

ALLEN OWEN
Mayor

JERRY WYATT
Councilmember at Large Position 1

CHRIS PRESTON
Councilmember at Large Position 2



YOLANDA FORD
Councilmember District A

DON SMITH
Councilmember District B

ANTHONY G. MAROULIS
Councilmember District C

FLOYD EMERY
Mayor Pro Tem
Councilmember District D

CITY COUNCIL SPECIAL MEETING AGENDA

Notice is hereby given of a Special City Council Meeting to be held on **Tuesday, September 6, 2016**, at **6:00 p.m.** at: **City Hall, Council Conference Room, 2nd Floor, behind the Council Chamber**, 1522 Texas Parkway, Missouri City, Texas, 77489, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

1. CALL TO ORDER

2. DISCUSSION/POSSIBLE ACTION

- (a) Discuss the advance funding agreement with the Texas Department of Transportation for Trammel-Fresno road improvements.
- (b) Consider appointing one or more additional directors to the Missouri City Parks Foundation.
- (c) Consider concurring with the appointment of the Missouri City Fire and Rescue Services Chief.
- (d) Present and provide feedback on proposed changes to regulations for mobile food vendors.

3. CLOSED EXECUTIVE SESSION

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Chapter 551 of the Texas Government Code. Notice is hereby given that the City Council may go into Executive Session in accordance with the following provision of the Government Code:

(a) Texas Government Code, Section 551.071 – Consultation with attorney to seek or receive legal advice regarding pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: multiple contracts with the Texas Department of Transportation.

(b) Texas Government Code, Section 551.071 – Consultation with attorney to seek or receive legal advice regarding pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: September 6, 2016 City of Missouri City Regular Meeting agenda item 7(a)(1).

4. RECONVENE into Special Session and Consider Action, if any, on items discussed in Executive Session.

5. ADJOURN

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.

CERTIFICATION

I certify that a copy of the September 6, 2016, agenda of items to be considered by the City Council was posted on the City Hall bulletin board on September 2, 2016, at 4:00 p.m.



Yomara Frias, City Secretary Department

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ day of _____, 2016.

Signed: _____ Title: _____



**CITY COUNCIL
AGENDA ITEM COVER MEMO**

September 6, 2016

To: Mayor and City Council
Agenda Item: 2(b) Consider appointing one or more additional directors to the Missouri City Parks Foundation.
Submitted by: Maria Jackson, City Secretary

SYNOPSIS

Consider appointing one or more additional directors to the Missouri City Parks Foundation.

STRATEGIC PLAN 2019 GOALS ADDRESSED

- Create a great place to live

BACKGROUND

Pursuant to Article 5, Board of Directors, Section 5.1, Number, of the Missouri City Parks Foundation (“Foundation”) bylaws states the Board will have no less than five, but no more than fifteen directors.

Pursuant to Article 5, Section 5.3, Appointment, Vacancies and Removal, the Foundation bylaws states the City Council appoints the persons to serve as directors on the Board, will fill vacancies on the Board, and may remove a director at any time.

On February 15, 2016, City Council moved to appoint Mayor Allen Owen, City Manager Anthony Snipes and City Attorney E. Joyce Iyamu as the initial directors of the board. On June 20, 2016, City Council moved to appoint Alan Sandersen, Lisa Glenn, Krystal Toups, Bill Odle and Adrienne Barker to the Foundation.

On August 25, 2016, the City received an application from Jim Browne, former City of Missouri City Interim Director of Parks and Recreation, whom wished to be considered for the Foundation. This is an opportunity for City Council to consider Jim Browne’s application, in addition to receive other board of director recommendations from the Council.

BUDGET ANALYSIS

No fiscal impact.

SUPPORTING MATERIALS

1. Missouri City Parks Foundation Application – Jim Browne
2. Missouri City Parks Foundation Roster

STAFF’S RECOMMENDATION

Consider appointing one or more additional directors to the Missouri City Parks Foundation.

Director Approval: Maria Jackson, City Secretary



CITY OF MISSOURI CITY

MISSOURI CITY PARKS FOUNDATION BOARD OF DIRECTORS NOMINATION FORM

The Missouri City Parks Foundation is a 501c3 Nonprofit Foundation established for the charitable purposes allowable by law, including supporting the City of Missouri City in the acquisition, ownership, construction, development, improvement, operation, or maintenance of land, facilities and equipment owned or controlled by the City of Missouri City, including land, facilities, equipment and activities for recreation, entertainment, sports, the arts and similar civic projects that benefit the citizens of the City of Missouri City.

The Mayor and City Council of Missouri City are seeking nominees that are philanthropic community leaders with the ability to lead through personal contribution leadership commiserate with their ability to donate and to facilitate access and connections to other potential donors, corporations and foundations. Board of Director Nominees should be dedicated to furthering the cause of increasing the quality of life in Missouri City, its parks, public spaces and city projects.

Jim Browne	n/a
Name	District
	Missouri City, TX, 77459
Address	City, State, Zip Code
Sienna Plantation	
Subdivision	

Phone Number	Email Address
Director of Recreation Business Development & Planning - Brinkley, Sargent & Wiginton Architects	
Director of Parks & Recreation - Sugar Land, Rowlett, North Richland Hills	
(Retired - 35 Years of Professional Recreation Administration & Management)	
Current or Former Occupations	
Masters of Public Administration (1/3 complete) - University of Texas @ Arlington	
Bachelors of Recreation Administration/Physical Education - University of Texas @ Arlington	
Numerous professional development schools & certifications from the National Recreation & Parks Association	

Educational Background

What Civic/Church/Community endeavors have you been involved in? Please list the names of the organizations, positions held, date of service and whether your service was provided on a compensated or voluntary basis. (Use additional sheets, if necessary.)

Over the course of a 35 year career in public service in several municipal parks & recreation departments, I've had the opportunity to work with a diverse variety of Civic/Church/Community endeavors in facility, event and fundraising partnerships. Service was provided in both compensatory and voluntary basis with these groups.

Have you been a past member of a City of Missouri City Board, Committee, Commission or Task Force? Please list area(s) of service and approximate dates. (Use additional sheets, if necessary.)

I have not served as a board member, however I have served as staff liaison to the Missouri City Parks & Recreation Advisory Board while serving as the Interim Director of Parks & Recreation on a contract basis from January 2016 - June 2016.

Do you currently serve on a Municipal Utility District, Levee Improvement District, HOA Board, Corporate Board or School Board? If so, please list. (Use additional sheets, if necessary.)

n/a

What experience do you have that qualifies you for service on the Missouri City Parks Foundation? Please list any previous experience serving as a board member, staff or volunteer for other nonprofit foundations or organizations. (Use additional sheets, if necessary.)

Past-President & Board of Directors - Texas Recreation & Parks Society
Helped create and served as Staff Liaison to the Sugar Land Legacy Foundation
Helped create and incorporate the Missouri City Parks Foundation.
Various work with non-profit groups during 35 year career in Parks & Recreation

What is your capacity or experience in fundraising, capital campaigns or development efforts for foundations, nonprofits or charities? (Use additional sheets, if necessary.)

Graduate of the Fort Bend Chamber - Leadership Excellence for Nonprofits - 2015

Several successful fundraising efforts, development efforts and capital campaigns for the Sugar Land Legacy Foundation in my role as staff liaison for several projects.

Served as Chair of Finance & Development Committee for the Texas Recreation & Park Society.

Hobbies/Personal/Family Interests or other experience you have that would add to your expertise for the Board of Directors. (Use additional sheets, if necessary.)

Lifelong park & recreation facility, program and event participant, planner & facilitator.

Advocate for parks and recreation services and long history of volunteer leadership in parks & recreation professional organizations.

Explain why you are interested in serving the City of Missouri City in this capacity and what do you hope to accomplish. (Use additional sheets, if necessary.)

As a resident of Missouri City's extraterritorial jurisdiction of Sienna Plantation, we will be future residents of Missouri City and I would like to contribute towards the highest possible quality of life through exceptional parks, arts & recreational facilities for current and future generations to enjoy and appreciate.

Please indicate any activities you are involved with that may present a conflict of interest with this appointment. (Use additional sheets, if necessary.)

None

References:

Anthony Snipes - City Manager, Missouri City

Sunil Sharma - President, Sugar Land Legacy Foundation

Michal Anne Lord - Executive Director, Texas Recreation & Parks Society

Length of residence in the City:


5+ years

If available, please attach your resume.

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this foundation, and participate in all its activities?

Yes
 No

Signature of Applicant: _____



Mayor/Councilmember sponsoring the nomination: _____

Submission Date: August 25, 2016

James P. Browne

Experience

Director of Recreation Business Development & Planning	Brinkley, Sargent & Wiginton Architects	2016
Consultant/Parks & Recreation Executive Services	City of Missouri City City of Denison	2016 2016
Director of Parks & Recreation	City of Sugar Land City of Rowlett City of North Richland Hills	2007-2015 2004-2007 1988-2004
Recreation Superintendent	City of North Richland Hills	1986-1988
Recreation Coordinator	City of North Richland Hills	1985-1986
Recreation Instructor	City of Fort Worth	1979-1985
Pool Manager/Lifeguard	USAF Morale, Welfare & Recreation	1975-1978

Jim recently retired from municipal service with more than 35 years of experience, innovative leadership and entrepreneurial administration, management & operations of nationally and internationally recognized recreation facilities, events, programs and park systems.

Education

Formal: University of Texas at Arlington

Current	Master of Public Administration (1/3 rd complete) School of Urban Public Administration
1984	Bachelor of Arts Major: Physical Education/Recreation Management Minor: Classical Music

Professional Organizations

Texas Recreation and Parks Society	Past-President, 2015 President, 2014 President-Elect, 2013 "At-Large" Director – Board of Directors, 2011-2012
National Recreation and Parks Association	Certified Park & Recreation Professional No. 443 Rocky Mountain Revenue and Management School Board of Regents Chairman, Rocky Mountain Revenue & Management School Board of Regents
Texas Amateur Athletic Federation	Executive Board Member Regional Director/State Sports Commissioner

Professional Activities and Honors

Approximately 75 of Jim's park projects, recreation programs, special events, master plans, designs and professional service as an administrator have been recognized by the industry's professional organizations as award winners at a state or national level (including the prestigious National Recreation & Parks Association's Gold Medal Award for Administrative & Management Excellence), with over 25 of those being recognized as national or international award recipients.

Jim is Past-President of the 2,000 member Texas Recreation & Parks Society and has a long legacy of leadership in regional, state and national professional organizations.

James (Jim) P. Browne



(2016-2018)
MISSOURI CITY PARKS FOUNDATION
ROSTER

Name & Address	Position	Term Expires	Meeting Date Appointed	Phone Number(s) Email Address
Allen Owen	Position 1	6/30/2018	2/15/2016	
Anthony Snipes Temporary Treasurer	Position 2	6/30/2018	2/15/2016	
E. Joyce Iyamu	Position 3	6/30/2018	2/15/2016	
Alan Sandersen	Position 4	6/30/2018	6/20/2016	
Lisa Glenn Secretary	Position 5	6/30/2018	6/20/2016	
Krystal Toups	Position 6	6/30/2018	6/20/2016	
Bill Odle	Position 7	6/30/2018	6/20/2016	
Adrienne Barker President	Position 8	6/30/2018	6/20/2016	