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## EXECUTIVE SUMMARY

The Federal entitlement Community Development Block Grant (CDBG) programs funded under the City of Missouri City PY 2017-2018 Action Plan are implemented by the Development Services Department. The PY 2017-2018 Comprehensive Annual Performance and Evaluation Report (CAPER) for City of Missouri City, Texas (the City) primarily describes the accomplishments and progress the City has made in carrying out its strategic plan and its action plan through the implementation of the specific programs. The City undertook activities within its jurisdiction to provide decent housing, a suitable living environment, and to expand economic opportunities, principally for persons of low- and moderate-income. City of Missouri City's entitlement for PY 2017 under the CDBG Program was 266,015, plus prior year's carry-over funds of \$316,518.58 for PY 2016. Attached is a summary of the use of funds and accomplishments by categories.

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Meals were delivered to thirty-eight (38) qualified seniors were provided 7 days each week allowing them to continue to live independently. The number of children suspected to be victims of abuse/neglect received counseling were two-hundred twenty-six (226). Scholarships were given to seven (7) students to further their post high school education. Code Enforcement conducted investigations of three thousand and six (3,806) housing condition standards to assist the preservation of the Target Area neighborhoods. One Code Enforcement Officer was assigned to specifically address issues in the CDBG target areas; the City's assigned Code Enforcement officer conducted inspections and follow up inspections which observed 2,913 violations, corrected 780 violations, filed 142 violations with municipal court in said Target Area neighborhoods.

Housing rehabilitation services were commenced for a total of five (5) properties with initial inspections and environmental assessments. The Buffalo Run Park project was completed in FY 17 with final inspection signed off by the City's construction representative and inspector on January 3, 2018. Work was deemed in compliance with local and federal ordinances regarding the CDBG program. The accomplishments were presented during a City Council meeting on December 17, 2018. A copy of the presentation is Attachment 4.

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Adult Basic Education	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	160	21	13.13%	160	0	0.00%

Code Enforcement	Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	2000	3429	171.45%	2000	2333	116.65%
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	35	5	14.29%	35	8	11.43%
Meals on Wheels	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	40	46	115.00%	40	25	62.50%
Parks Improvements	Non-Housing Community Development	CDBG: \$72400	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	2900	96.67%	3000	1450	48.33%
Pediatric Health Care	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	0	0.00%			
Post Secondary Scholarships	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5	10	200.00%	5	5	100.00%
Services to Neglected or Abused Children	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	300	286	95.33%	300	184	61.33%
Sidewalk Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	0	0.00%			

Storm Drainage and Flood Prevention	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	250	0	0.00%			
Street Improvements	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	800	0	0.00%			

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Code Enforcement continued it’s monitoring of conditions in the Target Area neighborhoods and conducted over 3000 inspections to assure the maintenance of premises within the neighborhoods to protect the property values and quality of life of the residents. Progress was exceeded towards meeting goals and objectives. During PY 18 owner occupied residences rehabilitation were undertaken to resolve code violations, accessibility issues and energy efficiency. These repairs, provided to low and moderate income residents preserved the homes and allowed the residents to continue to reside there without having to bear the costs of the rehabilitation. An outstanding two hundred and twenty six children (226) suspected of abuse or neglect received counseling to assist them in recovery from the trauma. The non-abusing family members also received counseling to assist them in the recovery process. Thirty-eight (38) qualified seniors were served by Meals on Wheels that provided them with home delivered meals 7 days per week. A total of 2,965 meals were provided. In Administration, all reports were timely filed and the application form for the Owner-occupied Housing Rehabilitation Program were revised; the application review process was revised with new check lists to assure compliance with federal regulations; the scholarship program was reviewed and the application and policy were made consistent.

Under PY 18, eleven (11) housing rehab projects were completed, from the PY 16 funding through Fort Bend Habitat for Humanity contractor; in addition to three (3) PY17 homes that have been completed. In addition 4 homes in PY 17 have been inspected and awaiting commencement of rehabilitation services pending contract signatures. A number of properties from the from PY16 received additional funding through the PY 17 account. There were programmatic procedures that needed to be addressed before the Housing Rehabilitation project could be completed.

In medium priority activities, seven (7) low and moderate income students were given scholarships for post-secondary; the PY 17 Fifth Street

project was placed on hold due to weather related damages. The project focus has now been redirected to address the safety and lighting concerns. This project is expected to be completed during PY19.

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## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).  
91.520(a)

	CDBG
White	63
Black or African American	134
Asian	5
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>202</b>
Hispanic	42
Not Hispanic	160

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The City served a number of persons with disabilities who benefited from PY 2016 CDBG activities. Four (4) disabled individuals in Child Advocate program and two (2) disabled individuals in Housing Rehabilitation.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Available	Made	Amount Expended During Program Year
CDBG	CDBG	\$266,015		
HOME	HOME			
HOPWA	HOPWA			
ESG	ESG			
Other	Other			

**Table 3 - Resources Made Available**

### Narrative

The Program Year funding from the U.S. Department of Housing and Urban Development through CDBG was \$266,015.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Court Road	19		
Fifth St.	19		
Fondren	19		
Hunter's Glen	45		
Lexington/Murphy Road	19		
Quail Green	19		

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

The Code Enforcement efforts funded with \$44,424 of CDBG funding was provided throughout the Target Area.

#### Assessment Impediments Fair Housing (AI)

#### Housing Fair Study

The other projects and expenditures were to low and moderate income individuals or limited clientele individuals and were not area projects.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Missouri City appreciates partnering with agencies that offer additional public and private resources that address community needs. During PY18 the City coordinated with Fort Bend Habitat for Humanity, Volunteers of America, First United Methodist Church to make area residents aware of funding and/or volunteer services available to repair on going damages caused by Hurricane Harvey.

The City cooperated with a faith-based organization to provide quick response to simple household repairs. The repairs were done at no cost to the homeowners.

The CDBG Program also received donations from Walmart and the American Red Cross to provide smoke detector, carbon monoxide detectors and fire extinguishers for the Housing Rehabilitation recipients at no cost to the program.

The Building Inspections Department waived building permit fees for the Owner-Occupied Housing Rehabilitation Program. Waiving the permit fees is especially helpful for the costly construction projects. Additionally, the Legal Department, City Clerk's Office, City Administration, Planning Staff, Public Works and various other departments provided unlimited resources to make all of the CDBG funded programs a success.

There are no matching requirements to be satisfied with the CDBG funds or those that CDBG has been used to leverage. The sub recipients of the Missouri City CDBG funds have used the funds to leverage other monies and have provided significant leverage to the program from non-federal sources. The public service agencies provide at least \$1 of direct-cost match for every dollar of CDBG funds expended. This match comes from operating expenditures, direct services to clients such as meals and delivery costs for Meals on Wheels; and counseling and other services to abused and neglected children and their non-offending guardians.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	10	4
Number of Special-Needs households to be provided affordable housing units	0	2
<b>Total</b>	<b>10</b>	<b>6</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	8
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>10</b>	<b>4</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Due to the limited funded of the CDBG award, the City establishes its goal of providing assistance to 10 homeowners in maintaining their residences. During the Program Year, the City was able to began initial inspections and environmental assessments of four (4) properties; in addition to moving forward with 4 emergency foundation repairs. Each homeowner and household was low or moderate income. The repairs allowed the homeowners to continue to occupy their residences without the excessive expense of making the repairs to the homes.

**Discuss how these outcomes will impact future annual action plans.**

The demand for the Owner-occupied housing rehabilitation program is greater than the funding. As each year's annual action plan is developed, the community need will be reviewed and funding will be provided. The amount of funding is balanced against the other community needs that are found to exist in the low and moderate income neighborhoods within the City.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	89	0
Low-income	46	0
Moderate-income	19	0
<b>Total</b>	<b>154</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

In addition to being low- to moderate-income, 6 of the persons or households assisted included a disabled person and 2 households included elderly persons.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

During PY 2017, the City did not fund homeless assistance programs. Fort Bend Women's Center provides shelter and transitional housing to victims of domestic violence and their children. Using Continuum of Care and other federal and private funds, Fort Bend Women's Center provided assistance to a number of Missouri City residents.

Fort Bend Family Promise provides emergency shelter to homeless families throughout Fort Bend County.

Fort Bend Women's Center assists homeless victims of domestic violence in navigating the legal system, receiving adult education, accessing employment at a livable wage and transitioning to permanent housing. The Missouri City CDBG program previously funded shelter and supportive services for shelter residents as well as utilities and child care for those in the After Care tenant-based rental assistance program.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Fort Bend Family Promise provides emergency shelter to homeless families throughout Fort Bend County. The families in the program have short-term needs and are moved into permanent housing and independent living within 90 days.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

By bringing housing up to City code through rehabilitation, the City is able to help ensure that the owners are not forced out of their homes due to dangerous living conditions. The City's cooperation with a faith-based organization that provides minor home repairs to those who cannot afford the repairs helps prevent the low-income persons and families from becoming homeless. Meals on Wheels provides home-

delivered meals and human contact on a daily basis for the frail elderly allowing them to remain in their homes for a much longer period of time. Most of the program participants would not be able to afford assisted living or nursing home care and would have to move in with relatives or other individuals. Though not funded with Missouri City CDBG funds in PY 2017, Fort Bend Women's Center continues to provide assistance to victims of domestic violence for moving from an unsafe situation to safe housing. Often the women are assisted in moving directly to independent safe housing without having to move to a shelter or become homeless. Though East Fort Bend Human Needs Ministry did not request CDBG funding in PY 2017, it continues to provide food and other assistance to help residents with expenses that often take from housing costs. This releases money for the families and individuals to pay their rent or mortgage and utilities. The City did not provide CDBG funds to assist Fort Bend Women's Center or East Fort Bend Human Needs Ministry in PY 2017 but supports their efforts in preventing homelessness and is available to provide technical assistance when requested. In PY 17, continuing a long-standing partnership, the City joined Fort Bend County and AccessHealth to host the free annual health fair and backpack giveaway benefitting area families. Participants received school immunizations, haircuts and backpacks filled with classroom supplies.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Fort Bend Family Promise, which has not requested CDBG funding, operates a program in Missouri City to provide shelter for homeless families. Their program provides them with a place to stay together as a family and provides them with a day-time address. The children are allowed to continue in school. The day-time address allows the parents to more effectively seek and obtain employment. Counselling and other assistance is provided to the families. The families are transitioned to permanent housing and independent living within 90 days. In PY 17, The City provided a proclamation to the organization for the services provided in the city.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City of Missouri City does not have a Public Housing Authority, public housing developments or Section 8 Housing Choice Vouchers. A small portion of Missouri City lies within Harris County and Harris County does have a Section 8 Housing Choice Voucher program whose clients are able to access housing in Missouri City. Fort Bend County is working with HUD to become a Section 8 Housing Choice Voucher provider.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Missouri City does not have a Public Housing Authority.

### **Actions taken to provide assistance to troubled PHAs**

The City of Missouri City does not have a Public Housing Authority.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Missouri City fostered and maintained affordable housing through its owner occupied housing rehabilitation program. The City contracted with Fort Bend Habitat for Humanity for the project and 4 house received rehabilitation, including accessibility retrofits and energy efficiency improvements.

The code enforcement activities in CDBG Target Areas in older neighborhoods with older affordable housing helps to maintain the properties and the values while making the neighborhoods attractive for buyers.

In addition to providing housing rehabilitation services to low- to moderate-income homeowners, the City's Comprehensive Plan addresses the need for affordable housing and the Development Services Department, to the extent possible, is encouraging the development of affordable housing in the City and its Extraterritorial Jurisdiction (ETJ). The City reviews all applications for low-income housing tax credit developments and all HUD-funded projects such as Section 202, Section 811, Continuum of Care and grants a certification of consistency with the Consolidated Plan when the projects fall within the broad scope of providing affordable housing and affirmatively furthering fair housing.

Age-restricted multi-family projects on FM 1092 (2), Sinena Ranch Road, S Sam Houston Pkwy, Cypress Point and Trammel-Fresno Road near State Highway 6 are at full occupancy. A multi-family development in Sienna Plantation development at the east end of Sienna Springs Road near the Fort Bend Parkway and Sienna Parkway was completed in PY 2016. A multi-family project is nearing completion in the Sienna Planation development near the intersection of Sienna Springs Road and Sienna Parkway. Two additional age restricted multi-family projects are now proposed to be constructed along Texas Parkway, just south of the intersection of Cartwright Road. These two developments are expected to provide a maximum of 240, age restricted, dwelling units to the area.

The current housing stock in Missouri City remains over 90% single-family residential dwelling units. However, the rise in nonresidential development places the city in a more competitive position to entice companies and industries to re-locate to Missouri City. This new growth expands the demand for a more varied housing product. The new businesses that will be locating in Missouri City will have employees that require more choices for permanent housing. This need for more affordable housing has been presented to the City. In working on the City's 2018 comprehensive plan, the Development Services Department has included the need for more higher density housing to be provided for the next 10 to 20 years.

In PY 2016, the City applied for CDBG-DR funding with the Texas General Land Office (GLO) through Fort

Bend and Harris Counties for available to CDBG-DR funding to infrastructure (non-housing) projects; the City was awarded \$954,306 to assist in the recovery process.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

**Fort Bend Habitat for Humanity:** Fort Bend Habitat for Humanity provides housing rehabilitation, accessibility retrofits and energy efficiency improvements to owner-occupied homes of low- to moderate-income residents of Missouri City. During PY 2017 Fort Bend Habitat for Humanity was the contractor for the Housing Rehabilitation program. The rehabilitation work made a positive impact in the neighborhoods and assisted in sustaining overall neighborhood values. The program provides improvements that allow the disabled to remain in their homes longer with ADA accessible retrofits and provides savings in energy costs through the energy efficiency improvements.

**Child Advocates:** The Fort Bend Children's Advocacy Center (Child Advocates) was able to provide services to children who are alleged to have been sexually abused, seriously physically abused or witnesses to violent crimes. These services included forensic interview where children were given the opportunity share about their abuse with trained interviewers; therapy sessions where children could process their abuse experiences; case staffing with partner agencies and services to provide assistance to families where the abuse has resulted in a criminal investigation or prosecution. The Missouri City CDBG funding provided 159 children and their non-offending family members 1,316 service units.

**Meals on Wheels:** Fort Bend Seniors Meals on Wheels, with funds provided from the Missouri City CDBG, was able to continue providing meals to 25 shut-in, low-income elderly, 65+ years or age, who otherwise would have had empty plates. Meals on Wheels provided 5,116 meals. The average cost per meal was ranged between \$3.30 - \$3.40, and were provided 7 days a week. Trained volunteers or paid delivery drivers checked on the clients daily and reported any changes in health, cognition or living conditions. These daily visits also provided much needed human interaction for the clients.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City has been actively involved, through both education and testing, in addressing the issue of lead based paint in federally assisted units built prior to 1978. The City's goal in this area, as set out in the Consolidated Plan, was to: Minimize the risk of lead-based paint hazards in residential units being funded with CDBG funds. During Program Year 2017, the City of Missouri City continued to carry out a number of strategies to reduce; and, if necessary, mitigate the risk of lead based paint. The City requires contractors to comply with lead based paint requirements through the HCD specifications manual. The City's housing rehabilitation projects were obligated to provide evidence that certain conditions have been met. Lead mitigation work was performed in accordance Title 24 Chapter 35 of the Code of Federal Regulations and requirements for carrying out this activity are made part of all agreements. FY 2017, there were 0 Risk

Assessments conducted.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

**Scholarships:** The City provided 4 scholarships to college students who were unable to continue their post-secondary education without financial assistance. While the program is open to students of any accredited post-secondary program, including vocational schools, all 4 PY 2017 scholarship recipients are attending 2 or 4-year universities. The benefit of the program is to ensure that these low- to moderate-income students, all of whom are minorities, are able to continue their education as a bridge out of generational poverty.

- Families are impacted as job prospects improve.
- Children are impacted as we can enable greater success in college, helping deserving students who want to graduate with their degree and give back to society
- Missouri City has citizens who are able to generate a better income, thus providing a positive return on investment both financially and socially.

**Section 3:** One of the City's subrecipient employs Section 3 individuals. Another subrecipient utilizes a Section 3 contractor. In each case, persons in poverty are employed and are lifted from the level of poverty in which they were previously found.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City reviewed its policies and procedures and revised the policies and supporting checklists related to project approval. The Owner-occupied Housing Rehabilitation application and policies and procedures and supporting documentation and checklists were completely revised. The educational scholarship policy and application were revised to be consistent. Section 3 and Labor Standards provisions in contract forms were included to assure consistency with federal law. The Section 3 and Labor Standards revisions and the supporting checklists will provide better guidance and assurance of compliance with the regulations that govern each area of the CDBG process.

A revised invitation to bidders was prepared to include provisions required for Section 3 compliance and to clearly include the Davis-Bacon requirements. This new invitation to bid has been utilized for the Housing Rehabilitation program and it will be utilized in the future Improvement projects.

Staff attended HUD-sponsored workshops and webinars on Fair Housing, Labor Standards, Section 3, and IDIS. The scope and activities of the Community Development Advisory Committee were expanded to provide greater community involvement in the process.

The City budget for FY 2017 included funding for a full-time community Development Coordinator position. The employee will be the primary administrator of the CDBG program with oversight and assistance from the Development Services Director.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

In PY 2017, the City of Missouri City does not have a Public Housing Authority, public housing developments or Section 8 Housing Choice Vouchers. Harris County, in which a small portion of Missouri City sits, does have Section 8 Housing Choice Voucher programs and their Section 8 clients are able to access housing in Missouri City. Fort Bend County is working with HUD to become a Section 8 HCV provider, but at this time they have not received such a designation or funding.

Though not funded with Missouri City CDBG funds in PY 2017, Fort Bend Women's Center continues to provide assistance to victims of domestic violence for moving from an unsafe situation to safe housing. Often the women are assisted in moving directly to independent safe housing without having to move to a shelter or become homeless. Though East Fort Bend Human Needs Ministry did not request CDBG funding in PY 2017, it continues to provide food and other assistance to help residents with expenses that often take from housing costs. This releases money for the families and individuals to pay their rent or mortgage and utilities. The City did not provide CDBG funds to assist Fort Bend Women's Center or East Fort Bend Human Needs Ministry in PY 2017 but supports their efforts in preventing homelessness and is available to provide technical assistance when requested. The City also maintains communication with Fort Bend Family Promise, providing homeless shelter for families.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

**Fair Housing Impediments Study Summary**

Harris County and the cities of Galveston, Missouri City, and Pasadena receive block grants for community development and housing activities from the United States Department of Housing and Urban Development (HUD). As a condition of receiving these funds, the County and cities must certify that they will "Affirmatively Further Fair Housing" choice—or AFFH. The AFFH requirement originates from the Fair Housing Act of 1968, which requires that HUD administer programs and activities relating to housing and urban development in a manner that affirmatively furthers the policies of the Act. In order to meet HUD's compliance, the City is required to conduct an Analysis of Impediments to Fair Housing Choice, or AI.

In an effort to solicit increased community participation and involvement in identifying barriers to fair housing choice and priorities for affirmatively furthering fair housing, Harris County and the cities of

Galveston, Missouri City, and Pasadena through our hired consultant, BBC Research & Consulting, conducted a regional collaborative study and held a number public meetings engaging area residents and stakeholders' perspectives on housing issues in the region. In early July, 2018 the draft study was completed by the consultants, and made available for public review on the City of Missouri City Website.

As a result of the in-depth study, a number of recognized actions are proposed to assist the City in assuring that *Impediments to Fair Housing Choice* are addressed. Some areas of recommendation include outreach and education, training, partnership opportunities for collaboration on financial literacy and funding resources, reduction of barriers of affordable housing, promotion of anti-NIMBY plan/policies, streamlining and review of development regulations to evaluate any potential barriers, housing diversity, ensure consistency of state and local codes regarding regulation of all housing types, community and group homes, accessibility and universal design opportunities over the next 5-7 years.

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## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Missouri City conducts monthly desk monitoring and annual on-site monitoring. The City's monitoring strategy is designed to assist staff in fulfilling its regulatory obligation in monitoring subrecipients, including City departments, as well as assist subrecipients in best serving their consumers. The primary purpose for this monitoring strategy is to ensure proper program performance, financial performance and regulatory compliance in accordance with HUD Regulations. The secondary purpose is to ensure that the funded agencies are providing the best and most cost effective services possible and that they are positioned to access additional funding from non-HUD sources.

The monitoring process is an on-going one of planning, implementation, communication and follow-up. Under normal circumstances, on-site monitoring is conducted annually. However, if the activity or program is considered to have a high-risk of non-compliance, a more frequent monitoring schedule is developed. High risk programs include housing rehabilitation, programs undertaken by any subrecipient for the first time, and programs undertaken by an agency or department with a history of staff turnovers, reporting problems, or monitoring findings. Additionally, during PY 2017, all subrecipients were required to submit reimbursement requests monthly.

The procedure for conducting the monitoring consisted of the following:

- Prior to the actual awarding of contracts, staff held one-on-one discussions with each subrecipient. At that time the monitoring procedures, reporting procedures and expectations were discussed and reporting forms provided in hard-copy and electronic formats.
- On a monthly basis, a desk review was conducted for each reimbursement request packet that included a review of the invoice and back-up documentation; review of the client list for completeness, address verification and income verification; a review of Board of Director's minutes; and a review of any staff changes. All inaccuracies, discrepancies and concerns were brought to the agency's attention and rectified prior to submission for reimbursement.
- Prior to the approval of any payments, staff reviews all reimbursement requests and back-up documentation for accuracy, eligibility of activities/clientele and proper supporting information. Any errors or deficiencies are reported to the subrecipient and the documentation corrected and resubmitted. Once the reimbursement requests are complete and accurate, staff sends the packet to the City's Director of Development Services for approval and payment processing.
- On an annual basis, each subrecipient was notified of a date, time, and place for a monitoring visit also the information to be viewed and discussed.
- At each monitoring visit, a conference was held with a Board Member or Executive Director and staff persons working with or salaried through the activity being funded.

- The actual monitoring visits were conducted by completing the monitoring interview form and viewing documentation, if applicable. Monitors visited several houses rehabilitated using HUD-funds.
- Monitoring visits concluded with monitors advising the subrecipients of any deficiencies.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

On December 7, 2018, the City published notice of the comment period of the CAPER in the Fort Bend Herald in English and Spanish, posted the notice of comment period on the official bulletin board at the entrance to City Hall, posted the notice of the comment period on the City's website and the public Library, posted the draft CAPER on the City's website, maintained a copy of the draft CAPER in the Development Services offices for public review and provided a copy of the draft CAPER to the Missouri City Library for public review. A copy of the publisher's affidavits and the published notices are attached as Attachment 3.

At the December 17, 2018, City Council meeting, the accomplishments of PY2017 were reviewed with City Council during a staff report. A copy of the presentation is Attachment 4.

No public comments were received.

### **CR-45 - CDBG 91.520(c)**

#### **Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There have been no changes in the City's program objectives.

In PY 2017, the City employ a full-time employee to oversee the CDBG program and oversee all grants that the City applies for. Additionally, the City will seek to provide greater publicity of its application process to encourage other entities to apply for public service assistance. The City has adopted a Section 3 program that it will employ to encourage the hiring of low and moderate residents for work within the City.

#### **Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There have been no changes in the City's program objectives.

In PY 2017, the City employ a full-time employee to oversee the CDBG program and oversee all grants that the City applies for. Additionally, the City will seek to provide greater publicity of its application process to encourage other entities to apply for public service assistance. The City has adopted a Section 3 program that it will employ to encourage the hiring of low and moderate residents for work within the City.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

# Attachment

## PUBLIC NOTICES

8-18

*City of Missouri City*

### PUBLISHER'S AFFIDAVIT PY 16-17 CAPER

THE STATE OF TEXAS §  
COUNTY OF FORT BEND §

Before me, the undersigned authority, on this day personally appeared Lee Hartman who being by me duly sworn, deposes and says that he is the Publisher of *Fort Bend Herald* and that said newspaper meets the requirements of Section 2051.044 of the Texas Government Code, to wit:

1. it devotes not less than twenty-five percent (25%) of its total column lineage to general interest items;
2. it is published at least once each week;
3. it is entered as second-class postal matter in the county where it is published; and
4. it has been published regularly and continuously since 1959.
5. it is generally circulated within Fort Bend County.

(CLIPPING) (S)  
*on Back*

Publisher further deposes and says that the attached notice was published in said newspaper on the following date(s) to wit:

8-18

\_\_\_\_\_, A.D. 2017

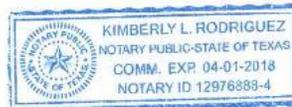
*LH*  
\_\_\_\_\_  
Lee Hartman  
Publisher

SUBSCRIBED AND SWORN BEFORE ME by Lee Hartman, who

- a) is personally known to me, or  
 b) provided the following evidence to establish his/her identity, \_\_\_\_\_

on this the 21 day of August, A.D. 2017 to certify which witness my hand and seal of office.

*Kimberly L. Rodriguez*  
\_\_\_\_\_  
Notary Public, State of Texas



**Notice of Public Hearing**  
**HUD Community Development Block Grant**  
**Program**  
**Amendments to the PY 2017-2018**  
**Comprehensive Annual Performance and**  
**Evaluation Report (CAPER)**

The City of Missouri City will hold a public hearing to give all Missouri City residents an opportunity to voice opinions on the City's PY 2017-2018 Comprehensive Annual Performance and Evaluation Report (CAPER).

All attendees are invited to speak on the subject of the CAPER at the public hearing on:

**Monday, December 17, 2018**  
**7:00 PM**  
**City of Missouri City**  
**City Hall Council Chamber**  
**1522 Texas Parkway**  
**Missouri City, Texas**

*A presentation of the CAPER will be conducted at the City of Missouri City Council Meeting on December 17, 2018 at 7:00pm at the address above. Residents may also send comments on or before December 28, 2018 to the City of Missouri City's Development Services Department at 1522 Texas Parkway, Missouri City, TX 77489 (Attention: Egima Brown). Residents may fax their comments to the City at (281) 208-5551.*

**CDBG Program Background**

The national objective of the CDBG program is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities principally for low and moderate-income persons. At least 80% of CDBG funds must be used for activities that benefit low and moderate-income persons. CDBG goals include:

1. Improving the urban environment in low and moderate income areas;
2. Eliminating blighting influences and the deterioration of property, neighborhoods and public facilities in low and moderate-income areas; and
3. Ensuring decent, safe, sanitary housing for low and moderate-income residents.

Eligible activities include, but are not limited to the following: public facility construction and improvements; handicap accessibility; operational funding for non-profit agencies servicing primarily low income persons; rehabilitation of owner-occupied housing; housing development assistance, enforcement of City codes; clearance and demolition; infrastructure improvements; and, business development and job creation activities.

**Note:** In compliance with the Americans With Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. Requests for special accommodations or interpretive services must be made at least 48 hours prior to this meeting. Please contact the Planning Department at 281-403-8541 or by FAX 281-208-5551.

8-21

City of Missouri City

PUBLISHER'S AFFIDAVIT PY 16-17 CAPER

Spanish

THE STATE OF TEXAS §  
COUNTY OF FORT BEND §

Before me, the undersigned authority, on this day personally appeared Lee Hartman who being by me duly sworn, deposes and says that he is the Publisher of *Fort Bend Herald* and that said newspaper meets the requirements of Section 2051.044 of the Texas Government Code, to wit:

1. it devotes not less than twenty-five percent (25%) of its total column lineage to general interest items;
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(CLIPPING) (S)  
on Back

Publisher further deposes and says that the attached notice was published in said newspaper on the following date(s) to wit:

8-21

\_\_\_\_\_, A.D. 2017



Lee Hartman  
Publisher

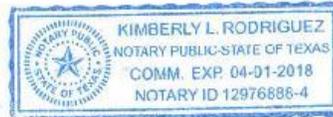
SUBSCRIBED AND SWORN BEFORE ME by Lee Hartman, who

a) is personally known to me, or

b) provided the following evidence to establish his/her identity, \_\_\_\_\_

on this the 22 day of August, A.D. 2017  
to certify which witness my hand and seal of office.

  
Notary Public, State of Texas



**Aviso de Audiencia Pública**  
**Programa de Donativos en Bloque para el**  
**Desarrollo Comunitario de HUD**  
**Modificaciones en PY 2017-2018 el Rendimiento**  
**Integral Anual y el Informe de Evaluación**  
**(CAPER)**

La ciudad de Missouri celebrará la audiencia pública para dar a todos los residentes de la ciudad de Missouri una oportunidad de comentar sobre la ciudad PY 2017-2018 el Rendimiento Integral Anual y el Informe de Evaluación (CAPER).

Están todos invitados a hablar sobre el tema del CAPER en la audiencia pública:

**Lunes, 17 de Diciembre, 2018**  
**7:00 PM**  
**Ciudad de Missouri**  
**Cámara de Consejo del Ayuntamiento**  
**1522 Texas Parkway**  
**Missouri City, Texas**

*Una presentación del CAPER se realizará en la Reunión Consejo de Ciudad de Missouri el 17 de Diciembre 2018 a las 7:00 pm en la dirección anteriormente mencionada. Los residentes también pueden enviar comentarios a la fecha de 28 de Diciembre, 2018 o antes, al Departamento de Servicios de Desarrollo de la Ciudad de Missouri el Departamento está en 1522 Texas Parkway, Missouri City, TX 77489 (Atención: Egima Brown). Los residentes pueden enviar sus comentarios por fax al (281) 208-5551.*

**Historia del Programa CDBG**

El objetivo nacional del programa CDBG es desarrollar comunidades urbanas viables proporcionando vivienda, un entorno de vida adecuado y ampliar las oportunidades económicas, principalmente para personas de ingresos bajas y moderadas. Por lo menos el 80 % del fondo CDBG ha de usarse para las actividades que benefician a las personas del ingreso moderado. Los objetivos de CDBG incluyen:

1. Mejorar el entorno urbano en áreas de ingresos bajos y moderados;
2. Eliminación de influencias infortunadas y el deterioro de inmuebles, barrios y equipamientos públicos en las áreas de ingresos bajas y moderadas; y
3. Asegurar la vivienda decente, segura y sanitaria para los residentes de ingresos bajos y moderados.

Actividades elegibles incluyen, pero no se limitan a lo siguiente: la construcción de instalaciones públicas y mejoras; la accesibilidad para discapacitados; operaciones de financiación para las agencias sin fines de lucro de servicios a principalmente personas de bajos ingresos; la rehabilitación de viviendas ocupadas por sus propietarios; asistencia para el desarrollo de vivienda, aplicación de códigos de la Ciudad; la remoción y la demolición; las mejoras en la infraestructura; y las actividades desarrollo y el trabajo de creación.

**Nota:** En cumplimiento de la ley Estadounidense con las Discapacidades, esta instalación es accesible por las sillas de ruedas y dispone de aparcamiento accesible. Solicitudes de servicios especiales o servicios de interpretación deben hacerse al menos 48 horas antes de esta reunión. Por favor, póngase en contacto con el Departamento de Planeación al 281-403-8541 o por FAX 281-208-5551.

## PY 2017 POWERPOINT PRESENTATION

### **COMMUNITY DEVELOPMENT BLOCK GRANT**

**Presentation on the accomplishments for Program  
Year 2017**

**Chalisa G. Dixon**

**Community Development Coordinator**



### **Program Year 2017 Funding**

- ❖ The accomplishment for CDBG Program Year 2017 has been published in the Comprehensive Annual Performance and Evaluation Report (CAPER).
- ❖ In Program Year 2017 (City Fiscal Year 2017), the City received \$266,015 in CDBG funding from the US Department of Housing and Urban Development.





Community  
Development  
Block  
Grant



### Target Area 2017

- Court Road
- Fifth Street
- Fondren Park
- Hunter's Glen
- Lexington/Murphy Rd.
- Quail Green





## Meals on Wheels

- ❖ Fort Bend Seniors was granted and expended \$11,666.95.
- ❖ 25 adults were delivered 3,514 meals
- ❖ Meal service is provided 7 days each week



## Abused Child Services

- ❖ Child Advocates of Fort Bend County was granted and expended \$11,667.
- ❖ 159 children suspected to be victims of abuse or neglect received 1,316 hours of counseling.



## Educational Scholarships

- ❖ Educational Scholarships in the amount of \$7,667 granted and expended.
- ❖ 4 post secondary educational scholarships were awarded
- ❖ All four students successfully completed a year of higher education

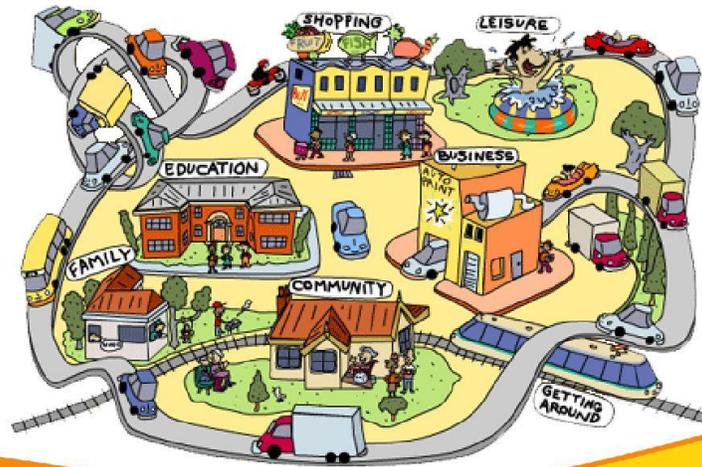


## Low and Moderate Income Assistance

Subrecipient	Total	<30%	31-50%	51-80%	>80%
Child Advocates	159	78 49.05%	29 18.23%	26 16.35%	0 0.0%
Meals on Wheels	25	25 100.0%	0 0.00%	0 0.00%	0 0.00%
Scholarships	4	1 25%	1 25%	2 50%	0 0%
Totals	188	104 55.31%	30 15.95%	28 14.89%	0 00.0%



# CITY SERVICES



## Code Enforcement

- ❖ Total of \$ 44,424 was expended
- ❖ Code Enforcement conducted 2,089 inspections; in which 2,415 violations were observed, corrected 534 violations, filed 112 violations with municipal court to assist in housing condition standards and the preservation of the Target Area neighborhoods.



## Owner-Occupied Housing Rehabilitation

- ❖ During the PY 2017, the City completed Nine (9) Housing Rehab projects from the PY 15 funding through the Fort Bend Habitat for Humanity Contractor. To date, \$87,493.49 has been expended for PY 2015.
- ❖ For PY 16, \$129,577.21 was budgeted, to date, \$29,158.82 has been expended from roll over PY 2015 projects.
- ❖ For PY 17, no Funds have been expended. Two properties from prior years funding (PY14) will receive additional work from the PY 17 funding account. The Housing Rehab Program opened its waiting list and we have accepted have 25 applications. The Application process is now closed and the City is not accepting additional applications, but will be adding individual to a wait list.



## Administration

- ❖ The CDBG program administration was expended in the amount of \$53,178.
- ❖ The City completed the Analysis of Impediments to Fair Housing Plan with BBC Research Consulting in the amount of \$20,000 with Administrative funds. A draft version is available on the City's website.
- ❖ Housing Study Plan approved in the amount of \$30,000 was approved the City has not solicited bids to date.



## Program Improvements



## Program Improvements

- ❖ Housing rehab program software reauthorized
- ❖ City's Building Inspectors utilized
- ❖ Permitting process revised with the Energov System
- ❖ Scholarship application and forms revised
- ❖ Code Enforcement Policy drafted
- ❖ CDAC Election of Officers
- ❖ Continual Customer Services



# Questions



NOTE: Public hearing to receive comments on the Program Year 2016 Comprehensive Annual Performance and Evaluation Report (CAPER) will be received in Agenda Item 7(b)3.



DRAFT

# FINANCIAL SUMMARY ü PR26



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2017  
 MISSOURI CITY , TX

DATE: 11-29-18  
 TIME: 17:22  
 PAGE: 1

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	266,015.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	266,015.00

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	238,641.47
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	238,641.47
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	46,640.19
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	285,281.66
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(19,266.66)

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	238,641.47
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	238,641.47
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	27,806.37
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	27,806.37
32 ENTITLEMENT GRANT	266,015.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	266,015.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.45%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	46,640.19
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	46,640.19
42 ENTITLEMENT GRANT	266,015.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	266,015.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.53%



**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	1	206	6133142	Buffalo Run Park Trail Improvements	03F	LMA	\$71,436.68
					<b>03F</b>	<b>Matrix Code</b>	<b>\$71,436.68</b>
2017	3	214	6158926	Fort Bend Seniors Meals on Wheels	05A	LMC	\$4,095.57
2017	3	214	6176491	Fort Bend Seniors Meals on Wheels	05A	LMC	\$1,269.80
					<b>05A</b>	<b>Matrix Code</b>	<b>\$5,365.37</b>
2017	5	215	6133147	Post-Secondary Educational Scholarships	05H	LMC	\$7,502.80
2017	5	215	6176491	Post-Secondary Educational Scholarships	05H	LMC	\$164.20
					<b>05H</b>	<b>Matrix Code</b>	<b>\$7,667.00</b>
2017	7	207	6158926	Fair Housing	05J	LMA	\$2,850.00
					<b>05J</b>	<b>Matrix Code</b>	<b>\$2,850.00</b>
2016	4	201	6080038	Child Advocates	05N	LMC	\$257.00
2017	4	213	6133147	Child Advocates	05N	LMC	\$9,322.73
2017	4	213	6158926	Child Advocates	05N	LMC	\$848.02
2017	4	213	6176491	Child Advocates	05N	LMC	\$1,496.25
					<b>05N</b>	<b>Matrix Code</b>	<b>\$11,924.00</b>
2015	3	194	6133140	Housing Rehabilitation	14A	LMH	\$62,328.17
2016	2	204	6133143	Housing Rehabilitation	14A	LMH	\$29,081.36
					<b>14A</b>	<b>Matrix Code</b>	<b>\$91,409.53</b>
2015	3	195	6133141	Housing Rehabilitation Admin	14H	LMH	\$3,564.89
					<b>14H</b>	<b>Matrix Code</b>	<b>\$3,564.89</b>
2017	6	212	6133146	Code Enforcement	15	LMA	\$33,177.92
2017	6	212	6158926	Code Enforcement	15	LMA	\$3,721.64
2017	6	212	6176491	Code Enforcement	15	LMA	\$7,217.60
2017	6	212	6204362	Code Enforcement	15	LMA	\$306.84
					<b>15</b>	<b>Matrix Code</b>	<b>\$44,424.00</b>
<b>Total</b>							<b>\$238,641.47</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	3	214	6158926	Fort Bend Seniors Meals on Wheels	05A	LMC	\$4,095.57
2017	3	214	6176491	Fort Bend Seniors Meals on Wheels	05A	LMC	\$1,269.80
					<b>05A</b>	<b>Matrix Code</b>	<b>\$5,365.37</b>
2017	5	215	6133147	Post-Secondary Educational Scholarships	05H	LMC	\$7,502.80
2017	5	215	6176491	Post-Secondary Educational Scholarships	05H	LMC	\$164.20
					<b>05H</b>	<b>Matrix Code</b>	<b>\$7,667.00</b>
2017	7	207	6158926	Fair Housing	05J	LMA	\$2,850.00
					<b>05J</b>	<b>Matrix Code</b>	<b>\$2,850.00</b>
2016	4	201	6080038	Child Advocates	05N	LMC	\$257.00
2017	4	213	6133147	Child Advocates	05N	LMC	\$9,322.73
2017	4	213	6158926	Child Advocates	05N	LMC	\$848.02
2017	4	213	6176491	Child Advocates	05N	LMC	\$1,496.25
					<b>05N</b>	<b>Matrix Code</b>	<b>\$11,924.00</b>
<b>Total</b>							<b>\$27,806.37</b>



**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	8	198	6080038	Administration	21A		\$23.06
2017	1	209	6133216	Program Administration	21A		\$29,467.13
					<b>21A</b>	<b>Matrix Code</b>	<b>\$29,490.19</b>
2017	7	216	6133147	Assesemnt Impediments Fair Housing (AI)	21D		\$13,117.25
2017	7	216	6158926	Assesemnt Impediments Fair Housing (AI)	21D		\$4,032.75
					<b>21D</b>	<b>Matrix Code</b>	<b>\$17,150.00</b>
<b>Total</b>							<b>\$46,640.19</b>

**City of Missouri City, Texas  
Financial Summary Adjustments – PY2016**

Program Income Summary for PY 2016:

The City of Missouri City, Texas received \$00.00 in Program Income during the 2016 Program Year.

Adjustment Summary for Line 10

Line 10: Adjustment for Calculating Low/Mod Benefit  
 Add: \$280.06 (PY 2016 non-Admin payables)  
 Deduct: \$141,024.53 (PY 2015 non-Admin payables)  
           \$(140,744.47)

**Adjustment Summary for Parks 2015-2016**

Current Year Payables not included in IDIS calculation of PR26 (paid in PY 2016 with no prior year flag):

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
		\$0.00
<u>Total</u>		\$0.00

Prior Year Payables included in IDIS calculation of PR26 but should not be used (paid in PY 2016 with no prior year flag):

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
6053517	06/22/2017	\$6,000.00
6057084	06/30/2017	\$39,000.00
6053517	06/22/2017	\$64,000.00
<u>Total</u>		\$109,000.00

**Adjustment Summary for Housing Rehab 2015-2016**

Current Year Payables not included in IDIS calculation of PR26 (paid in PY 2016 with no prior year flag):

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
		\$0.00
<u>Total</u>		\$0.00

Prior Year Payables included in IDIS calculation of PR26 but should not be used (paid in PY 2016 with no prior year flag):

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
6022243	3/27/2017	\$685.00
6057084	06/30/2017	\$19,463.00
6022244	03/17/2017	\$382.43
6045841	05/30/2017	\$700.00
6053511	06/22/2017	\$350.00
6057084	06/30/2017	\$20.00
<u>Total</u>		\$21,600.43

**Adjustment Summary for Code Enforcement 2015-2016**

Current Year Payables not included in IDIS calculation of PR26 (paid in PY 2016 with no prior year flag):

Voucher #	Date	Amount
Total		\$0.00

Prior Year Payables included in IDIS calculation of PR26 but should not be used (paid in PY 2016 with no prior year flag):

Voucher #	Date	Amount
5963696	9/14/2016	\$654.94
5986927	11/28/2016	\$350.13
Total		\$1,005.07

**Adjustment Summary for Public Services 2015-2016**

Line 31: Total PS Obligations:\*

Add: \$ 257.00 (PY 2016 PS payables)

Deduct: \$ 3,273.21 (PY 2015 PS payables)

Net adj: (\$3,016.21)

\* Line 30 adjustment = \$0.00; Adjustment managed in Lines 28-29 to prevent IDIS from double counting

Line 27 + Line 28 – Line 29 = total PS Expenditures for computing cap of 15.00%

Current Year Payables not included in IDIS calculation of PR26 (paid in PY 2016 with no prior year flag):

Voucher #	Date	Amount
6080038	9/18/2016	\$257.00
Total		\$257.00

Prior Year Payables included in IDIS calculation of PR26 but should not be used (paid in PY 2016 with no prior year flag):

Voucher #	Date	Amount
5963700	9/14/2015	\$2,717.21
5963708	09/14/2016	\$556.00
Total		\$3,273.21

Total Non-Admin \$134,878.71

**Adjustment Summary for Administration 2015-2016**

Line 41: Total Administration Obligations:\*

Add: \$23.06  
Deduct: \$6145.82  
Net adj: \$(6122.76)

\* Line 40 adjustment = \$0.00; Adjustment managed in Lines 38-39 to prevent IDIS from double counting

Line 37 + Line 38 – Line 39 = total Admin Expenditures for computing cap of 20%  
Current Year Payables not included in IDIS calculation of PR26 (paid in PY 2016 with no prior year flag):

Voucher #	Date	Amount
6080038	9/18/2017	\$23.06
<u>Total</u>		<u>\$23.06</u>

Prior Year Payables included in IDIS calculation of PR26 but should not be used (paid in PY 2016 with no prior year flag):

Voucher #	Date	Amount
5963691	09/14/2016	\$3,028.77
5977670	10/26/2016	\$2,963.02
6045841	05/30/2017	\$154.03
<u>Total</u>		<u>\$6,145.82</u>