 731,700	-
			$ 12,995,000	$ 4,416,100	$ 17,411,100	

Proceeds from the sale of the Bonds will be used for (i) funding drainage improvements; (ii) funding certain transportation improvements of the City; (iii) funding park improvements; (iv) funding facilities improvements; (v) funding public safety improvements and (vi) paying certain costs related to the issuance of the Bonds.

CAPITAL LEASE

Original Lease Amount

351,434

IT-Cisco Core and Access Upgrade Equipment-De Lage Landen Public Finance, LLC

4-Year Lease (48 months)

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
						140,574
07/06/2020	301	0.000%	105,430	-	$ 105,430	35,143
07/06/2021	301	0.000%	35,143	-	$ 35,143	-
			$ 140,574	$ -	$ 140,574	

Proceeds from the lease were used to purchase a City Hall Core and access upgrade. Paid Annually. No interest is due.

BOND DEBT SERVICE

Original Face

11,990,000

General Obligation Bonds, Series 2018

Callable on 6/15/2027 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	301			276,250	$ 276,250	11,470,000
06/15/2020	301	5.000%	605,000	276,250	$ 881,250	10,865,000
12/15/2020	301			261,125	$ 261,125	10,865,000
06/15/2021	301	5.000%	605,000	261,125	$ 866,125	10,260,000
12/15/2021	301			246,000	$ 246,000	10,260,000
06/15/2022	301	3.500%	600,000	246,000	$ 846,000	9,660,000
12/15/2022	301			235,500	$ 235,500	9,660,000
06/15/2023	301	5.000%	605,000	235,500	$ 840,500	9,055,000
12/15/2023	301			220,375	$ 220,375	9,055,000
06/15/2024	301	5.000%	605,000	220,375	$ 825,375	8,450,000
12/15/2024	301			205,250	$ 205,250	8,450,000
06/15/2025	301	5.000%	605,000	205,250	$ 810,250	7,845,000
12/15/2025	301			190,125	$ 190,125	7,845,000
06/15/2026	301	5.000%	605,000	190,125	$ 795,125	7,240,000
12/15/2026	301			175,000	$ 175,000	7,240,000
06/15/2027	301	5.000%	605,000	175,000	$ 780,000	6,635,000
12/15/2027	301			159,875	$ 159,875	6,635,000
06/15/2028	301	5.000%	605,000	159,875	$ 764,875	6,030,000
12/15/2028	301			144,750	$ 144,750	6,030,000
06/15/2029	301	5.000%	605,000	144,750	$ 749,750	5,425,000
12/15/2029	301			129,625	$ 129,625	5,425,000
06/15/2030	301	5.000%	605,000	129,625	$ 734,625	4,820,000
12/15/2030	301			114,500	$ 114,500	4,820,000
06/15/2031	301	5.000%	605,000	114,500	$ 719,500	4,215,000
12/15/2031	301			99,375	$ 99,375	4,215,000
06/15/2032	301	5.000%	605,000	99,375	$ 704,375	3,610,000
12/15/2032	301			84,250	$ 84,250	3,610,000
06/15/2033	301	5.000%	605,000	84,250	$ 689,250	3,005,000
12/15/2033	301			69,125	$ 69,125	3,005,000
06/15/2034	301	5.000%	605,000	69,125	$ 674,125	2,400,000
12/15/2034	301			54,000	$ 54,000	2,400,000
06/15/2035	301	4.000%	600,000	54,000	$ 654,000	1,800,000
12/15/2035	301			42,000	$ 42,000	1,800,000
06/15/2036	301	4.000%	600,000	42,000	$ 642,000	1,200,000
12/15/2036	301			30,000	$ 30,000	1,200,000
06/15/2037	301	5.000%	600,000	30,000	$ 630,000	600,000
12/15/2037	301			15,000	$ 15,000	600,000
06/15/2038	301	5.000%	600,000	15,000	$ 615,000	-
			$ 11,470,000	$ 5,504,250	$ 16,974,250	

Proceeds from the sale of the Bonds will be used for (i) funding drainage improvements; (ii) funding certain transportation improvements of the City; (iii) funding park improvements; (iv) funding facilities improvements; (v) funding public safety improvements and (vi) paying certain costs related to the issuance of the Bonds.

BOND DEBT SERVICE

ORIGINAL FACE VALUE

18,435,000

Certificates of Obligation, Series 2018A

Callable on 6/15/2027 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	542		-	420,250	$ 420,250	17,750,000
06/15/2020	542	5.000%	585,000	420,250	$ 1,005,250	17,165,000
12/15/2020	542		-	405,625	$ 405,625	17,165,000
06/15/2021	542	5.000%	615,000	405,625	$ 1,020,625	16,550,000
12/15/2021	542		-	390,250	$ 390,250	16,550,000
06/15/2022	542	5.000%	645,000	390,250	$ 1,035,250	15,905,000
12/15/2022	542		-	374,125	$ 374,125	15,905,000
06/15/2023	542	5.000%	680,000	374,125	$ 1,054,125	15,225,000
12/15/2023	542		-	357,125	$ 357,125	15,225,000
06/15/2024	542	5.000%	715,000	357,125	$ 1,072,125	14,510,000
12/15/2024	542		-	339,250	$ 339,250	14,510,000
06/15/2025	542	5.000%	750,000	339,250	$ 1,089,250	13,760,000
12/15/2025	542		-	320,500	$ 320,500	13,760,000
06/15/2026	542	5.000%	785,000	320,500	$ 1,105,500	12,975,000
12/15/2026	542		-	300,875	$ 300,875	12,975,000
06/15/2027	542	5.000%	825,000	300,875	$ 1,125,875	12,150,000
12/15/2027	542		-	280,250	$ 280,250	12,150,000
06/15/2028	542	5.000%	870,000	280,250	$ 1,150,250	11,280,000
12/15/2028	542		-	258,500	$ 258,500	11,280,000
06/15/2029	542	5.000%	910,000	258,500	$ 1,168,500	10,370,000
12/15/2029	542		-	235,750	$ 235,750	10,370,000
06/15/2030	542	5.000%	955,000	235,750	$ 1,190,750	9,415,000
12/15/2030	542		-	211,875	$ 211,875	9,415,000
06/15/2031	542	5.000%	1,005,000	211,875	$ 1,216,875	8,410,000
12/15/2031	542		-	186,750	$ 186,750	8,410,000
06/15/2032	542	5.000%	1,055,000	186,750	$ 1,241,750	7,355,000
12/15/2032	542		-	160,375	$ 160,375	7,355,000
06/15/2033	542	4.000%	1,105,000	160,375	$ 1,265,375	6,250,000
12/15/2033	542		-	138,275	$ 138,275	6,250,000
06/15/2034	542	4.000%	1,150,000	138,275	$ 1,288,275	5,100,000
12/15/2034	542		-	115,275	$ 115,275	5,100,000
06/15/2035	542	4.000%	1,200,000	115,275	$ 1,315,275	3,900,000
12/15/2035	542		-	91,275	$ 91,275	3,900,000
06/15/2036	542	4.000%	1,245,000	91,275	$ 1,336,275	2,655,000
12/15/2037	542		-	66,375	$ 66,375	2,655,000
06/15/2037	542	5.000%	1,295,000	66,375	$ 1,361,375	1,360,000
12/15/2038	542		-	34,000	$ 34,000	1,360,000
06/15/2038	542	5.000%	1,360,000	34,000	$ 1,394,000	-
			$ 17,750,000	$ 9,373,400	$ 27,123,400	

Proceeds from the sale of the Certificates will be used for (i) the construction of public works, more specifically, the expansion of a surface water treatment plant,

BOND DEBT SERVICE

ORIGINAL FACE VALUE

1,140,000

Certificates of Obligation, Series 2018B (PID #2)

Callable on 6/15/2027 @par

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
12/15/2019	263			21,900	$ 21,900	1,095,000
06/15/2020	263	4.000%	40,000	21,900	$ 61,900	1,055,000
12/15/2020	263			21,100	$ 21,100	1,055,000
06/15/2021	263	4.000%	40,000	21,100	$ 61,100	1,015,000
12/15/2021	263			20,300	$ 20,300	1,015,000
06/15/2022	263	4.000%	45,000	20,300	$ 65,300	970,000
12/15/2022	263			19,400	$ 19,400	970,000
06/15/2023	263	4.000%	45,000	19,400	$ 64,400	925,000
12/15/2023	263			18,500	$ 18,500	925,000
06/15/2024	263	4.000%	45,000	18,500	$ 63,500	880,000
12/15/2024	263			17,600	$ 17,600	880,000
06/15/2025	263	4.000%	50,000	17,600	$ 67,600	830,000
12/15/2025	263			16,600	$ 16,600	830,000
06/15/2026	263	4.000%	50,000	16,600	$ 66,600	780,000
12/15/2026	263			15,600	$ 15,600	780,000
06/15/2027	263	4.000%	50,000	15,600	$ 65,600	730,000
12/15/2027	263			14,600	$ 14,600	730,000
06/15/2028	263	4.000%	55,000	14,600	$ 69,600	675,000
12/15/2028	263			13,500	$ 13,500	675,000
06/15/2029	263	4.000%	55,000	13,500	$ 68,500	620,000
12/15/2029	263			12,400	$ 12,400	620,000
06/15/2030	263	4.000%	60,000	12,400	$ 72,400	560,000
12/15/2030	263			11,200	$ 11,200	560,000
06/15/2031	263	4.000%	60,000	11,200	$ 71,200	500,000
12/15/2031	263			10,000	$ 10,000	500,000
06/15/2032	263	4.000%	65,000	10,000	$ 75,000	435,000
12/15/2032	263			8,700	$ 8,700	435,000
06/15/2033	263	4.000%	65,000	8,700	$ 73,700	370,000
12/15/2033	263			7,400	$ 7,400	370,000
06/15/2034	263	4.000%	70,000	7,400	$ 77,400	300,000
12/15/2034	263			6,000	$ 6,000	300,000
06/15/2035	263	4.000%	70,000	6,000	$ 76,000	230,000
12/15/2035	263			4,600	$ 4,600	230,000
06/15/2036	263	4.000%	75,000	4,600	$ 79,600	155,000
12/15/2036	263			3,100	$ 3,100	155,000
06/15/2037	263	4.000%	75,000	3,100	$ 78,100	80,000
12/15/2037	263			1,600	$ 1,600	80,000
06/15/2038	263	4.000%	80,000	1,600	$ 81,600	-
			$ 1,095,000	$ 488,200	$ 1,583,200	

Proceeds from the sale of the Certificates will be used for (i) the construction of public works, more specifically, the purchase of water, sewer, utilities, drainage and street improvements for Lake Shore Harbour Section Four and the purchase of water, sewer, utilities drainage and street improvements for Lake Shore Harbour Section Five.

CAPITAL LEASE

Original Lease Amount

2,239,086

2019 PIERCE AERIAL LADDER AND PUMPER TRUCK

10-year lease

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
						2,239,086
02/12/2020	301	3.490%	190,951	78,144	$ 269,095	2,048,135
02/12/2021	301	3.490%	197,615	71,480	$ 269,095	1,850,520
02/12/2022	301	3.490%	204,512	64,583	$ 269,095	1,646,008
02/12/2023	301	3.490%	211,649	57,446	$ 269,095	1,434,359
02/12/2024	301	3.490%	219,036	50,059	$ 269,095	1,215,323
02/12/2025	301	3.490%	226,680	42,415	$ 269,095	988,642
02/12/2026	301	3.490%	234,591	34,504	$ 269,095	754,051
02/12/2027	301	3.490%	242,779	26,316	$ 269,095	511,272
02/12/2028	301	3.490%	251,252	17,843	$ 269,095	260,020
02/12/2029	301	3.490%	260,020	9,075	$ 269,095	-
			$ 2,239,086	$ 451,865	$ 2,690,951	

Proceeds from the lease/purchase agreement are being used to build a Pierce aerial ladder and pumper truck for the Fire Department. The vehicle is expected to be completed and in commission by February 2020.

CAPITAL LEASE

Original Lease Amount

1,388,974

2019 NORESCO ENERGY SAVINGS EQUIPMENT

12-year lease

Due Date	Fund	Interest Rate	Principal	Interest	Total Debt Service	Principal Balance
						1,388,974
08/01/2020	301	2.460%	26,000	35,403	$ 61,403	1,362,974
08/01/2021	301	2.460%	109,406	33,529	$ 142,935	1,253,568
08/01/2022	301	2.460%	112,097	30,838	$ 142,935	1,141,470
08/01/2023	301	2.460%	114,855	28,080	$ 142,935	1,026,615
08/01/2024	301	2.460%	117,680	25,255	$ 142,935	908,934
08/01/2025	301	2.460%	120,575	22,360	$ 142,935	788,359
08/01/2026	301	2.460%	123,542	19,394	$ 142,935	664,817
08/01/2027	301	2.460%	126,581	16,355	$ 142,935	538,237
08/01/2028	301	2.460%	129,695	13,241	$ 142,935	408,542
08/01/2029	301	2.460%	132,885	10,050	$ 142,935	275,657
08/01/2030	301	2.460%	136,154	6,781	$ 142,935	139,503
08/01/2031	301	2.460%	139,503	3,432	$ 142,935	-
			$ 1,388,974	$ 244,716	$ 1,633,690	

Proceeds from the lease purchase agreement will be used to purchase and install energy conservation measures at City facilities.

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SECTION VIII

CAPITAL IMPROVEMENT PROGRAM

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CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is to create a fair and consistent process that outlines the procedure for proposing, evaluating, and adopting capital projects that will create long-term benefit to the City.

Definition

The City of Missouri City Capital Improvement Program (CIP) is a process by which the City develops a five-year plan for major capital expenditures that matches available resources and satisfies the City tax rate stabilization objective. It is prepared and updated by the City Engineer annually and adopted by the City Council to plan for the capital improvements related to the City's water, wastewater, surface water, streets and drainage, parks, and facilities infrastructure.

Capital projects included in the Capital Improvement Program are limited to projects costing ***$50,000 or greater*** with a useful lifespan of ***twenty (20) years or longer***.

Capital Improvement Program Policy

The Capital Improvement Program (CIP) is to maintain the City's assets at a level adequate to protect the City's capital investments and bond ratings, minimize future maintenance and replacement costs, and provide for an adequate level of service.

The City Engineer will be responsible for coordinating the CIP process and establishing its budget each year. Each department director will submit projects in a form and timeframe annually established by the City Engineer.

The annual expenditures identified in the CIP should be fully funded from financial resources that are anticipated to be current and available. Operating and maintenance cost of a proposed capital improvement project has to be calculated to determine a "true cost" of each improvement and assist in programming of future overall revenue requirements of the City.

Amendments to the Capital Improvement Plan (CIP) affecting the current fiscal year must be recommended by the City Engineer and approved by the City Council through a budget amendment. Amendments will be considered according to the project scoring criteria established by the City Engineer. Higher priority will be given to projects that are necessary for the public health and safety, desirable economic development, and funding availability.

City Charter Requirements

- Section 9.03 of the City Charter, Chapter A-11 - Annual Budget, requires a capital program be revised and extended each year to indicate capital improvements pending or in the process of construction or acquisition, and shall include the following items:

  a) A summary of proposed programs,
  b) A list of all capital improvements which are proposed to be undertaken during the next five (5) fiscal years ensuing, with appropriate supporting information as necessary for such improvements,
  c) Cost estimates, method of financing and recommended time schedules for each such improvement, and
  d) The estimated annual cost of operating and maintaining facilities to be constructed or acquired.

- Section 9.06 of the City Charter, Lapse of Appropriations, states the following:

  Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the intended purpose has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

Bond Elections

As in the previous bond elections, the City Council appointed a Citizen Advisory Committee in 2014 for the 2014 bond election to review the long term needs of the City. Supported by city staff, the Committee prioritized the needs and determined how much funding should go to public safety, drainage, transportation and facilities projects.

On September 13, 2003, a $75,000,000 bond issue was approved by the voters by a 3:1 margin. On November 4, 2008, the voters approved a $17,500,000 bond issue for parks and recreation public improvements by a 2:1 margin. On May 10, 2014, a $40,000,000 bond issue was approved by the voters by a 3:1 margin.

Planned Funding /Scheduling of Bond Issues

The capital project implementation schedule is developed in phases to meet the following criteria:

a) To assure the sale of bonds was scheduled so that the debt service fund would not be impacted by more than a $0.04 property tax increase overall in both the 2003, 2008 and 2014 bond elections.
b) Financing is provided by the cash flow approach, whereby bonds are sold as needed to generate enough cash flow for project commitments within the phased schedule.

Financial Perspective

Each year in the budget process, city staff projects capital expenditure needs for the next five years. Future maintenance and operational costs are to be considered so that impact on the general operating budget is considered before projects are approved.

Where applicable, assessments, impact fees, pro rata charges, interest earnings, contributions from developers and other government agencies are used to leverage project costs. Projects are supplemented with city staff labor and city-owned equipment whenever possible, cost effective, and to keep the project within budget.

The total projects costs are adjusted yearly to account for these contributions whenever possible. As projects are finalized or priorities change during the year, budget estimates are submitted to City Council for adjustments to current or future year projects.

Fund Description and Purpose

Metro Projects Fund (Fund 401) – This fund was established to account for the costs of expenditures associated with the street improvements and general mobility projects which were funded by the Metropolitan Transit Authority (METRO) reimbursements as per the Congestion Mitigation/Traffic Management Agreement.

General Government Projects Fund (Fund 402) – This fund was established to account for the costs of expenditures associated with the general government projects. The funding source is mainly transferred from the General Fund.

Transportation Projects Fund (Fund 403) – This fund was established to account for the costs of expenditures associated with the drainage, bridges and street improvements. The funding source is mainly from the sale proceeds of General Obligation Bonds.

Facility/Public Safety Projects Fund (Fund 404) – This fund was established to account for the costs of expenditures associated with the new facility construction, renovation and upgrades of existing facilities.

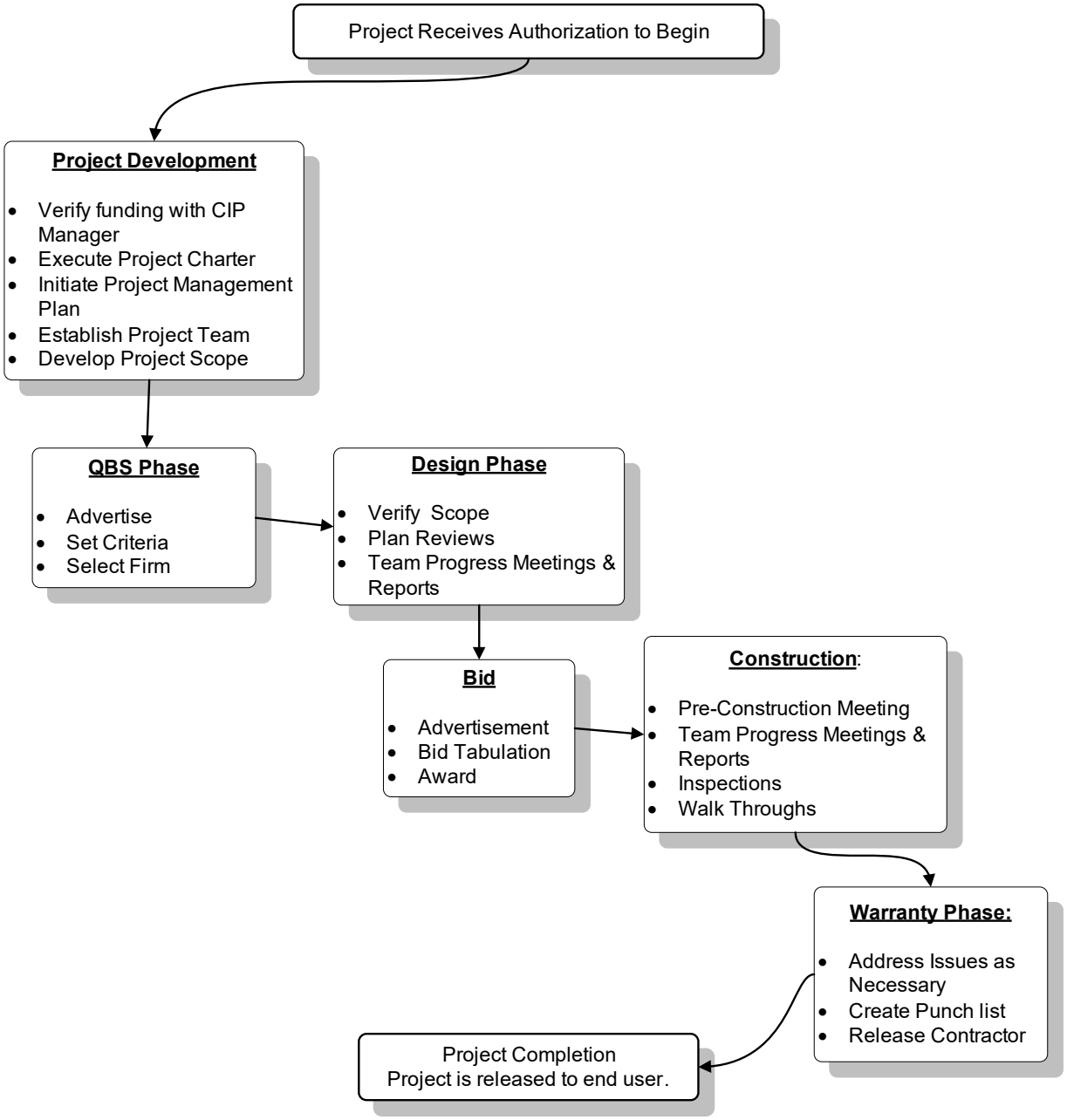
Parks Projects Fund (Fund 405) – This fund was established to account for the costs of expenditures associated with the improvements of the City's parks and trails.

Roadway Impact Fee Fund (Fund 406) – Funds new development's share of the construction of the Lake Olympia Parkway extension.

General Obligation 2018 Fund (Fund 410) – to account for the receipt and use of bond proceeds designated to fund drainage, transportation, park and facilities improvements.

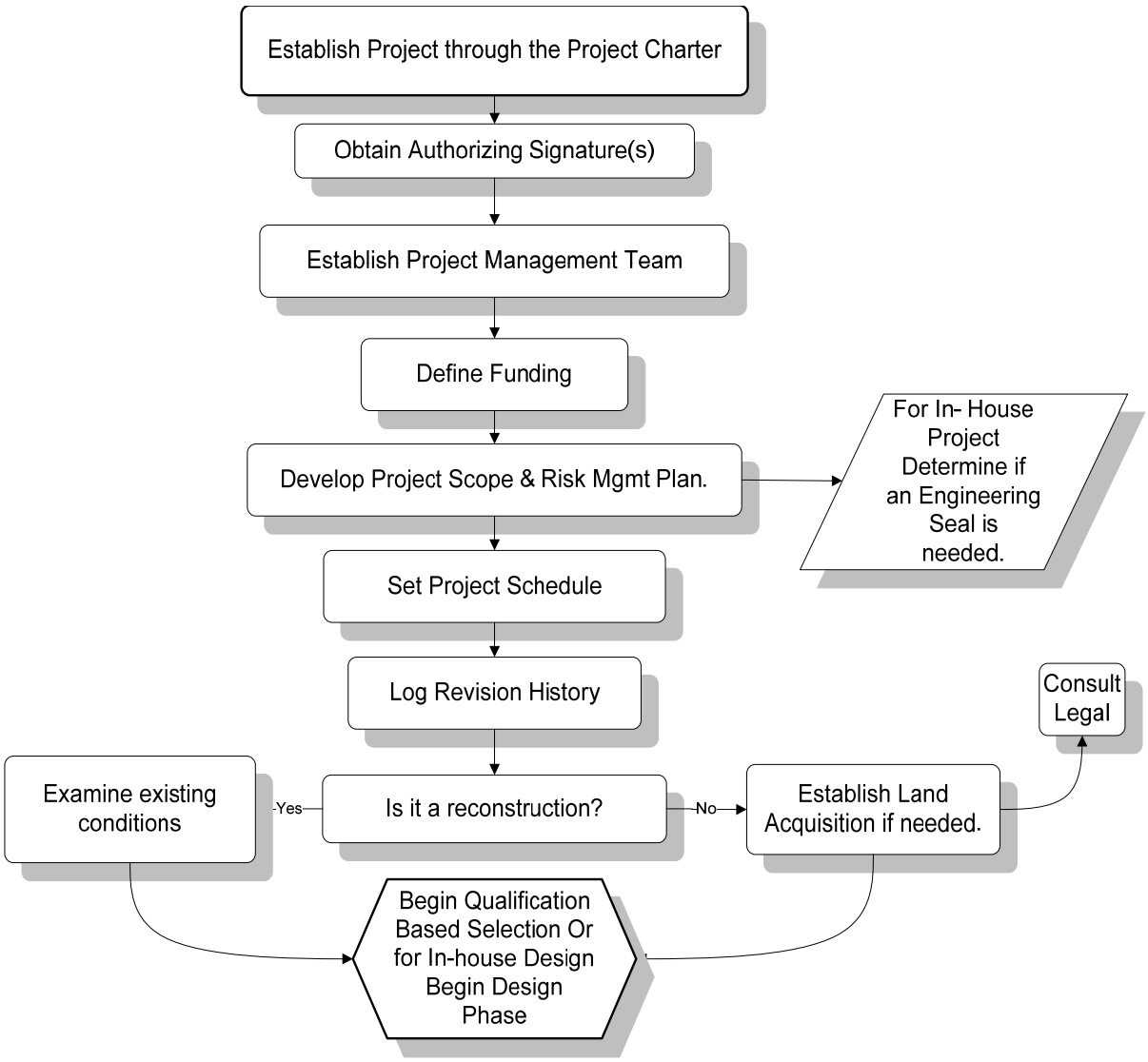
Capital Project Delivery Process

Overview



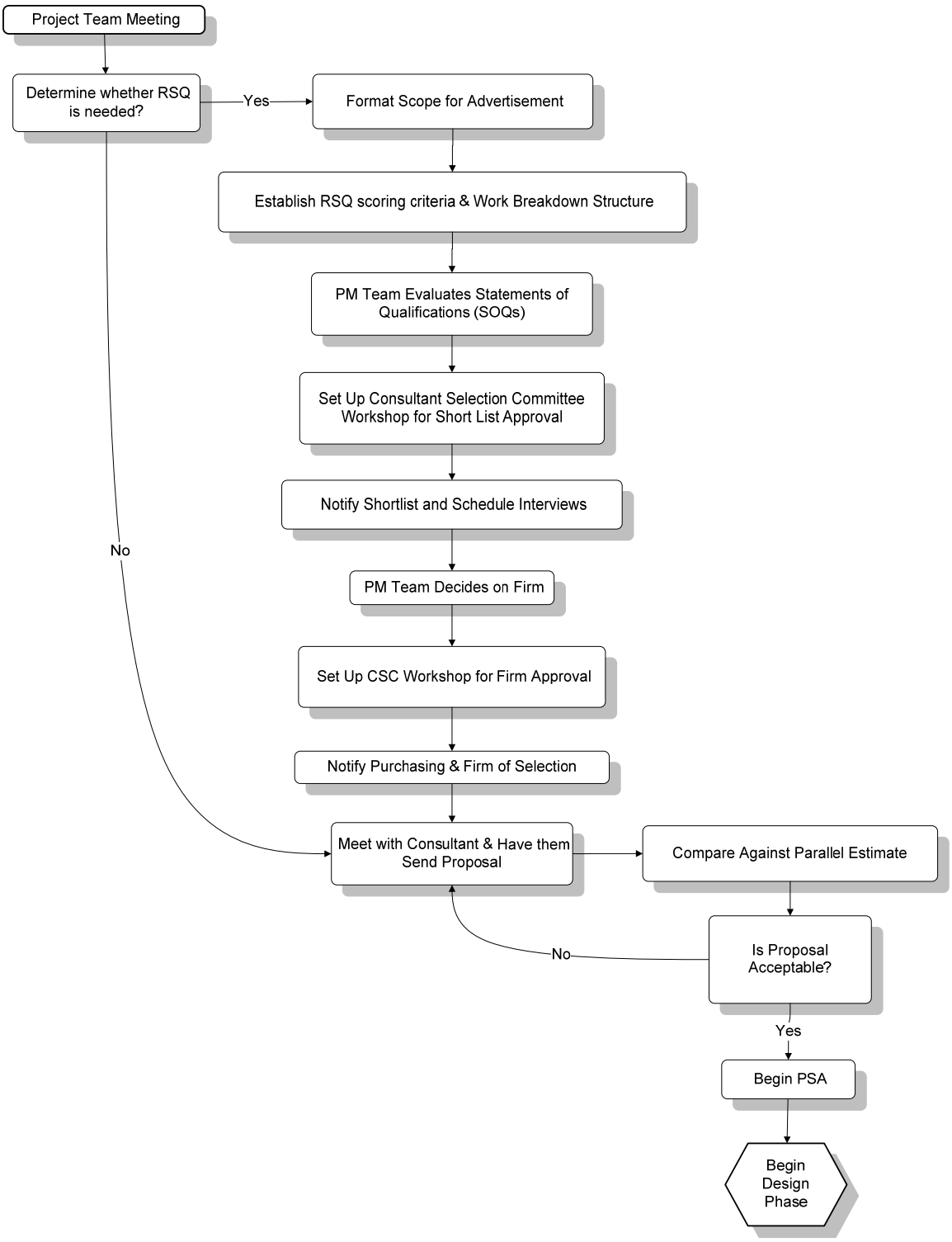
Capital Project Delivery Process

Project Development



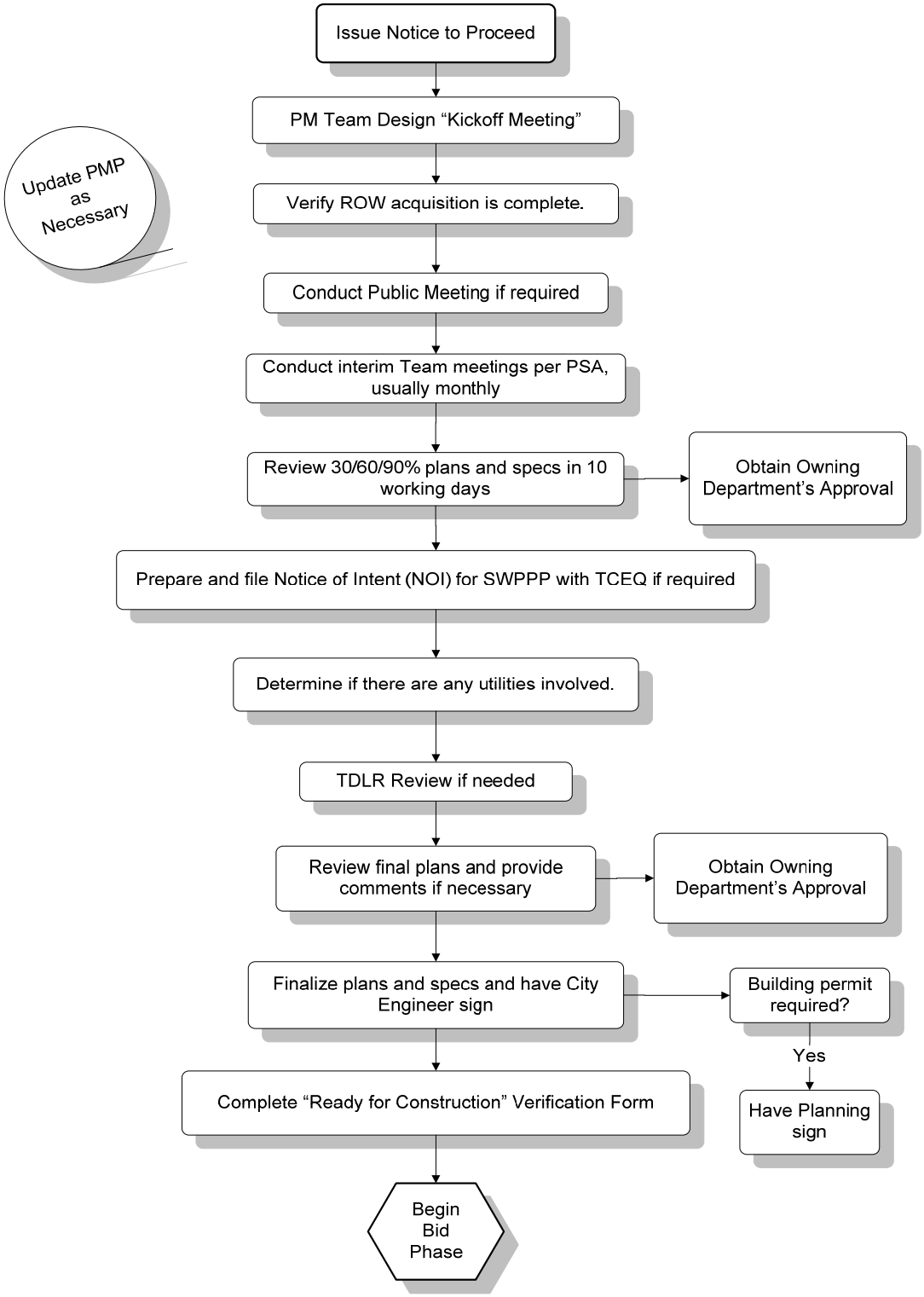
Capital Project Delivery Process

Qualification Based Selection



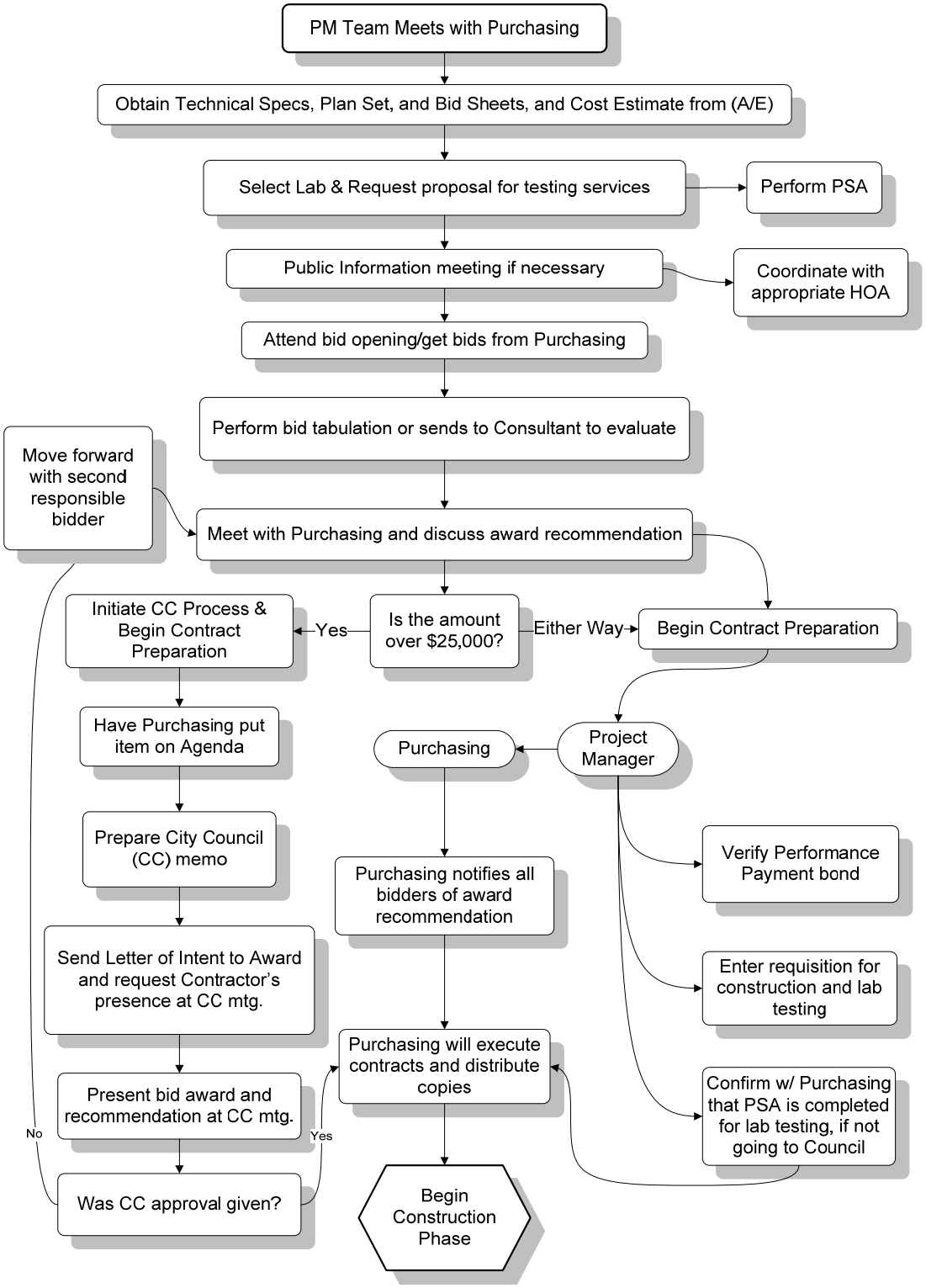
Capital Project Delivery Process

Design



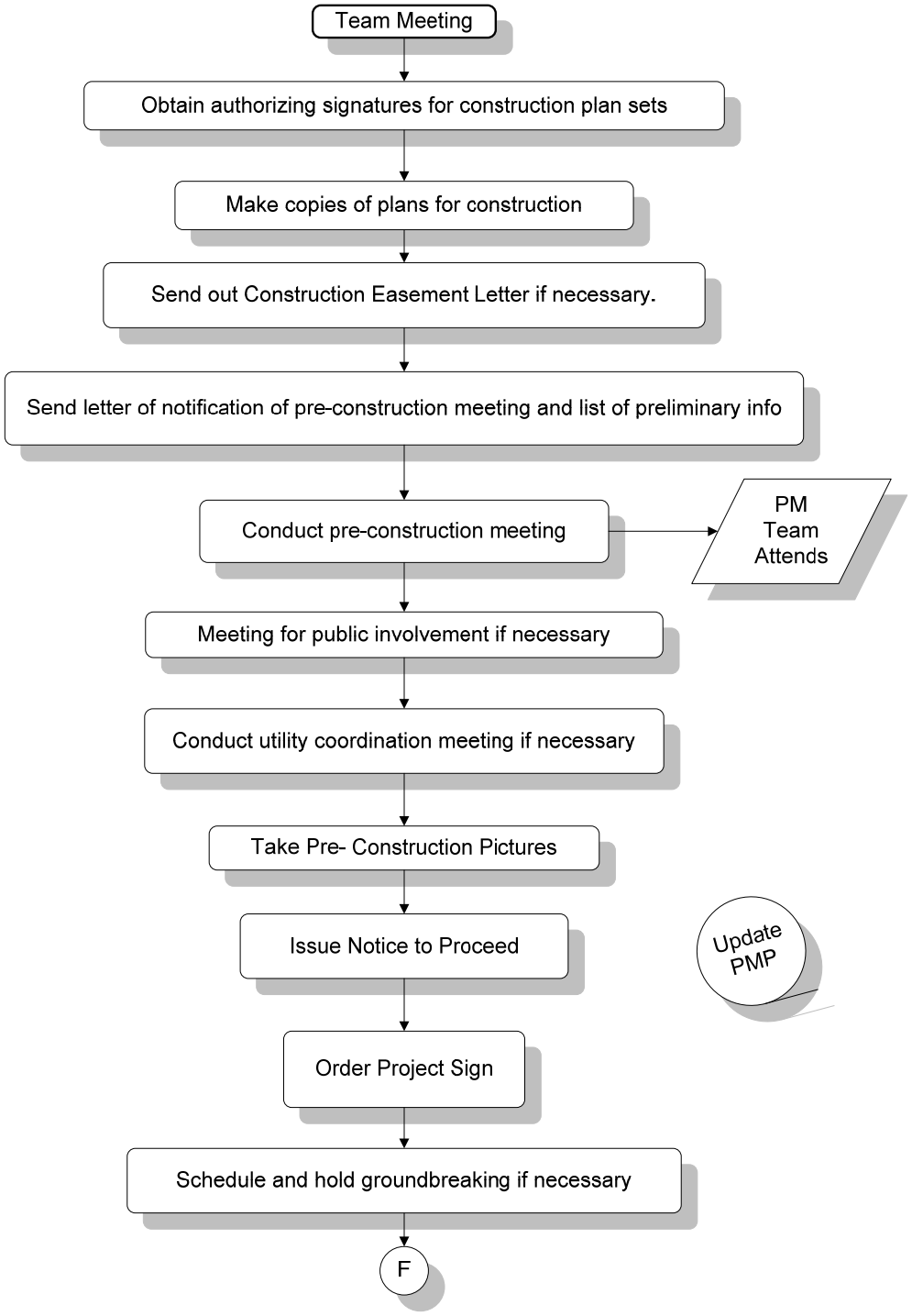
Capital Project Delivery Process

Construction Bid



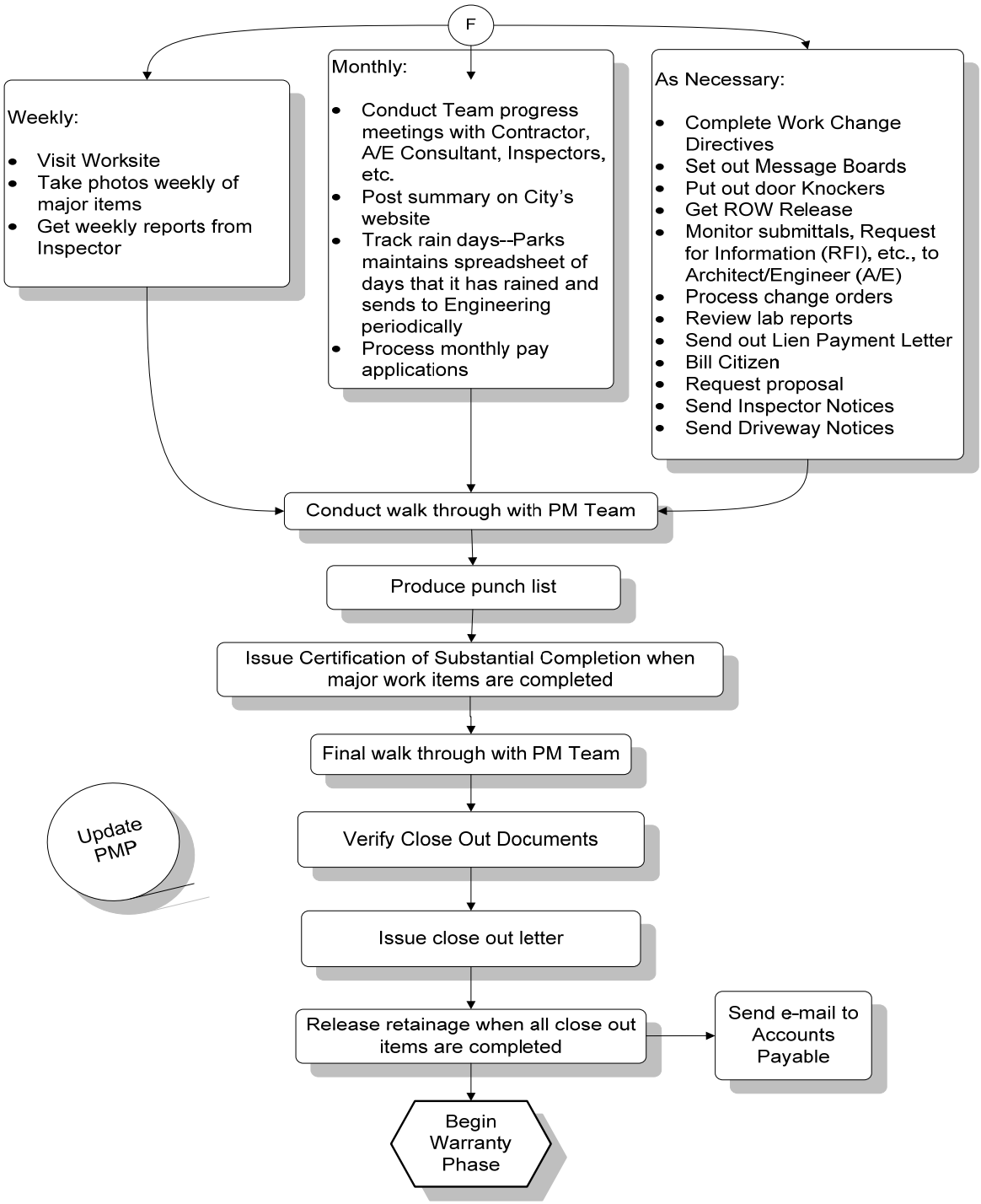
Capital Project Delivery Process

Construction



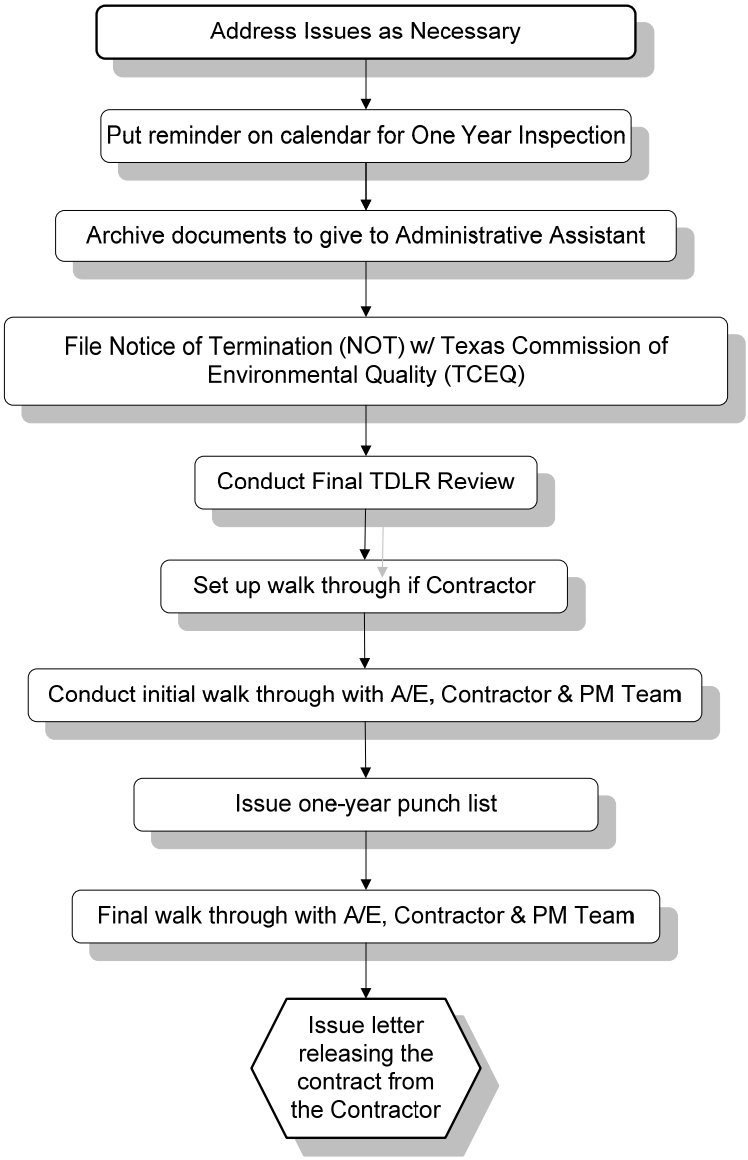
Capital Project Delivery Process

Construction (Continued)



Capital Project Delivery Process

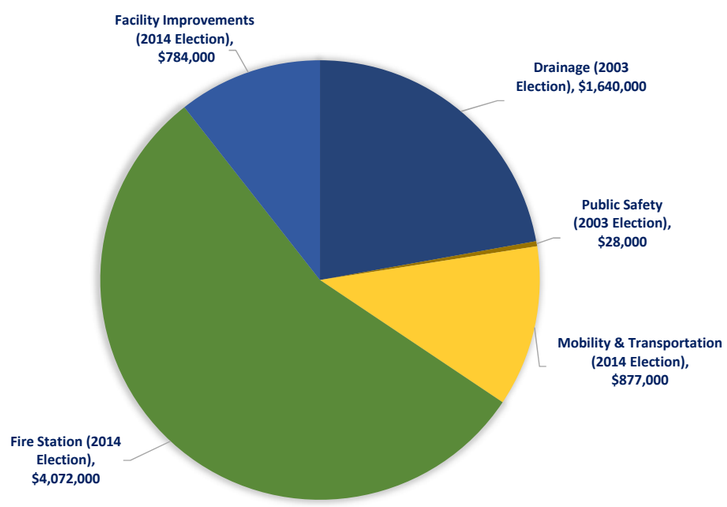
Warranty



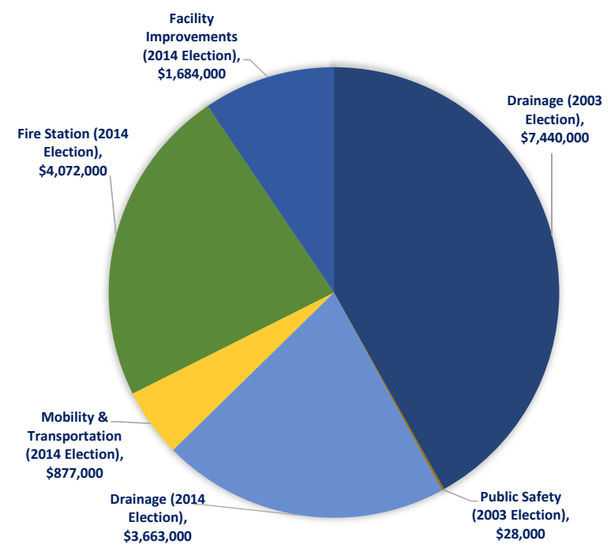
CITY OF MISSOURI CITY
Five-Year Capital Improvement Program FY2020
Bond Sale Schedule

Purpose	Date Authorized	Amount Authorized	Remaining Unissued Balance as of 10/1/2019	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	5 YEAR TOTAL	Remaining Balance	Fund
Parks & Recreation	9/13/2003	15,550,000	-	-	-	-	-	-	-	-	-	405
Mobility & Transportation	9/13/2003	28,110,000	-	-	-	-	-	-	-	-	-	403
Facility Improvements	9/13/2003	2,110,000	-	-	-	-	-	-	-	-	-	404
Municipal Court	9/13/2003	1,030,000	-	-	-	-	-	-	-	-	-	404
Drainage	9/13/2003	20,000,000	13,263,000	-	1,640,000	1,750,000	2,300,000	1,750,000	-	7,440,000	5,823,000	403
Public Safety	9/13/2003	8,200,000	28,000	-	28,000	-	-	-	-	28,000	-	404
Parks & Recreation	11/4/2008	17,500,000	-	-	-	-	-	-	-	-	-	405
Drainage	5/10/2014	6,500,000	3,950,000	-	-	413,000	-	-	3,250,000	3,663,000	287,000	403
Mobility & Transportation	5/10/2014	22,800,000	877,000	-	877,000	-	-	-	-	877,000	-	403
Fire Station	5/10/2014	5,000,000	5,000,000	-	4,072,000	-	-	-	-	4,072,000	928,000	404
Facility Improvements	5/10/2014	5,700,000	4,603,000	-	784,000	900,000	-	-	-	1,684,000	2,919,000	404
Total		132,500,000	27,721,000	-	7,401,000	3,063,000	2,300,000	1,750,000	3,250,000	17,764,000	9,957,000	

FY 2020 PROPOSED BOND SALES



FIVE-YEAR PLAN - PROJECTED BOND SALES



CITY OF MISSOURI CITY

Capital Improvement Program - Five-Year Plan

Project No.	Fund	Project Name	Planning FY 2020	Planning FY 2021	Planning FY 2022	Planning FY 2023	Planning FY 2024	Five-Year Plan Total
DRAINAGE								
10018	403	LOWER OYSTER CREEK				1,750,000		1,750,000
10038	403	CANGELOSI DETENTION	1,600,000					1,600,000
10039	403	WILLOW WATERHOLE		1,750,000	2,300,000			4,050,000
10040	403	PRE-1987 IMPROVEMENTS					3,250,000	3,250,000
10041	403	AMERICAN LEGION	20,000	280,000				300,000
10042	403	BUFFALO RUN	20,000	133,000				153,000
		DRAINAGE Total	$ 1,640,000	$ 2,163,000	$ 2,300,000	$ 1,750,000	$ 3,250,000	$ 11,103,000
FACILITIES								
20018	404	EXPANSION OF PUBLIC SAFETY	284,000	500,000				784,000
20019	404	PARK MAINTENANCE FACILITY	500,000	400,000				900,000
		FACILITIES Total	$ 784,000	$ 900,000	$ -	$ -	$ -	$ 1,684,000
PUBLIC SAFETY								
40028	404	FIRE STATION #6	4,072,000					4,072,000
40029	404	FIRE ENGINE PUMPER (FS#6)	925,000					925,000
40030	404	RENOVATION AT FIRE STATION #1	28,000					28,000
		PUBLIC SAFETY Total	$ 5,025,000	$ -	$ -	$ -	$ -	$ 5,025,000
TRANSPORTATION								
50027	401	TRAFFIC STUDIES	267,387	60,000	60,000	60,000	60,000	507,387
50031	401	GIS-MAPPING, PLOTTER, FLYOVER	30,000	30,000	30,000	30,000	30,000	150,000
50034	401	SIGNAL UPGRADE/SEQUENCING	900,000	400,000	400,000	500,000	500,000	2,700,000
50054	401	SIDEWALK	408,957	533,957	533,957	1,100,000	1,100,000	3,676,871
50063	401	PAVEMENT MAINTENANCE & MGMT PROGRAM	697,000	697,000	697,000	1,155,957	1,155,957	4,402,914
50095	401	GPS EMERGENCY PRE-EMPTION & PRIORITY SERVICE HARDWARE	300,000					300,000
50096	401	CENTRAL SOFTWARE FOR TRAFFIC MANAGEMENT CENTER	300,000					300,000
50094	403	WATERFALL RECONSTRUCTION	877,000					877,000
		TRANSPORTATION Total	3,780,344	1,720,957	1,720,957	2,845,957	2,845,957	12,914,172
		GENERAL CIP Total	$ 11,229,344	$ 4,783,957	$ 4,020,957	$ 4,595,957	$ 6,095,957	$ 30,726,172
UTILITIES CONSTRUCTION								
80027	535	MUSTANG BAYOU SERVICE AREA WWTP EXPANSION	9,750,000					9,750,000
80028	535	MUSTANG BAYOU WATER PLANT IMPROVEMENTS PHASE II	200,000	550,000				750,000
80029	535	MUSTANG BAYOU WATER PLANT#2 212K GAL GST REHAB	750,000					750,000
80030	535	MUSTANG BAYOU - 1.0 MG ELEVATED STORAGE TANK	1,000,000	3,000,000				4,000,000
80031	506	STEEPBANK FLATBANK REUSE FACILITY	750,000	750,000				1,500,000
		UTILITIES CONSTRUCTION Total	12,450,000	4,300,000				16,750,000
		TOTAL EXPENDITURES	$ 23,679,344	$ 9,083,957	$ 4,020,957	$ 4,595,957	$ 6,095,957	$ 47,476,172
ESTIMATED RESOURCES								
		PROPOSED GENERAL OBLIGATION BONDS	7,401,000	3,063,000	2,300,000	1,750,000	3,250,000	17,764,000
		CERTIFICATE OF OBLIGATION	925,000					925,000
		PAY AS YOU GO/C.O. (UTILITIES CONSTRUCTION)	12,450,000	4,300,000				16,750,000
		ESTIMATED METRO REVENUE FOR PROJECTS	3,795,957	3,795,957	3,795,957	3,795,957	3,795,957	18,979,785
		TOTAL RESOURCES	$ 24,571,957	$ 11,158,957	$ 6,095,957	$ 5,545,957	$ 7,045,957	$ 54,418,785

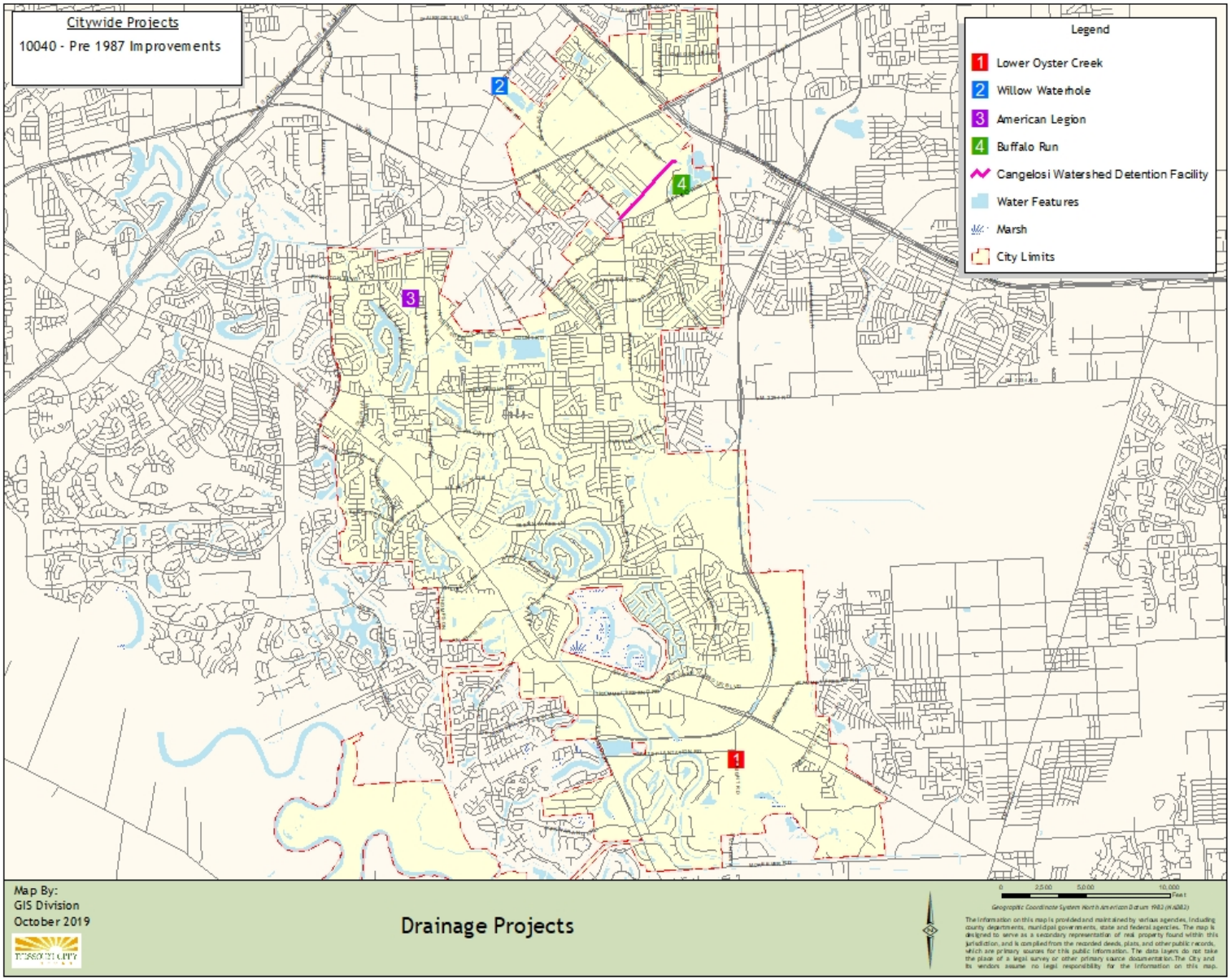
PROJECTS BY FUNDING SOURCES

Index No.	Project No.	Project Name	2003 Bond Election	2008 Bond Election	2014 Bond Election	Other Sources	Subtotal	Metro (Fund 401)	Certificates of Obligation	Project Total
DRAINAGE										
001	10018	Lower Oyster Creek	$ 1,337,000	$ -	$ 413,000	$ -	$ 1,750,000	$ -	$ -	$ 1,750,000
002	10038	Cangelosi Detention Facility	1,600,000	-	-	-	1,600,000	-	-	1,600,000
003	10039	Willow Waterhole	4,050,000	-		-	4,050,000	-	-	4,050,000
004	10040	Pre-1987 Improvements	-	-	3,250,000	-	3,250,000	-	-	3,250,000
005	10041	American Legion	300,000	-	-	-	300,000	-	-	300,000
006	10042	Buffalo Run	153,000	-	-	-	153,000	-	-	153,000
		TOTAL DRAINAGE	$ 7,440,000	$ -	$ 3,663,000	$ -	$ 11,103,000	$ -	$ -	$ 11,103,000
FACILITIES										
007	20018	Expansion of Public Safety	$ -	$ -	$ 784,000	$ -	$ 784,000	$ -	$ -	$ 784,000
008	20019	Parks Maintenance Facility	-	-	900,000	-	900,000	-	-	900,000
		TOTAL FACILITIES	$ -	$ -	$ 1,684,000	$ -	$ 1,684,000	$ -	$ -	$ 1,684,000
PUBLIC SAFETY										
009	40028	Fire Station #6	$ -	$ -	$ 4,072,000	$ -	$ 4,072,000	$ -	$ -	$ 4,072,000
010	40029	Fire Engine Pumper (FS#6)	-	-	-	-	-	-	925,000	925,000
011	40030	Renovation at Fire Station #1	28,000	-	-	-	28,000	-	-	28,000
		TOTAL PUBLIC SAFETY	$ 28,000	$ -	$ 4,072,000	$ -	$ 4,100,000	$ -	$ 925,000	$ 5,025,000
TRANSPORTATION										
012	50027	Traffic Studies	$ -	$ -	$ -	$ -	$ -	$ 507,387	$ -	$ 507,387
013	50031	GIS-Mapping,Plotter,Flyover,Script	-	-	-	-	-	150,000	-	150,000
014	50034	Signal Upgrade/Sequencing	-	-	-	-	-	2,700,000	-	2,700,000
015	50054	Sidewalk Repair	-	-	-	-	-	3,676,871	-	3,676,871
016	50063	Pavement Maintenance & Mgmt Program	-	-	-	-	-	4,402,914	-	4,402,914
017	50094	Waterfall Reconstruction	-	-	877,000	-	877,000	-	-	877,000
018	50095	GPS Emergency Pre-emption & Priority Service Hardware	-	-	-	-	-	300,000	-	300,000
019	50096	Central Software for Traffic Management Center	-	-	-	-	-	300,000	-	300,000
		TOTAL TRANSPORTATION	$ -	$ -	$ 877,000	$ -	$ 877,000	$ 12,037,172	$ -	$ 12,914,172
		TOTAL GENERAL CIP	$ 7,468,000	$ -	$ 10,296,000	$ -	$ 17,764,000	$ 12,037,172	$ 925,000	$ 30,726,172

Index No.	Project No.	Project Name				Other Sources	Subtotal		Certificates of Obligation	Project Total
UTILITIES CONSTRUCTION										
020	80027	Mustang Bayou WWTP Rehabilitation and Expansion	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,750,000	$ 9,750,000
021	80028	Mustang Bayou Water Plant Improvements Phase II (GST2)	-	-	-	750,000	750,000			750,000
022	80029	Mustang Bayou Water Plant Improvements Phase II (GST3)	-	-	-	750,000	750,000			750,000
023	80030	Mustang Bayou - 1.0 MG Elevated Storage Tank	-	-	-	4,000,000	4,000,000			4,000,000
024	80031	Steep Bank / Flat Bank WWTP Reuse Facility	-	-	-	1,500,000	1,500,000			1,500,000
		TOTAL UTILITIES CONSTRUCTION	$ -	$ -	$ -	$ 7,000,000	$ 7,000,000	$ -	$ 9,750,000	$ 16,750,000
		GRAND TOTAL	$ 7,468,000	$ -	$ 10,296,000	$ 7,000,000	$ 24,764,000	$ 12,037,172	$ 10,675,000	$ 47,476,172

DRAINAGE PROJECTS

DRAINAGE MAP



PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
LOWER OYSTER CREEK	10018	001	C-DR	$48,698	$2,129,288

DESCRIPTION	JUSTIFICATION	STATUS
Consists of drainage improvements ranging from channel rectification to pipeline relocation to road crossing expansions. Funds will be utilized to leverage public (FBC & MUD) and private resources.	Drainage improvements are needed to solve existing and potential drainage problems. Funds will facilitate future development.	FY2023 funds will be used to add 12 inches of fill on the north bank of the creek between Black Creek Village to Knight Road.

PROJECT IMAGES

FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND	$ 379,288					$ 1,750,000		$ 2,129,288
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ 379,288	$ -	$ -	$ -	$ -	$ 1,750,000	$ -	$ 2,129,288

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES								$ -
STUDY/ANALYSIS	84,279							84,279
LAND / ROW								-
CONSTRUCTION	294,874					1,750,000		2,044,874
EQUIPMENT								-
REPAIR								-
MISC	134							134
PROJECT TOTAL	$ 379,288	$ -	$ -	$ -	$ -	$ 1,750,000	$ -	$ 2,129,288

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
CANGELOSI DETENTION FACILITY	10038	002	C-DR	$1,850,000	$1,850,000

DESCRIPTION	JUSTIFICATION	STATUS
Widen Cangelosi Ditch to ultimate conditions from FM2234 to the Buffalo Run Detention Facility. Improvements include widening the bottom width from 30ft. to 70ft. And raising the top of bank an average of 1.5ft for approximately 6,000 linear feet.	Improvements as recommended by the 2009 Cangelosi Detention Facility Study Update, are necessary to ensure regional detention requirements are met for future developments.	Remaining funds will be used to design and construct final improvements, the ditch widening.

PROJECT IMAGES

FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND		$ 250,000	$ 1,600,000					$ 1,850,000
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ 250,000	$ 1,600,000	$ -	$ -	$ -	$ -	$ 1,850,000

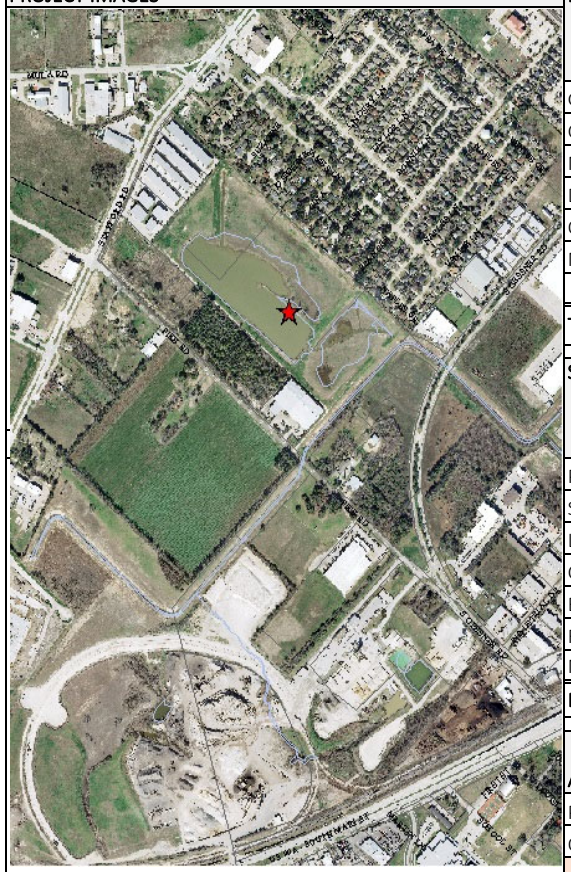
SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES		$ 250,000						$ 250,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION			1,600,000					1,600,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ 250,000	$ 1,600,000	$ -	$ -	$ -	$ -	$ 1,850,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
WILLOW WATERHOLE	10039	003	C-DR	$6,500,000	$4,200,000

DESCRIPTION	JUSTIFICATION	STATUS
This project will be to evaluate, design and construct drainage improvements at various locations throughout the Willow Waterhole watershed.	The project will provide additional regional detention and drainage improvements for the Willow Waterhole.	FY2019 funds will be used for design.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	Project Total
GENERAL BOND		$ 150,000		$ 1,750,000	$ 2,300,000			$ 4,200,000
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ 150,000	$ -	$ 1,750,000	$ 2,300,000	$ -	$ -	$ 4,200,000

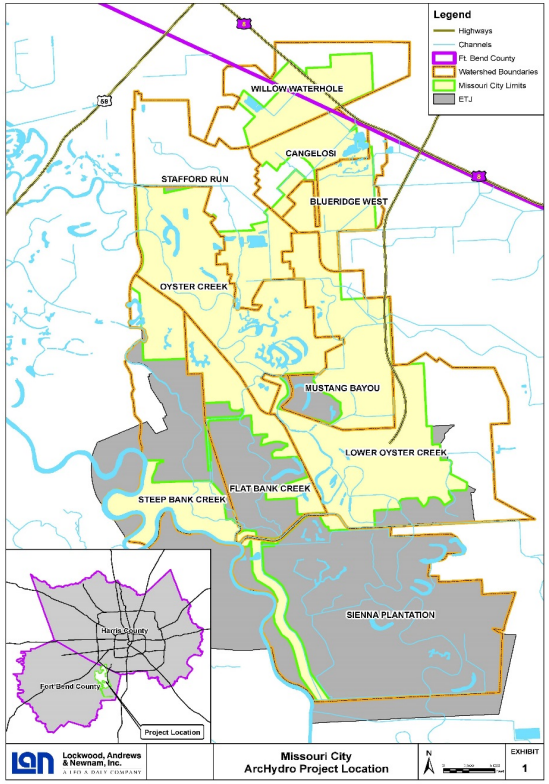
SPENDING PHASES	Prior Years*	FY Projected Expenditure						
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	Project Total
PROF SERVICES		$ 150,000						$ 150,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION				1,750,000	2,300,000			4,050,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ 150,000	$ -	$ 1,750,000	$ 2,300,000	$ -	$ -	$ 4,200,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
PRE-1987 IMPROVEMENTS	10040	004	C-DR	$922,362	$3,250,000

DESCRIPTION	JUSTIFICATION	STATUS
Perform analysis of older areas of the City that experience repetitive drainage issues and identify necessary improvements.	Analysis is needed to identify improvements needed to alleviate drainage issues occurring in areas where development occurring prior to current drainage criteria being adopted by Fort Bend County.	Analysis is scheduled to be performed and improvements initiated in FY2023.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND						$ 3,250,000		$ 3,250,000
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ -	$ -	$ -	$ -	$ 3,250,000	$ -	$ 3,250,000

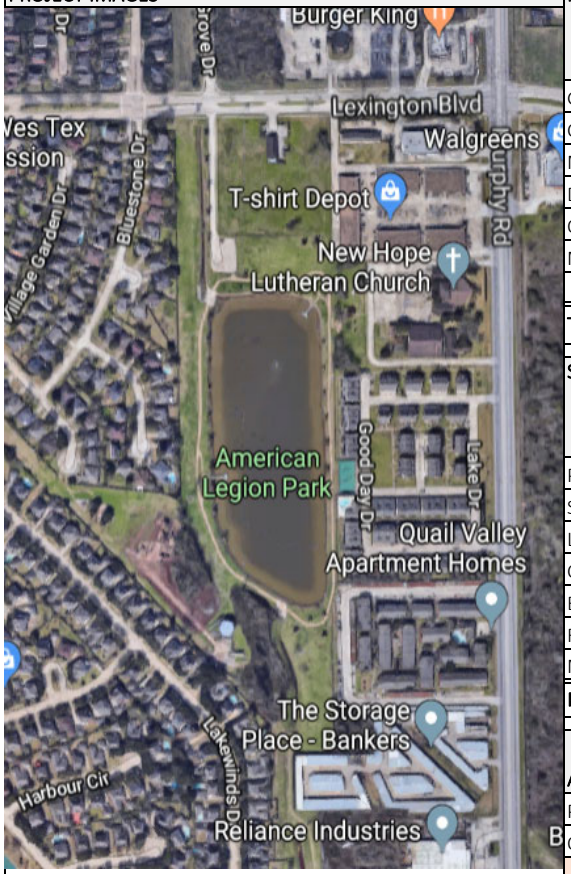
SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES						$ 200,000		$ 200,000
STUDY/ANALYSIS						50,000		50,000
LAND / ROW								-
CONSTRUCTION						3,000,000		3,000,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ -	$ -	$ -	$ -	$ 3,250,000	$ -	$ 3,250,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
AMERICAN LEGION	10041	005	C-DR	$300,000	$300,000

DESCRIPTION	JUSTIFICATION	STATUS
Project is being proposed to restore the lake banks from further erosion, stop sediments reducing storm water holding capacities, lower the safety risk for park users along the steep banks and to preserve the natural vegetation.	To restore the lake banks to prevent further erosion.	Design to begin in FY20.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	Project Total
GENERAL BOND			$ 20,000	$ 280,000				$ 300,000
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ -	$ 20,000	$ 280,000	$ -	$ -	$ -	$ 300,000

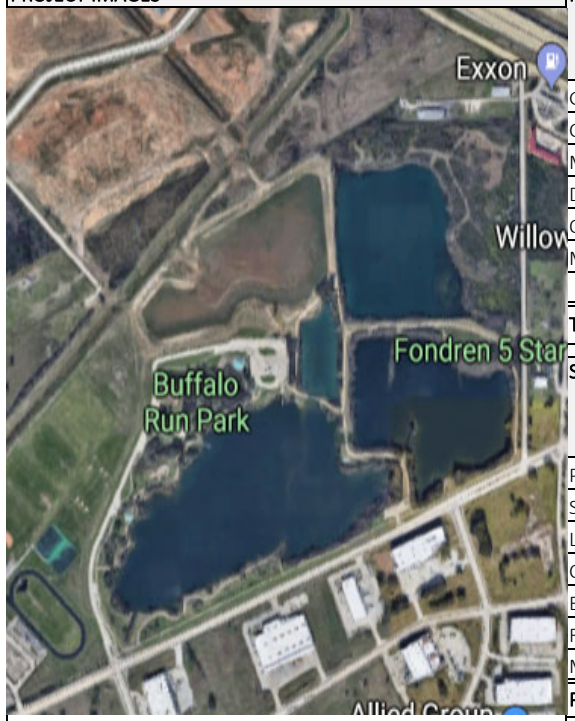
SPENDING PHASES	Prior Years*	FY Projected Expenditure						
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	Project Total
PROF SERVICES			$ 20,000					$ 20,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION				280,000				280,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ -	$ 20,000	$ 280,000	$ -	$ -	$ -	$ 300,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
BUFFALO RUN	10042	006	C-DR	$153,000	$153,000

DESCRIPTION	JUSTIFICATION	STATUS
This Project to repair the bulkhead and slope erosion is being proposed to eliminate future damage of the infrastructure of the detention facility and park amenities.	To eliminate future damage of the infrastructure of the detention facility.	Design to begin in FY20.

PROJECT IMAGES



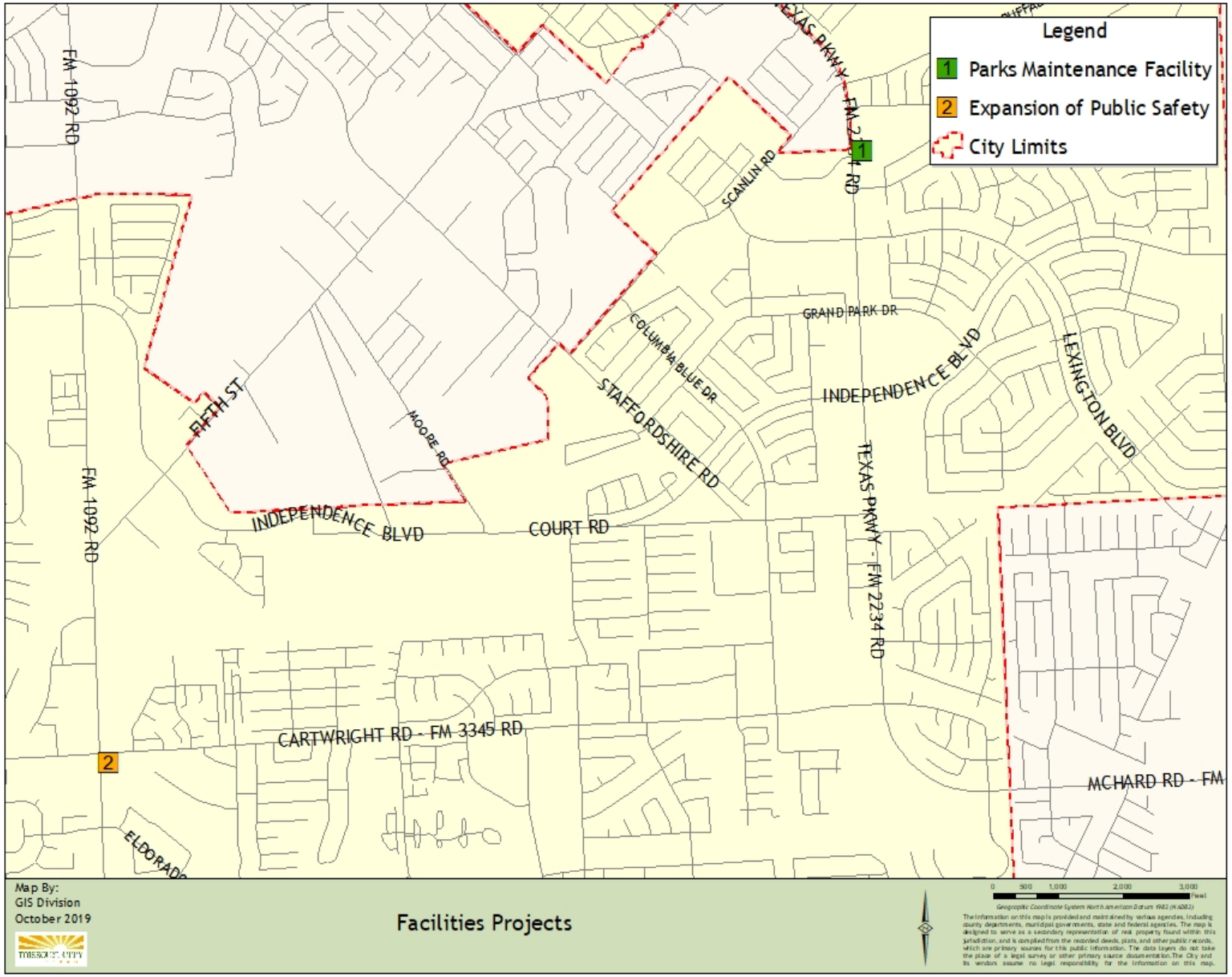
FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND			$ 20,000	$ 133,000				$ 153,000
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ -	$ 20,000	$ 133,000	$ -	$ -	$ -	$ 153,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES			$ 20,000					$ 20,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION				133,000				133,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ -	$ 20,000	$ 133,000	$ -	$ -	$ -	$ 153,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

FACILITIES PROJECTS

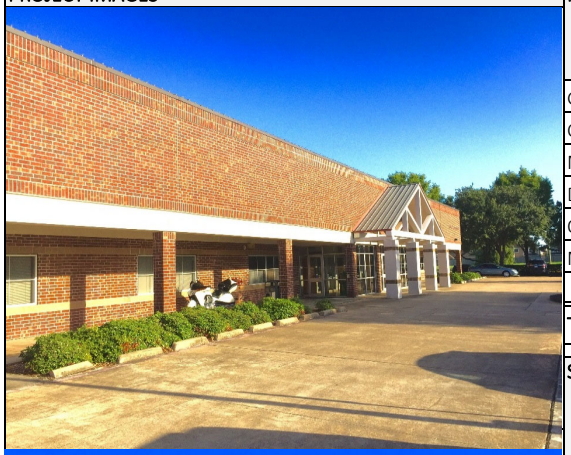
FACILITIES MAP



PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
EXPANSION OF PUBLIC SAFETY	20018	007	C-FC	$155,000	$784,000

DESCRIPTION	JUSTIFICATION	STATUS
This project will include the study, acquisition and retrofitting of additional building space.	Public Safety headquarters is in need of additional space. This project will determine if expanding the current facility is feasible or to purchase additional space elsewhere.	Study/design is planned for FY2020.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND			$ 284,000	$ 500,000				$ 784,000
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ -	$ 284,000	$ 500,000	$ -	$ -	$ -	$ 784,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES			$ 284,000					$ 284,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION				500,000				500,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ -	$ 284,000	$ 500,000	$ -	$ -	$ -	$ 784,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
PARKS MAINTENANCE FACILITY	20019	008	C-FC	$2,000,000	$3,500,000

DESCRIPTION	JUSTIFICATION	STATUS
Design and construct a new Parks Maintenance Facility. The current building has outdated systems, poor work space and is inadequate for storage of equipment, supplies and future growth.	The cost of maintaining this facility is no longer feasible. A new facility will allow staff to provide services to City parks safely and more effectively.	Design is planned for FY2020.

PROJECT IMAGES

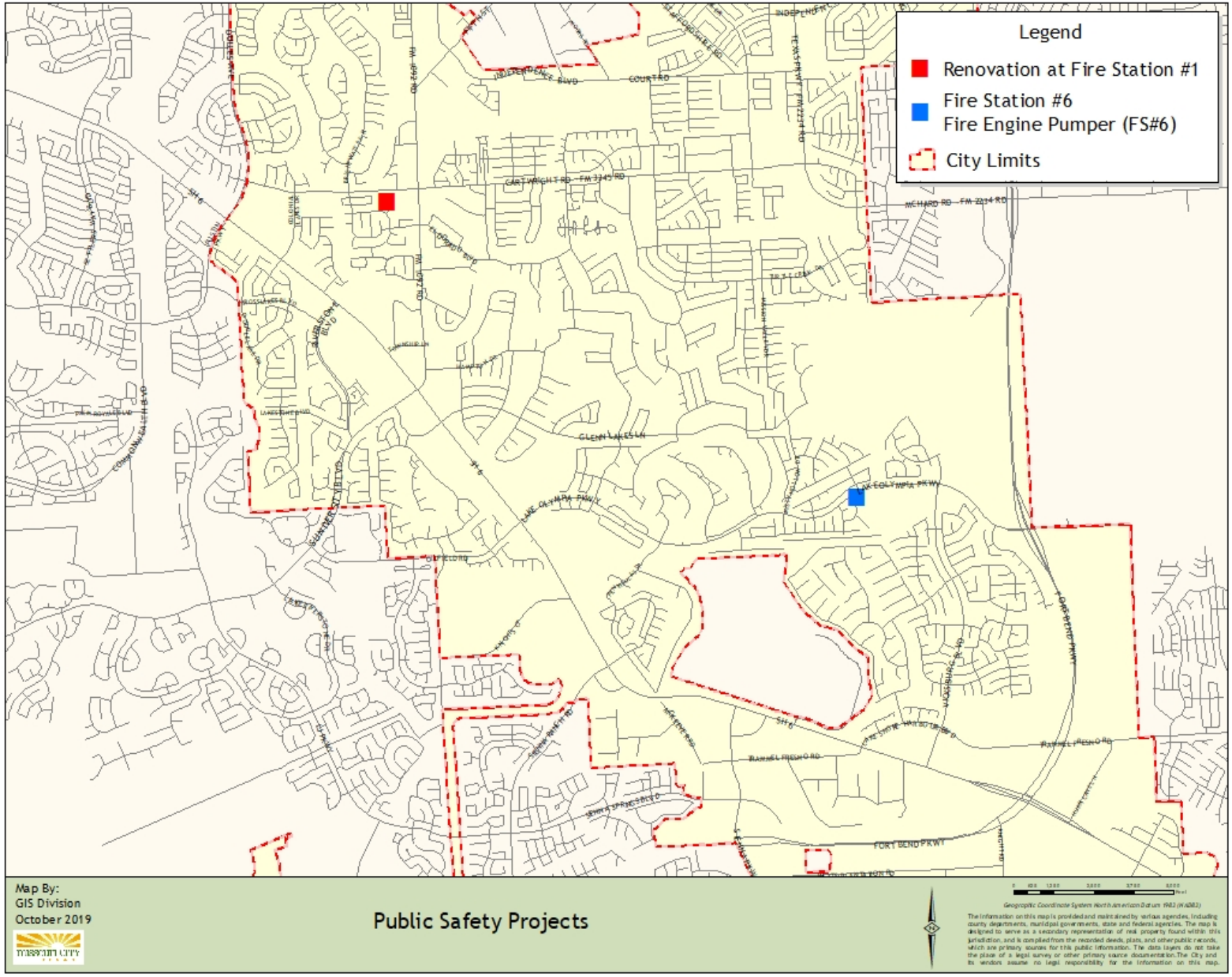
FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND			$ 500,000	$ 400,000				$ 900,000
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY				2,600,000				2,600,000
MISC.								-
								-
TOTAL SOURCE	$ -	$ -	$ 500,000	$ 3,000,000	$ -	$ -	$ -	$ 3,500,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES			$ 500,000					$ 500,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION				3,000,000				3,000,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ -	$ 500,000	$ 3,000,000	$ -	$ -	$ -	$ 3,500,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PUBLIC SAFETY PROJECTS

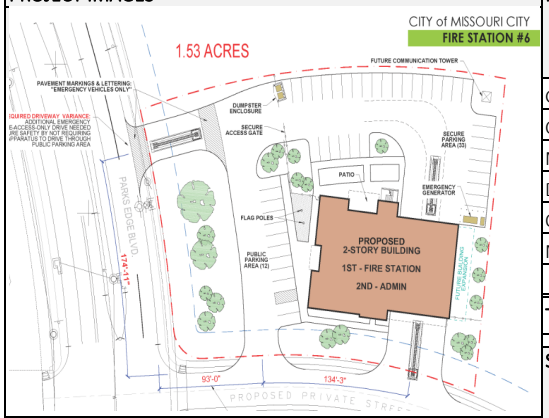
PUBLIC SAFETY MAP



PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
FIRE STATION #6	40028	009	C-PS	$5,000,000	$5,000,000

DESCRIPTION	JUSTIFICATION	STATUS
Design and construct a fire station to serve the Lake Olympia area towards the Ft. Bend Toll Rd. Per the fire station location study, the station should be located in the area of Lake Olympia and Village Brook Dr.	The addition of the fire station reduces the response times in the area in line with national standards. It also helps meet the growing needs of the community and helps improve the public protection rating by ISO.	Design began in FY2019, construction is planned for FY2020.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	Project Total
GENERAL BOND		$ 928,000	$ 4,072,000					$ 5,000,000
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ 928,000	$ 4,072,000	$ -	$ -	$ -	$ -	$ 5,000,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	Project Total
PROF SERVICES		$ 1,000,000						$ 1,000,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION			4,000,000					4,000,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ 1,000,000	$ 4,000,000	$ -	$ -	$ -	$ -	$ 5,000,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL			$ 1,017,669	$ 1,017,669	$ 1,017,669	$ 1,017,669	$ 4,070,676
OPERATIONS & MAINTENANCE				5,000	5,000	5,000	15,000
TOTAL	$ -	$ -	$ 1,017,669	$ 1,022,669	$ 1,022,669	$ 1,022,669	$ 4,085,676

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
FIRE ENGINE PUMPER (FS#6)	40029	010	C-PS	$925,000	$925,000

DESCRIPTION	JUSTIFICATION	STATUS
Purchase of a Fire Engine Pumper to serve the new Fire Station #6.	This purchase will accommodate the new Fire Station #6.	FY2020 funds will be used for this purchase.

PROJECT IMAGES

FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND								$ -
CERT. OF OBLIGATION			925,000					925,000
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ -	$ 925,000	$ -	$ -	$ -	$ -	$ 925,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES								$ -
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION								-
EQUIPMENT			925,000					925,000
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ -	$ 925,000	$ -	$ -	$ -	$ -	$ 925,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE			2,500	2,500	2,500	2,500	10,000
TOTAL	$ -	$ -	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 10,000

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
RENOVATIONS AT FIRE STATION #1	40030	011	C-PS	$100,000	$100,000

DESCRIPTION	JUSTIFICATION	STATUS
Station 1 is over 20 years old and over this time has seen the roof deteriorate causing water to leak into the offices, dorm rooms and etc. The renovation would repair the damage that occurred from these leaks and provided needed upgrades to the building.	To effectively utilize space that is currently unused and change items identified for emergency management responses.	FY2020 funds will be used for the necessary repairs.

PROJECT IMAGES

FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND		$ 72,000	$ 28,000					$ 100,000
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ 72,000	$ 28,000	$ -	$ -	$ -	$ -	$ 100,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES								$ -
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION			100,000					100,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

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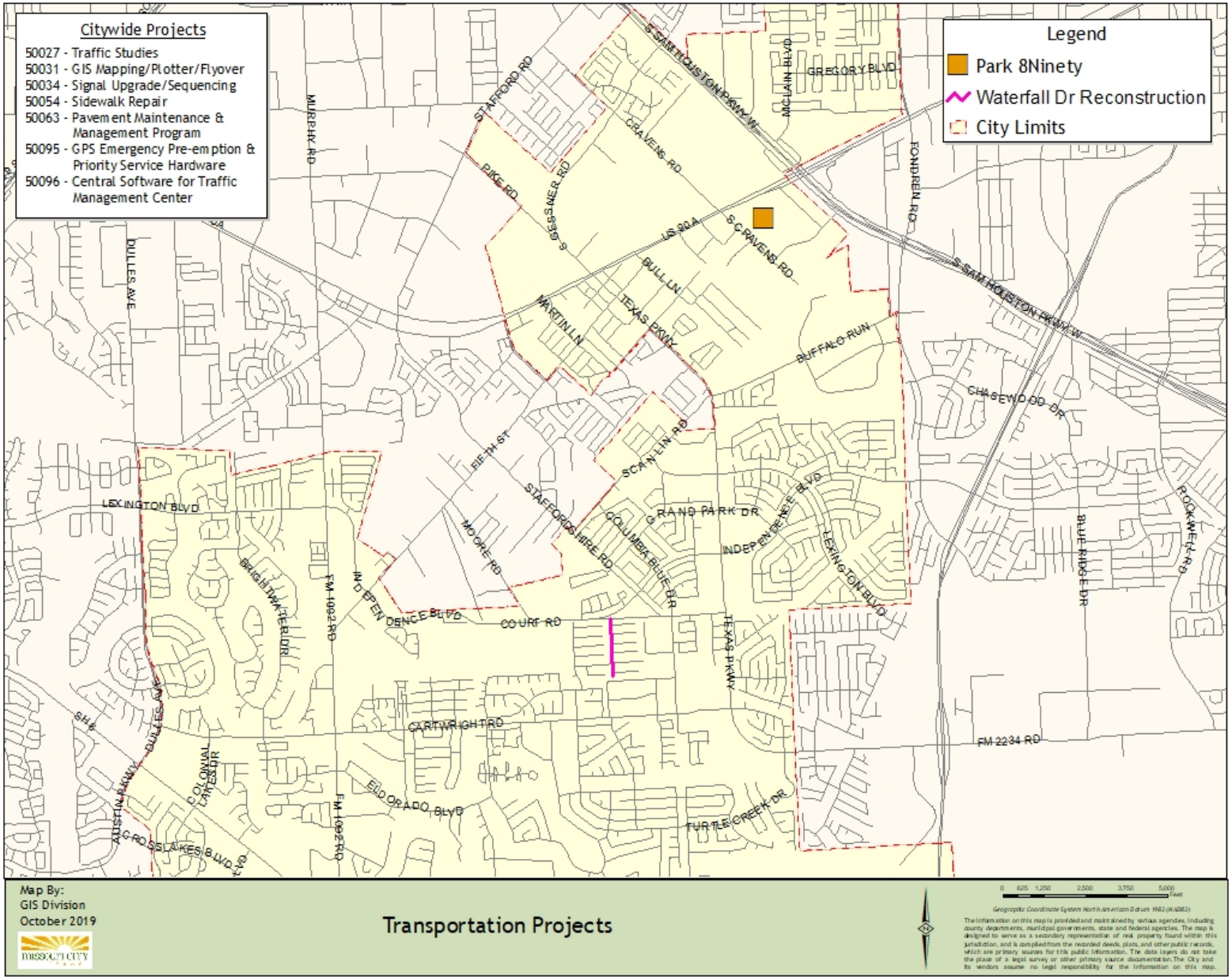
TRANSPORTATION PROJECTS

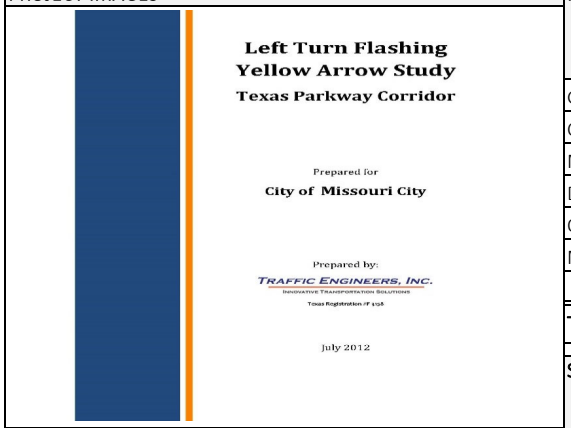
TRANSPORTATION MAP

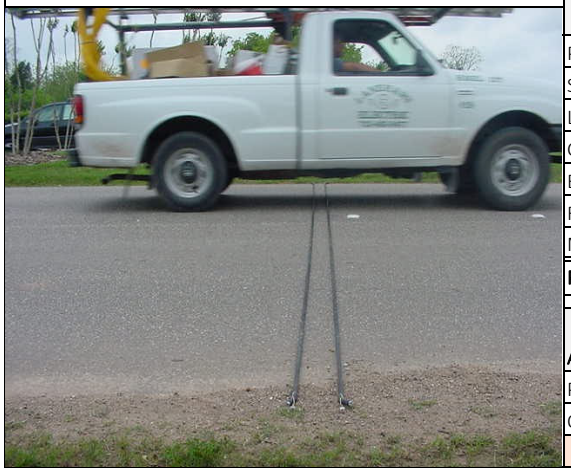


PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
TRAFFIC STUDIES	50027	012	C-TR	$522,357	$1,716,222

DESCRIPTION	JUSTIFICATION	STATUS
Professional engineering services to identify traffic improvements with small traffic studies, speed studies, signal warrant analysis, and school zone studies.	Necessary to predict future transportation facility requirements and maintain or improve existing facilities.	Ongoing projects for FY2020 include traffic signal retiming and localized studies as needed.

PROJECT IMAGES





FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND	$ 335,719							$ 335,719
CERT. OF OBLIGATION								-
METRO FUNDS	862,116	11,000	267,387	60,000	60,000	60,000	60,000	1,380,503
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ 1,197,835	$ 11,000	$ 267,387	$ 60,000	$ 60,000	$ 60,000	$ 60,000	$ 1,716,222

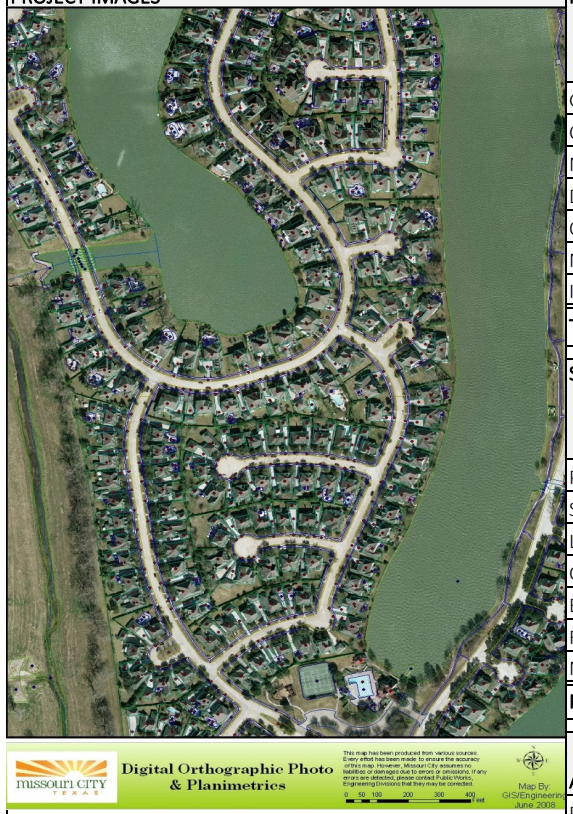
SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES	$ 1,069,997							$ 1,069,997
STUDY/ANALYSIS	65,767	11,000	267,387	60,000	60,000	60,000	60,000	584,154
LAND / ROW	3,015							3,015
CONSTRUCTION								-
EQUIPMENT								-
REPAIR								-
MISC	59,057							59,057
PROJECT TOTAL	$ 1,197,835	$ 11,000	$ 267,387	$ 60,000	$ 60,000	$ 60,000	$ 60,000	$ 1,716,222

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
GIS-MAPPING, PLOTTER, FLYOVER, SCRIPT	50031	013	C-TR	$558,474	$827,690

DESCRIPTION	JUSTIFICATION	STATUS
Updated GIS software, consulting services, and updated flyover (ortho photos).	Necessary to maintain efficient GIS service to support City functions.	Funds will be utilized to update GIS software as needed.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND	$ 300,520							$ 300,520
CERT. OF OBLIGATION								-
METRO FUNDS	251,740	20,900	30,000	30,000	30,000	30,000	30,000	422,640
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
INTEREST	104,530							104,530
TOTAL SOURCE	**$ 656,790**	**$ 20,900**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 827,690**

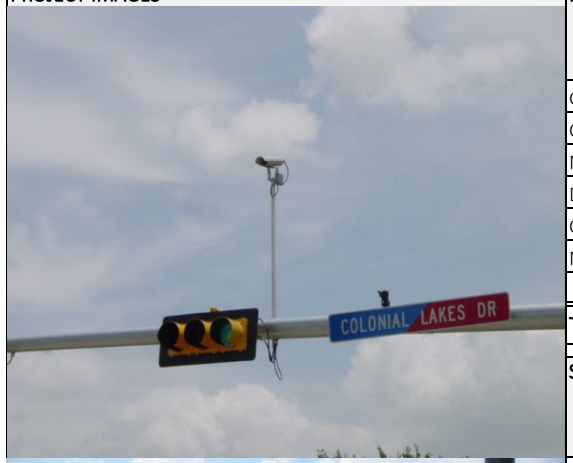
SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES	$ 261,649	$ 20,900	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 432,549
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION								-
EQUIPMENT								-
REPAIR								-
MISC	395,141							395,141
PROJECT TOTAL	**$ 656,790**	**$ 20,900**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 827,690**

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
SIGNAL UPGRADE/SEQUENCING	50034	014	C-TR	$888,615	$7,082,886

DESCRIPTION	JUSTIFICATION	STATUS
Ongoing upgrading of equipment on existing signals on major thoroughfares for use with City's Intelligent Transportation System (ITS), which provides city-wide sequencing and control of all signals.	Necessary, due to increasing population density, to improve intersection capacity and improve mobility.	Funds will be used to maintain the city's signal and Intelligent Transportation systems as needed.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND	$ 2,469,582							$ 2,469,582
CERT. OF OBLIGATION								-
METRO FUNDS	1,460,234	400,000	900,000	400,000	400,000	500,000	500,000	4,560,234
DEVELOPER	31,990							31,990
OTHER GOVT/AGENCY	21,081							21,081
MISC.								-
								-
TOTAL SOURCE	$ 3,982,887	$ 400,000	$ 900,000	$ 400,000	$ 400,000	$ 500,000	$ 500,000	$ 7,082,887

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES	$ 1,655,442	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 2,855,442
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION	1,027,805							1,027,805
EQUIPMENT	513,150	200,000	700,000	200,000	200,000	300,000	300,000	2,413,150
REPAIR								-
MISC	786,490							786,490
PROJECT TOTAL	$ 3,982,886	$ 400,000	$ 900,000	$ 400,000	$ 400,000	$ 500,000	$ 500,000	$ 7,082,886

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
SIDEWALK REPAIR	50054	015	C-TR	$750,000	$8,772,466

DESCRIPTION	JUSTIFICATION	STATUS
Sidewalk repair program to remove, repair, lift, grind, or install optional material like decomposed granite and rubberized sidewalk sections. Some repairs may include root pruning and/or tree removal. Tree and/or root damage to sidewalks in public right-of-way may require adjacent property owner to mitigate or sign a release form.	To maintain public infrastructure in the public right-of-way. Alleviate undue hardship of adjacent property owner to maintain sidewalks in public right-of-way.	Repairs throughout the city have begun in FY2008 and will continue.

PROJECT IMAGES

FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND	$ 918,981	$ 952,832						$ 1,871,813
CERT. OF OBLIGATION								-
METRO FUNDS	3,086,824	136,958	408,957	533,957	533,957	1,100,000	1,100,000	6,900,653
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	**$ 4,005,805**	**$ 1,089,790**	**$ 408,957**	**$ 533,957**	**$ 533,957**	**$ 1,100,000**	**$ 1,100,000**	**$ 8,772,466**

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES								$ -
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION	405,861							405,861
EQUIPMENT								-
REPAIR	1,203,473	1,089,790	408,957	533,957	533,957	1,100,000	1,100,000	5,970,134
MISC	2,396,471							2,396,471
PROJECT TOTAL	**$ 4,005,805**	**$ 1,089,790**	**$ 408,957**	**$ 533,957**	**$ 533,957**	**$ 1,100,000**	**$ 1,100,000**	**$ 8,772,466**

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
PAVEMENT MAINTENANCE & MANAGEMENT PROGRAM	50063	016	C-TR	$3,777,630	$11,545,315

DESCRIPTION	JUSTIFICATION	STATUS
Maintain existing pavement maintenance and management program (PMMP), including software upgrades, equipment, condition surveys, and street reconstruction and/or overlay.	Missouri City must maintain City owned streets, which currently consist of approximately 600 lane miles and represent the City's largest asset. Keeping an updated condition survey allows multi-year planning and budgeting for maintenance, rehabilitation and operation of City streets. Reconstruction and overlay expand the lifespan of the streets.	Each year, one-third of city streets are evaluated for updated condition ratings using the Cartegraph system. Ongoing projects include overlaying, removal and replacement, street raising, re-striping, and crack & joint sealing.

PROJECT IMAGES

FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND	$ 288,319							$ 288,319
CERT. OF OBLIGATION								-
METRO FUNDS	6,457,947	497,886	697,000	697,000	697,000	1,155,957	1,155,957	11,358,747
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ 6,746,266	$ 497,886	$ 697,000	$ 697,000	$ 697,000	$ 1,155,957	$ 1,155,957	$ 11,647,066

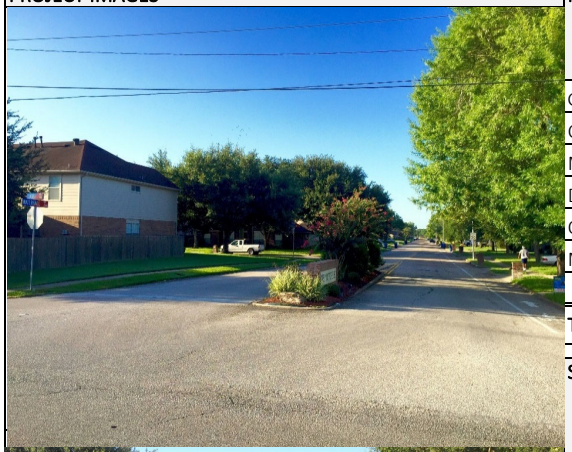
SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES								$ -
STUDY/ANALYSIS	186,568							186,568
LAND / ROW								-
CONSTRUCTION								-
EQUIPMENT								-
REPAIR	6,457,947	497,886	697,000	697,000	697,000	1,155,957	1,155,957	11,358,747
MISC								-
PROJECT TOTAL	$ 6,644,515	$ 497,886	$ 697,000	$ 697,000	$ 697,000	$ 1,155,957	$ 1,155,957	$ 11,545,315

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
WATERFALL RECONSTRUCTION	50094	017	C-TR	$2,850,000	$1,981,624

DESCRIPTION	JUSTIFICATION	STATUS
Complete reconstruction of Waterfall.	The City's Pavement Maintenance and Management Program has identified Waterfall as being in need of reconstruction due to its Condition Index being lower than 50, which Council has identified as being the bench mark for reconstruction.	Design of the roadway began in FY2018, construction will begin in FY2019.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND	$ 189,624	$ 915,000	$ 877,000					$ 1,981,624
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ 189,624	$ 915,000	$ 877,000	$ -	$ -	$ -	$ -	$ 1,981,624

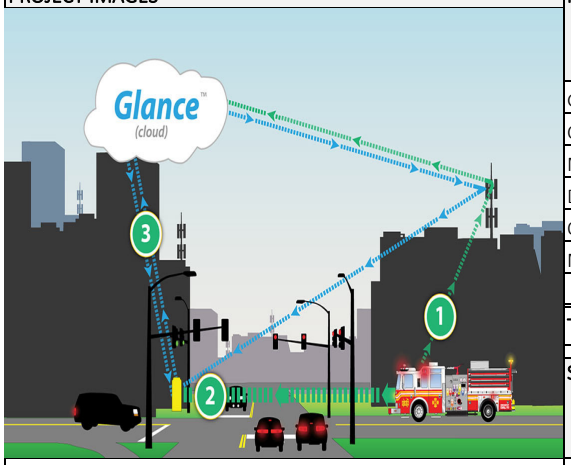
SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES	$ 189,624							$ 189,624
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION		915,000	877,000					1,792,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ 189,624	$ 915,000	$ 877,000	$ -	$ -	$ -	$ -	$ 1,981,624

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
GPS EMERGENCY PRE-EMPTION & PRIORITY SERVICE HARDWARE	50095	018	C-TR	$300,000	$300,000

DESCRIPTION	JUSTIFICATION	STATUS
This equipment eliminates the line of site required by older basic technology and allows traffic operations to monitor real time emergency pre emption calls through a free web based software. This equipment also allows us to monitor some critical needs of our traffic cabinets from door access, air temperature inside cabinets, certain voltages of equipment.	This is a safety priority for our driving citizens and our willingness to decrease emergency response times by moving traffic well in advance of signalized intersections.	Project will begin in FY 2020.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND								$ -
CERT. OF OBLIGATION								-
METRO FUNDS			300,000					300,000
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES								$ -
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION								-
EQUIPMENT								-
REPAIR								-
MISC			300,000					300,000
PROJECT TOTAL	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
CENTRAL SOFTWARE FOR TRAFFIC MANAGEMENT CENTER	50096	019	C-TR	$300,000	$300,000

DESCRIPTION	JUSTIFICATION	STATUS
We are in need of a central system software to work side by side and monitor these new controllers. It's a critical part of our operation center and falls in line with our enhanced technological development.	This software gives us an in depth look of each intersections data and allows us to make instant changes from the Traffic Management Center.	Project will begin in FY 2020.

PROJECT IMAGES

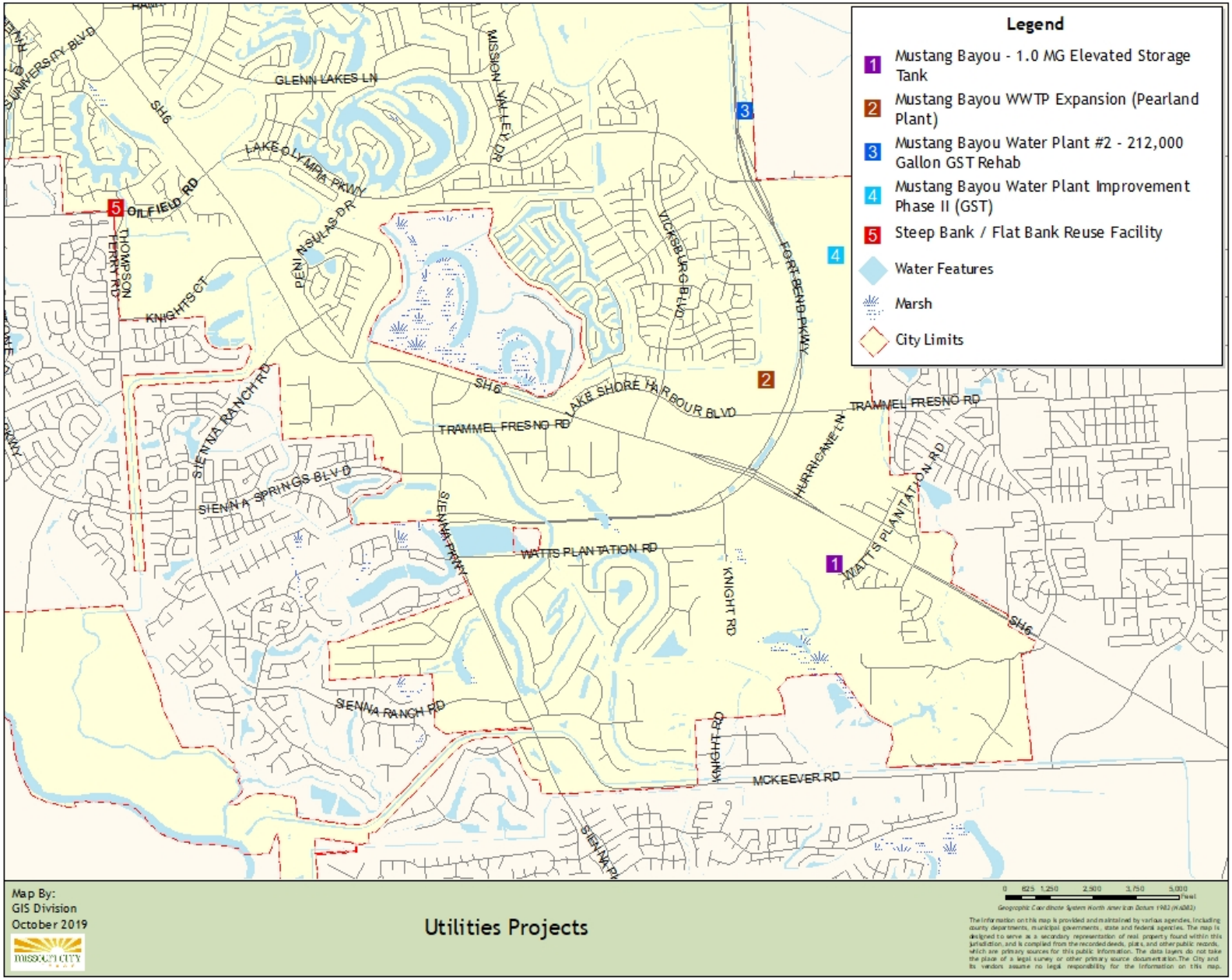
FUNDING SOURCES	Prior Years*	FY Projected Revenue						
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	Project Total
GENERAL BOND								$ -
CERT. OF OBLIGATION								-
METRO FUNDS			300,000					300,000
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
								-
TOTAL SOURCE	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	Project Total
PROF SERVICES								$ -
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION								-
EQUIPMENT								-
REPAIR								-
MISC			300,000					300,000
PROJECT TOTAL	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

UTILITIES CONSTRUCTION PROJECTS

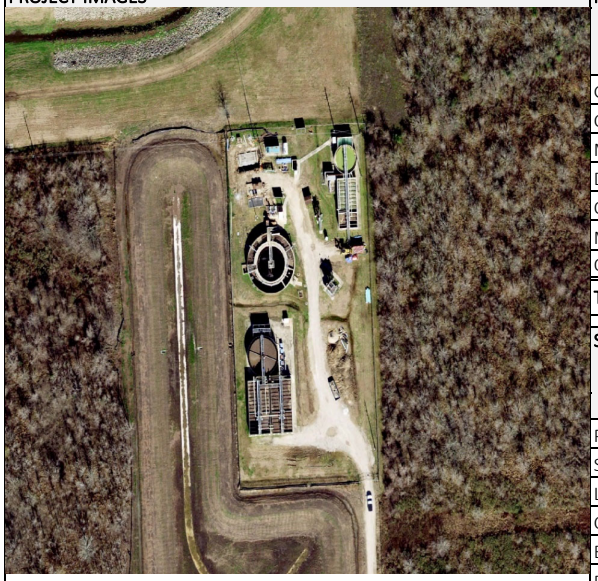
UTILITIES CONSTRUCTION MAP



PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
MUSTANG BAYOU WWWTP REHABILITATION AND EXPANSION	80027	020	C-UT	$10,900,000	$10,900,000

DESCRIPTION	JUSTIFICATION	STATUS
This is a mandate from TCEQ to maintain capacity to treat sewage.	The existing plant is 30-plus years old and is in need of rehabilitation. In addition, rapid growth in the service area is requiring expansion from 0.96 to 1.6 MGD.	Design was initiated FY 19. Expanded plant is scheduled to be commissioned by Dec. 2020.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	Project Total
GENERAL BOND								$ -
CERT. OF OBLIGATION		1,150,000	9,750,000					10,900,000
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
OPERATING TRANSFER								-
TOTAL SOURCE	$ -	$ 1,150,000	$ 9,750,000	$ -	$ -	$ -	$ -	$ 10,900,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	Project Total
PROF SERVICES		$ 1,150,000						$ 1,150,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION								-
EQUIPMENT			9,750,000					9,750,000
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ 1,150,000	$ 9,750,000	$ -	$ -	$ -	$ -	$ 10,900,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL				$ 220,000	$ 220,000	$ 220,000	$ 660,000
OPERATIONS & MAINTENANCE				2,000,000	2,000,000	2,000,000	6,000,000
TOTAL	$ -	$ -	$ -	$ 2,220,000	$ 2,220,000	$ 2,220,000	$ 6,660,000

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
MUSTANG BAYOU WATER PLANT IMPROVEMENTS PH. II - GST 2	80028	021	C-UT	$750,000	$750,000

DESCRIPTION	JUSTIFICATION	STATUS
Minor repairs to rust pits on the Ground Storage Tanks (GST).	Two GST's at this water plant due to its age are in need of rehabilitation. In addition, the rehabilitation needs are mandated based on recent TCEQ inspection.	Design of rehabilitation needs for both (2) the tanks will begin in FY 2020. Rehabilitation\construction of both tanks are planned in FY 2021. The scope here is for the rehabilitation of the first tank, while keeping the other in service.

PROJECT IMAGES

FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND								$ -
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
OPERATING TRANSFER			200,000	550,000				750,000
TOTAL SOURCE	$ -	$ -	$ 200,000	$ 550,000	$ -	$ -	$ -	$ 750,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES			$ 200,000					$ 200,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION				550,000				550,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ -	$ 200,000	$ 550,000	$ -	$ -	$ -	$ 750,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
MUSTANG BAYOU WATER PLANT IMPROVEMENTS PH. II - GST 3	80029	022	C-UT	$750,000	$750,000

DESCRIPTION	JUSTIFICATION	STATUS
The two water storage tanks have met their useful life. These two tanks hold drinking water until pumped into the water distribution system, then to the customer.	This project is a mandate and is a health and safety issue as part of the TCEQ rules and regulations to Public Water Systems. All water facilities must be maintained in good/safe operating conditions.	Design to begin in FY 20. Rehabilitation of this last tank (GST-3) is scheduled in FY 2021.

PROJECT IMAGES

FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND								$ -
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
OPERATING TRANSFER			750,000					750,000
TOTAL SOURCE	$ -	$ -	$ 750,000	$ -	$ -	$ -	$ -	$ 750,000

SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES								$ -
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION								-
EQUIPMENT								-
REPAIR								-
MISC			750,000					750,000
PROJECT TOTAL	$ -	$ -	$ 750,000	$ -	$ -	$ -	$ -	$ 750,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
MUSTANG BAYOU 1.0MG ELEVATED STORAGE TANK	80030	023	C-UT	$4,000,000	$4,000,000

DESCRIPTION	JUSTIFICATION	STATUS
The Elevated Storage Tank (EST) is an Elevated Tank from 80' to 150' tall and is directly connected to the water distribution system. Having an EST ensures a positive pressure in the water distribution system at all times instead of running booster pumps to maintain pressure.	Staff applied for a waiver and was granted by TCEQ in March 2018 with conditions. One of the conditions was to have an EST built and in operation by the time our connections count reach 4,755. Since we currently at 2,769 connections, we have initiate the design and construction process for the new EST to meet TCEQ mandates.	Design is scheduled to commence in FY 2020. Construction is scheduled in FY 2021.

PROJECT IMAGES

FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND								$ -
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
OPERATING TRANSFER			1,000,000	3,000,000				4,000,000
TOTAL SOURCE	$ -	$ -	$ 1,000,000	$ 3,000,000	$ -	$ -	$ -	$ 4,000,000

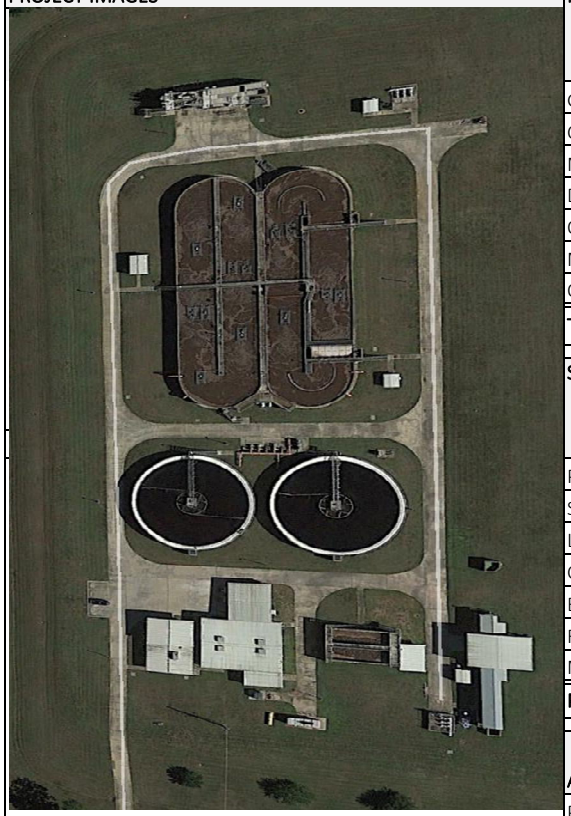
SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES			$ 1,000,000					$ 1,000,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION				3,000,000				3,000,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ -	$ 1,000,000	$ 3,000,000	$ -	$ -	$ -	$ 4,000,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

PROJECT NAME	PROJECT NO.	INDEX NO.	TYPE	ORIGINAL BUDGET	PROJECT TOTAL
STEEPBANK/FLATBANK WWTP REUSE FACILITY	80031	024	C-UT	$1,500,000	$1,500,000

DESCRIPTION	JUSTIFICATION	STATUS
Construct reuse facility at SBFB Wastewater Treatment Facility consisting of a storage tank, pressure station, pumps and a cloth filter to filter the discharged effluent to polish it to a Type I useable water.	This project will aid in fulfilling the mandate from Fort Bend Subsidence District (FBSD) to utilize alternate source of water to meet irrigation and lake amenity uses. This will also help the City and its partners in meeting the groundwater reduction mandates by the FBSD.	Design of the re-use facility is planned in FY 2020. Construction\commission is planned in FY 2021.

PROJECT IMAGES



FUNDING SOURCES	Prior Years*	FY Projected Revenue						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
GENERAL BOND								$ -
CERT. OF OBLIGATION								-
METRO FUNDS								-
DEVELOPER								-
OTHER GOVT/AGENCY								-
MISC.								-
OPERATING TRANSFER			750,000	750,000				1,500,000
TOTAL SOURCE	$ -	$ -	$ 750,000	$ 750,000	$ -	$ -	$ -	$ 1,500,000

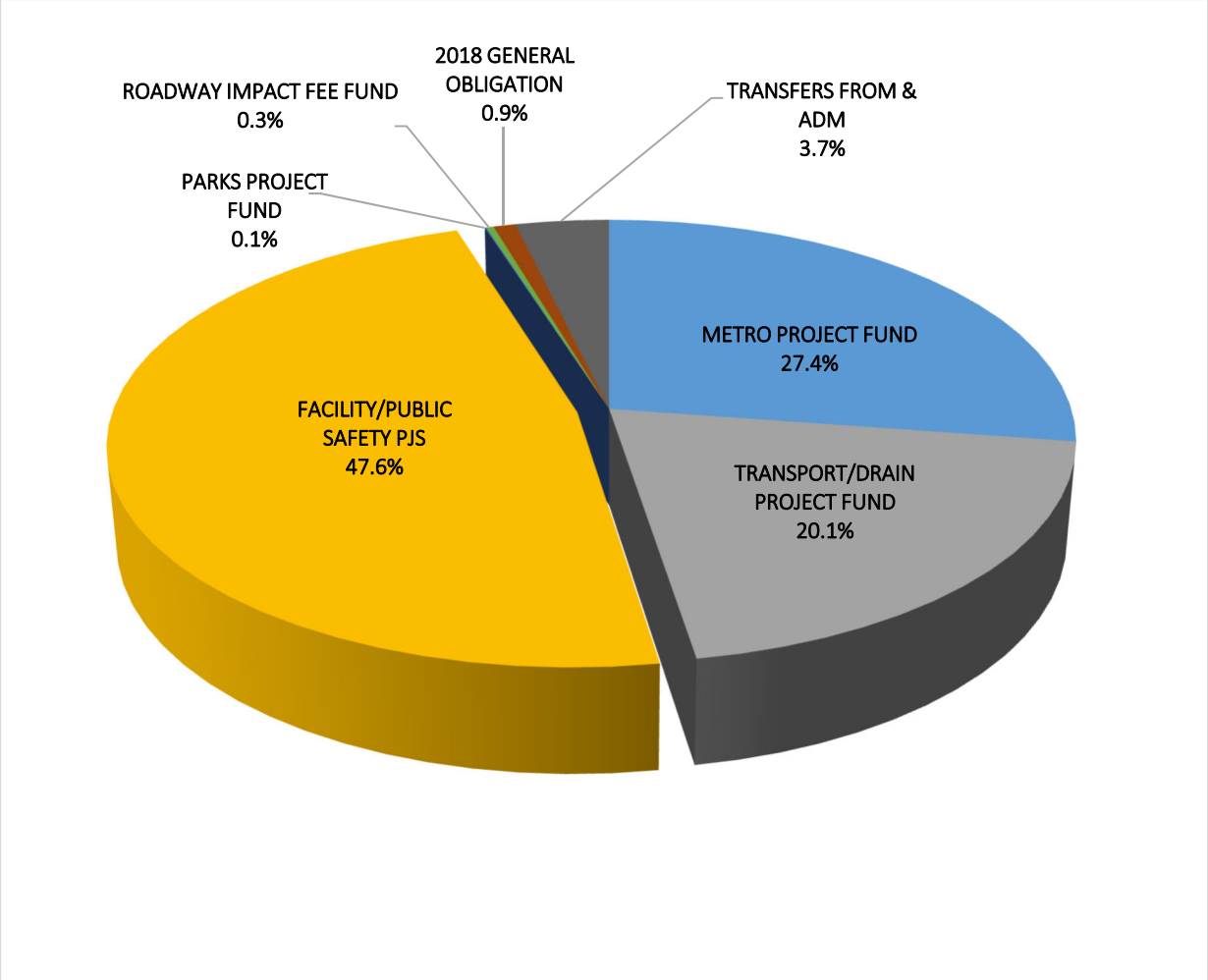
SPENDING PHASES	Prior Years*	FY Projected Expenditure						Project Total
		Expected	Budgeted	Estimated				
		2019	2020	2021	2022	2023	2024	
PROF SERVICES			$ 750,000					$ 750,000
STUDY/ANALYSIS								-
LAND / ROW								-
CONSTRUCTION				750,000				750,000
EQUIPMENT								-
REPAIR								-
MISC								-
PROJECT TOTAL	$ -	$ -	$ 750,000	$ 750,000	$ -	$ -	$ -	$ 1,500,000

ASSOCIATED OPERATING COSTS:	2019	2020	2021	2022	2023	2024	Total
PERSONNEL							$ -
OPERATIONS & MAINTENANCE							-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CAPITAL IMPROVEMENT PROGRAM

REVENUES

$13,521,506 *

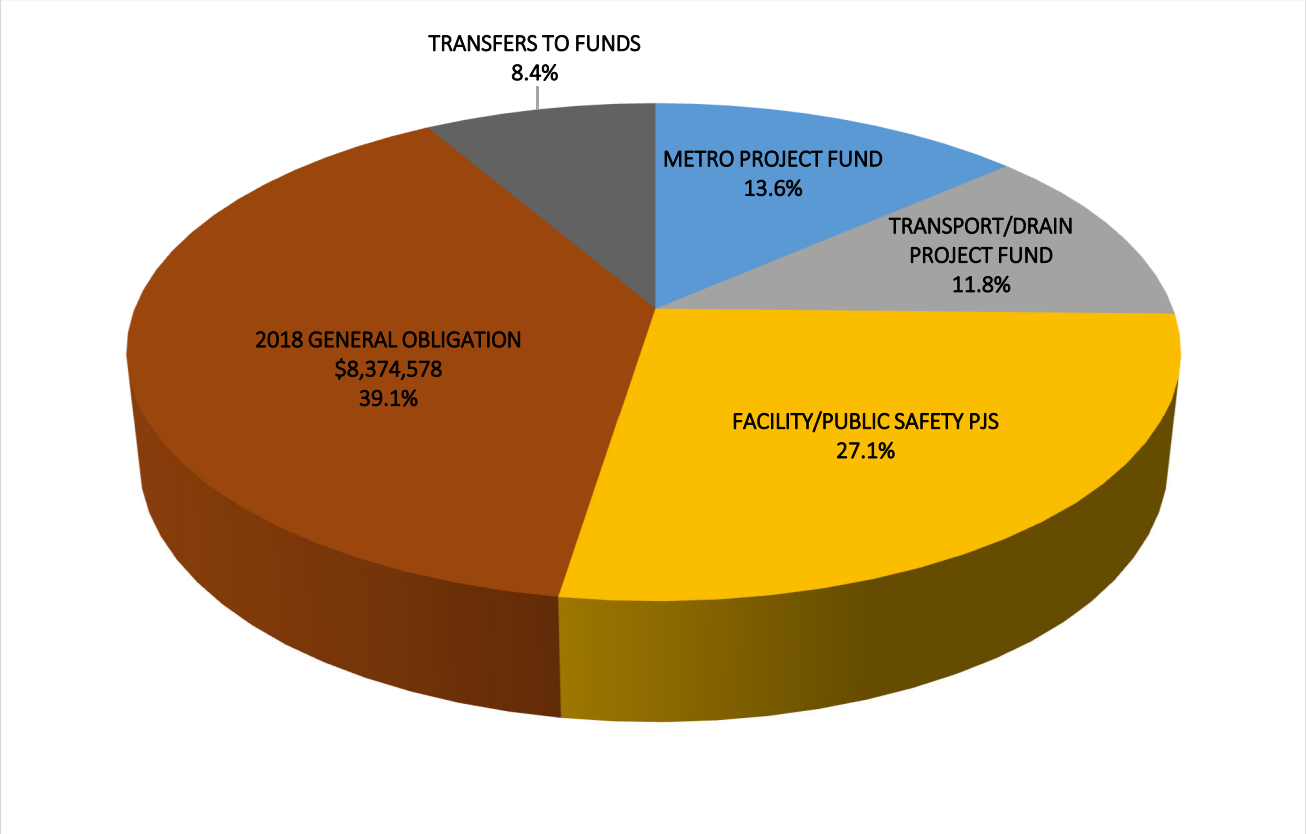


**Includes Transfers From Other Funds*

CAPITAL IMPROVEMENT PROGRAM

EXPENDITURES

$21,403,922 *



**Includes Transfers To Other Funds*

CAPITAL IMPROVEMENT PROGRAM IMPACT ON OPERATING BUDGET

Overall, the Capital Improvement Program has been focused on adding value and extending life to the City infrastructure without adding a substantial increase in current operating costs. Only projects which will have associated increases over the already budgeted operating costs have been listed below. Most of the operating cost increases are for property insurance, electric, water, and gas utilities for facilities; and insurance, fuel and repair costs for major equipment. Personnel costs associated with a particular project have been listed separately.

Project Name:	Fire Station #6

Description / Justification

To design and construct a fire station to serve the Lake Olympia area towards the Fort Bend Toll Road. This addition of the Fire Station reduces the response times in the area in line with national standards. It also helps meet the growing needs of the Community and helps improve the public protection rating by ISO.

Budgetary Impact

The estimated annual budgetary impact is approximately $1,017,669 for the additional personnel and approximately $5,000 for the operations and maintenance of the Fire Station, once built.

Project Name:	Mustang Bayou WWTP Expansion

Description / Justification

The project is part of the approved Mustang Bayou Service Area master plan to provide temporary capacity to treat sewage until the Palmer WWTP expansion is complete. This is a mandate from TCEQ to maintain capacity to treat sewage.

Budgetary Impact

The estimated annual budgetary impact is approximately $220,000 for personnel and $2,000,000 for the operations and maintenance once improvements have been made.

DEPARTMENT: VARIOUS
DIVISION: 401 - METRO

FUNDING SOURCE: METRO PROJECT FUND
FUND NUMBER: 401

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
41 - SALES & OTHER TAXES	$ 4,480,114	$ 3,421,957	$ 4,009,460	$ 3,645,957
47 - INVESTMENT EARNINGS	85,899	54,000	99,522	52,894
TOTAL REVENUES	**$ 4,566,013**	**$ 3,475,957**	**$ 4,108,982**	**$ 3,698,851**
49 - TRANSFERS FROM & ADM	$ 855,983	$ 751,404	$ 563,553	$ 350,000
TOTAL TRANSFERS	**$ 855,983**	**$ 751,404**	**$ 563,553**	**$ 350,000**
TOTAL REVENUES & TRANSFERS	**$ 5,421,996**	**$ 4,227,361**	**$ 4,672,535**	**$ 4,048,851**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 30,811	$ 17,090	$ 128,098	$ -
53 - PROF/CONTRACT SERVIC	1,266,860	2,726,528	629,936	2,494,387
54 - REPAIR & MAINTENANCE	444,365	499,695	187,845	408,957
56 - OTHER EXPENDITURES	36,700	275,050	118,660	-
58 - CAPITAL OUTLAY	246,086	225,770	166,169	-
TOTAL EXPENDITURES	**$ 2,024,822**	**$ 3,744,133**	**$ 1,230,708**	**$ 2,903,344**
59 - TRANSFERS TO FUNDS	$ 2,425,000	$ 2,079,114	$ 2,079,114	$ 1,800,000
TOTAL TRANSFERS	**$ 2,425,000**	**$ 2,079,114**	**$ 2,079,114**	**$ 1,800,000**
TOTAL EXPENDITURES & TRANSFERS	**$ 4,449,822**	**$ 5,823,247**	**$ 3,309,822**	**$ 4,703,344**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 972,174**	**$ (1,595,886)**	**$ 1,362,713**	**$ (654,493)**
BEGINNING FUND BALANCE	**$ 4,243,351**	**$ 5,215,525**	**$ 5,215,525**	**$ 6,578,238**
ENDING FUND BALANCE	**$ 5,215,525**	**$ 3,619,639**	**$ 6,578,238**	**$ 5,923,745**

*FY18 represented a 15 month fiscal year

DEPARTMENT: VARIOUS
DIVISION: 402 - GENERAL GOVERNMENT PROJECTS

FUNDING SOURCE: GENERAL GOV'T PROJECT FUND
FUND NUMBER: 402

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 1,495	$ 10	$ 61	$ 10
48 - OTHER SOURCES/DONATN	-	310,473	310,473	-
TOTAL REVENUES	**$ 1,495**	**$ 310,483**	**$ 310,534**	**$ 10**
49 - TRANSFERS FROM & ADM	$ 3,206	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 3,206**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 4,701**	**$ 310,483**	**$ 310,534**	**$ 10**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 7,862	$ 20	$ -	$ -
53 - PROF/CONTRACT SERVIC	129,587	313,923	233,575	-
54 - REPAIR & MAINTENANCE	14,447	-	-	-
58 - CAPITAL OUTLAY	31,021	-	-	-
TOTAL EXPENDITURES	**$ 182,917**	**$ 313,943**	**$ 233,575**	**$ -**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (178,217)**	**$ (3,460)**	**$ 76,959**	**$ 10**
BEGINNING FUND BALANCE	**$ 183,507**	**$ 5,290**	**$ 5,290**	**$ 82,249**
ENDING FUND BALANCE	**$ 5,290**	**$ 1,831**	**$ 82,249**	**$ 82,259**

*FY18 represented a 15 month fiscal year

DEPARTMENT: VARIOUS
DIVISION: 403 - TRANSPORTATION/MOBILITY

FUNDING SOURCE: TRANSPORT/DRAIN PROJECT FUND
FUND NUMBER: 403

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 338,834	$ 200,000	$ 416,464	$ 195,902
48 - OTHER SOURCES/DONATN	$ 4,070,023	$ 4,150,000	$ 513,548	$ 2,517,000
TOTAL REVENUES	**$ 4,408,856**	**$ 4,350,000**	**$ 930,011**	**$ 2,712,902**
49 - TRANSFERS FROM & ADM	$ 2,542,767	$ 322,030	$ 241,522	$ 150,000
TOTAL TRANSFERS	**$ 2,542,767**	**$ 322,030**	**$ 241,522**	**$ 150,000**
TOTAL REVENUES & TRANSFERS	**$ 6,951,623**	**$ 4,672,030**	**$ 1,171,534**	**$ 2,862,902**
EXPENDITURES				
54 - REPAIR & MAINTENANCE	$ 1,493	$ 200,000	$ -	$ -
56 - OTHER EXPENDITURES	44,415	-	-	-
58 - CAPITAL OUTLAY	11,435,575	12,683,865	4,520,356	2,517,000
TOTAL EXPENDITURES	**$ 11,481,482**	**$ 12,883,865**	**$ 4,520,356**	**$ 2,517,000**
59 - TRANSFERS TO FUNDS	$ 300,000	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 300,000**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 11,781,482**	**$ 12,883,865**	**$ 4,520,356**	**$ 2,517,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (4,829,859)**	**$ (8,211,835)**	**$ (3,348,822)**	**$ 345,902**
BEGINNING FUND BALANCE	**$ 15,663,222**	**$ 10,833,363**	**$ 10,833,363**	**$ 7,484,541**
ENDING FUND BALANCE	**$ 10,833,363**	**$ 2,621,528**	**$ 7,484,541**	**$ 7,830,443**

*FY18 represented a 15 month fiscal year

DEPARTMENT: VARIOUS
DIVISION: 404 - FACILITY AND PUBLIC SAFETY PROJECTS

FUNDING SOURCE: FACILITY/PUBLIC SAFETY PJ FUND
FUND NUMBER: 404

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
41 - SALES & OTHER TAXES	$ 19,175	$ 60,000	$ 35,484	$ 58,771
48 - OTHER SOURCES/DONATN	-	-	-	6,384,000
TOTAL REVENUES	**$ 19,175**	**$ 60,000**	**$ 35,484**	**$ 6,442,771**
49 - TRANSFERS FROM & ADM	$ 300,000	$ 50,000	$ -	$ -
TOTAL TRANSFERS	**$ 300,000**	**$ 50,000**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 319,175**	**$ 110,000**	**$ 35,484**	**$ 6,442,771**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ 120,917	$ -	$ 9,865	$ -
54 - REPAIR & MAINTENANCE	315,895	60,990	-	100,000
58 - CAPITAL OUTLAY	219,051	543,974	261,469	5,709,000
TOTAL EXPENDITURES	**$ 655,863**	**$ 604,964**	**$ 271,334**	**$ 5,809,000**
59 - TRANSFERS TO FUNDS	$ 735,206	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 735,206**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 1,391,069**	**$ 604,964**	**$ 271,334**	**$ 5,809,000**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (1,071,894)**	**$ (494,964)**	**$ (235,850)**	**$ 633,771**
BEGINNING FUND BALANCE	**$ 1,796,542**	**$ 724,647**	**$ 724,647**	**$ 488,797**
ENDING FUND BALANCE	**$ 724,647**	**$ 229,683**	**$ 488,797**	**$ 1,122,568**

*FY18 represented a 15 month fiscal year

DEPARTMENT: VARIOUS
DIVISION: 405 - PARK IMPROVEMENTS

FUNDING SOURCE: PARKS PROJECT FUND
FUND NUMBER: 405

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 19,568	$ 7,200	$ 19,687	$ 3,306
48 - OTHER SOURCES/DONATN	25,000	-	-	3,747
TOTAL REVENUES	**$ 44,568**	**$ 7,200**	**$ 19,687**	**$ 7,052**
49 - TRANSFERS FROM & ADM	$ 129,745	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 129,745**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 174,313**	**$ 7,200**	**$ 19,687**	**$ 7,052**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ 6,602	$ -	$ -	$ -
58 - CAPITAL OUTLAY	707,302	608,220	463,045	-
TOTAL EXPENDITURES	**$ 713,904**	**$ 608,220**	**$ 463,045**	**$ -**
59 - TRANSFERS TO FUNDS	$ 950,000	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 950,000**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 1,663,904**	**$ 608,220**	**$ 463,045**	**$ -**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (1,489,591)**	**$ (601,020)**	**$ (443,358)**	**$ 7,052**
BEGINNING FUND BALANCE	**$ 2,115,587**	**$ 625,996**	**$ 625,996**	**$ 182,638**
ENDING FUND BALANCE	**$ 625,996**	**$ 24,976**	**$ 182,638**	**$ 189,690**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 999 - NON-DIVISIONAL

FUNDING SOURCE: ROADWAY IMPACT FEE FUND
FUND NUMBER: 406

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ -	$ -	$ -	$ 40
48 - OTHER SOURCES/DONATN	-	39,881	39,881	39,881
TOTAL REVENUES	**$ -**	**$ 39,881**	**$ 39,881**	**$ 39,921**
EXPENDITURES				
	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES OVER/(UNDER) EXPENDITURES	**$ -**	**$ 39,881**	**$ 39,881**	**$ 39,921**
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 39,881**
ENDING FUND BALANCE	**$ -**	**$ 39,881**	**$ 39,881**	**$ 79,801**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 40 **-** CAPITAL PROJECTS
DIVISION: 410 - GENERAL OBLIGATION 2018 BONDS

FUNDING SOURCE: 2018 GENERAL OBLIGATION
FUND NUMBER: 410

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ -	$ -	$ 275,358	$ 120,000
48 - OTHER SOURCES/DONATN	-	13,152,496	13,152,496	-
TOTAL REVENUES	**$ -**	**$ 13,152,496**	**$ 13,427,853**	**$ 120,000**
EXPENDITURES				
54 - REPAIR & MAINTENANCE	$ -	$ 405,000	$ 429,550	$ -
57 - DEBT EXPENDITURES	-	-	163,375	-
58 - CAPITAL OUTLAY	-	12,580,000	4,205,422	8,374,578
TOTAL EXPENDITURES	**$ -**	**$ 12,985,000**	**$ 4,798,347**	**$ 8,374,578**
REVENUES OVER/(UNDER) EXPENDITURES	**$ -**	**$ 167,496**	**$ 8,629,506**	**$ (8,254,578)**
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 8,629,506**
ENDING FUND BALANCE	**$ -**	**$ 167,496**	**$ 8,629,506**	**$ 374,929**

*FY18 represented a 15 month fiscal year

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SECTION IX

UTILITY FUNDS

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UTILITY FUNDS

Fund Description and Purpose

Utility Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises (i.e., enterprise funds). Such funds are to be financed or recovered primarily through user fees.

Water/Wastewater Utility Funds (Funds 505 & 535) - is used to account for the provision of water and wastewater services to the citizens of the City of Missouri City who are not serviced by one of the seventeen municipal utility districts (MUDs) within the City limits. The two main areas included at this time in the Water/Wastewater Utility Fund are Northeast Oyster Creek (NEOC) Service area and the Mustang Bayou Service Area (MBSA) for both water and wastewater treatment, and wastewater treatment for the Hightower High School. Any construction or improvements for the Water/Wastewater Utility is recorded in the Utility Construction Fund.

Steep Bank/Flat Bank (SBFB) Wastewater Treatment Plant (WWTP) Fund (Fund 506) - is used to account for user fees collected from six (6) Municipal Utility Districts (MUD) in the Steep Bank/Flat Bank regional area and for the operation of the same regional wastewater plant. Originally built in 1998, the Steep Bank/Flat Bank WWTP completed expansion in FY2011 from a 1.5 million gallons per day treatment facility to process 3 million gallons per day, and can now serve 9,375 equivalent single family residences. The cost of the project was funded by utility district capital recovery charges. Currently, a study is underway to determine the ultimate expansion needs of this plant to accommodate growth in the service area and to consolidate other treatment facilities in the area to achieve operational efficiencies.

Surface Water Treatment Funds (Funds 540 & 542) - is currently being used to account for and the collection of groundwater reduction pumpage fees which is used to operate the Regional Water Treatment Plant. The Regional Water Treatment Plant currently services the Sienna Plantation development and is part of the City's Groundwater Reduction Plan to meet the Fort Bend Subsidence District (FBSD) mandates of groundwater reduction. A total of twenty-eight (28) MUDs participate in the Groundwater Reduction Program to collectively meet the FBSD mandates. All activities necessary to provide such services are accounted for in these funds, including administration, operations, maintenance, financing, debt service, billing and collection. The construction or improvements for the Surface Water Treatment is recorded in the Surface Water Construction Fund.

The Fort Bend Subsidence District has set forth a mandate that specific areas in Fort Bend County must meet specific groundwater reduction goals. This mandate requires that groundwater withdrawals must be reduced by 30 percent of the total water demand by the end of 2014. This required reduction mandate will be increased to 60 percent of the total water demand by the end of 2025. The development of this project began many years ago when the City contracted with Gulf Coast Water Authority (GCWA) for the purchase of surface water rights from the Brazos River. This project brought together 30 separate municipal/water entities and consolidated 50 well permits under a single permit. The City and its partners developed a Groundwater Reduction Plan (GRP) that has been approved by the Fort Bend Subsidence District to meet the goal of reduction of groundwater usage.

A state-of-the art $50 million dollar Regional Water Treatment Plant (RWTP) was constructed on a 40-acre site near the Brazos River. The RWTP, as currently constructed, can treat up to 10 million gallons of water per day and was designed to be expanded for an ultimate capacity of 33 million gallons. Expansion of the RWTP will

occur as the demand and the groundwater reduction goals dictate. It is currently anticipated that there will be a two-phased expansion to increase to the total capacity. The first expansion is anticipated to happen in late 2018 (to 20 million gallons a day - MGD) and the final expansion in 2030 (33 million gallons). Engineering design is 100% complete and will bid November 2018 for this planned expansion to 20 MGD capacity. The RWTP can currently store up to 100 million gallons of raw water in its on-site reservoirs by taking surface water from the GCWA B-canal, which takes water from the Brazos River. The RWTP utilizes high-tech membrane filters to treat and disinfect the water and send the water to various utility districts. The RWTP operators continually test the water on a daily basis to ensure the water meets regulatory standards.

Enterprise Funds are required to capitalize all their assets including infrastructure and record depreciation expense. Under GAAP requirements, annual capital budgets are not required, but City Charter requires annual budgets be adopted for all funds.

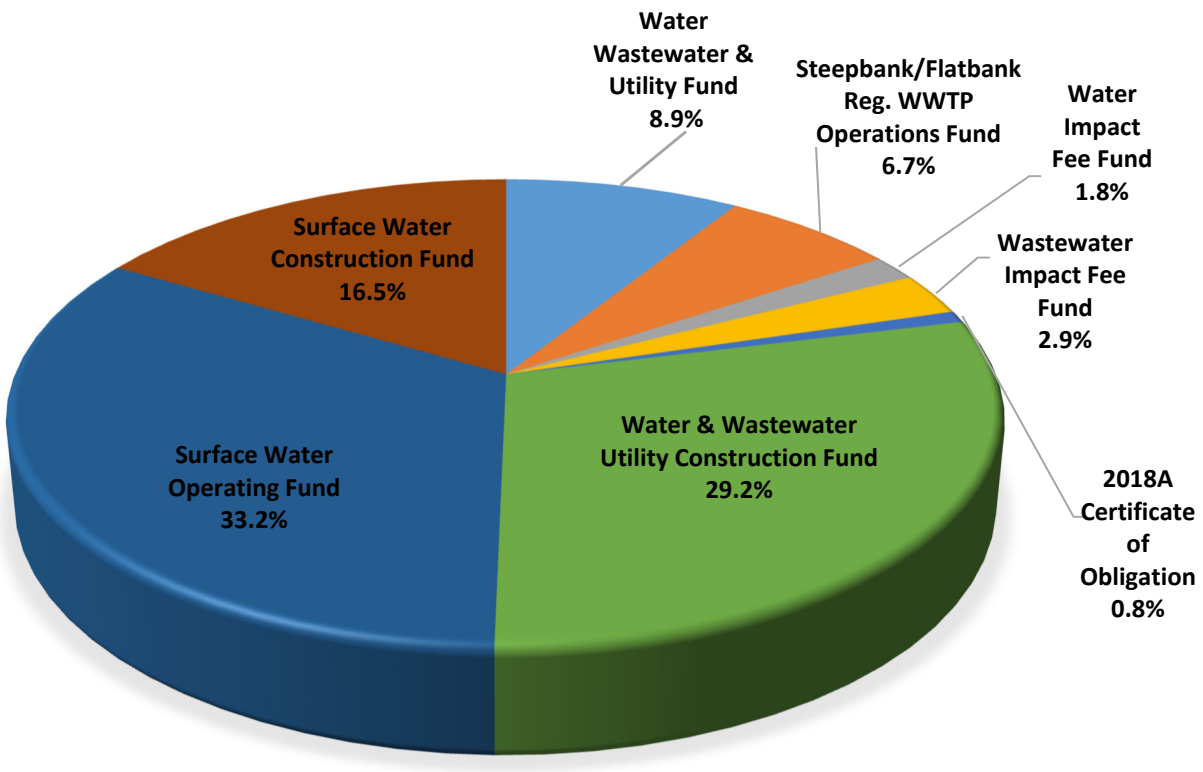
Water Impact Fee Fund (Fund 511) – Funds new development's share of the construction/acquisition of water facilities in the Mustang Bayou area.

Wastewater Impact Fee Fund (Fund 512) - Funds new development's share of the construction/acquisition of wastewater facilities in the Mustang Bayou area.

2018A Certificate of Obligation Fund (Fund 515) – to account for the receipt and use of bond proceeds used to fund the construction of public works, more specifically, the expansion of a surface water treatment plant, and any items related thereto.

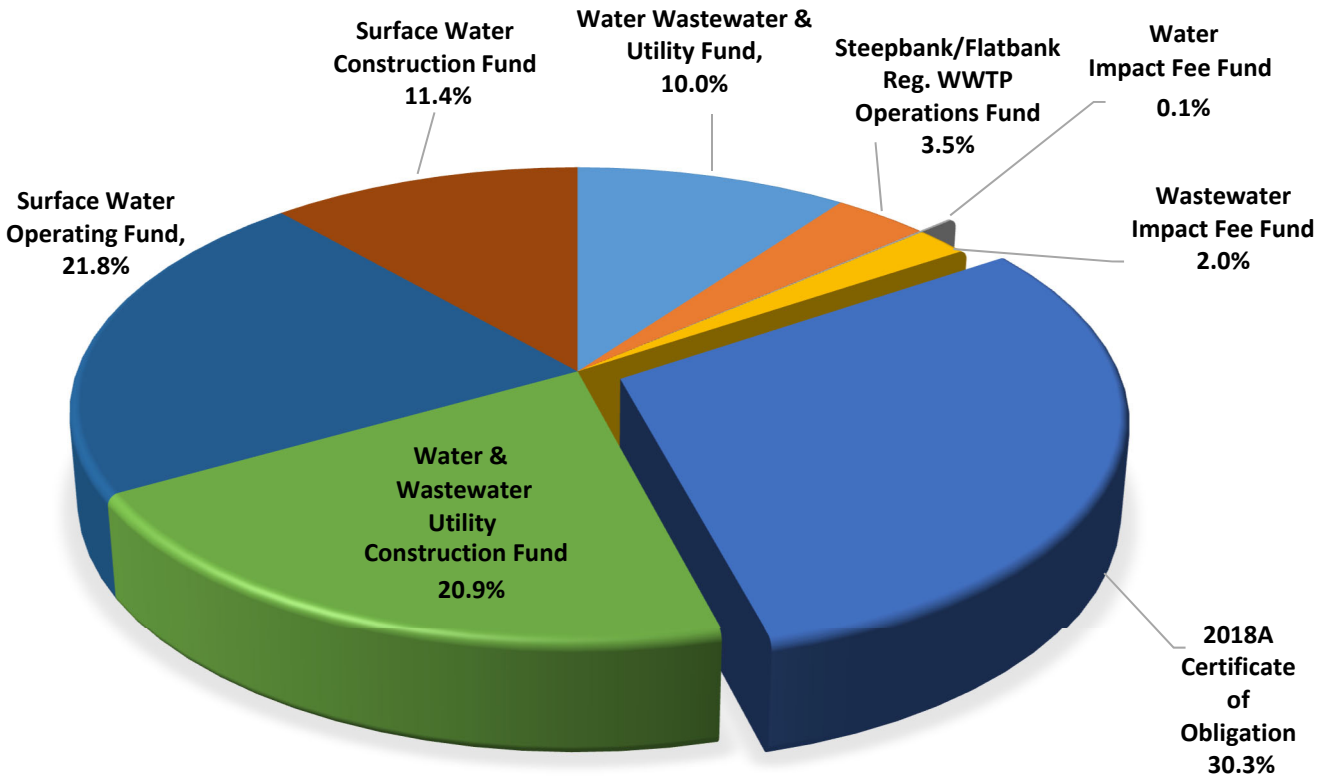
UTILITY ENTERPRISE FUNDS REVENUES

$32,727,390



UTILITY ENTERPRISE FUNDS EXPENDITURES

$45,641,704



DEPARTMENT: 50 - WATER/WASTEWATER UTILITIES
DIVISION: 505 - WWW UTILITY OPERATIONS

FUNDING SOURCE: WATER WASTEWATER UTILITY FUND
FUND NUMBER: 505

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
45 - CHARGES FOR SERVICES	$ 2,861,824	$ 2,390,238	$ 2,227,570	$ 2,800,638
46 - INTERGOV REV/GRANTS	-	200,000	200,000	-
47 - INVESTMENT EARNINGS	79,590	65,892	90,152	64,542
48 - OTHER SOURCES/DONATN	1,155,225	975,631	129,631	62,051
TOTAL REVENUES	**$ 4,096,639**	**$ 3,631,761**	**$ 2,647,352**	**$ 2,927,231**
49 - TRANSFERS FROM & ADM	$ 6,451,948	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 6,451,948**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ 10,548,587**	**$ 3,631,761**	**$ 2,647,352**	**$ 2,927,231**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 35,869	$ 28,500	$ 24,325	$ 28,500
53 - PROF/CONTRACT SERVIC	2,048,775	1,808,175	1,688,389	1,326,876
54 - REPAIR & MAINTENANCE	642,696	615,131	398,836	359,000
55 - UTILITIES	248,070	149,340	162,112	169,442
56 - OTHER EXPENDITURES	16,602	8,440	8,501	8,440
TOTAL EXPENDITURES	**$ 2,992,013**	**$ 2,609,586**	**$ 2,282,162**	**$ 1,892,258**
59 - TRANSFERS TO FUNDS	$ 927,485	$ 794,588	$ 794,588	$ 2,678,083
TOTAL TRANSFERS	**$ 927,485**	**$ 794,588**	**$ 794,588**	**$ 2,678,083**
TOTAL EXPENDITURES & TRANSFERS	**$ 3,919,498**	**$ 3,404,174**	**$ 3,076,750**	**$ 4,570,341**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 6,629,089**	**$ 227,587**	**$ (429,398)**	**$ (1,643,110)**
BEGINNING FUND BALANCE	**$ 4,080,408**	**$ 10,709,497**	**$ 10,709,497**	**$ 10,280,099**
ENDING FUND BALANCE	**$ 10,709,497**	**$ 10,937,084**	**$ 10,280,099**	**$ 8,636,989**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 50 - WATER/WASTEWATER UTILITIES
DIVISION: 506 - STEEPBANK/FLATBANK UTILITY

FUNDING SOURCE: STEEPBANK/FLATBANK WWTP FUND
FUND NUMBER: 506

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
45 - CHARGES FOR SERVICES	$ 1,068,682	$ 1,209,853	$ 986,653	$ 1,350,000
47 - INVESTMENT EARNINGS	84,888	87,341	92,573	85,551
48 - OTHER SOURCES/DONATN	3,271	471,202	-	750,000
TOTAL REVENUES	**$ 1,156,841**	**$ 1,768,396**	**$ 1,079,226**	**$ 2,185,551**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 12,398	$ 14,000	$ 7,200	$ 14,000
53 - PROF/CONTRACT SERVIC	561,554	527,605	386,186	410,320
54 - REPAIR & MAINTENANCE	389,640	264,938	161,419	156,800
55 - UTILITIES	387,206	200,952	258,051	197,552
56 - OTHER EXPENDITURES	20,797	16,670	16,790	17,214
58 - CAPITAL OUTLAY	284,949	179,000	-	750,000
TOTAL EXPENDITURES	**$ 1,656,544**	**$ 1,203,166**	**$ 829,645**	**$ 1,545,886**
59 - TRANSFERS TO FUNDS	$ 53,333	$ 40,000	$ 40,000	$ 60,000
TOTAL TRANSFERS	**$ 53,333**	**$ 40,000**	**$ 40,000**	**$ 60,000**
TOTAL EXPENDITURES & TRANSFERS	**$ 1,709,877**	**$ 1,243,166**	**$ 869,645**	**$ 1,605,886**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (553,036)**	**$ 525,230**	**$ 209,581**	**$ 579,665**
BEGINNING FUND BALANCE	**$ 16,463,901**	**$ 15,910,864**	**$ 15,910,864**	**$ 16,120,445**
ENDING FUND BALANCE	**$ 15,910,864**	**$ 16,436,095**	**$ 16,120,445**	**$ 16,700,110**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 15 - PUBLIC WORKS
DIVISIONS: 054 & 056

FUNDING SOURCE: WATER IMPACT FEE FUND
FUND NUMBER: 511

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
48 - OTHER SOURCES/DONATN	$ -	$ 192,000	$ 191,296	$ 578,546
TOTAL REVENUES	**$ -**	**$ 192,000**	**$ 191,296**	**$ 578,546**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ -	$ -	$ -	$ 50,400
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 50,400**
REVENUES OVER/(UNDER) EXPENDITURES	**$ -**	**$ 192,000**	**$ 191,296**	**$ 528,146**
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 191,296**
ENDING FUND BALANCE	**$ -**	**$ 192,000**	**$ 191,296**	**$ 719,442**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 055 & 057

FUNDING SOURCE: WASTEWATER IMPACT FEE FUND
FUND NUMBER: 512

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
48 - OTHER SOURCES/DONATN	$ -	$ 400,000	$ 395,763	$ 958,114
TOTAL REVENUES	**$ -**	**$ 400,000**	**$ 395,763**	**$ 958,114**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ -	$ -	$ -	$ 896,969
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 896,969**
TOTAL EXPENDITURES & TRANSFERS	**$ -**	**$ -**	**$ -**	**$ 896,969**
REVENUES OVER/(UNDER) EXPENDITURES	**$ -**	**$ 400,000**	**$ 395,763**	**$ 61,145**
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 395,763**
ENDING FUND BALANCE	**$ -**	**$ 400,000**	**$ 395,763**	**$ 456,908**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 50 & 54
DIVISION: 515 - 2018A CERTIFICATE OF OBLIGATION

FUNDING SOURCE: 2018A CERTIF. OF OBLIGATION
FUND NUMBER: 515

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ -	$ -	$ 399,614	$ 265,000
TOTAL REVENUES	**$ -**	**$ -**	**$ 399,614**	**$ 265,000**
49 - TRANSFERS FROM & ADM	$ -	$ 20,193,433	$ 20,193,433	$ -
TOTAL TRANSFERS	**$ -**	**$ 20,193,433**	**$ 20,193,433**	**$ -**
TOTAL REVENUES & TRANSFERS	**$ -**	**$ 20,193,433**	**$ 20,593,047**	**$ 265,000**
EXPENDITURES				
57 - DEBT EXPENDITURES	$ -	$ -	$ 208,114	$ -
58 - CAPITAL OUTLAY	-	20,000,000	6,154,146	13,845,854
TOTAL EXPENDITURES	**$ -**	**$ 20,000,000**	**$ 6,362,260**	**$ 13,845,854**
REVENUES OVER/(UNDER) EXPENDITURES	**$ -**	**$ 193,433**	**$ 14,230,787**	**$ (13,580,854)**
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 14,230,787**
ENDING FUND BALANCE	**$ -**	**$ 193,433**	**$ 14,230,787**	**$ 649,933**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 50 - WATER/WASTEWATER UTILITIES
DIVISION: 535 - WWW UTILITY CONSTRUCITON

FUNDING SOURCE: WWW UTILITY CONSTRUCTION FUND
FUND NUMBER: 535

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 36,093	$ 36,769	$ 4,417	$ 36,016
48 - OTHER SOURCES/DONATN	-	-	-	6,900,000
TOTAL REVENUES	**$ 36,093**	**$ 36,769**	**$ 4,417**	**$ 6,936,016**
49 - TRANSFERS FROM & ADM	$ 867,485	$ 749,588	$ 749,588	$ 2,618,083
TOTAL TRANSFERS	**$ 867,485**	**$ 749,588**	**$ 749,588**	**$ 2,618,083**
TOTAL REVENUES & TRANSFERS	**$ 903,578**	**$ 786,357**	**$ 754,005**	**$ 9,554,099**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ -	$ 2,730	$ 2,730	$ 1,365
57 - DEBT EXPENDITURES	430,523	749,588	699,697	668,083
58 - CAPITAL OUTLAY	1,131,452	38	-	8,850,000
TOTAL EXPENDITURES	**$ 1,561,975**	**$ 752,356**	**$ 702,427**	**$ 9,519,448**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (658,396)**	**$ 34,001**	**$ 51,578**	**$ 34,651**
BEGINNING FUND BALANCE	**$ 7,826,865**	**$ 7,168,469**	**$ 7,168,469**	**$ 7,220,047**
ENDING FUND BALANCE	**$ 7,168,469**	**$ 7,202,470**	**$ 7,220,047**	**$ 7,254,698**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 54 - SURFACE WATER UTILITY
DIVISION: 540 - SURFACE WATER OPERATIONS

FUNDING SOURCE: SURFACE WATER OPERATING FUND
FUND NUMBER: 540

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
45 - CHARGES FOR SERVICES	$ 13,047,931	$ 11,200,000	$ 8,215,205	$ 10,700,000
47 - INVESTMENT EARNINGS	123,011	156,768	244,740	153,556
48 - OTHER SOURCES/DONATN	120,885	5,000	178,193	7,500
TOTAL REVENUES	**$ 13,291,827**	**$ 11,361,768**	**$ 8,638,139**	**$ 10,861,056**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 2,228,001	$ 1,972,074	$ 1,850,184	$ 2,433,800
53 - PROF/CONTRACT SERVIC	1,356,613	1,219,319	977,931	1,184,960
54 - REPAIR & MAINTENANCE	899,310	563,500	353,500	353,500
55 - UTILITIES	361,052	226,125	207,536	255,058
56 - OTHER EXPENDITURES	86,633	52,047	48,785	54,995
57 - DEBT EXPENDITURES	2,000	3,000	-	-
TOTAL EXPENDITURES	**$ 4,933,608**	**$ 4,036,065**	**$ 3,437,936**	**$ 4,282,313**
59 - TRANSFERS TO FUNDS	$ 10,688,015	$ 5,574,302	$ 5,574,302	$ 5,649,587
TOTAL TRANSFERS	**$ 10,688,015**	**$ 5,574,302**	**$ 5,574,302**	**$ 5,649,587**
TOTAL EXPENDITURES & TRANSFERS	**$ 15,621,623**	**$ 9,610,367**	**$ 9,012,238**	**$ 9,931,900**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (2,329,797)**	**$ 1,751,401**	**$ (374,100)**	**$ 929,156**
BEGINNING FUND BALANCE	**$ 10,648,568**	**$ 8,318,771**	**$ 8,318,771**	**$ 7,944,672**
ENDING FUND BALANCE	**$ 8,318,771**	**$ 10,070,172**	**$ 7,944,672**	**$ 8,873,827**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 54 - SURFACE WATER UTILITY
DIVISION: 542 - SURFACE WATER CONSTUCTION

FUNDING SOURCE: SURFACE WATER CONSTRUCTION FUND
FUND NUMBER: 542

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 176,536	$ 183,758	$ 383,477	$ 179,993
48 - OTHER SOURCES/DONATN	-	20,193,433	20,193,433	-
TOTAL REVENUES	**$ 176,536**	**$ 20,377,191**	**$ 20,576,910**	**$ 179,993**
49 - TRANSFERS FROM & ADM	$ 3,728,589	$ 5,167,302	$ 5,167,302	$ 5,217,801
TOTAL TRANSFERS	**$ 3,728,589**	**$ 5,167,302**	**$ 5,167,302**	**$ 5,217,801**
TOTAL REVENUES & TRANSFERS	**$ 3,905,125**	**$ 25,544,493**	**$ 25,744,212**	**$ 5,397,794**
EXPENDITURES				
53 - PROF/CONTRACT SERVIC	$ -	$ 210	$ 210	$ 105
57 - DEBT EXPENDITURES	2,008,407	5,167,302	4,906,557	5,220,801
58 - CAPITAL OUTLAY	1,182,800	2,884,061	242,084	-
TOTAL EXPENDITURES	**$ 3,191,207**	**$ 8,051,573**	**$ 5,148,851**	**$ 5,220,906**
59 - TRANSFERS TO FUNDS	$ -	$ 20,193,433	$ 20,193,433	$ -
TOTAL TRANSFERS	**$ -**	**$ 20,193,433**	**$ 20,193,433**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 3,191,207**	**$ 28,245,006**	**$ 25,342,284**	**$ 5,220,906**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 713,918**	**$ (2,700,513)**	**$ 401,928**	**$ 176,888**
BEGINNING FUND BALANCE	**$ 14,670,932**	**$ 15,384,850**	**$ 15,384,850**	**$ 15,786,778**
ENDING FUND BALANCE	**$ 15,384,850**	**$ 12,684,338**	**$ 15,786,778**	**$ 15,963,666**

*FY18 represented a 15 month fiscal year

SECTION X

OTHER ENTERPRISE FUNDS

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OTHER ENTERPRISE FUNDS

Overview

Other Enterprise Funds account for the Missouri City Recreation and Leisure Local Government Corporation (LGC) and the Solid Waste Fund.

Local Government Corporation (LGC) – Fund 571

The LGC was created by the City Council of Missouri City in 2009 as a nonprofit entity. State law provides a mechanism for local governments, including cities, to create such nonprofit associations, called local government corporations. The specific objective and purpose of the LGC is to aid and assist the City in providing a first class system of parks and recreational facilities to promote a healthful environment within the City of Missouri City. It is governed by a Board of Directors, made up of City Council members.

Solid Waste Collections - Fund 580

The Solid Waste Collections Fund is used to account for user fees and expenses related to the City's garbage collection activities. The objective of the City is to provide the citizens of Missouri City with cost-effective and environmentally safe solid waste management services. Solid waste services are currently contracted through an exclusive franchise contract with WCA and includes the removal of household garbage twice a week and with recycling and heavy trash pick every two weeks. Additionally, it includes all commercial services in the city including:

- Commercial Waste Dumpster
- Commercial Recycling Roll-Offs and Dumpsters
- Commercial and Residential Roll-Offs

A component of our mutual contract provides for an annual rate adjustment on the anniversary date of the contract (17.03 Adjustments). The contract caps annual rate adjustments to the sum of the CPI Adjustment and Fuel Adjustment components. These adjustments shall not exceed 5% for any single year and consist of the following:

- 80% of the consumer price index for all Urban Consumers Houston, Galveston, Brazoria, TX Region, less energy, not seasonally adjusted = 1.74%;
- 20% of the US Department of Energy's Weekly Retail on Highway Diesel Prices for the Gulf Coast (EIA/DOE) = 3.26%;
- Combined adjustment = 5.00% or $0.66 increase.

<u>I. Residential Customers</u>

A. Monthly Fee for Solid Waste and Program Recyclable Materials Service

2019 Residential Rate	$ 13.26
CPI/Diesel Adjustment	$ 0.66
2020 Residential Rate	$ 13.92

Effective **January 1, 2020** the current rate of $13.26 will change to $13.92, an increase of $0.66 cents or a 5.00% increase per home per month.

B. Additional Fees for Residential Customers (No Change)

Description	Fee
Extra carts	$95.00 per cart
Delivery fee of carts after initial delivery	$90.00
Late fee for failure to pay a monthly collection rate or monthly City administrative fee by due date	$15.00
City Monthly administrative fee	$ 1.50

II. Commercial Customers

A. Monthly Fees for Solid Waste Cart or Dumpster Services

2020 Price Adjustment Commercial							
	1	2	3	4	5	6	7
95 Gallon Cart	$21.00	$27.70	N/A	N/A	N/A	N/A	N/A
2 CY Dumpster	$108.93	$163.39	$243.48	$293.14	$365.23	$437.31	$499.10
3 CY Dumpster	$116.94	$177.81	$259.51	$317.17	$395.67	$474.15	$519.84
4 CY Dumpster	$124.95	$189.02	$280.33	$341.20	$349.21	$426.10	$584.68
6 CY Dumpster	$156.98	$243.48	$355.61	$437.31	$547.84	$653.56	$760.88
8 CY Dumpster	$189.02	$291.54	$435.71	$533.42	$666.38	$797.73	$921.08
10 CY Dumpster	$216.26	$328.39	$477.36	$573.48	$703.22	$873.02	$1,081.27
2 CY Dumpster Compactor	$215.03	$266.28	$342.05	$389.96	$457.93	$525.88	$589.40
3 CY Dumpster Compactor	$221.72	$280.42	$357.64	$412.24	$486.90	$560.43	$603.88
4 CY Dumpster Compactor	$229.52	$290.80	$377.70	$434.52	$514.74	$611.63	$665.15
6 CY Dumpster Compactor	$260.72	$342.05	$449.01	$525.88	$630.61	$730.89	$832.27
8 CY Dumpster Compactor	$290.80	$387.72	$524.75	$617.24	$743.14	$866.82	$983.81

B. Monthly Fees for Program Recyclable Materials Dumpster Services

2020 Price Adjustment Commercial Recycle							
	1	2	3	4	5	6	7
2 CY Dumpster	$83.57	$182.73	$288.56	N/A	N/A	N/A	N/A
3 CY Dumpster	$91.36	$189.41	$296.36	N/A	N/A	N/A	N/A
4 CY Dumpster	$99.16	$197.21	$310.85	N/A	N/A	N/A	N/A
6 CY Dumpster	$106.96	$205.01	$318.64	N/A	N/A	N/A	N/A
8 CY Dumpster	$113.65	$212.81	$333.13	N/A	N/A	N/A	N/A
10 CY Dumpster	$129.24	$227.29	$348.73	N/A	N/A	N/A	N/A
2 CY Dumpster Compactor	$194.99	$294.15	$399.98	N/A	N/A	N/A	N/A
3 CY Dumpster Compactor	$202.78	$300.83	$406.67	N/A	N/A	N/A	N/A
4 CY Dumpster Compactor	$210.58	$308.63	$422.27	N/A	N/A	N/A	N/A
6 CY Dumpster Compactor	$218.38	$316.43	$430.06	N/A	N/A	N/A	N/A
8 CY Dumpster Compactor	$225.07	$324.23	$444.55	N/A	N/A	N/A	N/A

DEPARTMENT: 57 - LOCAL GOV CORP - GOLF CENTER
DIVISION: 570-583

FUNDING SOURCE: MC REC & LEISURE LGC FUND
FUND NUMBER: 571

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
45 - CHARGES FOR SERVICES	$ 4,698,354	$ 4,081,427	$ 4,240,734	$ 4,140,598
48 - OTHER SOURCES/DONATN	20,372	5,133	5,133	5,133
TOTAL REVENUES	**$ 4,718,726**	**$ 4,086,560**	**$ 4,245,867**	**$ 4,145,731**
EXPENDITURES				
51 - PERSONNEL COSTS	$ 1,363,971	$ 1,144,372	$ 1,144,372	$ 1,137,809
52 - SUPPLIES & MATERIALS	1,010,283	832,006	813,256	841,375
53 - PROF/CONTRACT SERVIC	1,894,083	1,527,729	1,532,229	1,477,663
54 - REPAIR & MAINTENANCE	195,705	112,510	112,510	102,694
55 - UTILITIES	242,149	197,905	189,905	161,796
56 - OTHER EXPENDITURES	286,872	225,192	247,442	230,045
58 - CAPITAL OUTLAY	72,993	-	-	37,500
TOTAL EXPENDITURES	**$ 5,066,056**	**$ 4,039,715**	**$ 4,039,715**	**$ 3,988,882**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (347,330)**	**$ 46,845**	**$ 206,152**	**$ 156,849**
BEGINNING FUND BALANCE	**$ (15,671)**	**$ (363,001)**	**$ (363,001)**	**$ (156,849)**
ENDING FUND BALANCE	**$ (363,001)**	**$ (316,156)**	**$ (156,849)**	**$ -**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 58 - SOLID WASTE UTILITIES
DIVISION: 580 - SOLID WASTE COLLECTION

FUNDING SOURCE: SOLID WASTE UTILITY FUND
FUND NUMBER: 580

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
42820 - SOLID WASTE ADMIN FEE REV	$ 31,904	$ 25,800	$ 25,800	$ 25,800
45530 - LATE CHARGES	45	50	50	2,500
45715 - SOLID WASTE FEE REVENUE	103,576	83,200	83,200	84,950
45717 - SOLID WASTE MUD REVENUE	4,229,532	3,585,182	3,393,000	3,577,700
46125 - GRANT-PUBLIC EDUC/OUTREACH	26,754	26,800	26,800	27,000
47000 - INTEREST INCOME	3,036	212	212	3,000
TOTAL REVENUES	**$ 4,394,846**	**$ 3,721,244**	**$ 3,529,062**	**$ 3,720,950**
EXPENDITURES				
52006 - POSTAGE	$ 577	$ 1,300	$ 1,300	$ 1,300
53042 - SOLID WASTE ADMIN FEES	115,752	99,776	99,776	127,200
53501 - PRINTING & PUBLICATIONS	-	-	-	2,500
53539 - SOLID WASTE SERVICES	4,425,485	3,715,368	3,375,512	3,699,345
56053 - SOLID WASTE EDUCATION	-	36,474	36,474	36,474
TOTAL EXPENDITURES	**$ 4,541,815**	**$ 3,852,918**	**$ 3,513,062**	**$ 3,866,819**
59101 - TRANS TO 101-GENERAL FUND	$ 20,000	$ 16,000	$ 16,000	$ 16,000
TOTAL TRANSFERS	**$ 20,000**	**$ 16,000**	**$ 16,000**	**$ 16,000**
TOTAL EXPENDITURES & TRANSFERS	**$ 4,561,815**	**$ 3,868,918**	**$ 3,529,062**	**$ 3,882,819**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (166,968)**	**$ (147,674)**	**$ -**	**$ (161,869)**
BEGINNING FUND BALANCE	**$ 530,660**	**$ 363,692**	**$ 363,692**	**$ 363,692**
ENDING FUND BALANCE	**$ 363,692**	**$ 216,018**	**$ 363,692**	**$ 201,823**

*FY18 represented a 15 month fiscal year

SECTION XI

EQUIPMENT REPLACEMENT FUNDS

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EQUIPMENT REPLACEMENT FUNDS

Overview

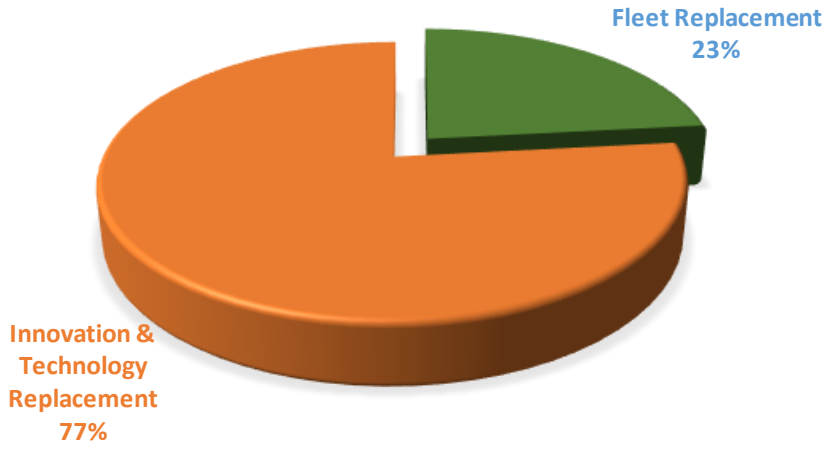
Equipment Replacement Funds are used to accumulate resources to cover anticipated expenditures for the replacement of vehicles and equipment throughout the city. The source of revenue for each of these funds is primarily from the General Fund and a separate budget transfer allocation of approved funding is tracked in these funds. The Equipment Replacement Funds include the following funds:

Fleet Replacement Fund (Fund 606) – This fund was established to account for the cost of expenses associated with the replacement of the City's fleet of passenger vehicles and light trucks. Revenues are derived from a transfer from the General Fund.

Innovation & Technology Replacement Fund (Fund 611) – This fund was established to account for the cost of acquiring the City's information systems, hardware and software. Revenues are derived from a transfer from the General Fund.

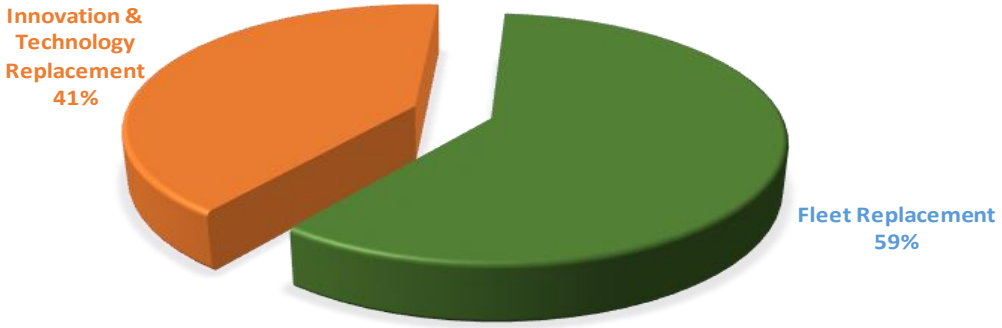
REVENUES AND RESOURCES BY FUND

$2,199,352



EXPENDITURES BY FUND

$1,308,000



DEPARTMENT: 15 - PUBLIC WORKS
DIVISION: 605 - FLEET MAINTENANCE

FUNDING SOURCE: FLEET MAINTENANCE FUND
FUND NUMBER: 605

OBJECT CODE AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
	$ -	$ -	$ -	$ -
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES				
59606 - TRANS TO FUND 606-EQUIP REPLAC	$ 83,755	$ -	$ -	$ -
TOTAL EXPENDITURES	**$ 83,755**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 83,755**	**$ -**	**$ -**	**$ -**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (83,755)**	**$ -**	**$ -**	**$ -**
BEGINNING FUND BALANCE	**$ 83,755**	**$ -**	**$ -**	**$ -**
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**

DEPARTMENT: 15 - PUBLIC WORKS
DIVISIONS: 001, 145 & 999

FUNDING SOURCE: FLEET/EQUIP REPLACEMENT FUND
FUND NUMBER: 606

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 16,752	$ 20,907	$ 15,465	$ 20,479
48 - OTHER SOURCES/DONATN	150,691	70,000	217,517	70,000
TOTAL REVENUES	**$ 167,443**	**$ 90,907**	**$ 232,982**	**$ 90,479**
49 - TRANSFERS FROM & ADM	$ 651,405	$ 422,260	$ 422,260	$ 422,260
TOTAL TRANSFERS	**$ 651,405**	**$ 422,260**	**$ 422,260**	**$ 422,260**
TOTAL REVENUES & TRANSFERS	**$ 818,848**	**$ 513,167**	**$ 655,242**	**$ 512,739**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 47,353	$ 4,029	$ 11,598	$ -
56 - OTHER EXPENDITURES	(23,514)	-	-	-
58 - CAPITAL OUTLAY	1,612,367	999,912	800,513	777,500
TOTAL EXPENDITURES	**$ 1,636,207**	**$ 1,003,941**	**$ 812,110**	**$ 777,500**
59 - TRANSFERS TO FUNDS	$ 35,000	$ -	$ -	$ -
TOTAL TRANSFERS	**$ 35,000**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES & TRANSFERS	**$ 1,671,207**	**$ 1,003,941**	**$ 812,110**	**$ 777,500**
REVENUES OVER/(UNDER) EXPENDITURES	**$ (852,359)**	**$ (490,774)**	**$ (156,868)**	**$ (264,761)**
BEGINNING FUND BALANCE	**$ 1,412,915**	**$ 560,557**	**$ 560,557**	**$ 403,689**
ENDING FUND BALANCE	**$ 560,557**	**$ 69,783**	**$ 403,689**	**$ 138,928**

*FY18 represented a 15 month fiscal year

DEPARTMENT: 18 - INNOVATION & TECHONOLGY
DIVISIONS: 001, 170 & 999

FUNDING SOURCE: IT REPLACEMENT FUND
FUND NUMBER: 611

OBJECT CLASS AND DESCRIPTION	FY 18 ACTUAL*	FY 19 BUDGET	FY 19 ESTIMATE	FY 20 ADOPTED
REVENUES				
47 - INVESTMENT EARNINGS	$ 15,241	$ 14,529	$ 17,412	$ 14,231
48 - OTHER SOURCES/DONATN	223	-	-	-
TOTAL REVENUES	**$ 15,464**	**$ 14,529**	**$ 17,412**	**$ 14,231**
49 - TRANSFERS FROM & ADM	$ 1,379,518	$ 591,417	$ 591,417	$ 1,672,382
TOTAL TRANSFERS	**$ 1,379,518**	**$ 591,417**	**$ 591,417**	**$ 1,672,382**
TOTAL REVENUES & TRANSFERS	**$ 1,394,982**	**$ 605,946**	**$ 608,828**	**$ 1,686,613**
EXPENDITURES				
52 - SUPPLIES & MATERIALS	$ 417,430	$ 349,281	$ 155,680	$ 460,500
53 - PROF/CONTRACT SERVIC	302,393	488,625	238,625	70,000
58 - CAPITAL OUTLAY	504,561	78	-	-
TOTAL EXPENDITURES	**$ 1,224,385**	**$ 837,984**	**$ 394,305**	**$ 530,500**
REVENUES OVER/(UNDER) EXPENDITURES	**$ 170,598**	**$ (232,038)**	**$ 214,524**	**$ 1,156,113**
BEGINNING FUND BALANCE	**$ 151,407**	**$ 322,005**	**$ 322,005**	**$ 536,528**
ENDING FUND BALANCE	**$ 322,005**	**$ 89,966**	**$ 536,528**	**$ 1,692,641**

*FY18 represented a 15 month fiscal year

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SECTION XII

STATISTICAL & SUPPLEMENTAL INFORMATION

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GENERAL COMMUNITY INFORMATION

CITY PROFILE

Date of Incorporation:	March 12, 1956
Form of Government:	Council/City Manager
City Size (square miles) = 29.80 consisting of	
Square Miles of Land	28.40
Square Miles of Water	1.40
Population (2018)	77,242
Median Household Income in 2018	$90,976
Average Household Income in 2018	$115,288

FINANCIAL CHARACTERISTICS

Bond Rating - Moody's Investors Service, Inc.	Aa2
Bond Rating - Standard & Poor's	AA
Maintenance & Operations (M&O) Tax Rate	0.46639
Debt Tax Rate	0.16361
Total Tax Rate	0.63000

DEMOGRAPHICS

Population:	
1980 Census	24,423
1990 Census	36,176
2000 Census	52,913
2010 Census	67,772
2019 as of 09/27/2018*	77,242

EDUCATION

Number of Schools:	
Elementary Schools	
Located in District	51
Located in Missouri City	8
Located in ETJ	4
Total Elementary Schools	63
Middle Schools	
Located in District	15
Located in Missouri City	4
Total Middle Schools	19
High Schools	
Located in District	11
Located in Missouri City	3
Located in ETJ	1
Total High Schools	15
Area Private/Parochial School	14
Total Number of Schools	111
Area Colleges	20
Student Population- Missouri City (as of September 2018)	20,353

SERVICES PROVIDED

Police Protection	
Number of Stations	2
Number of Sworn Officers	105
Fire Protection	
Number of Stations	5
Number of Certified Personnel	75
Number of Fire Apparatus	8
Other Vehicles	15
Rescue Boats	2
Health Facilities	
Special Purpose Care Centers	37
Religious Facilities	
Number of Religion Facilities	78
Parks	
Number of Parks Developed	20
Number of Undeveloped Parks	12
Acres	928.7

ECONOMICS

Top Taxpayers (Taxable Value in Millions)	
Ben E. Keith CO/Keith Ben E Company	$53.00
MDC Coastal 2 LLC	$34.30
Watermark Retreat at Sienna Plantation	$32.70
CenterPoint Energy Electric	$27.60
Elysian at Sienna Plantation LP	$27.30
Niagara Bottling LLC	$26.5
Rexel USA INC.	$23.1
Park 8Ninety Phase I LP	$22.6
Best Buy Warehousing Logistics INC.	$21.9
Hou Ind 3 LLC	$20.9
Employment Industries	
Healthcare	18.4%
Education	11.0%
Retail	10.3%
Professional, Scientific, and Technical Services	8.7%
Manufacturing	8.2%
Accommodation	5.3%
Finance	5.0%
Construction	4.9%
Transportation	4.4%
Other	4.0%
Public Service	3.6%
Mining	3.1%
Wholesale	3.0%
Administration	2.8%
Real Estate	2.3%
Information Technology	2.2%

Source: https://www.fortbendcounty.com/wp-content/uploads/2018/07/MissouriCity-7_2018.pdf

COMPARISON OF SELECT STATISTICAL DATA TO OTHER LOCAL COMMUNITIES

Statistical Category	Missouri City	Sugarland	Pearland
Geography			
City Size (Land Area in Square Miles), 2010	28.42	32.38	47.02
Population per Square Mile, 2010	2,370.3	2,434.2	1,940.9
Population			
Population Estimates, July 1, 2018 (V2018)	74,705	118,600	122,149
Population Estimates Base, April 1, 2010 (V2018)	66,531	107,850	93,128
Population Percent Change - April 1, 2010 (Estimates base) to July 1, 2018, (V2018)	12.3%	10.0%	31.2%
Income			
Median Household Income (in 2017 dollars), 2013 - 2017	$88,896	$108,994	$102,124
Property Tax Rate (Per $100 of Taxable Value)			
M&O Tax Rate	$0.46639	$0.19705	$0.30678
Debt Tax Rate	$0.16361	$0.13495	$0.43443
Total Property Tax Rate	$0.63000	$0.33200	$0.74121

Source: https://www.census.gov/quickfacts/fact/table/sugarlandcitytexas,pearlandcitytexas,missouricitycitytexas/PST045218.

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MCTX PROPERTY TAX RATE

2018 $0.630000

2019 $0.630000

FY 2020 BUDGET BREAKDOWN

TOTAL BUDGET
$155,189,480

GENERAL FUND REVENUES
$55,091,174

GENERAL FUND EXPENDITURES
$54,591,174

CITY PRIORITIES & OBJECTIVES

Infrastructure
- Glenn Lakes Bridge Replacement
- Continue the Sidewalk Replacement Program
- Partner with CenterPoint to install LED street lighting

Fire Department
- Design and construction of Fire Station #6
- Develop and implement a Junior Fire Explorer Program
- Remodel and/or improve Fire Stations #1, #3, and #4

Beautification
- Additional tractor mowing and trimming on trails
- Median/Landscape Project at Texas Parkway and Cartwright
- Reader/Monument Signs and Landscaping throughout the City
- Parks Entrance Signage

Partnerships
- Citywide flood alert system (gauges)
- Sienna intersection improvements
- Veterans Memorial

Economic Development & Redevelopment
- Facilitate development for the Town Center and Fort Bend Tollway development area
- Leverage partnerships with the Grand Park Center on Texas Parkway, Missouri City Gym
- Strategic Plan for redevelopment of Texas Parkway

WWW.MCTXFINANCE.COM

"SHOW ME CITY"

BUDGET PROCESS TIMELINE

JANUARY - MARCH

- Council Strategic Planning Workshop
- Community Engagement Townhall Meetings

APRIL - JUNE

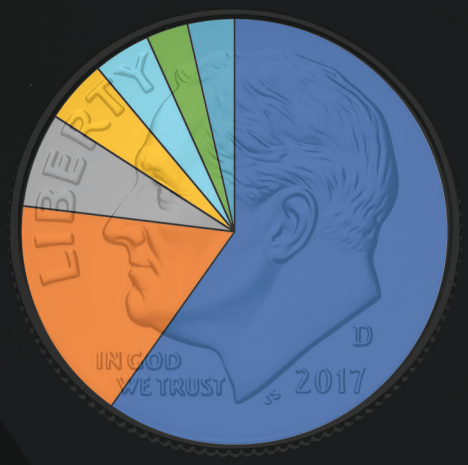
- Long Range Financial Forecast
- Community Engagement Townhall Meetings
- Staff Budget Preparation

JULY - SEPTEMBER

- Prepare Proposed Budget Document/Presentation
- Council Budget Workshops (Open to Public)
- Community Engagement Townhall Meetings
- Submit Proposed Budget to City Council
- Receive Certified Tax Rolls
- Budget Hearings & Adoption

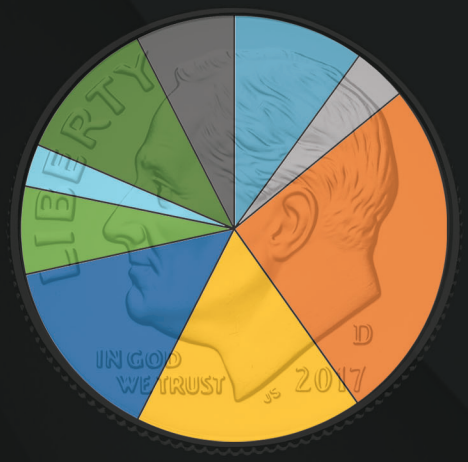
373 FULL-TIME EMPLOYEES

GENERAL FUND REVENUES



- Property Tax (60%)
- Sales & Other Taxes (17%)
- Franchise Fees (7%)
- Licenses & Permits (5%)
- From Other Governments (4%)
- Transfers From Other Funds (3%)
- Other Revenue (4%)

GENERAL FUND EXPENDITURES



- General Government (10%)
- Financial Services (4%)
- Police (26%)
- Fire (17%)
- Public Works (14%)
- Parks & Recreation (7%)
- Development Services (3%)
- Innovation & Technology (11%)
- Non-Departmental (8%)

ORDINANCE NO. O-19-22

AN ORDINANCE OF THE CITY OF MISSOURI CITY, TEXAS, APPROVING AND ADOPTING THE CITY OF MISSOURI CITY, TEXAS, GENERAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH FISCAL YEAR AS REFLECTED IN SAID BUDGET; ADOPTING A PROJECTION FOR CAPITAL IMPROVEMENT PROGRAM SPENDING BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2024; MAKING CERTAIN FINDINGS; AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, in accordance with the Charter of the City of Missouri City, on or before September 1, 2019, the City Manager of the City of Missouri City, Texas (the "City") filed with the City Secretary a proposed Budget of the City for the fiscal year period beginning October 1, 2019, and ending September 30, 2020 ("Fiscal Year 2020"); and

WHEREAS, on or before September 1, 2019, the City Manager submitted to the City Council a proposed Budget of the City for Fiscal Year 2020 that includes a projection for Capital Improvement Program spending beginning on October 1, 2019, and ending September 30, 2024, and an accompanying message; and

WHEREAS, the City Council held, after notice, as required by law, a public hearing on such Budget on the 16th day of September, 2019, at which hearing all citizens and taxpayers of the City had the right to be present and to be heard and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the proposed Budget and has made such changes therein as in the City Council's judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, the Budget is attached hereto as Exhibit "A," and made a part hereof for all purposes; and

WHEREAS the proposed Budget of the City can be accessed from the City of Missouri City website at https://www.missouricitytx.gov/DocumentCenter/View/11288/FY20-Proposed-Budget----Final-Adobe-View-Version-9-4-19-v2, and the City Council desires to adopt the same; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. In accordance with the provisions of Chapter 102 of the Texas Local Government Code, the City Council hereby approves and adopts the Budget, which can be accessed from the City of Missouri City website at https://www.missouricitytx.gov/DocumentCenter/View/11288/FY20-Proposed-Budget----Final-Adobe-View-Version-9-4-19-v2, a copy of same being on file with the City Secretary. The City Secretary is hereby directed to place on said Budget and to sign an endorsement reading as follows: "The Original Budget of the City of Missouri City, Texas, for the Fiscal Year 2020", and to keep such Budget on file in her office as a public record and on the City's Internet website.

Section 3. In support of said Budget and by virtue of the adoption thereof, there are hereby appropriated out of available cash funds and out of the general and special revenues of the City which will be received in the treasury during Fiscal Year 2020 the amount set forth in said approved Budget for the various purposes stated therein.

Section 4. *Severability*. In the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof, other than the part declared to be invalid or unconstitutional; and the City Council of the City of Missouri City, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED, APPROVED and ADOPTED on first and final reading this the 16th day of September, 2019.

OFFICIAL CITY SEAL
missouri CITY
TEXAS

Yolanda Ford, Mayor

ATTEST:

Maria Jackson, City Secretary

APPROVED AS TO FORM:

James Santangelo, Assistant City Attorney, for E. Joyce Iyamu, City Attorney

ORDINANCE NO. O-19-26

AN ORDINANCE OF THE CITY OF MISSOURI CITY, TEXAS, PROVIDING FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES FOR THE CITY OF MISSOURI CITY, TEXAS, FOR THE TAX YEAR 2019 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND TIMELY PAID; AND AUTHORIZING AN ADDITIONAL PENALTY FOR THE COLLECTION OF DELINQUENT AD VALOREM TAXES IN LIEU OF RECOVERING ATTORNEYS' FEES.

* * * * *

WHEREAS, the Budget of the City of Missouri City, Texas, for the fiscal year period beginning October 1, 2019, and ending September 30, 2020 ("Fiscal Year 2020"), has been adopted; and

WHEREAS, certain revenues from sources other than ad valorem taxes will be available for a portion of the expenditures of such budget; and

WHEREAS, ad valorem taxes should be levied and collected to provide the additional revenues necessary to meet the remaining portion of such expenditures; now, therefore, in accordance with such Budget and pursuant hereto,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. That the facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. All property subject to ad valorem taxation by the City of Missouri City, Texas, shall be equally and uniformly assessed for such purposes at one hundred percent (100%) of the full cash market value of such property.

Section 3. There is hereby levied for general purposes for use by the City of Missouri City, Texas, for tax year 2019, and for each year thereafter until otherwise provided, an annual ad valorem tax at the rate of $0.466387 on each One Hundred Dollars ($100.00) of assessed valuation on all property, real, personal, and mixed, within the corporate limits upon which an ad valorem tax is authorized by law to be levied by the City of Missouri City, Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.76 (INSERT PERCENTAGE BY WHICH

THE TAX RATE EXCEEDS THE EFFECTIVE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $6.39. The proceeds from such tax shall be applied to the payment of the general and current expenses of the government of the City, including payment of any obligations for which taxes are not levied by another section hereof and for the payment for which provision is not otherwise made. All such taxes shall be assessed and collected in current money of the United States of America.

Section 4. For the purpose of paying the interest on bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City of Missouri City, Texas, including the various installments of principal due on the serial bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City as such installments shall respectively mature, and for the purpose of repaying any sums borrowed in anticipation of current revenues for use in the payment of bonds and certificates of obligation and interest therein maturing in the Fiscal Year 2020, and for the purpose of paying interest and making provisions for the sinking fund on such other bond issues, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness as may be authorized, there is hereby levied for the tax year 2019 and for each year thereafter until otherwise provided, to be assessed and collected upon all property described in Section 3 of this Ordinance, an annual ad valorem tax rate at the rate of $0.163613 on each One Hundred Dollars ($100.00) of assessed valuation.

Section 5. All ad valorem taxes levied hereby in the total amount of $0.63000 on each One Hundred Dollars ($100.00) of assessed valuation, as reflected in Sections 3 and 4 hereof, shall be due and payable upon receipt of the tax bill. All ad valorem taxes due to the City of Missouri City, Texas, and not paid on or before February 1 following the year for which they were levied shall bear penalty and interest as prescribed in the Texas Tax Code Annotated, as such code may be amended.

Section 6. That on July 1, 2020, all tax accounts which are delinquent for the tax year 2019 will incur, in addition to the interest and penalties referenced in Section 5, above, additional penalties in the amount of fifteen percent (15%) of the sum of the tax, penalty and interest then due, and to be due, in order to help defray the cost of collection of the same.

Section 7. That the Tax Collector shall deliver a notice of delinquency and of this additional penalty to the property owner of each tax account, at least thirty (30) and not more than sixty (60) days before July 1, 2020.

PASSED, APPROVED and ADOPTED on first and final reading this 7th day of October, 2019.

Yolanda Ford, Mayor

ATTEST:

Maria Jackson, City Secretary

APPROVED AS TO FORM:

E. Joyce Iyamu, City Attorney

OFFICIAL CITY SEAL
MISSOURI CITY
TEXAS

ACRONYMS

ACM	Assistant City Manager
ADA	American Disability Act
A/E	Architect / Engineer
BA	Budget Amendment
BT	Budget Transfer
CCTV	Closed Caption Television
C-DR	CIP - Drainage
C-FC	CIP - Facilities
CIP	Capital Improvement Program
C-PK	CIP - Parks
C-PS	CIP - Public Safety
C-TR	CIP - Transportation
C-UT	CIP - Utilities
CFO	Chief Financial Officer
CM	City Manager
CPA	Certified Public Accountant
CPD	Cars per Day
CPO	Chief Performance Officer
CY	Calendar Year
DMS	Digital Management System
DR	Drainage
EMS	Emergency Medical Services
ERC	Employee Relations Committee
ERP	Enterprise Resource Planning
ETR	Effective Tax Rate
FA	Facilities
HQ	Head Quarters
I&S	Interest and Sinking (tax rate used for debt)
ISO	International Organization for Standardization
IT	Information Technology
ITS	Intelligent Transportation System
LGC	Local Government Corporation
MCPD	Missouri City Police Department
MCTV	Missouri City Television
METRO	Metropolitan Transit Authority
MGD	Million Gallons per Day
MUD	Municipal Utility District
MUNIS	Municipal Uniform Information System (City's Accounting System)
PD	Police Department
PEG	Public Education Governmental
PID	Public Improvement District
PK	Parks
PM	Project Manager
PMMP	Pavement Maintenance and Management Program
PSA	Professional Service Agreement
PS	Public Safety
PSHQ	Public Safety Head Quarters
QBS	Qualification Based Selection
QV	Quail Valley
QVGC	Quail Valley Golf Course
RFI	Request For Information
ROW	Right Of Way

ACRONYMS

FBC	Fort Bend County
FBSD	Fort Bend Subsidence District
FERP	Fleet/Equipment Replacement Program
FM	Farm to Market Road
FS	Fire Station
FTE	Full-time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GCWA	Gulf Coast Water Authority
GIS	Geographical Information Systems
GPD	Gallons Per Day
GRP	Groundwater Reduction Plan
GST	Ground Storage Tank
H.B.	House Bill
HR/OD	Human Resources & Organizational Development
HOA	Homeowners Association
HCC	Houston Community College
HIDTA	High Intensity Drug Trafficking Area
RSQ	Request for Statement of Qualifications
RWTP	Regional Water Treatment Plant
S.B.	Senate Bill
SEC	Security Exchange Commission
SF	Square Feet
SH6	State Highway 6
SWMP	Storm Water Management Program
SWPPP	Storm Water Pollution Prevention Plan
TBA	To Be Assigned
TCEQ	Texas Commission of Environmental Quality
TDLR	Texas Department of Licensing and Regulations
TIP	Transportation Improvement Program Funds
TIRZ	Tax Increment Reinvestment Zone
TMRS	Texas Municipal Retirement System
TR	Transportation
TXDOT	Texas Department of Transportation
WWTP	Wastewater Treatment Plant
YTD	Year to Date

GLOSSARY OF TERMS

A

ACCOUNT. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

ACCOUNT NUMBER. A set of accounts used in the general ledger by the City to indicate the fund, department, division and sub-activity.

ACCRUAL BASIS. The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

ACCRUED EXPENSES. Expenses incurred but not due until a later date.

ACTIVITY. A group of related functions performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

ACTIVITY MEASURES. Divisional efforts that measure the achievement of a specific set of program objectives.

AD VALOREM TAXES. Commonly referred to as property taxes, levied on real and personal property at 100% valuation according to the properties valuation and the tax rate.

ADOPTED BUDGET. The final budget adopted by ordinance by the City Council.

AMORTIZATION. The reduction of the value of an asset by prorating its cost over a period of years.

APPROPRIATION. An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

ASSESSED VALUATION. Total gross valuation assigned to property for ad valorem taxation purposes. In Texas, taxable property is assessed at 100% of market value.

ASSET. A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

AUDIT. A systematic collection of the sufficient, competent, evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities. The auditor obtains this evidential matter through inspection, observation, inquiries and confirmations with third parties.

B

BALANCED BUDGET. The operating budget is balanced with current revenues greater than or equal to current expenditures or expenses.

GLOSSARY OF TERMS

BASIS OF ACCOUNTING. A term used to refer to when revenues, expenditures, expenses, and transfers - and the related assets and liabilities - are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

BOND. A written promise, generally under seal, to pay a specified amount of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically.

BONDED INDEBTEDNESS. That portion of indebtedness represented by outstanding bonds.

BONDS ISSUED. Bonds sold by the City.

BUDGET AMENDMENT. A formal legal procedure (adopted by ordinance) to revise a budget appropriation during the fiscal year.

BUDGET CALENDAR. The schedule of key dates which the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT. The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

BUDGET MESSAGE. A general discussion of the proposed budget, as presented in writing by the budget-making authority, to the legislative body.

BUDGET (OPERATING). A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

BUDGET ORDINANCE. The official enactment by the City Council establishing the legal authority for officials to obligate and expend resources.

BUDGET SUMMARY. Provides historical and graphical comparisons and projections. It also includes highlights of major items included in the 2017 adopted budget. Staffing of all full and part time positions are also included.

C

CAPITAL IMPROVEMENTS PROGRAM (CIP). A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project and the amount and the method of financing.

CAPITAL OUTLAY OR CAPITAL EXPENDITURE. Any item purchased by the City which meets the City's capitalization criteria. They are: has a value of $5,000 or more, has an anticipated life of more than one year, and/or can be readily identified and tracked as an individual item. These expenditures result in the acquisition of or addition to fixed assets.

GLOSSARY OF TERMS

CAPITAL PROJECTS FUND. Established to account for and report financial resources that are restricted, committed and assigned to expenditure for capital outlay including the acquisition or construction of capital facilities and other capital assets.

CASH BASIS. A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CENTRAL APPRAISAL DISTRICT (CAD). A countywide district formed by legislation to provide appraisal of property located within the county. These countywide appraisals are provided to the county, schools, cities, and municipal utility districts for basis of taxation.

CERTIFICATES OF OBLIGATION (C.O.). Legal debt instruments which finance a variety of projects such as major equipment purchases, improvements and infrastructure construction. These certificates are backed by the full faith and credit of the issuing government and are financed through property tax and/or utility revenues, generally for a shorter term than bonds. C.O.'s are authorized by the City Council.

CHARGES FOR SERVICES. The payment of a fee for direct receipt of a public service by the party benefiting from the service.

CITY CHARTER. The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of the government.

CITY COUNCIL. The Mayor and six (6) Council members collectively acting as the legislative and policymaking body of the City.

COMMODITIES. Include articles and supplies, which are consumed or materially altered when used. Examples are office supplies and minor tools and equipment.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG). An entitlement grant from the U.S. Department of Housing and Urban Development to improve the safety and livability of the citizens in blight areas of the City.

CONTRACTUAL SERVICES. Include expenditures for auditing services, legal services, utilities and services of outside contractors.

D

DEBT SERVICE FUND. A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Also called sinking fund.

DEBT SERVICE REQUIREMENTS. The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds and required contributions to accumulate monies for future retirement of term bonds.

GLOSSARY OF TERMS

DEFICIT. The excess of liabilities of a fund over its assets of (2) the excess of expenditures over revenues during an accounting period or in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES. Taxes remaining unpaid at end of current fiscal year. Although taxes become delinquent and accrue penalties and interest on February 1 of each year, they are carried as current taxes receivable during the current fiscal year.

DEPARTMENT. A section of the total organization, which is comprised of Divisions and is under the oversight of a Director who reports to the City Manager.

DEPRECIATION. The periodic expiration of a fixed asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is fully depreciated. Depreciation is not a budgeted item.

DESCRIPTION OF OPERATIONS. Narratives explaining in detail the duties and responsibilities of the Department and/or Division.

DESIGNATED UNRESERVED FUND BALANCE. Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the government's senior management. Expressed in other words, designations reflect a government's self-imposed limitations on the use of otherwise available financial resources in governmental funds.

DETAIL OF EXPENDITURES. Line item expenditures by account within each division of the General Operating Fund of the City.

DISTINGUISHED BUDGET PRESENTATION AWARD. A voluntary program administered by the Government Finance Officer Association to encourage governments to publish well organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

DIVISION. A subsection of a Department, which carries out a specific program or line of work assigned by the Department.

E

EFFECTIVE INTEREST RATE. The rate of earnings on a bond investment based on actual price paid for the bond, the coupon rate, the maturity date, and length of time between interest dates.

EFFECTIVE TAX RATE. Calculation as required by the State Property Tax Code. The Effective Tax Rate applied to the year's tax base would generate the same amount of taxes levied last year if you adjusted for new property and new exemption

GLOSSARY OF TERMS

ENCUMBRANCES. Obligations in the form of purchase orders, contracts, or salary commitments, which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is set up.

ENTERPRISE FUND. A fund established to account for operations financed and operated in a manner similar to private business enterprises such as water and sewer funds, airport, and other services where primarily the cost of goods and services to the general public are recovered through user charges.

EQUIPMENT REPLACEMENT FUND. A Fund whereby monies provide solely for the replacement of City owned equipment.

EXECUTIVE SUMMARY. A summary of information pertaining to the various sections located in this budget, including budget presentation guidelines, objectives, philosophy, policies, Financial Policy Plan, Debt Service Policy, fund accounting, basics of accounting, Fixed Asset Capitalization Policy, cash management, investments, and others.

EXPENDITURES. If the accounts are kept on the accrual basis, this item designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund for which retired and capital outlays. Note: Encumbrances are not considered expenditures.

EXPENSES. Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest and other charges.

EXTRA-TERRITOTIAL JUSRISDICTION (ETJ). Extra-territorial jurisdiction is the land bordering a City's limits that the City has limited control over but does not furnish City services to nor collect ad valorem taxes from. This is an area outside of City limits that could become part of the City.

F

FISCAL YEAR (FY). A twelve-month period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books.

FIXED ASSETS. Assets of long-term character that is intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FORT BEND SUBSIDENCE DISTRICT (FBSD). The purpose is to provide for the regulation of the withdrawal of groundwater within the District to prevent subsidence that contributes to flooding, inundation or overflow of areas within the District, including rising waters resulting from storms or hurricanes. The District's boundaries are defined as all the territory within Fort Bend County.

FRANCHISE FEE. The fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas and cable television.

GLOSSARY OF TERMS

FUND. An independent fiscal and accounting entity with a self-balancing set of accounts regarding cash and/or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND ACCOUNTING. A governmental accounting system that is organized and operated on a fund basis.

FUND BALANCE. The difference between fund assets and fund liabilities of governmental and similar trust funds.

FUND EQUITY. The difference between fund assets and fund liabilities of proprietary funds.

FUND TYPE. Any one of seven categories, which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

G

GENERAL FUND. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operation.

GENERAL OBLIGATION BONDS. Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedure. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Government Accounting Standards Board.

GOALS. A statement of broad definition, purpose or intent based on the needs of the community.

GOVERNMENTAL ACCOUNTING. The composite activity of analyzing, recording, summarizing, reporting and interpreting the financial transactions of government.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB). The authoritative accounting and financial reporting standard-setting body for governmental entities.

GLOSSARY OF TERMS

GOVERNMENTAL FUND TYPES. Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities—except those accounted for in proprietary funds and fiduciary funds. In essence, these funds are accounting segregations of financial resources. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (source, uses and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers and other changes in fund balance. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and special projects.

GRANT. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function. Typically, these contributions are made to local governments from the state and federal governments.

I

INSURANCE SERVICE OFFICE (ISO). The Insurance Service Office (ISO) performs surveys to assist insurance organizations with setting up the insurance ratings for the communities. The ISO will perform a survey to assign a public protection grade to each fire department, which is used in the development of insurance rates for all properties within the protected area. Grading starts at 1, which is the best possible score and ends at 10 which is considered unacceptable.

INTEREST & SINKING (I & S) (also known as Debt Service). A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

INTERGOVERNMENTAL REVENUES. Grants, entitlements and cost reimbursements from other federal, state or local governments.

INTERNAL SERVICE FUND. Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government on a cost-reimbursement basis.

INFRASTRUCTURE. Public domain assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and similar assets that are immovable and of value to the City.

L

LEGAL DEBT MARGIN. The maximum debt a city may issue. Under the House Rule Charter, the City is not limited by law in the amount of debt it may issue.

LEVY. To impose taxes, special assessments, or service charges for the support of City services.

GLOSSARY OF TERMS

LIABILITIES. Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide service to other entities in the future as a result of past transactions or events.

LONG TERM DEBT. Debt with a maturity of more than one year after the date of issuance.

LONG-TERM PLAN. Summations of the City's Comprehensive Long-Range Plan adopted in 1990, various other individual provided approved plans and objectives, and population estimates for the future.

M

MAJOR FUND. In a major fund, total assets, liabilities, revenues or expenditures/expenses of the individual governmental or enterprise fund are at least 10% of the corresponding total of all funds of that category, and total assets, liabilities, revenues or expenditures/expenses of the individual governmental or enterprise fund are at least 5% of the total for all governmental and enterprise finds combined. The General Fund is always reported as a major fund. Major funds only apply to governmental and enterprise funds.

METROPOLITAN TRANSIT AUTHORITY (METRO). An entity established to deliver mass transportation services by means of an efficient, convenient and cost effective system as an alternative to the automobile and as a means of travel for the transit-dependent population. METRO is a component unit of the City of Houston, although the Board reports independently. Missouri City joined the METRO district August 12, 1978. A 1% sales tax is imposed and collected for contributions to this district. The City and METRO have an interlocal agreement under which METRO provided $2.25 Million in revenue for street maintenance and traffic control over a period of three years. This agreement expires during the fiscal year 1994-95. Various other projects totaling $10 Million have been approved within the City over the years.

MODIFIED ACCRUAL BASIS OF ACCOUNTING. Under this basis of accounting, revenues are recognized when susceptible to accrual when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the incurred period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as liabilities when due.

MUNICIPAL. In its broadest sense, an adjective denoting the state and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

MUNICIPAL UTILITY DISTRICTS (MUD). Utility districts authorized by legislation to provide water, sewer and storm drainage services to the commercial and residential population which would otherwise be provided by the City.

N

NON-MAJOR FUND. A fund presented as a single column on the fund financial statements called Other Governmental Funds.

GLOSSARY OF TERMS

O

OBJECTIVES. Something that is specific and measurable and that is achievable within a specific time frame.

OPERATING BUDGET. Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even when not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING EXPENSES. The cost of personnel, materials and equipment required for a Department to function.

ORDINANCE. A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. Revenue-raising measures, such as the imposition of taxes, special assessments and service charge, universally require ordinances.

OTHER ENTERPRISE FUNDS. Account for funds outside of the Utility Funds and include the Solid Waste Collections Fund, which operates similar to a private business enterprise, and the Local Government Corporation (LGC), which provides for operation of the City Center and golf course.

OTHER SERVICES. Includes miscellaneous expenditures not accounted for in personnel, commodities or contractual services.

OVERLAPPING TAX RATE. The total overlapping tax rate per property determined by adding the county tax rate, school tax rate, and applicable utility tax rate in addition to the Missouri City Tax rate.

P

PERFORMANCE AND SERVICE LEVELS. Expected output of a given program, which determines how objective or efficient the program is in achieving its objectives within, limits of given personnel.

PERSONNEL. Refers to the costs associated with salaries and related fringe benefits provided to employees. When utilized in association with the department/devise detail expenditures, personnel refers to the division responsible for formulating policies and procedures that apply to all City employees.

PROMPT PAYMENT ACT. Adopted in 1985 by the State of Texas requiring cities to pay for goods and services within 30 days of the receipt of the invoice or the goods or services, whichever comes later. If this requirement is not satisfied, the City may be required to pay 1% interest per month on the unpaid balance.

GLOSSARY OF TERMS

PROPRIETARY FUNDS. Funds that focus on the determination on operating income, changes in nets assets, (or cost recovery). Financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

PUBLIC HEARING. The portions of open meetings held to present evidence and provide information on both sides of an issue.

PUBLIC IMPROVEMENT DISTRICT (PID). A financing tool created under the Public Improvement District Act, Chapter 372 of the Texas Local Government Code. This tool allows a city to initiate or receive a petition from property owners requesting the establishment of a special district to finance improvements. A PID can even be used to actively market an area. A PID is created by the City Council and needs no state agency approval.

PUBLIC IMPROVEMENT DISTRICT (PID) ASSESSMENTS. A PID district enables a neighborhood or commercial area to make improvements benefiting the area and spread the cost equally among all the property owners. Under the PID statute, a city can issue PID bonds for authorized improvements to the specific area and assess the cost to the property owners who benefit from the improvements based on the benefit. These assessments are used to pay the debt service on the PID bonds. It is an overlapping assessment, i.e., an addition to City, County, and school district taxes (for that area only). The assessments may be assessed per linear foot of property, according to property value, or any equitable manner established by City Council ordinance.

PURCHASE ORDER. A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated price. Outstanding purchase orders are called encumbrances.

R

RESERVE. An account which records a portion of fund balance which must be segregated for some future use and which is, therefore, not available for future appropriation or expenditure. A reserve for contingencies is an example of such a reserve.

RESERVE FOR CONTINGENCIES. An account used to set aside appropriations in the current year as reserves against the fund balance for inventory and prepaid items, equipment, pay plan adjustments and to take care of emergencies.

REVENUES. (1) Increases in the net current assets of a governmental fund type from other than expenditure funds and residual equity transfers. Also, general long-term debt proceeds and operating transfers are classified as “other financing sources” rather than as revenues. (2) Increases in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Also, operating transfers in are classified separately from revenues.

S

SPECIAL REVENUE FUND. A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. An example is the Revenue Sharing Fund typically maintained by cities.

SUMMARY OF BONDED INDEBTEDNESS. The total amount by year of principal and interest needed for all bond issues.

GLOSSARY OF TERMS

SUPPLEMENTAL REQUESTS. Programs and services which departments would like to have added (in priority order) over their basic budget.

SURPLUS. Exceeding what is needed or used.

T

TAX ABATEMENT. A full or partial exemption of ad valorem taxes for a specified time of certain real and/or personal property. Used as an economic development tool by cities.

TAXABLE VALUE. Estimated value of taxable property to which the ad valorem tax rate is applied.

TAXES. Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against a particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for service rendered only to those paying such charges (e.g., sewer service charges).

TAX INCREMENT FINANCING (TIF). The amount of tax generated on the increased property values, which result from new development, or re-development from the base year set by ordinance. While a TIRZ can only be created by a municipality, any jurisdiction that levies a tax on the property may participate in the TIRZ. The tax revenue generated on the increased value over and above the base year is known as the "increment" and can be used to pay for the public improvements within the TIRZ.

TAX INCREMENT REINVESTMENT ZONE (TIRZ). A development or re-development financing tool created under the provisions of the Texas State Statute, Chapter 311 of the Tax Increment Financing Act. A TIRZ provides a method to finance improvements in a specifically designated zone using tax increment funds.

TAX LEVY. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

TAX RATE. The amount of tax levied for each $100 of assessed valuation.

TRUTH IN TAXATION LAWS. Texas State Law that requires all taxing units to calculate and publish the effective tax rate and other notices as assessed values increase to notify the taxpayer of the entities intent to raise taxes; Taxpayers may then by election roll back these taxes to the current rate plus amounts needed to pay debt service they desire.

U

UNDESIGNATED UNRESERVED FUND BALANCE. Available expendable financial resources in a governmental fund that are not the object of tentative management plans (i.e., designations).

UNENCUMBERED APPROPRIATION. That portion of an appropriation not yet expended or encumbered.

UTILITY FUNDS. Account for the City's utility operations, which are financed and operated similar to a private business enterprise.

W

WORKING CAPITAL. The current assets less current liabilities of a fund. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of proprietary funds.