



Missouri City Parks Board

Jason Mangum, Director
Randy Troxell, Assistant Director
Kevin Browne, Recreation Superintendent
Barry Hamilton, Parks Superintendent
J.R. Atkins, Board Member
Claudia Iveth Garcia, Board Member
Diane Giltner, Board Member
Raj Joseph, Board Member
Llarance Turner, Chairman

Don Johnson, Board Member
Thomasine Johnson, Board Member
Leslie Mack, Jr., Board Member
Mary Ross, Board Member
Sharman McGilbert, Board Member
Brian Merchant, Board Member
Victoria Porter, Board Member
Buddy Snyder, Vice-Chair

**PARKS BOARD MEETING AGENDA
THURSDAY, FEBRUARY 6, 2020**

Notice is hereby given of a **Parks Board Meeting** to be held on Thursday, February 6th, 2020, at **7:00 p.m.** at: **City Hall Council Chamber, 2nd floor**, 1522 Texas Parkway, Missouri City, Texas 77489, for the purpose of considering the following agenda items. All agenda items are subject to action. The Parks Board reserves the right to meet in a closed session on any agenda item should the need arise, and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. **CALL TO ORDER**
2. **WELCOME NEW BOARD MEMBERS AND STAFF**
3. **PRESENT MARGO WEBB WITH THE PARKS AND RECREATION EBONY GHEE VOLUNTEER OF THE YEAR AWARD**
4. **CONSIDER APPROVAL OF THE NOVEMBER 7, 2019 PARKS BOARD MEETING MINUTES**
5. **PUBLIC COMMENTS**
6. **DISCUSSION OF A KITE FESTIVAL**
7. **STAFF REPORTS**
 - a. *Parks Projects: Assistant Parks & Recreation Director Randy Troxell*
 - b. *Parks Operations: Parks Superintendent Barry Hamilton*
 - c. *Recreation: Recreation Superintendent Kevin Browne*
8. **BOARD REPORTS**
9. **ITEMS FOR NEXT AGENDA**
10. **ADJOURN**

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending Parks Board meetings. To better serve you, requests should be received 24 hours prior to meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.

CERTIFICATION

I certify that a copy of the February 6th, 2020 agenda of items to be considered by the Missouri City Parks Board was posted on the City Hall bulletin board on February 3rd, 2020, at 4:00 p.m.

Yomara Frias
City Secretary Department

I certify that the attached notice was removed by me from the City Hall bulletin board on the ____ day of _____, 2020.

Signed: _____ Title: _____



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Sharman McGilbert, Vice-Chair
Brian Merchant, Board Member
Victoria Porter, Board Member
Buddy Snyder, Board Member

PARKS BOARD MEETING MINUTES THURSDAY, NOVEMBER 7, 2019

Attendees:

Board members in attendance: Diane Giltner, Don Johnson, Adrian Matteucci, Buddy Snyder, Brian Merchant, Chairman Larance Turner, Vice-Chair Sharman McGilbert, Claudia Yvette Garcia, and Leslie Mack Jr.

Absent were: J.R. Atkins, Victoria Porter (Excused) and Thomasine Johnson.

Staff in Attendance: Director of Parks & Recreation Jason Mangum, Parks Superintendent Barry Hamilton, Assistant Director Randy Troxell, Assistant City Attorney James Santangelo, and Administrative Assistant Sydney Andrews.

Others in Attendance:

1. CALL TO ORDER

Chairman Turner called the meeting to order at 7:02 p.m.

2. CONSIDER APPROVAL OF THE OCTOBER 3, 2019 PARKS BOARD MEETING MINUTES

Board Member Snyder made a motion to approve the October 3, 2019 minutes. Board Member Merchant seconded the motion. The vote was unanimous. **The motion passed.**

3. PUBLIC COMMENTS

There were no public comments.

4. ELECTION OF OFFICERS CHAIR AND VICE-CHAIR POSITIONS

Chairman Turner opened the floor for nominations. Board Member D. Johnson nominated Chairman Turner to continue as Chair. Board Member Snyder seconded the motion. The vote was unanimous. **The motion passed.** Chairman Turner opened the floor for nominations for Vice-Chair. Vice-Chair McGilbert nominated Board Member Snyder. Chairman Turner nominated that Vice-Chair McGilbert continue as Vice-Chair. The vote was Board Member Snyder four, Vice-Chair McGilbert three. Board Member Snyder becomes new Vice-Chair. **The motion passed.**

5. PUBLIC HEARING TO RECEIVE COMMENTS REGARDING THE NAMING OF THE PARKS AND RECREATION DEPARTMENT VOLUNTEER OF THE YEAR AWARD "The Missouri City Parks and Recreation Ebony Ghee Volunteer of the Year Award"

Board Member McGilbert motioned a public hearing. Board Member Giltner seconded the motion for a public hearing. The vote was unanimous. **The motion passed.** There were no public comments made during the public hearing. Board Member Matteucci motioned to close the public hearing. Vice Chair Snyder seconded to close public hearing. **The motion passed.** Chairman Turner entertained a motion for a positive recommendation to be sent to Council on the naming of the award. Board Member McGilbert motioned for a positive recommendation. Board Member Matteucci seconded the positive recommendation. The vote was unanimous. **The motion passed.**

6. DISCUSSION OF NOMINATIONS FOR CITY MUNICIPAL VOLUNTEER PROGRAM

Board Member McGilbert motioned for discussion of nominations for the City Municipal Volunteer Program. Board Member Matteucci seconded the motion for discussion. The vote was unanimous. **The motion passed.** Vice-Chair Snyder motioned for the Park Board Nomination to be Margo Webb. Board Member Giltner seconded the motion. The vote was unanimous. **The motion passed.**

7. DISCUSS CONVERTING/REBRANDING THE FIRST COLONY TRAILHEAD AREA TO MORE SENIOR-FRIENDLY PARK AND SUGGEST IT BE CALLED A "WELLNESS PARK"

Board Member Giltner explained the Trail Head at First Colony is a great area but, under served. Multiple people reached out to her about the park and Council Member Maroulis thought it would be nice for the Parks Board to discuss the Trail Head and think about revamping the area. Director Mangum mentioned he has made a call to the manufacture to come out and do an assessment of the trail to see how much it would be to update the area with new equipment and signage. Also, to be able to rebrand and rename the area "Wellness Park". Board Member McGilbert questioned would it be worth it to broadcast the trail on MCTV. Director Mangum went on to explain if they did go forward with revamping the area they would incorporate the trail with senior programs and ask communications to do an informational piece. Board Member D.Johnson asked if the area is handicap accessible. Director Mangum answered yes. Vice-Chair Snyder asked about parking. Director Mangum explained there is parking located close to the park. Vice-Chair Snyder also asked about signage at the trail. Director Mangum explained that the department is in the middle of a signage project so, the sign there will eventually be replaced. Chairman Turner asked about the renaming process for the trail to be renamed "Wellness Park". Assistant City Attorney Santangelo went on to explain The Parks and Recreation Naming Process to the Board and the correct steps to officially rename the park. Vice-Chair Snyder asked are there restroom and benches out at the trail. Director Mangum answered there are no restrooms but, there are benches.

8. DISCUSSION OF DEPARTMENTS PURSUIT OF FUNDING FROM THE TPWD CO-OP GRANT

Director Mangum stated that grant applications with Texas Parks and Wildlife have now opened. The department looked into multiple grants with the organization like the Land Acquisition Grant but, could not pursue because lack of affordable land where the department was looking. Director Mangum did share that the department is working on The CO-OP Grant which is a non-matching reimbursable grant. The grant is for outdoor recreation and programming. The department is in the process of putting together an application for this grant which will need to go through City Council. Director Mangum wanted to bring it to the Parks Board first for any discussion or ideas. Director Mangum went on to explain if the department was awarded this grant they would use the grant to buy a trailer that would be kept onsite and stock it with outdoor recreation gear and supplies. The trailer would include items for family camping like tents, outdoor cooking stoves, and propane. There will also be items for nature photography and items to help expand the department's archery, fishing and paddling programs. Board Member D. Johnson asked would the activity trailer be able to travel. Director Mangum answered yes and also brought up the Community Park Camp Trip that will be local and will be partnered with local Boy Scout troops to help teach classes and host interactive games. This Intro to camping opportunity will be offered in the spring. Vice-Chair Snyder questioned with the trailer being

an expensive investment where would it be parked. Director Mangum stated that it will be parked at City Hall where the Texas Parks and Wildlife Trailer is currently parked with the proper precautions like hitch locks. Board Member D. Johnson asked is there a specific staff person for outdoor recreation. Director Mangum answered no, there is not a specific person for outdoor recreation but, most of the related activities are done under Youth and Family Programming which is coordinated through Recreation Specialist Danielle Stewart. Chairman Turner entertained a motion for a positive recommendation to be sent to City Council. Board Member D. Johnson made a motion. Board Member Mack seconded the motion. The vote was unanimous. **The motion passed.**

9. STAFF REPORTS

a. ***Parks Projects: Assistant Parks & Recreation Director Randy Troxell***

Assistant Director Troxell stated his report was in the packet. The signage project is ongoing and the first three signs that will be getting redone are Community Park, Hunters Glen Park, and American Legion Park. American Legion has gotten to the point where they know what contractors will be awarded to get that project started. That recommendation will be on the agenda for the next council meeting. Roane Park is getting ready for its second phase. The departments is currently waiting on a date to start from the contractor. Mosley Park this past month got a new sidewalk connection for people to get to the park and trail. Board Member D. Johnson asked does Mosley Park connect to the woods. Director Mangum answered yes. Assistant Director Troxell stated that Sta-Mo Park is in the works and Director Mangum will explain in more detail in his report. Assistant Director Troxell also mentioned there will be a lot of changes on Texas Parkway and Cartwright with TX Dot working on some landscaping and medians. Board Member Matteucci asked what plans for landscaping does TX Dot have planned in regards to soil and plants. Assistant Director Troxell explained they will be taking the old fill and bringing in new and better soil. Chairman Turner made the comment that on the TX Dot website you can review the plant types and other details they are using for Texas Parkway and Cartwright.

b. ***Parks Operations: Parks Superintendent Barry Hamilton***

Parks Superintendent stated his report was in the agenda packet. There were no further questions.

c. ***Recreation: Recreation Superintendent Kevin Browne***

Recreation Superintendent Browne was absent. Director Mangum stated the report was in the agenda packet. There were no further questions.

10. DIRECTOR'S UPDATE

Jason Mangum, Parks & Recreation Director

Director Mangum stated that he is very excited about the upcoming park projects. Last Council meeting the department renewed their contract with janitorial service Metro Clean to help remove trash in the parks and keep the areas as clean as possible. Renewing this contact will hopefully help free some park staff so, they can work on other areas that need attention. Director Mangum also spoke about American Legion and how there were very little funds to go into this project but, with the help of Assistant Director Troxell, The Finance Department and Budget Department they were able to fulfill the whole project with restrooms, pavilions, benches, water fountains, and even a paved parking lot. The full project will be done by the spring of 2020. Director Mangum also stated they have officially entered into professional service agreement with an organization for the master plan of Sta-Mo Sports Complex. There is a lot of work that needs to be done to Sta-Mo. They have

recently replaced the roof and are still currently working on other components of the park. The new master plan will include community involvement and a possibility of the park having more than just baseball and softball fields. Director Mangum mentioned there is no money budgeted for Sta-Mo but, wanted to make sure they had this master plan in place so, when funds came available they have a plan to go by. On Monday morning the department will be breaking ground on The Missouri City Veterans Memorial. Money has been donated from Wells Fargo for \$100,000, The George Foundation for \$200,000, Niagara Bottling for \$50,000, and HEB for \$60,000. As well as some money from the City. Chairman Turner made a comment about purchasing the brick pavers to help raise money for the Veterans Memorial. Director Mangum also explained there will be a website coming available soon to purchase and order the pavers online. Administrative Assistant Sydney Andrews will be coordinating and taking care of all paver information.

11. BOARD REPORTS

Chairman Turner commented on Assistant City Attorney Santangelo's message regarding how the Board conducts there Robert School of Order. The next Parks Board Meeting will be to decorate the float on December 5th. If an item comes up to discuss they will meet before float decorating. Lastly, Chairman Turner mentioned that Snow Fest is Friday, December 6th and the Parade is Saturday, December 7th.

12. ITEMS FOR NEXT AGENDA

No items were stated for next agenda.

13. ADJOURN

With no further items to discuss, Chairman Turner adjourned the meeting at 8:05.

Kite Festival

2020

Missouri
City

- WHO • Youths + Adults
- WHAT • Kite building or buying • Kite flying fun
- WHERE • Independence Park Missouri City
- WHEN • March / April 10 AM - 3 pm
- HOW • Free admission • Register with P+R Dept.
- ASIDES • • Food trucks • Porta Potties
- DIGRESSIONS • Fishing • Knapping • Composite demo
Archery

KITE FESTIVAL KOMMENTS

The whys & wherefores of a proposed kite festival...

WHERE - INDEPENDENCE PARK. Presently underutilized
- Ample parking - Easy access - Ample space
free of overhead obstructions

WHEN - MARCH/APRIL Months with needed high wind
velocity
Suggested dates. 3/4/20 or 4/11/20

WHO - YOUTH & ADULTS Suggested youth participants
age
10+ years

WHAT - BRING/BUY/BUILD Participants have several
avenues
of approach. Volunteer kite building instructors.
P&R
& commercial kite sales

HOW - FREE ADMISSION - Promoted though city's P & R
Dept.
- City media & public print outlets/avenues
Participation registration required through P & R

Dept.

SIDE LIGHTS - FISHING (P&R instruction)- DEMO CAMPSITE
(P&R

Staffed) - KAYAKING (P&R instruction/over
site)

FOOD TRUCKS - PORTA POTTIES

SPONSORS - RECRUIT! Local hardware stores (Home Depot/
Lowes)

for sticks & string - newspapers (Star/Advocate)
colors

markers & glue (Hobby Lobby/Michaels

PARTNERS - Kites & Flagpoles - Rick's Darts & Games. -
South

Houston Area Recreational Kites - Herman Park
Conservatory - Kites & Flagpoles Unlimited -

Sugarland

P & R Dept.

ASSISTANCE - Parks Board members would be actively
recruited to

participate in all aspects of this undertaking!

Buddy Snyder

713-859-5920 (cell)

281-499-3345 (home)

Park Projects Update

November 2019

Ongoing Projects

Park Signage

CIP: Bass Construction began construction in early November. Three new park entrance signs have been constructed at Community Park, Hunters Glen Park and American Legion Park respectively. Currently we are waiting on one item (city badge on the columns) to be received and installed. Update: Construction is scheduled to begin in November. Below is an example of the new design.



Park Facilities Assessment

This document will help identify repair/replacement projects in our next CIP request cycle and Master Plan Update. Staff is continuing to work on Priority 1-3 items at several park locations.

Bicentennial Park

PZ 3: Park Assessment Priority 1 items for Bicentennial Park are being planned by Staff. Items for improvement include ADA access, area lighting, repairs to playground border, swing, benches and picnic tables, water meter connections and replacing the perimeter fencing. Surfacing in the playground has been upgraded.

Park Projects Update

American Legion Park

PZ: Parking lot Improvements

CIP: Pavilion, restrooms, electrical upgrades, water and sewer utilities. Kimley-Horn and Associates provided a conceptual master plan for the items mentioned. This plan shows placement of a restroom facility, pavilion, utilities and parking lot configuration. Staff and the Contractor (Bass Construction) have a Pre-Construction Meeting scheduled for December 19th. Updates will be provided as this project develops.



Roane Park

PZ: Roane Park Playground addition proposal was approved by City Council in October. Lone Star Recreation of Texas is the selected Company to install the additional play equipment. The Contractor has placed the order to the manufacture. Construction will be scheduled as soon as the play equipment is received by the Contractor. We are expecting this to occur in the month of January.



Park Projects Update

Herrin Tract

PZ: TBG was selected to begin a study of this undeveloped park property. The first phase in this process is Discovery and to develop a concept for development. A Final Plan was received and is under review by Staff. January 14, the plan was presented to City Council.

Freedom Tree Park

CIP: Halff and Associates have been selected to revise the Freedom Tree Master Plan. [Progress will be reported as it develops.](#)

Mosley Park

PZ: [In-house staff add some landscaping to the area along FM 1092, cut and removed additional undergrowth and planted a variety of small shade tolerant plants in the canopy area of the park. In addition, staff is working to have the parking lot resurfaced and striped. Plans to construct and install a new park sign are in the beginning phase. Updates will be provided as those details are confirmed.](#)



Park Projects Update

Upcoming Projects

StaMo Sports Complex

CDBG: Planning started to identify projects to submit for CBDG funding. If approved, Staff is recommending relighting the Bronco Field which suffered storm damage earlier in the year. Updates will be provided in the coming months.

OB: Funding was approved for FY20 to develop a StaMo Park Master Plan. First steps will be to hold a Public Input Meeting. Staff is planning a time and place for this meeting to take place. More information will be provided as details are finalized.

Landscaping Texas Parkway and Cartwright Road

TXDOT: Texas Department of Transportation will be landscaping selected medians along Texas Parkway and Cartwright Road. The landscape project for FM 2234 and FM 3345 bid yesterday and the apparent low bid contractor is Texas Wall and Landscape from Houston. The project includes landscape work on FM 518 medians in Friendswood and FM 2234 and FM 3345 medians in Missouri City.

TxDOT Headquarters in Austin is handling the contract documentation and will inform us when the preconstruction meeting can be scheduled. Typically, the preconstruction meetings are 6-8 weeks after the bid date and work begins very soon afterwards. The construction start date will be discussed and set at the preconstruction meeting. City Staff members will be invited to attend.

Heritage Colony

PZ: Construct a DG trail around the drainage facility. More planning is needed on this project.

Park Projects Update

January 2020

Ongoing Projects

American Legion Park

PZ: Parking lot Improvements

CIP: Pavilion, restrooms, electrical upgrades, water and sewer utilities. Kimley-Horn and Associates provided a conceptual master plan for the items mentioned. This plan shows placement of a restroom facility, pavilion, utilities and parking lot configuration.

Staff and the Contractor (Bass Construction) held a Pre-Construction Meeting December 19th. Bass Construction was given the OK to start construction.

Work began on January 20, 2020. Estimated completion for this project is late spring of this year. Updates will be provided as this project develops.



Roane Park

PZ: Roane Park Playground addition proposal was approved by City Council in October. Lone Star Recreation of Texas is the selected Company to install the additional play equipment. The Contractor has placed the order to the manufacture. Construction will be scheduled as soon as the play equipment is received by the Contractor. We are expecting this to occur in the month of January.



Park Facilities Assessment

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Park Projects Update

Mosley Park

PZ: Staff is planning to have the parking lot resurfaced and striped. In addition, plans to construct and install a new park sign are in the beginning phase. Updates will be provided as those details are confirmed.



Bicentennial Park

PZ 3: Park Assessment Priority 1 items for Bicentennial Park are being planned by Staff. Items for improvement include ADA access, area lighting, repairs to playground border, swing, benches and picnic tables, water meter connections and replacing the perimeter fencing. Surfacing in the playground has been upgraded.

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Freedom Tree Park

CIP: Halff and Associates Landscape Architects presented two design options on January 29th to the Freedom Tree Committee. Halff will take the input from the meeting and modify the Concept plan for further review in the near future.

Monthly Report

November, 2019

Park Maintenance - weekly

Inspected all park properties including; playgrounds, park amenities and trails
Litter collection completed at all park locations
Weekly Softball Field preparation and mowing completed
Herbicide applications along fence lines, in right-of-ways, park areas and various city facilities
Finish mowed park properties as needed
Tractor mowed park properties as needed
Striped the lighted field for lacrosse at Hunters Glen Park

Other Items

Replaced trash barrels and stands as needed
Filled in a bore hole at Community Park
Repaired broken canopies
Box bladed the parking lot at American Legion Park
Began replacing the drinking fountain on the trail at Community Park
Repaired security lights in the softball complex at Community Park
Completed plumbing repairs in pavilion 4 of Community Park
Removed the signs for Tricks and Treats
Repaired electrical outlets in the softball complex at Community Park
Staff attended the TRAPS East Region Maintenance Rodeo
Prepared for the Veteran's Memorial ground-breaking
Repaired 2 flag pole lights at City Hall
Repaired a sink faucet and light in pavilion 4 at Community Park
Removed graffiti from pavilion 1 at Community Park
Continued replacing the drinking fountain on the trail at Community Park
Replaced the restroom signs in pavilion 4 at Community Park
Ground down a stump at Roane Park
Removed election signs
Conducted our monthly playground inspections
Conducted our monthly safety training
Set up for and provided logistical support for the Veteran's Memorial Groundbreaking Ceremony
Began repairs on the press boxes in the Little League Complex at Community Park
Had all playgrounds topped off with safety surfacing
Repaired a pier at American Legion Park
Began Christmas decoration installations
Delivered supplies to Fire Station 1 for Stuff the Squad Car and Firetruck
Removed graffiti at Community, Buffalo Run and Quail Green West Parks
Replaced pickets on the tower at Buffalo Run Park
Repaired fences at American Legion Park
Repaired a fence at StaMo Sports Complex
Picked up supplies from Fire Station 1 for Stuff the Squad Car and Firetruck
Assisted PD moving furniture
Box bladed dirt piles near Quail Green West Park
Put out signs for the Veterans Luncheon and Snow Fest

Forestry/Horticulture

Monthly Report

Planted trees at Hunters Glen and Community Parks
Mulched Hunters Glen trees
Maintained Library landscape
Removed damaged tree at Roane Park
Replaced dead trees at Community and Roane Parks
Replaced plants at City Hall
Landscaping at City Hall and Public Works facilities
Planted 2 trees at Quail Valley North Park
Finished mulching Hunters Glen Park
Wind storm tree debris clean-up
Attended Houston Urban Tree Conference
First Colony Trail hazard tree removal
Lexington Blvd medians prune and chip
Fire Station #5 tree pruning and hedge trimming
Mosley Park forest clearing

Monthly Report

December, 2019

Park Maintenance - weekly

Inspected all park properties including; playgrounds, park amenities and trails

Litter collection completed at all park locations

Weekly Softball Field preparation and mowing completed

Herbicide applications along fence lines, in right-of-ways, park areas and various city facilities

Finish mowed park properties as needed

Other Items

Completed Christmas decoration installations

Set up for Snow Fest Festival and Parade

Provided logistical support for Snow Fest Festival and Parade

Cleaned up after Snow Fest Festival and Parade

Picked up Snow Fest signs

Conducted our monthly playground inspections

Conducted our monthly safety training

Picked up the Veterans Luncheon signs

Installed 4 new benches around the playground at Roane Park

Set up the old courtroom and the auditorium for functions

Removed old poles at Hunters Glen Park

Completed replacement of the drinking fountain on the trail at Community Park

Repaired press boxes in the little league complex at Community Park

Repaired fences at American Legion Park and StaMo Sports Complex

Finish mowed park properties as needed

Removed graffiti from pavilion 1 at Buffalo Run Park

Assisted the City Centre with a golf cart retrieval at Community Park

Set up for the Snowdrop Foundation Run at Buffalo Run Park

Unclogged a commode at Roane Park

Provided logistical support for the Snowdrop Foundation Run at Buffalo Run Park

Forestry/Horticulture

Mosley Park clearing and replanting

Snow Fest assistance

Fertilization at Independence and Quail Green West Parks

T-post removals

GCWA trail blazing

Herbicide treatment on tree circles

Mulch Quail Green West Park

Trail blaze Buffalo Run Park

Irrigation repairs

Water trees

Buffalo Run Event prep

Monthly Report

January, 2020

Park Maintenance - weekly

Inspected all park properties including; playgrounds, park amenities and trails

Litter collection completed at all park locations

Weekly Softball Field preparation and mowing completed

Herbicide applications along fence lines, in right-of-ways, park areas and various city facilities

Finish mowed park properties as needed

Other Items

Removed and began storing all Christmas decorations

Completed storing all Christmas decorations

Took down the windscreens at the Recreation and Tennis Center in advance of high winds

Began installing 2 new benches on Oyster Creek Trail

Replaced trash barrels and stands as needed

Filled in holes at American Legion Park

Repaired a faucet in pavilion 4 at Community Park

Reset the Council Chambers for a Council meeting

Reinstalled the windscreens at the Recreation and Tennis Center

Put out Dad and Daughter Dance signs

Treated for ants as needed

Removed graffiti at Quail Green West Park

Conducted our monthly playground inspections

Barry Hamilton and John Garcia attended TDA applicator recertification training

Repaired a light in pavilion 4 at Community Park

Replaced photo cells under Cartwright and 1092 on Oyster Creek Trail

Replaced the American flag at City Hall

Replaced trash barrels at multiple locations

Provided logistical support for the Recreation Division at the Missouri City Farmer's Market

Performed our monthly safety training

Forestry/Horticulture

American Legion Park prune & spray

Roane Park spray

Remove & grind dead tree at Community Park

Quail Valley North Park planting design

Buffalo Run Park forest clearing

City Hall prune & mulch

Transplanted 2 trees at American Legion Park, removed 2 trees

Planted 14 trees at Quail Valley North Park

Planted 4 trees at Community Park

Removed dead plants from 90A landscape

Spray OCT, MacNaughton Park & Parks Facility

Met with TXDOT regarding Cartwright Texas Pkwy Project

Buffalo Run Park forestry

Fox 26 EAT interview



New Plantings & Features

Phase 1 of Community Park's tree planting began with 12 trees transplanted from the City Tree Farm to the park's east side. This project aims at restoring the visual aesthetics of the park that was compromised by the new development tree loss to east of the park. Likewise, due to new development adjacent to Quail Valley North Park, 2 new trees were planted at the park. Both locations will have continued plantings into the winter.

Winter color change outs and dead plant replacements were made at City Hall and the Community Center. New plants included dianthus, pansies, and muhly grass.

In preparation of upcoming park renovations at American Legion Park, two trees were removed and two trees were transplanted to the south side of the park. These trees were located where the new construction will take place. Furthermore, all the promenade oaks along the entrance street were pruned for construction vehicle clearance.

A large tract of forest between the Mosley Park parking area and the new day care was cleared of invasive and aggressive vegetation. 45 new native trees and plants were planted in an effort to restore this area into a healthy forest.



Tree Pruning & Landscape Maintenance

Fenceline clearing and tree pruning was conducted along the First Colony trailhead park and trail. The final phase of the Lexington Blvd median tree pruning, along Hunters Glen 4 & 5 was completed. Fire Station #5 received comprehensive tree pruning & hedge trimming. Select locations along the GCWA trail were pruned for pedestrian clearance and fenceline management. Deep root fertilization & soil remediation was conducted in sections of Independence Park. Finally, extensive trailblazing and forest management clearing was conducted at Buffalo Run Park. All trails were cleared of encroaching vegetation and sections of dense forest along the park's west and north sides were cleared of invasive trees and vines. This work will continue throughout the winter.



Outreach & Education

On November 15th the forestry crew attended the Houston Urban Tree Conference. On November 26th, the forestry crew met with new Assistant City Manager Martell as part of the division's quarterly Lunch with a Leader initiative.

Recreation Superintendent's Report – November 2019

Tennis:

- Adaptive Tennis – 14
- Junior tennis fall session 2 – 46
- Junior Tennisgiving Tournament – 32
- Junior Tennis Thanksgiving Camp - 7

Recreation and Athletics:

- Softball clinics - 26
- Open Play Pickle Ball (M-W-F) - 222
- HIIT (M-W)- 55
- U-Jam (T-TR-S) - 73
- Gentle Yoga (W-F) -69
- Yoga (W-S)- 35
- Open Play Ping Pong – 16
- Senior Strength – 194
- Basketball Skills and Drills – 9
- Tai Chi - 4
- Karate – 23
- Lacrosse clinics – 7
- Archery – 13

Seniors:

- Bingo – 75
- Acrylic Painting – 6
- Mah-Jongg – 49
- Afternoon with an Expert – 7
- Casino Trip: Naskila – 100
- Book Talk - 3

Youth and Family Programs:

- Tots & Crafts – 24
- Family Fun Night - 22
- Fall Break Camp – 10
- MYC meeting - 41

Revenue – November

- November Net Revenue 2018: \$27,304.88 vs. November Net Revenue 2019: \$28,116.63
Difference of: \$811.75
- October 1, 2019 – November 30, 2019 Net Revenue: \$68,382.33
- Total active memberships at Recreation & Tennis Center: 1,404 (the number was 1,226 in October)

Recreation Superintendent's Report – December 2019

Tennis:

- Junior tennis– 48
- Toy Drive Mixed Doubles Tournament - 72
- Ladies Jingle & Mingle event - 38

Recreation and Athletics:

- Open Play Pickle Ball (M-W-F) - 388
- HIIT (M-W)- 31
- U-Jam (T-TR-S) - 75
- Gentle Yoga (W-F) -71
- Yoga (W-S)- 33
- Open Play Ping Pong – 10
- Senior Strength – 202
- Basketball Skills and Drills – 8
- Tai Chi - 16
- Karate – 23

Seniors:

- Acrylic Painting – 6
- Mah-Jongg – 23
- Afternoon with an Expert – 9
- Senior Holiday Party - 121

Youth and Family Programs:

- Tots & Crafts – 26
- Family Fun Night - 97
- MYC Float Decoration – 10
- Skateboarding – 5

Special Events:

- Snowfest - 4,000 (estimated)
- Snowfest Holiday Market - 1,000 (estimated)
- Snowfest Shuffle - 106
- Snowfest Parade Entries - 30

Revenue – December

- December Net Revenue 2018: \$19,466.50 vs. December Net Revenue 2019: \$20,757.05
Difference of: \$1,290.55
- October 1, 2019 – December 31, 2019 Net Revenue: \$89,139.38
- Total active memberships at Recreation & Tennis Center: 1,409 (the number was 1,404 in November)

Recreation Superintendent's Report – January 2020

Tennis:

- Junior tennis – 48
- Ladies Drills - 37

Recreation and Athletics:

- Open Play Pickle Ball (M-W-F) - 354
- HIIT (M-W) - 66
- U-Jam (T-TR-S) - 104
- Gentle Yoga (W-F) - 102
- Yoga (W-S) - 36
- Open Play Ping Pong - 2
- Senior Strength – 211
- Tai Chi - 3
- Karate – 23

Seniors:

- Acrylic Painting – 7
- Bingo - 83
- Mah-Jongg – 47
- Foodies - 17
- Book Talk - 3

Youth and Family Programs:

- Tots & Crafts – 30
- Family Fun Night – 112
- MYC Meeting - 32
- Youth Dance Class Demo – 57
- Youth Dance classes - 23
- Skateboarding – 6
- Beginner Archery – 10
- Explore Archery – 6
- JOAD - 4

Special Events:

- Dad & Daughter Dance – 248
- Fit Expo - 65

Revenue – January

- January Net Revenue 2019: \$46,710.50 vs. January Net Revenue 2020: \$51,294.51
Difference of: \$4,584.01
- October 1, 2019 – January 31, 2020 Net Revenue: \$140,433.89
- Total active memberships at Recreation & Tennis Center: 1,407 (the number was 1,409 in December)