

YOLANDA FORD
Chair
CHRIS PRESTON
Vice-Chair
VASHAUNDR A EDWARDS
Director
REGINALD PEARSON
Director
JEFFREY L. BONEY
Director



ANTHONY G. MAROULIS
Director
FLOYD EMERY
Director
VACANT
Chief Administrative Officer
ALLENA J. PORTIS
Treasurer
E. JOYCE IYAMU
Secretary

MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION MEETING AGENDA

Notice is hereby given of a meeting of the Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation to be held on **Monday, March 2, 2020, at 7:30 p.m.** at: **City Hall, Council Chamber, 2nd Floor**, 1522 Texas Parkway, Missouri City, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. ROLL CALL

2. Consider approving the minutes of the meeting of October 7, 2019.

3. Consider a resolution appointing an interim Chief Administrative Officer.

4. Consider a resolution identifying certain officials with authority to open and maintain an account or accounts with Wells Fargo Bank, national association; providing for repeal; and containing other provisions relating to the subject.

5. CLOSED EXECUTIVE SESSION

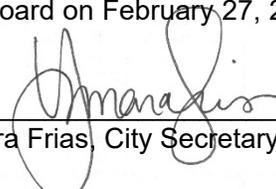
The Board of Directors may go into Executive Session regarding any item posted on the Agenda as authorized by Chapter 551 of the Texas Government Code.

6. ADJOURN

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending Missouri City Recreation and Leisure Local Government Corporation meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.

CERTIFICATION

I certify that a copy of the March 2, 2020, agenda of items to be considered by the Missouri City Recreation and Leisure Local Government Corporation was posted on the City Hall bulletin board on February 27, 2020, at 4:00 p.m.



Yomara Frias, City Secretary Department

I certify that the attached notice and agenda of items for consideration by the Missouri City Recreation and Leisure Local Government Corporation was removed by me from the City Hall bulletin board on the ____ day of _____, 2020.

Title: _____

YOLANDA FORD
Chair
CHRIS PRESTON
Vice-Chair
VASHAUNDRA EDWARDS
Director
REGINALD PEARSON
Director
JEFFREY L. BONEY
Director



ANTHONY G. MAROULIS
Director
FLOYD EMERY
Director
ANTHONY J. SNIPES
Chief Administrative Officer
ALLENA PORTIS
Treasurer
E. JOYCE IYAMU
Secretary

MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION OCTOBER 7, 2019 MEETING MINUTES

The Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation held a meeting on **Monday, October 7, 2019, at 5:30 p.m.** at City Hall, Council Chamber, 2nd Floor, 1522 Texas Parkway, Missouri City, Texas, to consider the following:

1. ROLL CALL

Chair Ford called the meeting to order at 5:31 p.m.

Those also present: Directors Pearson, Boney, Maroulis and Emery; Chief Administrative Officer Snipes, Treasurer Portis, Secretary Iyamu, Golf Course Manager Stittleburg, City Secretary Jackson, Assistant City Manager Atkinson, Assistant City Manager Martel, Director of Parks and Recreation Mangum, Director of Communications Walker, HOA Liaison Matte, Media Specialist III Kalimkootil and Media Specialist III Sanders. Vice Chair Preston arrive at 5:33 p.m. Director Edwards arrived at 5:35 p.m.

2. Consider approving the minutes of the meeting of September 23, 2019.

Director Emery moved to approve the minutes of the September 23, 2019 meeting. Director Pearson seconded.
MOTION PASSED UNANIMOUSLY.

3. Consider authorizing a contract for credit card processing services.

Golf Course Manager Stittleburg presented on a contract for credit card processing services.

Director Emery moved to authorize a contract for credit card processing services. Director Maroulis seconded.
MOTION PASSED UNANIMOUSLY.

4. Consider authorizing the contract renewal for golf course maintenance.

Director Emery moved to authorize the contract renewal for golf course maintenance. Director Pearson seconded.
MOTION PASSED UNANIMOUSLY.

5. ADJOURN

Without objection, Chair Ford adjourned the meeting at 5:36 p.m.

BY: _____
Yolanda Ford, Chair

ATTEST: _____
E. Joyce Iyamu, Secretary



LOCAL GOVERNMENT CORPORATION AGENDA ITEM COVER MEMO

March 2, 2020

To: Board of Directors of Missouri City Recreation and Leisure Local Government Corporation
Agenda Item: 3 Appointment of an Interim Chief Administrative Officer
Submitted by: E. Joyce Iyamu, Secretary

SYNOPSIS

This agenda item provides for the appointment of Charles William Atkinson, Jr. to the position of Interim Chief Administrative Officer of the Missouri City Recreation and Leisure Local Government Corporation (LGC).

BACKGROUND

On June 15, 2009, the Board of Directors of the LGC created the officer position of Chief Administrative Officer pursuant to Section 4.2 of the Bylaws of the LGC. Anthony J. Snipes has served as Chief Administrative Officer during his tenure as City Manager of the City of Missouri City (the City). Given the recent termination of Anthony J. Snipes, it is recommended that the Board of Directors replace the position. For continuity and ease of transition, it is recommended that the Board of Directors appoint Bill Atkinson, Assistant City Manager, to serve as the Interim Chief Administrative Officer of the LGC.

SUPPORTING MATERIALS

1. Resolution

STAFF'S RECOMMENDATION

Adopt the resolution appointing Charles William Atkinson, Jr. as Interim Chief Administrative Officer of the LGC.

Director Approval: **Bill Atkinson**

**MISSOURI CITY RECREATION AND LEISURE
LOCAL GOVERNMENT CORPORATION**

RESOLUTION NO. R-20-__ LGC

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
MISSOURI CITY RECREATION AND LEISURE LOCAL
GOVERNMENT APPOINTING CHARLES WILLIAM
ATIKINSON, JR. TO THE POSITION OF INTERIM CHIEF
ADMINISTRATIVE OFFICER AND PROVIDING AN
EFFECTIVE DATE.**

* * * * *

WHEREAS, the Missouri City Recreation and Leisure Local Government Corporation is created and organized as a Local Government Corporation pursuant to Subchapter D of Chapter 431 of the Texas Transportation Code, and as further regulated by Chapter 394 of the Texas Local Government Code, and Chapter 9 of Title 32 of the Texas Civil Statutes, to perform governmental functions on behalf of the City of Missouri City, Texas; and

WHEREAS, Section 4.2 of the Bylaws of Missouri City Recreation and Leisure Local Government Corporation provides the Board of Directors may, from time to time, designate Corporate Officers as it deems necessary and appropriate; and

WHEREAS, pursuant to Resolution R-09-01 of the Missouri City Recreation and Leisure Local Government Corporation, the Board of Directors created the position of Chief Administrative Officer; and

WHEREAS, the Board of Directors desires to appoint Charles William Atkinson, Jr., to such position to serve in an interim capacity; now therefore,

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MISSOURI CITY
RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION:**

Section 1. The facts and recitals set forth in the preamble of this Resolution are hereby found to be true and correct and are in all things incorporated herein and made a part hereof.

Section 2. The Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation appoints Charles William Atkinson, Jr. to serve as the Interim Chief Administrative Officer.

Section 3. Repeal. Resolution No. R-15-08, adopted on December 7, 2015, is hereby repealed and replaced with this Resolution. Any and all other resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Resolution shall become effective upon adoption.

PASSED, APPROVED and ADOPTED this 2nd day of March, 2020.

Yolanda Ford, Chair

ATTEST:

Secretary



**MISSOURI CITY RECREATION & LEISURE
LOCAL GOVERNMENT CORPORATION
AGENDA ITEM COVER MEMO**

MARCH 2, 2020

To: Board of Directors
Agenda Item: 4 Consider a resolution amending a resolution designating certain officials to maintain an account or accounts with Wells Fargo Bank, N.A. for the Missouri City Recreation and Leisure Local Government Corporation and containing other provisions relating to the subject.
Submitted by: Allena J Portis, Treasurer

SYNOPSIS

The LGC needs to update the authorized signers on file with Wells Fargo Bank, N.A. to reflect changes to the board to include 1) the removal of Former Chief Administrative Officer Anthony Snipes and 2) the addition of Bill Atkinson, Interim Chief Administrative Officer, as authorized representative to maintain the Corporation's account.

STRATEGIC PLAN 2019 GOALS ADDRESSED

- Maintain a financially sound City

BACKGROUND

Wells Fargo Bank, N.A. requires action of the Board of Directors to designate officer, or officers who singly or jointly will be authorized to represent and act on behalf of the LGC in any and all matters regarding the depository agreement and appoint persons who may request withdrawals, orders for payment or transfers on behalf of the LGC. In compliance with these requirements, the individuals detailed in Exhibit A are Authorized Representatives on the LGC's Wells Fargo Bank, N.A. account.

SUPPORTING MATERIALS

1. Resolution, including Exhibit A naming authorized signers

STAFF'S RECOMMENDATION

Staff recommends the Board adopt the resolution updating the authorized signers on the account with Wells Fargo Bank, N.A.

Director Approval: Allena Portis

**General Manager/
Assistant City Manager/
City Manager Approval:** Bill Atkinson

**MISSOURI CITY RECREATION AND LEISURE
LOCAL GOVERNMENT CORPORATION**

RESOLUTION NO. R-20-__ LGC

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION, IDENTIFYING CERTAIN OFFICIALS WITH AUTHORITY TO OPEN AND MAINTAIN AN ACCOUNT OR ACCOUNTS WITH WELLS FARGO BANK, NATIONAL ASSOCIATION; PROVIDING FOR REPEAL; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, the Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation (the "LGC") pursuant to Resolution No. R-17-03, adopted on September 18, 2017, selected Wells Fargo Bank, National Association (the "Bank") as the depository for LGC funds; and

WHEREAS, it is necessary to identify current LGC officials who have authority to act on behalf of the LGC in transacting business with the Bank; now, therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION:

Section 1. The facts and recitations set forth in the preamble of this Resolution are hereby found to be true and correct and are made a part hereof.

Section 2. In accordance with Resolution No. R-17-03, adopted on September 18, 2017, a new list of those persons authorized to transact business relating to the account or accounts opened and maintained with the Bank for Missouri City Recreation and Leisure Local Government Corporation is attached hereto as Exhibit "A."

Section 3. This Resolution shall remain in force and effect until Bank has received express written notice of its rescission or modification by a resolution duly adopted by the Board of Directors of the LGC and certified by the Secretary of the LGC.

Section 4. Repeal. Resolution No. R-19-02, adopted on January 22, 2019, is hereby repealed and replaced with this Resolution. Any and all other resolutions in conflict herewith are hereby repealed to the extent of such conflict.

PASSED and APPROVED this 2nd day of March, 2020.

Yolanda Ford, Chair

ATTEST:

E. Joyce Iyamu, Secretary

EXHIBIT "A"

Name	Title
Yolanda Ford	Chair
Christopher Preston	Vice-Chair
Charles W. Atkinson, Jr.	Interim Chief Administrative Officer
Allena Portis	Treasurer