

**YOLANDA FORD**  
Chair  
**CHRIS PRESTON**  
Vice-Chair  
**VASHAUNDR A EDWARDS**  
Director  
**CHERYL STERLING**  
Director  
**JEFFREY L. BONEY**  
Director



**ANTHONY G. MAROULIS**  
Director  
**FLOYD EMERY**  
Director  
**ODIS JONES**  
Chief Administrative Officer  
**ALLENA J. PORTIS**  
Treasurer  
**E. JOYCE IYAMU**  
Secretary

## **MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION MEETING AGENDA**

Notice is hereby given of a meeting of the Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation to be held on **Monday, September 21, 2020, at 5:30 p.m.** at: **City Hall, Council Chamber, 2<sup>nd</sup> Floor**, 1522 Texas Parkway, Missouri City, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

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### **NOTICE REGARDING PUBLIC PARTICIPATION**

Due to the COVID 19 Disaster and the Center for Disease Control's recommendation regarding social distancing measures, the public will not be allowed to be physically present at this meeting.

The meeting will be available to members of the public and allow for two-way communications for those desiring to participate. Any person interested in speaking on any item on the agenda must notify the City by one of the following methods **before 4:00 p.m. on the day of the meeting**:

1. Email or call the City Secretary at [CSO@missouricitytx.gov](mailto:CSO@missouricitytx.gov) or 281-403-8686; or,
2. Submit a "Public Comment Form" to the City Secretary from the following webpage: <https://bit.ly/39pw73Q>.

**The request must include the speaker's name, address, email address, phone number and the agenda item number.**

To livestream the meeting, the public may access the following link:  
<https://www.missouricitytx.gov/780/MCTV>.

To access the meeting agenda packet in PDF format, the public may access the following link:  
<https://www.missouricitytx.gov/572/Recreation-and-Leisure-Local-Government->.

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1. **ROLL CALL**
  2. Consider approving the minutes of the meeting of August 3, 2020.
  3. Consider approving the Fiscal Year 2021 budget. (*Proposed presenter: Golf Course Manager Tyson Stittleburg*)
  4. **CLOSED EXECUTIVE SESSION**

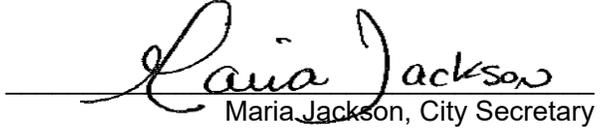
*The Board of Directors may go into Executive Session regarding any item posted on the Agenda as authorized by Chapter 551 of the Texas Government Code.*

**5. ADJOURN**

**In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending Missouri City Recreation and Leisure Local Government Corporation meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.**

**CERTIFICATION**

I certify that a copy of the September 21, 2020, agenda of items to be considered by Missouri City Recreation and Leisure Local Government Corporation was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on September 17, 2020, at 4:00 p.m.

  
\_\_\_\_\_  
Maria Jackson, City Secretary

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Chief Administrative Officer  
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Treasurer  
**E. JOYCE IYAMU**  
Secretary

## **MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION AUGUST 3, 2020 MEETING MINUTES**

The Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation held a meeting on **Monday, August 3, 2020**, at **5:30 p.m.** at City Hall, Council Chamber, 2<sup>nd</sup> Floor, 1522 Texas Parkway, Missouri City, Texas, to consider the following:

*Due to the COVID 19 Disaster and the Center for Disease Control's recommendation regarding social distancing measures, the Chair, Vice-Chair, Directors, City Staff members, and members of the public were not physically present during this meeting. The meeting was made possible through the cloud-based video conferencing platform Zoom.*

### **1. ROLL CALL**

Chair Ford called the meeting to order at 5:30 p.m.

Those also present: Vice Chair Preston and Directors Edwards, Sterling, Boney, Maroulis and Emery; Interim Chief Administrative Officer Atkinson, Treasurer Portis, Secretary Iyamu, Golf Course Manager Stittleburg, City Manager Jones, City Secretary Jackson, Assistant City Manager Martel, and Director of Communications Walker.

### **2. Consider approving the minutes of the meeting of June 15, 2020.**

Vice Chair Preston moved to approve the minutes of the June 15, 2020 meeting. Director Edwards seconded. **MOTION PASSED UNANIMOUSLY.**

Ayes: Mayor Ford, Vice Chair Preston, Director Edwards, Director Sterling, Director Boney, Director Maroulis and Director Emery  
Nays: None

### **3. Consider a resolution appointing a Chief Administrative Officer.**

Vice Chair Preston moved to appoint Odis Jones as the Chief Administrative Officer. Director Edwards seconded. **MOTION PASSED UNANIMOUSLY.**

Ayes: Mayor Ford, Vice Chair Preston, Director Edwards, Director Sterling, Director Boney, Director Maroulis and Director Emery  
Nays: None

### **4. Consider a resolution identifying certain officials with the authority to open and maintain an account or accounts with Wells Fargo Bank, National Association.**

Vice Chair Preston moved to approve the resolution. Director Edwards seconded. **MOTION PASSED UNANIMOUSLY.**

Ayes: Mayor Ford, Vice Chair Preston, Director Edwards, Director Sterling, Director Boney, Director Maroulis and Director Emery

Nays: None

5. Consider a resolution designating the Treasurer as the individual responsible for investing funds and authorizing the opening of an investment account for Missouri City Recreation and Leisure Local Government Corporation funds.

Director Emery moved to approve the resolution. Director Edwards seconded. **MOTION PASSED UNANIMOUSLY.**

Ayes: Mayor Ford, Vice Chair Preston, Director Edwards, Director Sterling, Director Boney, Director Maroulis and Director Emery

Nays: None

## 6. ADJOURN

Without objection, Chair Ford adjourned the meeting at 5:38 p.m.

BY:

\_\_\_\_\_  
Yolanda Ford, Chair

ATTEST:

\_\_\_\_\_  
E. Joyce Iyamu, Secretary



**MISSOURI CITY RECREATION & LEISURE  
LOCAL GOVERNMENT CORPORATION  
AGENDA ITEM COVER MEMO**

**September 21, 2020**

**To:** LGC Board of Directors  
**Agenda Item:** 3 – Presentation of the FY21 Budget Proposal  
**Submitted by:** Tyson Stittleburg, General Manager

**SYNOPSIS**

This is the proposal for the FY21 Budget for the Missouri City Recreation & Leisure LGC

**STRATEGIC PLAN 2019 GOALS ADDRESSED**

- Create a great place to live
- Maintain a financially sound City

**BACKGROUND**

The lasting impacts of the COVID19 pandemic make this budget difficult. It is hard to determine when sales will get back to pre COVID19 levels. As such, this budget is conservative on the revenues generated in FY21. This budget calls for \$3,510,912 in operating revenues and \$3,628,732 in operating expenses.

**BUDGET/FISCAL ANALYSIS**

**Purchasing Review:** NA  
**Financial/Budget Review:** Allena Portis

*Note:* Compliance with the conflict of interest questionnaire requirements, if applicable, and the interested party disclosure requirements (HB 1295) has been confirmed/is pending within 30-days of this Council action and prior to execution.

**SUPPORTING MATERIALS**

1. FY21 Budget Document
2. Budget PowerPoint Presentation

**STAFF'S RECOMMENDATION**

Staff recommends discussion and approval of the budget.

**Director Approval:** Tyson Stittleburg, General Manager  
**Assistant City Manager/  
City Manager Approval:** Bill Atkinson, Assistant City Manager



**Missouri City Recreation & Leisure Local Government Corporation**

**FY2021 Budget Proposal**

**June 15, 2020**

## **Overview**

Preparation of the FY2021 LGC budget presents many challenges, most all of which stem from the COVID19 pandemic. COVID19 has wreaked havoc on the operations of the LGC in FY2020 and all indications are that there will be lingering effects into FY2021.

In past years, Banquets & Events have been a growing portion of the facility revenues. In FY19 this department accounted for 26% of total revenues. Prior to COVID19 in FY20 this department was contributing 27% of total revenues. As large group gatherings have been a contributing factor to the spread of the virus many state & local health authorities have halted them. Even as group gatherings are slowly being allowed with safety measures in place, there is even a slower return of customers booking these types of events. As such, the budget for FY2021 reflects a sharp decrease in revenues from Banquets & Events as compared to previous years. This is disheartening given the historical trends of growth in the department and the focus on this department as recommended by the 2018 study by the National Golf Foundation.

The Bluebonnet Grille restaurant also saw a decrease in sales due to COVID19. Despite being able to offer take-out service, revenues dropped significantly as dine-in service was closed. Though dine-in service has been restored and guests are coming back out to the Grille, management is forecasting a decrease in overall sales for this department as it will likely take time for revenues in this department to return to pre-COVID19 numbers.

Rounds of golf increased during the COVID19 pandemic which is largely attributable to the increased amount of free time that golfers found by working from home and having many other activities and obligations canceled. While this was great to help sustain FY2020, it cannot be assumed that this trend will continue in FY2021. Thus, rounds of golf are budgeted to be relatively flat and more in line with pre-COVID19 levels.

One other large operational expense that will be looked at in FY2021 is the golf course maintenance costs. It is the intent of management to receive proposals for this contract in the summer of 2020 in order to have an agreement in place by January 1, 2020. The largest unknown with the agreement is the impact of current lower oil prices on the price of the contract.

For the third consecutive year, the LGC is proposing no new staff positions or salary adjustments.

Overall the LGC is expecting most departments to be relatively flat to previous years. The exceptions being in the Bluebonnet Grille and Banquets & Events. As restrictions on operations are lifted, management hopes that the actual numbers outpace the conservative budgets detailed here.

## **Budget Summary**

For FY21 the LGC is budgeting total facility operational revenues of \$3,510,912 and expenses of \$3,628,732. This leaves an operational loss of \$117,820. Additionally, the LGC is budgeting revenues contributing to the capital improvements fund of \$114,172.

ACCOUNT	ACCOUNT DESCRIPTION	FY19 ORIGINAL APPROP	FY19 REVISED BUDGET	FY19 ACTUAL	FY20 ORIGINAL APPROP	FY20 Projection	FY21 Budget
<b>Golf Operations</b>							
571-45301-57-571-	GREEN FEES- UNLIMITED	-\$358,171	-\$358,171	-\$310,873	-358,171	-\$297,722	-\$306,833
571-45306-57-571-	GREEN FEES-LAQUINTA	-\$469,101	-\$469,101	-\$459,386	-445,067	-\$457,716	-\$508,872
571-45307-57-571-	GREEN FEES-EL DORADO	-\$533,848	-\$533,848	-\$514,223	-497,245	-\$460,374	-\$532,811
571-45314-57-571-	HANDICAP FEE REVENUES	-\$11,910	-\$11,910	-\$11,680	-20,012	-\$25,789	-\$26,449
571-45420-57-571-	LGC SURCHARGES - 20%	\$0	\$0		-34,242	-\$12,180	-\$28,465
571-48500-57-571-	OTHER/MISC REVENUE	-\$5,133	-\$5,133	-\$6,884	-840	\$0	\$0
571-51001-57-571-	REGULAR SALARIES	\$49,000	\$49,000	\$49,189	49,000	\$47,118	\$49,000
571-51004-57-571-	OVERTIME	\$9,250	\$9,250	\$2,309	9,250	\$6,029	\$2,575
571-51106-57-571-	CONTINGENCY WORKERS	\$83,252	\$83,252	\$81,022	83,252	\$80,786	\$83,245
571-51302-57-571-	TAXES, SOCIAL SECURITY	\$10,867	\$10,867	\$11,325	10,867	\$10,265	\$10,314
571-51403-57-571-	ER-GROUP HEALTH INSURANCE	\$11,736	\$11,736	\$10,594	12,360	\$12,541	\$12,342
571-51710-57-571-	WORKERS COMPENSATION	\$1,769	\$1,769	\$1,142	1,769	\$1,298	\$966
571-52001-57-571-	OFFICE SUPPLIES	\$14,000	\$11,500	\$11,353	12,800	\$7,954	\$11,700
571-52003-57-571-	WEARING APPAREL	\$600	\$600	\$589	600	\$700	\$700
571-53504-57-571-	CONTRACTUAL SERVICES	\$30,000	\$25,000	\$24,628	30,000	\$23,441	\$24,970
571-53519-57-571-	BANK FEES	\$55,200	\$62,225	\$57,002	55,200	\$51,628	\$58,200
571-53534-57-571-	MOWING SERVICES	\$1,212,380	\$1,212,380	\$1,212,380	1,175,150	\$1,182,363	\$1,184,380
571-55037-57-571-	ELECTRIC UTILITIES	\$58,099	\$54,099	\$43,920	42,500	\$42,039	\$44,071
571-55041-57-571-	WATER UTILITIES	\$10,421	\$10,521	\$10,484	10,585	\$10,150	\$10,826
571-55046-57-571-	GAS UTILITIES	\$4,243	\$4,243	\$3,876	4,167	\$3,754	\$3,474
571-56003-57-571-	TRAINING & TRAVEL	\$1,100	\$2,100	\$1,368	1,100	\$740	\$3,800
571-56303-57-571-	MEMBERSHIPS & SUBSCRIPTIONS	\$2,500	\$1,500	\$1,402	2,500	\$3,073	\$0
571-56995-57-571-	OTHER/MISCELLANEOUS EXP.	\$4,800	\$5,450	\$4,866	4,800	\$3,321	\$4,860
571-58900-57-571-	Depreciation	\$0	\$0	\$14,598	0	\$0	\$0
<b>Total 57575010 LOCAL GOV CORP.-GOLF</b>		<b>\$181,054</b>	<b>\$177,329</b>	<b>\$238,998</b>	<b>\$150,323</b>	<b>\$233,419</b>	<b>\$101,993</b>

ACCOUNT	ACCOUNT DESCRIPTION	FY19 ORIGINAL APPROP	FY19 REVISED BUDGET	FY19 ACTUAL	FY20 ORIGINAL APPROP	FY20 Projection	FY21 Budget
<b>Beverage Cart</b>							
571-45325-57-577-	LIQUOR REVENUE-BEV CART	-\$77,712	-\$77,712	-\$66,077	-77,712	-\$8,536	-\$12,491
571-45331-57-577-	FOOD & BEV REVENUE.- BEV CART	-\$52,791	-\$52,791	-\$39,141	-31,122	-\$11,323	-\$11,528
571-45334-57-577-	FOOD/BEV REVENUE-PROSHOP	-\$10,758	-\$10,758	-\$11,327	-9,290	-\$43,496	-\$47,736
571-45340-57-577-	LIQUOR REVENUE-PRO SHOP	-\$10,758	-\$10,758	-\$7,360	-9,290	-\$58,171	-\$67,868
571-51004-57-577-	OVERTIME	\$623	\$623	\$398	623	\$397	\$632
571-51106-57-577-	CONTINGENCY WORKERS	\$30,527	\$30,527	\$32,422	30,527	\$26,686	\$30,978
571-51302-57-577-	TAXES, SOCIAL SECURITY	\$2,391	\$2,391	\$3,199	2,391	\$2,075	\$2,418
571-51710-57-577-	WORKERS COMPENSATION	\$421	\$421	\$266	422	\$294	\$256
571-52003-57-577-	WEARING APPAREL	\$320	\$320	\$201	320	\$310	\$200
571-52773-57-577-	PAPER & DISPOSABLE SUPPLIES	\$1,520	\$1,520	\$957	1,274	\$851	\$0
571-52777-57-577-	FOOD PURCHASES	\$30,908	\$30,908	\$27,555	19,677	\$22,919	\$27,102
571-52778-57-577-	LIQUOR PURCHASES	\$39,209	\$32,039	\$31,077	38,640	\$36,041	\$38,904
571-53519-57-577-	BANK FEES	\$1,703	\$1,803	\$1,733	1,427	\$2,272	\$3,300
571-53549-57-577-	PERMIT SERVICES	\$1,500	\$1,500	\$1,316	1,500	\$1,247	\$1,320
571-54101-57-577-	EQUIP MAINT/REPAIR	\$2,508	\$2,508	\$1,527	2,102	\$928	\$1,800
571-55037-57-577-	ELECTRIC UTILITIES	\$5,810	\$5,810	\$4,285	4,250	\$4,148	\$4,300
571-55041-57-577-	WATER UTILITIES	\$1,042	\$1,042	\$1,023	1,058	\$1,004	\$1,057
571-55046-57-577-	GAS UTILITIES	\$424	\$424	\$378	417	\$370	\$339
571-56530-57-577-	PROPERTY/LIABILITY INSURANCE	\$550	\$550	\$519	550	\$660	\$550
571-56707-57-577-	EQUIPMENT/CART LEASE EXP	\$8,454	\$8,474	\$8,462	8,340	\$8,312	\$8,400
<b>Total 57575020 LOCAL GOV CORP.-GOLF</b>		<b>-\$24,109</b>	<b>-\$31,159</b>	<b>-\$8,587</b>	<b>-\$13,896</b>	<b>-\$13,012</b>	<b>-\$18,067</b>

ACCOUNT	ACCOUNT DESCRIPTION	FY19 ORIGINAL APPROP	FY19 REVISED BUDGET	FY19 ACTUAL	FY20 ORIGINAL APPROP	FY20 Projection	FY21 Budget
<b>Grille Operations</b>							
571-45323-57-576	LIQUOR REVENUE-GRILLE	-\$206,907	-\$206,907	-\$222,346	-215,235	-\$302,176	-\$305,375
571-45329-57-576	FOOD & BEV REVENUE-GRILLE	-\$341,526	-\$341,526	-\$316,787	-323,960	-\$198,557	-\$211,810
571-48500-57-576	OTHER/MISC REVENUE	\$0	\$0		0	-\$5	\$0
571-51001-57-576	REGULAR SALARIES	\$55,000	\$55,000	\$55,211	55,000	\$53,005	\$55,000
571-51004-57-576	OVERTIME	\$3,994	\$3,994	\$5,170	3,994	\$4,917	\$5,375
571-51106-57-576	CONTINGENCY WORKERS	\$129,126	\$129,126	\$147,306	129,126	\$128,512	\$129,012
571-51302-57-576	TAXES, SOCIAL SECURITY	\$14,962	\$14,962	\$15,113	14,973	\$14,740	\$14,743
571-51403-57-576	ER-GROUP HEALTH INSURANCE	\$21,396	\$21,396	\$15,925	22,500	\$19,851	\$22,500
571-51710-57-576	WORKERS COMPENSATION	\$2,641	\$2,641	\$1,410	2,642	\$1,413	\$1,560
571-51805-57-576	UNEMPLOYMENT COMPENSATION	\$1,200	\$1,200	\$0	1,200	\$500	\$1,200
571-52003-57-576	WEARING APPAREL	\$480	\$480	\$475	480	\$588	\$500
571-52004-57-576	MINOR TOOLS, FURN & EQUIPMENT	\$334	\$334	\$67	329	\$456	\$70
571-52009-57-576	OTHER/MISC SUPPLIES	\$4,113	\$4,113	\$3,459	4,044	\$3,717	\$3,310
571-52771-57-576	LINEN SUPPLIES	\$8,281	\$8,281	\$7,949	8,142	\$7,308	\$7,603
571-52772-57-576	DISHWARE & GLASS SUPPLIES	\$1,645	\$1,645	\$1,247	1,618	\$1,312	\$1,190
571-52773-57-576	PAPER & DISPOSABLE SUPPLIES	\$4,991	\$4,991	\$4,641	4,907	\$5,246	\$4,448
571-52777-57-576	FOOD PURCHASES	\$116,713	\$116,713	\$112,059	110,610	\$104,745	\$112,989
571-52778-57-576	LIQUOR PURCHASES	\$30,716	\$60,999	\$59,467	31,961	\$39,813	\$50,834
571-53504-57-576	CONTRACTUAL SERVICES	\$554	\$554	\$0	545	\$227	\$0
571-53519-57-576	BANK FEES	\$5,100	\$5,450	\$5,372	5,015	\$7,298	\$10,500
571-53549-57-576	PERMIT SERVICES	\$1,900	\$1,900	\$1,347	1,900	\$2,801	\$1,350
571-53750-57-576	COMMISSION EXPENDITURES	\$6,818	\$6,818	\$6,122	6,950	\$5,966	\$3,330
571-54101-57-576	EQUIP MAINT/REPAIR	\$4,991	\$5,991	\$5,362	4,907	\$5,146	\$5,640
571-55037-57-576	ELECTRIC UTILITIES	\$18,880	\$17,880	\$13,926	13,812	\$13,482	\$13,973
571-55041-57-576	WATER UTILITIES	\$3,387	\$3,387	\$3,324	3,440	\$3,262	\$3,431
571-55046-57-576	GAS UTILITIES	\$1,379	\$1,379	\$1,229	1,354	\$1,204	\$1,102
571-56530-57-576	PROPERTY/LIABILITY INSURANCE	\$1,750	\$1,750	\$1,610	1,750	\$2,045	\$1,650
571-56717-57-576	BEVERAGE TAX EXPENSE	\$13,863	\$12,863	\$12,239	14,421	\$13,048	\$12,878
Total 57575030 LOCAL GOV CORP.-GOLF		-\$94,219	-\$64,586	-\$59,102	-\$93,575	-\$60,135	-\$52,997

ACCOUNT	ACCOUNT DESCRIPTION	FY19 ORIGINAL APPROP	FY19 REVISED BUDGET	FY19 ACTUAL	FY20 ORIGINAL APPROP	FY20 Projection	FY21 Budget
<b>Golf Shop Merchandise</b>							
571-45322-57-572	LGC PRO SHOP FEE REVENUES	-\$234,579	-\$234,579	-\$254,133	-260,652	-\$232,646	-\$257,050
571-48500-57-572	OTHER/MISC REVENUE	\$0	\$0	-\$7,311	0	\$0	\$0
571-51004-57-572	OVERTIME	\$5,388	\$5,388	\$989	5,388	\$3,267	\$1,097
571-51106-57-572	CONTINGENCY WORKERS	\$21,552	\$21,552	\$23,516	21,552	\$21,861	\$26,323
571-51302-57-572	TAXES, SOCIAL SECURITY	\$2,071	\$2,071	\$2,065	2,069	\$1,926	\$2,098
571-51403-57-572	ER-GROUP HEALTH INSURANCE	\$2,076	\$2,076	\$1,881	2,220	\$2,235	\$2,220
571-51710-57-572	WORKERS COMPENSATION	\$337	\$337	\$208	337	\$247	\$197
571-52781-57-572	MERCHANDISE PURCHASES	\$182,971	\$202,471	\$199,756	203,309	\$182,308	\$203,070
571-55037-57-572	ELECTRIC UTILITIES	\$8,714	\$8,714	\$6,427	6,375	\$6,222	\$6,450
571-55041-57-572	WATER UTILITIES	\$1,563	\$1,563	\$1,534	1,588	\$1,506	\$1,585
571-55046-57-572	GAS UTILITIES	\$636	\$636	\$567	625	\$555	\$509
Total 57575040 LOCAL GOV CORP.-GOLF		-\$9,271	\$10,229	-\$24,499	-\$17,189	-\$12,519	-\$13,502

ACCOUNT	ACCOUNT DESCRIPTION	FY19 ORIGINAL APPROP	FY19 REVISED BUDGET	FY19 ACTUAL	FY20 ORIGINAL APPROP	FY20 Projection	FY21 Budget
<b>Practice Range</b>							
571-45316-57-573-	RANGE FEES-LGC	-\$117,812	-\$117,812	-\$106,525	-114,434	-\$87,714	-\$109,935
571-51004-57-573-	OVERTIME	\$639	\$639	\$289	639	\$269	\$324
571-51106-57-573-	CONTINGENCY WORKERS	\$31,327	\$31,327	\$33,303	31,327	\$30,019	\$32,032
571-51302-57-573-	TAXES, SOCIAL SECURITY	\$2,456	\$2,456	\$2,526	2,455	\$2,373	\$2,475
571-51403-57-573-	ER-GROUP HEALTH INSURANCE	\$2,076	\$2,076	\$1,881	2,220	\$2,096	\$2,220
571-51710-57-573-	WORKERS COMPENSATION	\$401	\$401	\$252	400	\$294	\$232
571-52003-57-573-	WEARING APPAREL	\$0	\$0		720	\$614	\$300
571-52004-57-573-	MINOR TOOLS, FURN & EQUIPMENT	\$1,020	\$2,520	\$2,442	1,020	\$1,276	\$2,460
571-53571-57-573-	INSTRUCTOR PAY-CONTRACTUAL	\$18,000	\$18,000	\$22,100	18,000	\$8,415	\$12,000
571-54101-57-573-	EQUIP MAINT/REPAIR	\$800	\$800	\$770	800	\$1,034	\$900
571-55037-57-573-	ELECTRIC UTILITIES	\$2,904	\$2,904	\$2,142	2,125	\$1,929	\$2,150
571-55041-57-573-	WATER UTILITIES	\$521	\$521	\$511	529	\$460	\$528
571-55046-57-573-	GAS UTILITIES	\$212	\$212	\$189	208	\$173	\$169
571-56775-57-573-	RANGE BALL EXPENSE	\$3,500	\$1,250	\$773	3,500	\$994	\$1,000
571-56778-57-573-	RANGE PICKER LEASING EXP.	\$2,214	\$714	\$0	2,214	\$784	\$4,200
Total 57575050 LOCAL GOV CORP.-GOLF		-\$51,742	-\$53,992	-\$39,346	-\$48,277	-\$36,985	-\$48,945

ACCOUNT	ACCOUNT DESCRIPTION	FY19 ORIGINAL APPROP	FY19 REVISED BUDGET	FY19 ACTUAL	FY20 ORIGINAL APPROP	FY20 Projection	FY21 Budget
<b>Golf Cart Rentals</b>							
571-45302-57-574-	CART RENTAL FEES	-\$517,636	-\$517,636	-\$399,604	-450,352	-\$389,954	-\$412,512
571-45312-57-574-	PRIVATE CART TRAIL FEE	-\$81,751	-\$81,751	-\$76,462	-81,960	-\$68,706	-\$70,477
571-51004-57-574-	OVERTIME	\$1,860	\$1,860	\$673	1,860	\$830	\$875
571-51106-57-574-	CONTINGENCY WORKERS	\$91,150	\$91,150	\$77,707	91,150	\$79,973	\$86,577
571-51302-57-574-	TAXES, SOCIAL SECURITY	\$7,143	\$7,143	\$5,885	7,143	\$6,194	\$6,690
571-51403-57-574-	ER-GROUP HEALTH INSURANCE	\$4,836	\$4,836	\$4,389	5,100	\$5,182	\$5,088
571-51710-57-574-	WORKERS COMPENSATION	\$1,163	\$1,163	\$589	1,163	\$800	\$627
571-51805-57-574-	UNEMPLOYMENT COMPENSATION	\$1,200	\$1,200	\$0	1,200	\$845	\$1,200
571-52003-57-574-	WEARING APPAREL	\$720	\$720	\$597	720	\$972	\$700
571-53779-57-574-	TOURNAMENT RENTALS	\$16,500	\$10,900	\$10,840	15,000	\$10,280	\$10,500
571-54023-57-574-	BUILDING REPAIRS	\$600	\$600	\$0	600	\$250	\$0
571-54101-57-574-	EQUIP MAINT/REPAIR	\$10,000	\$6,000	\$5,216	8,004	\$3,492	\$8,460
571-55037-57-574-	ELECTRIC UTILITIES	\$20,335	\$20,335	\$14,997	14,875	\$14,520	\$15,047
571-55041-57-574-	WATER UTILITIES	\$3,648	\$3,648	\$3,580	3,705	\$3,513	\$3,697
571-55046-57-574-	GAS UTILITIES	\$1,485	\$1,485	\$1,324	1,458	\$1,296	\$1,186
571-56707-57-574-	EQUIPMENT/CART LEASE EXP	\$121,440	\$117,440	\$117,116	123,000	\$122,939	\$123,000
Total 57575060 LOCAL GOV CORP.-GOLF		-\$317,307	-\$330,907	-\$233,152	-\$257,334	-\$207,573	-\$219,342

ACCOUNT	ACCOUNT DESCRIPTION	FY19 ORIGINAL APPROP	FY19 REVISED BUDGET	FY19 ACTUAL	FY20 ORIGINAL APPROP	FY20 Projection	FY21 Budget
<b>General &amp; Administrative</b>							
571-48009-57-570-	DONATIONS-PARKS & RECREATION	\$0	\$0	-\$2,870	-4,293	-\$5,056	\$0
571-48400-57-570-	CASH OVER/UNDER-CASHIERS	\$0	\$0	-\$197	0	\$0	\$0
571-51001-57-570-	REGULAR SALARIES	\$115,608	\$115,608	\$105,402	105,000	\$100,961	\$77,000
571-51302-57-570-	TAXES, SOCIAL SECURITY	\$6,760	\$6,760	\$9,010	5,947	\$6,841	\$5,891
571-51403-57-570-	ER-GROUP HEALTH INSURANCE	\$6,900	\$6,900	\$6,209	7,260	\$7,447	\$7,260
571-51710-57-570-	WORKERS COMPENSATION	\$1,104	\$1,104	\$1,079	968	\$815	\$552
571-52006-57-570-	POSTAGE	\$1,200	\$1,200	\$1,024	1,200	\$1,211	\$1,020
571-52010-57-570-	EMPLOYEE AWARDS	\$2,000	\$1,750	\$1,214	2,000	\$875	\$2,000
571-53504-57-570-	CONTRACTUAL SERVICES	\$47,700	\$51,700	\$51,611	47,700	\$45,059	\$46,116
571-53505-57-570-	SERVICE & REPAIR AGREEMENTS	\$31,000	\$22,700	\$15,694	22,752	\$18,733	\$14,400
571-53531-57-570-	PEST CONTROL SERVICES	\$3,780	\$3,780	\$3,699	3,900	\$3,782	\$3,699
571-53549-57-570-	PERMIT SERVICES	\$750	\$750	\$150	750	\$513	\$150
571-53585-57-570-	COMPUTER/EQUIPMENT LEASING	\$14,427	\$23,127	\$22,869	10,800	\$14,233	\$6,720
571-53700-57-570-	MARKETING SERVICES	\$41,496	\$41,496	\$39,455	41,496	\$37,768	\$39,996
571-53766-57-570-	SECURITY MONITORING SERVICES	\$600	\$850	\$845	600	\$544	\$865
571-54080-57-570-	ELEVATOR MAINTENANCE	\$6,000	\$6,000	\$5,826	6,000	\$5,961	\$6,000
571-54145-57-570-	GENERAL MAINT. & REPAIRS	\$78,000	\$72,125	\$63,080	70,500	\$78,507	\$74,760
571-55008-57-570-	TELECOMMUNICATIONS	\$14,400	\$16,400	\$16,357	16,200	\$16,924	\$17,400
571-55767-57-570-	CABLE & INTERNET SERVICES	\$3,420	\$3,845	\$3,836	3,900	\$3,553	\$3,900
571-56530-57-570-	PROPERTY/LIABILITY INSURANCE	\$27,600	\$30,400	\$30,310	30,000	\$29,514	\$34,500
571-58400-57-570-	BUILDING & BLDG IMPROVEMENTS	\$0	\$0	\$0	37,500	\$15,625	\$12,000
Total 57575070 LOCAL GOV CORP.-GOLF		\$402,745	\$406,495	\$374,603	\$410,180	\$383,810	\$354,228

ACCOUNT	ACCOUNT DESCRIPTION	FY19 ORIGINAL APPROP	FY19 REVISED BUDGET	FY19 ACTUAL	FY20 ORIGINAL APPROP	FY20 Projection	FY21 Budget
<b>Banquets &amp; Events</b>							
571-45337-57-578-	FOOD & BEV REVENUE-CATERING	-\$778,125	-\$778,125	-\$724,790	-795,691	-\$437,234	-\$444,024
571-45339-57-578-	LIQUOR REVENUE-CATERING	-\$130,935	-\$130,935	-\$131,397	-130,935	-\$88,910	-\$85,853
571-45350-57-578-	GRATUITY REVENUE	-\$147,107	-\$147,107	-\$140,688	-148,260	-\$76,013	-\$70,823
571-51001-57-578-	REGULAR SALARIES	\$28,000	\$28,000	\$28,104	28,000	\$26,921	\$56,000
571-51004-57-578-	OVERTIME	\$10,244	\$10,244	\$9,602	10,244	\$7,668	\$7,881
571-51106-57-578-	CONTINGENCY WORKERS	\$296,219	\$296,219	\$273,568	296,439	\$179,724	\$188,738
571-51302-57-578-	TAXES, SOCIAL SECURITY	\$29,743	\$29,743	\$29,551	29,794	\$17,312	\$20,259
571-51403-57-578-	ER-GROUP HEALTH INSURANCE	\$40,716	\$40,716	\$29,575	42,780	\$27,222	\$42,780
571-51710-57-578-	WORKERS COMPENSATION	\$5,248	\$5,248	\$2,770	5,258	\$2,166	\$2,144
571-52003-57-578-	WEARING APPAREL	\$200	\$500	\$445	200	\$16	\$775
571-52004-57-578-	MINOR TOOLS, FURN & EQUIPMENT	\$422	\$422	\$125	430	\$479	\$125
571-52009-57-578-	OTHER/MISC SUPPLIES	\$8,132	\$8,132	\$6,423	8,277	\$4,896	\$3,724
571-52771-57-578-	LINEN SUPPLIES	\$56,505	\$50,005	\$49,361	57,506	\$31,481	\$29,675
571-52772-57-578-	DISHWARE & GLASS SUPPLIES	\$2,854	\$2,854	\$2,317	2,902	\$1,577	\$1,382
571-52773-57-578-	PAPER & DISPOSABLE SUPPLIES	\$9,717	\$9,717	\$8,619	9,889	\$7,294	\$5,166
571-52777-57-578-	FOOD PURCHASES	\$256,936	\$229,436	\$208,478	262,301	\$145,971	\$133,207
571-52778-57-578-	LIQUOR PURCHASES	\$55,499	\$33,216	\$32,655	55,499	\$22,492	\$19,830
571-53519-57-578-	BANK FEES	\$9,822	\$10,397	\$10,225	9,996	\$11,191	\$19,800
571-53549-57-578-	PERMIT SERVICES	\$3,500	\$3,500	\$2,501	3,500	\$2,417	\$2,550
571-53750-57-578-	COMMISSION EXPENDITURES	\$24,999	\$24,999	\$24,037	25,482	\$15,017	\$12,211
571-54101-57-578-	EQUIP MAINT/REPAIR	\$9,611	\$10,811	\$9,957	9,781	\$7,086	\$10,200
571-55037-57-578-	ELECTRIC UTILITIES	\$29,050	\$26,050	\$21,424	21,250	\$20,743	\$21,499
571-55041-57-578-	WATER UTILITIES	\$5,211	\$5,211	\$5,114	5,292	\$5,019	\$5,280
571-55046-57-578-	GAS UTILITIES	\$2,121	\$2,121	\$1,891	2,083	\$1,852	\$1,696
571-56530-57-578-	PROPERTY/LIABILITY INSURANCE	\$3,300	\$3,300	\$3,064	3,300	\$3,893	\$3,100
571-56717-57-578-	BEVERAGE TAX EXPENSE	\$8,773	\$11,523	\$11,236	8,773	\$5,167	\$4,844
571-56995-57-578-	OTHER/MISCELLANEOUS EXP.	\$25,348	\$53,548	\$54,110	25,797	\$18,642	\$22,286
Total 57575080 LOCAL GOV CORP.-GOLF		-\$133,996	-\$160,254	-\$171,721	-\$150,113	-\$35,910	\$14,453

ACCOUNT	ACCOUNT DESCRIPTION	FY19 ORIGINAL APPROP	FY19 REVISED BUDGET	FY19 ACTUAL	FY20 ORIGINAL APPROP	FY20 Projection	FY21 Budget
571-45420-57-579-	LGC SURCHARGES - 80% (Capital Reserve)	\$0	\$0	\$0	-136,968	-\$108,016	-\$114,172
	<b>Operating Revenue Total</b>	-\$4,086,560	-\$4,086,560	-\$3,810,060	-\$4,008,763	-\$3,262,278	-\$3,510,912
	<b>Operating Expense Total</b>	\$4,039,715	\$4,039,715	\$3,887,254	\$3,988,882	\$3,513,374	\$3,628,732
	<b>Operating Net Total</b>	-\$46,845	-\$46,845	\$77,194	-\$19,881	\$251,096	\$117,820

# MISSOURI CITY RECREATION & LEISURE LOCAL GOVERNMENT CORPORATION

FY2021 Budget Proposal



# FY2021 Budget Summary

- The effects of COVID19 are expected to extend well into the FY2021 budget cycle
  - *The effects will likely most impact the Banquets & Events Department*
  - *Prior to COVID19 B&E made up 27% of total facility revenues*
- Rounds of golf remained strong in FY20 and even increased during the COVID19 crisis. It is expected for rounds to remain generally strong with no significant increase or decrease
- Working to negotiate a lower maintenance agreement fee with available contract extension
- Health benefit increase came back at 8.1%
- One full time position converted to part-time

# Summary Financials

ACCOUNT	ACCOUNT DESCRIPTION	FY19 ORIGINAL APPROP	FY19 REVISED BUDGET	FY19 ACTUAL	FY20 ORIGINAL APPROP	FY20 Projection	FY21 Budget
571-45420-57-579-	LGC SURCHARGES - 80% (Capital Reserve)	\$0	\$0	\$0	-136,968	-\$108,016	-\$114,172
	<b>Operating Revenue Total</b>	-\$4,086,560	-\$4,086,560	-\$3,810,060	-\$4,008,763	-\$3,262,278	-\$3,510,912
	<b>Operating Expense Total</b>	\$4,039,715	\$4,039,715	\$3,887,254	\$3,988,882	\$3,513,374	\$3,628,732
	<b>Operating Net Total</b>	-\$46,845	-\$46,845	\$77,194	-\$19,881	\$251,096	\$117,820