

ALLEN OWEN
Chair
FLOYD EMERY
Vice-Chair
JERRY WYATT
Director
CHRIS PRESTON
Director
YOLANDA FORD
Director



DON SMITH
Director
ANTHONY MAROULIS
Director
ANTHONY SNIPES
Chief Administrative Officer
EDENA ATMORE
Treasurer
E. JOYCE IYAMU
Secretary

MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION MEETING AGENDA

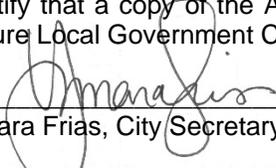
Notice is hereby given of a meeting of the Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation to be held on **Monday, August 15, 2016, at 5:30 p.m.** at: **City Hall, Council Conference Room, 2nd Floor, behind the Council Chamber**, 1522 Texas Parkway, Missouri City, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- 1. ROLL CALL**
2. Consider approving the minutes of the meeting of July 18, 2016.
3. Discuss and review the year-end financial report.
4. Consider a resolution authorizing the general manager or his designee to perform administrative matters relating to the employment and discharge of personnel.
- 5. CLOSED EXECUTIVE SESSION**
The Board of Directors may go into Executive Session regarding any item posted on the Agenda as authorized by Chapter 551 of the Texas Government Code.
6. **RECONVENE** into Regular Session and consider action, if any, on items discussed in Executive Session.
- 7. ADJOURN**

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending Missouri City Recreation and Leisure Local Government Corporation meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.

CERTIFICATION

I certify that a copy of the August 15, 2016, agenda of items to be considered by the Missouri City Recreation and Leisure Local Government Corporation was posted on the City Hall bulletin board on August 12, 2016, at 4:00 p.m.



Yomara Frias, City Secretary Department

I certify that the attached notice and agenda of items for consideration by the Missouri City Recreation and Leisure Local Government Corporation was removed by me from the City Hall bulletin board on the ____ day of _____, 2016.

Title:_____

ALLEN OWEN
Chair
FLOYD EMERY
Vice-Chair
JERRY WYATT
Director
CHRIS PRESTON
Director
YOLANDA FORD
Director



DON SMITH
Director
ANTHONY MAROULIS
Director
ANTHONY SNIPES
Chief Administrative Officer
EDENA ATMORE
Treasurer
E. JOYCE IYAMU
Secretary

**MISSOURI CITY RECREATION AND LEISURE
LOCAL GOVERNMENT CORPORATION
JULY 18, 2016 MEETING MINUTES**

The Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation held a meeting on **Monday, July 18, 2016**, at **5:30 p.m.** at City Hall, Council Conference Room, 2nd Floor, behind Council Chambers, 1522 Texas Parkway, Missouri City, Texas, to consider the following:

1. ROLL CALL

Chair Owen called the meeting to order at 5:39 p.m.

Those also present: Vice-Chair Emery, Directors Wyatt, Preston, Ford, Smith and Maroulis; Chief Administrative Officer Snipes; Secretary Iyamu; Golf Course Manager Stittleburg; Assistant City Manager Atkinson; Assistant City Manager Elmer; City Secretary Jackson; Director of Communications Walker and Media Relations Specialist Stottlemyer. Also present: Amelia Burst. Director Ford arrived at 5:42 p.m.

2. Consider approving the minutes of the meeting of June 20, 2016.

Vice-Chair Emery moved to approve the minutes of the June 20, 2016 meeting. Director Wyatt seconded. **MOTION PASSED UNANIMOUSLY.**

3. Consider a resolution regarding the schedule of fees pertaining to the use of the golf course and related facilities.

Vice-Chair Emery moved to adopt the resolution regarding the schedule of fees pertaining to the use of the golf course and related facilities. Director Maroulis seconded. **MOTION PASSED UNANIMOUSLY.**

4. ADJOURN

Chair Owen moved to adjourn the meeting at 5:50 p.m. Vice-Chair Emery seconded. **MOTION PASSED UNANIMOUSLY.**

BY: _____
Allen Owen, Chair

ATTEST: _____
E. Joyce Iyamu, Secretary



**CITY COUNCIL
AGENDA ITEM COVER MEMO**

August 15, 2016

To: LGC Board of Directors
Agenda Item: 3 – Review FY2016 Financial Reports
Submitted by: Tyson Stittleburg, General Manager

SYNOPSIS

In accordance with its charter the LGC files financial reports which are made public and presented to the board of directors.

STRATEGIC PLAN 2019 GOALS ADDRESSED

- Maintain a financially sound City

BACKGROUND

The budget for FY2016 was developed by considering historical data, expected trends and proposed operations adjustments. The budget for FY2016 was to end with a net budget surplus of \$805. At the end of FY2016, the actual budget surplus was \$13,952. Revenues increased 10% from FY2015 despite the Golf Courses being closed for a period in June due to Brazos River Flooding.

BUDGET ANALYSIS

FY2016 revenues exceeded budget by 4.2%. Expenses exceeded budget by 3.8%. FY2016 actual net exceeded budget by \$13,147.

SUPPORTING MATERIALS

1. FY2016 Financial Review Packet

STAFF'S RECOMMENDATION

There is not recommendation as this is just an informational presentation.

Director Approval: Tyson Stittleburg

**Assistant City Manager/
City Manager Approval:** Bill Atkinson



Missouri City Recreation & Leisure LGC

Financial Report

For the Month End June 30th, 2016

Missouri City Recreation & Leisure LGC

Year End Financial Summary

Month End June 30th, 2016

Overall Facility

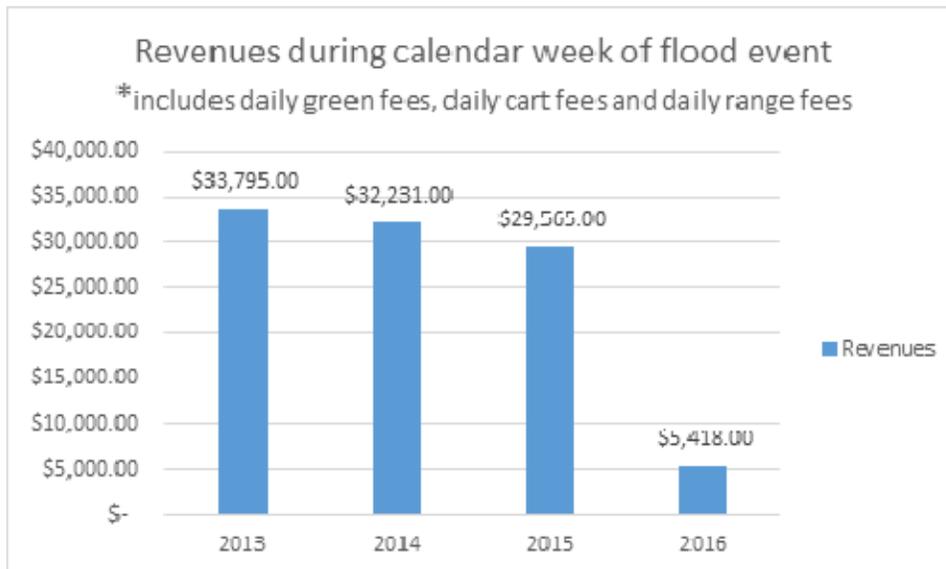
FY2016 was a very successful year for the Missouri City Recreation & Leisure LGC (LGC). Despite having the golf courses closed for numerous days in June due to the flooding of the Brazos River, the LGC saw record rounds of golf played. Very favorable winter weather played a large part in offsetting the losses of the summer closure. A new partnership with a third party tee time provider and a change in structure of daily fee rates proved to be fruitful as well. With this, the LGC was voted Best Golf Course in Fort Bend County for 2015 by Living Magazine and Best Golf Course in Fort Bend County in 2016 by the Fort Bend Star. After years of working to create and deliver on a solid reputation, the Banquets & Events department continued to see growth and success. Actively seeking relationships with FBISD and other local entities has proven successful in maintaining business stability. All of these positive outcomes have proven themselves financially as the LGC saw a net profit for FY2016 of \$13,952.

Golf Operations

After seeing declining rounds of golf for the previous four years, management worked to come up with a plan to reverse the trend, specifically with a goal of increasing afternoon play. At the beginning of FY2016, the Board of the LGC approved a fee structure that more closely matched price with demand in that as demand typically decreased, so did the fee being charged. In addition to this, management worked to offer tee time inventory through online tee time providers. Specifically, a relationship was developed with GolfNow to provide tee times through their website. GolfNow is owned by Comcast/NBC Universal and has great advertising power on the Golf Channel. In addition they also provide support for the GolfNow Reservations POS system in use in the LGC golf shop. In FY2016 6,436 rounds of golf were played after being booked through GolfNow. The result of these changes was a 32% increase in rounds played after 12:00 pm.

Weather, as it always does, played a significant factor in FY2016. There were 21 days officially closed in FY2016 which is two less than the previous 5 year average. There was a total of 49.08 inches of rain, much of which fell in large quantities during a few events. A very favorable weather pattern through the winter provided for no days below freezing. Unseasonably warm temperatures in February created a boon that is likely not to be seen for some time. February 2016 was almost five degrees warmer for the average day time high than the historical average. This was timely as it helped to make up for the losses to come in June due to the La Quinta course being closed for four days and the El Dorado course closed for eight days as the Brazos River crested at 54.74'. This historic event left the courses impassable and unsafe for play.

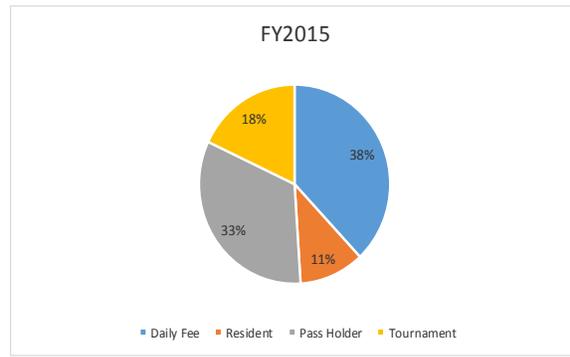
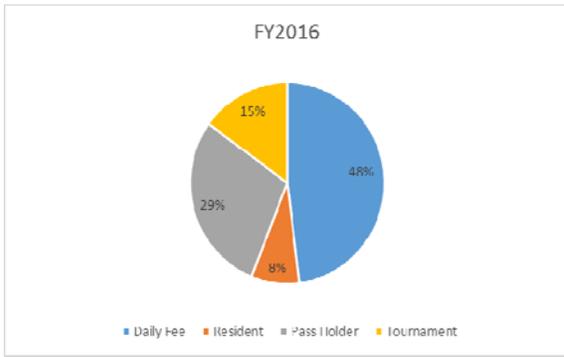
The financial impact from the June flooding event occurred in the loss of green fees, cart fees, range fees, Grille revenues and bev cart revenues. In comparing these sales to the same week period of the previous three years, management estimates losses due to the flooding event at \$35,302. While management did what it could to mitigate these losses by cutting back on staff, this was minimal as compared to the loss of revenue. The Grille and Banquets operations remained open during this time. The only staffed hours cut were starters, golf cart attendants, bev cart and partial hours in the golf shop. This was only for four of the eight days of the event as the La Quinta course opened after four days. The estimated savings during this time is \$1,131. Other than reduced wear & tear on golf carts and range equipment, very little other expense savings were realized during this period.



This graph shows actual revenues earned during the same calendar week as the June flood event for the past four years.

Labor in the Operations Department was kept almost right at budget. Total labor across all golf departments was 12% of total golf revenues. Management strives to get this to 10%. One of the largest expenses in the Operation Department is that of the golf course maintenance contract. This is a flat monthly fee as contracted with Brightview Golf Course Maintenance (formerly ValleyCrest). Even when the storms hit in June, the fee for this service did not change. Over the winter months, staff undertook numerous projects to improve the drainage in several areas of the golf course. Extensive work was done by adding new drainage pipe along hold #2 La Quinta to replace old, crushed pipe as well as adding overflow relief when water levels get exceedingly high. Along the fairway of #2 a new drain was installed and pipe laid to create relief during heavy rain events. A French drain was installed on hole #11 La Quinta in an area where water would often collect onto private property. A new drain was installed on hole #16 La Quinta and additional French drains were cut to alleviate standing water issues on the south side of the hole. Finally, a larger retention area was dug around an existing drain on hole #9 La Quinta to provide more holding capacity during large storms. All of this, along with damaged controllers from flooding events lead to additional maintenance expenses over the allotted amount in the contract with Brightview. Strong storms during April and May of 2016 caused tree damage which forced expenses for cleanup to be higher than budgeted.

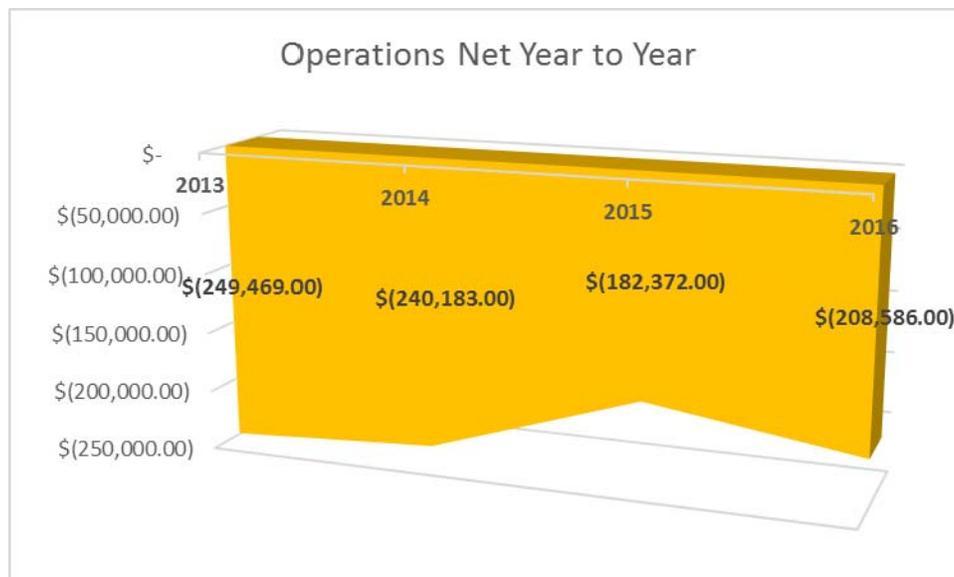
There were as total of 60,563 rounds played during FY2016. This is the highest annual round count since Missouri City took over the golf course and is an increase of 18% over FY2015. September, December, February and March all set records for rounds played. While rounds played increased, the dollar per daily fee round played decreased compared to budget. This is in large part due to the increase in super twilight rounds played. These fees and the corresponding cart fees are lower, thus bringing down the dollar per round figure. Budget for this metric was \$25.47 but the actual amount was \$21.63. This is not is still a success as even though dollar per round was down 15% the total revenue for these line items was only down 5% compared to budget, due to the increase in rounds played Staff sees this as an important benchmark of demand flexibility and financial performance. Additionally, staff continues to see a stagnation in the revenues from annual passes. The annual pass program allows golfers to pay a flat fee either monthly or annually for unlimited play when they make a twelve month commitment. This trend is expected to continue as more young families move into the Quail Valley neighborhood replacing retirees with disposable income and time to play. This detail will play a key factor in marketing and service offerings into the future for the LGC. Of the rounds played in FY2016 15% were tournament rounds, 48% were daily fee rounds, 29% were pass-holder rounds and 8% were resident rounds.



These charts show the breakdown of golf rounds played by category. As a percentage of rounds, daily fee rounds increased 10% over FY2015

Though actual tournament rounds were down 6% compared to previous to the previous year, it is important to note that two tournaments scheduled for the spring were pushed back to FY2017 due to weather and one was cancelled entirely. This represents approximately 390 tournament rounds.

The Golf Operations Department had revenues of \$1,319,778 as compared to a budget of \$1,381,968. Expenses for the Golf Operations Department were 4% over budget at \$1,528,634. This resulted in a net loss in the Golf Operations Department of (\$208,856). Nearly 2% of this overage was from the donation expense for the First Tee of Greater Houston at Quail Valley (see Merchandise Department review). When taking the losses from the June flood event into account the net loss is in line with that of FY2015.



The operations department realizes a net loss as all of the cost of golf course maintenance are expensed in the department. Revenues from other golf related departments make up for losses in this department.

Golf Carts

The Golf Cart Department will always be a large part of the LGC business plan. Though the fleet requires constant maintenance, the return on investment for golf carts is undeniable. This department makes up much of the loss of the Operations Department. For the FY2016 budget year, the LGC maintained a fleet of 126 golf carts and two four passenger shuttle carts. Significant savings were realized during the year as the entire fleet remained under manufacturer's warranty. During the beginning of FY2016 the Board of the LGC also approved a \$0.50 increase to the fee for daily fee golf cart. Along with this increase, more rounds of golf were played and thus revenues from golf carts grew.

Despite having a large fleet, there are still a number of events for which the LGC must rent additional golf carts. These events are ones that are large enough to use both courses and command the entire facility, often 200 players or more. Management monitors the amount spent on additional rentals, to determine the need for more fleet carts. However, at this time, the amount spent on rental carts does not justify the additional monthly charge and maintenance costs for a larger fleet.

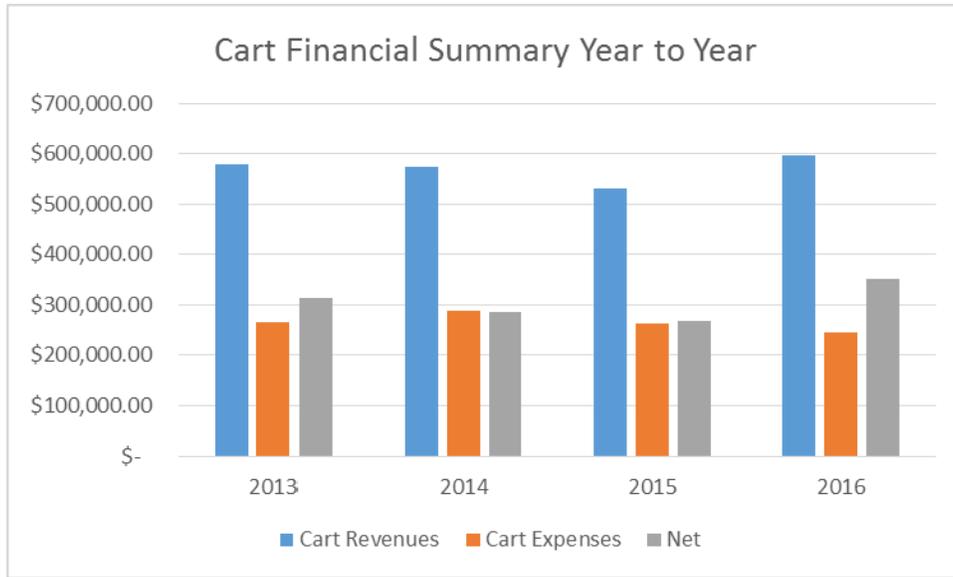
Management was able to keep payroll below budget for this department. This is an area of the operation that is easy to cut back when weather is not conducive for play. As mentioned previously, the amount spent on repairs was down compared to budget primarily because the fleet was under manufacturer's warranty. Only repair costs for individual damage and routine maintenance were incurred. Management expects the costs of maintenance to increase as the fleet of 50 golf carts nears its lease term in FY2018.

Even though golf cart revenue per round dipped compared to the two previous years, total revenue earned from the department increased by 13% over FY2015 due to the increase in rounds played. Finding the appropriate balance between price sensitivity and demand is a constant activity for LGC management.



Despite revenue per round being down, actual revenues increased. (Note: FY2013 had two less days closed and 21.25" less of rain than FY2016)

The Golf Cart Department showed revenues of \$597,442 along with expenses of \$245,431. This provides for a net of \$352,011. While actual net is less than expected as compared to the budget, this figure is the highest revenue and the largest net in this department since the start of the LGC.

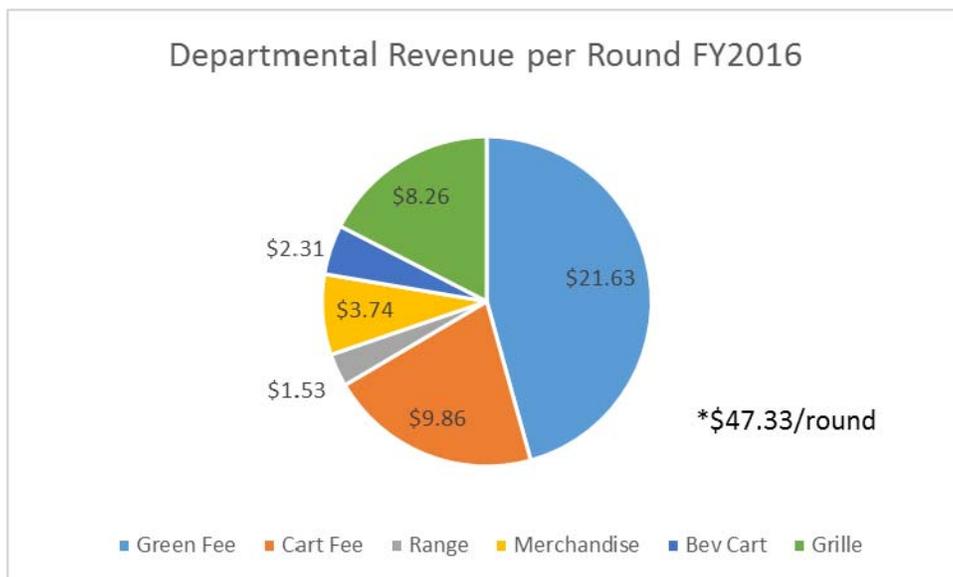


FY2016 saw cart revenues increase and expenses decrease help the net to grow even more.

Practice Range

The Practice Range Department saw significant gains over the two previous years. The closing of two other local practice facilities within the last two years has played a large role in this change. With this increased traffic has come some difficulty. Increased usage has caused turf conditions to become weak leaving less positive turf regrowth. Longer hours of use of the equipment to pick up the range balls will also become a problem as the equipment ages.

The Practice Range brought in \$1.53 per round of golf played in FY2016. This is just under the previous three year average of \$1.54. This statistic shows the importance of growing rounds as each additional round played can be seen as driving ancillary income throughout the facility. It is important to note that this area of the facility was closed during the June flood period. With an estimated loss of 838 rounds of golf this is an estimated \$1,282 that was also lost in range income during this same period.



Breakdown of incremental revenue by department per round of golf played.

Lesson income for the practice range is passed through to the instructor. The benefits seen from the lesson program are exposing new customers to the facility who might not have otherwise visited, increasing demand for practice balls during non-lesson times and ancillary income in the Golf Shop and Grille.

The Practice Range had revenues of \$113,200 with corresponding expenses of \$72,523. This provides for a net of \$40,677. This is a 65% improvement over the previous two year average net of \$24,678. This is attributable to the large increase in the number of rounds of golf played and the reduction of other local practice ranges.

Pro Shop/Merchandise

In FY2016 management implemented new recording procedures for inventory receiving and counting. This has made an improvement in the accuracy of the merchandise inventory on a monthly basis. An outlier that is seen in the Merchandise numbers is the line item for donations. The line item is the amount of money raised by the Texas Tee Charity tournament. This amount is expensed from the Operations Department budget and goes toward funding the First Tee of Greater Houston at Quail Valley. In looking at actual merchandise sales, a key figure is that of cost of goods sold. The budgeted percentage for this amount for TY2016 was 77%. In FY2016 staff was able to maintain this figure at 81%. Ways to improve this figure are to find items to sell with better margins, reduce shrinkage and control buying patterns to more closely match demand seen in the shop. This is not an easy task, but staff continuously monitors inventories to strive to meet budgeted expectations.

The merchandising mix for the Golf Shop is quite interesting. The largest seller by far is golf balls, followed by men’s clothing. A point of interest is that cigars make up 3% of total Golf Shop sales.

Merchandise Sales Breakdown by Category

Golf Balls	\$ 74,861.16	33%
Men’s Apparel	\$ 41,656.48	18%
Golf Clubs	\$ 29,409.68	13%
Accessories	\$ 20,490.50	9%
Gloves	\$ 13,394.37	6%
Footwear	\$ 12,810.55	6%
Headwear	\$ 12,571.70	6%
Ladies Apparel	\$ 12,480.73	6%
Cigars	\$ 6,280.48	3%
Golf Bags	\$ 2,718.30	1%
	<hr/>	
	\$ 226,673.95	100%

To promote golf shop sales, the staff holds an annual demo day. This is typically held in early spring, just after the new equipment has been released at the PGA Merchandise Show. Staff also works with tournaments to try to provide gifts for the players or prizes for the winners. When a tournament purchases items through the Golf Shop, a discount is normally given because there is typically a large volume of items being purchased. Additionally, because the facility does not have the ability (physical or financial) to stock a large quantity of items and brands, special orders are frequently taken to provide the guests with the items they desire. This is typically seen in the footwear and golf club categories. These special orders make up 8% of total sales.

In FY2016 Merchandise sales per round played were \$3.74. This provided for a total revenue of \$226,652. Expenses in the Merchandise Department were \$223,988. When disregarding the donations of the Merchandise Department the department had a net of \$2,664. This is an area that management believes there is room to grow sales and profits, specifically when selling to tournaments where volume buying can lead to great benefits.

F&B - Bluebonnet Grille

The operation of the Bluebonnet Grille has come a long way since opening in FY2013. In striving to offer the patrons what they want, management reviews sales trends on a semi-annual basis to determine what types of items are selling and which are not. Modifications are then be made to the menu to keep items that are not only popular but profitable.

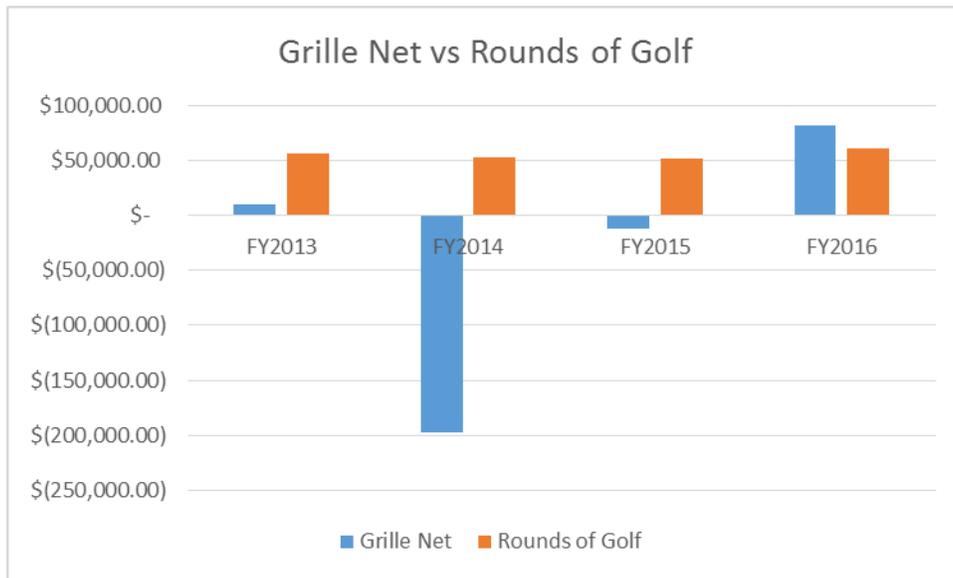
During FY2016 management met with several food purveyors to discuss options for optimizing food costs. After labor, food costs are the largest expense for this department. In meeting with these vendors, management discovered further ways to lower food costs without compromising quality of the product. To track food costs by department, management uses a percentage for the anticipated sales for the department based on historical trends. The percentages used for FY2016 were 35% for the Bluebonnet Grille and 65% for the Banquets & Events Department. The budgeted COGS percentage for the Grille for FY2016 was 35%, this includes food and liquor, beer and wine. Through great efforts, staff was able to get the COGS percentage for the Grille to 29%. Each percentage point represents approximately \$5,000 throughout the year. In addition to working on vendor pricing, staff makes a concerted effort to cut down on waste. This means that trimmings from a roast may be used in soup or a broken case of sliced beef will be repurposed into a special for the next day.

Management works to create activities in and around the Grille to generate business. Working with local organizations for casual meetings, and hosting events like Bingo or hosting live music on the patio, drives patrons to the facility. Just as with golfers, the more guests that come through the door, the more revenue that can be generated from incremental sales. By offering quality products at fair prices, management has been able to drive the dollar per round of golf played in the Bluebonnet Grille from \$7.30 in FY2013 to \$8.26 in FY2016.

	Avg. # of Rounds		Avg. Grille Sales
Monday	127	\$	711.06
Tuesday	121	\$	1,196.18
Wednesday	127	\$	1,194.00
Thursday	125	\$	1,238.70
Friday	186	\$	1,820.15
Saturday	246	\$	1,820.52
Sunday	229	\$	1,578.55

Monday & Sunday have shorter hours as late evening sales are typically lower than other days of the week. Breakfast is served on Saturday & Sunday.

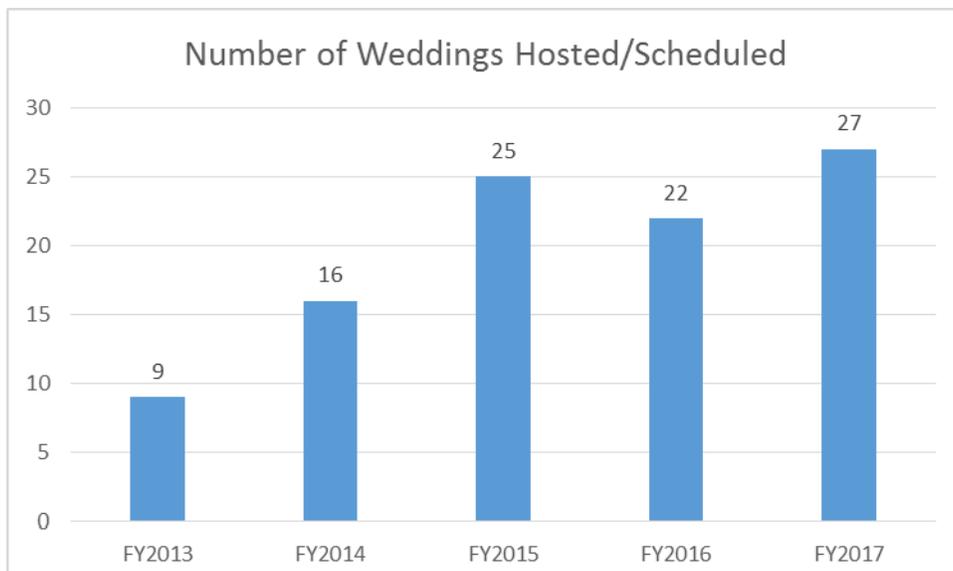
The Bluebonnet Grille had revenues of \$500,424 and expenses of \$418,527, with a net of \$81,896. This has been a growing part of the facility business, but it has some limitations as it is highly dependent on weather conditions and the amount of rounds played.



FY2014 had an inventory adjustment that significantly impacted Grille net.

F&B – Banquets & Events

The Banquets & Events Department is the second largest revenue producing department behind Golf Operations. With three event rooms, it is imperative that management find ways to continually keep them in use. During FY2016 the LGC hosted 311 non-golf related events. This is up 6% from 294 in FY2015. This part of the business has taken time to build as much of the business is earned through word of mouth or experiential advertising (i.e. attending an event and then booking one). A specific pattern for this can be seen in the bookings for weddings specifically. While this is certainly not the only type of event that is hosted at the City Centre it is one of the largest avenues for business, not only from a quantity standpoint but also from a financial one.

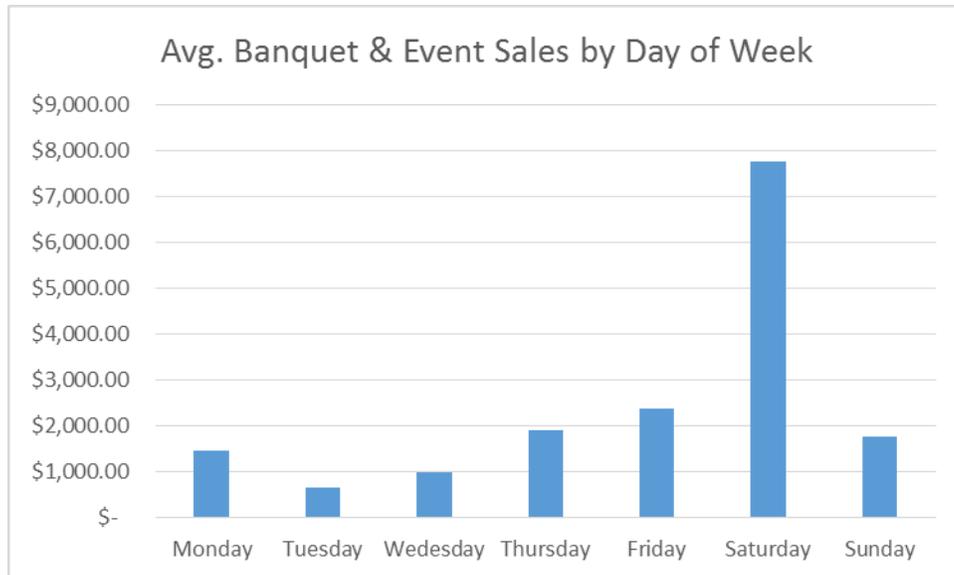


LGC specifically markets to weddings through print and online advertising

The Banquets & Events Department strives to be creative in the types of events that are held at the facility. In addition to weddings, the Department has hosted anniversary parties, bridal & baby showers, birthday parties, graduation parties, fundraising galas, quinceañeras, class reunions, fairs/expos, fashion shows and many other events. One of the largest clients of the Banquets & Events Department is FBISD. Many of the sports teams and clubs host events at the City Centre. Marshall HS, Dulles HS, Elkins HS and Ridge Point HS, routinely have events at the City Centre and the FBISD administrative team regularly uses the facility for training sessions. Forming lasting relationships with large groups has helped to foster the growth in events that has been seen since opening the City Centre in FY2013.

Just as with the Bluebonnet Grille, management works to maintain a proper COGS for the Banquets & Events Department. Often times the menu costs are higher for these types of events as compared to the items offered on the Grille menu. This makes keeping these costs in check exceedingly important. The Banquets & Events Department accepts 65% of the invoice amounts to calculate its costs. This again, is based off of the anticipated sales for the department. The actual sales split between the Bluebonnet Grille and the Banquets & Events Department for FY2016 was 36% and 64% respectively. The COGS for the Banquets & Events Department was 31%. This is compared to a budgeted percentage of 35%. In this case a 1% improvement on COGS is compared to approximately \$8,860.

The Banquets & Events Department had revenues of \$886,027 and expenses of \$804,155. This leaves a net of \$81,872. This Department of the LGC has by far seen the greatest growth in the last four years and has the potential for increased sales going forward. It will be very important for management to continue to find ways to market the facility in such a way to not only maintain the level of events currently being held but to increase the demand for the facility. This increased demand is needed in the off-peak periods of sales as indicated by the chart below.

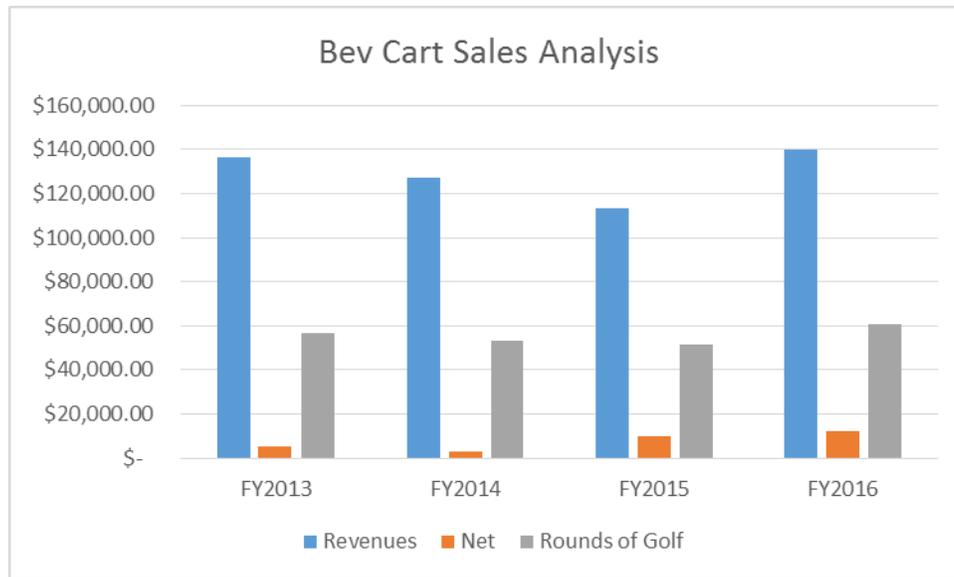


Event business peaks on Friday and Saturday when most people are off work. Mondays are higher due to golf tournaments.

F&B – Beverage Cart

Though it sounds repetitious, revenues in the Beverage Cart Department are also highly reliant on the amount of rounds played. Just as in the Bluebonnet Grille, management reviews what items are selling and which are not. In FY2016, after a sales analysis, management removed underperforming items and replaced them with more cost effective options. Additionally, the LGC is now offering single servings of wine on the beverage cart.

In that dollar per round spent on the Beverage Cart is rather stagnant from year to year (only fluctuating as much as \$0.20), it is very important to drive additional rounds of golf being played to increase sales. The chart below illustrates how revenues and net are tied directly to rounds of golf played.



Beverage cart revenues are seen to be directly tied to the number of rounds of golf. Dollar per rounds has been consistent year to year.

Monthly lease costs for the beverage carts are constant. The cost of the labor to drive the cart is the same if there are twenty players on the course or 200. This means that it is greatly beneficial to work to get as many people on the course as possible to increase sales in this department. History has shown that there is no real diminishing return based on the number of players on the course. As with the golf cart fleet, two of the three beverage carts maintained by the LGC were under manufacturer's warranty during FY2016. This warranty covered the replacement of defective cooler drawers in FY2016. When possible, labor is reduced in this department to cut back on unnecessary expenses; however, this area of sales is viewed as very important to many of the customers on the course and as such, caution is used when reducing labor on the beverage cart.

As with the other two Food & Beverage departments, COGS also plays a factor in the Beverage Cart Department. The invoices for the Bev Cart Department are tracked separately from the other two departments and as such, costs can be determined rather accurately. COGS for the Beverage Cart Department were 49% during FY2016. This is much higher than the budgeted amount of 34%. Management will be implementing a new inventory tracking system for the Beverage Cart Department to reduce this number.

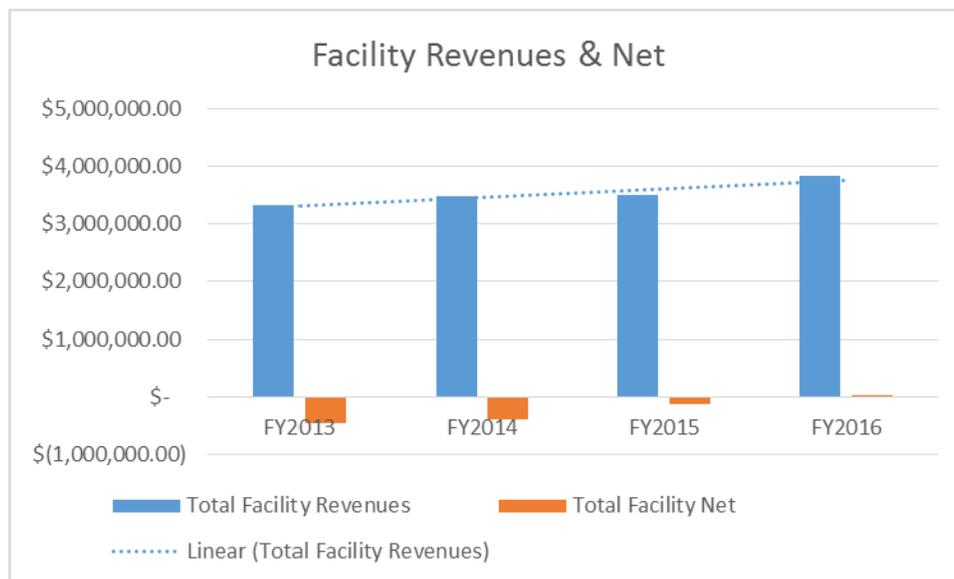
For the year, the Beverage Cart Department posted revenues of \$139,790. In turn, the department had expenses of \$127,616, resulting in a net of \$12,174. This is very positive as it is the highest revenue and net for the department since the inception of the LGC and there is still room to improve.

General & Administrative

This department does not produce any income yet it accepts a large amount of expenses that cannot be directly categorized to any one department. Expenses in this department include the salary of the General Manager, building maintenance costs, advertising, payroll fees and building cleaning services. The largest anomaly in this department during FY2016 was in the line item for building maintenance. Large expenses in this category during FY2016 include repair and painting of all on course restroom and the repair of failing electrical systems including parking lot lighting. Total expenses for this department were \$387,678 for FY2016.

Summary

Overall, FY2016 was a successful year for the LGC. Many operational improvements were made, rounds of golf played posted record numbers, food & beverage revenues continued to grow and the facility posted its first operational profit since starting the LGC. While there are still improvements that can be made, the increases seen over the past several years should not be taken lightly.



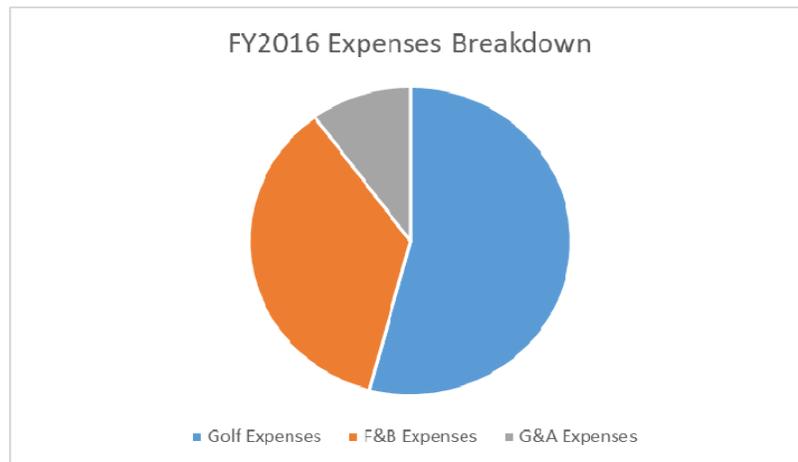
Total facility revenues have increased an average of 5% per year since FY2013.

As seen in the chart below, the percentage of total sales breakdown has been changing since opening the City Centre in FY2013. The percentage of sales attributable to Food & Beverage versus Golf has increased 10% in four years. This trend will continue until the Banquets & Events operation reaches its optimal capacity.

	FY2013	FY2014	FY2015	FY2016
Golf Revenues	70%	65%	62%	60%
F&B Revenues	30%	35%	38%	40%

Percentage of total revenues from golf have reduced with the growth of the Banquet & Event Business

Of the expenses for the facility 54% are attributed directly to golf operations, 36% to F&B operations and 10% to General & Administrative.



31% of total expenses are for golf course maintenance.

As a total facility the LGC posted revenues of \$3,822,031. This is a 10% increase from the FY2015 total of \$3,487,690. On average total facility revenues have grown 5% per year since FY2013. In contrast, expenses have fluctuated but have not kept pace with the growth pattern of the facility revenues. FY2016 total facility expenses were \$3,808,080. This is just 1% over the previous three year average for expenses of \$3,756,672. FY2016 had a net profit of \$13,952. This is a 163% improvement over the budgeted amount of \$805.

Plans for the Future

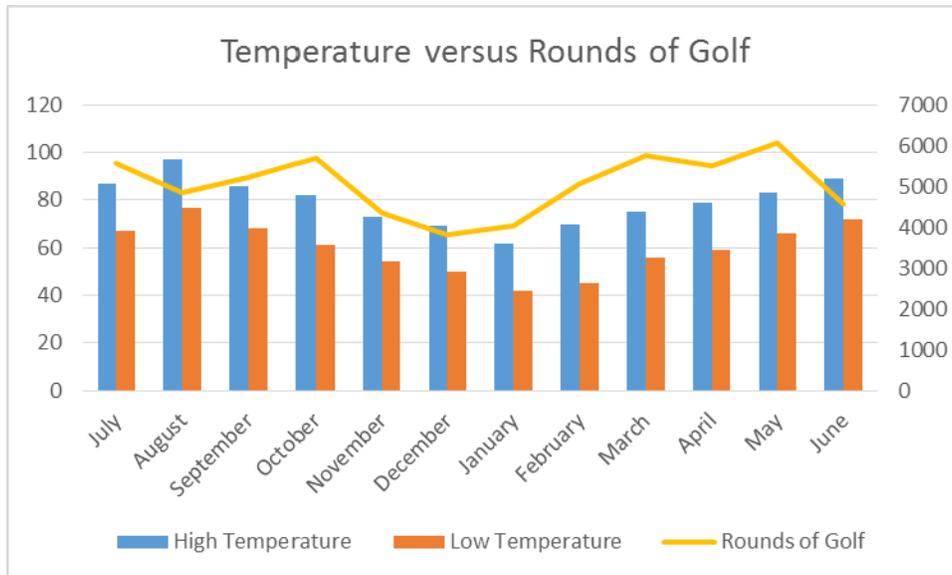
Though great strides have been made, there is still room for improvement. LGC management will be working on ways to become self-sufficient financially. The LGC will work to maintain a balance of work with the other departments so as not to be a burden on them or the LGC. It will be prudent for the managers of these departments to assess the time associated on LGC items to keep this balance in line. As the operations of the LGC continue to grow and change, so will the needs of the organization. This will require constant thought and transformation to continue to develop into the future.

Weather Summary

As is always the case, the weather plays a great factor into running a golf based operation. While shifting revenues towards Food & Beverage operations that are not as weather sensitive will help, there is no denying that the LGC is still a weather dependent business. General weather patterns brought heavy rains from September through October. These rain events brought as much as 8" in one storm. These heavy rain amounts are devastating to course conditions. The winter months, however, were pleasantly mild, with not days reaching the freezing mark. High temperatures in February averaged 70 degrees which is five degrees above the five year average. This results of this were seen in record setting rounds of golf being played. It is unlikely to see a winter weather pattern such as this for the foreseeable future. Spring again brought heavy rain. April and May were especially hit hard with storms that brought down trees and flooded the golf courses. The most significant weather incident of the year did not even happen in our area. This makes any sort of prediction of such an event nearly impossible. A large storm dumped nearly 20 inches of rain on Washington County. This area sits upstream of the golf course on the Brazos River. This rainfall would cause the Brazos River to reach record levels in Richmond and the surrounding areas

as local rainfall also attempted to enter the river. This caused massive flooding on the golf course and in the streets that run through the golf course. The high waters left many parts of the golf course inaccessible for days.

All told, there were 21 days closed in FY2016. This is four less than the amount for which management planned the budget. The last year in which there were less days closed than FY2016 was FY2013 which can be seen in the amount of golf revenues generated during that time. The average high temperature for the year was 79.3 degrees compared to a historical average of 78.9. The average low temperature was 59.8 degrees compared to a historical average of 58.6. Often the low temperature only plays a factor into rounds played during the winter months, however the high temperature can be seen influencing rounds played all year long. FY2016 had 49.08 inches of rain. This is 42% more than the historical average of 34.5 inches.



Rounds of golf are dependent weather patterns and the amount of daylight available to play.

Evidenced in the chart above, higher temperatures can have an adverse effect on rounds played when they are considered too hot. This is the case seen in August above. Spikes in typical weather pattern trends are seen during times of demand driven business (October is a time for a lot of planned tournaments) and when rain overshadows the effect of better temperatures (April).

Missouri City Recreation & Leisure LGC
Statement of Revenues, Expenses and Changes in Fund Net Position
For the Month Ending June 30, 2016

	June Budget	June Actual	June Budget Variance Pos (Neg)	% of Budget	Adjust. FY16 Budget	YTD Actual	Total Budget Variance Pos (Neg)	% of Budget
Operating Revenue								
Operations								
Green Fees - La Quinta	40,640	29,487	(11,153)	73%	450,690	405,692	(44,998)	90%
Green Fees - El Dorado	57,471	35,316	(22,155)	61%	550,000	557,018	7,018	101%
Annual Fees	22,678	25,678	2,999	113%	371,768	347,495	(24,273)	93%
Handicap Fees	270	210	(60)	78%	9,510	9,574	64	101%
	<u>121,060</u>	<u>90,691</u>	<u>(30,369)</u>	<u>75%</u>	<u>1,381,968</u>	<u>1,319,778</u>	<u>(62,189)</u>	<u>95%</u>
Range								
Annual Range Fees	1,425	925	(500)	65%	18,425	14,650	(3,775)	80%
Range Fees	5,479	5,194	(285)	95%	66,869	77,905	11,035	117%
Range Teaching Fees	1,000	2,440	1,440	244%	12,000	20,645	8,645	172%
	<u>7,904</u>	<u>8,559</u>	<u>655</u>	<u>108%</u>	<u>97,294</u>	<u>113,200</u>	<u>15,905</u>	<u>116%</u>
Pro Shop								
Pro Shop Sales	18,961	18,648	(314)	98%	235,080	226,652	(8,427)	96%
Donations	-	170	170	100%	-	24,330	24,330	100%
	<u>18,961</u>	<u>18,818</u>	<u>(144)</u>	<u>99%</u>	<u>235,080</u>	<u>250,982</u>	<u>15,903</u>	<u>107%</u>
Cart								
Cart Rental Fees	51,043	37,620	(13,423)	74%	546,743	516,254	(30,488)	94%
Unlimited Monthly Private Cart Trail Fee	6,089	6,590	501	108%	86,267	81,187	(5,079)	94%
	<u>57,132</u>	<u>44,210</u>	<u>(12,922)</u>	<u>77%</u>	<u>633,009</u>	<u>597,442</u>	<u>(35,568)</u>	<u>94%</u>
Food & Beverage Grille								
F&B Grille	25,167	26,045	878	103%	262,136	305,887	43,751	117%
LBW - Grille	12,953	15,154	2,201	117%	161,601	194,436	32,835	124%
	<u>38,100</u>	<u>41,240</u>	<u>3,139</u>	<u>108%</u>	<u>418,937</u>	<u>500,424</u>	<u>81,486</u>	<u>119%</u>
Banquets/Events								
F&B - Banquets/Events/Rentals	64,316	76,626	12,311	119%	571,885	652,120	80,235	114%
Gratuity Revenues	15,380	13,791	(1,589)	90%	123,751	131,173	7,422	106%
LBW - Banquets/Events	5,593	9,725	4,133	174%	76,524	102,734	26,211	134%
	<u>85,289</u>	<u>100,143</u>	<u>14,855</u>	<u>117%</u>	<u>772,159</u>	<u>886,027</u>	<u>113,868</u>	<u>115%</u>
Bev Cart								
F&B - Golf Shop	1,398	1,209	(189)	86%	14,965	12,327	(2,638)	82%
LBW - Golf Shop	1,049	797	(252)	76%	9,910	10,628	718	107%
F&B - Bev Cart	5,593	5,266	(326)	94%	49,374	54,644	5,271	111%
LBW - Bev Cart	8,389	4,025	(4,364)	48%	55,951	63,143	7,192	113%
Cash over/under - cashiers	-	(76)	(76)	100%	-	(952)	(952)	100%
	<u>16,428</u>	<u>11,221</u>	<u>(5,208)</u>	<u>68%</u>	<u>130,199</u>	<u>139,790</u>	<u>9,591</u>	<u>107%</u>
Total Operating Revenues	344,873.87	314,880	(29,994)	91%	3,668,647	3,807,643	138,996	104%
Operating Expenses								
Operations								
Salaries & Wages	3,333	5,231	(1,897)	157%	40,000	40,308	(308)	101%
Contingency Workers	9,450	10,866	(1,436)	115%	94,500	88,111	6,389	93%
Overtime	-	939	(939)	100%	-	6,136	(6,136)	100%
Taxes, Social Security	824	1,445	(621)	175%	8,665	11,384	(2,719)	131%
Workers Compensation	275	244	30	89%	2,888	2,056	833	71%
Benefits	804	318	486	40%	9,648	2,544	7,104	26%
Supplies	1,208	170	1,039	14%	14,500	11,206	3,294	77%
Wearing Apparel	-	39	(39)	0%	1,500	2,220	(720)	148%
Miscellaneous	50	210	(160)	420%	600	4,754	(4,154)	792%
Handicap Service	-	-	-	0%	6,400	9,635	(3,235)	151%
Contractor Hiring/Mowing	96,922	99,898	(2,976)	103%	1,151,654	1,177,533	(25,879)	102%
Contract Hiring/Tree/Trim	750	990	(240)	132%	9,000	11,140	(2,140)	124%
Bank Fees	4,208	4,826	(618)	115%	50,496	53,901	(3,405)	107%
Service Agmts/Contracts	375	-	375	0%	4,500	-	4,500	0%
Gas/Utilities	364	254	130	66%	4,979	3,362	1,617	68%
Electric Utilities	5,464	5,717	(254)	105%	59,874	63,354	(3,480)	106%
Water Utilities	1,233	620	613	50%	12,038	12,649	(611)	105%
Dues & Subscriptions	1,700	509	1,191	0%	2,225	2,183	42	98%
Training & Travel	-	135	(135)	#DIV/0!	600	1,210	(610)	202%
Donations	-	-	-	0%	-	24,948	(24,948)	100%
	<u>126,979</u>	<u>132,431</u>	<u>(5,452)</u>	<u>104%</u>	<u>1,474,068</u>	<u>1,528,634</u>	<u>(54,566)</u>	<u>104%</u>
Cart								
Contingency Workers	8,438	9,729	(1,291)	115%	88,125	76,651	11,474	87%
Overtime	-	322	(322)	100%	-	1,109	(1,109)	100%
Taxes, Social Security	544	769	(225)	141%	5,677	6,240	(562)	110%
Worker's Compensation	161	128	53	71%	1,200	1,063	137	89%
Benefits	335	-	335	0%	1,832	-	1,832	0%
Unemployment	100	-	100	0%	4,020	-	4,020	0%
Bldg Mat/Supplies/Repairs	1,150	732	418	64%	13,800	5,190	8,610	38%
Uniforms/Laundry	-	-	-	0%	250	-	250	0%
Minor Equip Maint/Rpr	100	-	100	0%	1,200	-	1,200	0%
Equipment/Cart Lease	9,491	9,491	-	100%	113,897	113,897	-	100%
Tournament Rentals	-	-	-	0%	9,000	14,182	(5,182)	158%
Gas/Utilities	134	87	48	65%	1,743	1,148	595	66%
Electric Utilities	1,912	1,952	(40)	102%	20,956	21,633	(677)	103%
Water Utilities	432	212	220	49%	4,213	4,319	(106)	103%
	<u>22,817</u>	<u>23,422</u>	<u>(605)</u>	<u>103%</u>	<u>265,973</u>	<u>245,431</u>	<u>20,543</u>	<u>92%</u>

Missouri City Recreation & Leisure LGC
Statement of Revenues, Expenses and Changes in Fund Net Position
For the Month Ending June 30, 2016

	June Budget	June Actual	June Budget Variance Pos (Neg)	% of Budget	Adjust. FY16 Budget	YTD Actual	Total Budget Variance Pos (Neg)	% of Budget
Range								
Contingency Workers	3,600	4,169	(569)	116%	33,420	32,850	570	98%
Overtime	-	138	(138)	100%	-	475	(475)	100%
Taxes, Social Security	232	330	(98)	142%	2,153	2,606	(453)	121%
Workers Compensation	77	55	22	71%	718	455	262	63%
Range Ball Expense	-	-	-	100%	8,500	7,446	1,054	88%
Minor Tools & Equipment	100	-	100	0%	1,200	1,971	(771)	164%
Instructor Fees	1,000	2,760	(1,760)	276%	12,000	20,645	(8,645)	172%
Minor Equipment Maintenance/Repairs	100	-	100	0%	1,200	-	1,200	0%
Equipment/Car Lease	184	184	-	100%	2,202	2,202	-	100%
Gas/Utilities	19	12	7	65%	249	164	85	66%
Electric Utilities	273	279	(6)	102%	2,984	3,091	(97)	103%
Water Utilities	52	30	22	49%	602	617	(15)	103%
	5,647	7,957	(2,310)	141%	65,237	72,523	(7,286)	111%
Pro Shop								
Contingency Workers	2,588	2,539	48	98%	27,560	22,834	4,726	83%
Overtime	-	402	(402)	100%	-	2,630	(2,630)	100%
Taxes, Social Security	167	285	(118)	171%	1,776	2,394	(619)	135%
Worker's Compensation	56	48	7	87%	592	437	155	74%
Benefits	201	136	65	68%	2,412	1,090	1,322	45%
Purchases of Merchandise	14,800	13,677	923	94%	181,011	182,989	(1,978)	101%
Gas/Utilities	58	37	20	65%	747	492	255	66%
Electric Utilities	820	837	(17)	102%	8,981	9,271	(290)	103%
Water Utilities	185	91	94	49%	1,806	1,851	(46)	103%
	18,673	18,053	620	97%	224,884	223,988	896	100%
Food & Beverage Grille								
Salaries & Wages	2,917	4,577	(1,661)	157%	35,000	19,116	15,885	55%
Contingency Workers	13,320	20,962	(7,641)	157%	142,392	166,530	(14,138)	110%
Overtime	-	295	(295)	100%	-	3,405	(3,405)	100%
Taxes, Social Security	1,055	2,027	(973)	192%	11,524	14,724	(3,200)	128%
Workers Compensation	352	332	20	94%	3,841	2,489	1,353	65%
Benefits	1,119	1,265	(147)	113%	13,427	10,450	2,977	78%
Unemployment Benefits	100	-	100	0%	1,200	5,798	(4,598)	483%
Wearing Apparel	-	-	-	0%	750	706	44	94%
Linens & Kitchen Supplies	533	556	(22)	104%	5,865	6,579	(714)	112%
Supplies	343	533	(190)	155%	3,770	3,988	(117)	103%
Dishware & Glass	191	34	156	18%	1,714	2,752	(1,039)	161%
Paper/Disposables	572	586	(15)	103%	4,380	4,163	217	95%
Minor Tools / Small Equip	126	-	126	0%	1,382	167	1,215	12%
Purchases - Food	8,808	11,766	(2,958)	134%	91,748	118,147	(26,399)	129%
Purchases - Liquor	4,288	1,704	2,584	40%	51,744	26,632	25,113	51%
Miscellaneous	-	-	-	0%	-	25	(25)	100%
Service Agreements	114	-	114	0%	1,257	-	1,257	0%
Minor Equip Maint/Rpr	381	440	(59)	115%	4,189	4,020	170	96%
Bank Fees	267	382	(115)	143%	2,933	3,645	(713)	124%
Beverage Tax	533	474	60	89%	5,865	6,769	(904)	115%
Liquor Liability Insurance	-	-	-	0%	825	2,039	(1,214)	247%
Permit Services	-	-	-	0%	-	1,321	(1,321)	100%
Gas Utilities	125	81	44	65%	1,618	1,066	552	66%
Electric Utilities	1,776	1,813	(37)	102%	19,469	20,088	(629)	103%
Water Utilities	401	197	204	49%	3,912	4,011	(98)	103%
	37,300	48,023	(10,723)	129%	408,797	418,527	(9,731)	102%
Banquets/Events								
Salaries & Wages	2,285	3,586	(1,301)	157%	27,420	27,420	(0)	100%
Commissions	2,447	3,391	(944)	139%	22,694	20,286	2,409	89%
Contingency Workers	23,918	38,929	(15,011)	163%	259,716	283,624	(23,909)	109%
Overtime	-	548	(548)	100%	-	6,141	(6,141)	100%
Taxes, Social Security	2,010	3,765	(1,755)	187%	21,909	26,589	(4,680)	121%
Workers Compensation	670	616	54	92%	7,303	4,533	2,770	62%
Benefits	1,896	2,385	(489)	126%	22,753	18,894	3,860	83%
Wearing Apparel	-	-	-	0%	500	408	92	82%
Linens & Kitchen Supplies	3,412	1,772	1,640	52%	30,859	29,709	1,177	96%
Supplies	882	988	(307)	145%	6,177	7,219	(1,042)	117%
Dishware & Glass	266	63	192	25%	2,316	5,110	(2,794)	221%
Paper/Disposables	853	1,089	(236)	128%	7,722	7,732	(10)	100%
Minor Tool/Small Equip	281	-	281	0%	2,548	311	2,237	12%
Purchases - Food	27,893	21,852	6,042	78%	243,473	222,185	21,288	91%
Purchases - Liquor	1,846	3,165	(1,319)	171%	25,253	49,647	(24,394)	197%
Miscellaneous	1,706	2,273	(567)	133%	15,443	22,382	(6,939)	145%
Minor Equip Maint/Rpr	853	816	36	96%	7,722	7,465	257	97%
Bank Fees	768	727	40	95%	6,949	6,880	69	99%
Beverage Taxes	1,023	879	144	86%	9,266	12,571	(3,305)	136%
Liquor Liability Insurance	-	-	-	0%	1,650	3,881	(2,231)	235%
Permit Services	-	-	-	0%	-	2,452	(2,452)	100%
Utilities - Gas	192	124	68	65%	2,489	1,640	849	66%
Utilities - Electricity	2,732	2,789	(57)	102%	29,937	30,905	(968)	103%
Utilities - Water	617	303	314	49%	6,019	6,170	(151)	103%
	76,339	90,060	(13,721)	118%	760,146	804,155	(44,009)	106%

Missouri City Recreation & Leisure LGC
Statement of Revenues, Expenses and Changes in Fund Net Position
For the Month Ending June 30, 2016

	June Budget	June Actual	June Budget Variance Pos (Neg)	% of June Budget	Adjst. FY16 Budget	YTD Actual	Total Budget Variance Pos (Neg)	% of Budget
Bev Cart								
Contingency Workers	3,263	3,771	(508)	116%	31,360	28,820	2,540	92%
Overtime	-	-	-	0%	-	8	(8)	100%
Taxes, Social Security	212	386	(174)	182%	2,037	2,798	(760)	137%
Workers Compensation	71	52	19	73%	679	416	263	61%
Wearing Apparel	20	-	20	0%	242	-	242	0%
Linens & Kitchen Supplies	312	-	312	0%	2,474	22	2,452	1%
Supplies	164	-	164	0%	1,302	-	1,302	0%
Dishware & Glass	66	-	66	0%	521	-	521	0%
Paper/Disposables	181	252	(71)	139%	1,432	2,507	(1,075)	175%
Minor Tool/Small Equip	49	-	49	0%	391	193	197	50%
Kitchen Equip	33	-	33	0%	260	-	260	0%
Purchases - Food	2,447	3,501	(1,054)	143%	22,518	34,662	(12,044)	153%
Purchases - Liquor	3,114	1,473	1,641	47%	21,734	34,171	(12,437)	157%
Minor Equip Maint/Rpr	361	-	361	0%	2,864	306	2,558	11%
Bank Fees	148	123	25	83%	1,172	1,166	6	100%
Liquor Liability Insurance	-	-	-	0%	275	658	(383)	239%
Permit Services	580	-	580	100%	580	1,466	(886)	253%
Equipment/Cart Lease	1,044	1,065	(21)	102%	12,527	12,779	(252)	102%
Utilities - Gas	38	25	14	65%	498	328	170	66%
Utilities - Electricity	546	568	(11)	102%	5,987	6,181	(193)	103%
Utilities - Water	123	61	63	49%	1,204	1,234	(31)	103%
	12,773	11,265	1,508	88%	110,058	127,616	(17,558)	116%
Admin								
Salaries & Wages	8,368	13,133	(4,764)	157%	100,420	101,404	(984)	101%
Taxes, Social Security	392	1,316	(924)	336%	4,703	10,637	(5,934)	224%
Workers Compensation	131	245	(114)	187%	1,568	2,069	(501)	132%
Benefits	335	450	(115)	134%	4,020	3,752	268	93%
Pest Control	50	185	(135)	370%	600	555	45	93%
Supplies	50	-	50	0%	600	-	600	0%
General Maintenance	2,200	3,053	(853)	139%	36,400	62,166	(25,766)	171%
Security Monitoring	500	216	284	43%	6,000	748	5,252	12%
Cable, TV & Internet	400	329	71	82%	4,800	3,944	856	82%
Postage	15	36	(21)	238%	296	186	110	63%
Telephone	1,100	1,368	(268)	124%	13,200	18,575	(5,375)	141%
Training & Travel	-	-	-	0%	-	390	(390)	100%
Advertising & Promo	4,000	8,516	(4,516)	213%	41,500	44,418	(2,918)	107%
Service Agmts/Contracts	1,800	423	1,377	24%	21,600	16,170	5,430	75%
Permit Services	-	-	-	0%	-	2,600	(2,600)	100%
Employee Recognition	-	-	-	0%	2,000	-	2,000	0%
Payroll Preparation Fees	1,000	1,326	(326)	133%	12,000	12,271	(271)	102%
Garbage/Waste Contract	800	-	800	0%	9,600	5,421	4,179	56%
Property Insurance	2,200	1,800	400	82%	26,400	23,667	2,733	90%
Clubhouse Maintenance	3,300	2,563	737	78%	39,600	33,687	5,913	85%
HVAC Maintenance & Repairs	1,833	275	1,558	15%	21,996	30,049	(8,053)	137%
IT Equipment Lease	375	1,185	(809)	316%	5,376	7,570	(2,195)	141%
Elevator Maintenance	500	1,311	(811)	262%	6,000	7,027	(1,027)	117%
	29,349	37,727	(6,378)	129%	358,678	387,206	(28,527)	108%
Total Operating Expenses	329,676	369,937	(39,061)	112%	3,667,642	3,808,080	(140,238)	104%
Operating Income (Loss)	14,998	(53,329)	(68,327)	-21%	805	(437)	(1,242)	0%
Non-Operating Revenues (Expenses)								
Other Income - Operations	-	396	396	100%	-	9,360	9,360	100%
Other Income - Pro Shop	-	332	332	100%	-	5,029	5,029	100%
Total Non-Operating Revenues	-	728	728	100%	-	14,389	14,389	100%
Income (Loss) Before Contributions and Transfers	14,998	(53,329)	(68,327)	-21%	805	13,952	13,147	0%
Capital contributions	-	-	-	0%	-	-	-	0%
Transfers from (to) other funds	-	-	-	0%	-	-	-	0%
Total Contributions and Transfers	-	-	-	0%	-	-	-	0%
Change in Net Position	14,998	(53,329)	(68,327)	-21%	805	13,952	13,147	0%
Net Position, Beginning	(14,641)	67,281	81,922	-	-	-	-	0%
Net Position, Ending	357	13,952	13,595	-21%	805	13,952	13,147	0%

Missouri City Recreation & Leisure LGC
Statement of Revenues, Expenses and Changes in Fund Net Position
For the Month Ending June 30, 2016

	June Budget	June Actual	June Budget Variance Pos (Neg)	% of June Budget	Adjust. FY16 Budget	YTD Actual	Total Budget Variance Pos (Neg)	% of Budget
Totals by Department								
Operations								
Revenues	121,060	90,691	(30,369)	75%	1,381,968	1,319,778	(62,189)	95%
Expenses	126,979	132,431	(5,452)	104%	1,474,068	1,528,634	(54,566)	104%
Net Revenues	(5,920)	(41,740)	(35,820)	-29%	(92,100)	(208,856)	(116,756)	-8%
Range								
Revenues	7,904	8,559	655	108%	97,294	113,200	15,905	116%
Expenses	5,647	7,957	(2,310)	141%	65,237	72,523	(7,286)	111%
Net Revenues	2,257	602	(1,656)	-33%	32,057	40,677	8,620	5%
Pro Shop								
Revenues	18,961	18,818	(144)	99%	235,060	250,982	15,903	107%
Expenses	18,673	18,053	620	97%	224,884	223,988	896	100%
Net Revenues	288	764	476	3%	10,195	26,994	16,799	7%
Cart								
Revenues	57,132	44,210	(12,922)	77%	633,009	597,442	(35,568)	94%
Expenses	22,817	23,422	(605)	103%	265,973	245,431	20,543	92%
Net Revenues	34,315	20,788	(13,527)	-25%	367,036	352,011	(15,025)	2%
F&B Grille								
Revenues	38,100	41,240	3,139	108%	418,937	500,424	81,486	119%
Expenses	37,300	48,023	(10,723)	129%	408,797	418,527	(9,731)	102%
Net Revenues	801	(6,783)	(7,584)	-21%	10,141	81,896	71,756	17%
Banquets/Events								
Revenues	85,288	100,143	14,855	117%	772,159	886,027	113,868	115%
Expenses	76,339	90,060	(13,721)	118%	760,146	804,155	(44,009)	106%
Net Revenues	8,950	10,083	1,133	-1%	12,013	81,872	69,859	9%
Bev Cart								
Revenues	16,428	11,221	(5,208)	68%	130,199	139,790	9,591	107%
Expenses	12,773	11,265	1,508	88%	110,058	127,616	(17,558)	116%
Net Revenues	3,656	(44)	(3,700)	-20%	20,141	12,174	(7,967)	-9%
Admin Revenue (Expenses)								
	29,349	37,727	(8,378)	129%	358,678	387,206	(28,527)	108%
Non-Operating Revenues (Expenses)								
	-	728	728	100%	-	14,389	14,389	100%
Contributions and Transfers								
	-	-	-	0%	-	-	-	0%
Total								
Revenues	344,874	315,608	(29,266)	92%	3,668,647	3,822,031	153,385	104%
Expenses	328,876	368,937	(39,061)	112%	3,667,842	3,808,080	(140,238)	104%
Change in Net Position	14,998	(53,329)	(68,327)	-20%	805	13,952	13,147	0%

Missouri City Recreation & Leisure LGC
Statement of Net Position
June 30, 2016

Assets

Current Assets:

Cash	\$ 117,436
Petty Cash	1,550
Accounts receivable	22,732
Prepaid Insurance	4,802
Food Inventory	14,616
Liquor Inventory	11,723
Merchandise Inventory	81,247
Total Current Assets	<u>\$ 254,106</u>

Noncurrent Assets:

Capital Assets Net of Depreciation:	
Equipment	590
Total Noncurrent Assets	<u>590</u>
Total Assets	<u>\$ 254,696</u>

Liabilities

Current Liabilities:

Accounts Payable	2,674
Worker's Compensation	4,291
Wages Payable	57,617
Gratuity Payable	4,509
Sales Tax Due to State	12,750
Mixed Bev. Tax Due to State	1,101
Mixed Bev Sales Tax. Due to State	1,666
Gift Certificates	41,592
Credit Book	24,775
Tournament Deposits	50,052
Due to Other Funds	39,717
Total Current Liabilities	<u>\$ 240,744</u>

Net Position

Unrestricted	13,952
Total Net Position	<u>\$ 13,952</u>



**CITY COUNCIL
AGENDA ITEM COVER MEMO**

August 15, 2016

To: LGC Board of Directors
Agenda Item: 4 – Resolution of transfer of duties to LGC General Manager
Submitted by: Tyson Stittleburg, General Manager

SYNOPSIS

This resolution clarifies statements made in the bylaws of the LGC to more closely adhere to written directives and current and future needs and practices.

STRATEGIC PLAN 2019 GOALS ADDRESSED

- Develop a high performing City team

BACKGROUND

The bylaws of the LGC state that the Board of Directors shall have authority over employment, policies and compensation of LGC employees. The bylaws also state that the LGC have the ability to manage in a way necessary to operate a golf course in accordance with standard business practices. This resolution will grant the General Manager of the LGC, or his designee, the ability to carry out administrative duties with respect to employment, policies and compensation of LGC employees. Additional changes to these bylaws may be forthcoming in order to meet stated goals.

BUDGET ANALYSIS

There is no impact on the budget with this item.

SUPPORTING MATERIALS

1. Resolution

STAFF'S RECOMMENDATION

Staff recommends adopting this resolution to clearly define the responsibilities of each party within the LGC.

Director Approval: Tyson Stittleburg

**Assistant City Manager/
City Manager Approval:** Bill Atkinson

MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION

RESOLUTION NO. R-16-__ LGC

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION AUTHORIZING THE GENERAL MANAGER OR HIS DESIGNEE TO PERFORM ADMINISTRATIVE MATTERS RELATING TO THE EMPLOYMENT AND DISCHARGE OF PERSONNEL ON BEHALF OF THE MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION.

* * * * *

WHEREAS, on or about July 6, 2009, the City Council of the City of Missouri City and the Missouri City Recreation and Leisure Local Government Corporation (the "LGC") entered into an agreement for the operation and management of a golf course owned by the City of Missouri City (the "Management Agreement"); and

WHEREAS, Section 3.5 of the Bylaws of the LGC provides that the Board of Directors of the LGC shall appoint and remove, employ and discharge, and, except as otherwise provided in the bylaws, prescribe the duties and fix the compensation of all officers, agents, and employees; and

WHEREAS, Section 3.f of the Management Agreement provides that the LGC shall hire and be responsible for golf course staff; and

WHEREAS, Section 3.p of the Management Agreement provides that the LGC shall have the authority to perform any act that is necessary to operate and manage the golf course and the golf course property in accordance with the terms of the Management Agreement; and

WHEREAS, for clarity and efficiency, the Board of Directors of the LGC desires to authorize the General Manager of the LGC or his designee to perform administrative matters, including, but not limited to, the adoption of policies and procedures, relating to the employment and discharge of personnel on behalf of the LGC; now therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION:

Section 1. That the facts and recitations set forth in the preamble of this Resolution are hereby true and correct.

Section 2. That the Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation hereby authorize the General Manager of the Missouri City Recreation and Leisure Local Government Corporation or his designee to perform administrative matters, including, but not limited to, the adoption of policies and procedures, relating to the employment and discharge of personnel on behalf of the Missouri City Recreation and Leisure Local Government Corporation.

PASSED, APPROVED and RESOLVED this _____ day of _____, 2016.

Allen Owen, Chair

ATTEST:

E. Joyce Iyamu, Secretary