



Jason Mangum, Director of Parks & Recreation  
Randy Troxell, Assistant Director of Parks & Recreation  
Kevin Browne, Recreation Superintendent  
Barry Hamilton, Parks Superintendent  
Pamela Andrews, Board Member  
J.R. Atkins, Board Member  
Diane Giltner, Board Member

Don Johnson, Board Member  
Thomasine Johnson, Board Member  
Adrian Matteucci, Board Member  
Sharman McGilbert, Vice-Chair  
Brian Merchant, Board Member  
Victoria Porter, Board Member  
Buddy Snyder, Board Member  
Llarance Turner, Chairman

## **PARKS BOARD MEETING MINUTES THURSDAY, JUNE 6, 2019**

### **Attendees:**

**Board members in attendance:** Diane Giltner, Don Johnson, Thomasine Johnson, Adrian Matteucci, Victoria Porter, Buddy Snyder, Vice-Chair Sharman McGilbert and Chairman Llarance Turner.

**Absent were:** Brian Merchant (excused), Pamela Andrews, and J.R. Atkins.

**Staff in Attendance:** Director of Parks & Recreation Jason Mangum, Assistant Director of Parks & Recreation Randy Troxell, Parks Superintendent Barry Hamilton, Recreation Superintendent Kevin Browne, Recreation Specialist Trey Samuel, Administrative Assistant Tricia Yurcak, and Assistant City Attorney James Santangelo.

**Others in Attendance:** Barry Brazil, Lorraine Brazil, and Leslie Mack Jr.

### **1. CALL TO ORDER**

Chairman Turner called the meeting to order at 7:04 p.m.

### **2. CONSIDER APPROVAL OF MAY 2, 2019 MEETING MINUTES**

Board member Snyder made a motion to approve. Board member T. Johnson seconded the motion. The vote was unanimous. **The motion passed.**

### **3. PUBLIC COMMENTS**

Barry Brazil, of 5019 Newpoint Drive, stated his concerns about the Shipman's Cove development that affects his community of Newpoint Estates in regards to potential drainage issues.

### **4. CONSIDER RATIFYING APPROVAL OF APRIL 4, 2019 MEETING MINUTES**

Board member D. Johnson made a motion to approve. Board member Giltner seconded the motion. The vote was unanimous. **The motion passed.**

### **5. CONSIDER RATIFYING RECOMMENDATION FOR SHIPMAN'S COVE PARKLAND DEDICATION**

Vice-Chair McGilbert made a motion to ratify the recommendation. Board member D. Johnson seconded the motion. The Board discussed the Parks Board's role as a board. **The motion failed.**

**Ayes:** Board members Don Johnson, Thomasine Johnson, Vice-Chair Sharman McGilbert, and Chairman Llarance Turner.

**Nays:** Adrian Matteucci, Buddy Snyder, Diane Giltner, and Victoria Porter.

### **6. CONSIDER APPROVAL OF RECOGNIZED SPORTS ASSOCIATION RENEWALS**

There were no pending renewals for recognized sports associations to approve.

### **7. OVERVIEW OF PARK ZONE 12 AND PARK ZONE FUNDS**

Director Mangum stated there was approximately \$380,000 in Park Zone 12.

Board member Matteucci referred to the 2015 Parks Master Plan and stated there was a call for a community-type park within Park Zone 12. However, the estimated cost range for acquiring land is between \$750,000 and \$3.75 million, and that study is outdated.

Director Mangum stated staff are working with the Legal Department to identify and get tracts of land deeded to the City so to acquire the parkland as identified in that action item of the master plan.

Board member Matteucci stated there seemed to only be two tracts of land left in Park Zone 12 that would fit the criteria for a park. The Board discussed other tracts in the park zone that have potential as parkland. Board member Matteucci stated that it would be beneficial if Board members could find out about land developments before they get to the Parks Board. Board members Matteucci, Porter, and Chairman Turner stated they would like to be more involved in pre-development meetings.

## **8. STAFF REPORTS**

### **a. *Parks Projects: Assistant Director of Parks and Recreation Randy Troxell***

Board member Porter stated her concerns about Ridgeview and MacNaughton Park, particularly about the lawn, and stated concerns about children getting burns at the MacNaughton park. She asked if there is a way to shade the playground. Assistant Director Troxell stated that shade was something that staff could look into, though the height of the playground would provide challenges. There was discussion of mowing contracts; Director Mangum stated that many county areas are mowed by staff so that the Department can maintain a high level of standards, but the extra mowing may be impacted by budget cuts.

### **b. *Parks Operations: Parks Superintendent Barry Hamilton***

Parks Superintendent stated his report was in the agenda packet. There were no further questions.

### **c. *Recreation: Recreation Superintendent Kevin Browne***

Recreation Superintendent Browne provided an update about upcoming programs and the upcoming 4<sup>th</sup> of July Celebration.

### **d. *Mayor's Youth Commission: Administrative Assistant Tricia Yurcak***

Administrative Assistant Yurcak provided an update on the Mayor's Youth Commission banquet on May 16, which concludes the 2018-2019 including awards of recognition for members and scholarships for selected graduating members, offered by the Nichols family and an anonymous donor. She recognized and thanked Recreation Specialist Daniele Stewart, Parks Board member D. Johnson, Vice-Chair McGilbert and Chairman Turner, for their help throughout the year, and Board member Giltner for supporting the MYC members at the banquet.

## **9. DIRECTOR'S UPDATE**

Director Mangum reminded the Board that July is National Park and Recreation month, and the Department has a calendar of activities throughout the month. July 1 just before our 4<sup>th</sup> of July celebration. We'll see many of you there, as well. We are continuing accreditation process and developing policies, procedures and plans and operating the best practices.

Director Mangum introduced Mr. Leslie Mack Jr., who is an incoming Board member. Mr. Mack stated he has two daughters who enjoy going to the park and he looks forward to serving and helping out with the City.

Director Mangum stated that Sta-Mo Sports Complex now has a new roof on the restroom and it has made a big difference. He stated the Parks Assessment is being used to check a lot of items off the Parks Assessment list with a lot of repairs going on to parks as well as restrooms to make sure they are safe and accessible.

## **10. BOARD REPORTS**

Board member T. Johnson reported there will be an Independence Day boat parade at 2700 Lake Olympia at 9:00 a.m. on July 4<sup>th</sup>. She also reported about the Missouri City Farmer's Market and invited the Parks & Recreation Department to host a

free booth to inform visitors about program offerings. Board member Porter stated the KidFish event was a lot of fun to see all the families together. Board member Snyder commended staff on the Family Fest event in May. Vice-Chair McGilbert recommended signs about maintenance activity at McLain Park so that visitors over the weekend can have notice and go to another tennis court.

**11. ITEMS FOR NEXT AGENDA**

Review of parkland dedication process; potential tracts of land in Park Zone 12 to purchase; breakdown of current park zone funds.

**12. ADJOURN**

With no further items to discuss, Chairman Turner adjourned the meeting at 8:39 p.m.