

ALLEN OWEN  
Chair  
FLOYD EMERY  
Vice-Chair  
JERRY WYATT  
Director  
CHRIS PRESTON  
Director  
YOLANDA FORD  
Director



DON SMITH  
Director  
ANTHONY MAROULIS  
Director  
ANTHONY SNIPES  
Chief Administrative Officer  
EDENA ATMORE  
Treasurer  
E. JOYCE IYAMU  
Secretary

## MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION MEETING AGENDA

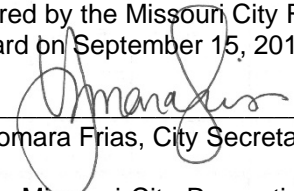
Notice is hereby given of a meeting of the Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation to be held on **Monday, September 18, 2017, at 6:00 p.m.** at: **City Hall, Council Conference Room, 2nd Floor, behind the Council Chamber**, 1522 Texas Parkway, Missouri City, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- 1. ROLL CALL**
2. Consider approving the minutes of the meeting of June 19, 2017.
3. Consider a resolution designating Wells Fargo Bank, National Association as the primary depository for the funds of the Missouri City Recreation and Leisure Local Government Corporation.
4. Consider a resolution designating certain officials to open and maintain an account(s) with Wells Fargo Bank, National Association.
5. **CLOSED EXECUTIVE SESSION**  
*The Board of Directors may go into Executive Session regarding any item posted on the Agenda as authorized by Chapter 551 of the Texas Government Code.*
6. **RECONVENE** into Regular Session and consider action, if any, on items discussed in Executive Session.
7. **ADJOURN**

**In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending Missouri City Recreation and Leisure Local Government Corporation meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.**

### CERTIFICATION

I certify that a copy of the September 18, 2017, agenda of items to be considered by the Missouri City Recreation and Leisure Local Government Corporation was posted on the City Hall bulletin board on September 15, 2017, at 4:00 p.m.

  
\_\_\_\_\_  
Yomara Frias, City Secretary Department

I certify that the attached notice and agenda of items for consideration by the Missouri City Recreation and Leisure Local Government Corporation was removed by me from the City Hall bulletin board on the \_\_\_\_ day of \_\_\_\_\_, 2017.

Title: \_\_\_\_\_

ALLEN OWEN  
Chair  
DON SMITH  
Director  
JERRY WYATT  
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CHRIS PRESTON  
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Director



ANTHONY MAROULIS  
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Chief Administrative Officer  
E. JOYCE IYAMU  
Secretary

**MISSOURI CITY RECREATION AND LEISURE  
LOCAL GOVERNMENT CORPORATION  
JUNE 19, 2017 MEETING MINUTES**

The Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation held a meeting on **Monday, June 19, 2017**, at **6:45 p.m.** at City Hall, Council Conference Room, 2<sup>nd</sup> Floor, behind Council Chambers, 1522 Texas Parkway, Missouri City, Texas, to consider the following:

**1. ROLL CALL**

Chair Owen called the meeting to order at 6:54 p.m.

Those also present: Vice-Chair Emery, Directors Wyatt, Preston, Ford, Smith and Maroulis; Chief Administrative Officer Snipes; Secretary Iyamu; Golf Course Manager Stittleburg; Assistant City Manager Atkinson; Assistant City Manager Elmer; Deputy City Secretary Berglund; Director of Communications Walker; and Media Relations Specialist Stottlemeyer.

**2. Consider approving the minutes of the meeting of June 5, 2017.**

Director Wyatt moved to approve the minutes of the June 5, 2017 meeting. Vice-Chair Emery seconded. **MOTION PASSED UNANIMOUSLY.**

**3. Consider approval of the Fiscal Year 2018 proposed budget.**

Assistant City Manager Atkinson briefly discussed the Fiscal Year 2018 proposed budget. Director Smith noted his opposition to one item within the budget relating to protective netting on the golf course. Director Ford inquired about parks funding and availability. Assistant City Manager Elmer explained the portion of funding that was allocated to MacNaughton Park.

Director Wyatt moved to adopt the Fiscal Year 2018 proposed budget. Vice-Chair Emery seconded. **MOTION PASSED.**

Ayes: Chair Owen, Vice-Chair Emery, and Directors Wyatt and Maroulis  
Nays: Directors Preston, Ford and Smith

**4. Consider a resolution authorizing the schedule of fees pertaining to the use of the golf course and related facilities.**

Director Wyatt moved to authorize the schedule of fees pertaining to the use of the golf course and related facilities. Vice-Chair Emery seconded. **MOTION PASSED UNANIMOUSLY.**

**5. CLOSED EXECUTIVE SESSION**

There was no closed executive session.

**6. RECONVENE**

There was no closed executive session and no need to reconvene.

**7. ADJOURN**

Chair Owen moved to adjourn the meeting at 7:02 p.m. Vice-Chair Emery seconded. **MOTION PASSED UNANIMOUSLY.**

BY: \_\_\_\_\_  
Allen Owen, Chair

ATTEST: \_\_\_\_\_  
E. Joyce Iyamu, Secretary



**LGC  
AGENDA ITEM COVER MEMO**

**September 18, 2017**

**To:** Board of Directors  
**Agenda Item:** 3 & 4 Consider a resolution designating Wells Fargo as the City Depository and authorizing the City Manager to execute a bank depository agreement.  
**Submitted by:** Tyson Stittleburg, General Manager

**SYNOPSIS**

On July 17, 2017, City Council approved staff's recommendation to award a bank depository services agreement ("Agreement") to Wells Fargo Bank, effective October 1, 2017, and to allow the City Manager to negotiate a depository agreement. The staff, Valley View Consultants and Wells Fargo Bank representatives have prepared the attached Agreement as a result of the negotiations. In addition, staff will direct Amegy Bank to close the Missouri City (MC) Operating, Benefit Trust, and Local Government Corporation (LGC) bank accounts.

**STRATEGIC PLAN 2019 GOALS ADDRESSED**

- Maintain a financially sound City

**BACKGROUND**

The City went out for bid in April of 2017 for a new bank depository agreement. On July 17, 2017, Financial Services provided City Council with a recommendation for a new Bank Depository agreement with Wells Fargo Bank to become effective October 1, 2017. City Council approved this recommendation and authorized the City Manager to negotiate the depository agreements.

**FISCAL/BUDGET ANALYSIS**

**Purchasing Review:** Sheila A. Smith, C.P.M.  
**Financial/Budget Review:** Edena J. Atmore, CPA, CPFO, CPM

*Note:* Compliance with the conflict of interest questionnaire requirements, if applicable, and the interested party disclosure requirements (HB 1295) has been confirmed/is pending within 30-days of this Council action and prior to execution.

**SUPPORTING MATERIALS**

1. Resolutions

**STAFF'S RECOMMENDATION**

Staff recommends the Board approve a resolution designating Wells Fargo Bank as the LGC Depository, and authorize the City Manager to execute the applicable agreements with Wells Fargo Bank, and subsequently notifying Amegy Bank to close the MC Operating, Benefit Trust, and LGC bank accounts.

**Director Approval:** Tyson Stittleburg

**Assistant City Manager/  
City Manager Approval:** Anthony J. Snipes

**MISSOURI CITY RECREATION AND LEISURE  
LOCAL GOVERNMENT CORPORATION**

**RESOLUTION NO. R-17\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION SELECTING WELLS FARGO BANK, NATIONAL ASSOCIATION AS THE PRIMARY DEPOSITORY FOR THE MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION; ESTABLISHING PROCEDURES FOR THE DEPOSIT, TRANSFER, AND WITHDRAWAL OF FUNDS; ESTABLISHING PROCEDURES FOR THE APPROVAL, RELEASE OR SUBSTITUTION OF SECURITIES PLEDGED TO SECURE DEPOSITS; REPEALING ANY AND ALL RESOLUTIONS IN CONFLICT HEREWITH; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

\* \* \* \* \*

WHEREAS, the Missouri City Recreation and Leisure Local Government Corporation (the "LGC") is created and organized as a Local Government Corporation pursuant to Subchapter D of Chapter 431 of the Texas Transportation Code, and as further regulated by Chapter 394 of the Texas Local Government Code and Chapter 9 of Title 32 of the Texas Civil Statutes (now the Texas Nonprofit Corporation Law of the Texas Business Organizations Code), to perform governmental functions on behalf of the City of Missouri City, Texas; and

WHEREAS, Section 6.4 of the bylaws of the LGC provides that all funds of the LGC shall be deposited from time to time to the credit of the LGC in such banks, trust companies or other depositories as the Board of Directors of the LGC (the "Board of Directors") may select; and

WHEREAS, the Board of Directors desires to designate a bank depository for LGC funds; and

WHEREAS, the Board of Directors desires to establish procedures for the deposit, transfer, and withdrawal of funds and to establish procedures for the approval, release or substitution of securities pledged to secure deposits; now therefore,

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION:**

Section 1. The facts and recitations set forth in the preamble of this Resolution are hereby found to be true and correct and are made a part hereof.

Section 2. The Board of Directors hereby select Wells Fargo Bank, National Association (the “Bank”) as the depository in which funds of the LGC may be deposited.

Section 3. The Treasurer of the LGC (the “Treasurer”) is hereby authorized to open and maintain an account or accounts with said Bank.

Section 4. The Treasurer is hereby authorized to endorse in the name of the LGC for the purpose of deposit and collection in and with said Bank all checks, drafts, notes and other like obligations and to execute authorization agreements or orders for the automatic or electronic transfer of funds for deposit to said account or accounts. Such endorsement for deposits and collection may be made by the written or stamped endorsement of the LGC without designation of the person making the endorsement.

Section 5. Checks, drafts, promissory notes, orders for the payment of money, vouchers, other evidence of indebtedness or warrants for the withdrawing of funds from said account or accounts shall bear the actual or facsimile or actual signature of any two of the following: Treasurer, Chair of the Board of Directors, Vice-Chair of the Board of Directors or Chief Administrative Officer of the LGC.

Section 6. The Treasurer is hereby authorized to execute and charge to the account or accounts of the LGC, without limit as to amount, by automatic or electronic debit entry authorizations, telephonic, oral or written requests, provided that funds or credit from the LGC’s account or accounts with the Bank are transferred to another LGC account or accounts either with the Bank or a third party. The Treasurer is authorized to execute and charge to the account or accounts of the LGC, enter into arrangements for the processing of ACH debits and credits to its deposit accounts at Bank, and purchase such cash management and other products and services with Bank and other banks as required to perform LGC business. The Treasurer is hereby authorized to open credit card and debit card accounts on behalf of the LGC.

Section 7. The Treasurer is authorized to approve, pledge, release or substitute securities pledged to the LGC as security for LGC deposits.

Section 8. The Treasurer, with the approval of the Chair of the Board of Directors, may initiate wire transfers and conduct banking services using electronic and internet resources. Verifiable authorization may only be exercised by one of the following: Chair of the Board of Directors or Treasurer.

Section 9. The Treasurer is hereby authorized to notify the Bank in writing or in a form required by the Bank of the names of the parties who may verify transactions and those names of the Chair of the Board of Directors and the Treasurer.

Section 10. The Treasurer may enter into Bank-related lease purchase agreements and other arrangements for LGC purposes.

Section 11. The Bank is authorized to refuse any transfer or transaction when in its discretion, such request constitutes an improper or unauthorized direction for a transfer of funds, check, or any other transaction with notification to the Chair of the Board of Directors or the Treasurer.

Section 13. The Chair of the Board of Directors and the Treasurer and their respective designees are hereby authorized to take any and all reasonable actions to give effect to this Resolution.

Section 14. This Resolution shall remain in force and effect until Bank has received express written notice of its rescission or modification by a resolution duly adopted by the Board of Directors and certified by the Secretary.

Section 15. Repeal. Resolution No. R-12-02, adopted on April 23, 2012, authorizing certain banking services with the LGC's current depository, Amegy Bank National Association, shall remain in effect until the Chief Administrative Officer of the LGC or his designee notifies same in writing that such resolution is rescinded or by September 30, 2017, whichever occurs first. Any and all other resolutions in conflict herewith are hereby repealed to the extent of such conflict.

PASSED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Allen Owen, Chair

ATTEST:

\_\_\_\_\_  
E. Joyce Iyamu, Secretary



**MISSOURI CITY RECREATION AND LEISURE  
LOCAL GOVERNMENT CORPORATION**

**RESOLUTION NO. R-17\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION DESIGNATING CERTAIN OFFICIALS TO OPEN AND MAINTAIN AN ACCOUNT OR ACCOUNTS WITH WELLS FARGO BANK, NATIONAL ASSOCIATION; REPEALING ANY AND ALL RESOLUTIONS IN CONFLICT HERewith; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

\* \* \* \* \*

WHEREAS, the Board of Directors of the Missouri City Recreation and Leisure Local Government Corporation (the "LGC") pursuant to Resolution No. R-17-03, adopted on September 18, 2017, selecting Wells Fargo Bank, National Association (the "Bank") as the depository for LGC funds; and

WHEREAS, it is necessary to designate those LGC officials who have authority to act on behalf of the LGC in transacting business with the Bank; now therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MISSOURI CITY RECREATION AND LEISURE LOCAL GOVERNMENT CORPORATION:

Section 1. The facts and recitations set forth in the preamble of this Resolution are hereby found to be true and correct and are made a part hereof.

Section 2. A list of those persons authorized to transact business relating to the account or accounts opened and maintained with the Bank is attached hereto as Exhibit "A."

Section 3. This Resolution shall remain in force and effect until Bank has received express written notice of its rescission or modification by a resolution duly adopted by the Board of Directors of the LGC and certified by the Secretary of the LGC.

Section 4. Repeal. Resolution No. R-16-02, adopted on June 20, 2016, designating certain officials to open and maintain an account or accounts with Amegy Bank National Association shall remain in effect until the Chief Administrative Officer of the LGC or his designee notifies same in writing that such resolution is rescinded or by September 30, 2017, whichever occurs first. Any and all other resolutions in conflict herewith are hereby repealed to the extent of such conflict.

PASSED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Allen Owen, Chair

ATTEST:

\_\_\_\_\_  
E. Joyce Iyamu, Secretary

**EXHIBIT "A"**

Name	Title
Allen Owen	Chair
Floyd Emery	Vice-Chair
Anthony Snipes	Chief Administrative Officer
Edena Atmore	Treasurer