

ALLEN OWEN
Mayor

JERRY WYATT
Councilmember at Large Position 1

CHRIS PRESTON
Councilmember at Large Position 2



YOLANDA FORD
Mayor Pro Tem
Councilmember District A

JEFFREY L. BONEY
Councilmember District B

ANTHONY G. MAROULIS
Councilmember District C

FLOYD EMERY
Councilmember District D

CITY COUNCIL SPECIAL MEETING AGENDA

Notice is hereby given of a Special City Council Meeting to be held on **Monday, October 15, 2018, at 6:00 p.m.** at: **City Hall, Council Conference Room, 2nd Floor, behind the Council Chamber**, 1522 Texas Parkway, Missouri City, Texas, 77489, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

1. CALL TO ORDER

2. DISCUSSION/POSSIBLE ACTION

- (a) Discuss the 2020 US Census.
- (b) Code Enforcement update on political signs.
- (c) Consider and discuss board, committee, and commission member appointments.

3. CLOSED EXECUTIVE SESSION

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Chapter 551 of the Texas Government Code.

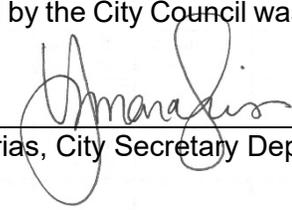
4. RECONVENE into Special Session and Consider Action, if any, on items discussed in Executive Session.

5. ADJOURN

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.

CERTIFICATION

I certify that a copy of the October 15, 2018, agenda of items to be considered by the City Council was posted on the City Hall bulletin board on October 12, 2018, at 4:00 p.m.



Yomara Frias, City Secretary Department

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ day of _____, 2018.

Signed: _____

Title: _____

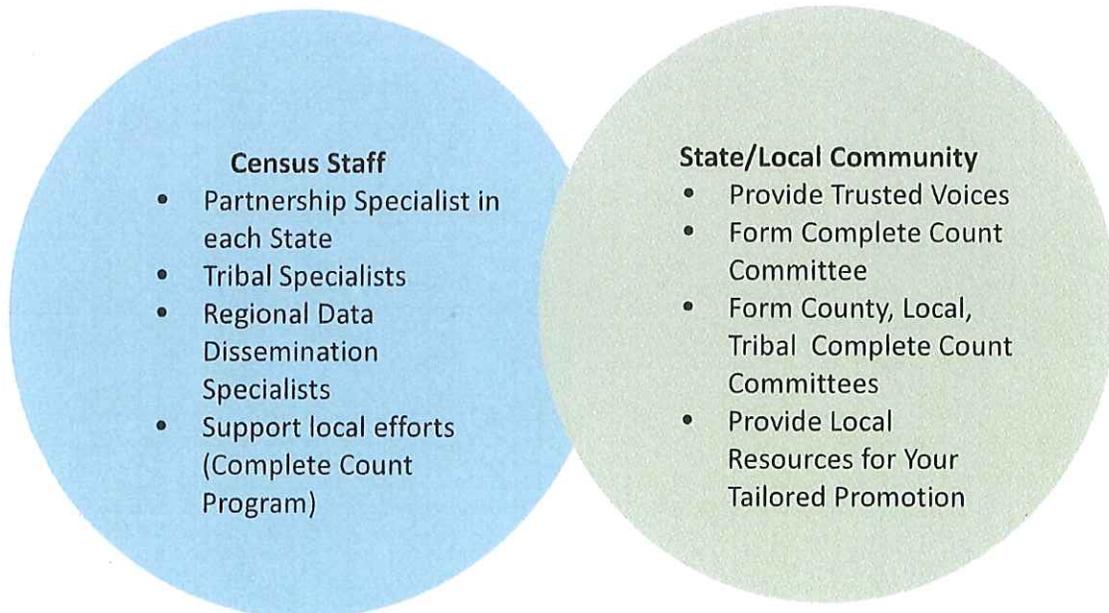
Structure of a Complete Count Committee

The mayor/county official appoints the members of the Complete Count Committee. The key elements of a successful CCC are:

- **Outreach** - People who can communicate to hard-to-count groups
- **Resourceful** - People who can bring resources to the table
- **Decision-makers** - People who can approve initiatives
- **Credibility** - People of influence and respect
- **Commitment** - People willing to doing the work
- Bipartisan
- Representative of all major races and ethnicities within the community/emerging population
- Creation of a coalition of businesses, community groups, government officials and large university representatives



Once the committee is formed, the Census Partnership staff member serves as liaison and advisor to the Complete Count Committee. The Partnership staff member will attend the meetings in an advisory capacity.



Suggested Subcommittees

Government subcommittee – Assists in all activities between the Census Bureau and the local government, such as participation in decennial geography programs, providing free space for Mobile Response Tables, recruitment and training, and identifying other resources for CCC activities.

Education subcommittee—Facilitates census awareness for local schools from prekindergarten through twelfth grade, as well as postsecondary education institutions in the area. Encourages school administrators, teachers, and students to use Statistics In Schools materials where appropriate.

Faith-based subcommittee—Creates and coordinates activities and materials that can be used by any local faith-based institution in the promotion of the 2020 Census for awareness and participation purposes.

Media subcommittee—Creates and facilitates ways to get the census message to all community residents, using all available sources such as social media, local newspapers, newsletters, fliers, local festivals, billboards, radio, and television.

Community-based organizations subcommittee—Collaborates with community organizations to inform residents of the importance of participating in the 2020 Census and the benefits derived from census data.

Business subcommittee—Creates and coordinates activities that involve businesses in census awareness, such as distribution of census information and census messages on packaging (grocery bags), and the inclusion of the census logo and message on sales promotion materials.

Recruiting subcommittee—Disseminates information about census job openings for the 2020 Census. Information will include the number of jobs available, types of jobs available, and the locations of testing and training sites.

The subcommittee chairpersons may recruit members for their respective teams. The ideal candidates for a **Complete Count Committee** are community members who have expertise, influence, and experience in the area of the respective committee. Committees are more productive and successful when they invest time, resources, and energy to this effort.

Suggested Complete Count Committee Activities

Develop an action plan that will include activities, events, etc., which will support your efforts and help you meet your goals and objectives.

Create ways to dispel myths and alleviate fears about the privacy and confidentiality of census data.

Encourage corporations and foundations to become official sponsors of your census activities.

Implement special events that will generate interest and participation in the census.

Plan a Census Day event to motivate community response.





CITY COUNCIL AGENDA ITEM COVER MEMO

October 15, 2018

To: Mayor and City Council
Agenda Item: 2(c) Consider and discuss board, committee, and commission member appointments.
Submitted by: Maria Jackson, City Secretary

SYNOPSIS

Consider and discuss board, committee, and commission member appointments and direct staff accordingly.

BACKGROUND

The terms for the even numbered TIRZ 1, 2 and 3 board member positions will expire on December 31, 2018. Staff is requesting City Council to discuss and direct staff accordingly regarding the appointment or reappointment of regular term positions to begin on January 1, 2019 and expire December 31, 2020. City Council may also consider whom to appoint as the chairperson for each board.

TIRZ BOARD #1

Members & Functions The Tax Increment Reinvestment Zone (TIRZ) Board #1 consists of nine members who serve in staggered two-year terms. Positions #1 through #6 are appointed by the Council and positions #7 through #9 are reserved for other taxing units levying taxes within the TIRZ. TIRZ Board #1 makes recommendations to the Council concerning the administration of the TIRZ. They also prepare (or cause to be prepared) and adopt a project plan and reinvestment zone financing plan for the zone, and submit plans to the Council for its approval.

- Position 2 – **Eunice Reiter**
- Position 4 – **Susan Soto**
- Position 6 – **James Pirtle**

Chairman Ms. Eunice Reiter, Position 2, currently serves as chairman whose term will expire on December 31, 2018. Should Council consider a chairman, the one-year term will begin January 1, 2019 and expire December 31, 2019.

TIRZ BOARD #2

Members & Functions The Tax Increment Reinvestment Zone (TIRZ) Board #2 consists of seven members who serve in staggered two-year terms. Positions #1 through #5 are appointed by the Council and positions #6 and #7 are reserved for other taxing units levying taxes within the zone. TIRZ Board #2 makes recommendations to the Council concerning the administration of the zone. They also prepare (or cause to be prepared) and adopt a project plan and reinvestment zone financing plan for the zone, and submit plans to the Council for its approval.

- Position 2 – **Thomas E. Altenbern**
- Position 4 – **Robin Elackatt**

Chairman Mr. Frank Hester, Position 3, currently serves as chairman whose term will expire on December 31, 2018. Should Council consider a chairman, the one-year term will begin January 1, 2019 and expire December 31, 2019.

TIRZ BOARD #3

Members & Functions The Tax Increment Reinvestment Zone (TIRZ) Board #3 consists of 11 members who serve in staggered two-year terms. Positions #1 through #6 and #9 are appointed by the Council and positions #7, #8, #10 and #11 are reserved for other taxing units levying taxes within the zone. TIRZ Board #3 makes recommendations to the Council concerning the administration of the zone. They also prepare (or cause to be prepared) and adopt a project plan and reinvestment zone financing plan for the zone, and submit plans to the Council for its approval.

- Position 2 – **Bobby Merchant**
- Position 4 – **Buddy Jimerson**
- Position 6 – **Joe Workman**

Chairman Mr. Joe Workman, Position 6, currently serves as chairman whose term will expire on December 31, 2017. Should Council consider a chairman, the one-year term will begin January 1, 2018 and expire December 31, 2018.

PARKS BOARD

On October 3, 2018, City Council was notified that that Mr. Loveless Mitchell missed 3 consecutive meetings (from June 2018 to September 2018) and the City's Parks and Recreation Department was not notified beforehand of such absences. A copy of the Parks Board attendance sheet is enclosed.

The Parks Board Bylaws states the following:

Board members shall be required to attend all meetings of the Board. Absences will be duly recorded in the minutes of each meeting. Board members who are absent, not due to illness or family emergency, for three (3) consecutive regular meetings, will be reported to City Council and may be subject to removal from office.

The City's Board Policy & Procedure states the following:

VI. ATTENDANCE:

Members are expected to be available to attend most board meetings. If a member becomes unable to attend most board meetings, the member should submit his or her resignation so that a replacement may be named. The City Council may dismiss any member for poor attendance. Unless the board, committee, or commission already has a policy in place, the following shall be applicable to all members: a member who shall miss three (3) cumulative meetings per City fiscal year is subject to removal from their respective position at the direction of the governing body.

On October 4, 2018, Mr. Mitchell contacted the City and requested to continue serving the Parks Board, at the discretion of City Council.

SUPPORTING MATERIALS

1. TIRZ 1, 2, and 3 Rosters
2. TIRZ Map
3. Parks Board Roster
4. Parks Board Attendance Sheet
5. PowerPoint Presentation

STAFF'S RECOMMENDATION

Discuss City board, committee, and commission member appointments and direct staff accordingly.

Director Approval: Maria Jackson, City Secretary



(2018-2019)
TIRZ #1 ROSTER

Name	Position	First Appointed	Term Expires	District	Phone Number(s)
Vickie McBride	Position 1	12/02/2013	12/31/2019	A	
Eunice Reiter	Position 2 Chairman	8/17/2009	12/31/2018	A	
Rudy Sutherland, Jr.	Position 3	12/4/17	12/31/2019	B	
Susan Soto	Position 4	7/21/2014	12/31/2018	B	
Cherie Jones	Position 5	12/18/2017	12/31/2019	B	
James Pirtle	Position 6	8/7/2006	12/31/2018	B	
Tonya Eugene	Position 7 Fort Bend County Representative		12/31/2019		
M.E. "Skip" Belt	Position 8 Fort Bend County Drainage District		12/31/2018		
John Ferro	Position 9 WCID No. 2		12/31/2019		



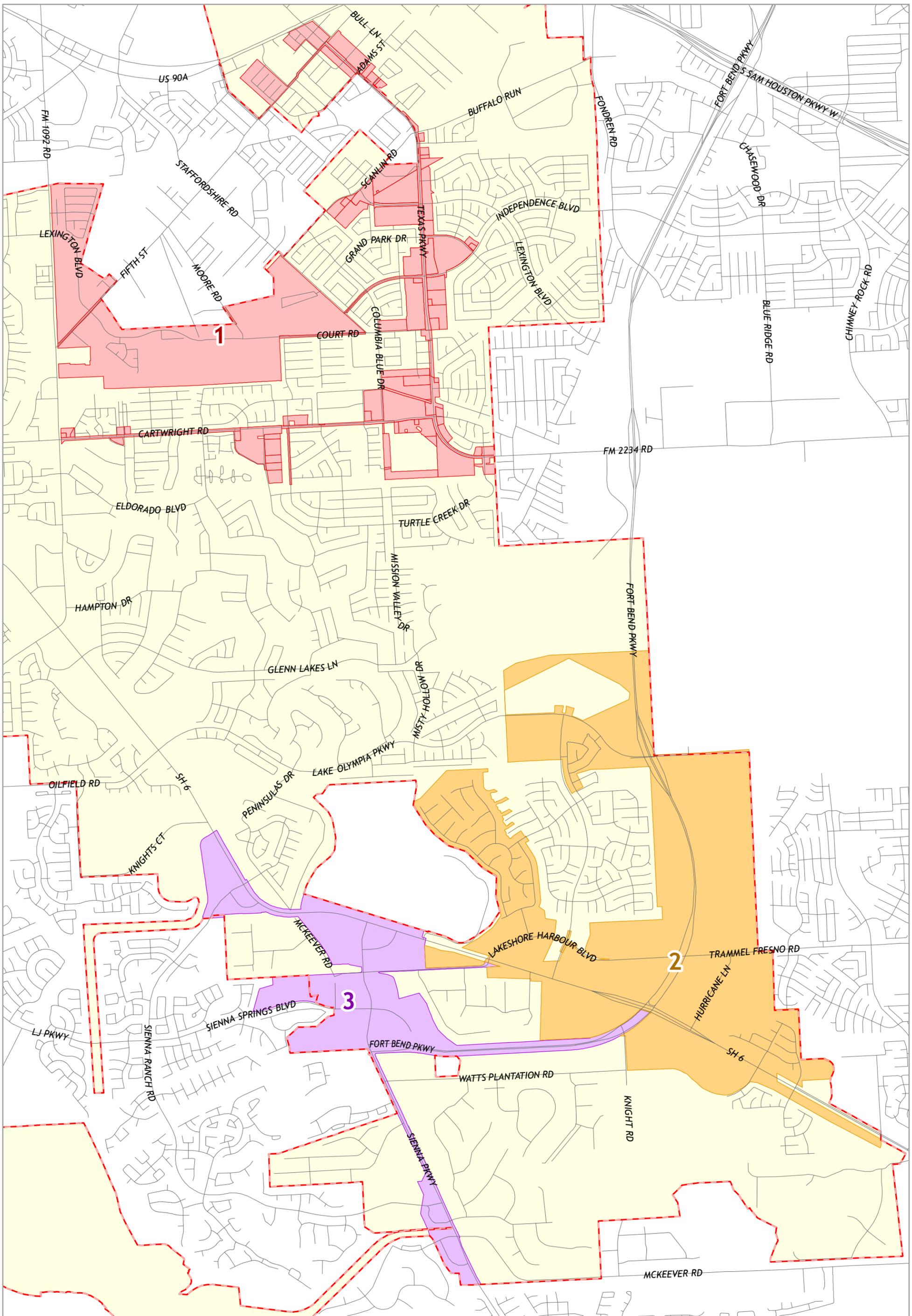
(2018-2019)
TIRZ #2 ROSTER

Name	Position	First Appointment	Term Expires	District	Phone Number(s)
Gloria Lucas	Position 1	12/18/2017	12/31/2019	A	
Thomas E. Altenbern	Position 2	7/2/2001	12/31/2018	D	
Frank Hester	Position 3 Chairman	7/5/2006	12/31/2019	C	
Robin Elackatt	Position 4	02/05/2018	12/31/2018	D	
Buford Jurica	Position 5	11/20/2000	12/31/2019	C	
DeWayne Davis	Position 6 Fort Bend County Representative		12/31/2018		
Thomasine Johnson	Position 7 Fort Bend County Drainage District	8/2013	12/31/2019		



(2018-2019)
TIRZ #3 ROSTER

Name	Position	Term Expire*	District	Phone Number(s)
Robert Hodge	Position 1	12/31/2019	D	
Bobby Merchant	Position 2 Member	12/31/2018	B	
David Reitz	Position 3 Member	12/31/2019	C	
Buddy Jimerson	Position 4 Member	12/31/2018	D	
Joyce Raynor	Position 5 Member	12/31/2019	B	
Joe Workman	Chairman Position 6 Member	12/31/2018	D	
Stephen Brown, Jr.	Position 7 FBC Rep	12/31/2019		
David Sepulveda	Position 8 FBC Drainage District Rep	12/31/2018		
Sharon Jurica	Position 9 Member (City Member because FBISD failed to appoint)	12/31/2019	C	
Vacancy due to Neeta Sane resignation on July 24, 2018.	Position 10 HCC Rep	12/31/2018		
Frank Hester	Position 11 SPLID Rep Sienna Plantation LID Rep	12/31/2017		



Map By:
GIS Division
May 2017



TIRZ

Tax Increment Reinvestment Zones

- Legend
- ◆ TIRZ 1
 - ◆ TIRZ 3
 - ◆ TIRZ 2
 - ⬮ City Limits



0 1,000 2,000 4,000 6,000 8,000 Feet

Geographic Coordinate System North American Datum 1983 (NAD83)

The information on this map is provided and maintained by various agencies, including county departments, municipal governments, state and federal agencies. No guarantee is given as to the accuracy or currency of any of the data. The map is designed to serve as a secondary representation of real property found within this jurisdiction, and is compiled from the recorded deeds, plats, and other public records, which are primary sources for this public information. Users of this map are hereby notified that these primary sources should be consulted for verification of the information presented here. The data layers do not take the place of a legal survey or other primary source documentation. The City and its vendors assume no legal responsibility for the information on this map.



(2019-2020) PARKS BOARD

ROSTER

Name	Position	Term Expire	Meeting Date when first appointed	Phone Number(s) and email addresses	District
Victoria Porter	Position 1	6/30/2019	07/17/2017		D
Thomasine Johnson	Position 2	6/30/2020	07/1/2013		B
Pamela Andrews	Position 3	6/30/2019	08/17/2009		B
Adrian Matteucci	Position 4	6/30/2020	07/06/2015		D
Loveless Mitchell	Position 5	6/30/2019	01/7/2002		A
Sharman McGilbert	Position 6 Co-Chairman	6/30/2020	07/16/2007		A
Diane Giltner	Position 7	6/30/2019	07/18/2011		C
Brian Merchant	Position 8	6/30/2020	07/17/2017		B
Llarance Turner	Position 9 Chairman	6/30/2019	10/1/2001		A
Don Johnson	Position 10	6/30/2020	08/17/2009		D
J.R. Atkins	Position 11	6/30/2019	06/20/2016		C
Buddy Snyder	Position 12	6/30/2020	07/21/2014		B
Alan Atwater	Position 13	6/30/2019	06/04/2018		C

**Missouri City Parks Board
2018 Member Attendance**

Board Member	Position/ District	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Meetings Attended
Victoria Porter	Position 1 D	NM	P	NM	P	P	A	NM	P	P	P			6/7
Thomasine Johnson	Position 2 B	NM	P	NM	P	P	A	NM	P	P	P			6/7
Pamela Andrews	Position 3 B	NM	P	NM	P	P	A	NM	P	A	P			5/7
Adrian Matteucci	Position 4 D	NM	P	NM	P	P	P	NM	P	P	P			7/7
Loveless Mitchell	Position 5 A	NM	A	NM	P	P	A	NM	A	A	A			2/7
Sharman McGilbert Vice-Chair	Position 6 A	NM	A	NM	P	P	P	NM	P	P	A			5/7
Diane Giltner	Position 7 C	NM	P	NM	P	P	P	NM	P	P	P			7/7
Brian Merchant	Position 8 B	NM	P	NM	P	A	P	NM	P	A	P			5/7
Llarance Turner Chairman	Position 9 A	NM	P	NM	P	P	P	NM	P	P	P			7/7
Don Johnson	Position 10 D	NM	P	NM	P	P	P	NM	P	P	P			7/7
J.R. Atkins	Position 11 C	NM	A	NM	A	P	A	NM	P	P	P			4/7
Buddy Snyder	Position 12 B	NM	P	NM	P	P	P	NM	P	P	P			7/7
Rafik Sandford (res. 2.8.18) Alan Atwater (app. 7/2/18)	Position 13 D	NM	P	NM	VAC			NM	P	P	A			2/3

Present P
Absent A
No Meeting NM
No Quorum NQ
Seat Vacant VAC
Excused Exc

#2: Discussion/Possible Action

- c. Consider and discuss board, committee, and commission member appointments.



TIRZ #1 Board

- ❖ (3) Members whose term will expire on December 31, 2018:

- ❖ Position 2 – Eunice Reiter
- ❖ Position 4 – Susan Soto
- ❖ Position 6 – James Pirtle

- ❖ 2015 - 2018 Chairman

- ❖ Eunice Reiter

- ❖ Board Members:

- ❖ Position 1: Vickie McBride

- ❖ Position 2: Eunice Reiter

- ❖ *Chairman*

- ❖ Position 3: Rudy Sutherland, Jr.

- ❖ Position 4: Susan Soto

- ❖ Position 5: Cherie Jones

- ❖ Position 6: James Pirtle

- ❖ Position 7: Tonya Eugene

- ❖ *FBC Representative*

- ❖ Position 8: M.E. "Skip" Belt

- ❖ *FBC Drainage District Representative*

- ❖ Position 9: John Ferro

- ❖ *WCID Representative*



TIRZ #2 Board

- ❖ (2) Members whose term will expire on December 31, 2018:
 - ❖ Position 2 – Thomas E. Altenbern
 - ❖ Position 4 – Robin Elackatt
- ❖ 2015 - 2018 Chairman
 - ❖ Frank Hester
- ❖ Board Members:
 - ❖ Position 1: Gloria Lucas
 - ❖ Position 2: Thomas E. Altenbern
 - ❖ Position 3: Frank Hester
 - ❖ *Chairman*
 - ❖ Position 4: Robin Elackatt
 - ❖ Position 5: Buford Jurica
 - ❖ Position 6: DeWayne Davis
 - ❖ *FBC Representative*
 - ❖ Position 7: Thomasine Johnson
 - ❖ *FBC Drainage District Representative*

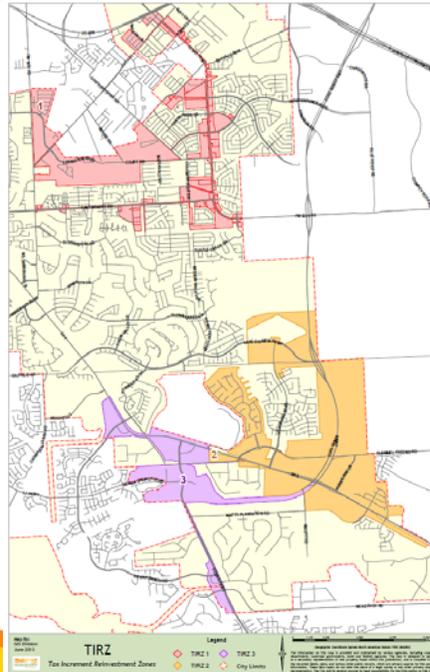


TIRZ #3 Board

- ❖ (3) Members whose term will expire on December 31, 2018:
 - ❖ Position 2 – Bobby Merchant
 - ❖ Position 4 – Buddy Jimerson
 - ❖ Position 6 – Joe Workman
- ❖ 2015 - 2018 Chairman:
 - ❖ Joe Workman
- ❖ Board Members:
 - ❖ Position 1: Robert Hodge
 - ❖ Position 2: Bobby Merchant
 - ❖ Position 3: David Reitz
 - ❖ Position 4: Buddy Jimerson
 - ❖ Position 5: Joyce Raynor
 - ❖ Position 6: Joe Workman
 - ❖ *Chairman*
 - ❖ Position 7: Stephen Brown, Jr.
 - ❖ *FBC Representative*
 - ❖ Position 8: David Sepulveda
 - ❖ *FBC Drainage District Representative*
 - ❖ Position 9: Sharon Jurica
 - ❖ Position 10: Vacancy due to Neeta Sane Resignation
 - ❖ *HCC Representative*
 - ❖ Position 11: Frank Hester
 - ❖ *SPLID Representative*



TIRZ Map



Parks Board

- ❖ Term expirations on 06.30.2019:
 - ❖ Loveless Mitchell

- ❖ Board Members:
 - ❖ Position 1: Victoria Porter, D
 - ❖ Position 2: Thomasine Johnson, B
 - ❖ Position 3: Pamela Andrews, B
 - ❖ Position 4: Adrian Matteucci, D
 - ❖ **Position 5: Loveless Mitchell, A**
 - ❖ Position 6: Sharman McGilbert, A
 - ❖ Co-Chairman
 - ❖ Position 7: Diane Giltner, C
 - ❖ Position 8: Brian Merchant, B
 - ❖ Position 9: Llarance Turner, A
 - ❖ Chairman
 - ❖ Position 10: Don Johnson, D
 - ❖ Position 11: J.R. Atkins, C
 - ❖ Position 12: Buddy Snyder, B
 - ❖ Position 13: Alan Atwater, C

