

YOLANDA FORD
Mayor

VASHAUNDRA EDWARDS
Councilmember at Large Position No. 1

CHRIS PRESTON
Mayor Pro Tem
Councilmember at Large Position No. 2



CHERYL STERLING
Councilmember District A
JEFFREY L. BONEY
Councilmember District B
ANTHONY G. MAROULIS
Councilmember District C
FLOYD EMERY
Councilmember District D

CITY COUNCIL SPECIAL MEETING AGENDA

Notice is hereby given of a Special City Council Meeting to be held on **Friday, May 8, 2020**, at **6:00 p.m.** at: **City Hall, Council Chamber, 2nd Floor**, 1522 Texas Parkway, Missouri City, Texas, 77489, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

NOTICE REGARDING PUBLIC PARTICIPATION

Due to the COVID 19 Disaster and the Center for Disease Control's recommendation regarding social distancing measures, the public will not be allowed to be physically present at this meeting.

The meeting will be available to members of the public and allow for two-way communications for those desiring to participate. Any person interested in speaking on any item on the agenda must notify the City by one of the following methods **before 4:00 p.m. on the day of the City Council meeting**:

1. Email or call the City Secretary at CSO@missouricitytx.gov or 281-403-8686; or,
2. Submit a "Public Comment Form" to the City Secretary from the following webpage: <https://bit.ly/39pw73Q>.

The request must include the speaker's name, address, email address, phone number and the agenda item number.

To livestream the meeting, the public may access the following link:
<https://www.missouricitytx.gov/780/MCTV>.

To access the meeting agenda packet in PDF format, the public may access the following link:
<https://www.missouricitytx.gov/407/City-Council>.

1. CALL TO ORDER

2. DISCUSSION/POSSIBLE ACTION

- (a) Submit, consider, and discuss city manager candidates for additional screening.
- (b) Consider and discuss the City's board, committee, and commission member appointments and reappointments.

3. CLOSED EXECUTIVE SESSION

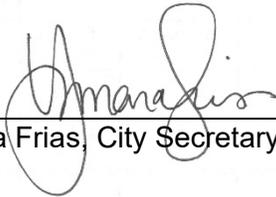
The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.

4. **RECONVENE** into Special Session and consider action, if any, on items discussed in Executive Session.
5. **ADJOURN**

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.

CERTIFICATION

I certify that a copy of the May 8, 2020, agenda of items to be considered by City Council was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on May 5, 2020, at 4:00 p.m.



Yomara Frias, City Secretary Department



CITY COUNCIL AGENDA ITEM COVER MEMO

May 8, 2020

To: Mayor and City Council
Agenda Item: 2(b) Consider and discuss the City's board, committee, and commission member appointments and reappointments.
Submitted by: Maria Jackson, City Secretary

SYNOPSIS

Consider and discuss the City's board, committee, and commission member appointments and reappointments.

BACKGROUND

During the March 16, 2020, special City Council meeting, City Staff members presented the board, committee and commission members whose term would expire on June 30, 2020; and, board vacancies.

City Council requested that City Staff members extend an opportunity to each member whose term would expire to determine if they would be interested in serving another term. Please find the responses below.

During the April 20, 2020, special City Council meeting, Mayor Pro Tem Preston tagged this agenda item so that residents of Missouri City would be allowed additional time to apply, should they be interested in serving the City boards, committees, or commissions.

During the May 4, 2020, special City Council meeting, City Council was provided with an overview of the board, committee and commission member appointments and reappointments; and, recommended further discussion to take place at a future City Council meeting.

Community Development Advisory Committee members

- Position 6 – Eunice Reiter, Citizen At Large – Agreed to continue serving
- Position 7 – Zelia Brown, Citizen At Large – Agreed to continue serving

Board Functions

During the first funding year of the Community Development Block Grant (CDBG) Program (1998), the City of Missouri City established a Community Development Advisory Committee. Presently, the Committee membership is composed of the Council members from Districts A and B; one additional Council member; a resident from the Target Area in District A; a resident from the Target Area in District B; and, two citizens at large with an interest in the CDBG program, for the purpose of providing direction to the distribution of the CDBG funds. The citizen members of the committee serve staggered two year terms.

New Candidate Application

1. James Davidson, Jr., District B
2. Dr. Alice Thompson, District D
3. Mimi Kwan, District C
4. Raymond Richardson, District B

Terms expire: June 30, 2020

Construction Board of Adjustments & Appeals members:

- Position 1 – George E. Johnson, III, District B – Agreed to continue serving
- **Position 2 – Roger Morris, District A – No responsive via email, phone call or through certified mail**
- **Alternate – Vacant, District D**

Board Functions

This board hears appeals to Building Code, Fire Code and infrastructure standard requirements in Missouri City.

Terms expire: June 30, 2020

Electrical Board member

- Position 2 – Charles Jarvis – Agreed to continue serving

Board Functions

The Electrical Board hears appeals and other matters concerning the city's electrical regulations.

Term expires: June 30, 2020

Parks Board members

- Position 2 - Thomasine Johnson, District B – Agreed to continue serving
- Position 4 – Mary Ross, District D – Agreed to continue serving
- **Position 6 - Sharman McGilbert, District A – Did not agree to continue serving**
- Position 8 – Brian Merchant, District B – Agreed to continue serving
- Position 10 - Don Johnson, District D – Agreed to continue serving
- Position 12 - Buddy Snyder, District B – Agreed to continue serving

Board Functions

The Parks Board serves in an advisory capacity to City Council on parks and recreation policy matters.

New Candidate Applications

1. Reggie Abraham, District C
2. Charles Lewis, Jr., District D
3. Lillian H. Davis, District D
4. Kymberly McMorries, District A
5. Everett Land, District B
6. Susan Dierker, District A
7. Debbie Poncik, District D

Terms expire: June 30, 2020

Planning and Zoning Commission members

- Position 1 – Gloria Lucas, District A – Agreed to continue serving
- Position 2 - Courtney Johnson-Rose, District A – Agreed to continue serving
- Position 3 - Sonya Brown-Marshall, District D – Agreed to continue serving
- **Position 4 – James G. Norcom, III, District B – Did not agree to continue serving**

Board Functions

The Planning and Zoning Commission is the final authority on applications concerning the subdivision of land and makes recommendations to City Council regarding applications for amendments to the Missouri City Zoning Map and Zoning Ordinance.

New Candidate Applications

1. Daniel Silva, District A
2. Karen Overton, District D
3. Peter Thompson, District D
4. Rodney Griffin, District A
5. John Conlon, District D

Terms expire: June 30, 2020

Zoning Board of Adjustments & Appeals members

- **Position 4 - Roger Morris, District A – No responsive via email, phone call, or through certified mail**
- Position 5 – Denice Pringle, District D – Agreed to continue serving
- Alternate - Cleotha Aldridge, District B – Agreed to continue serving
- Alternate - Sharon Jurica, District C – Agreed to continue serving

Board Functions

The Zoning Board of Adjustment and Appeals hears appeals in the enforcement of the Zoning Ordinance.

New Candidate Applications

1. William Booher, District D

Terms expire: June 30, 2020

TIRZ BOARD #3

Members & Functions The Tax Increment Reinvestment Zone (TIRZ) Board #3 consists of 11 members who serve in staggered two-year terms. Positions #1 through #6 and #9 are appointed by the Council and positions #7, #8, #10 and #11 are reserved for other taxing units levying taxes within the zone. TIRZ Board #3 makes recommendations to the Council concerning the administration of the zone. They also prepare (or cause to be prepared) and adopt a project plan and reinvestment zone financing plan for the zone, and submit plans to the Council for its approval.

On February 20, 2020, City Council was notified of the vacancy left by Mr. Reitz.

- **Position 3 – Vacancy left by David Reitz**

New Candidate Applications

1. Karen Overton, District D
2. Shaizad A Chatriwala, District C

Term expires: December 31, 2021

Missouri City Parks Foundation

- **Position 1 – Harry Johnson – Did not agree to continue serving**
- Position 2 – Anthony Snipes – Agreed to continue serving
- Position 3 – E. Joyce Iyamu – Agreed to continue serving
- Position 4 – Tom Nichols – Agreed to continue serving
- Position 5 – Lisa Glenn – Agreed to continue serving

- Position 6 – Krystal Toups – Agreed to continue serving
- Position 7 – Bill Odle – Agreed to continue serving
- **Position 8 – Adrienne Barker – Did not agree to continue serving**
- **Position 9 – Jim Browne – Did not agree to continue serving**
- Position 10 – Alice Aanstoos – Agreed to continue serving
- **Position 11 – vacancy left by Tom Wilcox**
- **Position 12 – vacancy left by Gustave (Gus) Hawkins**
- **Position 13 – vacancy left by Marvin Marcell**

ARTICLE 2. PURPOSE

2.1. The Corporation is organized exclusively for charitable and educational purposes allowed by law, including supporting the City in the City’s acquisition, ownership, construction, development, improvement, operation, or maintenance of land, equipment and facilities owned or controlled by the City including land, facilities, equipment and activities for recreation, entertainment, sports, the arts, and similar activities that might benefit the citizens of the City of Missouri City.

2.2. The Corporation will focus its efforts on encouraging persons, businesses, and corporations, to make contributions of funds, equipment or donations of real estate or other property of value, to the Foundation.

ARTICLE 5. BOARD OF DIRECTORS

5.3. Appointment, Vacancies, and Removal. The City Council appoints the persons to serve as directors on the Board, will fill vacancies on the Board, and may remove a director at any time.

Terms expire: June 30, 2020

2020 Charter Review Commission

Councilmember Sterling has recommended:

1. Sonja Giddings, District A
2. Jeanette Quimby, District A
3. Sam Chatriwala, District C

Mayor Ford has recommended:

1. JaPaula Kemp, District B
2. Mary Ross, District D

Councilmember Edwards has recommended:

1. Angie Young, District B

The City is also in receipt of the following candidate applications to serve the commission:

1. Robin Elackatt, District D
2. Joe Workman, District D
3. Eunice Reiter, District A
4. Joelynn C. Kelly, District B

Section 11.13 of the City’s Charter states the following procedure regarding the Charter Review Commission:

The council shall appoint a charter review commission at least every four (4) years. The council shall appoint the first charter review commission after the adoption of this provision no later than July, 1981. All charter review commissions shall be appointed in July and each shall consist of five (5) citizens of the City of Missouri City.

A. Duties of the commission:

1. Inquire into the operation of the city government under the Charter provisions and determine whether any such provisions require revision. To this end public hearings may be held, and the commission shall have the power to compel the attendance of any officer or employee of the city and require the submission of any of the city records which it may deem necessary to the conduct of such hearing.
2. Propose any recommendations it may deem desirable to insure compliance with the provisions of the Charter by the several departments of the city government.
3. Propose, if it deems desirable, amendments to this Charter to improve the effective application of the Charter to current conditions.
4. Report its finding and present its proposed amendments, if any, to the council.

B. Action by council: The council shall receive and have published in the designated official public newspaper of the city a summary of any report presented by the Charter review commission; shall consider any recommendations made, and if any amendments be presented as part of such report, may order such amendment or amendments to be submitted to the voters of the city in the manner provided by law.

C. Term of office: The term of office of such Charter review commission shall be six (6) months; and at the completion of such term a report shall be presented to the council, and all records of the proceedings of such commission shall be filed with the city secretary and shall become a public record.

During the August 2, 2004, regular City Council meeting, City Council moved to appoint the following individuals to the commission:

1. Joe Workman, District D
2. Carl Bowles, District A
3. Albert Glover, District B
4. Scott Moseley, District B
5. Allen Robinson, District A

During the July 7, 2008, regular City Council meeting, City Council moved to appoint the following individuals to the commission:

1. Joe Workman, District D
2. Carl Bowles, District A
3. Albert Glover, District B
4. Roger Morris, District A
5. Scott Moseley, District B

During the July 2, 2012, regular City Council Meeting, City Council moved to appoint the following individuals to the commission:

1. Eunice Reiter, District A
2. Albert Glover, District B
3. Scott Moseley, District B
4. Robert Burton, District C
5. Joe Workman, District D
6. Buddy Jimerson, District D, Alternate

During the July 18, 2016, special City Council Meeting, City Council moved to appoint the following individuals to the commission:

1. Joe Workman, District D
2. Robin Elackatt, District C
3. Scott Moseley, District B
4. Eunice Reiter, District A
5. Cheryl Sterling, District A

SUPPORTING MATERIALS

1. Board, Committee, Commission Rosters
2. New Applicants
3. PZ Attendance Log from July 2019 to Present
4. Parks Board Attendance Log from 2019 to Present
5. Parks Foundation Attendance Log 2020
6. Resolution R-17-35 re Missouri City Parks Board Bylaws
7. Resolution R-14-36 re Rules of Procedure for the Planning & Zoning Commission
8. 2016 Missouri City Parks Foundation Creation Resolution
9. PowerPoint Presentation

STAFF'S RECOMMENDATION

Discuss the appointment/reappointment of members to various City boards/committees/commissions and direct staff accordingly.

Director Approval:

Maria Jackson, City Secretary



(2019-2021)
COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE
ROSTER

Name & Address	Position	Member Type	Term Expires	Meeting Date when <u>first</u> Appointed	Phone Number(s)	District
Cheryl Sterling	Position 1	District A Councilmember	n/a	11/18/2020		A
Jeffrey L. Boney	Position 2	District B Councilmember	n/a	11/20/2017		B
Chris Preston	Position 3	Any member of Council to serve At-Large Position	n/a	5/25/2014		C
Monica Rasmus	Position 4	Regular	6/30/2021	1/3/2012		A
Bertha Eugene	Position 5	Regular	6/30/2021	1/3/2012		B
Eunice Reiter	Position 6	Regular	6/30/2020	1/3/2012		Citizen At Large
Zelia Brown	Position 7	Regular	6/30/2020	7/2/2018		Citizen At Large



(2019-2021)
COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE
ROSTER



(2019-2021)
**CONSTRUCTION BOARD OF
 ADJUSTMENT AND APPEALS**

Name & Address	Position	Member Type	Term Expires	Meeting Date when first appointed	Phone Number(s) & Email Addresses	District
George E. Johnson III	Position 1	Regular	6/30/2020	7/18/2016		B
Roger Morris – No response via email, phone or certified mail	Position 2	Regular	6/30/2020	8/2/1993		A
Sammy Freeman	Position 3	Regular	6/30/2021	10/1/2001		D
William W. Johnson	Position 4	Regular	6/30/2021	10/1/2001		D
Daniel Silva	Position 5	Regular	6/30/2021	05/20/2019		A
Warren Howard Waugh		Alternate	6/30/2021	06/17/2019		C
Vacancy left by Pamiel Johnson Gaskin on February 28, 2020		Alternate	6/30/2020			D



(2019-2021)
**CONSTRUCTION BOARD OF
ADJUSTMENT AND APPEALS**



(2019-2021)
ELECTRICAL BOARD
ROSTER

Name & Address	Position	Term Expires	Meeting Date when first	Phone Number(s)	District
Buford Jurica	Position 1 Master Electrician	6/30/2021	6/18/1980		C
Charles Jarvis	Position 2 Registered Electrical Engineer	6/30/2020	06/04/2018		D
Kevin Mondshine	Position 3 Registered Electrical Engineer	6/30/2021	6/3/2019		D
Christopher Harvey	Position 4 CenterPoint Energy - Required per Charter	6/30/2020	03/28/2018		N/A
Frank Hester	Position 5	6/30/2021	07/06/04		N/A
Kirk Allen Chief Bldg. Official 1522 Texas Parkway Missouri City, Texas 77489	Staff Building Official	N/A	Position Required by Charter		N/A
Gus Garcia City Electrical Inspector 1522 Texas Parkway Missouri City, TX 77489	Staff	N/A	Position Required by Charter		N/A



(2019-2021)
ELECTRICAL BOARD
ROSTER

Board Functions

The Electrical Board hears appeals and other matters concerning the city's electrical regulations.

DIVISION 4. - ELECTRICAL BOARD

Sec. 2-151. - Established; membership; term of members; ex officio members.

(a) A five-member electrical board is created in and for the city, consisting of:

- (1) Position 1: A master electrician.
- (2) Position 2: A registered electrical engineer.
- (3) Position 3: A master electrician or a registered engineer.
- (4) Position 4: A representative of a transmission and distribution utility serving the electric utility customers of the city.
- (5) Position 5: A citizen at large.

In addition to the five members, the building official and a city electrical inspector designated by the building official shall serve as ex officio members of the electrical board. The ex officio members shall participate in the work of the board but shall not have a vote in its official actions.

(b) Each member of the electrical board, except the ex officio members, shall be appointed by the council for a term of two years. The terms of the odd-numbered positions shall expire on June 30 of every odd-numbered year. The terms of the even-numbered positions shall expire on June 30 of every even-numbered year.

(c) The terms of office of the ex officio members shall correspond to their respective official tenures.



(2019-2021)
ELECTRICAL BOARD
ROSTER



(2020-2021) PARKS BOARD

ROSTER

Name	Position	Term Expire	Meeting Date when first appointed	Phone Number(s) and email addresses	District
Victoria Porter	Position 1	6/30/2021	07/17/2017		D
Thomasine Johnson	Position 2	6/30/2020	07/1/2013		B
Raj Joseph	Position 3	6/30/2021	12/5/2019		C
Mary Ross	Position 4	6/30/2020	12/16/2019		D
Claudia Iveth Garcia	Position 5	6/30/2021	05/20/2019		B
Sharman McGilbert	Position 6 Co-Chairman	6/30/2020	07/16/2007		A
Diane Giltner	Position 7	6/30/2021	07/18/2011		C
Brian Merchant	Position 8	6/30/2020	07/17/2017		B
Llarance Turner	Position 9 Chairman	6/30/2021	10/1/2001		A
Don Johnson	Position 10	6/30/2020	08/17/2009		D
J.R. Atkins	Position 11	6/30/2021	06/20/2016		C
Buddy Snyder	Position 12	6/30/2020	07/21/2014		B
Leslie Mack Jr.	Position 13	6/30/2021	05/20/2019		B



**(2020-2021) PARKS BOARD
ROSTER**



**(2019-2021) PLANNING AND ZONING
COMMISSION
ROSTER**

Name	Position	Term Expires	Meeting Date when first Appointed	Phone Number(s)	District
Gloria Lucas	Position 1	6/30/2020	01/07/2019		A
Courtney Johnson Rose	Position 2	6/30/2020	7/21/2014		A
Sonya Brown-Marshall	Position 3 Chair	6/30/2020	7/6/2004		D
James G. Norcom, III	Position 4	6/30/2020	05/09/2018		B
John T. O'Malley	Position 5	6/30/2021	8/16/2004		D
Monica L. Rasmus	Position 6	6/30/2021	06/03/2019		A
Hugh Brightwell	Position 7	6/30/2021	6/6/2005		D
James R. (Bob) Bailey	Position 8	6/30/2021	05/20/2019		C
Timothy R. Haney	Position 9 Vice Chair	6/30/2021	7/6/1999		C

This commission also serves as the Capital Improvements Advisory Committee for the City.



**(2019-2021) PLANNING AND ZONING
COMMISSION
ROSTER**



(2019-2021)
ZONING BOARD OF ADJUSTMENTS
AND APPEALS ROSTER

Name & Address	Position	Member Type	Term Expires	Meeting Date when <u>first</u> Appointed	Phone Number(s)	District
Joe Workman	Position 1	Vice-Chairman	6/30/21	08/06/07		D
Peter Thompson	Position 2	Regular	06/30/21	05/20/2019		D
Robin Elackatt	Position 3	Regular	06/30/21	07/03/17		D
Roger Morris – No response via phone, email or certified mail	Position 4	Chairman	06/30/20	08/18/86		A
Denice Pringle	Position 5	Regular	06/30/20	12/5/2019		D
J.R. Atkins	n/a	Alternate	06/30/21	07/18/16		C
Candace McCray	n/a	Alternate	06/30/21	12/5/2019		D
Cleotha Aldridge	n/a	Alternate	06/30/20	07/06/04		B
Sharon Jurica	n/a	Alternate	06/30/20	01/22/02		C



(2019-2021)
**ZONING BOARD OF ADJUSTMENTS
AND APPEALS ROSTER**



(2020-2021)
TIRZ #3 ROSTER

Name	Position	First Appointment	Term Expire*	District	Phone Number(s)
Robert Hodge	Position 1	12/01/2014	12/31/2021	D	
Reggie Abraham	Position 2 Member	12/5/2019	12/31/2020	C	
Vacancy left by the late David Reitz on 02.20.2020	Position 3 Member		12/31/2021	C	
JaPaula Kemp	Position 4 Member	02/18/2019	12/31/2020	B	
Joyce Raynor	Position 5 Member	12/02/2013	12/31/2021	B	
Joe Workman	Chairman Position 6 Member	02/18/2008	12/31/2020	D	
Stephen Brown, Jr.	Position 7 FBC Rep	n/a	12/31/2021		
David Sepulveda	Position 8 FBC Drainage District Rep	n/a	12/31/2020		
Sharon Jurica	Position 9 Member <i>(City Member because FB/SD failed to appoint)</i>	11/16/2009	12/31/2021	C	
Marshall B. Heins	Position 10 HCC Rep	05/06/2019	12/31/2020		
Frank Hester	Position 11 SPLID Rep Sienna Plantation LID Rep	n/a	12/31/2021		



(2020-2021)
TIRZ #3 ROSTER

Note about the Chair: it does not have to be the person in Position 1. After the first two-year appointment in 1999, it can be anyone on the Board in any position that is our appointee.

O-07-58 – Creation of Tax Increment Reinvestment Zone # 3

*Directors appointed to odd-numbered positions are for two-year terms, beginning December 3, 2007, which is the effective date of the ordinance.

*Directors appointed to even-numbered years are for one-year terms, beginning December 3, 2007, which is the effective date of the ordinance.

All subsequent appointments shall be for two-year terms.

*At appointment time in odd numbered year, don't forget Position 9, which is now the City's because FBISD didn't appoint anyone timely so we took over that position.

*The Board of Director appointed to Position One is designated to serve as the Chair to the Board of Directors for a one-year term. Annually the mayor nominates and appoints a chair, subject to council's approval. So chair must be done at a council meeting annually.

*The Mayor is authorized to nominate and appoint, subject to City Council approval, the directors to Positions One through Six of the Board of Directors, and any position unfilled on December 3, 2008, subject to the consent and approval of the City Council.

Position 7 – Fort Bend County Representative: 'Hina.Qadri@fortbendcountytx.gov'

Honorable KB George
County Judge
Fort Bend County
301 Jackson Street
Richmond, Texas 77469

Position 8 – Fort Bend County Drainage District Representative: 'Hina.Qadri@fortbendcountytx.gov'

Honorable KP George
County Judge
Fort Bend County
301 Jackson Street
Richmond, Texas 77469

Position 10 – HCC Representative: Sharon.wright@hccs.edu; board.services@hccs.edu

Houston Community College
Attention: Sharon Wright
3100 Main Street
Houston, Texas 77002-9312

Position 11 – Sienna Plantation LID Representative: rmuller@abhr.com

Richard Muller
Allen Boone Humphries Robinson LLP
3200 Southwest Freeway, Suite 2600
Houston, TX 77027



(2020-2021)
TIRZ #3 ROSTER

Correspondence



(2018-2020)
MISSOURI CITY PARKS FOUNDATION
ROSTER

Name & Address	Position	Term Expires	Meeting Date Appointed	Phone Number(s) Email Address
Harry Johnson	Position 1	6/30/2020	03/18/2019	
Anthony Snipes	Position 2	6/30/2020	2/15/2016	
E. Joyce Iyamu	Position 3	6/30/2020	2/15/2016	
Tom S. Nichols	Position 4	6/30/2020	03/18/2019	
Lisa Glenn	Position 5 Secretary	6/30/2020	6/20/2016	
Krystal Toups	Position 6	6/30/2020	6/20/2016	
Bill Odle	Position 7 President	6/30/2020	6/20/2016	
Adrienne Barker	Position 8	6/30/2020	6/20/2016	



(2018-2020)
MISSOURI CITY PARKS FOUNDATION
ROSTER

Jim Browne	Position 9	6/30/2020	9/06/2016	
Alice Aanstoos	Position 10	6/30/2020	03/18/2019	
Vacancy left by Tom Wilcox	Position 11	6/30/2020		
Vacancy left by Gustave (Gus) Hawkins	Position 12	6/30/2020		
Vacancy left by Marvin Marcell	Position 13	6/30/2020		



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

James Davidson, Jr.
Name

B
District

Address

Missouri City, Texas 77459
City, State, Zip Code

Parks Edge/Dry Creek Village
Subdivision

Phone Number

Email Address

Retirement Marketing/AIG/Sr. Communication Consultant

Occupation/Employer/Job Title

Master Degree
Education

On which Board/Committee/Commission would you like to serve?::

Tax Increment Reinvestment Zone (TIRZ) Board #2, or Community Development Advisory
Committee

Explain why::

I recently moved into the Dry Creek Community, though I grew up and lived in Missouri City since 1996. When starting my family and purchasing my first home, I chose to come back to Missouri City because of its potential and was excited to see the city take investment/reinvestment seriously.

With regard to background, I've served on the Houston Area Urban League Young professionals board multiple terms. While chair, I lead voter & policy education programs, and created issue-based initiatives to raise awareness for city of Houston residents. I have my Masters in Public Administration from the University of Houston and received a degree in communications from the University of Kentucky. I've also worked in retirement marketing & project management for the last six years.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Civic involvement:

- FBISD Board Leadership Academy Inaugural Class

- Volunteer, read across the glob

- Career Day participant at various FBISD schools

Voter registration drives and member, The Fort Bend Church

As a new home owner, I would like to assist int he decision making process for growing a world class community that attracts business, retail and families to Missouri City

Hobbies/Personal/Family Interests::

N/A

References (optional)::

Mayor Yolanda Ford

Length of residence in the City::

18

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: 2/9/2020

Signature of Applicant:: James Davidson, Jr.



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Dr. Alice Thompson

D

Name

District

Address

Missouri City, Texas 77459

City, State, Zip Code

PALMER PLANTATION AT LAKE OLYMPIA Section : 1

Subdivision

Phone Number

Email Address

Retired Educational Administrator

Occupation/Employer/Job Title

PhD

Education

On which Board/Committee/Commission would you like to serve?::

Community Development Advisory Committee

Explain why::

I would like to serve on this committee to assist in planning for the city to continue to make it a great place to live.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Member of several organizations (AKA & Links) that are Service organizations that serve Missouri City.

Hobbies/Personal/Family Interests::

Golf, reading, meeting people and traveling

References (optional)::

Stacie Walker

Length of residence in the City::

30+ years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: 4/16/2020

Signature of Applicant:: Dr. Alice Thompson



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Mimi Kwan _____ C
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

PLANTATION PARK AT FIRST COLONY Section : 1
Subdivision

_____ **Phone Number** _____ **Email Address**

Real Estate broker _____

Occupation/Employer/Job Title

B.S. Education & Family Resources _____

Education

On which Board/Committee/Commission would you like to serve?::

Community Development Advisory Committee _____

Explain why::

Hope MC become diversified and strong; strong sense of community and willingness to do public good, safety and stronger enforcement to watch out for residents _____

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Familiar with new and old developments in MC; served as neighborhood rep and a member of the realtor advisory committee of FCCA. _____

Hobbies/Personal/Family Interests::

watch news on ABC, Apple News, CNN, MSNBC etc. _____

References (optional)::

available upon request

Length of residence in the City::

18 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: 4/16/2020

Signature of Applicant:: mimi o. kwan



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Raymond Richardson _____ B _____
Name **District**

_____ Missouri City, Texas 77459 _____
Address **City, State, Zip Code**

MEADOWCREEK Section : 1&4 _____
Subdivision

_____ **Phone Number** _____ **Email Address** _____

Retired _____

Occupation/Employer/Job Title

(blank) _____

Education

On which Board/Committee/Commission would you like to serve?::

Community Development Advisory Committee _____

Explain why::

I would like to be part of decisions that are being made for our city and future planning _____

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Just a God fearing man _____

Hobbies/Personal/Family Interests::

Golf, Reading and helping teach men to be leaders not followers _____

References (optional)::

(blank)

Length of residence in the City::

24 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: 4/19/2020

Signature of Applicant:: Raymond Richardson



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Reggie Abraham
Name

C
District

Address

Missouri City, Texas 77459
City, State, Zip Code

HERITAGE COLONY AT FIRST COLONY Section : 1
Subdivision

Phone Number

Email Address

CEO/Managing Partner

True Care Surgical Center

Occupation

Doctorate, Management & Organizational Leadership

Education

On which Board/Committee/Commission would you like to serve?::

Zoning Board of Adjustments and Appeals. Position 5, Parks Board, TIRZ #3

Explain why::

I have lived in Missouri City for 33 years. I would like the opportunity to be a voice for the people who live in our community.

I am also interested in the position below if TIRR position is already taken.

Parks Board, Position 3

TIRZ #3 Board, Position 2

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

I have sat on Fort Bend ISD committee's for zoning and building improvement committees. I am also very passionate about our community and like to be involved in making our city a great place to live.

Hobbies/Personal/Family Interests::

I volunteer for the Houston Livestock Show and Rodeo and been involved for over 7 years.

I enjoy playing golf at Quail Valley Golf Club

I play soccer at our community centers in Missouri City.

I have a family of 6 which includes my wife (Evelyn), 2 sons (Mathew & Andrew), and daughter's (Hannah & my dog Emily)

References (optional)::

None referenced

Length of residence in the City::

33 years

Are you a registered voter?::

Yes

If available, please attach your resume::

Reggie Abraham CV.doc

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: October 9, 2019

Signature of Applicant:: Reggie Abraham

Reggie Abraham, DM, MHA, MBA

Houston, Texas • Ph. 713-277-5679

Summary of Qualifications

- Over eighteen years of experience in the field of healthcare in private physician groups, physician organizations, urgent care, on-site clinics, ancillary services, and hospitals.
- Executive level experience with a strong emphasis in operations management, revenue cycle management, human resources management, and fiscal management.
- Extensive experience in Health Information Management, Electronic Health Records, Practice Management Systems.
- Outstanding leadership qualities and excellent management skills, including significant experience in hospitals, physician practices, ancillary services, and telemedicine.
- High degree of initiative with a solid work ethic, sound judgment, excellent decision making skills, and a professional demeanor.
- Exceptional communication skills, problem solving capabilities, excellent analytical skills and organizational skills.
- Experience in establishing and maintaining effective working relationships with superiors, employees, policymaking bodies, third party payers, patients, and the public.

Professional Experience

Axis One Source, LLC, 2018
CEO/Managing Partner
True Care Surgical Center

- True Care Surgical Center Management
- Physician practice management consulting services
- Revenue cycle management
- Credentialing and managed care contracting
- Business development
- IT management including PM, EHR, HIM
- Physician, clerical, administrative, and clinical staffing
- Development of ancillary services
- Occupational health services, new business development and management
- Urgent care start-ups and management
- Space, design, and construction of healthcare facilities
- IT support
- Website design and development
- Development of on-site clinic for employer groups who are self insured for occupational health services

US Pain & Spine Institute, 2016 – 2018
Chief Operating Officer

- Operational oversight of a multi-disciplinary healthcare company consisting of a seven bed hospital, Ambulatory Surgery Center, eight pain management clinics, primary care and wellness clinic, three pharmacies, two labs, and three diagnostic imaging centers.
- New business development with focus on new service lines and market current book of business.
- Developed a Personal Injury platform as a new service line to facilitate cases at the hospital and the out-of-network surgery center.
- Direct over-sight of revenue cycle management through an external billing & collections company maintaining collections rate and days in AR compared to MGMA benchmarks.
- Directly involved in new business development for all service lines, including establishing and maintaining good relationships with external referral sources.
- Directly involved with the seamless conversion and transition of practice management software for revenue cycle management.
- Manage Human Resource functions for the several departments with regards to: recruiting and selection, hiring and termination, training, professional development, mentoring, counseling, performance evaluations, and salary planning.
- Budgeting and fiscal oversight of all the different service lines to ensure profitability. Implemented a platform for MACRA and Merit-based Incentive Payment System to not only avoid a penalty, rather to earn a bonus payment by reporting the required measures.
- Instrumental in establishing and successfully implementing a tele-medicine platform.

Westfield Urgent Care, 2014 – 2016
Chief Executive Officer

- Implementation and management of Onsite Health Clinics for employers that are self-insured and have more than 250 employees.
- Focus on finding innovative ways to improve healthcare in the work place, especially given the recent trends of budget cuts and change increases to healthcare policy.
- Collaboratively work with self-insured employer groups to create a customized on-site clinic, based on their needs, goals, and cultures.
- Dedicated to changing the conversation about healthcare in the workplace by providing cost-effective, quality care to employees on-site and thereby creating a thriving work environment.
- Instrumental in starting an Urgent Care center November of 2014.
- Involved in all aspects of management of the center from HR, Financial Management, Compliance, day-to-day operations, Revenue Cycle, Contracting, Marketing, and Facilities Management.
- Develop additional locations for urgent care centers across Houston.
- Business development with focus on occupational health services to local school districts and small to medium size local businesses.

- Established relationships with local businesses to provide occupational health services on a direct contract basis with no insurance billing.

University of Texas Health, Houston, 2010 – 2014

UTHS

Director, Management Operations

- Plan, implement, and control operational, financial, administrative and activities in the areas of clinical practice and education.
- Design and evaluate operational and financial models; prepare and implement business and strategic plans, and develop and maintain administrative infrastructure for efficient and financially sound operations.
- Develop, implement, and monitor budget for multiple funding sources and ensure budget compliance.
- Manage departmental facilities, procurement activities, equipment purchases, and equipment inventory.
- Serve as the designated responsible party for financial reporting for the department.
- Prepare and interpret financial analyses to better support the department's mission.
- Manage contracts for professional services, processing contractual agreements, invoicing and collection activities to ensure a positive margin.
- Manage Human Resource functions for the department with regards to: recruiting and selection, hiring and termination, training, professional development, mentoring, counseling, performance evaluations, and salary planning.
- Responsible for the design, execution and effectiveness of a system of internal controls which provides reasonable assurance that operations are effective and efficient, assets are safeguarded; financial information is reliable and compliant with applicable laws, regulations, policies and procedures.

Southside Group of Companies, 2010 – 2010

Vice President, Operations

- Direct oversight of operations of several divisions of Southside Group of Companies including: Southside Healthcare Solutions, Southside Home Health, Durable Medical Equipment, Physician Clinics, Southside Sleep Center, and Southside Infusion
- Operating budget of over \$20 million
- HR responsibility for the organization as the Director of HR.
- Established a Pulmonary and Pain clinic from ground up including a pulmonary rehab facility and sleep center
- Direct oversight of Operations, fiscal management, facilities management, human resources, revenue cycle management, marketing and new business development, and corporate compliance

Methodist Health System, 2006 – 2010

Administrator – Department of Obstetrics & Gynecology

- Develop the annual Departmental budget, including revenue projections and justification of expenditures.

- Collaborated with the Department Chairman and Faculty to develop long-range projections and financial plans, maintain appropriate analyses, and recommend necessary adjustments.
- Assume primary responsibility for the fiscal administration and integrity of the Department including purchasing, capital equipment, inventory management, monthly account management and reports, and grants management.
- Participate in strategic planning for the Department regarding operations and new program development.
- Responsible for the hiring, training, development, and evaluation of the administrative, technical and clerical work force of the Department. Direct, assign, coordinate and review the staff within the Department.
- Handle and coordinate with Human Resources personnel activities including, but not limited to wage and salary administration, development of position descriptions, orientation and training of new staff, and employee relations.
- Responsible for promoting a customer service orientation throughout the Department.
- Work with Department Chairman and Division Chiefs on faculty recruitment, promotion and credentialing and practice plan administration.
- In conjunction with the Department Chairman and Faculty, complete space and resource planning for the Department, working closely with each Division in identifying and prioritizing the Department's administrative, clinical, educational and research resource needs, including addressing space allocation and renovation issues.
- Maintain direct fiscal and management responsibility for all equipment and personnel in clinical sites.
- Ensure Departmental compliance with all state and federal regulatory agencies, CMMS, HIPAA, EEOC, etc.
- Responsible for the effective operation of all billing and collections operations in the Department.
- Ensure charges are effectively captured, accurately coded and appropriately documented.
- Responsible for management of pre- and post-awards research administration, including budget development and review for all grants submitted by the Department.

Pediatric Center, 2001 – 2006

Administrator

- Provide leadership and direction to all the clinical, administrative and financial functions of the organization.
- Manage the administrative infrastructure of the company to achieve the business goals efficiently and profitably.
- Oversee daily operations, fiscal management, human resources, new business development, billing and collections, contract negotiations, payroll, staff evaluation and review process, physician recruiting, practice expansion, marketing, compensation and benefits, financial management and budgeting.
- Supervise directors and managers and oversee the activities of all clinic staff and activities.
- Provide direct oversight for all accounting and financial functions of the organization.

Bellaire Dermatology Associates, 2000 – 2001

Administrator

- Provide leadership to all clinical and administrative staff.
- Negotiated new managed care contracts and re-negotiated reimbursement rates on existing managed care contracts.
- Human resources management, responsible for the overall management of staff and related functions, accounting, staff payroll and benefits.
- Identify new business development opportunities, established and maintained relations with employers, insurers, and patients, marketing, and sales.
- Implemented procedure and policy manuals. Onsite IT support administrator for hardware and medical software.
- Directly involved in the sales and marketing of dermatology and cosmetic products and services.
- Provided employee guidance and counseling as needed. Managed employee morale to meet company goals and objectives.
- Annual budget preparation for various service lines, including product sales and dermatology services
- Oversight for all accounting and financial functions of the organization.
- Directly involved with the transition of the EHR system with included data conversion and transfer of accounting information.

Memorial Hermann Healthnetwork Providers, 1997 – 2000

Manager, Contracting/Provider Relations

- Responsible for management of provider relations and contracting.
- Negotiated new contracts and also contract renewals and re-negotiations.
- Spear headed the education and communication concerning provider relations and contracting to physicians and their office staff.
- Regulated and accessed on a continuous basis pricing and/or reimbursement rates for physician contracts with managed care organizations

Education

DM - Doctorate in Management and Organizational Leadership, University of Phoenix

MHA - Master of Healthcare Administration, University of Houston, Clear Lake (UHCL)

MBA - Master of Business Administration, UHCL

BS - Bachelor of Science in Healthcare Administration with concentration in Finance, UHCL

Computer skills

Microsoft Office: MS Project, Word, Excel, PowerPoint, Outlook

Practice Management Software: eClinical Works, McKesson Practice Partner, Medical Manager (Intergrity), Medisoft, Vantage Med, eClinical, Athena Health, Allscripts.

Health Information Management

IT Administration: Computer software, hardware, networking.

Awards

President – Medical Group Management Association, Gulf Coast Division at University of Houston, Clear Lake

Awarded a certificate of completion in mediation and dispute resolution from University of Houston, Clear Lake



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Charles Lewis Jr. _____ D _____
Name **District**

_____ Missouri City, Texas 77459 _____
Address **City, State, Zip Code**

QUAIL PARK PATIO HOMES Section : 1 _____
Subdivision

_____ **Phone Number** _____ **Email Address** _____

2nd year law student _____
Occupation

Texas Tech-- History, Political Science, Thurgood Marshall School of Law _____
Education

On which Board/Committee/Commission would you like to serve?::
Parks Board _____

Explain why::
The city needs a voice of the future. Also I believe that the Freedom Tree is being deeply neglected be the city. The Freedom Tree is Missouri City's greatest gem, it deserves respect from the park board.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::
A resident who has a deep passion and love for Missouri City. Also I am a person who has an uplifting vision for the future of this city, who want to see growth with progressive ideas.

Hobbies/Personal/Family Interests::

Visiting museums and viewing street art in Houston, reading and running when not busy with school. Traveling to new cities around the world and in the U.S.

References (optional)::

No response

Length of residence in the City::

20 years

Are you a registered voter?::

Yes

If available, please attach your resume::

resume final.docx

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: April 1, 2019

Signature of Applicant:: Charles Lewis Jr.

CHARLES LEWIS

EDUCATION

Texas Southern University, Thurgood Marshall School of Law, Houston Texas May 2020
Juris Doctor Candidate, GPA: 3.05, Top 20%

- *Thurgood Marshall Law Review*
- Dean's List
- 1L Property Tutor

Texas Tech University, Lubbock Texas

Double Major, Bachelor of Arts in Political Science and History

Minor in Spanish, GPA: 3.0

- Dean's List, (2014-2016)
- Texas Tech History Club, (2016-2017)
- Texas Tech Center: Seville, Seville, Spain, Study Abroad Program Participant (Fall 2015)

EXPERIENCE

TJ Davis Law Firm, PLLC, Houston, Texas

7/2018-Present

Law Clerk

- Drafted discovery requests, nondisclosure agreements, and court filings.
- Prepared and compiled deposition briefs and evidence for trial for criminal litigation
- Assisted with client intake and managed database of over 150 clients and open case files.

Longshoremen's Association Local 1351, Houston, Texas

Longshoreman Clerk

7/2017 – Present

- Scheduled streamlined the efficiency of the work place
- Developed a diverse work environment among employees
- Oversaw the organization of incoming and outgoing shipment

Texas Tech University Hospitality Services, Lubbock, Texas

Student Manager

1/2016 - 5/2017

Hospitality Assistant

4/2014 - 5/2015

- Coordinated responsibility for setting goals, and distributing tasks among employees

Marco's Pizza, Missouri City

Team Leader/Driver

5/2015 - 8/2015

- Conducted efficient customer service and communication skills

SKILLS AND INTEREST

- Intermediate Spanish
- Long-distances running
- Enjoy history and exploring new cities and cuisines



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Lillian H. Davis
Name

D

District

Address

Missouri City, Texas 77459

City, State, Zip Code

QUAIL VALLEY GLENN LAKES Section : 1
Subdivision

Phone Number

Email Address

Registered Nurse

Home Health Supervisor 25 years in the industry

Occupation

No response

Education

On which Board/Committee/Commission would you like to serve?::

Parks Board

Explain why::

Would love the opportunity to promote awareness of healthy living and promoting holistic wellness in the community

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Community health organization experience. Public health professional. Geriatric care professional.

Hobbies/Personal/Family Interests::

Group fitness instructor.

Creative arts worship leader

References (optional)::

No response

Length of residence in the City::

4 years

Are you a registered voter?::

Yes

If available, please attach your resume::

Lillian H Resume.docx

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: February 28, 2019

Signature of Applicant:: Lillian Hollins Davis

Lillian H. Davis, RN HCS-D, COS-C
Missouri City, TX 77459

Professional Summary: I am a highly skilled professional with more than 20 years management and practical experience in hospital and home health. My areas of specialized practice include Home Health, Infusion, Gerontology, Coding, Quality Management and Utilization Review.

Credentials: Registered Nurse

Board Examination

License, State of Louisiana 1989

License by Endorsement, State of Indiana 1990

License by Endorsement, State of Texas 2014

Specialty Credentials: HCS-D ICD-10 Board Medical Specialty Coding and Compliance
Certificate for Oasis Specialist-Clinical Oasis Answers 2016

Experience

Clinical Coder, Utilization Review Specialist June 2015 ---current

Kindred at Home (formerly Gentiva) Remote Coder---Corporate Services

Responsible for reviewing OASIS assessments for accuracy, and ensuring comprehensive coding review and assignment to ensure all coding guidelines are met. Reviewing documentation for clinicians to ensure clinical standards, skilled requirements are met.

Manager of Clinical Practice March 2013 --- June 2015

Gentiva Home Health 8606 Allisonville Road, Indianapolis, IN 46250 (317) 915-1440

Clinical oversight of home health services for location serving 200+ patients. Responsible for staff supervision for all clinical and ancillary staff, responsible for ensuring clinical and quality standards were met. Responsible for implementation of performance and process standards from initial referral intake, to admission, to client care delivery, client discharge, and client customer services review.

Administrator August 2011---March 2013

Intrepid USA HealthCare Services 3333 Founders Rd. Suite 100, Indianapolis, IN 46268 (317)334-0859

Administrative management of agency operations for Medicare certified home health agency specializing in disease management programs and comprehensive home rehab services. Fiscal oversight, ensuring regulatory and clinical compliance with all state, federal and specialty accreditation entities.

Director of Operations August 2008 --- August 2011

Amedisys Home Healthcare 9101 Wesleyan Road, Suite 300 Indianapolis, IN 46282 (317) 876-8201

Provided administration oversight and management of entire operation of home health agency services specializing in disease management programs, rehab services. Provided fiscal oversight, budget analysis and sales initiatives and implementation and ensuring regulatory and clinical compliance with all state, federal and specialty accreditation entities. Oversaw branch operations of parent and branch units.

Regional Clinical Manager Indiana Region February 2005—July 2008

American Nursing Care 1001 Summit Dr. Ste. 300 Milford, OH 45150 (513) 576-0262

Provided clinical oversight to six branch offices for Indiana state territory, providing quality patient care, provide mentoring and clinical management orientation for branch clinical management professionals to ensure the quality initiatives were exceeded and regulatory compliance was established.

Director of Clinical Services January 2003----January 2005

NBA HomeCare Plus 5254 W. 62nd Street Indianapolis, IN 46268

Clinical management and oversight of private duty and Medicare certified services ensuring the delivery of quality patient care.

Patient Care Manager December 2000 ---- January 2003

SpectraCare of Indiana 8402 Georgetown Road, Indianapolis, IN 46268

Responsible for care coordination of rehab, infusion, pediatric client care services. Responsible for staff development for all new hires including PPS, OASIS education. Provide quality management education for all clinical staff.

Education: Associate Science of Nursing Louisiana Tech University 1989



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Kymberly McMorries
Name

A

District

Address

Missouri City, Texas 77459

City, State, Zip Code

QUAIL VALLEY NORTH Section : 1

Subdivision

Phone Number

Email Address

Attorney, self-employed

Occupation

Juris Doctorate

Education

On which Board/Committee/Commission would you like to serve?::

Parks Board

Explain why::

I would like to become more involved in my community, and I see there is a vacancy.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

I served on a focus group for FBISD with regards to rebalancing high schools, and I have been actively involved in volunteering with the schools. I also am a mentor for a child at QVE, and I was a volunteer with the Missouri City animal shelter.

Hobbies/Personal/Family Interests::

Movies, travel, food, reading

References (optional)::

No response

Length of residence in the City::

9.5 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: March 11, 2019

Signature of Applicant:: Kymberly McMorries

References (optional)::

(blank)

Length of residence in the City::

33

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: 4/16/2020

Signature of Applicant:: Everett Land



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Susan Dierker _____ A
Name **District**

_____ Missouri City, Texas 77489
Address **City, State, Zip Code**

FONDREN GROVE _____
Subdivision

_____ **Phone Number** _____ **Email Address**

Registered Nurse _____

Retired 2017 Department of Veterans Affairs _____

Occupation/Employer/Job Title

Master's Degree _____
Education

On which Board/Committee/Commission would you like to serve?::

Parks Board _____

Explain why::

The Missouri City parks are so nice and I love walking the trails. I would like to be a part of maintaining and improving them for all of the citizens of this community.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Past President of the Houston Organization of Nurse Executives _____

Member of the Athletic Volunteers at Lamar High School and Westside High School _____

Past memberships of many Nursing Organizations _____

Long time member of the YMCA _____

Hobbies/Personal/Family Interests::

Spending time with my children and grandchildren and their many school and athletic events

Walking

Aerobics

Traveling

Reading

Cooking

References (optional)::

Nathaniel J Walton, JD

Length of residence in the City::

26 years

Are you a registered voter?::

Yes

If available, please attach your resume::

SUSAN Elizabeth Dierker-RESUME.doc

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: 4/27/2020

Signature of Applicant:: /es/Susan E Dierker



Susan Elizabeth Dierker, MSN, RN, NEA-BC

Missouri City, Texas 77489
Cell phone
Email

EDUCATION:

- 1972 AD Nursing, Forest Park Community College, St. Louis, Missouri
- 1985 BSN, University of Texas, Galveston, Texas
- 1988 MSN, Nursing Administration, Texas Woman's University, Denton, Texas

LICENSURE:

Texas
Missouri (inactive)

CERTIFICATION:

- 2005 Nurse Executive, Advanced-Recertification 5/2015

EXPERIENCE:

- 6/04/2017-present Walton/Henry Recruiting, temporary assignments
- 06/2015-10/2016 Acting Ambulatory Nurse Executive, Houston VAMC, Clinical and Administrative responsibility for Nursing and administrative staff in Prime Care, Emergency Room and Cardiology. Nursing liaison for the 8 Community Based Outpatient clinics.
- 01/2014-3/2014 Acting Associate Director for Patient Care Services for the Houston VAMC

06/2012-4/2014	Magnet Coordinator for the Houston VAMC coordinated the submission of the magnet re-designation document and the subsequent successful Magnet survey and designation.
06/2012-10/2012	Acting Deputy Chief Nurse, Houston VAMC, clinical oversight for nursing and functioned as the Associate Director for Patient Care Services in her absence.
01/2011-06/2017	Neurology/Rehabilitation/Spinal Cord Injury Care Line Nurse Executive, Houston VAMC, Clinical and administrative responsibility for Nursing and administrative staff.
12/00-12/2010	Medical Care Line Nurse Executive, Houston VAMC Clinical and administrative responsibility for the Nursing staff for the Medical Care Line.
10/98–12/00	Acting Assistant Chief Nurse-Medicine, Houston VAMC Administrative and clinical responsibility for the Medicine Nursing Service which includes Prime Care, Neurology, General Medicine, Observation, Respiratory/Telemetry, Oncology, CCU, MICU, Hemodialysis and Cardiac Catheterization Lab. Also participates in Medical Center committees, initiatives and strategic planning.
3/97-10/98	Staff Nurse Pre-Admission Screening Clinic, Houston VAMC Prepared outpatients for surgical and invasive procedures. Self-directed in coordinating patients testing and care with various members of the interdisciplinary team to provide a smooth process for the outpatients.
2/94-3/97	Head Nurse, Houston VAMC Administrative and clinical responsibility for a 40 bed acute General Medicine unit and 24 staff members. Identified and coordinated the appropriate resources for the resolution of multi-disciplinary patient care problems.
4/87-2/94	Medicine Nursing Coordinator, Houston VAMC Administrative and clinical responsibility for the 240 bed Medicine Service, which included General Medicine, Neurology and Oncology, in the old facility and the new facility. Interfaced with all services within the hospital on a day-to-day basis. Acted for the ACNS in her absence. Frequently functioned as the weekend supervisor, which included making administrative and clinical decisions for all of Nursing Service.

2/84-4/87 Evening Nursing Supervisor, Houston VAMC
Administrative and clinical responsibility for Nursing Service on the evening tour of duty.

11/76-2/84 Staff Nurse Medical Critical Care, Houston VAMC
Provided care for patients in the MICU, CCU and the Coronary Step-Down Unit.

10/74-11/76 Staff Nurse General Medicine, Houston VAMC
Evening charge nurse on a 36 bed acute General Medicine unit. Responsible for the patient care provided during that tour.

5/72-10/74 Staff Nurse GU/ENT surgery unit, St. Louis VAMC
Team Leader and Charge Nurse responsibilities for the provision of patient care.

COMMITTEES:

Current:

2014-2017 Co-Lead Black Belt Project for bed flow

2014-2017 Member, Inpatient Value Stream

2013-2017 Member, Patient Flow committee value stream

2013 Member black belt project to implement the electronic patient incident report which included interdisciplinary training

2013 Past President Houston Organization of Nurse Executives

2012-2014 Texas Team "Advancing Health through Nursing", Initiative on the Future of Nursing

Nurse Regional Champion Hospital (Metropolitan)

2012 President, Houston Organization of Nurse Executives

2011 President Elect, Houston Organization of Nurse Executives

10/2010 Developed and implemented a three day workshop for Nurse Managers' Leadership Development for the MEDVAMC

7/2010 Chair, Magnet standard, "Exemplary Professional Practice" for MEDVAMC third re-designation

2009-2017 Lead, Implementation of VHA Bed Management System for the MEDVAMC; Lead Instructor

2010 Nursing Lead, Implementation of new Care Fusion IV Pumps

2010 Member, Medical Center Skin Committee

2009 Member, Medical Center Pain Committee

2009 Lead, Implementation of the Clinical Nurse Leaders program at the MEDVAMC

2009 Lead Nurse to implement electronic blood transfusion forms

2009 Co-Chair, reusable medical equipment conversions and standard operating procedures

2009	Member, Medical Center strategic planning group- Conversion of inpatient rooms to all single patient rooms
2009	Chair, Implementation of the electronic bed management package for the Michael E. DeBakey VAMC
2009	Member, National NOVA workgroup to develop certification examination for VA Nurses
2009	Member, Medical Care Line Patient Satisfaction Workgroup
2008-2009	Chairperson, sub-group, Succession Planning for MEDVAMC Nursing Strategic Plan
2008	Writer, MEDVAMC, Magnet re-certification document
2008	Veterans Health Administration Carey Award Examiner
2007-2008	Member, Michael E. DeBakey VAMC Magnet Re- designation Writing Team
2008	Co-Chair, MEDVAMC Magnet Symposium
2008-2010	Member, Affiliated Partnership Council, Taskforce
2008-2009	Secretary, Houston Organization of Nurse Executives
2007	Member, MEDVAMC Magnet Re-designation Writing Team
2007-2012	Chair, Clinical Nurse Leader Program Development
2007-2012	Member, Medical Center Performance Improvement Committee
2006-2007	Board Member, Houston Organization of Nurse Executives
2006-2017	Member, Medical Center, External Peer Review Program
2005-2012	Member, GME Committee
2005-2017	Member, Peer Review Committee
2005-2007	Member, VHA Acute Inpatient Care Workgroup
2005-2006	Member, VHA Nursing Administrative Indicators Development Workgroup
2004	SWAT leader for Inpatient admissions
2004	Clinical Leader for the Medical Center Inpatient redecoration initiative
2004-2006	Member, Houston Gulf Coast Steering Committee, High School to Healthcare Occupations
2003-2009	Liaison, Clinical Staff Council
2003-2010	Co-Chair, Medical Care Line Performance Improvement Committee
2003-2008	National Nurse Professional Standards Board Expert Workgroup
2003-2004	Member, MEDVAMC Magnet writing and preparation team
2002-2004	Member, VISN 16, Bed Safety Team
2002-2003	Faculty for the National Nurse Professional Standards Board training
2002	Loaned Clinical Faculty, Texas Women's University
1999-2007	Chairperson, Nurse Professional Standards Board
1999-2017	Member, P&T Committee
1999-2005	Member, Business Advisory Council

Past:

Chairperson, Magnet Standard Nurses as Teachers
Chairperson, Magnet Standard Collegiality Workgroup
Member, Encounter task force
Member, Performance Measures committee
Member, Medicine Care Line Implementation team
Member, Neurology Care Line Implementation team
Team Leader for the Non-Physician Providers Implementation team
Team Leader to resolve the type I deficiencies related to JCAHO standard TX.5.3
“Operative and other procedures”
Co-Chairperson, Family Day 2000 celebration
Chairperson, Chronic Pain Task Force
Co-Chairperson, Bed Utilization Team
Liaison, Advanced Practice Nurse Qualification Standards task force
Mentor, Houston VAMC, Mentoring program
Member, VISN 16, 24 Hour Support Services work group
Member, Texas Medical Center, Physician/Nurse relationship workgroup
Primary instructor for all title 38 Registered Nurses regarding the New Nurse
Qualification Standards
Chairperson, Nursing Service Safety Sub-Committee

ORGANIZATIONS:

American Nurses Association
American College of Healthcare Executives, National and Local-past
Leadership VA Alumni Association-past
Federally Employed Women-past
Houston Area Federal Women’s Program Managers-past
National Association of Female Executives
National Organization of VA Nurses-past
Houston Organization of Nurse Executives
Sigma Theta Tau, Beta Beta Chapter-past
Texas Organization of Nurse Executives-past
EWomens Network

AWARDS AND HONORS:

6/2005	ANCC Certification, Nursing Administration Advanced (recertification 5/2015)
5/2005	Inducted into Sigma Theta Tau, National Nursing Honor Society, Beta Beta Chapter
2002	Completed Leadership VA
2001-2003	Selected as the Federal Women’s Program Manager for the Houston VAMC

2001 Performance award for work performed during the Tropical Storm Allison disaster

2000 Undersecretary for Health's Innovations Award for the Preoperative Screening Clinic

2000 Selected as an alternate item writer to the National Nursing Council for the RN NCLEX exam

2000 Employee of the month for May, Houston VAMC

1999 Commendation from the Medical Center Director for Co-Chairing the patient move from the old facility to the new facility

1989 Who's Who In American Nursing

1990 2000 Most Notable American Women

1988 Certified in Nursing Administration

1985 Certified in Medical/Surgical Nursing

ACTIVITIES:

1/2010-Member first aid station for "Build a Home" project for an OEF/OIF veteran

8/2009-Coordinated first aid station for Houston area OEF/OIF Welcome Home Event

Past member of the SATCH Basketball Booster Club

Member of the reader panel for "Working Mother" magazine

4/2004 Rider, MS150 bike ride from Houston to Austin, Texas

FACULTY APPOINTMENTS:

2001-2006 Adjunct faculty, Texas Woman's University; clinical instructor

2001-2006 Adjunct faculty, University of Texas, Houston

PRESENTATIONS:

11/2011 Poster Presentation, AMSUS conference, San Antonio, Texas, "Want to Improve Outcomes? Try a Clinical Nurse Leader"

10/2011 Virtual Poster Presentation, ANCC National Magnet Conference, Baltimore, Maryland, "Want to Improve Outcomes? Try a Clinical Nurse Leader"

07/2011 Poster Presentation. National Organization of VA Nurses (NOVA), annual conference, Las Vegas, Nevada, "Impacting Mental Health Emergency Care"

06/2011 Poster Presentation, Clinical Nurse Leader Conference, University of San Francisco, "Want to Improve Outcomes? Try a Clinical Nurse Leader"

10/2010 Podium Presentation (accepted), ANCC National Magnet Conference, Phoenix, Arizona, "Impacting Mental Health Emergency Care"

7/2010 Poster Presentation, Sigma Theta Tau, 21st International Nursing Research Congress, Orlando, Florida, "Impacting Mental Health Emergency Care"

11/2009 Poster Presentation, Houston Organization of Nurse Executives Fall Town Hall, Houston, Texas, "Preparing Mid-Level Nursing Leaders"

9/2009 Poster Presentation, Nursing Management Congress 2009, Chicago, Illinois, "Preparing Mid-Level Nursing Leaders"

10/2008 Poster Presentation, AMSUS, San Antonio, Texas, "Attitudes in Restraint Reduction"

5/2008 Poster Presentation, MEDVAMC Magnet Symposium, Houston, Texas, "Attitudes in Restraint Reduction"

4/2008 Poster Presentation, National VHA Leadership Conference, Seattle, Washington, "Attitudes in Restraint Reduction"

2007 Instructor, MEDVAMC Nurse Managers Workshop

2006 Instructor, Revisions, VHA Nurse Qualification Standards

3/2005 Poster Presentation, National VHA Nursing Leadership Conference, Chicago, Illinois, "Work Re-design: An Interdisciplinary Collaboration"

3/2004 Speaker, Harris County Nursing Service, "MEDVAMC Magnet Journey"

2003 Poster presentation, AMSUS convention, San Antonio, Texas, "The Development and Implementation of a Nurse Managed Procedure Clinic"

2003 Poster presentation, AMSUS convention, San Antonio, Texas, "Nursing Faculty Needed: A Local Initiative"

2003 Poster presentation at the The Forum on Health Care Leadership, Washington, DC, "Nursing Faculty Needed: A Local Initiative"

2003 Poster abstract for the American Organization of Nurse Executives convention, "Nursing Faculty Needed: A Local Initiative"

2002 Poster presentation at the American Organization of Nurse Executives convention, Orlando, Florida, "Some Patients Attitudes toward Increased Non-Physician Provider Care"

2001 Presenter for the Houston VAMC "Second Annual Pain Awareness Week"; JCAHO Standards regarding pain

2001 Poster presentation at the Texas Nurse Practitioners Annual Conference, Houston, Texas, "Veterans' Attitudes Toward Increased Non-Physician Provider Care"

2001 Poster presentation at the Nineteenth Annual Health Services Research and Development (HSR&D) Service Meeting, Washington, DC, "Some Veterans' Attitudes Toward Increased Non-Physician Provider Care"

2000 Poster Presentation at the AMSUS conference, Las Vegas, Nevada, "An Innovative Approach to Meet JCAHO Standard TX.5.3"

PUBLICATIONS:

- 1/2001 Contributor to "5th vital sign", Houston VAMC pain newsletter
2/2001 Abstract "Some Veterans' Attitudes Toward Non-Physician Provider Care", HSR&D Service 19th Annual Meeting
4/2002 Abstract "Some Patients Attitudes Toward Non-Physician Provider Care", American Organization of Nurse Executives annual convention
8/2003 Selected for the Industry Board for *Advance for Nurses* magazine



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Debbie Poncik _____ D _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

QUAIL VALLEY ELDORADO Section : 1
Subdivision

_____ **Phone Number** _____ **Email Address**

Office Manager of Furry Friend Pet Care

Occupation/Employer/Job Title

High School

Education

On which Board/Committee/Commission would you like to serve?::

Park

Explain why::

I would like to be more involved in my community. I attended MCCU and learned about all the different areas of the city.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

I attend MCCU.

Volunteered at the Rec Center during Harvey.

I have volunteered with the care of the animals as well as transportation for MCAS.

I am a CASA/GAL (Court Appointed Special Advocate/Guardian ad Litem) for Child Advocates of Fort Bend.

I have been a volunteer at schools in FBISD for over 20 years. I also was Associate Principle Secretary and worked at Dulles Middle School for 10 years.

I am involved with Social Concerns at St. Laurence Catholic Church.

Hobbies/Personal/Family Interests::

My hobbies include sewing, crafts and reading. My passion is caring for animals and people. I love volunteering and being a voice for children in CPS custody.

References (optional)::

Jessica Rhudy owner of Furry Friend Pet Care (832) 857-0361

Dawn Mungroo staff member I worked with at Dulles Middle School (281) 745-1644

Anthony Maroulis-I have worked with him during my time at FBISD

Length of residence in the City::

14 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: 5/01/2020

Signature of Applicant:: Debbie Poncik



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Daniel Silva A
Name **District**

Missouri City, Texas 77489
Address **City, State, Zip Code**

GLEN PARK SEC 1, BLOCK 2, LOT 47
Subdivision

Phone Number **Email Address**

Business Owner
Occupation

1 Years College
Education

Civic/Church/Community Involvement::

Catholic (Holy Family)

10 Years Vice President Glen Park Homeowners Association

2014 to 2016 President, Mexican American Golf Association (Houston Tx. Chapter)

2018 Member MAGA San Antonio

UH Alumni Association Member

Hobbies/Personal/Family Interests::

Golf with Family & Friends

Home Gardening (Citrus & Fruit Tree Enthusiast)

Season Ticket Holder for UH, Astros, Skeeters & Texans

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning Commission

Explain why::

My dreams have always been representing my community, sharing, giving my time to improve & make a difference in Missouri City. From seeing the neighborhood kids grow up, graduate & remembering the good times we all had when we came together in Glenn Park. We have made it our goal to maintain our subdivision well represented within Missouri City.

References (optional)::

Randy Meyers _____

Calvin Simon _____

Clifford Brooks _____

Length of residence in the City::

15 years

If available, please attach your resume::

Resume Daniel Silva Letter 2018.pdf

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Signature of Applicant:: Daniel Silva

Submission Date:: December 27, 2018



INDEPENDENT CRANE
& EQUIPMENT

January 3, 2019

Missouri City

Introduction: Daniel Silva

Since 1991 Daniel Silva has worked for several Major Crane Manufactures (5) all offshore field service and in management positions, Daniel has traveled to Colombia for Texaco and now for Chevron for the past 18 years, He has an excellent understanding to Chevrons offshore safety requirements and an unblemished safety record. Another advantage is that he is also fluent in Spanish, having Certified all Chevron Crane Operators in Safe Operation and Crane Safety Awareness.

Daniel Silva, President of Independent Crane & Equipment, LLC (ICE), incorporated his company in August, 2008, and has led ICE in its mission to provide excellent services to its customers since that time.

Attached you will find Mr. Silva's work history (in the form of a resume). Mr. Silva has in the past and does currently maintain all the certifications and training required/necessary to administer and perform the designated services on behalf of ICE. The company's employee drug testing is administered by Pipeline Testing Consortium. Our safety programs and proper insurances are monitored by ISNetwork...In short, Mr. Silva and ICE are pleased to confirm that ICE meets all the qualifications and programs that are required by all of our clients in the oil and gas industry.

If I can be additional assistance, or if you should need additional documentation regarding this matter, please don't hesitate to contact me at your earliest convenience.

Sincerely,

A handwritten signature in cursive script that reads "Clifford Brooks, Jr." in dark ink.

Clifford Brooks, Jr.
Chief Financial Officer

Attachment:

Resume
of
Daniel Silva

January 1991 - September 2001

**WEATHERFORD /AMERICAN AREO CRANES
6707 NORTHWIND DR.
HOUSTON TEXAS 77041**

SENIOR SERVICE TECHNICIAN:

OFFSHORE GULF OF MEXICO AND SOUTH-CENTRAL AMERICA OPERATIONS; COMPLETE NEW PEDESTAL OFFSHORE CRANE INSTALLATIONS; COMMISSIONING CRANES FROM 10-TONS TO 75-TON CRANE CAPACITY; COMPLETE REFURBISHMENT OF PLATFORM PEDESTAL CRANES ON EXISTING OFFSHORE PLATFORMS; INSTALLATION OF TEMPORARY PORTABLE RENTAL CRANE OFFSHORE; COMPLETE ANNUAL INSPECTION AND REPAIRS OF ALL OFFSHORE CRANES AS PER AMERICAN PETROLEUM INSTITUTE GUIDE LINES API R2D2 RECOMMENDED SPECIFICATIONS; TRAVELS TO SOUTH AND CENTRAL AMERICA ON CRANE REPAIRS AND INSPECTIONS; CRANE CERTIFICATION AND OPERATOR CLASS ROOM INSTRUCTOR; BILINGUAL LECTURES AND CLASSES GIVEN IN SPANISH FORMAT FOR CRANE OPERATORS IN MEXICO AND COLOMBIA (TEXACO / RIOHACHA).

September 2001 - September 2007

**MARINE & MAINLAND CRANES
11981-A SPENCER RD.(FM529)
HOUSTON TEXAS 77041**

SENIOR SERVICE TECHNICIAN:

OFFSHORE GULF OF MEXICO AND SOUTH-CENTRAL AMERICA OPERATIONS; COMPLETE NEW PEDESTAL OFFSHORE CRANE INSTALLATIONS; COMMISSIONING CRANES FROM 10-TONS TO 75 -TON CRANE CAPACITY; COMPLETE REFURBISHMENT OF PLATFORM PEDESTAL CRANES ON EXISTING OFFSHORE PLATFORMS; INSTALLATION OF TEMPORARY PORTABLE RENTAL CRANE OFFSHORE; COMPLETE ANNUAL INSPECTION AND REPAIRS OF ALL OFFSHORE CRANES AS PER AMERICAN PETROLEUM INSTITUTE GUIDE LINES (API R2D2 RECOMMENDED SPECIFICATIONS); INSPECTOR OF OVERHEAD MONORAIL CRANE AND LIFTING EQUIPMENT TO LAND FACILITIES IN REFINERIES AND CHEMICAL PLANTS (BP TXCITY , SEAWAY TEPPCO,WILLIAMS PIPELINE ,VOPAK, STERLING CHEMICAL); TRAVELS TO SOUTH AND WEST AFRICA FOR INSPECTIONS AND REPAIRS OF PLATFORM PEDESTAL CRANES; TRAVELS TO SOUTH AND CENTRAL AMERICA ON CRANE REPAIRS AND INSPECTIONS; CRANE CERTIFICATION AND OPERATOR CLASS ROOM INSTRUCTOR; BILINGUAL LECTURES AND CLASSES GIVEN IN SPANISH FORMAT FOR CRANE OPERATORS IN MEXICO AND COLOMBIA (CHEVRON / RIOHACHA)

September 2007 to August 2008

**ENERGY CRANES
6707 NORTHWIND DR.
HOUSTON TEXAS 77041**

SENIOR SERVICE TECHNICIAN:

OFFSHORE GULF OF MEXICO AND SOUTH-CENTRAL AMERICA OPERATIONS, COMPLETE NEW PEDESTAL OFFSHORE CRANE INSTALLATIONS , COMMISSIONING CRANES FROM 10 TONS TO 75 TON CRANE CAPACITY , COMPLETE REFURBISHMENT OF PLATFORM PEDESTAL CRANES ON EXISTING OFFSHORE PLATFORMS, INSTALLATION OF TEMPORARY PORTABLE RENTAL CRANE OFFSHORE , COMPLETE ANNUAL INSPECTION AND REPAIRS OF ALL OFFSHORE CRANES AS PER AMERICAN PETROLEUM INSTITUTE GUIDE LINES API R2D2 RECOMMENDED SPECIFICATIONS, INSPECTOR OF OVERHEAD MONORAIL CRANE AND LIFTING EQUIPMENT TO LAND FACILITIES IN REFINERIES AND CHEMICAL PLANTS (BP TXCITY , SEAWAY TEPPCO,WILLIAMS PIPELINE ,VOPAK, STERLING CHEMICAL)TRAVELS TO SOUTH AND WEST AFRICA FOR INSPECTIONS AND REPAIRS OF PLATFORM PEDESTAL CRANES, TRAVELS TO SOUTH AND CENTRAL AMERICA ON CRANE REPAIRS AND INSPECTIONS, CRANE CERTIFICATION AND OPERATOR CLASS ROOM INSTRUCTOR , BILINGUAL LECTURES AND CLASSES GIVEN IN SPANISH FORMAT FOR CRANE OPERATORS IN MEXICO AND COLOMBIA (CHEVRON / RIOHACHA).

August - 2008 – PRESENT

**INDEPENDENT CRANE & EQUIPMENT
12 GREENWAY PLAZA, SUITE 1100
HOUSTON, TEXAS**

COMPLETE REFURBISHMENT OF PLATFORM PEDESTAL CRANES ON EXISTING OFFSHORE PLATFORMS; INSTALLATION OF TEMPORARY PORTABLE RENTAL CRANE OFFSHORE; COMPLETE ANNUAL INSPECTION AND REPAIRS OF ALL OFFSHORE CRANES AS PER AMERICAN PETROLEUM INSTITUTE GUIDE LINES (API R2D2 RECOMMENDED SPECIFICATIONS; INSPECTOR OF OVERHEAD MONORAIL CRANE AND LIFTING EQUIPMENT TO LAND FACILITIES IN REFINERIES AND CHEMICAL PLANTS (ENTERPRISE PRODUCTS SEAWAY TEPPCO,WILLIAMS PIPELINE ,VOPAK, LAREDO GROUP OFFSHORE); TRAVELS TO NORTH AND SOUTH CAROLINA FOR INSPECTIONS AND REPAIRS OF BRIDGE OVERHEAD CRANES; TRAVELS TO SOUTH AND CENTRAL AMERICA ON CRANE REPAIRS AND INSPECTIONS; CRANE CERTIFICATION AND OPERATOR CLASS ROOM INSTRUCTOR; BILINGUAL LECTURES AND CLASSES GIVEN IN SPANISH FORMAT FOR CRANE OPERATORS IN MEXICO AND COLOMBIA (CHEVRON / RIOHACHA).



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Karen Overton _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

PEARL POINTE AT LAKE OLYMPIA Section : 1
Subdivision

_____ **Phone Number** _____ **Email Address**

Professor _____
Occupation

MBA _____
Education

Civic/Church/Community Involvement::

Habitat for Humanity Finance committee, Chairperson _____

Graduate Missouri City Citizen University _____

Community Volunteer - Lake Olympia Subdivision _____

Board Director Municipal Utility District No. 49 _____

Voter Registrar Deputy _____

FB Election Judge _____

Hobbies/Personal/Family Interests::

Yoga _____

Avid non-fiction reader _____

Line Dancer _____

AOA member YMCA _____

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning Commission

Explain why::

Based on my prior work experience and active community involvement, I could assist with creating a 21st century community.

References (optional)::

Mayor Yolanda Ford

HCC Trustee Neeta Sane

Vivian Ellis, HCC counselor

Judge Teana Watson

Length of residence in the City::

10 years

If available, please attach your resume::

Overton, Karen Resumegeneral2016.pdf

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Signature of Applicant:: Karen E.Overton

Submission Date:: December 26, 2018

KAREN OVERTON

VITAE

KAREN OVERTON

SUMMARY:

Exceptionally professional leader and visionary with a solid history of building successful **Community Partnerships**, Profit-driven strategies, and organizational planning. Respected educator and business development expert who consistently demonstrates a steadfast commitment to the strategies and goals of the organization. Insightful and analytical negotiator adept at nurturing collaboration between strategic resources.

- Fosters strong community involvement through innovative outreach and awareness pursuits.
- Expert in organizational structure and development.
- High-level experience and understanding of **Marketing, Management, and Financial Planning**.

Key Qualifications

- Mission/Vision Development
- Fund Raising & Fiscal Planning
- Marketing & Business Development
- Instructional Marketing Plans
- Strategic Relationships
- Program Evaluation & Design
- Public Speaking
- Promotion Planning
- Group/Individual Instruction
- Board of Directors Presentations
- Staff Management
- Community Leaders Networking

Career Highlights

Business Administration Department • Houston Community College • Houston, TX INTERIM DEPARTMENT CHAIR/ASSOCIATE PROFESSOR

Serving more than 1.3 million students since its establishment in 1971, HCC is the third largest community college in the US and offers a broad range of educational opportunities in continuing and adult education, ESL, distant learning, and Associate-level degree-seeking curricula for students in the Houston in area.

Served as Department Chair as well as Associate Professor to deliver program development and oversight, created and launched the program's strategic sales and marketing initiatives, and fostered internal and community relationships to build the department's external reach. Coordinated with the Board of Trustees to create community action programs. Provided subject matter expertise to develop and deliver innovative instructional methodology, syllabi, and educational experiences for each discipline. Created and implemented teaching materials performing student assessments. Designed and delivered coursework, promoted enrollment and retention, and developed student-participation resources. Performed student advisory and mentorship activities.

KAREN OVERTON

VITAE

Key highlights—DEPARTMENT CHAIR

- Developed the department's sales and marketing plan designed to increased student enrollment—successful initiatives that resulted in improvement of 73% and 79% respectively for 2008 and 2009 through targeted department improvement, whole campus, and community reach initiatives including:
 - Targeted department improvement through whole campus and community marketing activities including personal selling to students in all college disciplines.
 - Trained department professors and launched consultative talks at 6 college campuses to bring program awareness to students in other areas.
 - Listed product positioning of classes with a strategy based on market research results for better overall program positioning.
 - The establishment of intern and mentoring programs for students and community business leaders.
 - Design and launch of a student awareness campaign “Can I Help” to provide a resource for student registration problem resolution.
 - Negotiated and established dual credit programs through the Independent School District and Community College.
- Developed critical recruiting standards and procedures, and employed and trained 8 new adjunct professors.

Key highlights—ASSOCIATE PROFESSOR

- Developed the first college of Business Administration “Student in Action” organization.
- Successfully spearheaded the college's Haiti Relief Efforts Fund Raiser.
- Served in various governance and resource functions including:
 - President of Faculty Senate for 3 consecutive years.
 - College Leadership Program—Selected by Chancellor from a pool of more than 3,000 candidates.
 - Chair of the Academic Conversion Committee.
- **Created and taught more than 15 different distance and on-campus management, marketing, human relations, and personal finance courses through LMS platforms: WebCT, Blackboard, Vista 8.03, Moodle and Canvas LMS.**
- Significantly increased student enrollment and retention levels by developing a holistic department sales and marketing plan including:
 - College and community outreach.
 - Creation of the department's honors program.
 - Training and awareness initiatives targeting students, administrators, community, and other departments.
 - Establishing communications with college counselors, explaining the department's programs.
- Authored course transfer guidelines for conversion to 4-year curriculums.

Business/Marketing Departments • University of Houston • Houston, TX 1994-1995

ADJUNCT INSTRUCTOR

Provided management and marketing courses curriculum development, planning, and instruction. Developed student enrollment marketing objectives, and worked with department leaders to improve educational initiatives and student success.

Key highlights

- Delivered course instruction over a highly-diverse range of management and marketing classes.

KAREN OVERTON

VITAE

- Carried out various community, school, corporate, and organizational activities to foster interest and growth of the department by building student and community interest in its programs.
- Developed the overall business administration curriculum and defined specific educational objectives.

Additional Experience

Adjunct Instructor • Houston Community College • Houston, TX 1984-1990
Senior Account Executive • Valvoline Oil Company • Houston, TX 1981-1984
Territory Manager • Exxon USA • Dallas, TX 1977-1981
Marketing Analyst • Union Oil of California • Los Angeles, CA 1976-1977
Lending Officer Assistant • Texas Commercial Bank • Houston, TX 1973-1976

Education • Professional Development

Masters of Business Administration

Texas Southern University, Houston, TX

Bachelor of Arts in Sociology, Minor in Psychology

Texas Southern University, Houston, TX

Awards and Special Accomplishments

- ☐ *Faculty Sponsor for first Business Administration Student Org.*
- ☐ *Graduate of Competent Leadership Program*
- ☐ *San Jacinto Girl Scout Council Speaker's Bureau*
- ☐ *Who's Whom Among American Teachers Roster*
- ☐ *Southwest College Team Captain for HCC Foundation*
- ☐ *Department Chair for Business Administration/Houston Community College*
- ☐ *Faculty Senate Chairperson for Southwest College*
- ☐ *YMCA Campaign Fund Solicitor*

KAREN OVERTON

VITAE

Memberships and Affiliations

- *Membership Chairperson for National Community Organization Convention*
- *Board Secretary for Glenshire Community Association*
- *Board member for Westland YMCA, Houston, Texas*
- *Project Manager - Builders, Inc.*
- *PTO Board Member - Johnston Middle School*
- *PTO Board Member – Sugar Grove School*
- *Chairperson - Johnston Middle School Locker Renewal Project*
- *Interim Business Administration Department Chair, 2008*
- *Certificate of Technology Instruction/ Houston Committee College, 2008*
- *Board member for National Community Organization*
- *Chairperson - Southwest Faculty Senate - HCC, 2008, 2009, 2010*
- *Team Captain, HCC Foundation, 2009*
- *VIP member FOR FBISD, Dulles High School*
- *President and founder, Voters In Action Association*
- *President of Seriously Speaking Toastmasters*
- *Administrative Assistant area Governor of Toastmasters International*
- *Speakers Bureau for National Community Organization*
- *Counselor for Young Junior Achievement Organization*
- *Inner-City Marketing Committee for Young Junior Achievement of Southeast Texas*
- *Media Sales Association member*
- *Who's Who Among American Teacher 1996, 1999, 2004*
- *Curriculum Disciplinary Committee for Houston Community College*
- *Former Board Member Southwest Girl Scout Council*
- *YMCA fund-raiser/Solicitor, 2003*
- *Member of Texas Community College Association*
- *Author Acknowledgements in two Business Management textbooks*

Hobbies

Golf, Yoga, amateur guitar player, professional volunteer and avid non-fiction reader.



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Peter Thompson _____ D _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

QUAIL VALLEY THUNDERBIRD Section : 2
Subdivision

_____ **Phone Number** _____ **Email Address**

Retired telephone company engineer with six years of right-of-way purchasing experience. 2 years as telephone company representative to the City of Houston Plat Approval Board. Four years as a member of the Fort Bend Appraisal District Review Board. Four years as a member of telephone company representative to the Houston Builders association.

Occupation

High School, some college
Education

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning _____

Explain why::

I enjoyed my work with builders, developers and government officials during my working career.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

My 33 year work experience in providing utilities to developers throughout the Houston area.

Hobbies/Personal/Family Interests::

Member Sugar Creek Baptist Church

Certified Volunteer Chaplain Assistant with the Texas Department of Criminal Justice.

References (optional)::

No response

Length of residence in the City::

31 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: March 8, 2019

Signature of Applicant:: Peter Thompson



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Rodney Griffin _____
Name **District**

_____ Missouri City, Texas 77489
Address **City, State, Zip Code**

HUNTERS GLEN Section : 2
Subdivision

_____ **Email Address** _____

Retired Real Estate & Insurance Broker
Occupation

B.A. Mathematics & minor Government University of Texas At Austin
Education

Civic/Church/Community Involvement::

Precinct Chair, State Democratic Executive Committee , National Alliance On Mental Illness,
Wheeler Avenue Baptist Church, Readers' Roundtable " As We Saw It " UT Press, Hunters Glen
HOA,

Hobbies/Personal/Family Interests::

Chess, Reading, Travelling, Fishing, Spending time with family, Public Affairs/ Public Policy
Advocacy

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning

Explain why::

I live in District since 1980 and have seen Texas Parkway go from a robust street to one that lacks the once upscale businesses. We along the Texas Parkway “corridor” should not have to leave our community for services other communities enjoy. I want that back!!!

References (optional)::

Marquis Who’s Who in the South and Southwest 18th edition

“As We Saw It” Book (Profile) University of Texas Press

Length of residence in the City::

38 years 1month

If available, please attach your resume::

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Signature of Applicant:: Rodney Griffin

Submission Date:: March 26, 2018

Rodney Leverett Griffin

Objective: City of Missouri City Planning and Zoning Commission

Summary: Professional real estate and financial services consultant. Received numerous national commendations, recognitions, and awards for outstanding service in insurance, real estate, and government. I am referenced in Marquis Who's Who in the South & Southwest 17th & 18th editions. My background, along with excellent communication skills, vision, and strong attention to detail will make me an asset to your organization. Nearly thirty - nine years ago Jan and I settled in Missouri City to raise our children. I became a respected member of the business community, an admired civic leader; and am an alumnus of the Fort Bend Chamber Leadership Forum

Professional Experience:

The Rodney Griffin Group (June 2004 - Present)

Principal - Real Estate Consulting and Financial Services
Residential and Commercial

State Comptroller of Public Accounts-(January 1998 to September 2004)

Taxpayer Services Officer

- Provided customer services to business taxpayers in sales, franchise fuel, and twenty other state taxes
- Prepared presentations and seminars for businesses

Allstate Life Insurance Company (July 1991 to October 1998)

Life Specialist (Licensed Insurance Broker, Local Recording Agent, Commercial, Group I, Group II)

- As a charter member of Allstate's Life Initiative Program, Allstate Life became a member of the top **100** lifeinsurance companies
- Trained Allstate managers and agents in marketing and servicing life insurance
- Increased profitability of Allstate Property and Casualty by 20 percent
- Earned numerous awards including National Conference, Partnership Ring, Sales Leader and Sales Achievement from National Association of Life Underwriters

The Rodney Griffin Group (1981 to 1991) Licensed Real Estate Broker

Principal Owner

- Provided Real estate brokerage and appraisal services in residential and commercial markets
- Consulted on Community development projects throughout City of Houston

Southwestern Bell Telephone Company (September 1974 to September 1981)

Marketing Representative/Facilities Supervisor

- Marketed telecommunication systems to real estate and city government
- Promoted to Facilities supervisor

- Administered network within budget
- Modernized and managed outside plant facilities to handle tens of thousands of new telephone lines
- Coordinated telecommunications for River Oaks Tennis Tournament.

City of Austin (June 1970 to June 1974)

Department of Community Action - Division Head

- Administered, directed, managed, developed and supervised over 400 employees in public and private funded city department in a manager – council form of government
- Directly responsible for planning, research, public information, community resource mobilization, intergovernmental relations, and training functions
- Member director of community development committee for Community Action program
- Saint John Neighborhood Development Project- Chair/ Revitalized NE predominately African American community. Preserved the residential character of the community while improving the community for the next generation

Education:

Bachelor of Science

Mathematics - University of Texas at Austin

Minor: Government

Continuing Education:

Texas A & M School of Extension, College Station, Texas

Texas Southern University Continuing Education-Houston, Texas

Telephony Seminars - Interactive Voice Recognition- Daythal Kendall, Phd- Instructor

American College, CLU/CHFC matriculated

Continuing Education – Texas Real Estate Brokerage

Technical Skills:

Industry specific and full scope of Microsoft strategic solutions to include Vb6, SQL Server

Platforms: Windows 95/98/2000, 2007, 2010, Windows NT, XP

Databases: MS Access, MS SQL Server

Languages: Visual Basic 6, VB Script, VBA, SQL 6, Parity Vos.

Other Software: MS Office /97, 2000; Word Suite 2002, PowerPoint, Excel, WordPerfect

Honors:

Certificate of Congressional Recognition 2018

White House Guest@ The Civil Rights Summit 2014

Special Guest of President Bill Clinton 2001

Jesse H. Jones Scholarship

Houston Endowment Inc.



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

John Conlon _____ D
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

QUAIL VALLEY GLENN LAKES Section : 1
Subdivision

_____ **Phone Number** _____ **Email Address**

Business Development/ Precision Aerial Compliance Solutions/ Director of Business
Development

Occupation/Employer/Job Title

Northeastern University
Education

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning Commission

Explain why::

I would like to see the city continue to be as vigilant as they have been regarding zoning. The appearance of our city is important in attracting families & businesses alike. Concerning planning, as a long time resident of Ft Bend county and one year resident of Missouri City, I believe it is important that our city grow organically. We live in a beautiful city, and it should remain that way.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Boys and Girls Club of Greenwich CT.- Volunteer. First Colony Little League/Dream League/
Sugar Land, TX – Volunteer and fundraising.

First Colony Little League- Volunteer coach, board member, umpire.

First Colony Youth Basketball Association-Volunteer Coach.

Clements High School Baseball- Volunteer, President of the booster club, director of social
media.

This past January I helped the MCPD & MCFD collect signatures so the "civil service" question
would be added to the ballot.

Hobbies/Personal/Family Interests::

Sports/ Playing golf (not well), pick up basketball with my three sons and brother. Watching my
boys play sports.

My wife & I have resided in Ft. Bend County for almost 22 years. In Sugar Land (First Colony)
and for the last year in Missouri City (Quail Valley). We have three sons ages 21, 20,& 16 and a
Yorkie named Winston. Our oldest two boys graduated from Clements high school, our youngest
is a sophomore at Elkins.

Our family enjoys spending time near any body of water, eating my wife's homecooked meals
(which are fantastic), time spent with friends (although that is limited these days) and competing
with and against each other in sports, card games and bingo.

References (optional)::

Councilwoman Vashaundra Edwards- Friend

Scott McGowan- Founder & President of Precision Aerial/ my direct supervisor

Length of residence in the City::

1 year

Are you a registered voter?::

Yes

If available, please attach your resume::

John Conlon-Resume1.pdf

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: 4/16/2020

Signature of Applicant:: John A Conlon

John Conlon

Missouri City, TX

CAREER OBJECTIVE

Efficient and detailed sales professional with 20+ years of successful experience growing sales revenue through client relations, brand management, account development and commodity marketing. Aiming to leverage my skills to successfully fill a Business Development Manager role.

PROFESSIONAL EXPERIENCE

PRECISION AERIAL, Conroe, TX

Business Development Manager, May 2019 – Present

- Formulated from scratch marketing and sales strategy to promote products and services.
 - Built from zero a \$500,00 pipeline in first 6 months.
 - Sold \$200,000 in new contracts in first 6 months.
 - Reduced sales process by 15 days (45 to 30) in first 6 months.

SAGE REFINED PRODUCTS, Houston, TX

Commodities Broker, Oct 2018 – Apr 2019

- Led compliance effort and increase of 25% in 3 years to better align with industry regulations.
- Expanded companywide brokerage by 20% to cover other energy derivatives.
- Provided price discovery and market depth to major institutional clients. Including, but limited to, banks, hedge funds, utility companies, end users and other trading partners.

FUELX ENERGY, Houston, TX

Commodities Broker/ Desk Manager, Jan 2017 – Oct 2018

- Increased customer base by 300% in 20 months.
- Led negotiations that expanded customer portfolio to include hedge funds, banks and utilities.
- Increased desk sales production by 150% in a 20-month span.
- Negotiated or approved contracts, agreements and brokerage rates with clients.

BLACK BARREL ENERGY, Houston, TX

Commodities Broker, Nov 2015 – Nov 2016

- Improved firm efficiency by 55% by implementing live OTC to screen/ exchange brokerage.
- Negotiated transitional NYMEX floor to OTC seat sales for average 50%-70% profit.
- Increased client base for cross commodity sales brokerage by 50%.

EDGE ENERGY, LLC, Sugar Land, TX

Co-Founder/ President/ Commodities Broker, Jun 2009 – Nov 2015

- Increased revenue by 5% in FY12; 7% in FY13; 10% in FY14.
- Led all personnel decisions and day to day operations.
- Led staff of 9 who produced compound annual revenue growth of 8% during tenure.
- Led portfolio growth from 25 to over 300 billable active clients.
- Increased sales volume by more than 300% over five years.

CHOICE! ENERGY, Houston, TX

Commodities Broker/ Desk Manager, Nov 2001 – May 2009

- Increased Natural Gas marketing information and analysis by 40%.
- Increased commodity futures trades by 30% in a high-pressure environment.
- Coordinated activities of departments concerned with production, pricing, marketing.

EDUCATION, CERTIFICATIONS & COMMUNITY

Northeastern University - *Associates Degree, Business Management and Administration*
(Feb 1993)

Boys and Girls Club of Greenwich- *Volunteer.*

First Colony Little League/Dream League/ Sugar Land, TX – *Volunteer and fundraising.*

First Colony Little League- *Volunteer coach, board member, umpire.*

First Colony Youth Basketball Association-*Volunteer Coach.*

Clements High School Baseball- *Volunteer, President of booster club, director of social media.*

ADDITIONAL SKILLS

- Understanding of company/corporate objectives. Detail oriented about the goals our team is trying to achieve.
- Strong leadership, organizational and communications skills.
- Able to gather, maintain and analyze information in high pressure situations.
- Advanced understand and experience with data entry, basic office applications. MS (word, excel office, etc).
- Strong negotiation skills. Able to communicate effectively to clients the need to execute business in a timely fashion.
- Exceptional at building and cultivating relationships with clients.

CREDENTIALS AND LICENSES

- National Futures Association- Series 3

REFERENCES

References available upon request



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Karen Overton _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

PEARL POINTE AT LAKE OLYMPIA Section : 1
Subdivision

_____ **Phone Number** _____ **Email Address**

Associate Professor/Business Management
Occupation

MBA
Education

Civic/Church/Community Involvement::

Graduate Citizen University

Board Director MUD #49

Comprehensive Planning Committee, Missouri City

Lake Olympia Community Volunteer

Missouri City Community Organizer

Fort Bend County Voter Deputy Registrar

Fort Bend Election Judge

Hobbies/Personal/Family Interests::

AOA - Active Older Adult Member @ YMCA

Yoga Enthusiast

Author

Public Speaker

Line Dance

On which Board/Committee/Commission would you like to serve?::

TIRZ 2 or TIRZ 3

Explain why::

I would bring the broad skill set necessary to assist City Council's forward planning of what will undoubtedly be complicated business & legal matters associated with development and redevelopment opportunities.

References (optional)::

Commissioner Grady Prestage

Mayor Yolanda Ford

HCC Trustee Neeta Sane

Judge Teana Watson

Length of residence in the City::

10 years

If available, please attach your resume::

Overton, Karen Resumegeneral2016.pdf

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Signature of Applicant:: Karen E.Overton

***Updated Submission Date::** December 11, 2019

KAREN OVERTON

VITAE

KAREN OVERTON

SUMMARY:

Exceptionally professional leader and visionary with a solid history of building successful **Community Partnerships**, Profit-driven strategies, and organizational planning. Respected educator and business development expert who consistently demonstrates a steadfast commitment to the strategies and goals of the organization. Insightful and analytical negotiator adept at nurturing collaboration between strategic resources.

- Fosters strong community involvement through innovative outreach and awareness pursuits.
- Expert in organizational structure and development.
- High-level experience and understanding of **Marketing, Management, and Financial Planning**.

Key Qualifications

- Mission/Vision Development
- Fund Raising & Fiscal Planning
- Marketing & Business Development
- Instructional Marketing Plans
- Strategic Relationships
- Program Evaluation & Design
- Public Speaking
- Promotion Planning
- Group/Individual Instruction
- Board of Directors Presentations
- Staff Management
- Community Leaders Networking

Career Highlights

Business Administration Department • Houston Community College • Houston, TX INTERIM DEPARTMENT CHAIR/ASSOCIATE PROFESSOR

Serving more than 1.3 million students since its establishment in 1971, HCC is the third largest community college in the US and offers a broad range of educational opportunities in continuing and adult education, ESL, distant learning, and Associate-level degree-seeking curricula for students in the Houston in area.

Served as Department Chair as well as Associate Professor to deliver program development and oversight, created and launched the program's strategic sales and marketing initiatives, and fostered internal and community relationships to build the department's external reach. Coordinated with the Board of Trustees to create community action programs. Provided subject matter expertise to develop and deliver innovative instructional methodology, syllabi, and educational experiences for each discipline. Created and implemented teaching materials performing student assessments. Designed and delivered coursework, promoted enrollment and retention, and developed student-participation resources. Performed student advisory and mentorship activities.

KAREN OVERTON

VITAE

Key highlights—DEPARTMENT CHAIR

- Developed the department's sales and marketing plan designed to increased student enrollment—successful initiatives that resulted in improvement of 73% and 79% respectively for 2008 and 2009 through targeted department improvement, whole campus, and community reach initiatives including:
 - Targeted department improvement through whole campus and community marketing activities including personal selling to students in all college disciplines.
 - Trained department professors and launched consultative talks at 6 college campuses to bring program awareness to students in other areas.
 - Listed product positioning of classes with a strategy based on market research results for better overall program positioning.
 - The establishment of intern and mentoring programs for students and community business leaders.
 - Design and launch of a student awareness campaign “Can I Help” to provide a resource for student registration problem resolution.
 - Negotiated and established dual credit programs through the Independent School District and Community College.
- Developed critical recruiting standards and procedures, and employed and trained 8 new adjunct professors.

Key highlights—ASSOCIATE PROFESSOR

- Developed the first college of Business Administration “Student in Action” organization.
- Successfully spearheaded the college's Haiti Relief Efforts Fund Raiser.
- Served in various governance and resource functions including:
 - President of Faculty Senate for 3 consecutive years.
 - College Leadership Program—Selected by Chancellor from a pool of more than 3,000 candidates.
 - Chair of the Academic Conversion Committee.
- **Created and taught more than 15 different distance and on-campus management, marketing, human relations, and personal finance courses through LMS platforms: WebCT, Blackboard, Vista 8.03, Moodle and Canvas LMS.**
- Significantly increased student enrollment and retention levels by developing a holistic department sales and marketing plan including:
 - College and community outreach.
 - Creation of the department's honors program.
 - Training and awareness initiatives targeting students, administrators, community, and other departments.
 - Establishing communications with college counselors, explaining the department's programs.
- Authored course transfer guidelines for conversion to 4-year curriculums.

Business/Marketing Departments • University of Houston • Houston, TX 1994-1995

ADJUNCT INSTRUCTOR

Provided management and marketing courses curriculum development, planning, and instruction. Developed student enrollment marketing objectives, and worked with department leaders to improve educational initiatives and student success.

Key highlights

- Delivered course instruction over a highly-diverse range of management and marketing classes.

KAREN OVERTON

VITAE

- Carried out various community, school, corporate, and organizational activities to foster interest and growth of the department by building student and community interest in its programs.
- Developed the overall business administration curriculum and defined specific educational objectives.

Additional Experience

Adjunct Instructor • Houston Community College • Houston, TX 1984-1990
Senior Account Executive • Valvoline Oil Company • Houston, TX 1981-1984
Territory Manager • Exxon USA • Dallas, TX 1977-1981
Marketing Analyst • Union Oil of California • Los Angeles, CA 1976-1977
Lending Officer Assistant • Texas Commercial Bank • Houston, TX 1973-1976

Education • Professional Development

Masters of Business Administration

Texas Southern University, Houston, TX

Bachelor of Arts in Sociology, Minor in Psychology

Texas Southern University, Houston, TX

Awards and Special Accomplishments

- ☐ *Faculty Sponsor for first Business Administration Student Org.*
- ☐ *Graduate of Competent Leadership Program*
- ☐ *San Jacinto Girl Scout Council Speaker's Bureau*
- ☐ *Who's Whom Among American Teachers Roster*
- ☐ *Southwest College Team Captain for HCC Foundation*
- ☐ *Department Chair for Business Administration/Houston Community College*
- ☐ *Faculty Senate Chairperson for Southwest College*
- ☐ *YMCA Campaign Fund Solicitor*

KAREN OVERTON

VITAE

Memberships and Affiliations

- *Membership Chairperson for National Community Organization Convention*
- *Board Secretary for Glenshire Community Association*
- *Board member for Westland YMCA, Houston, Texas*
- *Project Manager - Builders, Inc.*
- *PTO Board Member - Johnston Middle School*
- *PTO Board Member – Sugar Grove School*
- *Chairperson - Johnston Middle School Locker Renewal Project*
- *Interim Business Administration Department Chair, 2008*
- *Certificate of Technology Instruction/ Houston Committee College, 2008*
- *Board member for National Community Organization*
- *Chairperson - Southwest Faculty Senate - HCC, 2008, 2009, 2010*
- *Team Captain, HCC Foundation, 2009*
- *VIP member FOR FBISD, Dulles High School*
- *President and founder, Voters In Action Association*
- *President of Seriously Speaking Toastmasters*
- *Administrative Assistant area Governor of Toastmasters International*
- *Speakers Bureau for National Community Organization*
- *Counselor for Young Junior Achievement Organization*
- *Inner-City Marketing Committee for Young Junior Achievement of Southeast Texas*
- *Media Sales Association member*
- *Who's Who Among American Teacher 1996, 1999, 2004*
- *Curriculum Disciplinary Committee for Houston Community College*
- *Former Board Member Southwest Girl Scout Council*
- *YMCA fund-raiser/Solicitor, 2003*
- *Member of Texas Community College Association*
- *Author Acknowledgements in two Business Management textbooks*

Hobbies

Golf, Yoga, amateur guitar player, professional volunteer and avid non-fiction reader.



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Shaizad A Chatriwala
Name

C
District

Address

Missouri City, Texas 77459
City, State, Zip Code

PLANTATION CREEK Section : 1
Subdivision

Phone Number

Email Address

Consulting Engineer
Occupation

B.S. Civil Eng. & B.S. Natural Gas Eng.
Education

Civic/Church/Community Involvement:

1. Director of First colony LID-14: overseeing flood protection for the sub.div. In 2019 reduced the tax by 26% tax and implemented debt reduction a move towards making LID-14 complete Debt Free by year 2023/24.
2. Currently, HOA-Rep. Plantation Creek Subdivision at the First Colony
3. Key member of the transition team of the Fort Bend County Judge (elect):KP George.
4. Former Dir. Brand Lane Islamic Center (BLIC-ISGH) and Everest Academy -Stafford, TX
5. During Harvey, Managed the Shelter at (BLIC-ISGH), Stafford, TX, with 100+ residents
6. Involved in the establishing the Houston Food Bank Center at (BLIC-ISGH), Stafford, TX during 2017

Hobbies/Personal/Family Interests::

1. Traveled extensively around the world and lower 48 states in US.
2. Married wife of last 40 yrs. with three sons, Imran-Air Force, Omar -Journalist, Adnan-Software Dev. Five Grand Kids.

3. Social worker always willing to help in community and social activities.

On which Board/Committee/Commission would you like to serve?

I am open to work on any committee including TIRZ Board

Explain why:

I have 35 yrs of experience in construction and engineering . I have worked on the management side of the major Oil and Gas Co. I can definitely bring on the table years of experience in development of Missouri City. Responsible for conducting economics and feasible studies, involved in decision making on major development and infrastructure projects.

References (optional):

Judge George Fort Bend County.

Length of residence in the City:

8 yrs in Missouri City, previously Sugar Land

If available, please attach your resume:

See attached

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities? Yes

Signature of Applicant: Shaizad A Chatriwala

Submission Date: February 25, 2020

SHAIZAD “SAM” CHATRIWALA

Education

B.S Civil Engineering Texas A&M at Kingsville (previously it was Texas A&I)

B.S Natural Gas Engineering Texas A&M at Kingsville (previously it was Texas A&I)

Industry Courses in Management and Engineering

Family

A Lifelong resident of Texas travelled around the country and overseas due to work related activities. Currently I reside in Missouri City since 2012, prior to that I lived in Sugar Land.

Happily (Off course) married to my wife for last forty-two years, Raquel (Razia) Chatriwala, an educator by profession.

Proud father of three sons and five grandchildren.

Imran the eldest son, Second Lieutenant at the US Airforce

Omar is a Multi Media Journalist is currently Executive producer with News organization

Adnan is a manager at a major Multimedia Game development.

Profession

- Independent Consultant in Petroleum engineering, specializing in Upstream in Oil and Gas development, Infrastructure and facilities planning. Additionally, property developer utilizing Civil Engineering experience.
- I have thirty-five (35) years of industry experience in Upstream side of Oil and Gas, specializing in Engineering design, Operations and Management. I have worked for fortune 500 companies in the Oil industry; Chevron, Shell, Aramco, Baker Oil.
- Supervised and managed multi million dollars projects related to Oil & Gas Up stream projects related to; Facilities and Infrastructure. As a Snr Engineer handled Oil production of one million barrels of oil on a daily basis.
- Responsible for conducting economics and feasible studies, involved in decision making on major development and infrastructure projects.
- Published and presented technical papers at the major industry conferences.
- Training young professionals and development careers.

SHAIZAD "SAM" CHATRIWALA

Community Involvement

I have passion from an early age to do community work and help people. From my schooldays, I was involved in social activities, troop leader of Scout, General secretary at the university for the student body, held several positions at the community level organizations. Following are some of my past and present activities.

- Currently Director of First colony LID-14: overseeing flood protection for our families, implemented higher quality service at lower costs allowed for a potential 40% reduction of LID tax. In Sept. 2019 time reduced the tax as first step by 26% tax and implemented Debt reduction a move towards making LID-14 complete Debt Free by year 2023/24.

http://fbindependent.com/digital-edition-p13426-1.htm?fbclid=IwAR36wZ0jmPtqLQc5hHUiCZmTixbnEr_B6I6lXVEtJWV8f4b1S271f8G02Uw

- I was the Director of the local non-profit organization, managed community center, managed 10-acre facility with a full-time school.
- During Harvey managed shelter with more 100 plus families. Provided food and all amenities at the shelter and shared the excess with the other neighborhoods.

<https://www.nydailynews.com/news/national/houston-mosques-turn-shelters-aid-harvey-victims-article-1.3456479>

<https://www.americanmusliminstitution.org/press-releases/american-muslims-forego-eid-feasts-to-help-hurricane-harvey-victims/>

<http://dunyanews.tv/en/World/403797-Texas-Muslims-help-flood-victims-by-opening-doors>

<https://www.arkrepublic.com/2018/08/27/you-gotta-have-faith-islamic-and-jewish-groups-opened-their-doors-to-the-poor-and-tired-during-hurricane-harvey-regardless-of-religious-affiliation/>

- Currently, HOA Rep. Plantation Creek Subdivision at the First Colony.
- Introduced Houston Food Bank to the community, we distribute food on monthly basis to one hundred plus families in Missouri City and Stafford neighborhoods. It is open to all needy families.
- Key member of the Fort Bend County Judge George's Transition Team



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

William Booher _____ D _____
Name **District**

_____ Missouri City, Texas 77459 _____
Address **City, State, Zip Code**

PEARL POINTE AT LAKE OLYMPIA Section : 1 _____
Subdivision

_____ **Phone Number** _____ **Email Address** _____

Finance Professional _____
Occupation

No response _____
Education

On which Board/Committee/Commission would you like to serve?::

Zoning Board of Adjustments _____

Community Development Advisory Committee _____

Planning & Zoning Commission _____

Explain why::

I will be running for an Elected Office in 2020 and want to get involved in as many ways possible to offer my expertise in Finance and Development. Hopefully contributing to our City's growth and learning at the ground level. _____

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Precinct Chairperson _____

Fort Bend County Republican Party Communications Chair _____

Yale Club of Houston Treasurer

Interviewer for Yale

Hobbies/Personal/Family Interests::

No response

References (optional)::

No response

Length of residence in the City::

21

Are you a registered voter?::

Yes

If available, please attach your resume::

William Booher 2019 - Resume.docx

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: May 1, 2019

Signature of Applicant:: William Booher

WILLIAM JAMEL BOOHER

Education

2004 - 2005

COLUMBIA BUSINESS SCHOOL

New York, New York

MBA, Finance/Media

- Junior Achievement at Columbia Business School
- Venturing with the Eugene Lang Center's Director Professor Murray Low
- GMAT: 790 (99th percentile)

1994 - 1998

YALE UNIVERSITY

New Haven, Connecticut

B A , History of Science, History of Medicine

- The William Phelps Scholarship (4 years)
- The Hammon Foundation Scholarship (4 years)
- Editor-In-Chief, The Akili Newsmagazine (African-American student paper)
- SAT: V: 800, M: 740 LSAT: 175

Experience

2017 – Present

THE BIAFRA GROUP, LLC

Houston, Texas

Founder, Senior Advisor

- Advisor to executives providing thought partnership, strategic analysis, and insights
 - Annual strategic planning cycles to support informed decision making around the company's long-term strategic direction
 - Support the Board, C-suite, and senior leaders, providing an exceptional opportunity to work on the most important strategic topics
- Specialize in cost management, innovation, growth, digital, and business/organizational transformation strategy
- Lead development of strategic roadmaps, organizational redesigns, and facilitation framework strategies to drive effective implementation and organizational adoption

2016 – 2017

THE DEPOSITORY TRUST & CLEARING CORPORATION (DTCC)

New York, New York

Director of Global Strategy

- Member of the Executive Management Team
 - Formulate and monitor the execution of corporate strategy and associated plans, programs, and projects in support of DTCC's vision, mission and goals;
 - Maintain a viable, integrated planning structure and process; ensure alignment of objectives between the Operating plan and long range plan;
- Lead the development of Global Strategy;
 - Translate it for people across functions and business units, and drive organizational change forging new working relationships and synergies across the organization;
 - Establish greater transparency and accountability for carrying out the company's strategy; and counsel the Board of Directors and executive management on strategic planning
 - Leads the development of the strategic plan/framework for the organization, and the detailed current year operating plan
 - Formalizing and leading the strategic planning process, focusing on long term trends and outlook, and competitive intelligence
- Ensure global operations are in place and functioning to completely meet the demand of our customers in the most cost efficient, high quality, high profit manner

2012 – 2016

HYUNDAI CAPITAL AMERICA

Irvine, California

CORPORATE STRATEGY GROUP: Business Strategy, Process Innovation, & Strategic Services

Senior Director, Deputy Department Head

- Responsible for the day-to-day operations of the Department
 - Strategic Leadership: Develop business strategies that will drive growth, profitability and competitive success for the Capital Company in the face of shifting customer and regulatory behavior
 - Product Strategy: In partnership with the leaders of individual products verticals, develop and implement new strategies for products across the business Recommend new product extensions or enhancements as changes are warranted or justified and develop long term goals for related product lines Identify and target potential customers and /or markets for new products extensions Influence sales force regarding strategies, markets and customers
 - Execution: Coordinate and communicate across the line of business to manage and sequence delivery of business strategy and intent, build business requirements and execute against the product strategy
 - Partnership: Develop and enhance professional rapport with all stakeholders Work closely with senior stakeholder including: Product Development, Sales, Operations, Finance, Communication and others to drive product strategy and improvement
- Lead the Corporate Intelligence function
 - Responsible for delivering relevant, timely, and high-value analysis and insights to a wide range of stakeholders, including C-suite, Board, senior business leaders, and client-facing groups
 - Focus on broader industry trends and the competitive landscape across Hyundai's major business lines
- Lead the Strategy, Process Improvement, & Strategic Services functions
 - Spearhead the development, communication and implementation of effective growth strategies and processes for the Global market, including the U S
 - Collaborate with the management team to develop and implement plans for the operational infrastructure of systems, processes, and people designed to accommodate the rapid growth objectives
 - Spearhead & Champion Key Cross-functional Enterprise-wide strategy development & execution
 - Customer & Dealer Service Strategy
 - Voice of the Dealer & Business Development Manager
 - Wholesale Business (Dealer Finance) Strategy Review
 - Canada Market Entry Strategy
 - Information Systems (IS) Enterprise Storage and Delivery (Corporate)
 - Support Advise & Integrate high-impact Departmental Originated (Business Unit) Key Strategic Efforts
 - Set the vision, direction, and approach for all Corporate Strategy executed initiatives

2010 – 2012

WELLS FARGO & COMPANY: Wealth, Brokerage, & Retirement

Charlotte, North Carolina

Vice President of Strategy, Institutional Retirement & Trust and Retail Retirement

- Led strategic projects for the Wells Fargo Executive team, including project/scope definition, cross-functional team leadership, analytical support for growth initiatives (financial model development, communication of strategic relevance, and execution) and overall project management
 - Close Partnership with Institutional Retirement (401K) & Retail Retirement (IRA) product/service leaders on business support (product strategy development, new service development) and with business unit leadership on business development support (internal growth initiatives)
 - Initiated & led creation of the Financial Advisors/Institutional Retirement Service/Product Alliance
 - Developed both Financial Advisor & Plan Sponsor Process (identification, recruitment, on-boarding, evaluation, & retention)
- Develop strong relationships across the company and cultivate the team's linkages with client-facing groups, client segment and product development teams, and the broader strategy community

2005 – 2010	MITCHELL MADISON GROUP (McKinsey & Co. Spin-Off) Engagement Manager, Financial Services <ul style="list-style-type: none"> • Worked with a national bank across corporate banking to manage and optimize channel activity <ul style="list-style-type: none"> ○ Driving cross-sell and new client acquisitions sales through new and existing channels and developing channel expansion opportunities ○ Support the strategic planning process, including evaluating the market environment, competitive position, performance relative to customer expectations, capabilities (strengths and weaknesses), and operational / financial performance • Led a firm-wide organization review of a major Global Wholesale Bank <ul style="list-style-type: none"> ○ Reviewed the distribution channel operating model and transformed the organization analyzed strategic options to increase profitability of existing business models ○ Restructured the IT and Ops organization ○ Defined 3-5 Year Strategic Plan • Responsible for the strategic development and implementation of a Global Financial Services Company's transformation from a Product focused organization to a Customer-centric enterprise <ul style="list-style-type: none"> ○ Executed Business Transformation Office <ul style="list-style-type: none"> ▪ Established clear roles, accountabilities, and deliverables with matrixed, cross-functional team members and stakeholder groups ▪ Measured, monitored and reported the outcome of projects on an ongoing basis, post-implementation, provided feedback and additional support to the business: tracked milestones, ensured that deliverables were met, and reported project status ○ Led and directed matrixed work team composed of product, customer, channel stakeholders and key support partners (MIS, Technology, IT, Finance) 	New York, New York
2000 – 2002	J. P. MORGAN & COMPANY Associate, European Banks and Institutions Group (EBIG) <ul style="list-style-type: none"> • Generated Elephant Trade credit derivative opportunities & Balance Sheet Recapitalizations; Derivative enhanced disposal transactions • Identified, evaluated, and cultivated new business opportunities for key relationship managers • Completed first phase of client optimization including mapping client trading accounts to client profiles to discover additional areas of opportunities; designed instruments to assist in the analysis of client accounts 	London, UK
1998 – 2000	BOOZ ALLEN & HAMILTON INC Senior Consultant, Communications, Media & Technology <ul style="list-style-type: none"> • Evaluated \$100MM telecommunications market opportunity for a leading venture capital firm • Performed industry and comparable company research; formulating valuation techniques and creating models including discounted cash flow, break-up, accretion/dilution; comparable company and transaction analyses • Structured entry strategy for new segment of Private Wealth Market for leading Global Investment Bank; • Assisted in the launch of the new business including working closely with senior level management on business development, customer acquisition, strategic partners, financial projection, modeling and market analysis 	New York, New York

Internships/Special Contract Engagements

2004	THE BOSTON CONSULTING GROUP Summer Associate	New York, New York
2003	GENERAL ATLANTIC PARTNERS (contract through Stax, Inc.) Special Project, Technology in the Government Sector THE SOROS GROUP (contract through Stax, Inc.) Special Project, Technology in the Financial Sector	Greenwich, Connecticut New York, New York
1997	GOLDMAN SACHS, PARTNERSHIP Summer Analyst, Fixed Income, Currency, & Commodities (Derivatives)	New York, New York

Additional Information

Entrepreneurial:

\$TASH, It's Your Money, It's Your Life, It's Your Stash!
Founder & Editor-In-Chief of finance lifestyle magazine

Other Awards:

2018 White House Regional Fellow, 2018 Africa Business Fellow Finalist, National Merit Scholarship;

Organizations:

Yale Class of 1998 Secretary, Yale Club of Houston Treasurer, The Hudson Institute



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Sonja Giddings
Name

A

District

Address

Missouri City, Texas 77489
City, State, Zip Code

FONDREN GROVE Section : 1A
Subdivision

Phone Number

Email Address

Speech Language Pathologist/HoustonISD
Occupation/Employer/Job Title

BS
Education

On which Board/Committee/Commission would you like to serve?

Charter Review

Explain why:

I feel that participating in the Charter Review, first will allow me to serve my community. Secondly, serving as a part of the Charter Review would allow me the opportunity to have a valid and positive input on the direction of the city. Lastly, any recommendations to revise the charter would be based on reliable research and valid information from measurable current data to improve the city, provide a sense of comfort, relief, and pride to the citizens of Missouri City; knowing that the're well being is first and foremost.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for:

My willingness to serve and be involved is shown through by past record of running for public office in Missouri City.

Hobbies/Personal/Family Interests:

Member of Good Hope Missionary Baptist Church, Alpha Kappa Alpha Sorority Incorporate,
Board Member of People' Family Workshop, Member of the Local DLW Chapter of Grambling
State University Alumni Chapter

Hobbies Reading, attending Grambling State Univ. Football games, spending time with my grand
kids, helping/mentoring single moms

References (optional):

Cheryl Sterling

Length of residence in the City:

16 years

Are you a registered voter? Yes

If available, please attach your resume. No file was uploaded

**Do you have time to commit to this service? That is: to attend meetings, study the matters
to be brought before this board/commission/committee, and participate in all its
activities?** Yes

Signature of Applicant:: Sonja Giddings

Date:: 04/09/2020



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Jeanette Quimby
Name

A
District

Address

Houston, Texas 77071
City, State, Zip Code

FONDREN PARK Section : 3
Subdivision

Phone Number

Email Address

Centralized Credentialing Coordinator - Texas Children's Hospital. Process applications for physicians and advance practice providers for hospital privileges - ensuring that they meeting licensing, hospital, and Joint Commission requirements (since 2014). Previously worked at MD Anderson Cancer Center (10 years) and UT Medical School (20 years)

Occupation/Employer/Job Title

3 years of College - no degree
Education

On which Board/Committee/Commission would you like to serve?

Charter Review

Explain why:

I have lived in Missouri City for over 30 years and have see many changes through the years. I love this City and my community. Though we are adjacent to Houston, I have always felt that we are unique - in that our City hears the voices of the community and prioritizes making the city government does not become business focused but remains faithful to the needs to the community.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for:

Community Involvement - because a member of our Home Owner's Association two years ago and am currently the Secretary for the board.

Hobbies/Personal/Family Interests:

Hobbies - Travel (Paris), needlework, reading, shopping

Personal/Family Interests - grandson who is currently 4 years old and the apple of our eye.

References (optional):

John Dansdill

Chris Sparks

If you need phone numbers - please let me know. Both live in Missouri City in Fondren Park.

Length of residence in the City:

32 years

Are you a registered voter? Yes

If available, please attach your resume. No file was uploaded

Do you have time to commit to this service? That is: to attend meetings, study the matters to be brought before this board/commission/committee, and participate in all its activities? Yes

Signature of Applicant:: Jeanette Quimby

Date:: 04/13/2020



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Shaizad A Chatriwala
Name

C

District

Address

Missouri City, Texas 77459

City, State, Zip Code

PLANTATION CREEK Section : 1
Subdivision

Phone Number

Email Address

Independent Consultant in Petroleum engineering, specializing in Upstream in Oil and Gas development, Infrastructure and facilities planning. Additionally, property development utilizing Civil Engineering experience

Occupation/Employer/Job Title

B.S Civil Engineering and B.S Natural Gas Engineering Texas A&M
Education

On which Board/Committee/Commission would you like to serve?

Charter Review Commission

Explain why:

I have thirty-five (35) years of industry experience in Upstream side of Oil and Gas, specializing in Engineering design, Operations and Management. I have been involved in conducting economics and feasible studies, involved in decision making on major development and infrastructure projects.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for:

1. Director of First colony LID-14: overseeing flood protection for the sub.div. In 2019 reduced

the tax by 26% tax and implemented debt reduction a move towards making LID-14 complete Debt Free by year 2023/24.

2. Currently, HOA-Rep. Plantation Creek Subdivision at the First Colony

3. Key member of the transition team of the Fort Bend County Judge KP George.

4. Former Dir. Brand Lane Islamic Center (BLIC-ISGH) and Everest Academy -Stafford, TX

5. During Harvey, Managed the Shelter at (BLIC-ISGH), Stafford, TX, with 100+ residents

6. Involved in the establishing the Houston Food Bank Center at (BLIC-ISGH), Stafford, TX during 2017.

Hobbies/Personal/Family Interests:

1. Enjoy walking around the Fruit trail in dist. C, MC.

2. Help community, social work.

3. Married with three grown up sons and five grand kids.

4. Enjoy sports watch on TV

References (optional):

FBC Judge KP George. known him for eight years.

Length of residence in the City:

8 years

Are you a registered voter? Yes

If available, please attach your resume. BIO Shaizad R1.docx

Do you have time to commit to this service? That is: to attend meetings, study the matters to be brought before this board/commission/committee, and participate in all its activities? Yes

Signature of Applicant:: Shaizad A Chatriwala

Date:: 04/14/2020

SHAIZAD "SAM" CHATRIWALA

HOME ADDRESS

Education

B.S Civil Engineering Texas A&M at Kingsville (previously it was Texas A&I)

B.S Natural Gas Engineering Texas A&M at Kingsville (previously it was Texas A&I)

Industry Courses in Management and Engineering

Family

A Lifelong resident of Texas travelled around the country and overseas due to work related activities. Currently I reside in Missouri City since 2012, prior to that I lived in Sugar Land.

Married to my wife for last forty-two years, Raquel (Razia) Chatriwala, Educator

Proud father of three sons and five grandchildren.

Imran the eldest son, Second Lieutenant at the US Airforce

Omar is a Multi Media Journalist is currently Executive producer with News organization

Adnan is a manager at a major Multimedia Game development.

Profession

- Independent Consultant in Petroleum engineering, specializing in Upstream in Oil and Gas development, Infrastructure and facilities planning. Additionally, property developer utilizing Civil Engineering experience.
- I have thirty-five (35) years of industry experience in Upstream side of Oil and Gas, specializing in Engineering design, Operations and Management. I have worked for fortune 500 companies in the Oil industry; Chevron, Shell, Aramco, Baker Oil.
- Supervised and managed multi million dollars projects related to Oil & Gas Up stream projects related to; Facilities and Infrastructure. As a Snr Engineer handled Oil production of one million barrels of oil on a daily basis.
- Responsible for conducting economics and feasible studies, involved in decision making on major development and infrastructure projects.
- Published and presented technical papers at the major industry conferences.
- Training young professionals and development careers.

SHAIZAD "SAM" CHATRIWALA

Community Involvement

I have passion from an early age to do community work and help people. From my schooldays, I was involved in social activities, troop leader of Scout, General secretary at the university for the student body, held several positions at the community level organizations. Following are some of my past and present activities.

- Currently Director of First colony LID-14: overseeing flood protection for our families, implemented higher quality service at lower costs allowed for a potential 40% reduction of LID tax. In Sept. 2019 time reduced the tax as first step by 26% tax and implemented Debt reduction a move towards making LID-14 complete Debt Free by year 2023/24.

http://fbindependent.com/digital-edition-p13426-1.htm?fbclid=IwAR36wZ0jmPtqLQc5hHUiCZmTixbnEr_B6I6IXVEtJWV8f4b1S271f8G02Uw

- I was the Director of the local non-profit organization, managed community center, managed 10-acre facility with a full-time school.
- During Harvey managed shelter with more 100 plus families. Provided food and all amenities at the shelter and shared the excess with the other neighborhoods.

<https://www.nydailynews.com/news/national/houston-mosques-turn-shelters-aid-harvey-victims-article-1.3456479>

<https://www.americanmusliminstitution.org/press-releases/american-muslims-forego-eid-feasts-to-help-hurricane-harvey-victims/>

<http://dunyanews.tv/en/World/403797-Texas-Muslims-help-flood-victims-by-opening-doors>

<https://www.arkrepublic.com/2018/08/27/you-gotta-have-faith-islamic-and-jewish-groups-opened-their-doors-to-the-poor-and-tired-during-hurricane-harvey-regardless-of-religious-affiliation/>

- Currently, HOA Rep. Plantation Creek Subdivision at the First Colony.
- Introduced Houston Food Bank to the community, we distribute food on monthly basis to one hundred plus families in Missouri City and Stafford neighborhoods. It is open to all needy families.
- Key member of the Fort Bend County Judge George's Transition Team



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Robin Elackatt _____ D _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

SILVER RIDGE Section : 2 _____
Subdivision

_____ **Phone Number** _____ **Email Address** _____

Business Owner _____
Occupation/Employer/Job Title

MBA _____
Education

On which Board/Committee/Commission would you like to serve?
City Charter Review Commission _____

Explain why:
I had the opportunity to serve on this commission 4 years ago. I would love the opportunity to serve again. _____

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for:
I had the opportunity to serve as a Councilmember in the past and a resident of our city. I feel that I can bring a balance to both. _____

Hobbies/Personal/Family Interests:
Bicycling _____

References (optional):

(blank)

Length of residence in the City:

15 years

Are you a registered voter? Yes

If available, please attach your resume. No file was uploaded

Do you have time to commit to this service? That is: to attend meetings, study the matters to be brought before this board/commission/committee, and participate in all its activities? Yes

Date:: 04/19/2020

Signature of Applicant:: Robin J Elackatt



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Joseph (Joe) Workman

Name

D

District

Address

Missouri City, Texas 77459

City, State, Zip Code

Quail Valley Thunderbird Patio Homes

Subdivision

Phone Number

Email Address

Retired

Occupation/Employer/Job Title

BBA - Accounting

Education

On which Board/Committee/Commission would you like to serve?

Charter Review Commission

Explain why:

I believe this is one of the more important committees in the City and I have the knowledge and experience to bring to the deliberations of this commission.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for:

Former Council member - 8 years

Chair of the Charter Review Commission 2012 and 2016

Zoning Board of Adjustments and Appeals 2007-Present

Hobbies/Personal/Family Interests:

(blank)

References (optional):

(blank)

Length of residence in the City:

47 years

Are you a registered voter? Yes

If available, please attach your resume. No file was uploaded

Do you have time to commit to this service? That is: to attend meetings, study the matters to be brought before this board/commission/committee, and participate in all its activities? Yes

Date:: 04/22/2020

Signature of Applicant:: Joseph N. Workman



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Eunice Reiter _____ A _____
Name **District**

_____ Missouri City, Texas _____
Address **City, State, Zip Code**

Fondren Park _____
Subdivision

_____ **Phone Number** _____ **Email Address** _____

Accountant/Self Employed/Owner _____
Occupation/Employer/Job Title

(blank) _____
Education

On which Board/Committee/Commission would you like to serve?
Charter Review Commission _____

Explain why:
I served on three prior Charter Review Commissions and am familiar with the document. _____

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for:

Five years Planning & Zoning Commission; 15 years on City Council; CDBG committee, TIRZ 1, seven terms HOA president and various other civic and charitable involvement _____

Hobbies/Personal/Family Interests:

Community Involvement _____

Bridge _____

Reading _____

Education _____

References (optional):

(blank)

Length of residence in the City:

56 years (1964 to present)

Are you a registered voter? Yes

If available, please attach your resume. No file was uploaded

Do you have time to commit to this service? That is: to attend meetings, study the matters to be brought before this board/commission/committee, and participate in all its activities? Yes

Date:: 04/28/2020

Signature of Applicant:: Eunice H. Reiter



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Joelynn C. Kelly
Name

B
District

Address

Missouri City, Texas 77459
City, State, Zip Code

SEDONA CREEK SEC 3
Subdivision

Phone Number

Email Address

Development Director for Hope For Three
Occupation/Employer/Job Title

Bachelors Degree in Communications from Hampton University
Education

On which Board/Committee/Commission would you like to serve?

Charter Review Commission

Explain why:

As a longtime resident of Missouri City, I am passionate about my city and am always looking for ways to be involved that are a good fit for me, my interests and my schedule. The opportunity to join this board only comes around every so often. As a vested member of Missouri City, I would like to be able to make recommendations on what should and should not be changed on our charter for the city. I fell my input will be valuable as a resident.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for:

As a resident of Missouri City for over 35 years, I am fully vested in my community and have been since the day I moved here. I am a product of Missouri City schools and have served my community as a volunteer in various ways throughout the years. As a litte girl, I volunteered in

my neighborhood of Chasewood, passing out newsletters for my civic club and being a part of the biggest clean-up projects for 2234 as young girl. During Hurricane Harvey, I set up a shelter location and distribution site in Fort Bend and also volunteered and donated food, clothing at several others sites around Houston. I am a huge advocate for autism and have volunteered to help families in Missouri City and surrounding areas with funding, resources and referrals. I am the Co-Founder of Autism Caregivers Around the Bend which is a local support group for any caregiver who is raising an individual with autism spectrum disorder. I volunteer my time at many events throughout the year to help raise awareness and fundraise for families and children living with autism. I hold an event once a year in Missouri City that raisies money for families in our community affectd by autism. I previously served as a member of the Board of Directors for The Edison Arts Foundation on Texas Parkway, Board of Directors for Hope For Three in Fort Bend, the Advisory Board for Autism Rescue Angels, and am a former Volunteer and Instructor at The Fort Bend Women's Center. For many years, I served on the Parent Teacher Organization Executive Board at Palmer Elementary, even serving as President, Vice President and Fifth Grade Chair. Currently, I am a member of the Missouri City Chapter of Alpha Kappa Alpha Sorority, Inc. where I have served our community for 20 years within this organization. I am an active member of the Missouri City-Sugar Land chapter of Jack and Jill of America, Inc., a mother's organization that creates and hosts community service projects for our children so that they can learn early how to serve others. I am a member of the Advisory Board for Smahrt Girls Foundation, helping at-risk teens succeed. I am an active member of The Spectrum Ministry at my church, The Fort Bend Church, helping families living with children who are differently abled get the most out of their worship experience. Lastly and most importantly, I am fair, honest, trustworthy, and have a high level integrity. I would be honored to be a part of this committee.

Hobbies/Personal/Family Interests:

Volunteering, Working out, Cycling, Crafting, Movies, Family Projects, Event Planning, Fundraising

References (optional):

- Pam Gaskin _____
- Grady Prestage _____
- Ron Reynolds _____

Length of residence in the City:

35

Are you a registered voter? Yes

If available, please attach your resume. No file was uploaded

Do you have time to commit to this service? That is: to attend meetings, study the matters to be brought before this board/commission/committee, and participate in all its activities? Yes

Date:: 04/28/2020

Signature of Applicant:: Joelynn C. Kelly



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

JaPaula Kemp _____ B _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

OLYMPIA ESTATES Section : 2 _____
Subdivision

_____ **Phone Number** _____ **Email Address**

Attorney _____
Occupation/Employer/Job Title

Juris Doctor _____
Education

On which Board/Committee/Commission would you like to serve?
Charter Review Commission _____

Explain why:

I am an attorney. I believe that I would be an asset to the board given my analytical skills. I work well with others and I have time to devote to this committee. _____

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for:

At present I am a precinct chair and member of TIRZ 3 board for Missouri City. _____

Hobbies/Personal/Family Interests:

Spending time with family. Reading. _____

References (optional):

Chris Preston (At Large Council Member) _____

Length of residence in the City:

14+ yrs

Are you a registered voter? Yes

If available, please attach your resume. JaPaula Carmile Kemp Missouri City.pdf

Do you have time to commit to this service? That is: to attend meetings, study the matters to be brought before this board/commission/committee, and participate in all its activities? Yes

Date:: 04/29/2020

Signature of Applicant:: JaPaula C. Kemp

JAPAULA CARMILE KEMP

PROFESSIONAL EXPERIENCE

JaPaula C. Kemp- Attorney at Law

Attorney and Counselor ♦ Dec. 2003 to present

Solo practitioner actively involved in litigation in the areas of civil law, criminal law and juvenile law. Advocate for children and adults involved in child protective services litigation. Represent and counsel clients in the criminal and juvenile court system. Attend hearings and mediations, conduct plea negotiations, draft pre-trial and trial motions, prepare jury charges, participate in voir dire selection, propound and respond to extensive discovery, and participate in depositions. Attorney has tried numerous cases as lead counsel.

Attorney General of Texas

Contract Attorney ♦ August 2009 to March 2010

Assistant Attorney General employed as a contract attorney with the Child Support Division. Duties included review of child support pleadings, motions and orders for submission in the administrative process. Assisted Child Support Review Officers with legal inquiries, negotiation conferences, and drafting pleadings and orders.

Mahoney and Mahoney- Law Firm

Contract Attorney ♦ Dec. 2003 to July 2010

Prepared documents including but not limited to contracts, legal memoranda, case files, trial transcripts and appellate records. Conducted extensive research with regard to personal injury, contract, and family law matters. Other duties included assisting in the draft of appellate briefs, participation in mediation, and assisting with preparation of attorney's trial folder.

Washington & Associates- Lawyers

Paralegal ♦ May 2001 to Dec. 2003

Conducted extensive manual and computer aided research in the areas of criminal law, tort law and contract law. Assisted attorneys in both trial and document preparation including but not limited to reviewing documents and drafting pleadings, motions, and memoranda of law. Also assisted with propounding discovery, preparing discovery responses, participation in depositions, client counseling, and writ writing.

Earl Carl Institute for Legal/Social Policy, Houston, TX

Research Scholar ♦ May 2001 to May 2003

Drafted memoranda of law. Conducted extensive research regarding various social and legal issues. Assisted law professor with preparation of civil procedure supplemental text and exercises. Assisted in the research and writing of law review and other articles that are currently published.

United States District Court for the Southern District of Texas

Honorable Magistrate Judge Calvin Botley

Federal Judicial Extern ♦ Jan. 2002 to Apr. 2002

Drafted memoranda of law for federal judge and magistrate. Conducted extensive manual and computer aided research in the areas of social security and criminal law. Gained a working knowledge of social security rules and regulations while building writing and practical skills.

EDUCATION

Thurgood Marshall School of Law-Texas Southern University

Juris Doctorate, May 2003

Thurgood Marshall Law Review, 2001-2003
Solicitations Editor

Helen Dawn Williams Mock Trial Participant 2001-2002

Phi Alpha Delta Legal Fraternity

University of Michigan- Flint, Michigan

Bachelors of Arts, Criminal Justice, Dec. 1999

SKILLS

Lexis-Nexis Training and Certification; Westlaw Training; Able to conduct extensive manual research; Excellent research, writing, editing, and communication skills; Field Sobriety Test Training and Certification.

ACHIEVEMENTS

Studied abroad via the International and Comparative Law Program at the University of Paris, France- Summer 2002 (International Negotiations and International Telecommunications Law); Co-author of the following published law review articles: The Community Reinvestment Act, Kansas Journal of Law and Public Policy/Fall 2002; The Effect of Educating Prisoners, Vol. 7, Journal of Law and Social Change at the University of Pennsylvania 1.



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Mary Ross _____ D _____
Name **District**

_____ Fresno, TX 77545 (Mailing only, this is in Missouri City)
Address **City, State, Zip Code**

CREEKMONT Section : 2 _____
Subdivision

_____ **Phone Number** **Email Address** _____

Procurement Specialist, Retired _____
Occupation

Some college _____
Education

On which Board/Committee/Commission would you like to serve?::
Parks Board, any TIRZ, or Committee/Commission _____

Explain why::

I have served on civic organizations that relate to quality of life issues for communities where I live, and have lived for most of my adult life. There is current neighborhood development going on in Missouri City that will effect the quality of life in Missouri City neighborhoods. My past involvement with drainage issues, environmental issues, and quality of life planning for neighborhoods in both Missouri City and the City of Houston gives me the desire to work in the best possible interest of both the residents and the City of Missouri City, Texas after studying related governing or planning documents for each project that may come before the commission. My experience with contract and specification creation, and analyzing specifications for the bidding of multi million dollar supply and service contracts, one time major purchases and services gives me the ability to examine all sides of issues by the presiding rules and, depending on the requirements, by the desire of the residents and any limitation(s) or requirement(s) of The City.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for. :

Past President of Creekmont Community Improvement Association (HOA) (Missouri City)

Currently serves on the Environmental Committee of the Houston Complete Communities for Briargate CIA in the City of Houston in Council District K

Past President of the Briargate Community Improvement Association (Houston/Fort Bend)

Past President, Fort Bend Houston Super Neighborhood Council (Houston Fort Bend)

Founded the Coalition Against the Blue Ridge Landfill Expansion.

Fort Bend County Precinct Chair

Fort Bend County Deputy Voter Registrar

Hobbies/Personal/Family Interests::

I am and have historically been involved in my church and community. My family is my rock, and so is my community. I have and will extend assistance and kindness to current and former community members because if we all do this, our communities, the City of Missouri City, and neighboring communities will be better for it. I have been very involved in every disaster in the Houston Metro area for more than 20 years. I cannot be physically involved in the novel COVID 19 recovery, so I must donate.

References (optional)::

JaPaula Kemp

Christopher Preston

Mayor Yolanda Ford

Vashaunda Edwards

Length of residence in the City::

13 1/2 years

Are you a registered voter? :

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: Prior: December 9, 2019; Current: May 1, 2020

Signature of Applicant:: Mary Ross



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Angie Young B
Name **District**

Missouri City, Texas 77489
Address **City, State, Zip Code**

MEADOWCREEK Section : 5
Subdivision

Phone Number **Email Address**

Health Care Administrator, Educator
Occupation/Employer/Job Title

Master's in Public Health, Master's Social Work
Education

On which Board/Committee/Commission would you like to serve?
Charter Review Commission

Explain why:

As a long standing resident of Missouri City, I would like to make a contribution to my local city government by utilizing my expertise in policy development, planning, management and analytical assessment. It would be an honor to serve the city in which I live and love.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for:

Board Chair, American Red Cross, Southeast Branch

Ft. Bend Medical Reserve Corp

Coalition of Urban Resource Experts (CURE)

Hobbies/Personal/Family Interests:

Traveling, Reading, Visiting Nursing Homes, Line Dancing and Karate

References (optional):

Dr. Beatrice James

Dorothy Cummings

G. Burgess

Length of residence in the City:

18 years

Are you a registered voter? Yes

If available, please attach your resume. No file was uploaded

Do you have time to commit to this service? That is: to attend meetings, study the matters to be brought before this board/commission/committee, and participate in all its activities? Yes

Signature of Applicant:: Angie Young

Date:: 5/05/2020

PLANNING & ZONING COMMISSION ATTENDANCE
 JULY 2019 – JUNE 2020

	Position		JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	REG	SP
Gloria Lucas	Position 1	A	P	P	P	P	P	P	P	P	P	P			10/10	
Courtney Rose	Position 2	A	A	P	A	A	P	A	P	A	P	P			5/10	
Sonya B-M	Position 3 Chair	D	P	P	P	P	P	A	P	P	P	P			9/10	
James Norcom III	Position 4	B	P	P	P	P	P	A	P	A	P	P			8/10	
John O'Malley	Position 5	D	P	P	P	P	A	P	P	P	P	P			9/10	
Monica L. Rasmus	Position 6	B	P	P	P	A	A	P	A	P	P	P			7/10	
Hugh Brightwell	Position 7	D	A	P	A	P	A	P	A	P	A	P			5/10	
James R. (Bob) Bailey	Position 8	C	P	P	A	A	P	P	P	P	A	P			7/10	
Tim Haney	Position 9 Vice Chair	C	P	P	P	A	P	P	P	P	P	P			9/10	

W:\Development Services\Planning Division\P&Z\P&Z Attendance Log 2018.docx

**Missouri City Parks Board
2019 Member Attendance**

Board Member	Position/ District	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Meetings Attended
Victoria Porter	Position 1 D	NM	P	NM	A	P	P	NM	P	Exc	P	Exc	NM	6/8
Thomasine Johnson	Position 2 B	NM	A	NM	A	P	P	NM	P	P	P	A	NM	5/8
Pamela Andrews (res. 09/19)	Position 3 B	NM	A	NM	A	P	A	NM	A	VAC			NM	5/7
Adrian Matteucci	Position 4 D	NM	P	NM	P	P	P	NM	P	P	P	P	NM	7/8
Loveless Mitchell	Position 5 A	NM	VAC	NM	VAC	VAC	VAC	NM		VAC			NM	2/7
Sharman McGilbert Vice-Chair	Position 6 A	NM	P	NM	A	P	P	NM	A	P	P	P	NM	5/8
Diane Giltner	Position 7 C	NM	P	NM	P	P	P	NM	P	P	P	P	NM	7/8
Brian Merchant	Position 8 B	NM	P	NM	P	P	A Exc	NM	P	P	P	P	NM	5/8
Llarance Turner Chairman	Position 9 A	NM	P	NM	P	A	P	NM	P	P	P	P	NM	6/8
Don Johnson	Position 10 D	NM	P	NM	P	P	P	NM	P	P	P	P	NM	7/8
J.R. Atkins	Position 11 C	NM	P	NM	A	P	A	NM	A	P	Exc	A	NM	4/8
Buddy Snyder Vice-Chair (as of 11/07/19)	Position 12 B	NM	P	NM	P	P	P	NM	P	P	P	P	NM	7/8
Alan Atwater (res. 5/19)	Position 13 D	NM	A	NM	P	P	VAC	NM					NM	2/3
Claudia Iveth Garcia	Position 5 B	NM		NM				NM		Exc	P	P	NM	2/3
Leslie Mack Jr.	Position 13 B	NM		NM				NM		Exc	P	P	NM	2/3/

Present	P
Absent	A
No Meeting	NM
No Quorum	NQ
Seat Vacant	VAC
Excused	Exc

**Missouri City Parks Board
2020 Member Attendance**

Board Member	Position/ District	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Meetings Attended	Excused	Absent	Total Meetings
Victoria Porter	Position 1 D	NM	1	1	NM									2	0	0	2
Thomasine Johnson	Position 2 B	NM	1	1	NM									2	0	0	2
Raj Jospheh	Position 3	NM	1	1	NM									2	0	0	2
Mary Ross	Position 4 D	NM	1	1	NM									2	0	0	2
Claudia Iveth Garcia	Position 5 B	NM	1	EXC	NM									1	1	0	2
Sharman McGilbert	Position 6 A	NM	1	EXC	NM									1	1	0	2
Diane Giltner	Position 7 C	NM	1	1	NM									2	0	0	2
Brian Merchant	Position 8 B	NM	1	EXC	NM									1	1	0	2
Llarance Turner Chairman	Position 9 A	NM	1	1	NM									2	0	0	2
Don Johnson	Position 10 D	NM	1	1	NM									2	0	0	2
J.R. Atkins	Position 11 C	NM	A	A	NM									0	0	2	2
Buddy Snyder Vice-Chair	Position 12 B	NM	1	1	NM									2	0	0	2
Leslie Mack Jr.	Position 13 B	NM	1	1	NM									2	0	0	2

Present	P
Absent	A
No Meeting	NM
No Quorum	NQ
Seat Vacant	VAC
Excused	Exc

**Missouri City Parks Foundation
2020 Member Attendance**

Board Member	Position	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Meetings Attended	Excused	Absent	Total Meetings
Bill Odle	President (Until 06/30/2020)	1	1	1	1									4	0	0	4
Jim Browne	Vice President (Until 06/30/2020)	1	1	A	A									2	0	2	4
Lisa Glenn	Secretary (Until 06/30/2020)	1	1	1	1									4	0	0	4
Alice Aanstoos	Treasurer (Until 06/30/2020)	1	1	1	1									4	0	0	4
Adrienne Barker	Board Member (Until 06/30/2020)	1	1	A	1									3	0	1	4
E. Joyce Iyamu	Board Member (Until 06/30/2020)	1	1	1	1									4	0	0	4
Harry Johnson	Board Member (Until 06/30/2020)	A	A	A	A									0	0	4	4
Tom Nichols	Board Member (Until 06/30/2020)	1	1	1	1									4	0	0	4
Anthony Snipes	Board Member (Until 06/30/2020)	1	1	1	1									4	0	0	4
Vacant														0	0	0	0
Vacant														0	0	0	0
Vacant														0	0	0	0
Vacant														0	0	0	0

Present	P
Absent	A
No Meeting	NM
No Quorum	NQ
Seat Vacant	VAC
Excused	Exc

RESOLUTION NO. R-17-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS, ADOPTING BYLAWS FOR THE CITY OF MISSOURI CITY PARKS BOARD; AND REPEALING ALL OTHER RESOLUTIONS IN CONFLICT HEREWITH.

* * * * *

WHEREAS, Section 74-33 of the Missouri City Code provides that City of Missouri City Parks Board (the "Parks Board") may adopt its own rules of procedure for the conduct of its business, subject to the approval of such rules by the city council; and

WHEREAS, on November 2, 2017, the Parks Board considered bylaws governing the conduct of its own affairs, and adopted such bylaws, pending approval of the City Council of the City of Missouri City; now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. The facts and recitals set forth in the preamble of this Resolution are hereby found to be true and correct and are in all things incorporated herein and made a part hereof.

Section 2. That the City Council of the City of Missouri City hereby adopts the bylaws of the City of Missouri City Parks Board attached hereto as Exhibit "A" and made a part hereof.

Section 3. All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict only.

Section 4. This Resolution shall take effect immediately upon its passage.

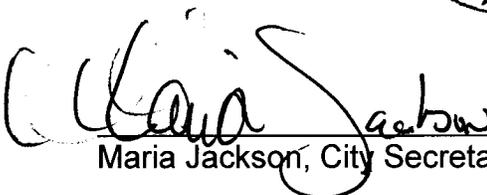
PASSED, APPROVED and ADOPTED this 4th day of December, 2017.

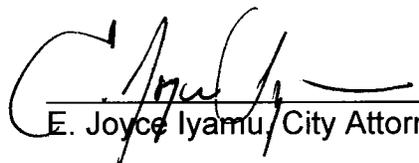



Allen Owen, Mayor

ATTEST:

APPROVED AS TO FORM:


Maria Jackson, City Secretary


E. Joyce Iyamu, City Attorney

BYLAWS OF THE CITY OF MISSOURI CITY PARKS BOARD

ARTICLE I – ORGANIZATION AND OFFICERS

A. Organization

The City of Missouri City Parks Board (the “Board”) shall consist of those members appointed by the City Council and shall be organized under the provisions of the Missouri City Code, as amended.

B. Officers

Members of the Board shall elect a Chair and a Vice-Chair at the first meeting following the 30th of September of each year and at such other times as those offices may become vacant. The Chair and the Vice-Chair shall hold office for one year, or until their successors have been elected.

C. Duties

1. The Chair shall preside at meetings, begin and end meetings on time, create and maintain a positive tone during meetings, keep meetings moving by following the agenda, understand and have a working knowledge of parliamentary procedure, decide all points of order or procedure, perform other duties as usually pertain to that office, and when authorized by the Board, execute all official documents of the Board.
2. The Vice-Chair shall perform the duties of the Chair in the Chair's absence at a meeting. In the event of the absence of both the Chair and Vice-Chair at any meeting, the members of the Board present at the meeting shall elect one of its members who is present at the meeting to preside at such meeting.
3. The Director of the Parks and Recreation Department or his designee (the “Director”) shall (a) be the regular technical advisor to the Board and the custodian of the minutes and other official records, (b) attend to the correspondence of the Board, and (c) cause to be given such notice as is required in the manner prescribed by law.
4. Board members shall be required to attend all meetings of the Board. Absences will be duly recorded in the minutes of each meeting. Board members who are absent, not due to illness or family emergency, for three (3) consecutive regular meetings, will be reported to City Council and may be subject to removal from office.
5. The Chair may create and dissolve committees and appoint individuals to serve on such committees. Such committees shall be comprised of Board members or interested citizens of the City, provided that no committee may act on behalf of the City or the Board without the express approval of the City

Council.

ARTICLE II – QUORUM AND BOARD MEETINGS

A. Regular Meetings

Regular meetings of the Board shall be held on the first Thursday of each month except that no regular meetings of the Board will be held during the months of July and December unless a parkland dedication is scheduled for consideration during the months of July or December. Regular meetings shall commence at 7:00 p.m. and shall be held in the City Council Chamber, or whenever necessary, at any previously designated public place within the boundaries of the City.

B. Special Meetings

Special meetings of the Board shall be convened at appropriate times as may be determined by the Board or the Chair for the proper performance of the Board's responsibilities.

C. Quorum

Five (5) members of the Board shall constitute a quorum for all meetings. City Council will be notified whenever a quorum is not present at a meeting.

D. Agenda

1. An agenda shall be prepared by the Director for each meeting of the Board.
2. Notice of each meeting shall be provided in accordance with the law.
3. Each agenda shall include the following agenda items: "Public Comments," "Staff Reports," "Board Reports," and "Items for Next Agenda."

E. Conduct of Meetings

1. Robert's Rules of Order, latest version, shall be the Board's final authority on all questions of procedure and parliamentary law not covered by these Bylaws.
2. The Director shall record or cause to be recorded, accurate and complete minutes of all proceedings of the Board.
3. The Director shall be present or cause staff to be present at each Board meeting, to provide assistance, reports and recommendations.
4. The order of business at meetings of the Board shall be as follows:
 - a. Call to order
 - b. Roll call

- c. Minutes
- d. Public comments
- e. Matters within the jurisdiction of the Board
- f. Staff Reports
- h. Board Reports
- g. Items for next agenda
- h. Executive session as authorized by the Texas Open Meetings Act

The order of business at a meeting of the Board may be changed by an affirmative vote of a majority of the members of the Board present at such meeting.

- 5. Public comments shall be limited to items not listed on the agenda. Each person wishing to address the Board during the Public Comments session shall state his or her name and address for the record. Public comments shall be limited to three (3) minutes per individual and to ten (10) minutes per subject, except that such time limits may be extended by an affirmative vote of a majority of the Board members present at the meeting. Any deliberation of or discussion about the subject raised during the Public Comments session shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.
 - 6. "Staff Reports" and "Board Reports" shall be limited to items of community interest, including, but not limited to, expressions of thanks, congratulations or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee or other citizen; a reminder of an upcoming event organized or sponsored by the City; information regarding a social, ceremonial or community event organized or sponsored by an entity other than the city that was attended or is scheduled to be attended by a member of the Board or an employee or official of the City; and announcements involving an imminent threat of the public health and safety of the residents of the City that has arisen after the posting of the agenda.
 - 7. No matters shall be discussed unless on the agenda for that meeting and unless a motion has been made and seconded or a report submitted regarding the matter.
 - 8. An item may be added to a future agenda by: (a) a member of the Board requesting, before the adjournment of a board meeting, that such item be added to the agenda of a future meeting; or (b) by a member of the Board requesting, via email to the Director at least five (5) days prior to the next meeting, that such item be added to a future agenda.
 - 9. Action by the Board shall be by resolution or motion carried by the affirmative votes of a majority of the members of the Board present at the meeting.
- F. A regular or special meeting of the Board may be cancelled by the Director after consultation with the Chair, for one or more of the following reasons:
- 1. It is known, at least 24 hours in advance of such meeting, that a quorum of members will not be present at said meeting;

2. A lack of items on the agenda;
3. A meeting falls on or is adjacent to a city holiday, provided that the meeting may be rescheduled to the second Thursday of the month;
4. As predetermination by the Board; or
5. Due to inclement weather.

ARTICLE III - OFFICIAL RECORDS

A. Definition

The official records shall include these Bylaws and the minutes of the Board together with all findings, decisions, and other official actions of the Board. Notes and tape recordings of proceedings and discussions shall not constitute the official record of the Board.

B. Retention

All applications coming before the Board shall be filed and maintained by the Director in accordance with the City's record retention and disposition schedule.

C. Public Record

The official minutes and applications presented to the Board shall be on file in the office of the Director and shall be open to public inspection during customary working hours.

ARTICLE IV - AMENDMENTS

A. Amendment Procedure

Any proposed amendment to these Bylaws shall be considered and favorably acted on by the Board at a meeting of the Board prior to submitting such proposed amendment to the City Council for consideration.

B. Repealing Clause

All previously adopted Bylaws of the Board shall be and the same are hereby expressly repealed.

ADOPTED this 2nd day of November, 2017.

Llarance Turner, Chair

RESOLUTION NO. R-14-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS, ADOPTING RULES OF PROCEDURE FOR THE PLANNING AND ZONING COMMISSION AND THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE OF THE CITY OF MISSOURI CITY, TEXAS, AND REPEALING ALL OTHER RESOLUTIONS IN CONFLICT HEREWITH.

* * * * *

WHEREAS, Section 2-133 of the Missouri City Code provides that the Planning and Zoning Commission shall have the authority and responsibility to adopt rules and regulations governing the conduct of its affairs; and

WHEREAS, Section 2-133 of the Missouri City Code requires the City Council of the City of Missouri City to approve such rules and regulations before they become effective; and

WHEREAS, Chapter 395 of the Texas Local Government Code (Chapter 395) authorizes a political subdivision to finance capital improvements associated with new development; and

WHEREAS, Chapter 395 requires that a Capital Improvements Advisory Committee be appointed to advise a political subdivision on certain matters related to the procedures promulgated by Chapter 395; and

WHEREAS, the City Council of the City of Missouri City has appointed the Planning and Zoning Commission as the Capital Improvements Advisory Committee; and

WHEREAS, on September 10, 2014, and on October 8, 2014, the Planning and Zoning Commission considered rules and regulations governing the conduct of its own affairs, including procedural rules for the Capital Improvements Advisory Committee, and adopted such rules and regulations pending the approval of the City Council of the City of Missouri City; now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. That the facts and recitations set forth in the preamble of this Resolution are hereby found to be true and correct, and are made a part of this Resolution for all purposes.

Section 2. That the City Council of the City of Missouri City hereby adopts the Planning and Zoning Commission Rules of Procedure attached hereto as Exhibit "A" and made a part hereof.

Section 3. All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict only.

Section 4. This Resolution shall take effect immediately upon its passage.

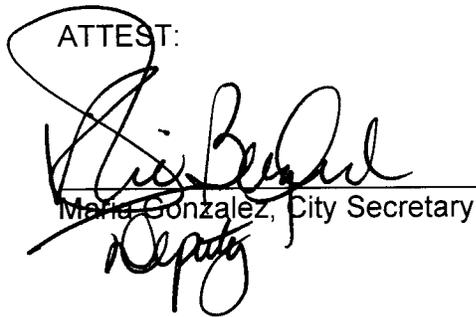
PASSED, APPROVED, and ADOPTED on this 20 day of October, 2014.


Allen Owen, Mayor

APPROVED AS TO FORM:


Caroline Kelley, City Attorney

ATTEST:


Maria Gonzalez, City Secretary
Deputy

Planning and Zoning Commission
Rules of Procedure

**PLANNING AND ZONING COMMISSION
MISSOURI CITY, TEXAS
RULES OF PROCEDURE**

I. ORGANIZATION AND OFFICERS

101. Organization

The Planning and Zoning Commission ("Commission") shall consist of those members appointed by the City Council and shall be organized under the laws of the State of Texas, the City Charter, as amended; the Missouri City Code, as amended; and the City Zoning Ordinance, as amended.

102. Officers

A Chairman, Vice Chairman, and an Assistant Secretary shall be elected from among the Commission's membership at the first meeting following the 31st of July of each year and at such other times as those offices may become vacant. If at any meeting of the Commission neither the Chairman, the Vice Chairman, nor the Assistant Secretary is present, those Commission members present shall elect one of their number to be Chairman for conducting the meeting as provided herein.

103. Duties

- A. The Chairman shall preside at meetings, decide all points of order or procedure, execute all plat certificates, and, when authorized by the Commission, execute all official documents of the Commission.
- B. The Vice Chairman shall attest the signature of the Chairman on official documents of the Commission, as required, and shall perform the duties of the Chairman in the Chairman's absence. The Vice Chairman shall be the Secretary of the Commission.
- C. The Assistant Secretary shall attest the signature of the Chairman on official documents of the Commission and shall perform the duties of the Secretary in the absence of the Vice Chairman or at any meeting at which the Vice Chairman is presiding. In the absence of both the Chairman and the Vice Chairman, the Assistant Secretary shall serve as the Chairman.
- D. The Director of Development Services ("Director") shall be the regular technical advisor of the Commission and the custodian of the minutes and other official records, shall attend to the correspondence of the Commission, and shall cause to be given such notices as are required in the manner prescribed by law.
- E. It shall be the duty of the Commissioners to attend all meetings. Commissioners who are absent for three (3) consecutive regular meetings are subject to removal from office.

Planning and Zoning Commission
Rules of Procedure

104. Rules of Order

Robert's Rules of Order, latest revision, shall be the Commission's final authority on all questions of procedure and parliamentary law not covered by these Rules of Procedure.

II. MEETINGS

201. Quorum

A quorum shall consist of a majority of members qualified and serving on the Commission.

202. Agenda

An agenda shall be prepared by the Director or his designee for each meeting of the Commission. The agenda shall include applications prepared and submitted according to the Missouri City Code, as amended, and the procedures provided herein.

203. Regular Meetings

Regular meetings shall be held on the second Wednesday of each month after proper notice is given as required by law.

204. Special Meetings

Special meetings for any purpose may be held (1) on the call of the Chairman, (2) on the call of the Director, or (3) on the request of three (3) or more Commissioners and by giving written notice to all members and the general public at least 72 hours before the meeting.

205. Public Meetings

All meetings shall be held in full compliance with the provisions of the laws of the State of Texas, the Missouri City Code, as amended, and these Rules of Procedure. Any party in interest may appear on his or her own behalf or be represented by counsel or an agent.

III. CONDUCT OF MEETINGS

301. Order of Business

The Director or his designee shall record the names of the members present and absent at each meeting of the Commission. The order of business shall be as follows:

1. Call to order.
2. Roll call.
3. Minutes.
4. Reports.

Planning and Zoning Commission
Rules of Procedure

5. Public Comments. Public comments shall be limited to three (3) minutes per individual and to 10 minutes per subject. Public comments may address items that are not on the agenda.
6. Plats.
7. Zoning map amendments.
8. Zoning text amendments.
9. Other matters within the jurisdiction of the Commission or the Capital Improvements Advisory Committee.
10. Executive session as authorized by the Texas Open Meetings Act.

302. Vote Required

A majority of the quorum present at any meeting shall be necessary to approve or disapprove items of business; provided, however, that a majority shall be no less than three (3) members.

IV. OFFICIAL RECORDS

401. Definition

The official records shall include these rules and regulations and the minutes of the Commission together with all findings, decisions, and other official actions of the Commission. Notes and tape recordings of proceedings and discussions shall not constitute the official records of the Commission.

402. Recording of Vote

The minutes of the Commission's proceedings shall show the vote of each member on each decision of the Commission, or if absent or failing to vote, shall indicate that fact.

403. Files

All applications coming before the Commission shall be filed and maintained by the Director or his designee in accordance with the City's record retention and disposition schedule.

404. Public Record

The official minutes and applications presented to the Commission shall be on file in the office of the Director or his designee and shall be open to public inspection during customary working hours.

V. APPLICATION PROCEDURES

501. Application Types

The Commission shall consider plats, plans, zoning amendments, and other matters related to City planning as requested by the City Council, City officials, or the public.

Planning and Zoning Commission
Rules of Procedure

502. Application Required

Applications for consideration and discussion by the Commission shall be complete before being placed on any agenda of the Commission. The Director may require a reasonable amount of documentation to complete the application in order for the Commission to clearly understand the application. The application, in sufficient copies, shall consist of maps, plats, and written descriptions as required by the Missouri City Code, as amended, or the Director.

VI. CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

601. Membership

- A. The Capital Improvements Advisory Committee (Committee) shall be composed of the Commission.
- B. The Chairman and Vice Chairman of the Commission shall serve as the Chairman and Vice Chairman, respectively, of the Committee.

602. Duties

- A. The Committee shall serve in an advisory capacity.
- B. The Committee shall:
 - (1) advise and assist the City Council in adopting land use assumptions;
 - (2) review impact fee capital improvements plans and file written comments;
 - (3) monitor and evaluate the implementation of the impact fee capital improvements plans;
 - (4) file semiannual reports with respect to the progress of impact fee capital improvements plans and report to the City Council any perceived inequities in implementing the plans or in imposing the impact fees; and
 - (5) advise the City Council of the need to update or revise land use assumptions, impact fee capital improvements plans, and impact fees.
- C. The Committee's written comments and recommendations regarding land use assumptions, impact fee capital improvement plans, and impact fees shall be submitted to the City Council before the fifth business day before the date of any public hearing or City Council action on such assumptions, plans, or fees.

Planning and Zoning Commission
Rules of Procedure

603. Rules of Order

Commission Rules of Procedure shall apply to the Committee.

VII. RULES OF PROCEDURE AND AMENDMENTS

701. Rules of Procedure

A copy of these Rules of Procedure and of any amendments thereto shall be made available in the office of the City Secretary within ten (10) days following their date of adoption.

702. Amendment Procedure

Any proposed amendment to these rules shall be considered and favorably acted on by the Commission at two separate commission meetings prior to submitting such proposed amendment to the City Council for consideration.

703. Repealing Clause

All previously adopted rules and regulations of the Commission shall be and the same are hereby expressly repealed.

ADOPTED:

This ____ day of _____, 2014.

Sonya Brown-Marshall, Chairman

ATTEST:

Filed in the office of the City Secretary this ____ day of _____, 2014.

Maria Gonzalez, City Secretary

RESOLUTION NO. R-16-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS, RATIFYING THE CREATION OF THE MISSOURI CITY PARKS FOUNDATION AND THE SUBMISSION OF THE APPLICATION FOR FORMATION THEREOF; APPROVING BYLAWS FOR SAID FOUNDATION; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND MAKING CERTAIN FINDINGS RELATING THERETO.

* * * * *

WHEREAS, the City of Missouri City Comprehensive Plan provides that the City of Missouri City (the "City") park system will maintain a high quality of life for its citizens by striving to maintain and develop park lands at a rate recognized statewide as a standard of excellence to be emulated; and

WHEREAS, the City Council considers the establishment and maintenance of a livable community to be one of the City's most important goals; and

WHEREAS, on February 15, 2016, the City Council determined that creating a nonprofit foundation to raise funds would enhance the City's park system and unanimously authorized City staff to proceed with the initial steps of filing the necessary documents to create such foundation; and

WHEREAS, the City Council has determined that it is in the best interest of the residents of the City to create a nonprofit foundation to raise funds to benefit the City's park system; now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. The facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct.

Section 2. The City Council hereby finds and declares that it is necessary that the Missouri City Parks Foundation, a nonprofit corporation, be formed.

Section 3. The City Council hereby ratifies the application for incorporation and the certificate of formation attached hereto as Exhibit "A."

Section 4. The City Council hereby approves the Missouri City Parks Foundation bylaws substantially in the form attached hereto as Exhibit "B."

Section 5. The City Council hereby finds, determines, recites, and declares that any notes, bonds, loans, debts or other obligations of the Missouri City Parks Foundation shall not be deemed an indebtedness, liability, obligation or pledge of the faith or credit of the State of Texas, the City of Missouri City, or any other political subdivision or governmental unit, nor shall any such notes, bonds, loans, debts or other obligations constitute an indebtedness within the meaning of any constitutional or statutory debt limitation or restriction or an agreement, obligation, or indebtedness of the City or of the State of Texas

within the meaning of the City Charter or of any constitutional or statutory provision whatsoever.

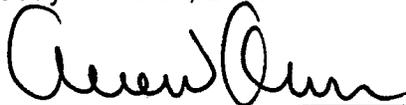
Section 6. The City Council hereby finds, determines, recites, and declares that it is the purpose, intent, and desire of the City in approving the creation of the foundation and its articles of formation and bylaws, that such actions and the foundation comply with the requirements of the Internal Revenue Code of 1986, as such code may be amended, and the Treasury Regulations and Internal Revenue Service rulings promulgated thereunder and the rulings issued pursuant thereto.

Section 7. The officers and employees of the City are hereby authorized and directed to execute such instruments and take such actions as are consistent with the provisions of this Resolution.

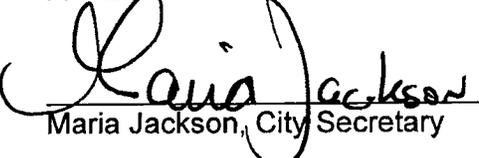
Section 8. Repeal. All resolutions or parts of resolutions, if any, in conflict herewith, shall be and are expressly repealed to the extent of such conflict.

Section 9. Severability. In the event any clause, phrase, provision, sentence or part of this Resolution or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Missouri City, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED, APPROVED and ADOPTED this 21st day of March, 2016.


Allen Owen, Mayor

ATTEST:


Maria Jackson, City Secretary

APPROVED AS TO FORM:

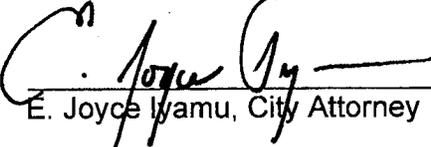

E. Joyce Wamu, City Attorney



Exhibit "A"

**CERTIFICATE OF FORMATION
NONPROFIT CORPORATION**

Article 1 - Entity Name and Type

The filing entity being formed is a nonprofit corporation. The name of the entity is:

Missouri City Parks Foundation

Article 2 - Registered Agent and Registered Office

A. The initial registered agent, who is an individual resident of the state, is:

Maria Jackson

B. The business address of the registered agent and the registered office address is:

City Secretary
1522 Texas Parkway
City of Missouri City
Missouri City, Texas 77489

Article 3 - Management

The management of the affairs of the corporation is vested in the board of directors. The number of directors constituting the initial board of directors and the names and addresses of the persons who are to serve as directors until their successors are elected and qualified are as follows:

Names of Directors:

Allen Owen, Mayor
Anthony Snipes, City Manager
E. Joyce Iyamu, City Attorney

Address: The business address of each director is:

City of Missouri City
1522 Texas Parkway
Missouri City, Texas 77489

Exhibit "A"

Article 4 – Membership

The nonprofit corporation will have no members.

Article 5 - Purpose

A. The nonprofit corporation is organized and will be operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as such code may be amended. Specifically, the nonprofit corporation will support the City of Missouri City, Texas (the "City"), in the City's acquisition or ownership of land and facilities, and in the construction, development, improvement, operation, or maintenance of land, equipment and facilities owned or controlled by the City, including land, facilities, equipment and activities for recreation, entertainment, sports, the arts, and similar activities that might benefit the citizens of the City.

B. The nonprofit corporation shall operate in compliance with State law, including chapter 22 of the Texas Business Organization Code, this Certificate, and its adopted bylaws.

C. The nonprofit corporation may not engage in any activities that do not further its purposes as set forth in this Certificate or take any action that would be inconsistent with the requirements for a tax exemption for charitable organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 and Section 11.18(c) of the Texas Tax Code and related regulations and rulings, including activities attempting to influence legislation or a political campaign involving a public office or public proposition.

Article 6 – Amendment of Certificate of Formation or Bylaws

To be effective, an amendment to this Certificate of Formation or the bylaws of the nonprofit corporation must be approved by the city council of the City.

Article 7 - Dissolution

Upon dissolution, all corporate assets will be distributed to the City.

Article 8 - Organizer

The name and address of the organizer is:

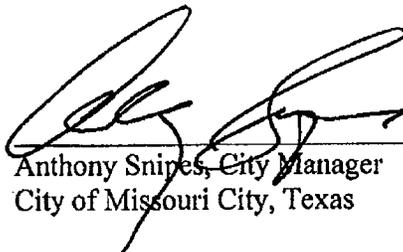
Anthony Snipes, City Manager
City of Missouri City
1522 Texas Parkway
Missouri City, Texas 77489

Exhibit "A"

Article 9 - Execution

The undersigned affirms that the person designated as registered agent has consented to the appointment. The undersigned signs this document subject to the penalties by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized to execute the filing instrument.

Date: 3/8/16



Anthony Snipes, City Manager
City of Missouri City, Texas

Exhibit "B"

**BYLAWS OF THE
MISSOURI CITY PARKS FOUNDATION
A TEXAS NON-PROFIT CORPORATION**

ARTICLE 1. DEFINITIONS.

1.1. In this Article:

Board means the Board of Directors of the Corporation.

City means the City of Missouri City, Texas.

City Council means the city council of the City of Missouri City, Texas.

Corporation means the Missouri City Parks Foundation.

ARTICLE 2. PURPOSE

2.1. The Corporation is organized exclusively for charitable and educational purposes allowed by law, including supporting the City in the City's acquisition, ownership, construction, development, improvement, operation, or maintenance of land, equipment and facilities owned or controlled by the City including land, facilities, equipment and activities for recreation, entertainment, sports, the arts, and similar activities that might benefit the citizens of the City of Missouri City.

2.2. The Corporation will focus its efforts on encouraging persons, businesses, and corporations, to make contributions of funds, equipment or donations of real estate or other property of value, to the Foundation.

2.3. The Corporation may not:

2.3.1. Engage in any activities that do not further its purposes as set forth in this Certificate or take any action that would be inconsistent with the requirements for a tax exemption for charitable organizations under Internal Revenue Code of 1986 and Section 501(c)(3) and Texas Tax Code Section 11.18(c) and related regulations and rulings;

2.3.2. Pay any of its net earnings for the benefit of any private individual, other than for services rendered or as provided for in these Bylaws; or

2.3.3. Devote a substantial part of its activities or income to attempting to influence legislation or the outcome of any public election.

Exhibit "B"

ARTICLE 3. POWERS

3.1. The Corporation has all the powers of a Texas non-profit corporation and will operate in compliance with State law, including Chapter 22 of the Texas Business Organization Code, the Corporation's Certificate of Formation, and these adopted Bylaws.

ARTICLE 4. OFFICES

4.1. The Corporation's initial office will be located at City Hall, 1522 Texas Parkway, Missouri City, Texas 77489.

ARTICLE 5. BOARD OF DIRECTORS

5.1. Number. The Board will have no less than five, but no more than fifteen directors.

5.2. Qualifications. To qualify to serve as a director, a person must be committed to achieving the Corporation's purpose with the financial skills, knowledge, experience or resources necessary to achieve those purposes.

5.3. Appointment, Vacancies, and Removal. The City Council appoints the persons to serve as directors on the Board, will fill vacancies on the Board, and may remove a director at any time.

5.4. Terms. Directors serve two-year terms that begin on July 1 and end on June 30. Directors continue to serve until their successors are appointed. To provide for staggered terms, the City Council may appoint a specified number of the initial directors to serve one-year terms.

5.5. Compensation and Expenses. Directors will not receive a salary or other fixed compensation for their service, but may be reimbursed for expenses incurred under written policies approved by the Board.

5.6. Meetings. Meetings will be held as requested by the President or a majority of the Board or at regular intervals as determined by the Board.

5.7. Quorum. A majority of the appointed directors are a quorum for the transaction of corporate business. The directors may, by resolution, approve procedures to allow directors who cannot attend a meeting to participate in the meeting by telephone or video conference and vote on matters that come before the board.

5.8. Executive Committee. The board of directors by resolution may elect three or more other directors to serve on an executive committee which will include the President that has and may exercise the authority of the board of directors to the extent specified in the resolution. The designation of the executive committee and the delegation of authority to the committee does not operate to relieve the board of directors, or an individual director, of any responsibility imposed on the board or director by law.

Exhibit "B"

5.9. Conflict of Interest. No director of the Board shall have an interest in any contract or transaction involving the Corporation in violation of any policy adopted by the City Council of the City of Missouri City or any charter provision of the City of Missouri City applicable to City officers and employees, Chapter 171 of the Texas Local Government Code, or any provision of any other law that establishes standards of conduct or governs interests in contracts by directors of nonprofit corporations.

ARTICLE 6. OFFICERS

6.1. Officers. The City Council will appoint a director to serve as president of the corporation, who serves at the pleasure of the City Council and may be removed at any time. The Board will elect directors to serve as vice-president, secretary, and treasurer, who serve at the pleasure of the board and may be removed at any time.

6.2. Term. Officers serve one-year terms, or until their successors are appointed.

6.3. President. The president presides at all Board meetings, supervises the business of the Corporation, and performs other duties assigned by the Board. The president executes contracts and other documents evidencing actions approved by the Board. Not less than once a year, the president will give a report to the City Council on the Corporation's activities and financial condition. The president may appoint directors to standing or temporary committees to assist or make recommendations to the Board.

6.4. Vice-President. The vice-president performs the duties of the president in the president's absence and performs other duties as assigned by the president or the Board.

6.5. Secretary. The secretary notifies the directors of Board meetings, records votes and minutes of the Board's meetings, is the custodian of the Corporation's records, and performs other duties as assigned by the president or the Board.

6.6. Treasurer. The treasurer keeps accurate accounts of the Corporations' expenditures and revenues, insures the Board's financial policies are followed, makes regular financial reports to the Board, provides for an independent audit of the Corporation's accounts as requested by the Board, and performs other duties as assigned by the president or the Board.

6.7. Compensation. Directors will not receive a salary or other fixed compensation for their service, but may be reimbursed for out-of-pocket expenses arising from their duties under policies approved by the Board.

Exhibit "B"

ARTICLE 7. FINANCE.

7.1. Fiscal Year. The Corporation's fiscal year is July 1st to June 30th.

7.2 Annual Budget. The Board will adopt an annual budget which specifies revenues and major expenditures by type and amount.

7.3 Checks, Drafts, or Orders for Payment. All checks, drafts, or orders for the payment of corporate funds may be signed manually or electronically, as approved by the corporate officers specified in a resolution adopted by the Board, or in the absence of a resolution, by at least two officers.

7.4. Deposits. All corporate funds will be deposited in a bank or other depositories selected by the Board.

ARTICLE 8. MISCELLANEOUS

8.1 Dissolution. Upon the Corporation's dissolution, its assets will be distributed to the City.

8.2. Amendment to Certificate of Formation or Bylaws. An amendment to the Corporation's Certificate of Formation or these Bylaws is not effective until approved by the Board and the City Council.

8.3. Controlling Law and Conflicts. These Bylaws are subject to the Texas Business Organization Code, including Chapter 22, governing nonprofit corporations. If there is a conflict between these Bylaws and the mandatory provisions of the Texas Business Organization Code, the latter controls.

8.4. Bylaws Effective Date. These Bylaws are effective on the date approved by the initial Board of Directors. Any amendments to the Bylaws are effective on the latest date of the dates approved by the Board and the City Council. The initial Bylaws were adopted by the initial Board of Directors on March 21, 2016.

Community Development Advisory Committee

Members with term expirations on 06.30.20

1. Eunice Reiter – Agreed to continue serving
2. Zelia Brown – Agreed to continue serving

Committee Members

- Position 1: Councilmember Cheryl Sterling, District A
Position 2: Councilmember Jeffrey Boney, District B
Position 3: Mayor Pro Tem Chris Preston, At Large Position
Position 4: Monica Rasmus, District A
Position 5: Bertha Eugene, District B
Position 6: Eunice Reiter, Citizen At Large
Position 7: Zelia Brown, Citizen At Large



Community Development Advisory Committee

New candidate applications

1. James Davidson, Jr., District B
2. Dr. Alice Thompson, District D
3. Mimi Kwan, District C
4. Raymond Richardson, District B



Construction Board of Adjustment & Appeals

Members with term expirations on 06.30.2020

1. George E. Johnson III – Agreed to continue serving
2. **Roger Morris**
 - No response
3. **Alternate Position Vacant**

Board Members

Position 1: George E. Johnson III, District D

Position 2: Roger Morris, District A

Position 3: Sammy Freeman, District D

Position 4: William W. Johnson, District D

Position 5: Daniel Silva, District A

Alternate: Warren Howard Waugh, District C

Alternate: Vacant



Electrical Board

Members with term expirations on 06.30.2020

1. Charles Jarvis – Agreed to continue serving

Board Members

Position 1: Buford Jurica, District C

Position 2: Charles Jarvis, District D

Position 3: Joe Scanlin, Chairman, District D

Position 4: Christopher Harvey - *CenterPoint Energy Representative*

Position 5: Frank Hester, District C



Parks Board

Members with terms expirations on 06.30.2020

1. Thomasine Johnson – Agreed to continue serving
2. Mary Ross – Agreed to continue serving
3. **Sharman McGilbert – Did not agree to continue serving**
4. Brian Merchant – Agreed to continue
5. Don Johnson – Agreed to continue serving
6. Buddy Snyder – Agreed to continue serving

Board Members:

- Position 1: Victoria Porter, D
- Position 2: Thomasine Johnson, B**
- Position 3: Raj Joseph, C
- Position 4: Mary Ross, D**
- Position 5: Claudia I. Garcia, B
- Position 6: Sharman McGilbert, A**
Co-Chairman
- Position 7: Diane Giltner, C
- Position 8: Brian Merchant, B**
- Position 9: Llarance Turner, A
Chairman
- Position 10: Don Johnson, D**
- Position 11: J.R. Atkins, C
- Position 12: Buddy Snyder, B**
- Position 13: Leslie Mack Jr., B

Parks Board Attendance (2019)

Missouri City Parks Board														2019 Member Attendance			
Board Member	Position/ District	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Meetings Attended	Excused	Absent	Total Meetings
Victoria Porter	Position 1 D	NM	1	NM	A	1	1	NM	1	Exc	1	Exc	NM	5	2	1	8
Thomasine Johnson	Position 2 B	NM	A	NM	A	1	1	NM	1	1	1	A	NM	5	0	3	8
Pamela Andrews (res. 09/19)	Position 3 B	NM	A	NM	A	P	A	NM	A	VAC			NM				
Adrian Matteucci	Position 4 D	NM	1	NM	1	1	1	NM	1	1	1	1	NM	8	0	0	8
Loveless Mitchell	Position 5 A	NM	VAC	NM	VAC	VAC	VAC	NM		VAC			NM				
Sharman McGilbert Vice-Chair	Position 6 A	NM	1	NM	A	1	1	NM	A	1	1	1	NM	6	0	2	8
Diane Giltner	Position 7 C	NM	1	NM	1	1	1	NM	1	1	1	1	NM	8	0	0	8
Brian Merchant	Position 8 B	NM	1	NM	1	1	Exc	NM	1	1	1	1	NM	7	1	0	8
Llarance Turner Chairman	Position 9 A	NM	1	NM	1	A	1	NM	1	1	1	1	NM	7	0	1	8
Don Johnson	Position 10 D	NM	1	NM	1	1	1	NM	1	1	1	1	NM	8	0	0	8
J.R. Atkins	Position 11 C	NM	1	NM	A	1	A	NM	A	1	Exc	A	NM	3	1	4	8
Buddy Snyder Vice-Chair (as of 11/07/19)	Position 12 B	NM	1	NM	1	1	1	NM	1	1	1	1	NM	8	0	0	8
Alan Atwater (res. 5/19)	Position 13 D	NM	A	NM	P	P	VAC	NM					NM				
Claudia Ieth Garcia	Position 5 B	NM		NM				NM		Exc	1	1	NM	2	1	0	3
Leslie Mack Jr.	Position 13 B	NM		NM				NM		Exc	1	1	NM	2	1	0	3
Present	P																
Absent	A																
No Meeting	NM																
No Quorum	NO																
Seat Vacant	VAC																
Excused	Exc																

Parks Board Attendance (2020)

Missouri City Parks Board 2020 Member Attendance															Total Meetings Attended	Excused	Absent	Total Meetings
Board Member	Position/District	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec					
Victoria Porter	Position 1 D	NM	1	1	NM									2	0	0	2	
Thomasine Johnson	Position 2 B	NM	1	1	NM									2	0	0	2	
Raj Jospheh	Position 3	NM	1	1	NM									2	0	0	2	
Mary Ross	Position 4 D	NM	1	1	NM									2	0	0	2	
Claudia Iveth Garcia	Position 5 B	NM	1	EXC	NM									1	1	0	2	
Sharman McGilbert	Position 6 A	NM	1	EXC	NM									1	1	0	2	
Diane Giltner	Position 7 C	NM	1	1	NM									2	0	0	2	
Brian Merchant	Position 8 B	NM	1	EXC	NM									1	1	0	2	
Llarance Turner Chairman	Position 9 A	NM	1	1	NM									2	0	0	2	
Don Johnson	Position 10 D	NM	1	1	NM									2	0	0	2	
J.R. Atkins	Position 11 C	NM	A	A	NM									0	0	2	2	
Buddy Snyder Vice-Chair	Position 12 B	NM	1	1	NM									2	0	0	2	
Leslie Mack Jr.	Position 13 B	NM	1	1	NM									2	0	0	2	

Present	P
Absent	A
No Meeting	NM
No Quorum	NQ
Seat Vacant	VAC
Excused	Exc

Parks Board

New candidate applications

1. Lilian H. Davis – District D
2. Kymberly McMorries – District A
3. Valore Lott – District D
4. Reggie Abraham – District C
5. Everett Land - District B
6. Susan Dierker – District A
7. Debbie Poncik, District D

Planning & Zoning Commission

Members with term expirations on 06.30.2020

1. Gloria Lucas – Agreed to continue serving
2. Courtney Johnson Rose – Agreed to continue serving
3. Sonya Brown-Marshall – Agreed to continue serving
4. **James G. Norcom, III – Did not agree to continue serving**

Commission Members

- Position 1: Gloria Lucas, A**
Position 2: Courtney Johnson Rose, A
Position 3: Sonya Brown-Marshall, D Chair
Position 4: James G. Norcom, III, B
 Position 5: John T. O'Malley, D
 Position 6: Monica L. Rasmus, A
 Position 7: Hugh Brightwell, D
 Position 8: James Bailey, C
 Position 9: Timothy Haney, C
 Vice-Chair



Planning & Zoning Commission Attendance (FY 2020)

PLANNING & ZONING COMMISSION ATTENDANCE
 JULY 2019 – JUNE 2020

	Position		JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	REG	SP
Gloria Lucas	Position 1	A	P	P	P	P	P	P	P	P	P	P			10/10	
Courtney Rose	Position 2	A	A	P	A	A	P	A	P	A	P	P			5/10	
Sonya B-M	Position 3 Chair	D	P	P	P	P	P	A	P	P	P	P			9/10	
James Norcom III	Position 4	B	P	P	P	P	P	A	P	A	P	P			8/10	
John O'Malley	Position 5	D	P	P	P	P	A	P	P	P	P	P			9/10	
Monica L. Rasmus	Position 6	B	P	P	P	A	A	P	A	P	P	P			7/10	
Hugh Brightwell	Position 7	D	A	P	A	P	A	P	A	P	A	P			5/10	
James R. (Bob) Bailey	Position 8	C	P	P	A	A	P	P	P	P	A	P			7/10	
Tim Haney	Position 9 Vice Chair	C	P	P	P	A	P	P	P	P	P	P			9/10	

Planning & Zoning Commission

New candidate applications

1. Daniel Silva, District A
2. Karen Overton, District D
3. Rodney Griffin, District A
4. Peter Thompson, District D
5. John Conlon, District D



Zoning Board of Adjustment & Appeals

Members with term expirations on 06.30.2020

1. Roger Morris – No response
2. Denice Pringle – Agreed to continue serving
3. Cleotha Aldridge – Agreed to continue serving
4. Sharon Jurica – Agreed to continue serving

Board Members

Position 1: Joe Workman, D

- Vice Chairman

Position 2: Peter Thompson, D

Position 3: Robin Elackatt, D

Position 4: Roger Morris, A

- Chairman

Position 5: Denice Pringle, C

Alternate: J.R. Atkins, C

Alternate: Candance McCray, D

Alternate: Cleotha Aldridge, B

Alternate: Sharon Jurica, D



Zoning Board of Adjustment & Appeals

New candidate applications

1. William Booher, District D



Tax Increment Reinvestment Zone #3

Board Members

Position 1: Robert Hodge, D

Position 2: Reggie Abraham, C

Position 3: Vacancy left by the late David Reitz, C

Position 4: JaPaula Kemp, B

Position 5: Joyce Raynor, B

Position 6: Joe Workman, D (Chairman)

Position 7: Stephen Brown - *FBC Rep*

Position 8: David Sepulveda - *FBC Drainage District Rep*

Position 9: Sharon Jurica, C

Position 10: Marshall B. Heins - *HCC Rep*

Position 11: Frank Hester - *SPLID Rep*

Vacancy: Term Expires 12.31.2021

1. Position 3



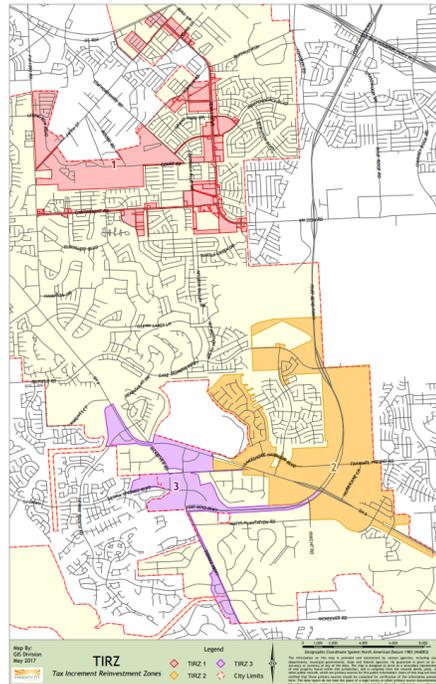
Tax Increment Reinvestment Zone #3

New candidate applications

- 1. Karen Overton, District D
- 2. Shaizad A Chatriwala, District C



Tax Increment Reinvestment Zones Map



Missouri City Parks Foundation

Members with term expirations on 06.30.2020

- 1. Harry Johnson
- 2. Anthony Snipes
- 3. E. Joyce Iyamu
- 4. Tom S. Nichols
- 5. Lisa Glenn
- 6. Krystal Touns
- 7. Bill Odle
- 8. Adrienne Barker
- 9. Jim Brown
- 10. Alice Aanstoos
- 11. Vacancy left by Tom Wilcox
- 12. Vacancy left by Gustave (Gus) Hawkins
- 13. Vacancy left by Marvin Marcell



Missouri City Parks Foundation Attendance Log

Missouri City Parks Foundation														2020 Member Attendance			
Board Member	Position	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Meetings Attended	Excused	Absent	Total Meetings
Bill Odle	President (Until 06/30/2020)	1	1	1	1									4	0	0	4
Jim Browne	Vice President (Until 06/30/2020)	1	1	A	A									2	0	2	4
Lisa Glenn	Secretary (Until 06/30/2020)	1	1	1	1									4	0	0	4
Alice Aanstoos	Treasurer (Until 06/30/2020)	1	1	1	1									4	0	0	4
Adrienne Barker	Board Member (Until 06/30/2020)	1	1	A	1									3	0	1	4
E. Joyce Iyamu	Board Member (Until 06/30/2020)	1	1	1	1									4	0	0	4
Harry Johnson	Board Member (Until 06/30/2020)	A	A	A	A									0	0	4	4
Tom Nichols	Board Member (Until 06/30/2020)	1	1	1	1									4	0	0	4
Anthony Snipes	Board Member (Until 06/30/2020)	1	1	1	1									4	0	0	4
Vacant														0	0	0	0
Vacant														0	0	0	0
Vacant														0	0	0	0
Vacant														0	0	0	0

Present	P
Absent	A
No Meeting	NM
No Quorum	NQ
Seat Vacant	VAC
Excused	Exc

Charter Review Commission (*Recommendations*)

❖ Councilmember Sterling

1. Sonja Giddings, District A
2. Jeanette Quimby, District A
3. Sam Chatriwala, District C

❖ Mayor Ford

1. JaPaula Kemp, District B
2. Mary Ross, District D

❖ Councilmember Edwards

1. Angie Young, District B

New candidate applications

1. Robin Elackatt, District D
2. Joe Workman, District D
3. Eunice Reiter, District A
4. Joelynn C. Kelly, District B



Charter Review Commission (*previous members*)

❖ 2004 Commission Members

1. Joe Workman, District D
2. Carl Bowles, District A
3. Albert Glover, District B
4. Scott Moseley, District B
5. Allen Robinson, District A

❖ 2008 Commission Members

1. Joe Workman, District D
2. Carl Bowles, District A
3. Albert Glover, District B
4. Roger Morris, District A
5. Scott Moseley, District B

❖ 2012 Commission Members

1. Eunice Reiter, District A
2. Albert Glover, District B
3. Scott Moseley, District B
4. Robert Burton, District C
5. Joe Workman, District D
6. Buddy Jimerson, District D, Alternate

❖ 2016 Commission Members

1. Joe Workman, District D
2. Robin Elackatt, District C
3. Scott Moseley, District B
4. Eunice Reiter, District A
5. Cheryl Sterling, District A

