

YOLANDA FORD
Mayor

VASHAUNDRA EDWARDS
Councilmember at Large Position No. 1

CHRIS PRESTON
Mayor Pro Tem
Councilmember at Large Position No. 2



CHERYL STERLING
Councilmember District A
JEFFREY L. BONEY
Councilmember District B
ANTHONY G. MAROULIS
Councilmember District C
FLOYD EMERY
Councilmember District D

CITY COUNCIL SPECIAL MEETING MINUTES

The City Council of the City of Missouri City, Texas, met in special session on **Monday, June 22, 2020**, at the City Hall, Council Chamber, 1522 Texas Parkway, Missouri City, Texas, 77489, at **6:00 p.m.** to consider the following.

Due to the COVID 19 Disaster and the Center for Disease Control's recommendation regarding social distancing measures, the Mayor, City Council, City Staff members, and members of the public were not physically present during this meeting. The meeting was made possible through the cloud-based video conferencing platform Zoom.

1. CALL TO ORDER

Mayor Ford called the meeting to order at 6:13 p.m.

Those also present: Mayor Pro Tem Preston, Councilmembers Edwards, Sterling, Boney, Maroulis and Emery; Interim City Manager Atkinson, Assistant City Manager Martel, City Attorney Iyamu, City Secretary Jackson, Director of Financial Services Portis, Budget and Financial Reporting Manager Alexander, Accounting Technician Su, Director of Human Resources and Organizational Development Russell, HOA Liaison Matte, Media Relation Specialist III Kalimkoottil, Sr. MCTV Producer McBean Jr., MCTV Producer Penalba, Media Relation Specialist II Sanders, Web/Social Media Manager Henry, Director of Communications Walker, Director of Economic Development Esch, IT Manager Mathew, and Director of Information Technology, Sedrick Cole.

2. DISCUSSION/POSSIBLE ACTION

(a) Presentation of the Fiscal Year 2021 proposed budget.

Interim City Manager Atkinson and Director of Financial Services Portis provided overview of the presentations scheduled for today.

Director of Financial Services Portis went over the City Council priorities as economic development and redevelopment, infrastructure, fire department, employees, beautification, and partnerships; the Missouri City fund structure; the general fund revenues preliminary estimates; general fund expenditures –base; funds available/planned expenditures; general fund expenditures – supplemental; and, uses of the coronavirus aid, relief, and economic security act.

Interim City Manager Atkinson provided an overview of City Council's FY 2021 budget; and, provided an overview of the City Manager's Office mission, vision, FY 2020 accomplishments, FY 2021 goals, and proposed budget.

City Secretary Jackson provided an overview of the City Secretary's Office mission, vision, FY 2020 accomplishments, FY 2021 goals, proposed budget, and supplemental requests.

City Attorney Iyamu provided an overview of the City Legal Division's mission, vision, FY 2020 accomplishments, FY 2021 goals, proposed budget, and supplemental requests.

Director of Human Resources and Organizational Development Russell provided an overview of the department's mission, vision, FY 2020 accomplishments, FY 2021 goals, proposed budget, and supplemental requests.

Director of Communications Walker provided an overview of the department's mission, vision, FY 2020 accomplishments, FY 2021 goals, proposed budget, supplemental requests, and special revenue fund – PEG/MCTV account.

Director of Economic Development Esch provided an overview of the department's mission, vision, FY 2020 accomplishments, FY 2021 goals, and proposed budget.

Director of Financial Services Portis provided an overview of the department's mission, vision, FY 2020 accomplishments, FY 2021 goals, proposed budget, and supplemental requests.

Director of Information Technology Cole provided an overview of the department's mission, vision, FY 2020 accomplishments, FY 2021 goals, proposed budget, supplemental requests, and the IT replacement innovation and technology account.

City Council and City Staff members discussed historical and current processes for preparing the budget; and, analyzing budgets to ensure systems were in place to determine variances.

3. CLOSED EXECUTIVE SESSION

After proper notice was given pursuant to the Texas Open Meetings Act, the City Council went into Executive Session at 7:47 p.m.

Texas Government Code, Section 551.074 – Deliberations concerning the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: the city manager, the city attorney and the city secretary.

4. RECONVENE

At 8:11 p.m., City Council reconvened into open session.

Councilmember Edwards asked about the reach of the citizen's newsletter or the approximate number of newsletter publications. Director of Communications Walker stated the printing company they work with pulls a mail list from the US postal service and mails the newsletter to all the residential households and commercial businesses citywide. Councilmember Emery asked if rental homes were included, Walker stated yes.

Councilmember Edwards asked if the City Council district meetings were included in the budget and requested further detail on the two positions requested by the Communications Department. Director of Communications Walker stated that regarding the council district meetings, they requested funding for two meetings per City Councilmember. She added that in regards to staffing, they highlighted the Web Social Media Manager and the MCTV producers' positions as former City Manager Snipes stated they would be included in a premium pay structure; and, further discussed the experience each brings to the table and requested that they be compensated accordingly. Interim City Manager Atkinson stated City Staff members were looking at all areas of the City where premium pay may be taken into consideration.

Councilmember Boney noted he was in receipt of messages from citizens regarding viewing the special meeting held this evening on MCTV. Director of Communications Walker apologized to the residents who have been inconvenienced this evening as they were unsure of the specific source regarding the livestreamed meeting; however, they were working on measures to ensure similar issues would not take place in the future and that today's meeting would be posted to the web.

The Mayor stated a news release might need to be sent out, notifying residents where they may view official notices and responses from the City. Director of Communications Walker stated this a part of their business plan and budget requests.

5. ADJOURN

The special City Council meeting adjourned at 8:26 p.m.

Minutes PASSED AND APPROVED this the 6th day of July 2020.

Maria Jackson, City Secretary