



Parks Board 2018-2019

Jason Mangum, Director
Randy Troxell, Assistant Director
Kevin Browne, Recreation Superintendent
Barry Hamilton, Parks Superintendent
Pamela Andrews, Board Member
J.R. Atkins, Board Member
Alan Atwater, Board Member
Diane Giltner, Board Member

Don Johnson, Board Member
Thomasine Johnson, Board Member
Adrian Matteucci, Board Member
Sharman McGilbert, Vice-Chair
Brian Merchant, Board Member
Victoria Porter, Board Member
Buddy Snyder, Board Member
Llarance Turner, Chairman

**PARKS BOARD MEETING MINUTES
NOVEMBER 1, 2018**

ATTENDEES

Parks Board members in attendance: J.R. Atkins, Alan Atwater, Diane Giltner, Don Johnson, Thomasine Johnson, Adrian Matteucci, Vice-Chair Sharman McGilbert, Brian Merchant, Victoria Porter, Buddy Snyder, and Chairman Llarance Turner.

Staff in attendance: Director of Parks and Recreation Jason Mangum, Assistant Director of Parks and Recreation Randy Troxell, Recreation Superintendent Kevin Browne, First Assistant City Attorney Jamilah Way, and Administrative Assistant Tricia Yurcak.

1. CALL TO ORDER

Vice-Chair McGilbert called the meeting to order at 7:02 p.m.

2. APPROVAL OF OCTOBER 4, 2018 MEETING MINUTES

Board member Atkins motioned to approve the October 4, 2018 meeting minutes. Board member Merchant seconded the motion. The vote was unanimous. **The motion passed.**

There were no **PUBLIC COMMENTS**.

4. DISCUSS AND CONSIDER NAMING THE PARKS & RECREATION NOMINATION FOR CITY VOLUNTEER OF THE YEAR AWARD

Administrative Assistant Yurcak read for the Board the letter Matteucci drafted regarding naming the Parks & Recreation Nomination award after Ebony Ghee, who worked for the Parks & Recreation Department. The letter summarized Ms. Ghee's many accomplishments and the mark she left on the Mayor's Youth Commission up until her passing in 2016. Board member D. Johnson made a motion to approve submitting the letter to City Council. Board member Giltner seconded the motion. The vote was unanimous. **The motion passed.**

5. SPONSORSHIPS FOR CITY MAINTENANCE UPDATE

Chairman Turner assumed the chair upon his arrival.

First Assistant City Attorney Way stated that there are many variables involved in this agenda item, and asked to move it to a future meeting.

6. REVIEW AND CONSIDER APPROVAL OF RECOGNIZED SPORTS ASSOCIATION APPLICANTS

Director Mangum stated there are no new RSA's to approve at this time.

7. SKATEPARK PRESENTATION

Director Mangum presented the agenda item and provided a brief overview of the skatepark project. After two bids, Evergreen Skateparks was chosen to be the contractor for the construction of the skatepark, and approved by City Council. The company builds skateparks one at a time and is currently working on a skatepark in Montana. The

company is looking forward to building a skatepark in Texas in the winter. Evergreen Skateparks has built four other skateparks in Texas. The contract is in the final stages. Once construction begins, there will be 180 days for Phase 1 to be completed. The goal will be that by April 2019 the skatepark will be complete, providing that everything goes well and the weather holds out.

Chairman Turner asked if signage for the skatepark would be added. Director Mangum stated there would be a 'helmet recommended' policy. There will also be a monthly maintenance inspection to ensure all the services are in shape and that the skatepark is safe.

Board member Snyder asked if staff would be relying on signage for liability purposes. Director Mangum stated that a lot of factors go into liability and that staff is doing everything they can to follow the industry's best practices to reduce the risks of liability or exposure at the skatepark.

8. STAFF REPORTS

a. Park Projects

Assistant Director Troxell distributed an update on park projects.

b. Park Operations

The monthly parks operations report was included in the agenda packet.

c. Recreation

Recreation Superintendent Browne stated that Tricks & Treats in the Park at Buffalo Run Park had a great turnout and the weather was great. 6 families attended the Family Camping event earlier in October. He also provided an overview of upcoming events in November. He stated that the gymnasium and dance room would be under renovation during Thanksgiving week and that the Recreation and Tennis Center's operating hours shouldn't be affected other than the facility being closed on Thursday and Friday for Thanksgiving.

He stated revenue grew \$9,000 in the month of October compared to October of last fiscal year. There is a total of 1368 memberships at the Recreation and Tennis Center.

9. DIRECTOR'S UPDATE

Director Mangum stated the importance of the community Build Day on November 10th and encouraged all to attend. Other than the playground build, community members will be planting trees and building tree benches. He stated that volunteers for the prep days on Thursday and Friday are also needed.

10. BOARD REPORTS

Vice-Chair McGilbert stated the Tricks and Treats event was great, and the MYC volunteers did a great job at their stations.

11. ITEMS FOR NEXT MONTH'S MEETING AGENDA

There will be no meeting in December unless there is a parkland dedication. Items for the next agenda include sponsorships for City maintenance and elections. Board member D. Johnson suggested that based on recent situations made public about hateful language, the Board have a discussion about a sportsmanship policy in City parks during organized athletic events in order to respond to inappropriate behavior.

12. ADJOURNMENT

With no further items to discuss, Chairman Turner adjourned the meeting at 7:53 p.m.