

ALLEN OWEN

Mayor

JERRY WYATT

Councilmember at Large Position 1

CHRIS PRESTON

Councilmember at Large Position 2



YOLANDA FORD

Councilmember District A

DON SMITH

Councilmember District B

ANTHONY G. MAROULIS

Councilmember District C

FLOYD EMERY

Mayor Pro Tem

Councilmember District D

CITY COUNCIL SPECIAL MEETING AGENDA

Notice is hereby given of a Special City Council Meeting to be held on **Monday, October 17, 2016, at 6:00 p.m.** at: **City Hall, Council Chamber 2nd Floor**, 1522 Texas Parkway, Missouri City, Texas, 77489, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

1. CALL TO ORDER

2. DISCUSSION/POSSIBLE ACTION

- (a) Discuss proposed ordinances relating to personal notification for code enforcement violations and minimum penalties for code enforcement repeat offenders.
- (b) Discuss the selection of a representative and an alternate to the Houston-Galveston Area Council 2017 General Assembly; and, discuss the selection of a representative and an alternate to the Houston-Galveston Area Council 2017 Board of Directors.
- (c) Consider appointing directors to the Missouri City Parks Foundation.

3. CLOSED EXECUTIVE SESSION

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Chapter 551 of the Texas Government Code.

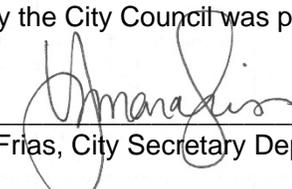
4. RECONVENE into Special Session and Consider Action, if any, on items discussed in Executive Session.

5. ADJOURN

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.

CERTIFICATION

I certify that a copy of the October 17, 2016, agenda of items to be considered by the City Council was posted on the City Hall bulletin board on October 14, 2016, at 4:00 p.m.



 Yomara Frias, City Secretary Department

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ day of _____, 2016.

Signed: _____ Title: _____



**CITY COUNCIL
AGENDA ITEM COVER MEMO**

October 17, 2016

To: Mayor and City Council
Agenda Item: 2(a) Code Enforcement
Submitted by: E. Joyce Iyamu, City Attorney

SYNOPSIS

Discuss proposed ordinances and a resolution designed to improve the code enforcement process and consider placing such items on a future agenda.

STRATEGIC PLAN 2019 GOALS ADDRESSED

- Create a great place to live

BACKGROUND

On August 1, 2016, the City Council of the City of Missouri City (the "City") received a presentation on the code enforcement and municipal court processes. At that time, city council directed staff to prepare ordinances authorizing code enforcement officers to personally notify individuals of code violations and establishing minimum penalties for certain code enforcement repeat violators.

On or about March 2, 2009, the City started immediately citing certain violations to municipal court. See the attached minutes from that meeting. On August 15, 2016, the City Council was presented with a resolution adopting a code enforcement philosophy to clarify that immediate citations are not required. No action was taken on the resolution.

On September 15, 2016, the City Council Livable Community Committee reviewed proposed ordinances authorizing code enforcement officers to personally notify individuals of code violations and establishing minimum penalties for certain code enforcement repeat violators. The committee did not provide additional comments on the proposed ordinance authorizing personal notification by code enforcement officers, but asked staff to come back with recommendations on minimum penalty amounts.

On October 11, 2016, the Livable Community Committee met to make its recommendations on the proposed ordinances and a revised resolution setting forth the City Council's code enforcement philosophy. The committee recommended adopting the two proposed ordinances and the revised resolution.

In making its recommendation on fine amounts, the committee considered the following chart, which reflects window fines in certain Texas cities for certain violations:

	Missouri City	Cedar Park	Fort Worth	Sugar Land (gives warnings)	Rosenberg	Wylie
Grass	\$209	Not on court violation list	\$255	\$250 1 st /\$500 2 nd + more	N/A	\$271
Unsanitary Matter/Garbage	\$200	\$225	\$255	\$200 1 st /\$500 2 nd + more	N/A	Not on court violation list
Pool Barrier	\$201	Not on court violation list	None, but dirty pool = \$1,000	\$275/\$500 2 nd + more	N/A	Not on court violation list
General Code	N/A	N/A	N/A	N/A	\$331	N/A

BUDGET ANALYSIS

Establishing minimum fines may increase the amount collected per violation.

Purchasing Review: N/A

Financial/Budget Review: N/A

SUPPORTING MATERIALS

1. Draft ordinance providing for personal notification
2. Draft ordinance providing minimum penalties for certain code violations
3. Draft resolution setting forth City Council's code enforcement philosophy
4. Minutes from the special City Council meeting of March 2, 2009

RECOMMENDATION

The Code Enforcement Division does not object to either ordinance or the resolution.

The Livable Community Committee recommended a minimum fine of \$100 for a first conviction; \$250 for the second conviction; and \$500 for three or more convictions for international code violations (i.e. Building Code) and environmental nuisances (high grass).

The maximum fine amount that can be set for junked vehicle violations is \$200 pursuant to state law. The committee recommended a minimum fine of \$100 for a first conviction; \$125 for the second conviction; and \$150 for three or more convictions for junked vehicle violations.

The committee recommended a minimum fine of \$50 for a first conviction; \$250 for the second conviction; and \$500 for three or more convictions for solid waste placement violations.

ORDINANCE NO. O-16-__

AN ORDINANCE OF THE CITY OF MISSOURI CITY, TEXAS, AMENDING CHAPTER 1, GENERAL PROVISIONS, OF THE MISSOURI CITY CODE; AUTHORIZING CERTAIN EMPLOYEES TO ISSUE NOTICES TO APPEAR IN MUNICIPAL COURT; PROVIDING FOR REPEAL; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, pursuant to Section 51.003 of the Texas Local Government Code, the governing body of a municipality may adopt, punish an ordinance, rule, or police regulation that is for the good government, peace, or order of the municipality and that is necessary or proper for carrying out a power granted by law to the municipality or to an office or department of the municipality; and

WHEREAS, pursuant to Section 54.001 of the Texas Local Government Code, the governing body of a municipality may enforce each rule, ordinance, or police regulation of the municipality and may punish a violation of a rule, ordinance, or police regulation; and

WHEREAS, the City Council of the City of Missouri City now deems it appropriate to adopt an ordinance authorizing certain employees to issue notices to appear in municipal court for the enforcement of the Missouri City Code; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The Missouri City Code is hereby amended by adding a new Section 1-15 of Article II of Chapter 1 thereof to provide as follows:

“Chapter 1 – GENERAL PROVISIONS

ARTICLE II. – IN COMPLIANCE

Sec. 1-15. Written promise to appear in court; failure to appear in court; penalty.

(a) *Written promise to appear.* A peace officer or other employee whose duties include enforcement of a city ordinance may issue a notice to appear in municipal court to any person violating a city ordinance for which a penalty is provided if the person gives his written promise to appear in municipal court by signing the notice. The notice to appear in municipal court shall include the following information:

- (1) The name, address, date of birth, telephone number, driver's license number and physical description of the person to whom the notice is issued;
 - (2) The offense for which the person is charged;
 - (3) The date and location of the offense;
 - (4) A date, which shall not be less than ten days after issuance of the notice, time, and location for the person to appear;
 - (5) A statement requiring the person receiving the notice to appear in municipal court on or before the appearance date indicated on the notice;
 - (6) A statement of the person's promise to respond to the notice by the appearance date indicated on the notice, including a place for the person to provide the person's signature;
 - (7) The signature of the peace officer or other employee issuing the notice; and,
 - (8) Other information as determined by the city manager.
- (b) *Certain information required.* It shall be unlawful for a person, upon being issued a notice to appear in municipal court, to give the issuing peace officer or other employee a false name, address, date of birth, telephone number, or driver's license number.
- (c) *Appearance required.* It shall be unlawful for a person who has been issued a notice to appear in municipal court to fail to appear in municipal court on or before the appearance date provided in the notice.
- (d) *Penalty.* Any person who violates this section shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine as set forth in section 1-13."

Section 3. Repeal. All ordinances or parts of ordinances in conflict herewith, if any, shall be and are hereby repealed only to the extent of such conflict.

Section 4. Penalty. Any person who violates, or any person who causes or allows another person to violate, any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than Five Hundred Dollars (\$500.00). Each occurrence of any violation of this Ordinance shall constitute a separate offense. Each day in which any violation of this Ordinance occurs shall constitute a separate offense.

Section 5. Severability. In the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof, other than the part declared to be invalid or unconstitutional; and the City Council of the City of Missouri City, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED and APPROVED on first reading this ____ day of _____, 2016.

PASSED, APPROVED and ADOPTED on second and final reading this ____ day of _____, 2016.

Allen Owen, Mayor

ATTEST:

APPROVED AS TO FORM:

Maria Jackson, City Secretary

E. Joyce Iyamu, City Attorney

ORDINANCE NO. O-16-__

AN ORDINANCE OF THE CITY OF MISSOURI CITY, TEXAS, AMENDING CHAPTER 14, BUILDINGS AND BUILDING REGULATIONS; CHAPTER 30, ENVIRONMENT, AND CHAPTER 78, SOLID WASTE; OF THE MISSOURI CITY CODE; AMENDING RULES REGARDING MINIMUM PENALTIES FOR CERTAIN REPEAT VIOLATIONS; PROVIDING FOR REPEAL; PROVIDING A PENALTY; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the City of Missouri City (the "City") is a home rule municipality with all of the express and implied powers to enact ordinances that provide for and maintain the health, safety, and welfare of its residents and preserve property values; and

WHEREAS, the first goal of the Strategic Plan for the City of Missouri City, stated by Resolution No. R-14-34, is to create a great place to live by striving to maintain a safe, beautiful, and active environment; and

WHEREAS, the City Council of the City of Missouri City now deems it appropriate and in the best interest of the residents of the City to penalize habitual offenders of certain violations of the Missouri City Code; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. The Missouri City Code is hereby amended by deleting Section 14-5 of Division 1 of Article I of Chapter 14 thereof and substituting therefor a new Section 14-5 of Division 1 of Article I of Chapter 14 to provide as follows:

**“CHAPTER 14 – BUILDINGS AND BUILDING REGULATIONS
ARTICLE I. – IN GENERAL
DIVISION 1. – ADMINISTRATION**

. . . .

Sec. 14-5. - Penalty.

- (a) Except as provided in section 46-5, any person who violates any provision of this chapter, including any technical code or any amendment thereto as adopted herein, or who fails to comply with any order, decision or determination of the director of development services, the building official, the code official or the construction board of adjustments and appeals, or any person who owns or operates any real or personal property, or improvement, fixture or appurtenance thereto, in or on which a violation of this chapter exists shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be subject to a fine in an

amount as set forth in section 1-13, and each day in which any violation shall occur, or each occurrence of any violation, shall constitute a separate offense.

(b) An offense under this chapter is punishable by a fine of not less than:

(1) \$ 100 for a first conviction;

(2) \$ 250 for a second conviction of the same violation within any 12-month period; and

(3) \$ 500 for a third or subsequent conviction of the same violation within any 12-month period.”

Section 2. The Missouri City Code is hereby amended by deleting Section 30-32 of Division 1 of Article II of Chapter 30 thereof and substituting therefor a new Section 30-32 of Division 1 of Article II of Chapter 30 to provide as follows:

**“CHAPTER 30 – ENVIRONMENT
ARTICLE II. – ENVIRONMENTAL NUISANCES
DIVISION 1. – GENERALLY**

. . . .

Sec. 30-32. - Offenses and penalties.

(a) *Responsible persons.* A person is responsible for a violation of this article if the person is the owner, occupant, manager, agent, person in control of the property or premises determined to be the source of the violation of this article, or person responsible for the maintenance of the property or premises determined to be the source of the violation of this article.

(b) *Violations and penalties.* It shall be unlawful for any responsible person to violate, to allow a violation of or to fail to observe any provision of this article. A responsible person who violates, allows a violation of or fails to observe any provision of this article shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished as provided in section 1-13. Each day the violation exists shall constitute a separate offense.

(c) *Minimum penalties.* An offense under this article is punishable by a fine of not less than:

(1) \$ 100 for a first conviction;

(2) \$ 250 for a second conviction of the same violation within any 12-month period; and

(3) \$ 500 for a third or subsequent conviction of the same violation within any 12-month period.”

Section 3. The Missouri City Code is hereby amended by deleting Section 30-163 of Subdivision 1 of Division 3 of Article IV of Chapter 30 thereof and substituting therefor a new Section 30-163 of Subdivision 1 of Division 3 of Article IV of Chapter 30 to provide as follows:

“CHAPTER 30 – ENVIRONMENT

. . . .

ARTICLE IV. – JUNKED AND ABANDONED VEHICLES

. . . .

DIVISION 3. – JUNKED VEHICLES

Subdivision 1. – In General

. . . .

Sec. 30-163. - Violations; penalty.

- (a) A person commits an offense if the person maintains a public nuisance described by section 30-161.
- (b) An offense under this section is a misdemeanor punishable by a fine not to exceed \$200.00.
- (c) An offense under this section is punishable by a fine of not less than:
 - (1) \$ 100 for a first conviction;
 - (2) \$ 125 for a second conviction within any 12-month period; and
 - (3) \$ 150 for a third or subsequent conviction within any 12-month period.
- (d) The municipal court shall order abatement and removal of the nuisance by the defendant on conviction.”

Section 4. The Missouri City Code is hereby amended by deleting Section 78-7 of Article I of Chapter 78 thereof and substituting therefor a new Section 78-7 of Article I of Chapter 78 to provide as follows:

**“CHAPTER 78 – SOLID WASTE
ARTICLE I. – IN GENERAL**

. . . .

Sec. 78-7. - Violation; penalty.

- (a) *Violation.* It shall be unlawful for any person to violate or to cause, allow or permit another to violate any provision of this chapter.
- (b) *Penalty.* Any person who violates or causes, allows or permits another to violate any provision of this chapter shall be deemed guilty of a misdemeanor and, upon

conviction thereof, shall be punished by a fine as set forth in section 1-13. Each occurrence of any violation shall constitute a separate offense. Each day in which any violation occurs shall constitute a separate offense. Each location at which any violation occurs shall constitute a separate offense.

(c) *Minimum penalties.* An offense under this chapter is punishable by a fine of not less than:

(1) \$ 50 for a first conviction;

(2) \$ 250 for a second conviction of the same violation within any 12-month period; and

(3) \$ 500 for a third or subsequent conviction of the same violation within any 12-month period.”

Section 5. Repeal. All ordinances or parts of ordinances in conflict herewith, if any, shall be and are hereby repealed only to the extent of such conflict.

Section 6. Penalty. Any person who violates, or any person who causes or allows another person to violate, Sections 1, 2, or 4 of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than Five Hundred Dollars (\$500.00). Any person who violates, or any person who causes or allows another person to violate, Section 3 of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than Two Hundred Dollars (\$200.00). Each occurrence of any violation of this Ordinance shall constitute a separate offense. Each day in which any violation of this Ordinance occurs shall constitute a separate offense.

Section 7. Severability. In the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof, other than the part declared to be invalid or unconstitutional; and the City Council of the City of Missouri City, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED and APPROVED on first reading this ____ day of _____, 2016.

PASSED, APPROVED and ADOPTED on second and final reading this ____ day of _____, 2016.

Allen Owen, Mayor

ATTEST:

APPROVED AS TO FORM:

Maria Jackson, City Secretary

E. Joyce Iyamu, City Attorney

RESOLUTION NO. R-16-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS, ADOPTING A CODE ENFORCEMENT PHILOSOPHY; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND MAKING CERTAIN FINDINGS RELATING THERETO.

* * * * *

WHEREAS, in accordance with the Strategic Plan of the City of Missouri City, Texas (the "City"), adopted pursuant to Resolution No. R-14-34, on October 6, 2014, the City Council desires to make the City a great place to live; and

WHEREAS, maintaining property values and improving the appearance of the community are instrumental to the City's efforts to create a great place to live; and

WHEREAS, the Code Enforcement Division of the City's Police Department (the "Code Enforcement Division") is charged with enforcing property maintenance requirements; and

WHEREAS, City Council desires to provide the Code Enforcement Division with flexibility to conduct code enforcement and the opportunity to educate the public; and

WHEREAS, City Council desires to encourage the Code Enforcement Division to strictly enforce violations that a City Code Enforcement officer may deem, based on his training and experience, to severely and immediately threaten the health, safety, and welfare of the public; and

WHEREAS, the City Council has determined that it is in the best interest of the residents of the City to adopt a code enforcement philosophy; now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. The facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct.

Section 2. The City Council of the City of Missouri City hereby authorizes City Code Enforcement Division staff to exercise their authority with flexibility in the investigation of alleged Missouri City Code violations and in the enforcement of the Missouri City Code. Further, City staff are hereby authorized to take such actions as are consistent with the provisions of this Resolution.

Section 3. Repeal. All resolutions or parts of resolutions, if any, in conflict herewith, shall be and are expressly repealed to the extent of such conflict.

Section 4. Severability. In the event any clause, phrase, provision, sentence or part of this Resolution or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City

Council of the City of Missouri City, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED, APPROVED and ADOPTED this ___ day of _____, 2016.

Allen Owen, Mayor

ATTEST:

APPROVED AS TO FORM:

Maria Jackson, City Secretary

E. Joyce Iyamu, City Attorney

DRAFT

Allen Owen, Mayor
Eunice Reiter, Mayor Pro Tem
Jerry Wyatt, Councilmember
Barbara Gibson, Councilmember



Buddy Jimerson, Councilmember
Brett Kolaja, Councilmember
Cynthia Gary, Councilmember
Caroline Kelley, City Attorney
Frank Simpson, City Manager
Patrice Fogarty, City Secretary

CITY COUNCIL SPECIAL MEETING MINUTES

City Council of the City of Missouri City, Texas, met in special session **Monday, March 2, 2009**, at **5:45 p.m.** at City Hall, Second Floor (Behind Council Chambers), 1522 Texas Parkway, Missouri City, Texas, to consider the following:

1. CALL TO ORDER

Mayor Owen called the meeting to order at 5:54 p.m.

Those also present: Mayor Pro Tem Reiter, Councilmembers Wyatt, Jimerson, and Gary; City Manager Simpson, City Attorney Kelley and City Secretary Patrice Fogarty. Assistant City Manager Atkinson, First Assistant City Attorney Smith, Director of Planning Green, Director of Communications Brescian, Director of Parks and Recreation Snook, and CDBG Coordinator Mike Fogarty. Absent: Councilmember Gibson and Kolaja.

2. DISCUSSION/POSSIBLE ACTION

- (a) Consider and discuss the term "tagging" an agenda item.

Council required a draft on this subject matter before considering making any changes.

- (b) Consider and discuss the rules for the order of business of City Council meetings.

Council agreed new rules made sense and changes should be made.

- (c) Consider and discuss the City's Code Enforcement Program.

City Manager Simpson presented an overview on the actions the City is currently administering to enforce City ordinances. City Manager Simpson stated that in order to obtain compliance from citizens, the City currently sends out notices, cites people to court and abates a property by placing a lien. He added that they are considering another approach, which is to notify the public of the current areas of focus before beginning with the new approach. They would ultimately choose a focus for a six-month period for immediate citation to court. Councilmember Wyatt stated the areas the City should direct their focus to are to those residents who continually leave trash cans out and park junk vehicles on their property. Director of Planning Green, along with CDBG Coordinator Mike Fogarty, presented an overview on the six top code enforcement violations that the Code Enforcement Division will place more focus on. The six main areas of focus are as followed: high grass/weeds, junked vehicles, abandoned vehicles, fences, home occupations, and garbage. Mayor Owen suggested adding unsanitary pools to the

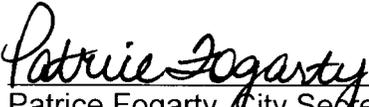
focus list. Director of Planning Green further explained the new approach would be enforced and the City will automatically cite to court those who are repeat offenders. Mayor Pro Tem Reiter stated the City's Code Enforcement Program should address egregious violations and violations noticeable from the street. These violations would include junk vehicles parked in the driveway or street and storing materials in front of the house.

(d) Consider and discuss the City's sign regulations.

Agenda 2(d) was not addressed at this time.

3. ADJOURN

The meeting adjourned at 6:43 p.m.



Patrice Fogarty, City Secretary



**CITY COUNCIL
AGENDA ITEM COVER MEMO**

October 17, 2016

To: Mayor and City Council
Agenda Item: 2(b) Discuss the selection of a representative and an alternate to the Houston-Galveston Area Council 2017 General Assembly; and, discuss the selection of a representative and an alternate to the Houston-Galveston Area Council 2017 Board of Directors.
Submitted by: Maria Jackson, City Secretary

SYNOPSIS

City Council is being asked to discuss the City’s representative and alternate to the Houston-Galveston Area Council’s 2017 General Assembly and Board of Directors.

STRATEGIC PLAN 2019 GOALS ADDRESSED

- Develop a high performing City team

BACKGROUND

Houston-Galveston Area Council’s Bylaws authorize each member city with a population of at least 25,000 but not in excess of 99,999 to select one member of its governing body as its representative and one member of its governing body as the alternate to the General Assembly and Board of Directors.

The Houston-Galveston Area Council’s Bylaws stipulate that the City’s representative shall be the General Assembly delegate. Therefore, the official chosen to serve as the General Assembly representative will also be designated to serve on HGAC’s Board of Directors.

From 2012 to present, the following City Councilmembers have served:

Year	Houston-Galveston Area Council General Assembly & Board of Director Members
2016	Representative: Floyd Emery Alternate: Chris Preston
2015	Representative: Floyd Emery Alternate: Chris Preston
2014 (June 3 to December 31)	Representative: Floyd Emery Alternate: Jerry Wyatt
2014 (January 1 to June 2)	Representative: Floyd Emery Alternate: Danny Nguyen

2013 (July 2 to December 31)	Representative: Floyd Emery Alternate: Danny Nguyen
2013 (Jan 1 to July 1)	Representative: Bobby Marshall Alternate: Floyd Emery
2012	Representative: Bobby Marshall Alternate: Floyd Emery

The 2017 designated representatives begin their terms of office on January 1, 2017.

BUDGET ANALYSIS

No fiscal impact.

SUPPORTING MATERIALS

1. None.

STAFF'S RECOMMENDATION

Discuss the City's representative and alternate to the Houston-Galveston Area Council's 2017 General Assembly and Board of Directors.

Director Approval: Maria Jackson, City Secretary



CITY COUNCIL AGENDA ITEM COVER MEMO

October 17, 2016

To: Mayor and City Council
Agenda Item: 2(c) Consider appointing directors to the Missouri City Parks Foundation.
Submitted by: Maria Jackson, City Secretary

SYNOPSIS

Consider appointing additional directors to the Missouri City Parks Foundation.

STRATEGIC PLAN 2019 GOALS ADDRESSED

- Create a great place to live

BACKGROUND

Pursuant to Article 5, Board of Directors, Section 5.1, Number, of the Missouri City Parks Foundation ("Foundation") bylaws states the Board will have no less than five, but no more than fifteen directors.

Pursuant to Article 5, Section 5.3, Appointment, Vacancies and Removal, the Foundation bylaws states the City Council appoints the persons to serve as directors on the Board, will fill vacancies on the Board, and may remove a director at any time.

On February 15, 2016, City Council moved to appoint Mayor Allen Owen, City Manager Anthony Snipes and City Attorney E. Joyce Iyamu as the initial directors of the board. On June 20, 2016, City Council moved to appoint Alan Sandersen, Lisa Glenn, Krystal Toups, Bill Odle and Adrienne Barker to the Foundation. On September 9, 2016, City Council appointed Jim Browne to the foundation.

Patti Parish-Kaminski, Tom Wilcox and Gus Hawkins agreed to serve the foundation. This is an opportunity for City Council to consider them as Missouri City Parks Foundation board of directors, in addition to receive other recommendations or appointments from the Council.

BUDGET ANALYSIS

No fiscal impact.

SUPPORTING MATERIALS

1. Missouri City Parks Foundation Application – Gustave Hawkins
2. Missouri City Parks Foundation Roster

STAFF'S RECOMMENDATION

Consider appointing additional directors to the Missouri City Parks Foundation.

Director Approval: Maria Jackson, City Secretary



CITY OF MISSOURI CITY

MISSOURI CITY PARKS FOUNDATION BOARD OF DIRECTORS NOMINATION FORM

The Missouri City Parks Foundation is a 501c3 Nonprofit Foundation established for the charitable purposes allowable by law, including supporting the City of Missouri City in the acquisition, ownership, construction, development, improvement, operation, or maintenance of land, facilities and equipment owned or controlled by the City of Missouri City, including land, facilities, equipment and activities for recreation, entertainment, sports, the arts and similar civic projects that benefit the citizens of the City of Missouri City.

The Mayor and City Council of Missouri City are seeking nominees that are philanthropic community leaders with the ability to lead through personal contribution leadership commiserate with their ability to donate and to facilitate access and connections to other potential donors, corporations and foundations. Board of Director Nominees should be dedicated to furthering the cause of increasing the quality of life in Missouri City, its parks, public spaces and city projects.

Name **District**

Address **City, State, Zip Code**

Subdivision

Phone Number **Email Address**

Current or Former Occupations

Educational Background

What Civic/Church/Community endeavors have you been involved in? Please list the names of the organizations, positions held, date of service and whether your service was provided on a compensated or voluntary basis. (Use additional sheets, if necessary.)

Have you been a past member of a City of Missouri City Board, Committee, Commission or Task Force? Please list area(s) of service and approximate dates. (Use additional sheets, if necessary.)

Do you currently serve on a Municipal Utility District, Levee Improvement District, HOA Board, Corporate Board or School Board? If so, please list. (Use additional sheets, if necessary.)

What experience do you have that qualifies you for service on the Missouri City Parks Foundation? Please list any previous experience serving as a board member, staff or volunteer for other nonprofit foundations or organizations. (Use additional sheets, if necessary.)

What is your capacity or experience in fundraising, capital campaigns or development efforts for foundations, nonprofits or charities? (Use additional sheets, if necessary.)

Hobbies/Personal/Family Interests or other experience you have that would add to your expertise for the Board of Directors. (Use additional sheets, if necessary.)

Explain why you are interested in serving the City of Missouri City in this capacity and what do you hope to accomplish. (Use additional sheets, if necessary.)

Please indicate any activities you are involved with that may present a conflict of interest with this appointment. (Use additional sheets, if necessary.)

References:

Length of residence in the City:

If available, please attach your resume.

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this foundation, and participate in all its activities?

<input type="checkbox"/>	Yes
<input type="checkbox"/>	No

Signature of Applicant: _____

Mayor/Councilmember sponsoring the nomination: _____

Submission Date: _____



(2016-2018)
MISSOURI CITY PARKS FOUNDATION
ROSTER

Name & Address	Position	Term Expires	Meeting Date Appointed	Phone Number(s) Email Address
Allen Owen	Position 1	6/30/2018	2/15/2016	
Anthony Snipes	Position 2	6/30/2018	2/15/2016	
E. Joyce Iyamu	Position 3	6/30/2018	2/15/2016	
Alan Sandersen	Position 4	6/30/2018	6/20/2016	
Lisa Glenn	Position 5	6/30/2018	6/20/2016	
Krystal Toups	Position 6	6/30/2018	6/20/2016	
Bill Odle	Position 7	6/30/2018	6/20/2016	
Adrienne Barker	Position 8	6/30/2018	6/20/2016	
Jim Browne	Position 9	6/30/2018	9/06/2016	