

YOLANDA FORD
Mayor

VASHAUNDRA EDWARDS
Councilmember at Large Position No. 1

CHRIS PRESTON
Mayor Pro Tem
Councilmember at Large Position No. 2



REGINALD PEARSON
Councilmember District A
JEFFREY L. BONEY
Councilmember District B
ANTHONY G. MAROULIS
Councilmember District C
FLOYD EMERY
Councilmember District D

CITY COUNCIL SPECIAL MEETING AGENDA

Notice is hereby given of a Special City Council Meeting to be held on **Monday, May 20, 2019**, at **5:00 p.m.** at: **City Hall, Council Chamber, 2nd Floor**, 1522 Texas Parkway, Missouri City, Texas, 77489, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

1. CALL TO ORDER

2. DISCUSSION/POSSIBLE ACTION

- (a) Council interviews with facilitation candidates for Strategic Plan Update.
- (b) Discuss a proposed ordinance amending the City's tagging regulations.
- (c) Consider the City's board, committee, and commission member appointments and reappointments.

3. CLOSED EXECUTIVE SESSION

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code. Notice is hereby given that the City Council may go into Executive Session in accordance with the following provisions of the Government Code:

Texas Government Code, Section 551.074 – Deliberations concerning the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: the city secretary, the city attorney, and city manager.

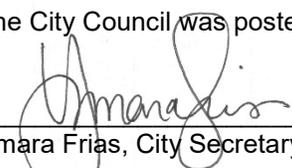
4. RECONVENE into Special Session and consider action, if any, on items discussed in Executive Session.

5. ADJOURN

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.

CERTIFICATION

I certify that a copy of the May 20, 2019, agenda of items to be considered by the City Council was posted on the City Hall bulletin board on May 16, 2019, at 4:00 p.m.



Yomara Frias, City Secretary Department

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ day of _____, 2019.

Signed: _____

Title: _____



CITY COUNCIL AGENDA ITEM COVER MEMO

May 20, 2019

To: Mayor and City Council
Agenda Item: 2(a) Council interviews with facilitation candidates for Strategic Plan Update
Submitted by: Kathleen Weisenberger, Chief Performance Officer

SYNOPSIS

In 2018, Council expressed interest in undergoing a Strategic Plan Update during Fiscal Year 2019. Based upon that direction, staff issued a Request for Proposals (RFP) for facilitation services. Four proposals were received. At the May 06, 2019 Special City Council meeting, Council expressed the desire to interview the four candidates for facilitation services.

STRATEGIC PLAN 2019 GOALS ADDRESSED

- Create a great place to live
- Maintain a financially sound City
- Grow business investments in Missouri City
- Develop a high performing City team
- Have quality development through buildout

BACKGROUND

In 2014, Mayor and Council created and adopted the Missouri City Strategic Plan. This document outlined “Strategic Goals” and “Actions” to achieve those goals. Staff then identified “Milestones” toward each “Action.” Fiscal Year 2019 marks the fifth year since adoption of the Strategic Plan. It is standard practice to revisit and update a plan of this nature every five years. In 2018, Council was briefed on updates and milestones achieved in the current Strategic Plan. Council agreed with staff’s recommendation to undergo a professionally facilitated Strategic Plan Update/Refresh in Fiscal Year 2019. Staff timed the release of this RFP to allow for a facilitated Strategic Plan Update in concurrence with the Fiscal Year 2020 budget process. This will allow for any new Council guidance and direction to be included in upcoming budgetary decisions.

The RFP for a professional strategic planning facilitator was issued on February 27, 2019 with responses due on March 28, 2019. The City received four responses which were reviewed and scored by a committee. The proposers, in alphabetical order, include:

Concept Development & Planning, LLC
Management Partners
The Mejorando Group
The Novak Consulting Group, Inc.

During an update to Council on May 06, 2019, Council voiced their preference to interview all four of the facilitators who submitted proposals. Novak Consulting Group withdrew from the process on Wednesday, May 15, 2019. Council will conduct interviews with three firms during the May 20, 2019 Special City Council meeting.

BUDGET/FISCAL ANALYSIS

Purchasing Review: N/A

Financial/Budget Review: N/A

Note: Compliance with the conflict of interest questionnaire requirements, if applicable, and the interested party disclosure requirements (HB 1295) has been confirmed/is pending within 30-days of this Council action and prior to execution.

SUPPORTING MATERIALS

1. Request for Proposal – RFP 19-045 Strategic Plan Update
2. 19-045 Tabulation and Ranking
3. Suggested Interview Questions
4. Proposals – Will be provided in-person, prior to meeting; review requires signature of Non-Disclosure Agreement.

STAFF'S RECOMMENDATION

Conduct interviews with all potential facilitators and express Council's preference for the selection of a Strategic Plan Update Process facilitator.

Director Approval:

Kathleen Weisenberger, Chief Performance Officer

**Assistant City Manager/
City Manager Approval:**

Anthony Snipes, City Manager



**CITY OF MISSOURI CITY
REQUEST FOR PROPOSALS
February 27, 2019**

**RFP No. 19-045
Due Date: Tuesday, March 28, 2019 at 2:00 PM CST**

FOR A STRATEGIC PLAN UPDATE FOR THE CITY OF MISSOURI CITY, TEXAS

Sealed responses, subject to the terms and conditions of this Request for Proposals (RFP) for evaluation services of the City’s golf operation, must be received by the specified due date at the City of Missouri City, City Hall located 1522 Texas Parkway, Missouri City, Texas 77489. All necessary information and addendums may be obtained from the following websites:
<http://www.txsmartbuy.com/sp> or <https://www.demandstar.com/Default.asp>

Responses received after the specified date and time will not be accepted.

SUBMIT RESPONSES TO: City of Missouri City
1522 Texas Parkway
Missouri City, TX 77489

SUBMIT NO LATER THAN: March 28, 2019
2:00 PM., CST

MARK ENVELOPE:
“RFP #19-045 Strategic Plan Update”

LEGAL NAME OF CONTRACTING COMPANY

CONTACT PERSON TITLE

TELEPHONE NUMBER FACSIMILE NUMBER E-MAIL ADDRESS

COMPLETE MAILING ADDRESS CITY/STATE ZIP

AUTHORIZED SIGNATURE

ESTIMATED PROJECT SCHEDULE

Questions due from Proposers:	March 11, 2019 @ 10 AM
Due date for RFP:	March 28, 2019 at 2 PM
Staff Recommendation to City Manager:	April 2019
Notice of Intent to Award:	May 2019

SECTION 1 – SUBMITTAL INSTRUCTIONS

- 1.0 The City of Missouri City, Texas (the “City”) invites companies, organizations and/or agencies that are qualified and capable to submit proposals for facilitator services related to updating the City’s strategic plan and setting annual goals. Proposals must be received no later than **2:00 PM**, Central Standard Time, on **Thursday, March 28, 2019**. Proposals received after the deadline stated herein shall not be accepted and shall be returned to the respondent unopened. The City shall not be responsible for submittals that are not properly marked or are delivered to the incorrect address. It shall be the respondent’s sole responsibility to ensure delivery at the designated location by the designated time.
- 1.1 Respondents **shall include PAGE 1** of this Request for Proposals (“RFP”) document as the cover sheet for the response statement.
- 1.2 Submissions shall include one (1) marked as “Original” and six (6) copies along with seven (7) electronic version of the proposal in pdf format, on a memory stick, in a sealed envelope clearly marked with the solicitation number (#19-045) on the outside of the submittal envelope.

Hard-copies of the proposal shall be submitted to:

City of Missouri City, City Hall
1522 Texas Parkway
Missouri City, Texas 77489

Proposals that are faxed and/or emailed will be not be accepted.

- 1.3 All questions regarding this proposal must be submitted in writing to the City of Missouri City Purchasing office, at the contact information below. Questions and answers shall be distributed to all known specification holders. Questions should be submitted in writing no later than **2:00 P.M., Central Standard Time, on March 11, 2019**. Phone calls will not be accepted.

Please direct all inquiries to:

Ireyan J. Clark-Sam, Senior Contracts & Procurement Analyst
E-mail: ireyan.clark-sam@Missouricitytx.gov

SECTION 2 – BACKGROUND

The City of Missouri City is soliciting proposals for facilitator services related to updating the City’s strategic plan and setting annual goals, as described in the attached Request for Proposals.

The City of Missouri City is located in Fort Bend County, in the Houston Metroplex, with a population of approximately 70,000. A recent joint report of the Kinder Institute for Urban Research and the Hobby Center for the Study of Texas found that “as of 2010, [the] Houston

metropolitan area is the most racially/ethnically diverse large metropolitan areas in the nation...” Today, Fort Bend County has one of the most even distributions among the four major ethnic communities that can be found anywhere in the country, at 20% Asian and others, 24% Hispanic, 21% African-American, and 35% Anglo.” This same report found that Missouri City is one of two of the area’s most racially/ ethnically diverse cities.

The City is a council-manager form of government with the mayor and two Council members elected at large for a two year term in even-numbered years, and six district City Councilmembers who are elected every two years in odd-numbered years. The mayor is entitled to vote on all issues and has no power to veto City Council action.

The City developed its current Strategic Plan in 2014. Recently, Missouri City has undertaken the development of several critical studies and reviews. This includes the development of an Economic Development Master Plan, Facility Master Plan, Municipal Utility District Strategic Review, and a Five Year Financial Forecast. The City has also recently added new members to Council leadership. City leadership believes that conducting a Strategic Plan Update, at this time, will allow for critical updates and input of new Council leadership.

Information regarding the City and its organization, such as governmental structure, services provided, the Current Operating and Capital Budgets, Annual Financial Reports, and the most recent Strategic Plan, is available on the City website at www.missouricitytx.gov. The objective of the RFP is to receive proposals from organizational consultants for facilitator services related to updating the City’s strategic plan and setting annual goals, which includes reviewing relevant documentation, attending and moderating a city council study session(s) prior to June 30, 2019, and providing an after-session report. The primary deliverable should be a clear, accessible, strategic plan roadmap that includes goals, timeline, action items, and evaluation methodology.

SCOPE OF SERVICES

The Scope of Work may be modified through negotiations and/or by written addendum, and will be made a part of the Agreement. Project tasks shall include, but are not necessarily limited to, the following described below. If the firm feels that additional tasks are warranted, they must be clearly identified in the firm’s proposal. Firms responding to this RFP shall be prepared to deliver services and perform the work necessary to provide the services within the timeline established for the project. The City would like to have the facilitator available for moderating a study session with the City Council prior to June 30, 2019 and to have the after-action report available within two weeks. The project consists of furnishing all labor, materials, supervision, and travel necessary to complete the tasks outlined below:

Strategic Planning and Goal Setting Study Session Facilitator

The successful respondent will be expected to perform strategic planning and goal setting facilitation services according to the following scope of work:

Part I: Preparation

a) Review all data relevant to the City of Missouri City in preparation for strategic planning session including, but not limited to, understanding current Strategic Plan document, past budgets, mandates, legislative climate, and regulations directing municipal work.

b) Work and meet with City staff to refine the project scope, if necessary, and answer any questions pertaining to the successful facilitation of the study session.

Part II: Gather Data/Assess

- a) Meet with staff and conduct interviews with individual council members as well as executive management team to gain an understanding of the City's processes and operations.
- b) Engage staff, council, and community partners in the strategic planning process.

Part III: Implementation

- a) Organize and facilitate a 1 or 2 day strategic planning session(s) with executive management team and city council during a public Special Council Meeting.

Part IV: Report

- a) Final product shall include providing an after-session report wherein the main deliverable should be a clear, accessible, strategic plan roadmap that includes goals, timeline, action items, and evaluation methodology with leads and data sources for each of the selected objectives.
- b) Report on other matters that come to the Consultant's attention in the course of the evaluation that, in the Consultant's professional opinion, the City should consider. The steps to achieve final product are flexible. Applicants shall outline proposed methods in the proposal.

Part V: Annual Updates

- a) The selected consultant may be asked to return on an annual basis to facilitate Council updates and discussion of progress related to the Strategic Plan. Applicants shall outline proposed methods and provide the pricing to facilitate annual updates as a separate component of overall pricing.

GENERAL

The Consultant may recommend other tasks that it deems appropriate to achieve the objectives set forth in this RFP.

SECTION 3 - PROPOSAL REQUIREMENTS AND RESPONSE FORMAT

To simplify the review process and to maintain the maximum degree of comparability, a proposal must follow the outline as set forth below and, at a minimum, contain all the information as requested. Respondents are encouraged to include additional relevant information.

The Proposal package shall be organized to include the following sections. Each proposal should be physically tabbed with seven (7) sections. The contents for each section are listed below, and must be presented in the same order. The Consultant shall be responsible for preparing an effective and clear proposal. Concise proposals without needless duplication are encouraged.

The proposal must contain at a minimum the following information:

1. Letter of Interest: Please include a letter expressing the Consultant's interest in being considered for the project. Include a statement regarding the consultant's availability to dedicate time, personnel, and resources to this effort. The letter of interest must include a commitment to the availability of the Consultants and all key project staff during the planning period and a proposed schedule designed to meet the City's needs for the project.
2. Project Understanding and Approach: Please include a statement demonstrating your understanding of the proposed project. Describe your approach to completing the project

successfully; methodologies and technologies you would employ; key milestones and processes you would employ. Describe what information you would expect the City to supply.

3. **Relevant Experience:** Please include information describing the Consultant's experience with Strategic Planning for public agencies. Please provide a minimum of five (5) specific examples of Consultant's relevant experience. At a minimum, the Consultant should provide a list of the most recent projects for which the Consultant has performed similar services of similar size, scope, and complexity. Include the name, contact person, address, phone number and/or e-mail of each party for whom the service was provided, as well as a description of the service performed, the dollar amount of the contract, and the date of performance.

Project Manager/Key Staff: Please include information about the specific relevant experience and billing rates for the proposed Project Manager and all other applicable staff. A Project Manager must be designated and must be the principal contact for the City. Information on the experience of the Project Manager (on similar projects) and at least two references for the Project Manager.

4. **Proposed Scope of Services:** Please provide a Proposed Scope of Services, which is based on the Scope of Work contained in this RFP; and discuss any ideas for modifying, clarifying, or improving the City's proposed scope of work. Provide a realistic working schedule with key deliverables, milestones, and tasks.
5. **Conflict of Interest Statement:** The proposers shall disclose any financial, business, or other relationship with the City that may have an impact upon the outcome of this contract. Particular attention should be paid to compliance with Government Code section 1090.
6. **Comments on or Requested Changes to Contract:** The City's standard professional services contract is included as Attachment A to this Request for Proposals. The proposer shall identify any objections to and/or request changes to the standard contract language in this section.
7. **Cost Proposal:** In a Separate Envelope marked cost proposal, provide the following:
 - a. **Total All-Inclusive Not To Exceed Maximum Price:** The cost proposal should contain all pricing information relative to performing the scope of work as described in this request for proposals. The total all-inclusive maximum not to exceed price is to contain all direct and indirect costs including all out-of-pocket expenses. Provide a budget for each major milestone for the entire scope of services. The proposed budget should be inclusive of all meetings, conference calls, site visits and deliverables. The budget should include a list of anticipated reimbursable expenses with rates charged for each.
 - b. **Component Costs:** Include separate schedules of all fees and expenses for each of the work tasks and deliverables described in this RFP. These schedules should include hourly rates and number of hours anticipated for each staff level; as well as out-of-pocket expenses such as transportation, meals, communications, and duplication costs. The total of these separate schedules should have a direct relationship to the total all-inclusive maximum price.
 - c. **Rates for Additional Professional Services:** If it should become necessary for the City to request the successful firm to render any additional services to either supplement services requested in this RFP or to perform any additional work as a result of the specific recommendations included in any report issued resulting from this engagement, then such additional work shall be performed only if set forth in an addendum to the contract between the City and the firm. Any such

additional work would be performed at the same rates submitted in the dollar cost bid unless otherwise noted in the proposal.

- d. Manner of Payment: Progress payment will be made on the basis of hours of work completed during the course of the engagement and out-of-pocket expenses incurred in accordance with the consultant's proposal. Interim billings shall cover a period of not less than a calendar month.

SECTION 4 - EVALUATION CRITERIA

- 4.1 An evaluation committee will score proposals on the basis of the following evaluation criteria:

CRITERIA	POINTS
Consultant's qualifications and experience	25
Knowledge of best practices in municipalities	20
Approach and methodology	20
Understanding of the Scope of Services	10
Fee proposal	10
Overall quality of the response	10
Consultant's references quality and responses	5
TOTAL	100

- 4.2 The respondent(s) may be required before the award of any contract to show to the complete satisfaction of the City that it has the necessary ability, and financial resources to provide the service specified therein in a satisfactory manner.
- 4.3 The City may make investigations, deemed necessary and proper, to determine the ability of the respondent to perform the scope of work. The respondent shall furnish to the City all information for this purpose that may be requested. The City reserves the right to reject a proposal if the evidence submitted by, or investigation of, the respondent fails to satisfy the City that the respondent is properly qualified to carry out the objectives of the contract and to complete the work described therein.
- 4.4 Proposals that do not conform to the instructions given or which do not address all the requirements as specified in this RFP may be eliminated from consideration. However, the City reserves the right to accept such proposal if it is determined to be in the City's best interest to do so.
- 4.5 The City may initiate discussions with a respondent(s), and will expect to conduct such discussions with the respondent(s)' personnel authorized to obligate the respondent with an offer. Discussions may not be initiated by the respondent(s). Respondent(s) shall not contact any City personnel during the proposal process without the express permission of the City Purchasing Manager. The City Purchasing Manger may disqualify any vendor who has made site visits, contacted City personnel or distributed any literature without authorization from the City's Purchasing office.
- 4.6 All correspondence relating to this RFP, from advertisement to award, shall be sent to the City Purchasing Manager. All presentations and/or meetings between the City and the respondent(s) relating to this RFP shall be coordinated by the City Purchasing Manager.
- 4.7 The top ranking applicants may be interviewed by the City Council or a designated City Council sub-committee.

SECTION 5 – GENERAL TERMS AND CONDITIONS

5.1 Evaluation and Award

The City shall consider all factors it believes to be relevant in selecting the offer that provides the best value for the City including, but not limited to: (a) adherence to service description/specification/qualification requirement; (b) price; (c) reputation of Contractor and Contractor's services; and (d) Contractor's past relationship with the City. The City of Missouri City reserves the right to accept or reject any proposal or combination of proposals deemed advantageous to it; however, it is the intent of the City to award to a single service provider representing the best value to the City with regard to the factors cited above.

5.2 Specification Changes

NO PERSON has the authority to verbally alter these specifications. Any changes to specifications will be made in writing and posted to the <https://www.demandstar.com/Default.asp> or <http://www.txsmartbuy.com/sp>.

5.3 Invoices

Invoices must be itemized and issued by department on a monthly basis. Any invoice, which cannot be verified by the contract price and/or is otherwise incorrect, will be returned to the Contractor for correction. Invoices submitted for payment shall be emailed to accountspayable@Missouricitytx.gov.

NOTE: The City of Missouri City reserves the right to process payments by use of a corporate MasterCard issued by Chase or P-Card. Proposers must indicate on Page 2 of this solicitation as to their willingness to allow payments via this means. By affirming YES, bidder agrees not to charge any fees associated with the acceptance of the P-Card.

5.4 Indemnity Clause

The Contractor agrees to indemnify and save harmless the City of Missouri City and its officers, agents and employees from any and all claims, causes or action, and damages of every kind, for injury to or death of any person and damages, to property arising out of or in connection with the work done by Contractor under this contract, and including acts or omissions of the City of Missouri City or its officers, agents, or employees in connection with said contract.

5.5 Equal Opportunity Employer

The successful Contractor shall warrant and agree that he/she is an Equal Opportunity Employer. Should complaints of any form of discrimination, either in dispensation of the service, or within company hiring policies be substantiated, this contract may be terminated immediately.

5.6 Insurance Requirements

An original, certified copy of an insurance certificate listing the City of Missouri City as additional insured, must be submitted within fifteen (15) days of request.

The successful Contractor will be required to maintain, at all times during performance of the contract, the insurance detailed below. Failure to provide this insurance certificate within the specified amount of time may result in disqualification of bid.

Workman's Compensation Insurance as required by laws and regulations applicable to and covering employees of Contract engaged in the performance of the work under this agreement with a limit of not less than \$1,000,000.00;

Employers Liability Insurance protecting contractor against common law liability, in the absence of statutory liability, for employee bodily injury arising out of the master-servant relationship with a limit of not less than \$1,000,000.00.

Comprehensive General Liability Insurance including products/completed operation with limits of liability of not less than: Bodily Injury \$1,000,000.00 per each person, \$2,000,000.00 per each occurrence/aggregate; Property Damage \$1,000,000.00 per each occurrence;

Excess Liability Insurance Comprehensive general Liability, Comprehensive Automobile Liability and coverage's afforded by the policies above, with the minimum limits of \$5,000,000.00 excess of specified limits.

An original, certified copy of an insurance certificate listing the City of Missouri City as additional insured, must be submitted within fifteen (15) days of request. The successful Contractor will be required to maintain, at all times during performance of the contract, the insurance detailed on the "Insurance Requirements" form, which is provided as an attachment. Failure to provide this insurance certificate within the specified amount of time may result in disqualification of bid.

5.7 Assignment

The successful Contractor may not assign, sell or otherwise transfer this contract without prior written consent of the City of Missouri City.

5.8 Ethics Acknowledgment

Any vendor or contractor entering into this contract or agreement with the City of Missouri City, Texas expressly acknowledges that it has familiarized itself with the provisions of Section 2-34(i) of the Code of Ordinances of the City of Missouri City which provides, among other things, that if within two years after the commencement of this contract or agreement the vendor or contractor hires a city official, former city official, appointed city officer, former appointed city officer, appointed city executive employee, or former appointed city executive employee or a city employee who, while acting in such capacity, had substantial and personal involvement with the negotiation of this contract or agreement, then this contract or agreement shall, at the option of the City Manager, be cancelled and/or the vendor or contractor shall be barred from additional contracting with the City

of Missouri City for a period of three (3) years.

5.9 Conflict of Interest

Chapter 176 of the Texas Local Government Code requires that any person, who enters or seeks to enter in to a contract for the sale or purchase of property, goods or services with a local government entity and who has an employment or other business relationship with a local government officer or family member of the officer, as described by Texas Local Government Code Section 176.006, shall file a completed conflict of interest questionnaire with the City within seven (7) business days after the later of:

The date the person begins discussions or negotiations to enter in to a contract, including submission of a bid or proposal, or the date the person becomes aware of facts that require the statement to be filed.

Additional information and the form to be used to file this notice can be found at: https://www.ethics.state.tx.us/filinginfo/conflict_forms.htm

5.10 House Bill 1295

House Bill 1295 Certificate of Interested Parties as of January 1, 2016.

Any and all resultant contracts of this Request for Proposal will require the contractor to complete the Texas Ethics Commission requirements under the State of Texas House Bill # 1295 Certificate of Interested Parties. This requirement is not arbitrary and is MANDATORY for the City to contract with a provider.

Therefore, the City requires that, in your response to this Request for Proposal, proposer shall include a completed and notarized form.

Login information, Forms and Certification download may be obtained at: <https://www.ethics.state.tx.us/tec/1295-Info.htm>

The City strongly encourages respondents to view the *Instructional Video for Business Entities* and review the FAQ's prior to proceeding with the filing.

Note: A Certification will require the provider to enter a contract/solicitation number in Box 3. That number for this solicitation is 19-045.



Purchasing

1522 Texas Parkway
Missouri City, Texas 77489-2170

Phone: (281) 403-8500
www.missouricitytx.gov

**REQUEST FOR PROPOSALS NO. 19-045
STRATEGIC PLAN UPDATE
FOR THE CITY OF MISSOURI CITY, TEXAS
TABULATION AND RANKING**

	EVALUATOR #1	EVALUATOR #2	EVALUATOR #3	TOTAL
Concept Development & Planning, LLC	86	75	83	244/300
Management Partners	94	82	87	263/300
Mejorando Group	100	90	100	290/300
The Novak Consulting Group, Inc.	88	86	87	261/300

- 1. Mejorando Group**
- 2. Management Partners**
- 3. The Novak Consulting Group, Inc.**
- 4. Concept Development & Planning, LLC**

Compiled by:

Ireyan J. Clark-Sam
Senior Contracts & Procurement Analyst
Tuesday, April 30, 2019

Interview Questions

1. Tell us about your experience facilitating Strategic Planning for other municipalities.
2. Describe your process and approach for this type of facilitation. (What pre-work is done? What are the deliverables other than the plan (focus groups, survey results, etc.)?)
3. How does your process incorporate the vision /principles in our current Strategic Plan?
4. What outcomes do you believe should be achieved through the strategic planning process?
5. What do you expect or need from the City Council, and staff, in order for our process to be successful? What outcomes would support that your process with our City Council was successful?
6. What could prohibit the Strategic Planning effort from being successful, and, how can that outcome be prevented?
7. Does your process include helping us to develop benchmarks and performance measures in the process? If so, what is your method for doing this?
8. Will you encourage the process participants to communicate directly with each other, or, do you control the interchanges?
9. What support is included in your process to help municipalities to implement and maintain their plans?

10. What recommendations do you have that would help our city to maintain our strategies in a rapidly changing environment, especially with the potential for funding challenges?
11. What questions do you have for us?
12. What additional information would you like to share that distinguishes your organization as being uniquely qualified to facilitate a strategic planning process for Missouri City Councilmembers?



**CITY COUNCIL
AGENDA ITEM COVER MEMO**

May 20, 2019

To: Mayor and City Council
Agenda Item: 2(b) Proposed Ordinance Amending Tagging Regulations
Submitted by: James Santangelo, Assistant City Attorney

SYNOPSIS

Pursuant to a request by Councilmember Floyd Emery, this item proposes an amendment to Section 2-77(b) of the Missouri City Code, relating to the tagging of a final action on an agenda item.

BACKGROUND

A request was made to amend the regulations in the City Code regarding tagging agenda items. Such amendment entails a procedure for “untagging” an item by majority vote after a motion and second have been made, as well as an addition of a requirement that a Councilmember wishing to tag an item provide a reason that he or she is doing so.

BUDGET ANALYSIS

Funds are not being requested at this time.

SUPPORTING MATERIALS

1. Proposed amendment to subsection 2-77(b) with changes marked

STAFF'S RECOMMENDATION

Consider and discuss the Councilmember's request to move amend the tagging regulations in the City Code.

Director Approval: Jamilah Way, First Assistant City Attorney

CHAPTER 2 - ADMINISTRATION

. . . .

ARTICLE II. – CITY COUNCIL

. . . .

DIVISION 3. - MEETINGS

. . . .

Sec. 2-77. - Agenda; order of business.

. . . .

(b) *Tagging final action on an agenda item.*

(1) A councilmember may tag final action on an agenda item provided such tagging shall not render such agenda item moot. ~~Such~~Except as provided herein, such tagging shall postpone final action on the agenda item until the next regular council meeting when the item can be legally noticed. An agenda item that is tagged may be untagged by a majority of the council present at the meeting after a motion and a second to remove such tag.

(2) A councilmember may tag final action on an agenda item only if the councilmember is present for at least part of the consideration of such item. Upon tagging an item, the councilmember must state the councilmember's reason for tagging the item.

(3) A councilmember may tag final action on an agenda item only if the tagging is made prior to the vote on the final action on the agenda item.

(4) A councilmember may not tag final action on an agenda item which has been previously tagged.

(5) A councilmember may not tag final action on an emergency item.

(6) A councilmember may not tag final action on the consent agenda as a whole or on any individual item removed by city council action from the consent agenda.

Document comparison by Workshare 9.5 on Thursday, May 9, 2019 5:34:23 PM

Input:	
Document 1 ID	file://W:\Legal Department\Ordinance\Chapters\2019 Ch 2 Tagging\Sec 2-77 O.docx
Description	Sec 2-77 O
Document 2 ID	file://W:\Legal Department\Ordinance\Chapters\2019 Ch 2 Tagging\2019.05.09 Sec 2-77 DRAFT.docx
Description	2019.05.09 Sec 2-77 DRAFT
Rendering set	Standard

Legend:	
Insertion	
Deletion	
Moved from	
Moved to	
Style change	
Format change	
Moved deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	5
Deletions	21
Moved from	0
Moved to	0
Style change	0
Format changed	0
Total changes	26



**CITY COUNCIL
AGENDA ITEM COVER MEMO**

May 20, 2019

To: Mayor and City Council
Agenda Item: 2(c) Discuss the City's board, committee, and commission member appointments and reappointments.
Submitted by: Maria Jackson, City Secretary

SYNOPSIS

Discuss the appointment/reappointment of members to various City boards/committees/commissions before formally appointing them during an upcoming regular City Council meeting.

BACKGROUND

During the April 1, 2019, special City Council meeting, the City Secretary presented an overview of members whose term would expire for the Community Development Advisory Committee, Construction Board of Adjustment and Appeals, and the Electrical Board. City Council then requested to postpone discussions until the next special City Council meeting.

During the April 15, 2019, special City Council meeting, City Council requested to interview the new candidates and all the board, committee, and commission members whose term would expire on June 30, 2019, on an optional basis.

During the May 13, 2019, special City Council meeting, City Council interviewed the following candidates:

Candidate Name	District	Desired Board	Comments
Kymberly McMorries	A	Parks Board	New Candidate
J.R. Atkins	C	Parks Board	Current Member
Claudia Iveth Garcia	B	Community Development Advisory Committee Parks Board	New Candidate
William Booher	D	Community Development Advisory Committee Planning & Zoning Commission ZBOAA	New Candidate

Candace McCray	B	Community Development Advisory Committee Zoning Board of Adjustments & Appeals	New Candidate
Victoria Porter	D	Parks Board	Current Member
Timothy R. Haney	C	Planning & Zoning	Current Member
Peter Thompson	D	Planning & Zoning	New Candidate
Daniel Silva	A	Planning & Zoning	New Candidate <i>*Requested to be considered for the Planning & Zoning Commission and/or any other board</i>
Angie Wierzbicki	B	Planning & Zoning	New Candidate
Bob Bailey	C	Planning & Zoning	New Candidate
Glenn Harper	C	Open Application	New Candidate <i>*Requested to be considered for any board, committee, or commission.</i>
Llarance Turner	A	Parks Board	Current Member

City Staff is requesting direction from City Council before determining if each board, committee or commission member would be interested in serving another two-year term to their respective board. **At this time, no committee member was contacted to determine if they wish to continue serving, should City Council wish to reappoint them.**

The members for the following boards, committees and commissions will be expiring on June 30, 2019.

Community Development Advisory Committee members:

- Position 4 – Monica Rasmus, District A
- Position 5 – Bertha Eugene, District B

Board Functions

During the first funding year of the Community Development Block Grant (CDBG) Program (1998), the City of Missouri City established a Community Development Advisory Committee. Presently, the Committee membership is composed of the Council members from Districts A and B; one additional Council member; a resident from the Target Area in District A; a resident from the Target Area in District B; and, two citizens at large with an interest in the CDBG program, for the purpose of providing direction to the distribution of the CDBG funds. The citizen members of the committee serve staggered two year terms.

Construction Board of Adjustments & Appeals members:

- ***Position 1 – Vacancy left by the late Bill Marshall (Term Expires June 30, 2020)***
- Position 3 – Sammy Freeman, District D
- Position 4 – William W. Johnson, District D
- Position 5 – Alan Atwater, District C
- Alternate – George E. Johnson, III, District B

Board Functions

This board hears appeals to Building Code, Fire Code and infrastructure standard requirements in Missouri City.

Electrical Board member:

- Position 1 – Buford Jurica, District C
- ***Position 3 – Joe Scanlin, District D – Will be vacant as of June 30, 2019***
- Position 5 – Frank Hester, District C, Citizen At Large

Board Functions

The Electrical Board hears appeals and other matters concerning the city's electrical regulations.

DIVISION 4. - ELECTRICAL BOARD

Sec. 2-151. - Established; membership; term of members; ex officio members.

(a) A five-member electrical board is created in and for the city, consisting of:

- (1) Position 1: A master electrician.
- (2) Position 2: A registered electrical engineer.
- (3) Position 3: A master electrician or a registered engineer.
- (4) Position 4: A representative of a transmission and distribution utility serving the electric utility customers of the city.
- (5) Position 5: A citizen at large.

In addition to the five members, the building official and a city electrical inspector designated by the building official shall serve as ex officio members of the electrical board. The ex officio members shall participate in the work of the board but shall not have a vote in its official actions.

(b) Each member of the electrical board, except the ex officio members, shall be appointed by the council for a term of two years. The terms of the odd-numbered positions shall expire on June 30 of every odd-numbered year. The terms of the even-numbered positions shall expire on June 30 of every even-numbered year.

(c) The terms of office of the ex officio members shall correspond to their respective official tenures.

Parks Board members:

- Position 1 – Victoria Porter, District D
- Position 3 – Pamela Andrews, District B
- ***Position 5 – Vacancy left by Loveless Mitchell***
- Position 7 - Diane Giltner, District C
- Position 9 – Llarance Turner, District A
- Position 11 – J.R. Atkins, District C
- ***Position 13 – Vacancy left by Alan Atwater, District C***

Board Functions

The Parks Board serves in an advisory capacity to City Council on parks and recreation policy matters.

Planning and Zoning Commission members:

- Position 5 – John T. O’Malley, District D
- Position 6 – Douglas Parker, District B
- Position 7 – Hugh Brightwell, District D
- **Position 8 – Vacancy left by Ramesh Anand, District C**
- Position 9 – Timothy R. Haney, District C

Board Functions

The Planning and Zoning Commission is the final authority on applications concerning the subdivision of land and makes recommendations to City Council regarding applications for amendments to the Missouri City Zoning Map and Zoning Ordinance.

Zoning Board of Adjustments & Appeals members:

- Position 1 - Roger Morris, District D
- **Position 2 – Vacancy left by John D. Jobe**
- Position 3 – Robin Elackatt, District C
- Alternate – J.R. Atkins, District C, Alternate Member
- **Alternate – Vacancy left by Adrian Matteucci, District C**

Board Functions

The Zoning Board of Adjustment and Appeals hears appeals in the enforcement of the Zoning Ordinance.

SUPPORTING MATERIALS

1. Board, Committee, Commission Rosters
2. Current Member Applications
3. New Candidate Applications
4. Overview of the 2019 Board, Committee, and Commission Members, Candidates, and Vacancies
5. Chapter 2, Administration, Article III, Boards, Committees and Commissions
6. Resolution 2018-15 Community Development Advisory Committee Bylaws
7. Parks Board Bylaws
8. Planning and Zoning Rules and Procedures Resolution
9. Chapter 18 – Board of Adjustments & Appeals Description (Zoning)
10. Parks Board Attendance List – July 2018 to present
11. Planning & Zoning Attendance List – July 2018 to present

STAFF’S RECOMMENDATION

Consider and discuss the appointment/reappointment of members to various City boards/committees/commissions and direct staff accordingly.

Director Approval: **Maria Jackson, City Secretary**



(2019-2020)
COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE
ROSTER

Name & Address	Position	Member Type	Term Expires	Meeting Date when first Appointed	Phone Number(s)	District
Reginald Pearson	Position 1	District A Councilmember	n/a	11/19/2018		A
Jeffrey L. Boney	Position 2	District B Councilmember	n/a	11/20/2017		B
Chris Preston	Position 3	Any member of Council to serve At-Large Position	n/a	5/25/2014		C
Monica Rasmus	Position 4	Regular	6/30/2019	1/3/2012		A
Bertha Eugene	Position 5	Regular	6/30/2019	1/3/2012		B
Eunice Reiter	Position 6	Regular	6/30/2020	1/3/2012		Citizen At Large
Zelia Brown	Position 7	Regular	6/30/2020	7/2/2018		Citizen At Large



(2019-2020)
**CONSTRUCTION BOARD OF
 ADJUSTMENT AND APPEALS**

Name & Address	Position	Member Type	Term Expires	Meeting Date when first appointed	Phone Number(s)	District
<i>Vacancy left by the late Bill Marshall</i>	Position 1	Regular	6/30/2020			A
Roger Morris	Position 2	Regular	6/30/2020	8/2/1993		A
Sammy Freeman	Position 3	Regular	6/30/2019	10/1/2001		D
William W. Johnson	Position 4	Regular	6/30/2019	10/1/2001		D
Alan Atwater	Position 5	Regular	6/30/2019	07/03/2017		C
George E. Johnson III		Alternate	6/30/2019	7/18/2016		B
Pamiel Johnson Gaskin		Alternate	6/30/2020	7/21/2014		D



(2019-2020)
ELECTRICAL BOARD
ROSTER

Name & Address	Position	Term Expires	Meeting Date when first	Phone Number(s)	District
Buford Jurica	Position 1 Master Electrician	6/30/2019	6/18/1980		C
Charles Jarvis	Position 2 Registered Electrical Engineer	6/30/2020	06/04/2018		D
Joe Scanlin - will not seek reappointment as of June 30, 2019	Position 3 Chairman, Master Electrician	6/30/2019	7/20/1981		N/A
Christopher Harvey	Position 4 CenterPoint Energy - Required per Charter	6/30/2020	03/28/2018		N/A
Frank Hester	Position 5	6/30/2019	07/06/04		N/A
Kirk Allen Chief Bldg. Official 1522 Texas Parkway Missouri City, Texas 77489	Staff Building Official	N/A	Position Required by Charter		N/A
Gus Garcia City Electrical Inspector 1522 Texas Parkway Missouri City, TX 77489	Staff	N/A	Position Required by Charter		N/A



(2019-2020) PARKS BOARD

ROSTER

Name	Position	Term Expire	Meeting Date when first appointed	Phone Number(s) and email addresses	District
Victoria Porter	Position 1	6/30/2019	07/17/2017		D
Thomasine Johnson	Position 2	6/30/2020	07/1/2013		B
Pamela Andrews	Position 3	6/30/2019	08/17/2009		B
Adrian Matteucci	Position 4	6/30/2020	07/06/2015		D
Vacancy left by Loveless Mitchell	Position 5	6/30/2019	01/7/2002		A
Sharman McGilbert	Position 6 Co-Chairman	6/30/2020	07/16/2007		A
Diane Giltner	Position 7	6/30/2019	07/18/2011		C
Brian Merchant	Position 8	6/30/2020	07/17/2017		B
Llarance Turner	Position 9 Chairman	6/30/2019	10/1/2001		A
Don Johnson	Position 10	6/30/2020	08/17/2009		D
J.R. Atkins	Position 11	6/30/2019	06/20/2016		C
Buddy Snyder	Position 12	6/30/2020	07/21/2014		B
Alan Atwater	Position 13	6/30/2019	06/04/2018		C



**(2019-2020) PLANNING AND ZONING
COMMISSION
ROSTER**

Name	Position	Term Expires	Meeting Date when first Appointed	Phone Number(s)	District
Gloria Lucas	Position 1	6/30/2020	01/07/2019		A
Courtney Johnson Rose	Position 2	6/30/2020	7/21/2014		A
Sonya Brown-Marshall	Position 3 Chair	6/30/2020	7/6/2004		D
James G. Norcom, III	Position 4	6/30/2020	05/09/2018		B
John T. O'Malley	Position 5	6/30/2019	8/16/2004		D
Douglas Parker	Position 6	6/30/2019	7/1/2013		B
Hugh Brightwell	Position 7	6/30/2019	6/6/2005		D
Vacancy left by Ramesh Anand on April 22, 2019	Position 8	6/30/2019			C
Timothy R. Haney	Position 9 Vice Chair	6/30/2019	7/6/1999		C

This commission also serves as the Capital Improvements Advisory Committee for the City.



(2019-2020)
ZONING BOARD OF ADJUSTMENTS
AND APPEALS ROSTER

Name & Address	Position	Member Type	Term Expires	Meeting Date when first Appointed	Phone Number(s)	District
Joe Workman	Position 1	Vice-Chairman	6/30/19	08/06/07		D
Vacancy left by John D. Jobe	Position 2	Regular	06/30/19			D
Robin Elackatt	Position 3	Regular	06/30/19	07/03/17		D
Roger Morris	Position 4	Chairman	06/30/20	08/18/86		A
James R. (Bob) Bailey	Position 5	Regular	06/30/20	05/09/2018		C
J.R. Atkins	n/a	Alternate	06/30/19	07/18/16		C
Vacancy left by Adrian Matteucci	n/a	Alternate	06/30/19			D
Cleotha Aldridge	n/a	Alternate	06/30/20	07/06/04		B
Sharon Jurica	n/a	Alternate	06/30/20	01/22/02		C



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Dr. Monica Rasmus
Name

A
District

[Redacted]
Address

Missouri City, Texas 77489
City, State, Zip Code

HUNTERS POINT ESTATES Section : 1
Subdivision

[Redacted]
Phone Number

[Redacted]
Email Address

Professor, UH-D, TSU
Occupation

BS, MEd, MBA, MPH, DrPH
Education

On which Board/Committee/Commission would you like to serve?::
CBDG and Planning & Zoning

Explain why::

Well-versed in: (1) the logistics & execution of capital improvements; (2) understanding stakeholder interests; (3) listening; (4) mediating; (5) being customer/constituent friendly; and (6) understanding some of the economic challenges facing the City

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Serves or served on: (1) CBDG; (2) Missouri Ctiy Bond Committee; (3) municipal utility district board; (4) Hunters Point Estates HOA; (5) 1st Pres. of TX Parkway Alliance. (6) Volunteer tutor - FBISD and American Red Cross; and (7) Lead Sunday church services for Fort Bend Juvenile Detention Center

Hobbies/Personal/Family Interests::

Hobby: Meaningful dialogue

References (optional)::

No response.

Length of residence in the City::

>30 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: April 19, 2019

Signature of Applicant:: Monica L. Rasmus



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Victoria Porter _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

QUAIL VALLEY THUNDERBIRD Section : 1
Subdivision

_____ _____
Phone Number **Email Address**

Compliance Director/ Environmental Coalition Inc.
Occupation

MAA
Education

On which Board/Committee/Commission would you like to serve?::
Parks Board

Explain why::
I see the value that the Park lands bring to our city. Over the last 13 years of living in Missouri City I have owned two homes that are "anchored" by Missouri City parks. I want to ensure that the parks stay and become of greater value to the city. My two young children love that we have the parks in such close proximity.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::
Current Parks Board member for Missouri City
I-9 Soccer coach

Hobbies/Personal/Family Interests::

Visiting area parks, Fishing, spending time with my family, Community events

References (optional)::

Councilman Anthony Maroulis

Councilman Floyd Emery

Length of residence in the City::

13 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: May 1, 2019

Signature of Applicant:: Victoria Porter



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Pamela Andrews
Name

B
District

[REDACTED]
Address

Missouri City, Texas 77489
City, State, Zip Code

HUNTERS GLEN Section : 3
Subdivision

[REDACTED]
Phone Number

[REDACTED]
Email Address

Retire HR Supervisor Delta Air Lines. Inc.

Occupation

3 years college, plus many extended education courses

Education

On which Board/Committee/Commission would you like to serve?::

Parks Board

Explain why::

Having served on the Park Board for several years, I have learned and been able to educate citizen of Missouri City on the Parks Board functions. I know that as an advisory board we are able to share our citizens concerns to council. i have volunteered for many panels within the board, i.e.; Volunteer of the year, Treat or treat in the Park, Snow Fest, and parade.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Missouri City Green, I am the Vice - President. We partner with the Parks Dept for many community events,i.e.; Annual Trash Off, Electronic Recycling, Paper Shedding, Eatable Arbor Trail Festival, Golden Tree Award, Citizen Academy. Election Judge for Fort Bend County

Hobbies/Personal/Family Interests::

Reading, Texas football, sing in my church choir. Contributing to making Missouri City better each year.

References (optional)::

No response

Length of residence in the City::

34 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: May 6, 2019

Signature of Applicant:: Pamela Andrews



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Llarance Turner
Name

A
District

[REDACTED]
Address

Missouri City, Texas 77489
City, State, Zip Code

HUNTERS PARK Section : 1
Subdivision

[REDACTED]
Phone Number

[REDACTED]
Email Address

Kaluza Inc, Consulting Engineers and Surveyors

Occupation

University of Houston - BS

Education

On which Board/Committee/Commission would you like to serve?::

Currently Serve on Parks Board

Explain why::

The Parks Board is an body that provides staff another set of eyes and ears on the pulse of the community as it relates to Parks. I also enjoy working with our residents on new ways to make our parks better.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

President of HOA; Board member for Blue Ridge West MUD; Officer of several youth sports;

Hobbies/Personal/Family Interests::

My main interest at this stage of life is giving back to a community where I raised my children and educated residents on how we can make Missouri City a better place.

References (optional)::

No response.

Length of residence in the City::

30 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: April 30, 2019

Signature of Applicant:: Llarance Turner



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

J.R. Atkins
Name

C
District

[Redacted]
Address

Missouri City, Texas 77459
City, State, Zip Code

LAKE COLONY Section : 1
Subdivision

[Redacted]
Phone Number

[Redacted]
Email Address

Supply Chain Management - ConocoPhillips
Occupation

No response
Education

On which Board/Committee/Commission would you like to serve?::
Parks Board and any other as needed

Explain why::

I've been on the Parks Board for 3 years and have loved getting more involved and working with Staff to help as needed. The Parks and Rec Staff do all the heavy lifting and I want to be able to do anything I can to help them meet their objectives. I also selfishly care since I have two kids that utilize the parks on a regular basis with me.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Watch D.O.G.S. Coordinator - Austin Park Way Elementary

Assistant Cub-Master - Cub scout pack 828

Chairman IT program Advisory Board – WCJC

Communications Committee – FCCSA

Parks Board- Missouri City TX

Board of Adjustments - Missouri City TX

Hobbies/Personal/Family Interests::

Woodworking, Handyman work for friends or those in need and a ton of other things I mostly do to ensure my kids feel supported.

References (optional)::

Brandon Oliver - coworker - [REDACTED]

Stanton Brown - Friend - [REDACTED]

Roger Bhalla - Boss - [REDACTED]

Length of residence in the City::

6 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: May 6, 2019

Signature of Applicant:: J.R. Atkins



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

John T. O'Malley
Name

D
District

[Redacted]
Address

Missouri City, Texas 77459
City, State, Zip Code

QUAIL VALLEY THUNDERBIRD Section : 1
Subdivision

[Redacted]
Phone Number

[Redacted]
Email Address

Owner and General Manager

Legacy Landscape Management, Inc.

Occupation

Bachelor of Science/Political Science UTSA

Education

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning Commission

Explain why::

For 15 years I have served the City of Missouri City as a Planning and Zoning Commissioner and would like to continue to do so.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Current Experience as a P & Z Commissioner

Hobbies/Personal/Family Interests::

Lacrosse Coach

References (optional)::

Lisa Glenn/Secretary Missouri City Parks Foundation

Thomasine Johnson, Lake Olympia resident and business owner

Length of residence in the City::

24 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: May 9, 2019

Signature of Applicant:: John T. O'Malley



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Timothy Haney C
Name **District**

Missouri City, Texas 77459
Address **City, State, Zip Code**

LAKESHORE AT BRIGHTWATER Section : 2
Subdivision

Phone Number **Email Address**

Retired

Occupation

BSEE Rice University 1981
Education

On which Board/Committee/Commission would you like to serve?::
Planning and Zoning

Explain why::
I have been on the commission since 1999 and feel that I can continue to contribute to the success of the city going forward.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::
20 years on the commission

Hobbies/Personal/Family Interests::
Motorcycling, Woodworking, general handyman activities

References (optional)::

No response.

Length of residence in the City::

Over 30 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: May 2, 2019

Signature of Applicant:: Timothy Haney



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Joe Workman _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

QUAIL VALLEY EAST Section : 5
Subdivision

_____ _____
Phone Number **Email Address**

Retired _____

Occupation

BBA Accounting _____
Education

On which Board/Committee/Commission would you like to serve?::

Zoning Board of Adjustment and Appeals _____

Explain why::

I have been on this board for about 3 years. As a former council member (8 years), I have knowledge of the city charter. I have also served 3 times on the Charger Review Commission which required an examination of the city charter.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

I have served on my homeowners association, FBISD school board and several bond election committees. As a council member, I served on the Ft. Bend Central Appraisal District and Houston Galveston Area Council.

Hobbies/Personal/Family Interests::

Golf and I also volunteer at Houston Methodist Sugar Land Hospital.

References (optional)::

No response.

Length of residence in the City::

45 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: April 18, 2019

Signature of Applicant:: Joe Workman



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Ashley Holloway
Name

B
District

[Redacted]
Address

Missouri City, Texas 77489
City, State, Zip Code

HUNTERS GLEN Section : 5A
Subdivision

[Redacted]
Phone Number

[Redacted]
Email Address

Registered Nurse
Occupation

No response.
Education

On which Board/Committee/Commission would you like to serve?::

Community Development Advisory Committee or Parks Board

Explain why::

I have been a citizen of Missouri City for 34 years. I have seen drastic changes within Missouri City over these past years. Unfortunately, the citizens of Texas Parkway/2234 do not have the same quality of business and beautification as our sister street Highway 6. I would like to be an advocate for the long time citizens of Old Missouri City, such as myself. The library, HCC, and Discount Tire are all very nice, but the old movie theater strip, and Shipley Donut strip should be either renovated or torn down and rebuilt.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for::

I am involved with the marriage ministry and children's ministry of Christian Bible Church. I love my city which is why I had my house built in Hunter's Glen 5. I was raised in Hunter's Point Estate.

Hobbies/Personal/Family Interests::

Cooking, Exercising, Jogging, Listening to Music, Writing Plays, Going to Church, Gardening, Playing with My Kids

References (optional)::

Darryl Smith

Length of residence in the City::

34 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: February 27, 2019

Signature of Applicant:: Ashley Holloway



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Claudia Iveth Garcia
Name

B
District

[Redacted]
Address

Missouri City, Texas 77459
City, State, Zip Code

QUAIL VALLEY EAST Section : 4
Subdivision

[Redacted]
Phone Number

[Redacted]
Email Address

Community Affairs Manager for Community Health Choice, a non profit health insurance company serving members with Medicaid, CHIP and Health Insurance Marketplace
Occupation

No response
Education

On which Board/Committee/Commission would you like to serve?::

Community Development Advisory Committee or Parks Board

Explain why::

I love being involved in the community. Through my work I serve many underserved communities in Southeast Texas, but I would like to participate in something that also benefits the city where I've lived for the last 4 years. I am especially excited about the Community Development and the Parks Board because both are my passions that drive me, personally and professionally. I would like to see Missouri City continue to grow and engage its citizens in activities that enrich their lives.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for::

Board Member--Hispanic Health Coalition

Member--Mayor Turner's Complete Communities Neighborhood Support Team in Gulfton

Advisory Board Member-Nurse Family Partnership

Member--IMPACT Committee (child and maternal health)

Planning Committee Member--Access Health Back to School event

Hobbies/Personal/Family Interests::

Running (have coached beginner 5K's for Houston Area Road Runners Association's Power in Motion Program and completed 24 half marathons. I believe in fitness at ANY age, shape, size and level

Yoga (certified yoga instructor)

Traveling

Cooking/Baking

References (optional)::

No response

Length of residence in the City::

July 2015

Are you a registered voter?::

Yes

If available, please attach your resume::

Claudia.Garcia.Resume 2017.doc

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: February 27, 2019

Signature of Applicant:: Claudia Garcia

Claudia Iveth Garcia

EDUCATION

Bachelor of Science in Psychology
Bachelor of Science in Consumer Science and Merchandising
University of Houston
Houston, Texas

RELEVANT EXPERIENCE

Community Affairs Manager: April 2017--present

Community Health Choice
Houston, Texas

- ◆ Manage value added services and member advisory groups in service delivery areas
- ◆ Member Event and company sponsored community event planning and oversight
- ◆ Create and foster partnerships with community organizations
- ◆ Oversees corporate giving programs such as employee matching and employee volunteerism

Director of Marketing and Outreach: November 2014—April 2017

Community Health Choice
Houston, Texas

- ◆ Oversee day to day operations of the Marketing and Community Outreach Department and lead a team of 10 community relations representatives in the Harris and Jefferson Service Area
- ◆ Develops and implements CHIP/STAR (Medicaid) strategic marketing strategies

Human Resources Manager; May 2012—November 2014

Community Health Choice
Houston, Texas

- ◆ Educate and advise directors and managers on current HR Laws and processes
- ◆ Responsible for coordination of employee engagement and participation in various large scale events such as March of Dimes, TexMed Run, United Way Campaign, and internal employee engagement.

Human Resources Generalist; April 2010—May 2012

Brazosport Regional Health System
Lake Jackson, TX

- ◆ Actively recruit, hire and onboard all new employees
- ◆ Educate and advise directors and managers on current HR Laws

Human Resources Generalist; March 2008—February 2010

Paychex Premier Human Resources
Woodland Hills, CA

- ◆ Built strong client relationships with an average of 40 small/medium businesses
- ◆ Recommended, coordinated, and delivered training seminars for clients and their employees
- ◆ Liason to branch, region, and corporate offices, facilitate resolution of client issues regarding benefits, payroll, human resources, and safety

Human Resources Generalist; February 2006—March 2008

Little Caesar Enterprises, Southwest Zone
Houston, TX

- ◆ Fielded employee relations issues for 135+ stores in ten states in the SW Zone, made recommendations to resolve complaints
- ◆ Monitored, audited, and investigated HR related matters, ie; sexual harassment, discrimination, ADA, FMLA, Wage and Hour, EEOC, and DOL claims
- ◆ Assisted in the development and roll out of training programs, new procedures, event planning, and management meetings across territory



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Genevieve Joseph D
Name **District**

Missouri City, Texas 77459
Address **City, State, Zip Code**

QUAIL PARK PATIO HOMES Section : 1
Subdivision

Phone Number **Email Address**

Administrative

Sterling Structures

Administrative Coordinator

Occupation

Bachelors

Education

On which Board/Committee/Commission would you like to serve?::

Community Development Advisory Committee

Explain why::

Missouri City has grown tremendously from the time I moved here in 1998. I would like to see the areas that have not been updated in those years receive some attention.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

I have lived in Missouri City for 21 years in the same house. I would like to see the surrounding areas of Missouri City be just as nice as the area in which I live.

Hobbies/Personal/Family Interests::

Hobbies include reading

References (optional)::

No response

Length of residence in the City::

21 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: March 28, 2019

Signature of Applicant:: Genevieve Joseph



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Candace McCray _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

LAKE SHORE HARBOR Section : 1 _____
Subdivision

_____ _____
Phone Number **Email Address**

Team Member/ Certified Trainer at Chick Fil-A _____
Occupation

University of Houston _____
Education

On which Board/Committee/Commission would you like to serve?::

Community Development Advisory Committee _____

Update The Zoning Board of Adjustment and Appeals _____

Explain why::

I believe that this committee best aligns with my personal interests. I would like to influence change within my own community by making it an even better place to live. I will be given the chance to do that by following the HUD Department of the Federal Government five national points. I would like to have an understanding of what it means to be an active citizen.

Update I am interested in promoting and prioritizing the general health, safety, and welfare of Missouri City residents. I am a resident of 5 years and I have witnessed the expansions in the community that contribute to the improvement of the city. I believe this board is responsible for

that. By being a member of this board I will have the ability to contribute to the purpose of creating a community that reflects citizen's ideals.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Member of the Black Students Health Association at the University of Houston; member of NAACP Unit #6806; Campaign volunteer;

Hobbies/Personal/Family Interests::

Volunteering with local organizations; Youth mentorship & women empowerment; International travel; teaching others about financial literacy

References (optional)::

Available Upon Request

Length of residence in the City::

5 years

Are you a registered voter?::

Yes

If available, please attach your resume::

Resume SPR 2019 2.pdf

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: May 1, 2019

Update May 8, 2019

Signature of Applicant:: Candace McCray

Missouri City, TX 77459

Candace McCray

Kinesiology Undergraduate - Health Professions Track

EDUCATION

University of Houston  **Houston, Texas** – *Kinesiology Exercise Science*

August 2018 – May 2021

Kinesiology undergraduate at The University of Houston on the health professions track with a graduation date set for May 2021.

Lawrence E. Elkins High School  **Missouri City, Texas** – *Diploma*

August 2013– May 2017

EXPERIENCE

Chick Fil-A  **Houston, Texas** – *Team Member*

MAY 2015 – current

- Compassionately assisted customers with excellent customer service
- Take orders and prepare orders
- Communicated with fellow team members to ensure maximum efficiency and teamwork
- Ensured proper monetary transactions
- Provided customers with product knowledge
- Exceeded sales goals of \$1500 within three hours

Atlantis Fellowships  **Thessaloniki, Greece** – *Fellow*

June 2018

- Completed 40 hours of shadowing surgeons and nurses in Papageorgiou General Hospital
- Observed Cesarean deliveries, Intubations, treatment for infectious diseases, etc.
- Weekly department rotations between Labor & Delivery, Pathology, and the ICU
- Earned certificate of completion

Georgia Aquarium Gift Shop  **Atlanta, Georgia - Sales Representative**

JANUARY 2018 - APRIL 2018

- Compassionately assisted customers with excellent customer service
- Take orders and prepare orders
- Communicated with fellow team members to ensure maximum efficiency and teamwork
- Ensured proper monetary transactions
- Provided customers with product knowledge
- Organize and monitor inventory
- Responsible for increasing store sales

SKILLS

Customer Service

Sales

Excellent verbal and written communication skills

Strong problem solving skills

Proficient in Microsoft Word, Powerpoint, Prezi, Google Slides, Excel, R code

Adaptable

AWARDS

Dean's List : maintained a 3.8 GPA at The University of Houston in the Fall of 2018

Chapter Member Nominee of The National Society of Collegiate Scholars at The University of Houston in the Spring of 2019

COMMUNITY SERVICE

- Houston Food Bank Volunteer, March 2019
- Houston Public Warehouse, February 2019

ORGANIZATIONS

NAACP Unit #6806 at The University of Houston Spring 2019-current, Member

Black Student Health Association Spring 2019 - current, Member

The National Society of Collegiate Scholars at The University of Houston Spring 2019-current, Member

Grace Alive Ministries Fall 2016 -2017, Social Media & Marketing Team



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

William Booher _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

PEARL POINTE AT LAKE OLYMPIA Section : 1
Subdivision

_____ _____
Phone Number **Email Address**

Finance Professional
Occupation

No response
Education

On which Board/Committee/Commission would you like to serve?::

Zoning Board of Adjustments _____

Community Development Advisory Committee _____

Planning & Zoning Commission _____

Explain why::

I will be running for an Elected Office in 2020 and want to get involved in as many ways possible to offer my expertise in Finance and Development. Hopefully contributing to our City's growth and learning at the ground level.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Precinct Chairperson _____

Fort Bend County Republican Party Communications Chair _____

Yale Club of Houston Treasurer

Interviewer for Yale

Hobbies/Personal/Family Interests::

No response

References (optional)::

No response

Length of residence in the City::

21

Are you a registered voter?::

Yes

If available, please attach your resume::

William Booher 2019 - Resume.docx

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: May 1, 2019

Signature of Applicant:: William Booher

WILLIAM JAMEL BOOHER

Education

2004 - 2005

COLUMBIA BUSINESS SCHOOL

MBA, Finance/Media

- Junior Achievement at Columbia Business School
- Venturing with the Eugene Lang Center's Director Professor Murray Low
- GMAT: 790 (99th percentile)

New York, New York

1994 - 1998

YALE UNIVERSITY

B A , History of Science, History of Medicine

- The William Phelps Scholarship (4 years)
- The Hammon Foundation Scholarship (4 years)
- Editor-In-Chief, The Akili Newsmagazine (African-American student paper)
- SAT: V: 800, M: 740 LSAT: 175

New Haven, Connecticut

Experience

2017 - Present

THE BIAFRA GROUP, LLC

Founder, Senior Advisor

- Advisor to executives providing thought partnership, strategic analysis, and insights
 - Annual strategic planning cycles to support informed decision making around the company's long-term strategic direction
 - Support the Board, C-suite, and senior leaders, providing an exceptional opportunity to work on the most important strategic topics
- Specialize in cost management, innovation, growth, digital, and business/organizational transformation strategy
- Lead development of strategic roadmaps, organizational redesigns, and facilitation framework strategies to drive effective implementation and organizational adoption

Houston, Texas

2016 - 2017

THE DEPOSITORY TRUST & CLEARING CORPORATION (DTCC)

Director of Global Strategy

- Member of the Executive Management Team
 - Formulate and monitor the execution of corporate strategy and associated plans, programs, and projects in support of DTCC's vision, mission and goals;
 - Maintain a viable, integrated planning structure and process; ensure alignment of objectives between the Operating plan and long range plan;
- Lead the development of Global Strategy;
 - Translate it for people across functions and business units, and drive organizational change forging new working relationships and synergies across the organization;
 - Establish greater transparency and accountability for carrying out the company's strategy; and counsel the Board of Directors and executive management on strategic planning
 - Leads the development of the strategic plan/framework for the organization, and the detailed current year operating plan
 - Formalizing and leading the strategic planning process, focusing on long term trends and outlook, and competitive intelligence
- Ensure global operations are in place and functioning to completely meet the demand of our customers in the most cost efficient, high quality, high profit manner

New York, New York

2012 - 2016

HYUNDAI CAPITAL AMERICA

CORPORATE STRATEGY GROUP: Business Strategy, Process Innovation, & Strategic Services

Senior Director, Deputy Department Head

- Responsible for the day-to-day operations of the Department
 - Strategic Leadership: Develop business strategies that will drive growth, profitability and competitive success for the Capital Company in the face of shifting customer and regulatory behavior
 - Product Strategy: In partnership with the leaders of individual products verticals, develop and implement new strategies for products across the business Recommend new product extensions or enhancements as changes are warranted or justified and develop long term goals for related product lines Identify and target potential customers and /or markets for new products extensions Influence sales force regarding strategies, markets and customers
 - Execution: Coordinate and communicate across the line of business to manage and sequence delivery of business strategy and intent, build business requirements and execute against the product strategy
 - Partnership: Develop and enhance professional rapport with all stakeholders Work closely with senior stakeholder including: Product Development, Sales, Operations, Finance, Communication and others to drive product strategy and improvement
- Lead the Corporate Intelligence function
 - Responsible for delivering relevant, timely, and high-value analysis and insights to a wide range of stakeholders, including C-suite, Board, senior business leaders, and client-facing groups
 - Focus on broader industry trends and the competitive landscape across Hyundai's major business lines
- Lead the Strategy, Process Improvement, & Strategic Services functions
 - Spearhead the development, communication and implementation of effective growth strategies and processes for the Global market, including the U S
 - Collaborate with the management team to develop and implement plans for the operational infrastructure of systems, processes, and people designed to accommodate the rapid growth objectives
 - Spearhead & Champion Key Cross-functional Enterprise-wide strategy development & execution
 - Customer & Dealer Service Strategy
 - Voice of the Dealer & Business Development Manager
 - Wholesale Business (Dealer Finance) Strategy Review
 - Canada Market Entry Strategy
 - Information Systems (IS) Enterprise Storage and Delivery (Corporate)
 - Support Advise & Integrate high-impact Departmental Originated (Business Unit) Key Strategic Efforts
 - Set the vision, direction, and approach for all Corporate Strategy executed initiatives

Irvine, California

2010 - 2012

WELLS FARGO & COMPANY: Wealth, Brokerage, & Retirement

Vice President of Strategy, Institutional Retirement & Trust and Retail Retirement

- Led strategic projects for the Wells Fargo Executive team, including project/scope definition, cross-functional team leadership, analytical support for growth initiatives (financial model development, communication of strategic relevance, and execution) and overall project management
 - Close Partnership with Institutional Retirement (401K) & Retail Retirement (IRA) product/service leaders on business support (product strategy development, new service development) and with business unit leadership on business development support (internal growth initiatives)
 - Initiated & led creation of the Financial Advisors/Institutional Retirement Service/Product Alliance
 - Developed both Financial Advisor & Plan Sponsor Process (identification, recruitment, on-boarding, evaluation, & retention)
- Develop strong relationships across the company and cultivate the team's linkages with client-facing groups, client segment and product development teams, and the broader strategy community

Charlotte, North Carolina

2005 – 2010	MITCHELL MADISON GROUP (McKinsey & Co. Spin-Off) Engagement Manager, Financial Services <ul style="list-style-type: none"> • Worked with a national bank across corporate banking to manage and optimize channel activity <ul style="list-style-type: none"> ○ Driving cross-sell and new client acquisitions sales through new and existing channels and developing channel expansion opportunities ○ Support the strategic planning process, including evaluating the market environment, competitive position, performance relative to customer expectations, capabilities (strengths and weaknesses), and operational / financial performance • Led a firm-wide organization review of a major Global Wholesale Bank <ul style="list-style-type: none"> ○ Reviewed the distribution channel operating model and transformed the organization analyzed strategic options to increase profitability of existing business models ○ Restructured the IT and Ops organization ○ Defined 3-5 Year Strategic Plan • Responsible for the strategic development and implementation of a Global Financial Services Company's transformation from a Product focused organization to a Customer-centric enterprise <ul style="list-style-type: none"> ○ Executed Business Transformation Office <ul style="list-style-type: none"> ▪ Established clear roles, accountabilities, and deliverables with matrixed, cross-functional team members and stakeholder groups ▪ Measured, monitored and reported the outcome of projects on an ongoing basis, post-implementation, provided feedback and additional support to the business: tracked milestones, ensured that deliverables were met, and reported project status ○ Led and directed matrixed work team composed of product, customer, channel stakeholders and key support partners (MIS, Technology, IT, Finance) 	New York, New York
2000 – 2002	J. P. MORGAN & COMPANY Associate, European Banks and Institutions Group (EBIG) <ul style="list-style-type: none"> • Generated Elephant Trade credit derivative opportunities & Balance Sheet Recapitalizations; Derivative enhanced disposal transactions • Identified, evaluated, and cultivated new business opportunities for key relationship managers • Completed first phase of client optimization including mapping client trading accounts to client profiles to discover additional areas of opportunities; designed instruments to assist in the analysis of client accounts 	London, UK
1998 – 2000	BOOZ ALLEN & HAMILTON INC Senior Consultant, Communications, Media & Technology <ul style="list-style-type: none"> • Evaluated \$100MM telecommunications market opportunity for a leading venture capital firm • Performed industry and comparable company research; formulating valuation techniques and creating models including discounted cash flow, break-up, accretion/dilution; comparable company and transaction analyses • Structured entry strategy for new segment of Private Wealth Market for leading Global Investment Bank; • Assisted in the launch of the new business including working closely with senior level management on business development, customer acquisition, strategic partners, financial projection, modeling and market analysis 	New York, New York

Internships/Special Contract Engagements

2004	THE BOSTON CONSULTING GROUP Summer Associate	New York, New York
2003	GENERAL ATLANTIC PARTNERS (contract through Stax, Inc.) Special Project, Technology in the Government Sector	Greenwich, Connecticut
	THE SOROS GROUP (contract through Stax, Inc.) Special Project, Technology in the Financial Sector	New York, New York
1997	GOLDMAN SACHS, PARTNERSHIP Summer Analyst, Fixed Income, Currency, & Commodities (Derivatives)	New York, New York

Additional Information

Entrepreneurial:

\$TASH, It's Your Money, It's Your Life, It's Your Stash!
Founder & Editor-In-Chief of finance lifestyle magazine

Other Awards:

2018 White House Regional Fellow, 2018 Africa Business Fellow Finalist, National Merit Scholarship;

Organizations:

Yale Class of 1998 Secretary, Yale Club of Houston Treasurer, The Hudson Institute



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Kymberly McMorries
Name

A

District

[REDACTED]
Address

Missouri City, Texas 77459
City, State, Zip Code

QUAIL VALLEY NORTH Section : 1
Subdivision

[REDACTED]
Phone Number

[REDACTED]
Email Address

Attorney, self-employed

Occupation

Juris Doctorate
Education

On which Board/Committee/Commission would you like to serve?::

Parks Board

Explain why::

I would like to become more involved in my community, and I see there is a vacancy.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

I served on a focus group for FBISD with regards to rebalancing high schools, and I have been actively involved in volunteering with the schools. I also am a mentor for a child at QVE, and I was a volunteer with the Missouri City animal shelter.

Hobbies/Personal/Family Interests::

Movies, travel, food, reading

References (optional)::

No response

Length of residence in the City::

9.5 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: March 11, 2019

Signature of Applicant:: Kymberly McMorries



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Lillian H. Davis
Name

D
District

[Redacted]
Address

Missouri City, Texas 77459
City, State, Zip Code

QUAIL VALLEY GLENN LAKES Section : 1
Subdivision

[Redacted]
Phone Number

[Redacted]
Email Address

Registered Nurse

Home Health Supervisor 25 years in the industry

Occupation

No response
Education

On which Board/Committee/Commission would you like to serve?::

Parks Board

Explain why::

Would love the opportunity to promote awareness of healthy living and promoting holistic wellness in the community

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for::

Community health organization experience. Public health professional. Geriatric care professional.

Hobbies/Personal/Family Interests::

Group fitness instructor.

Creative arts worship leader

References (optional)::

No response

Length of residence in the City::

4 years

Are you a registered voter?::

Yes

If available, please attach your resume::

Lillian H Resume.docx

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: February 28, 2019

Signature of Applicant:: Lillian Hollins Davis

Lillian H. Davis, RN HCS-D, COS-C
Missouri City, TX 77459

Professional Summary: I am a highly skilled professional with more than 20 years management and practical experience in hospital and home health. My areas of specialized practice include Home Health, Infusion, Gerontology, Coding, Quality Management and Utilization Review.

Credentials: Registered Nurse

Board Examination

License, State of Louisiana 1989

License by Endorsement, State of Indiana 1990

License by Endorsement, State of Texas 2014

Specialty Credentials: HCS-D ICD-10 Board Medical Specialty Coding and Compliance
Certificate for Oasis Specialist-Clinical Oasis Answers 2016

Experience

Clinical Coder, Utilization Review Specialist June 2015 ---current

Kindred at Home (formerly Gentiva) Remote Coder---Corporate Services

Responsible for reviewing OASIS assessments for accuracy, and ensuring comprehensive coding review and assignment to ensure all coding guidelines are met. Reviewing documentation for clinicians to ensure clinical standards, skilled requirements are met.

Manager of Clinical Practice March 2013 --- June 2015

Gentiva Home Health 8606 Allisonville Road, Indianapolis, IN 46250 (317) 915-1440

Clinical oversight of home health services for location serving 200+ patients. Responsible for staff supervision for all clinical and ancillary staff, responsible for ensuring clinical and quality standards were met. Responsible for implementation of performance and process standards from initial referral intake, to admission, to client care delivery, client discharge, and client customer services review.

Administrator August 2011---March 2013

Intrepid USA HealthCare Services 3333 Founders Rd. Suite 100, Indianapolis, IN 46268 (317)334-0859

Administrative management of agency operations for Medicare certified home health agency specializing in disease management programs and comprehensive home rehab services. Fiscal oversight, ensuring regulatory and clinical compliance with all state, federal and specialty accreditation entities.

Director of Operations August 2008 --- August 2011

Amedisys Home Healthcare 9101 Wesleyan Road, Suite 300 Indianapolis, IN 46282 (317) 876-8201

Provided administration oversight and management of entire operation of home health agency services specializing in disease management programs, rehab services. Provided fiscal oversight, budget analysis and sales initiatives and implementation and ensuring regulatory and clinical compliance with all state, federal and specialty accreditation entities. Oversaw branch operations of parent and branch units.

Regional Clinical Manager Indiana Region February 2005—July 2008

American Nursing Care 1001 Summit Dr. Ste. 300 Milford, OH 45150 (513) 576-0262

Provided clinical oversight to six branch offices for Indiana state territory, providing quality patient care, provide mentoring and clinical management orientation for branch clinical management professionals to ensure the quality initiatives were exceeded and regulatory compliance was established.

Director of Clinical Services January 2003----January 2005

NBA HomeCare Plus 5254 W. 62nd Street Indianapolis, IN 46268

Clinical management and oversight of private duty and Medicare certified services ensuring the delivery of quality patient care.

Patient Care Manager December 2000 ---- January 2003

SpectraCare of Indiana 8402 Georgetown Road, Indianapolis, IN 46268

Responsible for care coordination of rehab, infusion, pediatric client care services. Responsible for staff development for all new hires including PPS, OASIS education. Provide quality management education for all clinical staff.

Education: Associate Science of Nursing Louisiana Tech University 1989



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Charles Lewis Jr. D
Name **District**

Missouri City, Texas 77459
Address **City, State, Zip Code**

QUAIL PARK PATIO HOMES Section : 1
Subdivision

Phone Number **Email Address**

2nd year law student
Occupation

Texas Tech-- History, Political Science, Thurgood Marshall School of Law
Education

On which Board/Committee/Commission would you like to serve?::
Parks Board

Explain why::
The city needs a voice of the future. Also I believe that the Freedom Tree is being deeply neglected be the city. The Freedom Tree is Missouri City's greatest gem, it deserves respect from the park board.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::
A resident who has a deep passion and love for Missouri City. Also I am a person who has an uplifting vision for the future of this city, who want to see growth with progressive ideas.

Hobbies/Personal/Family Interests::

Visiting museums and viewing street art in Houston, reading and running when not busy with school. Traveling to new cities around the world and in the U.S.

References (optional)::

No response

Length of residence in the City::

20 years

Are you a registered voter?::

Yes

If available, please attach your resume::

resume final.docx

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: April 1, 2019

Signature of Applicant:: Charles Lewis Jr.

CHARLES LEWIS

EDUCATION

Texas Southern University, Thurgood Marshall School of Law, Houston Texas May 2020
Juris Doctor Candidate, GPA: 3.05, Top 20%

- *Thurgood Marshall Law Review*
- Dean's List
- 1L Property Tutor

Texas Tech University, Lubbock Texas

Double Major, Bachelor of Arts in Political Science and History

Minor in Spanish, GPA: 3.0

- Dean's List, (2014-2016)
- Texas Tech History Club, (2016-2017)
- Texas Tech Center: Seville, Seville, Spain, Study Abroad Program Participant (Fall 2015)

EXPERIENCE

TJ Davis Law Firm, PLLC, Houston, Texas

7/2018-Present

Law Clerk

- Drafted discovery requests, nondisclosure agreements, and court filings.
- Prepared and compiled deposition briefs and evidence for trial for criminal litigation
- Assisted with client intake and managed database of over 150 clients and open case files.

Longshoremen's Association Local 1351, Houston, Texas

Longshoreman Clerk

7/2017 – Present

- Scheduled streamlined the efficiency of the work place
- Developed a diverse work environment among employees
- Oversaw the organization of incoming and outgoing shipment

Texas Tech University Hospitality Services, Lubbock, Texas

Student Manager

1/2016 - 5/2017

Hospitality Assistant

4/2014 - 5/2015

- Coordinated responsibility for setting goals, and distributing tasks among employees

Marco's Pizza, Missouri City

Team Leader/Driver

5/2015 - 8/2015

- Conducted efficient customer service and communication skills

SKILLS AND INTEREST

- Intermediate Spanish
- Long-distances running
- Enjoy history and exploring new cities and cuisines



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Rodney Griffin _____
Name **District**

_____ Missouri City, Texas 77489
Address **City, State, Zip Code**

HUNTERS GLEN Section : 2
Subdivision

_____ _____
Phone Number **Email Address**

Retired Real Estate & Insurance Broker
Occupation

B.A. Mathematics & minor Government University of Texas At Austin
Education

Civic/Church/Community Involvement::

Precinct Chair, State Democratic Executive Committee , National Alliance On Mental Illness,
Wheeler Avenue Baptist Church, Readers' Roundtable " As We Saw It " UT Press, Hunters Glen
HOA,

Hobbies/Personal/Family Interests::

Chess, Reading, Travelling, Fishing, Spending time with family, Public Affairs/ Public Policy
Advocacy

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning

Explain why::

I live in District since 1980 and have seen Texas Parkway go from a robust street to one that lacks the once upscale businesses. We along the Texas Parkway “corridor” should not have to leave our community for services other communities enjoy. I want that back!!!

References (optional)::

Marquis Who’s Who in the South and Southwest 18th edition

“As We Saw It” Book (Profile) University of Texas Press

Length of residence in the City::

38 years 1month

If available, please attach your resume::

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Signature of Applicant:: Rodney Griffin

Submission Date:: March 26, 2018

Rodney Leverett Griffin

◆ Missouri City, Texas 77489-2219

Objective: City of Missouri City Planning and Zoning Commission

Summary: Professional real estate and financial services consultant. Received numerous national commendations, recognitions, and awards for outstanding service in insurance, real estate, and government. I am referenced in Marquis Who's Who in the South & Southwest 17th & 18th editions. My background, along with excellent communication skills, vision, and strong attention to detail will make me an asset to your organization. Nearly thirty - nine years ago Jan and I settled in Missouri City to raise our children. I became a respected member of the business community, an admired civic leader; and am an alumnus of the Fort Bend Chamber Leadership Forum

Professional Experience:

The Rodney Griffin Group (June 2004 - Present)

Principal - Real Estate Consulting and Financial Services
Residential and Commercial

State Comptroller of Public Accounts-(January 1998 to September 2004)

Taxpayer Services Officer

- Provided customer services to business taxpayers in sales, franchise fuel, and twenty other state taxes
- Prepared presentations and seminars for businesses

Allstate Life Insurance Company (July 1991 to October 1998)

Life Specialist (Licensed Insurance Broker, Local Recording Agent, Commercial, Group I, Group II)

- As a charter member of Allstate's Life Initiative Program, Allstate Life became a member of the top 100 lifeinsurance companies
- Trained Allstate managers and agents in marketing and servicing life insurance
- Increased profitability of Allstate Property and Casualty by 20 percent
- Earned numerous awards including National Conference, Partnership Ring, Sales Leader and Sales Achievement from National Association of Life Underwriters

The Rodney Griffin Group (1981 to 1991) Licensed Real Estate Broker

Principal Owner

- Provided Real estate brokerage and appraisal services in residential and commercial markets
- Consulted on Community development projects throughout City of Houston

Southwestern Bell Telephone Company (September 1974 to September 1981)

Marketing Representative/Facilities Supervisor

- Marketed telecommunication systems to real estate and city government
- Promoted to Facilities supervisor

- Administered network within budget
- Modernized and managed outside plant facilities to handle tens of thousands of new telephone lines
- Coordinated telecommunications for River Oaks Tennis Tournament.

City of Austin (June 1970 to June 1974)

Department of Community Action - Division Head

- Administered, directed, managed, developed and supervised over 400 employees in public and private funded city department in a manager – council form of government
- Directly responsible for planning, research, public information, community resource mobilization, intergovernmental relations, and training functions
- Member director of community development committee for Community Action program
- Saint John Neighborhood Development Project- Chair/ Revitalized NE predominately African American community. Preserved the residential character of the community while improving the community for the next generation

Education:

Bachelor of Science

Mathematics - University of Texas at Austin

Minor: Government

Continuing Education:

Texas A & M School of Extension, College Station, Texas

Texas Southern University Continuing Education-Houston, Texas

Telephony Seminars - Interactive Voice Recognition- Daythal Kendall, Phd- Instructor

American College, CLU/CHFC matriculated

Continuing Education – Texas Real Estate Brokerage

Technical Skills:

Industry specific and full scope of Microsoft strategic solutions to include Vb6, SQL Server

Platforms: Windows 95/98/2000, 2007, 2010, Windows NT, XP

Databases: MS Access, MS SQL Server

Languages: Visual Basic 6, VB Script, VBA, SQL 6, Parity Vos.

Other Software: MS Office /97, 2000; Word Suite 2002, PowerPoint, Excel, WordPerfect

Honors:

Certificate of Congressional Recognition 2018

White House Guest@ The Civil Rights Summit 2014

Special Guest of President Bill Clinton 2001

Jesse H. Jones Scholarship

Houston Endowment Inc.



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Angie Wierzbicki
Name

B
District

[Redacted]
Address

Missouri City, Texas 77459
City, State, Zip Code

MEADOWCREEK Section : 1&4
Subdivision

[Redacted]
Phone Number

[Redacted]
Email Address

Executive Director

Cullinan Park Conservancy

President

Angie Wierzbicki Consulting, Inc.

Nonprofit Consultant

Occupation

BA - Broadcast Journalism, University of Southern California, MS - Recreation, Park and Tourism Administration, Western Illinois University

Education

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning Commission

Explain why::

I have been an active resident in Missouri City and care deeply about our community. The Planning & Zoning Commission is very important to the City's future. Having worked in the public/nonprofit sector, I understand the importance of having community members at the table

and I believe my education, experience and opinions will be beneficial to the Committee, and ultimately the City.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

I am most known in the community for starting Missouri City Green with my husband and two friends. I was the first Chairperson and initiated every event that still stands today. It's true, one of my biggest passions is beautifying our City (and our world). But I also have a Masters Degree that encompassed community and economic development. Both of these experiences helped to spur me to run for City Council last year. I lost, but I learned a lot about - and made a lot of contacts and friends - many of our City's residents. I believe I will be a fair representative when it comes to planning and zoning - looking out for the community at-large's interest, not just mine or a special interest.

Hobbies/Personal/Family Interests::

No response

References (optional)::

No response

Length of residence in the City::

8 years

Are you a registered voter?::

Yes

If available, please attach your resume::

Angie.W resume 12.18.pdf

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: February 27, 2019

Signature of Applicant:: Angie Wierzbicki

ANGIE WIERZBICKI
Missouri City, TX - [REDACTED]

Special Talents: Able to network effectively in a variety of environments, establish constructive rapport with key stakeholders and decision makers, obtain and organize local resources and take positive action toward value creation.

RELEVANT PROFESSIONAL EXPERIENCE:

Executive Director – February 2017 to Present – Cullinan Park Conservancy – Sugar Land, TX

- Develop and implement goals and activities, with Board of Directors, to achieve organizational mission
- Write and manage all grant requests and subsequent reports
- Coordinate all marketing and public relations activities, including social media, print and online media and e-blasts
- Point of contact for public, as well as City of Sugar Land, for Cullinan Park operations
- Leadership in \$500,000 annual budget through fundraising efforts (grants, individual and corporate donations)
- Secured \$1,073,000 from 2015-2016 in grants (during time as grant writing consultant)

Executive Director – April 2014 to February 2017 – Fort Bend Cares Foundation – Sugar Land, TX

- Developed and implemented goals and activities, with Board of Trustees, to achieve organizational mission
- Provided leadership in organizational, financial and programming plans and deliverables
- Oversaw Grants Committee, made up of 40 volunteers who review on average 40 applications a year
 - Develop relationships with community nonprofits
 - Recommend strategies to volunteers for successful review of applications
 - Evaluate successful applicants' reports annually
- Coordinated event volunteer efforts
 - Recruit, train and manage approximately 50 volunteers for several events each year
 - Increased new volunteer participation by 10% over two years, while retaining existing volunteers
- Lead fundraising through corporate sponsorships, individual donations and other revenue opportunities
 - Increased income by 23% in first year, and *additional* 16% in second year
- Coordinated marketing and public relations activities, including social media, print and online media and e-blasts

Development Director – July 2013 to April 2014 – Hope for Three – Stafford, TX

- Coordinated outreach and fundraising events and campaigns
- Identified new and cultivated ongoing corporate relationships to enhance sponsorships and large donations
- Updated existing gift program to engage individual and small business donors
- Primary member of grantwriting team, assisting with writing, editing and compliance of grant requests and awards
 - Successful written applications totaled \$275,000 during this time
- Oversaw and managed marketing committee and tasks, including social media, print and online media

Assistant Director, Marketing & Special Events – December 2012 to July 2013

Event & Volunteer Coordinator – September 2012 to December 2012 – Galveston Historical Foundation (GHF) – Galveston, TX

- Oversaw and coordinated all major event efforts of the Foundation
 - Budgeting, Fundraising, Logistics, Volunteer Recruitment & Training (800+ for annual Historic Homes Tour and 600+ for annual Dickens on the Strand) and Event Evaluation
- Assisted in all marketing efforts of the organization, with special emphasis on events
- Identified and cultivated relationships with key individuals, businesses and other contributors to events and GHF

Development Director – January 2011 to September 2012 – Central Fort Bend Chamber Alliance – Rosenberg, TX

- Supervised staff of 5, while leading all development efforts, as Interim President from April 2011 to August 2011
- Planned and implemented small and large events and programs
 - Budgeting, Fundraising, Logistics, Volunteer Recruitment and Training and Event Evaluation
- Worked hand-in-hand with Marketing and Communication Directors to effectively promote events and sponsorships.
- Established and maintained relationships with key partners in the community and region, including elected officials.

Special Events Specialist – January 2009 to September 2010 – City of Pearland, Parks & Recreation – Pearland, TX

- Assisted in planning and implementation of 22 annual events; attendance ranging from 100 to 12,000 for individual events.
 - Budgeting, Fundraising, Logistics, Marketing, Volunteer Recruitment & Training and Event Evaluation
- Created and implemented “green” event strategies to improve the environmental stewardship of the department, city and event participants.

Executive Director – July 2007 to May 2008 – Louisa Development Group (LDG) – Wapello, IA

- Managed day-to-day activities, including working with Board of Directors to pursue mission and vision through successful organizational activities and relationships.
- Actively recruited new members and maintained existing member relationships.
- Marketing manager for Naturally Louisa County, a county-wide tourism campaign.
- Wrote, edited and produced monthly newsletters, as well as a weekly newspaper column and additional press releases.

Peace Corps Volunteer - June 2000 to August 2002 - Chinguluwe Health Center - Malawi, Africa

- Advised and facilitated the construction and installation of 110 protected shallow wells in 40 villages, serving 22,000 people. Supervised multiple volunteers, while also obtaining funding and connecting to other local resources.
- Encouraged and supported two community based fish ponds, serving 1,100 people, used for sustainable food and economic stability.
- Established eco-sanitation project with 12-member women’s group in village of Gonondo. With Water Aid, assisted women taking control of finances, food and sanitation, creating entrepreneurial activity.
- Trained in Permaculture, coordinated and taught a permaculture course to local health professionals.

ADDITIONAL SPECIFIC EXPERIENCE:

Founder and First Chairperson, Fort Bend Community Action Network – Established November 2016

- Fort Bend Community Action Network (Fort Bend CAN) is the largest non-partisan, progressive coalition in Fort Bend County
- The organization seeks to connect community members, build awareness, engage and educate, as well as move the county, region and country forward in progressive causes

Writer – August 2016 to Present

- Nonprofit Quarterly [REDACTED] Sugar Land Moms [REDACTED]

Grant writer & Nonprofit Consultant – May 2014 to Present

- Grant writing clients include agencies in the greater Houston area
- Fundraising letters and appeals for agencies in Texas and Tennessee
- Facilitation of Nonprofit Board Retreats and Fundraising Workshops for agencies in the greater Houston area
- Additional consultation and support provided to several other non-profits in the greater Houston area

Founder and First Chairperson, Missouri City Green – Established August 2010

- Missouri City Green is the Keep Texas Beautiful Affiliate for Missouri City, TX
- MCG hosts several city-wide events each year with the goal of beautifying the City, attracting hundreds of residents to each event (Examples include Trash-Off, Electronics Recycling, etc).

EDUCATION and LEADERSHIP PROGRAMS:

- **Fort Bend Chamber of Commerce Leadership Program – 2016 Graduate**
- **Missouri City Citizens University - 2016 Graduate**
- **Fort Bend Leadership Excellence for Nonprofits – 2015 Graduate**
- **Central Fort Bend Chamber Leadership Program – 2012 Graduate**
- **Certificate, Professional Community & Economic Developer – August 2011** – Community Development Inst.
- **Continuing Education Course on Grant writing – December 2010** – University of Houston
- **Master of Science in Recreation, Park and Tourism Administration - May 2007**
Peace Corps Fellow; emphasis Community and Economic Development - Western Illinois University - Macomb, IL
- **Bachelor of Arts in Broadcast Journalism - May 2000**
Minor: Peace and Conflict Studies - University of Southern California - Los Angeles, CA



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

James R. (Bob) Bailey C
Name District

[Redacted] Missouri City, TX 77459
Address City, State, Zip Code

Heritage Colony in First Colony
Subdivision

[Redacted]
Phone Number Email Address

Senior Managing Engineer and Houston Office Director
Occupation at Exponent, Inc.

B.S., M.S., and Ph.D. in Civil Engineering
Education

Civic/Church/Community Involvement::

Member of Comprehensive Plan Advisory Committee (CPAC)
Member of First United Methodist Church - Missouri City
Assistant Scout Master - Boy Scout Troop 103

Hobbies/Personal/Family Interests::

Camping, weightlifting, running, and reading

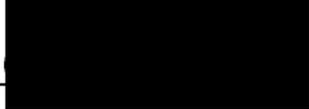
On which Board/Committee/Commission would you like to serve?::

Planning and Zoning Commission

Explain why::

I believe my education, training, and experience as a civil engineer and business owner will prove useful when serving as an advisor to city council regarding development of the city.

References (optional)::

Anthony Maroulis (281-403-8500); Dave Rosenthal 

Length of residence in the City::

23 years

If available, please attach your resume::

(Attached)

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?::

Yes
 No

Signature of Applicant::

James R. Bailey

Submission Date::

4/11/17



James R. (Bob) Bailey, Ph.D., P.E., F. ASCE
Senior Managing Engineer
Houston Office Director

Professional Profile

Dr. James R. (Bob) Bailey is a licensed Professional Engineer and Fellow of the American Society of Civil Engineers. For over 30 years, Dr. Bailey has served as a technical consultant, project manager, and researcher for private industry, universities, and government. As a Senior Managing Engineer in Exponent's Building & Structures practice, he brings specialized expertise to areas related to wind engineering, construction materials, solid mechanics, dynamics, numerical analysis, structural analysis and design, and materials testing.

Dr. Bailey's primary area of expertise is determining the risk exposure of residential, commercial, and industrial properties to hazards associated with hurricanes, tornadoes, and flooding. He has conducted hurricane risk assessments and developed mitigation programs for various types of health, industrial, educational, and offshore energy facilities. Over the past 15 years he has conducted field surveys to document storm damage in the aftermath of hurricanes Irene (1999), Charley (2004), Francis (2004), Katrina (2005), Rita (2005), Wilma (2005), Ike (2008), and Sandy (2012), Tropical Storm Allison (2001), the Oklahoma City Tornado (1999), and the April-May 2011 Tornado Outbreak.

Dr. Bailey's past work at ExxonMobil included estimating wind loads on drilling structures, developing conceptual designs of gravity-based structures for arctic offshore environments, and conducting research and teaching classes on well cementing. He also has extensive experience working with FEMA under the Public Assistance Program following Tropical Storm Allison (2001–2004), and Hurricane Katrina in Louisiana (2005) and Hurricane Rita in Texas (2005–2006). Dr. Bailey recently conducted an analysis of the storm surge risk posed to the South Texas Project Electric Generating Station using advanced hydrodynamic modeling techniques, and subsequently presented the results to the NRC.

Dr. Bailey has served as a lecturer in the private sector and at the university level on subjects related to wind and petroleum engineering. He also has been responsible for the design of test facilities and the development of test programs related to construction and energy. Dr. Bailey is currently the Presiding Officer of a five member expert panel, appointed by the Texas Department of Insurance in 2013, whose purpose is to develop ways of determining whether a loss to TWIA-insured property was caused by wind, waves, or tidal surges. He is also a member of the ASCE 7-16 Wind Load Subcommittee. He is past Chair of the ASCE Petrochemical Wind Load Task Committee, and served on an API 4F sub-committee assigned to revise specifications and guidelines for determining wind loads on onshore and offshore drilling structures.

Academic Credentials and Professional Honors

Ph.D., Civil Engineering, Texas Tech University, 1989
M.S., Civil Engineering, Texas Tech University, 1984
B.S., Civil Engineering, Texas Tech University, 1982

American Society of Civil Engineers (ASCE)
American Petroleum Institute (API) Spec 4F Wind Engineering Subcommittee
ASCE Wind Loads on Petrochemical Structures Task Committee
ASCE 7-16 Wind Load Subcommittee
Texas Tech University Civil Engineering Advisory Council (2007–2012)

Licenses and Certificates

Professional Engineer, State of Florida, #67773
Professional Engineer, State of Georgia, #PE033027
Professional Engineer, State of Hawaii, #12820
Professional Engineer, State of Louisiana, #33830
Professional Engineer, State of Mississippi, #26488
Professional Engineer, State of South Carolina, #26408
Professional Engineer, State of Tennessee, #114185
Professional Engineer, State of Texas, #74911
Professional Engineer, State of Wisconsin, #42337-6

Publications and Reports

Bailey JR, Shrestha PL, et al. Analysis of maximum probable storm surge at the South Texas Project site. Proceedings, ASCE EWRI Conference, Seattle, WA, June 2014.

Bailey, JR. Hurricane risk assessment of a planned carbon capture facility located in Southeast Texas operated by NRG Energy, Inc., Report prepared for a California-based risk management company, February 2014.

Bailey, JR. Hurricane risk assessments of five electrical power plants located in the Caribbean and Hawaii operated by the AES Corporation, Report prepared for a California-based risk management company, November 2012.

Bailey JR. Feasibility study of an Alaskan LNG plant. Report prepared for an Asian-based consortium of companies, March 2012.

Bailey JR, et al. Wind loads for petrochemical and other industrial facilities. American Society of Civil Engineers, September 2011.

Bailey, JR. Hurricane risk assessment of two wind farms located in South Texas operated by EoN Climate and Renewable. Report prepared for a California-based risk management company, June 2011.

Bailey JR. Wind risk assessment of the ThyssenKrupp steel plant located in Mississippi. Report prepared for a California-based risk management company, November 2010.

Bailey JR, Cantor R, et al. An approach to business vulnerability and risk assessments related to climate change. SPE International Conference on Health, Safety & Environment, Rio de Janeiro, Brazil, April 2010.

Bailey JR. A hurricane risk assessment and mitigation plan for CHRISTUS hospitals located in Texas and Louisiana. Report prepared for CHRISTUS Health, July 2009.

Bailey JR. Study of Major Revenue Interruption Risks in the Gulf of Mexico. Report prepared for a major oil and gas operator headquartered in the United States, July 2009.

Bailey JR, Gilbert RT, et al. Wind load considerations for existing petrochemical structures. Structures Congress, American Society of Civil Engineers (ASCE), Austin, TX, May 2009.

Bailey JR, Levitan ML. Lessons learned and mitigation options for hurricanes. Process Safety Progress, American Institute of Chemical Engineers (AIChE), 2008.

Bailey JR. Finding the breaking point. Report documenting window performance following the 2004 Florida hurricanes. Prepared in conjunction with the Protecting People First Foundation, Wickford, RI, April 2005.

Bailey JR. Flood hazard assessment of critical NASA assets at the Johnson Space Center. Report prepared for NASA management by ABS Consulting, July 2004.

Bailey JR, Johnson G. Learning from experience—A risk-based approach to assess windstorm exposures at the Kennedy Space Center. Global Reinsurance, April 2001.

Bailey JR. Wind hazard assessment of critical NASA assets at the Johnson Space Center. Report prepared for NASA management by ABS Consulting, February 2001.

Bailey JR. Vulnerability assessment of Harris County to hurricane winds. Report prepared for the Harris County Commissioners Court by EQE International, June 2000.

Bailey JR. Wind and flood hazard assessment of Critical NASA assets at the Kennedy Space Center. Report prepared for NASA management by EQE International, June 2000.

Bailey JR, Vallabahn CVG, et al. Experimental verification of the theoretical solution of laminated glass units. Proceedings, Advanced Composites Materials in Civil Engineering Structures Materials Division, American Society of Civil Engineers, Las Vegas, NV, 1991 (paper awarded Best of Session, Spring 1991, by the Texas Section of the American Society of Civil Engineers).

Bailey JR, Minor JE. Structural glazing tests show wind pressure effects. Glass Digest 1989 Oct; 68–76.

Bailey JR, Minor JE, Tock RW. Response of structurally glazed insulating glass units to wind pressures," Proceedings, 6th U.S. Conference on Wind Engineering, Houston, TX, March 8–10, 1989.

Bailey JR, McDonald JR. Impact Resistance of masonry walls to tornado-generated missiles. Proceedings, 3rd North American Masonry Conference, Arlington, TX, June 3–5.

Presentations

Bailey JR, Shrestha PL, et al. Analysis of maximum probable storm surge at the South Texas Project site. ASCE EWRI Conference, Seattle, WA, June 2014.

Bailey JR. Presentation of evidence—How to keep the jury interested. Cooper & Scully 8th Annual Construction Symposium, Dallas, TX, February 1, 2013.

Bailey JR. Winds and rain a-comin—Hurricanes, structures and potential risks. Texas Association of Defense Council, Spring Meeting, Santa Fe, NM, April 27, 2012.

Bailey JR. Preparing for the worst—Is the nation prepared for natural disasters? American Bar Association Tort Trial & Insurance Practice Section Spring Leadership Meeting, Charleston, SC, May 17, 2012.

Bailey JR. Probable maximum surge and seiche flooding at a coastal nuclear power plant located in the United States, Advisory Committee on Reactor Safeguards (ACRS), Nuclear Regulatory Commission, Rockville, MD, November 30, 2010.

Bailey JR, Griffith M. Natural hazard risk assessment and mitigation for nuclear facilities. WebEx presentation, March 2, 2010.

Bailey JR. Lessons learned and mitigation options for hurricanes. Spring National Meeting, American Institute of Chemical Engineers (AIChE), April 2008.

Bailey JR. Vulnerability of industrial facilities. Reinsurance Association of America Cat Modeling 2006 Conference, Tampa, FL, February 23, 2006.

Bailey JR. Safe haven considerations at industrial sites. The Private Industry Workshop, National Hurricane Conference, New Orleans, LA, March 22, 2005.

Bailey JR. Finding the breaking point. International Code Council, Tampa, FL, February 12, 2005.

Bailey JR. Identifying protective areas for people in buildings. International Conference on Wind Engineering, Texas Tech University, June 2, 2003.

Bailey JR. Assessment of extreme wind effects on industrial facilities. The Private Industry Workshop, National Hurricane Conference, New Orleans, LA, April 17, 2003.

Bailey JR. Assessing the impacts of hurricanes and earthquakes. Association for Facilities Engineering Conference, Las Vegas, NV, September 25, 2001.

Bailey JR. Using Digital Physics™ to calculate wind loads on structures. ASCE Structures Conference, Washington, DC, May 2001.

Bailey JR. Don't let your critical assets blow away. Houston Chapter of the Risk and Insurance Management Society (RIMS), October 18, 2000.

Bailey JR. Impact resistance of wood products subjected to simulated tornado missiles. International Timber Engineering Conference, Seattle, WA, 1988.

Patents

Patent No. 5,309,995: Well Treatment Using Ball Sealers, issued May 10, 1994.

Patent No. 5,485,882: Low-density Ball Sealer for Use as a Diverting Agent in Hostile Environment Wells, issued January 23, 1996.

Patent No. 5,582,251: Downhole Mixer, issued December 19, 1996.

Prior Professional Experience

- Manager, Extreme Loads and Structural Risk Division, ABS Consulting (formerly EQE International), 2004–2006
- Senior Project Engineer, Extreme Loads and Structural Risk Division, ABS Consulting (formerly EQE International), 2001–2004
- Project Engineer, Extreme Loads and Structural Risk Division, ABS Consulting (formerly EQE International), 1998–2001
- Engineering Specialist, Offshore Division, ExxonMobil Upstream Research Center (formerly Exxon Production Research Company), 1994–1998
- Senior Project Engineer, Drilling and Completions Division, ExxonMobil Upstream Research Center (formerly Exxon Production Research Company), 1992–1994
- Project Engineer, Drilling and Completions Division, ExxonMobil Upstream Research Center (formerly Exxon Production Research Company), 1990–1992
- Lecturer and Research Associate, Civil Engineering Department, Texas Tech University, 1989–1990



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Karen Overton _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

PEARL POINTE AT LAKE OLYMPIA Section : 1
Subdivision

_____ _____
Phone Number **Email Address**

Professor _____
Occupation

MBA _____
Education

Civic/Church/Community Involvement::

Habitat for Humanity Finance committee, Chairperson _____

Graduate Missouri City Citizen University _____

Community Volunteer - Lake Olympia Subdivision _____

Board Director Municipal Utility District No. 49 _____

Voter Registrar Deputy _____

FB Election Judge _____

Hobbies/Personal/Family Interests::

Yoga _____

Avid non-fiction reader _____

Line Dancer _____

AOA member YMCA _____

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning Commission

Explain why::

Based on my prior work experience and active community involvement, I could assist with creating a 21st century community.

References (optional)::

Mayor Yolanda Ford

HCC Trustee Neeta Sane

Vivian Ellis, HCC counselor

Judge Teana Watson

Length of residence in the City::

10 years

If available, please attach your resume::

Overton, Karen Resumegeneral2016.pdf

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Signature of Applicant:: Karen E.Overton

Submission Date:: December 26, 2018

KAREN OVERTON

VITAE

KAREN OVERTON

Email: [REDACTED]

SUMMARY:

Exceptionally professional leader and visionary with a solid history of building successful **Community Partnerships**, Profit-driven strategies, and organizational planning. Respected educator and business development expert who consistently demonstrates a steadfast commitment to the strategies and goals of the organization. Insightful and analytical negotiator adept at nurturing collaboration between strategic resources.

- Fosters strong community involvement through innovative outreach and awareness pursuits.
- Expert in organizational structure and development.
- High-level experience and understanding of **Marketing, Management, and Financial Planning**.

Key Qualifications

- Mission/Vision Development
- Fund Raising & Fiscal Planning
- Marketing & Business Development
- Instructional Marketing Plans
- Strategic Relationships
- Program Evaluation & Design
- Public Speaking
- Promotion Planning
- Group/Individual Instruction
- Board of Directors Presentations
- Staff Management
- Community Leaders Networking

Career Highlights

Business Administration Department • Houston Community College • Houston, TX INTERIM DEPARTMENT CHAIR/ASSOCIATE PROFESSOR

Serving more than 1.3 million students since its establishment in 1971, HCC is the third largest community college in the US and offers a broad range of educational opportunities in continuing and adult education, ESL, distant learning, and Associate-level degree-seeking curricula for students in the Houston in area.

Served as Department Chair as well as Associate Professor to deliver program development and oversight, created and launched the program's strategic sales and marketing initiatives, and fostered internal and community relationships to build the department's external reach. Coordinated with the Board of Trustees to create community action programs. Provided subject matter expertise to develop and deliver innovative instructional methodology, syllabi, and educational experiences for each discipline. Created and implemented teaching materials performing student assessments. Designed and delivered coursework, promoted enrollment and retention, and developed student-participation resources. Performed student advisory and mentorship activities.

KAREN OVERTON

VITAE

Key highlights—DEPARTMENT CHAIR

- Developed the department's sales and marketing plan designed to increased student enrollment—successful initiatives that resulted in improvement of 73% and 79% respectively for 2008 and 2009 through targeted department improvement, whole campus, and community reach initiatives including:
 - Targeted department improvement through whole campus and community marketing activities including personal selling to students in all college disciplines.
 - Trained department professors and launched consultative talks at 6 college campuses to bring program awareness to students in other areas.
 - Listed product positioning of classes with a strategy based on market research results for better overall program positioning.
 - The establishment of intern and mentoring programs for students and community business leaders.
 - Design and launch of a student awareness campaign “Can I Help” to provide a resource for student registration problem resolution.
 - Negotiated and established dual credit programs through the Independent School District and Community College.
- Developed critical recruiting standards and procedures, and employed and trained 8 new adjunct professors.

Key highlights—ASSOCIATE PROFESSOR

- Developed the first college of Business Administration “Student in Action” organization.
- Successfully spearheaded the college's Haiti Relief Efforts Fund Raiser.
- Served in various governance and resource functions including:
 - President of Faculty Senate for 3 consecutive years.
 - College Leadership Program—Selected by Chancellor from a pool of more than 3,000 candidates.
 - Chair of the Academic Conversion Committee.
- **Created and taught more than 15 different distance and on-campus management, marketing, human relations, and personal finance courses through LMS platforms: WebCT, Blackboard, Vista 8.03, Moodle and Canvas LMS.**
- Significantly increased student enrollment and retention levels by developing a holistic department sales and marketing plan including:
 - College and community outreach.
 - Creation of the department's honors program.
 - Training and awareness initiatives targeting students, administrators, community, and other departments.
 - Establishing communications with college counselors, explaining the department's programs.
- Authored course transfer guidelines for conversion to 4-year curriculums.

Business/Marketing Departments • University of Houston • Houston, TX 1994-1995

ADJUNCT INSTRUCTOR

Provided management and marketing courses curriculum development, planning, and instruction. Developed student enrollment marketing objectives, and worked with department leaders to improve educational initiatives and student success.

Key highlights

- Delivered course instruction over a highly-diverse range of management and marketing classes.

KAREN OVERTON

VITAE

- Carried out various community, school, corporate, and organizational activities to foster interest and growth of the department by building student and community interest in its programs.
- Developed the overall business administration curriculum and defined specific educational objectives.

Additional Experience

Adjunct Instructor • Houston Community College • Houston, TX 1984-1990
Senior Account Executive • Valvoline Oil Company • Houston, TX 1981-1984
Territory Manager • Exxon USA • Dallas, TX 1977-1981
Marketing Analyst • Union Oil of California • Los Angeles, CA 1976-1977
Lending Officer Assistant • Texas Commercial Bank • Houston, TX 1973-1976

Education • Professional Development

Masters of Business Administration

Texas Southern University, Houston, TX

Bachelor of Arts in Sociology, Minor in Psychology

Texas Southern University, Houston, TX

Awards and Special Accomplishments

- ☐ *Faculty Sponsor for first Business Administration Student Org.*
- ☐ *Graduate of Competent Leadership Program*
- ☐ *San Jacinto Girl Scout Council Speaker's Bureau*
- ☐ *Who's Whom Among American Teachers Roster*
- ☐ *Southwest College Team Captain for HCC Foundation*
- ☐ *Department Chair for Business Administration/Houston Community College*
- ☐ *Faculty Senate Chairperson for Southwest College*
- ☐ *YMCA Campaign Fund Solicitor*

KAREN OVERTON

VITAE

Memberships and Affiliations

- *Membership Chairperson for National Community Organization Convention*
- *Board Secretary for Glenshire Community Association*
- *Board member for Westland YMCA, Houston, Texas*
- *Project Manager - Builders, Inc.*
- *PTO Board Member - Johnston Middle School*
- *PTO Board Member – Sugar Grove School*
- *Chairperson - Johnston Middle School Locker Renewal Project*
- *Interim Business Administration Department Chair, 2008*
- *Certificate of Technology Instruction/ Houston Committee College, 2008*
- *Board member for National Community Organization*
- *Chairperson - Southwest Faculty Senate - HCC, 2008, 2009, 2010*
- *Team Captain, HCC Foundation, 2009*
- *VIP member FOR FBISD, Dulles High School*
- *President and founder, Voters In Action Association*
- *President of Seriously Speaking Toastmasters*
- *Administrative Assistant area Governor of Toastmasters International*
- *Speakers Bureau for National Community Organization*
- *Counselor for Young Junior Achievement Organization*
- *Inner-City Marketing Committee for Young Junior Achievement of Southeast Texas*
- *Media Sales Association member*
- *Who's Who Among American Teacher 1996, 1999, 2004*
- *Curriculum Disciplinary Committee for Houston Community College*
- *Former Board Member Southwest Girl Scout Council*
- *YMCA fund-raiser/Solicitor, 2003*
- *Member of Texas Community College Association*
- *Author Acknowledgements in two Business Management textbooks*

Hobbies

Golf, Yoga, amateur guitar player, professional volunteer and avid non-fiction reader.



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Peter Thompson D
Name **District**

[REDACTED] Missouri City, Texas 77459
Address **City, State, Zip Code**

QUAIL VALLEY THUNDERBIRD Section : 2
Subdivision

[REDACTED] [REDACTED]
Phone Number **Email Address**

Retired telephone company engineer with six years of right-of-way purchasing experience. 2 years as telephone company representative to the City of Houston Plat Approval Board. Four years as a member of the Fort Bend Appraisal District Review Board. Four years as a member of telephone company representative to the Houston Builders association.

Occupation

High School, some college
Education

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning

Explain why::

I enjoyed my work with builders, developers and government officials during my working career.

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

My 33 year work experience in providing utilities to developers throughout the Houston area.

Hobbies/Personal/Family Interests::

Member Sugar Creek Baptist Church

Certified Volunteer Chaplain Assistant with the Texas Department of Criminal Justice.

References (optional)::

No response

Length of residence in the City::

31 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: March 8, 2019

Signature of Applicant:: Peter Thompson



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Jim Fonteneaux, Sr.

Name

B

District

Address

Missouri City, Texas 77489

City, State, Zip Code

MEADOWCREEK Section : 3

Subdivision

Phone Number

Email Address

Oil & Gas Exec/Market Investor

Occupation

High School/Bachelors/Graduate Studies

Education

Civic/Church/Community Involvement::

President & Chair - Meadowcreek Association Inc

Hobbies/Personal/Family Interests::

No response

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning Comm or either TRIZ with reasonable time to review/research opportunities.

Explain why::

I would bring the broad skill set necessary to assist City Council's forward planning of what will undoubtedly be complicated business & legal matters associated with development and redevelopment opportunities.

References (optional)::

No response

Length of residence in the City::

28 years

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Signature of Applicant:: Jim Fonteneaux, Sr.

Submission Date:: December 25, 2018



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Dr. Monica Rasmus
Name

A
District

[Redacted]
Address

Missouri City, Texas 77489
City, State, Zip Code

HUNTERS POINT ESTATES Section : 1
Subdivision

[Redacted]
Phone Number

[Redacted]
Email Address

Professor, UH-D, TSU
Occupation

BS, MEd, MBA, MPH, DrPH
Education

On which Board/Committee/Commission would you like to serve?::
CBDG and Planning & Zoning

Explain why::

Well-versed in: (1) the logistics & execution of capital improvements; (2) understanding stakeholder interests; (3) listening; (4) mediating; (5) being customer/constituent friendly; and (6) understanding some of the economic challenges facing the City

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.::

Serves or served on: (1) CBDG; (2) Missouri Ctiy Bond Committee; (3) municipal utility district board; (4) Hunters Point Estates HOA; (5) 1st Pres. of TX Parkway Alliance. (6) Volunteer tutor - FBISD and American Red Cross; and (7) Lead Sunday church services for Fort Bend Juvenile Detention Center

Hobbies/Personal/Family Interests::

Hobby: Meaningful dialogue

References (optional)::

No response.

Length of residence in the City::

>30 years

Are you a registered voter?::

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: April 19, 2019

Signature of Applicant:: Monica L. Rasmus



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Daniel Silva _____
Name **District** A

_____ Missouri City, Texas 77489
Address **City, State, Zip Code**

GLEN PARK SEC 1, BLOCK 2, LOT 47
Subdivision

_____ _____
Phone Number **Email Address**

_____ Business Owner
Occupation

1 Years College
Education

Civic/Church/Community Involvement::

Catholic (Holy Family) _____

10 Years Vice President Glen Park Homeowners Association _____

2014 to 2016 President, Mexican American Golf Association (Houston Tx. Chapter) _____

2018 Member MAGA San Antonio _____

UH Alumni Association Member _____

Hobbies/Personal/Family Interests::

Golf with Family & Friends _____

Home Gardening (Citrus & Fruit Tree Enthusiast) _____

Season Ticket Holder for UH, Astros, Skeeters & Texans _____

On which Board/Committee/Commission would you like to serve?::

Planning & Zoning Commission _____

Explain why::

My dreams have always been representing my community, sharing, giving my time to improve & make a difference in Missouri City. From seeing the neighborhood kids grow up, graduate & remembering the good times we all had when we came together in Glenn Park. We have made it our goal to maintain our subdivision well represented within Missouri City.

References (optional)::

Randy Meyers [REDACTED]

Calvin Simon [REDACTED]

Clifford Brooks [REDACTED]

Length of residence in the City::

15 years

If available, please attach your resume::

Resume Daniel Silva Letter 2018.pdf

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Signature of Applicant:: Daniel Silva

Submission Date:: December 27, 2018



INDEPENDENT CRANE
& EQUIPMENT

January 3, 2019

Missouri City

Introduction: Daniel Silva

Since 1991 Daniel Silva has worked for several Major Crane Manufactures (5) all offshore field service and in management positions, Daniel has traveled to Colombia for Texaco and now for Chevron for the past 18 years, He has an excellent understanding to Chevrons offshore safety requirements and an unblemished safety record. Another advantage is that he is also fluent in Spanish, having Certified all Chevron Crane Operators in Safe Operation and Crane Safety Awareness.

Daniel Silva, President of Independent Crane & Equipment, LLC (ICE), incorporated his company in August, 2008, and has led ICE in its mission to provide excellent services to its customers since that time.

Attached you will find Mr. Silva's work history (in the form of a resume). Mr. Silva has in the past and does currently maintain all the certifications and training required/necessary to administer and perform the designated services on behalf of ICE. The company's employee drug testing is administered by Pipeline Testing Consortium. Our safety programs and proper insurances are monitored by ISNetwork...In short, Mr. Silva and ICE are pleased to confirm that ICE meets all the qualifications and programs that are required by all of our clients in the oil and gas industry.

If I can be additional assistance, or if you should need additional documentation regarding this matter, please don't hesitate to contact me at your earliest convenience.

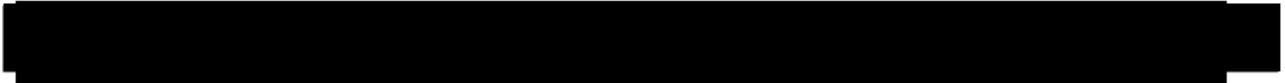
Sincerely,

A handwritten signature in black ink that reads "Clifford Brooks, Jr." in a cursive style.

Clifford Brooks, Jr.
Chief Financial Officer

Attachment:

Resume
of
Daniel Silva



January 1991 - September 2001

WEATHERFORD /AMERICAN AREO CRANES

SENIOR SERVICE TECHNICIAN:

OFFSHORE GULF OF MEXICO AND SOUTH-CENTRAL AMERICA OPERATIONS; COMPLETE NEW PEDESTAL OFFSHORE CRANE INSTALLATIONS; COMMISSIONING CRANES FROM 10-TONS TO 75-TON CRANE CAPACITY; COMPLETE REFURBISHMENT OF PLATFORM PEDESTAL CRANES ON EXISTING OFFSHORE PLATFORMS; INSTALLATION OF TEMPORARY PORTABLE RENTAL CRANE OFFSHORE; COMPLETE ANNUAL INSPECTION AND REPAIRS OF ALL OFFSHORE CRANES AS PER AMERICAN PETROLEUM INSTITUTE GUIDE LINES API R2D2 RECOMMENDED SPECIFICATIONS; TRAVELS TO SOUTH AND CENTRAL AMERICA ON CRANE REPAIRS AND INSPECTIONS; CRANE CERTIFICATION AND OPERATOR CLASS ROOM INSTRUCTOR; BILINGUAL LECTURES AND CLASSES GIVEN IN SPANISH FORMAT FOR CRANE OPERATORS IN MEXICO AND COLOMBIA (TEXACO / RIOHACHA).

September 2001 - September 2007

MARINE & MAINLAND CRANES

SENIOR SERVICE TECHNICIAN:

OFFSHORE GULF OF MEXICO AND SOUTH-CENTRAL AMERICA OPERATIONS; COMPLETE NEW PEDESTAL OFFSHORE CRANE INSTALLATIONS; COMMISSIONING CRANES FROM 10-TONS TO 75 -TON CRANE CAPACITY; COMPLETE REFURBISHMENT OF PLATFORM PEDESTAL CRANES ON EXISTING OFFSHORE PLATFORMS; INSTALLATION OF TEMPORARY PORTABLE RENTAL CRANE OFFSHORE; COMPLETE ANNUAL INSPECTION AND REPAIRS OF ALL OFFSHORE CRANES AS PER AMERICAN PETROLEUM INSTITUTE GUIDE LINES (API R2D2 RECOMMENDED SPECIFICATIONS); INSPECTOR OF OVERHEAD MONORAIL CRANE AND LIFTING EQUIPMENT TO LAND FACILITIES IN REFINERIES AND CHEMICAL PLANTS (BP TXCITY , SEAWAY TEPPCO,WILLIAMS PIPELINE ,VOPAK, STERLING CHEMICAL); TRAVELS TO SOUTH AND WEST AFRICA FOR INSPECTIONS AND REPAIRS OF PLATFORM PEDESTAL CRANES; TRAVELS TO SOUTH AND CENTRAL AMERICA ON CRANE REPAIRS AND INSPECTIONS; CRANE CERTIFICATION AND OPERATOR CLASS ROOM INSTRUCTOR; BILINGUAL LECTURES AND CLASSES GIVEN IN SPANISH FORMAT FOR CRANE OPERATORS IN MEXICO AND COLOMBIA (CHEVRON / RIOHACHA)

September 2007 to August 2008

ENERGY CRANES

SENIOR SERVICE TECHNICIAN:

OFFSHORE GULF OF MEXICO AND SOUTH-CENTRAL AMERICA OPERATIONS, COMPLETE NEW PEDESTAL OFFSHORE CRANE INSTALLATIONS , COMMISSIONING CRANES FROM 10 TONS TO 75 TON CRANE CAPACITY , COMPLETE REFURBISHMENT OF PLATFORM PEDESTAL CRANES ON EXISTING OFFSHORE PLATFORMS, INSTALLATION OF TEMPORARY PORTABLE RENTAL CRANE OFFSHORE , COMPLETE ANNUAL INSPECTION AND REPAIRS OF ALL OFFSHORE CRANES AS PER AMERICAN PETROLEUM INSTITUTE GUIDE LINES API R2D2 RECOMMENDED SPECIFICATIONS, INSPECTOR OF OVERHEAD MONORAIL CRANE AND LIFTING EQUIPMENT TO LAND FACILITIES IN REFINERIES AND CHEMICAL PLANTS (BP TXCITY , SEAWAY TEPPCO,WILLIAMS PIPELINE ,VOPAK, STERLING CHEMICAL)TRAVELS TO SOUTH AND WEST AFRICA FOR INSPECTIONS AND REPAIRS OF PLATFORM PEDESTAL CRANES, TRAVELS TO SOUTH AND CENTRAL AMERICA ON CRANE REPAIRS AND INSPECTIONS, CRANE CERTIFICATION AND OPERATOR CLASS ROOM INSTRUCTOR , BILINGUAL LECTURES AND CLASSES GIVEN IN SPANISH FORMAT FOR CRANE OPERATORS IN MEXICO AND COLOMBIA (CHEVRON / RIOHACHA).

August - 2008 – PRESENT

INDEPENDENT CRANE & EQUIPMENT

COMPLETE REFURBISHMENT OF PLATFORM PEDESTAL CRANES ON EXISTING OFFSHORE PLATFORMS; INSTALLATION OF TEMPORARY PORTABLE RENTAL CRANE OFFSHORE; COMPLETE ANNUAL INSPECTION AND REPAIRS OF ALL OFFSHORE CRANES AS PER AMERICAN PETROLEUM INSTITUTE GUIDE LINES (API R2D2 RECOMMENDED SPECIFICATIONS; INSPECTOR OF OVERHEAD MONORAIL CRANE AND LIFTING EQUIPMENT TO LAND FACILITIES IN REFINERIES AND CHEMICAL PLANTS (ENTERPRISE PRODUCTS SEAWAY TEPPCO,WILLIAMS PIPELINE ,VOPAK, LAREDO GROUP OFFSHORE); TRAVELS TO NORTH AND SOUTH CAROLINA FOR INSPECTIONS AND REPAIRS OF BRIDGE OVERHEAD CRANES; TRAVELS TO SOUTH AND CENTRAL AMERICA ON CRANE REPAIRS AND INSPECTIONS; CRANE CERTIFICATION AND OPERATOR CLASS ROOM INSTRUCTOR; BILINGUAL LECTURES AND CLASSES GIVEN IN SPANISH FORMAT FOR CRANE OPERATORS IN MEXICO AND COLOMBIA (CHEVRON / RIOHACHA).



CITY OF MISSOURI CITY

BOARD/COMMITTEE/COMMISSION APPLICATION

Glenn Harper _____
Name **District**

_____ Missouri City, Texas 77459
Address **City, State, Zip Code**

QUAIL VALLEY TOWNHOUSES Section : 1
Subdivision

No response _____
Phone Number **Email Address**

Retired _____
Occupation

No response _____
Education

On which Board/Committee/Commission would you like to serve?::
Open _____

Explain why::
still researching _____

Please list your civic or community involvement which you feel would make you an ideal candidate for the position you are applying for.
long time resident _____

Hobbies/Personal/Family Interests::
No response _____

References (optional)::
No response _____

Length of residence in the City::

25 years

Are you are registered voter?

Yes

If available, please attach your resume::

No file was uploaded

Do you have time to commit to this service? That is, attend meetings, study the matters to be brought before this board/committee/commission, and participate in all its activities?:: Yes

Submission Date:: February 26, 2019

Signature of Applicant:: Glenn Harper

Overview of the 2019 Board, Committee, and Commission Members, Candidates, and Vacancies

Community Development Advisory Committee members:

1. Position 4 – Monica Rasmus, District A
2. Position 5 – Bertha Eugene, District B

New applicants

3. Ashley Holloway – District B (*also applied for the Parks Board*)
4. Claudia Iveth Garcia – District B (*also applied for the Parks Board*)
5. Genevieve Joseph – District D
6. William Booher – District D (*also applied for Planning & Zoning Commission and ZBOAA*)
7. Candace McCray – District B (*also applied for Zoning Board of Adjustment and Appeals*)

Construction Board of Adjustments & Appeals members:

8. Position 3 – Sammy Freeman, District D
9. Position 4 – William W. Johnson, District D
10. Position 5 – Alan Atwater, District C
11. Alternate – George E. Johnson, III, District B

VACANCY:

Position 1 – left by the late Bill Marshall (term expires June 30, 2020)

Electrical Board member:

12. Position 1 – Buford Jurica, District C
13. Position 3 – Joe Scanlin, District D (*will not seek reappointment as of June 30, 2019*)
14. Position 5 – Frank Hester, District C, Citizen At Large

VACANCY:

Position 3 – Will be vacant as of June 30, 2019

Parks Board members:

15. Position 1 – Victoria Porter, District D
16. Position 3 – Pamela Andrews, District B
17. Position 7 - Diane Giltner, District C
18. Position 9 – Llarance Turner, District A
19. Position 11 – J.R. Atkins, District C

New applicants

20. Kymberly McMorries – District A
Ashley Holloway – District B (*also applied for the CDAC*)
Claudia Iveth Garcia – District B (*also applied for CDAC*)
21. Lillian H. Davis – District D
22. Charles Lewis Jr – District D

VACANCY

Position #5 – Vacancy left by Loveless Mitchell

Position #13 – Alan Atwater, District C

Planning and Zoning Commission members:

- 23. Position 5 – John T. O’Malley, District D
- 24. Position 6 – Douglas Parker, District B
- 25. Position 7 – Hugh Brightwell, District D
- 26. Position 9 – Timothy R. Haney, District C

New applicants

- 27. Rodney Griffin – District A
- 28. Daniel Silva – District A
- 29. Angie Wierzbicki – District B
- 30. James R. (Bob) Bailey – District C
- 31. Karen Overton – District D
- 32. Peter Thompson – District D
- 33. Jim Fonteneaux, Sr. – District B
- 34. Monica L. Rasmus – District A (*current CDAC member*)
William Booher – District D (*also applied for Community Development Advisory Committee and ZBOAA*)

VACANCY

Position #8 – Vacancy left by Ramesh Anand

Zoning Board of Adjustments & Appeals members:

- 35. Position 1 – Joe Workman, District D
- 36. Position 3 – Robin Elackatt, District C
- 37. Alternate – J.R. Atkins, District C, Alternate Member

VACANCY

Position #2 – Vacancy left by John Jobe
Alternate – Vacancy left by Adrian Matteucci

New applicants

- William Booher – District D (*also applied for Planning & Zoning Commission and Community Development Advisory Committee*)
- Candace McCray – District D (*also applied for Community Development Advisory Committee*)

Open Candidates

- Daniel Silva – District A (*wished to be considered for the Planning & Zoning Commission AND any other board, committee, or commission*)
 - 38. Glenn Harper – District D
-

ARTICLE III. - BOARDS, COMMITTEES AND COMMISSIONS

DIVISION 1. - GENERALLY

Sec. 2-111. - Compensation of members.

Unless expressly provided otherwise, members of a board, committee or commission shall serve without compensation; however, they shall be reimbursed for any expenses incurred in connection with such service, provided such expenses are authorized in advance by the city manager.

(Code 1999, § 2-111; Ord. No. O-10-32, § 1, 8-2-2010)

Sec. 2-112. - Indemnification of members.

The city shall defend and indemnify members of a board, committee or commission from any suit or action brought against them in connection with their performance as members of the board, committee or commission.

(Code 1999, § 2-112; Ord. No. O-10-32, § 1, 8-2-2010)

Secs. 2-113—2-130. - Reserved.

DIVISION 2. - PLANNING AND ZONING COMMISSION^[2]

Sec. 2-131. - Established; membership.

There is established a city planning and zoning commission pursuant to section 8.01 of the Charter. The ex officio members appointed pursuant to section 8.01 of the Charter shall participate in the work of the planning and zoning commission but shall not have a vote in its official actions.

(Code 1981, § 2-19; Code 1999, § 2-131)

Sec. 2-132. - Term of members.

(a)

Each member of the planning and zoning commission, except the ex officio members, shall be appointed by the council for a term as provided in section 8.01 of the Charter. The terms of five members of the planning and zoning commission shall expire on June 30 of every odd-numbered year and the terms of the other four members shall expire on June 30 of every even-numbered year.

(b) The terms of office of the ex officio members shall correspond to their respective official tenures.

(Code 1981, §§ 2-20, 2-21; Code 1999, § 2-132)

Sec. 2-133. - Rules of procedure.

The planning and zoning commission shall have the authority and responsibility to adopt rules and regulations governing the conduct of its affairs and establishing the time and place of its regular meetings. Before such rules and regulations shall become effective, they shall be approved by the council.

(Code 1981, § 2-22; Code 1999, § 2-133)

Sec. 2-134. - Minutes.

The planning and zoning commission shall cause to be kept minutes of its meetings and proceedings, and such minutes shall constitute a public record.

(Code 1981, § 2-23; Code 1999, § 2-134)

Sec. 2-135. - Powers and duties.

In addition to the powers and duties prescribed by the Charter, the planning and zoning commission shall have the authority and responsibility to act as an advisory body to the council on all matters relating to the development and advancement of the city's physical layout and appearance. Further, the planning and zoning commission shall have and perform such specific powers and duties as may be prescribed by this Code or other ordinances of the city.

(Code 1981, § 2-24; Code 1999, § 2-135)

Sec. 2-136. - Qualifications.

A member of the planning and zoning commission may not hold another public office while

serving as a planning and zoning commission member.

(Code 1999, § 2-136; Ord. No. O-00-54, § 1, 10-2-2000)

Secs. 2-137—2-140. - Reserved.

DIVISION 3. - CONSTRUCTION BOARD OF ADJUSTMENTS AND APPEALS

Sec. 2-141. - General.

There is hereby established a board to be known as the construction board of adjustments and appeals. The construction board of adjustments and appeals shall be appointed by the city council. The board shall hear appeals made pursuant to article I of chapter 14, article I of chapter 38, and article V of chapter 86.

(Code 1999, § 2-141; Ord. No. O-08-71, § 1, 11-3-2008; Ord. No. O-15-23, § 1, 4-6-2015)

Sec. 2-142. - Membership and terms.

- (a) *Membership.* The construction board of adjustments and appeals shall consist of five regular members and two alternate members. All regular and alternate members shall be residents of the city. All regular and alternate members shall be individuals with knowledge and experience in the technical codes, such as design professionals, contractors or building industry representatives. The alternate members shall be one representative from the building industry and one representative from the general public.
- (b) *Term.* Members of the board shall be appointed for staggered terms of two years. The members of the board shall serve at the pleasure of the city council and shall be subject to removal or replacement by the city council at any time with or without cause, and a vacancy on said board shall be filled by the city council for the unexpired term of such vacancy. The members of said board shall serve without compensation.

(Code 1999, § 2-142; Ord. No. O-08-71, § 1, 11-3-2008)

Sec. 2-143. - Authority, procedure and administration.

The construction board of adjustments and appeals shall be governed by the provisions set

forth in the chapter under which an appeal is made.

(Code 1999, § 2-143; Ord. No. O-08-71, § 1, 11-3-2008; Ord. No. O-09-54, § 1, 12-21-2009)

Secs. 2-144—2-150. - Reserved.

DIVISION 4. - ELECTRICAL BOARD

Sec. 2-151. - Established; membership; term of members; ex officio members.

- (a) A five-member electrical board is created in and for the city, consisting of:
- (1) Position 1: A master electrician.
 - (2) Position 2: A registered electrical engineer.
 - (3) Position 3: A master electrician or a registered engineer.
 - (4) Position 4: A representative of a transmission and distribution utility serving the electric utility customers of the city.
 - (5) Position 5: A citizen at large.

In addition to the five members, the building official and a city electrical inspector designated by the building official shall serve as ex officio members of the electrical board. The ex officio members shall participate in the work of the board but shall not have a vote in its official actions.

- (b) Each member of the electrical board, except the ex officio members, shall be appointed by the council for a term of two years. The terms of the odd-numbered positions shall expire on June 30 of every odd-numbered year. The terms of the even-numbered positions shall expire on June 30 of every even-numbered year.
- (c) The terms of office of the ex officio members shall correspond to their respective official tenures.

(Code 1999, § 2-151; Ord. No. O-10-33, § 1, 8-2-2010)

Sec. 2-152. - Officers; meetings; quorum.

The electrical board shall elect a chair and a vice-chair from its members. The building official shall serve as secretary. The board shall meet as necessary. At least three members, including either the chair or the vice-chair, must be present for the board to conduct business.

(Code 1999, § 2-152; Ord. No. O-10-33, § 1, 8-2-2010)

Sec. 2-153. - Duties.

- (a) The electrical board shall monitor and assist the city in the implementation of the requirements of article VI of chapter 14. The board shall make such recommendations as it deems necessary to the city manager regarding the implementation of these requirements.
- (b) The board shall advise the city manager of any recommended changes to article VI of chapter 14. The board shall be given an opportunity to review and comment on all proposed revisions to article VI of chapter 14.
- (c) The electrical board shall act as a board of appeals as provided in article VI of chapter 14.

(Code 1999, § 2-153; Ord. No. O-10-33, § 1, 8-2-2010)

Secs. 2-154—2-160. - Reserved.

RESOLUTION NO. R-18-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS, ADOPTING BYLAWS FOR THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE; AND REPEALING ALL OTHER RESOLUTIONS IN CONFLICT HEREWITH.

* * * * *

WHEREAS, on March 26, 2018, the Community Development Advisory Committee, considered bylaws governing the conduct of its own affairs, and adopted such bylaws, pending approval of the City Council of the City of Missouri City; now therefor,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. The facts and recitals set forth in the preamble of this Resolution are hereby found to be true and correct and are in all things incorporated herein and made a part hereof.

Section 2. That the City Council of the City of Missouri City hereby adopts the bylaws of the City of Community Development Advisory Committee, attached hereto as Exhibit "A" and made a part hereof.

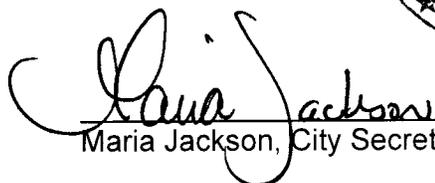
Section 3. All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict only.

Section 4. This Resolution shall take effect immediately upon its passage.

PASSED, APPROVED and ADOPTED this 16th day of April, 2018.



ATTEST:

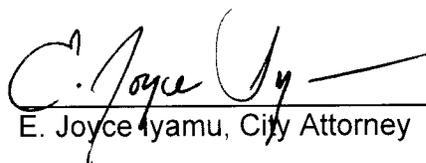


Maria Jackson, City Secretary



Allen Owen, Mayor

APPROVED AS TO FORM:



E. Joyce Lyamu, City Attorney

BYLAWS OF THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

ARTICLE I – ORGANIZATION AND OFFICERS

A. Organization

1. The Community Development Advisory Committee (the "Committee") shall consist of three (3) councilmembers appointed by the Mayor and four (4) residents of the City of Missouri appointed by the Mayor and confirmed by the City Council.
 - a. The Mayor shall appoint the following to the Committee:

Position 1: a councilmember from District A;

Position 2: a councilmember from District B; and

Position 3: any other councilmember.
 - b. The Mayor shall appoint and City Council shall confirm the following to the Committee:

Position 4: a resident of District A, residing within the Community Development Block Grant (CDBG) Target Area;

Position 5: a resident of District B, residing within the CDBG Target Area;

Position 6: a resident at large with an interest in the City's CDBG program; and

Position 7: a resident at large with an interest in the City's CDBG program.
2. Members of the Committee shall be appointed for two-year terms, except that councilmembers' terms shall be coterminous with the councilmembers' terms in office. The terms of appointment of Positions 4, 5, 6, and 7 shall be staggered, with terms of Positions 4 and 6 expiring on even-numbered years and Positions 5 and 7 expiring on odd-numbered years.
3. The City Manager shall appoint pertinent City staff to serve as technical advisors to the Committee regarding the City's CDBG program and CDBG regulations.

B. Purpose

1. The Committee shall advise, promote, review, assess, and comment on the

- interest, needs, and goals of the City with respect to community development activities.
2. The Committee shall advise on the formulation and implementation of programs to assist in meeting the local community development needs.
 3. The Committee shall serve as a forum for the development, implementation, and assessment of community development programs for the City.
 4. The Committee shall provide direction on the distribution of CDBG funds.
 5. The Committee shall perform other advisory activities as deemed necessary and appropriate to the community development program needs, objectives, and projects of the City.
 6. The Committee shall hear appeals and complaints relating to the City's housing rehabilitation program as provided in the housing and rehabilitation program guidelines.
 7. The Committee shall recommend amendments to the policies, procedures and guidelines of the CDBG program and to these Bylaws, provided that final approval of such policies, procedures and guidelines and these Bylaws shall be vested in the City Council.

C. Officers and Duties

1. Members of the Committee will elect a Chair and a Vice-Chair at the first meeting following the later of each general city election or special city election for the election of the Mayor or one or more councilmembers, and at such other time as the offices of the Chair and Vice-Chair may become vacant. The Chair and the Vice-Chair shall hold office for one year, or until their successors have been elected.
2. The Chair will preside at meetings, begin and end meetings on time, create and maintain a positive tone during meetings, keep meetings moving by following the agenda, understand and have a working knowledge of parliamentary procedure, decide all points of order or procedure, perform other duties as usually pertain to that office, and when authorized by the Committee, execute all official documents of the Committee.
3. The Vice-Chair will perform the duties of the Chair in the Chair's absence at a meeting. In the event of the absence of both the Chair and the Vice-Chair at any meeting, the members of the Committee present at the meeting shall elect one of its members who is present at the meeting to preside at such meeting.
4. The Director of the Development Services Department or his designee (the

"Director") will (a) be the regular technical advisor to the Committee, (b) attend to the correspondence of the Committee, and (c) cause to be given such notice as is required and in the manner prescribed by law.

5. Members of the Committee will be required to attend all meetings of the Committee. Absences will be duly recorded in the minutes of each meeting. Other than Councilmembers serving on the Committee, members of the Committee who are absent, not due to illness or family emergency, for three (3) consecutive regular meetings will be reported to the City Council and may be subject to removal from the Committee.
6. The Chair may create and dissolve committees and appoint individuals to serve on such committees. Such committees shall be comprised of Committee members or interested citizens of the City, provided that no committee may act on behalf of the City or the Committee without the express approval of the City Council.

ARTICLE II – QUORUM AND MEETINGS

A. Quorum

A majority of the members of the Committee shall constitute a quorum for all meetings unless otherwise required by law. Except as otherwise provided by law, no business of the Committee shall be considered by the Committee at any meeting at which the required quorum is not present, and the only motion, which the Chair shall entertain at such meeting is a motion to adjourn.

B. Regular Meetings

Regular meetings shall be held as needed at such place as the Committee may direct in its notices.

C. Special Meetings

Special meetings for any purpose may be held (1) on the call of the Chair, (2) on request of two or more members and by giving written notice to all members at least 72 hours before the meeting, or (3) as may be scheduled by a majority of the Committee at any previous meeting.

D. Agenda

1. An agenda shall be prepared by the Director for each meeting of the Committee.
2. Notice of each meeting shall be provided in accordance with the law.

3. Each agenda shall include the following agenda items: "Public Comments," "Staff Reports," "Committee Reports," and "Items for Next Agenda."

E. Conduct of Meetings

1. Robert's Rules of Order, latest version, shall be the Committee's final authority on all questions of procedure and parliamentary law not covered by these Bylaws or with provisions of law.
2. The Director shall record or cause to be recorded, accurate and complete minutes of all proceedings of the Committee.
3. The Director shall be present or cause staff to be present at each Committee meeting to provide assistance, reports, and recommendations.
4. The order of business at meetings of the Committee shall be as follows:
 - a. Call to order
 - b. Roll call
 - c. Minutes
 - d. Public comments
 - e. Matters within the jurisdiction of the Committee
 - f. Staff Reports
 - g. Committee reports
 - h. Items for next agenda
 - i. Executive session as authorized by the Texas Open Meetings Act.

The order of business at a meeting of the Committee may be changed by an affirmative vote of a majority of the members of the Committee present at such meeting.

5. Public comments shall be limited to items not listed on the agenda. Each person wishing to address the Committee during the Public Comments session shall state his or her name and address for the record. Public comments shall be limited to three (3) minutes per individual and to ten (10) minutes per subject, except that such time limits may be extended by an affirmative vote of a majority vote of the Committee members present at the meeting. Any deliberation of or discussion about the subject raised during the Public Comments session shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.
6. "Staff Reports" and "Committee Reports" shall be limited to items of community interest, including, but not limited to, expressions of thanks, congratulations or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee or other citizen; a reminder of an upcoming event organized or sponsored by the City; information regarding a social, ceremonial or community event organized or sponsored by an entity other than the City that was attended or is scheduled to be attended by a member of the Committee or an employee or official of the City; and

announcements involving an imminent threat of the public health and safety of the residents of the City that has arisen after the posting of the agenda.

7. No matters shall be discussed unless on the agenda for that meeting.
8. An item may be added to a future agenda by: (a) a member of the Committee requesting, before the adjournment of a Committee meeting that such item be added to the agenda of a future meeting; or (b) by a member of the Committee requesting, via email, to the Director at least five (5) days prior to the next meeting that such item be added to a future agenda.
9. Action by the Committee shall be by motion carried out by the affirmative vote of a majority of the members of the Committee present at the meeting.

ARTICLE III - OFFICIAL RECORDS

A. Definition

The official records of the Committee shall include these Bylaws and minutes of the Committee together with all findings, decisions, and other official actions of the Committee. Notes and tape recordings of proceedings and discussions shall not constitute the official record of the Committee.

B. Retention

All applications and documents coming before the Committee shall be filed and maintained by the Director in accordance with the City's record retention and disposition schedule.

C. Public Record

The official minutes, applications, and documents presented to the Committee shall be on file in the office of the City Secretary and shall be open to public inspection during customary working hours.

ARTICLE IV – AMENDMENTS

A. Amendment Procedure

Any proposed amendments to these Bylaws shall be considered and favorably acted on by the Committee at a meeting of the Committee prior to submitting such proposed amendment to the City Council for consideration.

B. Repealing Clause

All previously adopted Bylaws of the Committee shall be and the same are hereby expressly repealed.

Adopted this 26th day of March, 2018.

Eunice Reiter, Chair

RESOLUTION NO. R-17-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS, ADOPTING BYLAWS FOR THE CITY OF MISSOURI CITY PARKS BOARD; AND REPEALING ALL OTHER RESOLUTIONS IN CONFLICT HEREWITH.

* * * * *

WHEREAS, Section 74-33 of the Missouri City Code provides that City of Missouri City Parks Board (the "Parks Board") may adopt its own rules of procedure for the conduct of its business, subject to the approval of such rules by the city council; and

WHEREAS, on November 2, 2017, the Parks Board considered bylaws governing the conduct of its own affairs, and adopted such bylaws, pending approval of the City Council of the City of Missouri City; now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. The facts and recitals set forth in the preamble of this Resolution are hereby found to be true and correct and are in all things incorporated herein and made a part hereof.

Section 2. That the City Council of the City of Missouri City hereby adopts the bylaws of the City of Missouri City Parks Board attached hereto as Exhibit "A" and made a part hereof.

Section 3. All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict only.

Section 4. This Resolution shall take effect immediately upon its passage.

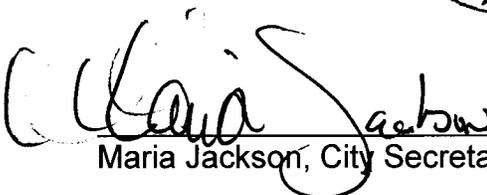
PASSED, APPROVED and ADOPTED this 4th day of December, 2017.

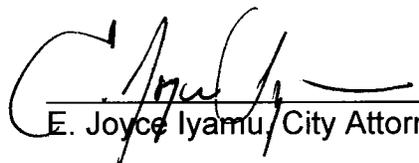



Allen Owen, Mayor

ATTEST:

APPROVED AS TO FORM:


Maria Jackson, City Secretary


E. Joyce Iyamu, City Attorney

BYLAWS OF THE CITY OF MISSOURI CITY PARKS BOARD

ARTICLE I – ORGANIZATION AND OFFICERS

A. Organization

The City of Missouri City Parks Board (the “Board”) shall consist of those members appointed by the City Council and shall be organized under the provisions of the Missouri City Code, as amended.

B. Officers

Members of the Board shall elect a Chair and a Vice-Chair at the first meeting following the 30th of September of each year and at such other times as those offices may become vacant. The Chair and the Vice-Chair shall hold office for one year, or until their successors have been elected.

C. Duties

1. The Chair shall preside at meetings, begin and end meetings on time, create and maintain a positive tone during meetings, keep meetings moving by following the agenda, understand and have a working knowledge of parliamentary procedure, decide all points of order or procedure, perform other duties as usually pertain to that office, and when authorized by the Board, execute all official documents of the Board.
2. The Vice-Chair shall perform the duties of the Chair in the Chair's absence at a meeting. In the event of the absence of both the Chair and Vice-Chair at any meeting, the members of the Board present at the meeting shall elect one of its members who is present at the meeting to preside at such meeting.
3. The Director of the Parks and Recreation Department or his designee (the “Director”) shall (a) be the regular technical advisor to the Board and the custodian of the minutes and other official records, (b) attend to the correspondence of the Board, and (c) cause to be given such notice as is required in the manner prescribed by law.
4. Board members shall be required to attend all meetings of the Board. Absences will be duly recorded in the minutes of each meeting. Board members who are absent, not due to illness or family emergency, for three (3) consecutive regular meetings, will be reported to City Council and may be subject to removal from office.
5. The Chair may create and dissolve committees and appoint individuals to serve on such committees. Such committees shall be comprised of Board members or interested citizens of the City, provided that no committee may act on behalf of the City or the Board without the express approval of the City

Council.

ARTICLE II – QUORUM AND BOARD MEETINGS

A. Regular Meetings

Regular meetings of the Board shall be held on the first Thursday of each month except that no regular meetings of the Board will be held during the months of July and December unless a parkland dedication is scheduled for consideration during the months of July or December. Regular meetings shall commence at 7:00 p.m. and shall be held in the City Council Chamber, or whenever necessary, at any previously designated public place within the boundaries of the City.

B. Special Meetings

Special meetings of the Board shall be convened at appropriate times as may be determined by the Board or the Chair for the proper performance of the Board's responsibilities.

C. Quorum

Five (5) members of the Board shall constitute a quorum for all meetings. City Council will be notified whenever a quorum is not present at a meeting.

D. Agenda

1. An agenda shall be prepared by the Director for each meeting of the Board.
2. Notice of each meeting shall be provided in accordance with the law.
3. Each agenda shall include the following agenda items: "Public Comments," "Staff Reports," "Board Reports," and "Items for Next Agenda."

E. Conduct of Meetings

1. Robert's Rules of Order, latest version, shall be the Board's final authority on all questions of procedure and parliamentary law not covered by these Bylaws.
2. The Director shall record or cause to be recorded, accurate and complete minutes of all proceedings of the Board.
3. The Director shall be present or cause staff to be present at each Board meeting, to provide assistance, reports and recommendations.
4. The order of business at meetings of the Board shall be as follows:
 - a. Call to order
 - b. Roll call

- c. Minutes
- d. Public comments
- e. Matters within the jurisdiction of the Board
- f. Staff Reports
- h. Board Reports
- g. Items for next agenda
- h. Executive session as authorized by the Texas Open Meetings Act

The order of business at a meeting of the Board may be changed by an affirmative vote of a majority of the members of the Board present at such meeting.

- 5. Public comments shall be limited to items not listed on the agenda. Each person wishing to address the Board during the Public Comments session shall state his or her name and address for the record. Public comments shall be limited to three (3) minutes per individual and to ten (10) minutes per subject, except that such time limits may be extended by an affirmative vote of a majority of the Board members present at the meeting. Any deliberation of or discussion about the subject raised during the Public Comments session shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.
 - 6. "Staff Reports" and "Board Reports" shall be limited to items of community interest, including, but not limited to, expressions of thanks, congratulations or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee or other citizen; a reminder of an upcoming event organized or sponsored by the City; information regarding a social, ceremonial or community event organized or sponsored by an entity other than the city that was attended or is scheduled to be attended by a member of the Board or an employee or official of the City; and announcements involving an imminent threat of the public health and safety of the residents of the City that has arisen after the posting of the agenda.
 - 7. No matters shall be discussed unless on the agenda for that meeting and unless a motion has been made and seconded or a report submitted regarding the matter.
 - 8. An item may be added to a future agenda by: (a) a member of the Board requesting, before the adjournment of a board meeting, that such item be added to the agenda of a future meeting; or (b) by a member of the Board requesting, via email to the Director at least five (5) days prior to the next meeting, that such item be added to a future agenda.
 - 9. Action by the Board shall be by resolution or motion carried by the affirmative votes of a majority of the members of the Board present at the meeting.
- F. A regular or special meeting of the Board may be cancelled by the Director after consultation with the Chair, for one or more of the following reasons:
- 1. It is known, at least 24 hours in advance of such meeting, that a quorum of members will not be present at said meeting;

2. A lack of items on the agenda;
3. A meeting falls on or is adjacent to a city holiday, provided that the meeting may be rescheduled to the second Thursday of the month;
4. As predetermination by the Board; or
5. Due to inclement weather.

ARTICLE III - OFFICIAL RECORDS

A. Definition

The official records shall include these Bylaws and the minutes of the Board together with all findings, decisions, and other official actions of the Board. Notes and tape recordings of proceedings and discussions shall not constitute the official record of the Board.

B. Retention

All applications coming before the Board shall be filed and maintained by the Director in accordance with the City's record retention and disposition schedule.

C. Public Record

The official minutes and applications presented to the Board shall be on file in the office of the Director and shall be open to public inspection during customary working hours.

ARTICLE IV - AMENDMENTS

A. Amendment Procedure

Any proposed amendment to these Bylaws shall be considered and favorably acted on by the Board at a meeting of the Board prior to submitting such proposed amendment to the City Council for consideration.

B. Repealing Clause

All previously adopted Bylaws of the Board shall be and the same are hereby expressly repealed.

ADOPTED this 2nd day of November, 2017.

Llarance Turner, Chair

RESOLUTION NO. R-14-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS, ADOPTING RULES OF PROCEDURE FOR THE PLANNING AND ZONING COMMISSION AND THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE OF THE CITY OF MISSOURI CITY, TEXAS, AND REPEALING ALL OTHER RESOLUTIONS IN CONFLICT HEREWITH.

* * * * *

WHEREAS, Section 2-133 of the Missouri City Code provides that the Planning and Zoning Commission shall have the authority and responsibility to adopt rules and regulations governing the conduct of its affairs; and

WHEREAS, Section 2-133 of the Missouri City Code requires the City Council of the City of Missouri City to approve such rules and regulations before they become effective; and

WHEREAS, Chapter 395 of the Texas Local Government Code (Chapter 395) authorizes a political subdivision to finance capital improvements associated with new development; and

WHEREAS, Chapter 395 requires that a Capital Improvements Advisory Committee be appointed to advise a political subdivision on certain matters related to the procedures promulgated by Chapter 395; and

WHEREAS, the City Council of the City of Missouri City has appointed the Planning and Zoning Commission as the Capital Improvements Advisory Committee; and

WHEREAS, on September 10, 2014, and on October 8, 2014, the Planning and Zoning Commission considered rules and regulations governing the conduct of its own affairs, including procedural rules for the Capital Improvements Advisory Committee, and adopted such rules and regulations pending the approval of the City Council of the City of Missouri City; now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSOURI CITY, TEXAS:

Section 1. That the facts and recitations set forth in the preamble of this Resolution are hereby found to be true and correct, and are made a part of this Resolution for all purposes.

Section 2. That the City Council of the City of Missouri City hereby adopts the Planning and Zoning Commission Rules of Procedure attached hereto as Exhibit "A" and made a part hereof.

Section 3. All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict only.

Section 4. This Resolution shall take effect immediately upon its passage.

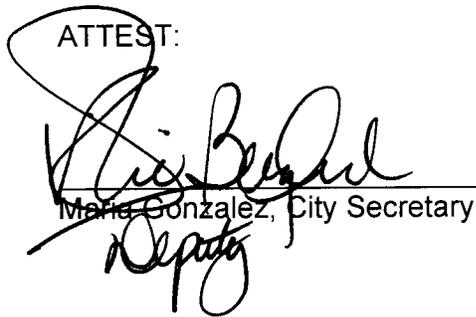
PASSED, APPROVED, and ADOPTED on this 20 day of October, 2014.


Allen Owen, Mayor

APPROVED AS TO FORM:


Caroline Kelley, City Attorney

ATTEST:


Maria Gonzalez, City Secretary
Deputy

Planning and Zoning Commission
Rules of Procedure

**PLANNING AND ZONING COMMISSION
MISSOURI CITY, TEXAS
RULES OF PROCEDURE**

I. ORGANIZATION AND OFFICERS

101. Organization

The Planning and Zoning Commission ("Commission") shall consist of those members appointed by the City Council and shall be organized under the laws of the State of Texas, the City Charter, as amended; the Missouri City Code, as amended; and the City Zoning Ordinance, as amended.

102. Officers

A Chairman, Vice Chairman, and an Assistant Secretary shall be elected from among the Commission's membership at the first meeting following the 31st of July of each year and at such other times as those offices may become vacant. If at any meeting of the Commission neither the Chairman, the Vice Chairman, nor the Assistant Secretary is present, those Commission members present shall elect one of their number to be Chairman for conducting the meeting as provided herein.

103. Duties

- A. The Chairman shall preside at meetings, decide all points of order or procedure, execute all plat certificates, and, when authorized by the Commission, execute all official documents of the Commission.
- B. The Vice Chairman shall attest the signature of the Chairman on official documents of the Commission, as required, and shall perform the duties of the Chairman in the Chairman's absence. The Vice Chairman shall be the Secretary of the Commission.
- C. The Assistant Secretary shall attest the signature of the Chairman on official documents of the Commission and shall perform the duties of the Secretary in the absence of the Vice Chairman or at any meeting at which the Vice Chairman is presiding. In the absence of both the Chairman and the Vice Chairman, the Assistant Secretary shall serve as the Chairman.
- D. The Director of Development Services ("Director") shall be the regular technical advisor of the Commission and the custodian of the minutes and other official records, shall attend to the correspondence of the Commission, and shall cause to be given such notices as are required in the manner prescribed by law.
- E. It shall be the duty of the Commissioners to attend all meetings. Commissioners who are absent for three (3) consecutive regular meetings are subject to removal from office.

Planning and Zoning Commission
Rules of Procedure

104. Rules of Order

Robert's Rules of Order, latest revision, shall be the Commission's final authority on all questions of procedure and parliamentary law not covered by these Rules of Procedure.

II. MEETINGS

201. Quorum

A quorum shall consist of a majority of members qualified and serving on the Commission.

202. Agenda

An agenda shall be prepared by the Director or his designee for each meeting of the Commission. The agenda shall include applications prepared and submitted according to the Missouri City Code, as amended, and the procedures provided herein.

203. Regular Meetings

Regular meetings shall be held on the second Wednesday of each month after proper notice is given as required by law.

204. Special Meetings

Special meetings for any purpose may be held (1) on the call of the Chairman, (2) on the call of the Director, or (3) on the request of three (3) or more Commissioners and by giving written notice to all members and the general public at least 72 hours before the meeting.

205. Public Meetings

All meetings shall be held in full compliance with the provisions of the laws of the State of Texas, the Missouri City Code, as amended, and these Rules of Procedure. Any party in interest may appear on his or her own behalf or be represented by counsel or an agent.

III. CONDUCT OF MEETINGS

301. Order of Business

The Director or his designee shall record the names of the members present and absent at each meeting of the Commission. The order of business shall be as follows:

1. Call to order.
2. Roll call.
3. Minutes.
4. Reports.

Planning and Zoning Commission
Rules of Procedure

5. Public Comments. Public comments shall be limited to three (3) minutes per individual and to 10 minutes per subject. Public comments may address items that are not on the agenda.
6. Plats.
7. Zoning map amendments.
8. Zoning text amendments.
9. Other matters within the jurisdiction of the Commission or the Capital Improvements Advisory Committee.
10. Executive session as authorized by the Texas Open Meetings Act.

302. Vote Required

A majority of the quorum present at any meeting shall be necessary to approve or disapprove items of business; provided, however, that a majority shall be no less than three (3) members.

IV. OFFICIAL RECORDS

401. Definition

The official records shall include these rules and regulations and the minutes of the Commission together with all findings, decisions, and other official actions of the Commission. Notes and tape recordings of proceedings and discussions shall not constitute the official records of the Commission.

402. Recording of Vote

The minutes of the Commission's proceedings shall show the vote of each member on each decision of the Commission, or if absent or failing to vote, shall indicate that fact.

403. Files

All applications coming before the Commission shall be filed and maintained by the Director or his designee in accordance with the City's record retention and disposition schedule.

404. Public Record

The official minutes and applications presented to the Commission shall be on file in the office of the Director or his designee and shall be open to public inspection during customary working hours.

V. APPLICATION PROCEDURES

501. Application Types

The Commission shall consider plats, plans, zoning amendments, and other matters related to City planning as requested by the City Council, City officials, or the public.

Planning and Zoning Commission
Rules of Procedure

502. Application Required

Applications for consideration and discussion by the Commission shall be complete before being placed on any agenda of the Commission. The Director may require a reasonable amount of documentation to complete the application in order for the Commission to clearly understand the application. The application, in sufficient copies, shall consist of maps, plats, and written descriptions as required by the Missouri City Code, as amended, or the Director.

VI. CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

601. Membership

- A. The Capital Improvements Advisory Committee (Committee) shall be composed of the Commission.
- B. The Chairman and Vice Chairman of the Commission shall serve as the Chairman and Vice Chairman, respectively, of the Committee.

602. Duties

- A. The Committee shall serve in an advisory capacity.
- B. The Committee shall:
 - (1) advise and assist the City Council in adopting land use assumptions;
 - (2) review impact fee capital improvements plans and file written comments;
 - (3) monitor and evaluate the implementation of the impact fee capital improvements plans;
 - (4) file semiannual reports with respect to the progress of impact fee capital improvements plans and report to the City Council any perceived inequities in implementing the plans or in imposing the impact fees; and
 - (5) advise the City Council of the need to update or revise land use assumptions, impact fee capital improvements plans, and impact fees.
- C. The Committee's written comments and recommendations regarding land use assumptions, impact fee capital improvement plans, and impact fees shall be submitted to the City Council before the fifth business day before the date of any public hearing or City Council action on such assumptions, plans, or fees.

Planning and Zoning Commission
Rules of Procedure

603. Rules of Order

Commission Rules of Procedure shall apply to the Committee.

VII. RULES OF PROCEDURE AND AMENDMENTS

701. Rules of Procedure

A copy of these Rules of Procedure and of any amendments thereto shall be made available in the office of the City Secretary within ten (10) days following their date of adoption.

702. Amendment Procedure

Any proposed amendment to these rules shall be considered and favorably acted on by the Commission at two separate commission meetings prior to submitting such proposed amendment to the City Council for consideration.

703. Repealing Clause

All previously adopted rules and regulations of the Commission shall be and the same are hereby expressly repealed.

ADOPTED:

This ____ day of _____, 2014.

Sonya Brown-Marshall, Chairman

ATTEST:

Filed in the office of the City Secretary this ____ day of _____, 2014.

Maria Gonzalez, City Secretary

SECTION 18. - BOARD OF ADJUSTMENT

Sec. 18.1. - Establishment.

A board of adjustment is hereby established in accordance with the provisions of article 1011g, Revised Civil Statutes of Texas [V.T.C.A., Local Government Code §§ 211.008—211.011], with the powers and duties as provided in said statute and this ordinance.

The board of adjustment shall consist of five members, each to be appointed by the city council of the City of Missouri City, for staggered terms of two years and removable for cause by the appointing authority upon written charges and after public hearing. In addition, there shall be likewise appointed four alternate members of the board of adjustment who shall serve in the absence of one or more regular members when requested to do so by the city manager or the mayor. Alternate members shall be appointed for a term of two years and shall be subject to removal as the regular members. Vacancies shall be filled for the unexpired term of any member, regular or alternate, whose term becomes vacant.

All cases to be heard by the board of adjustment shall be heard by a minimum number of four members.

Sec. 18.2. - Powers.

- A. The board of adjustment shall have the power to hear appeals by any person aggrieved or by any officer, department, board, or bureau of the city affected by any decision of an administrative official in the enforcement of this ordinance. Such appeal shall be taken within 15 days by filing, with the officer from whom the appeal is taken and the board of adjustment, a notice of appeal specifying the grounds thereof. The officer from whom the appeal is taken shall forthwith transmit to the board all the papers constituting the record upon which the action appealed from was taken.
- B. The board of adjustment shall have the power to authorize upon appeal in specific cases such variance from the terms of this ordinance as will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the provisions of this ordinance will result in unnecessary hardship, and so that the spirit of the ordinance shall be observed and substantial justice done.

In granting such variance, the board of adjustment may prescribe appropriate conditions and safeguards in conformity with this ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this ordinance.

Under no circumstances shall the board of adjustment grant a variance to allow a use not permissible under the terms of this ordinance in the district involved, or any use, expressly or impliedly, prohibited by the terms of this ordinance in said district.

- C. The board of adjustment shall have the power in appropriate cases and subject to appropriate conditions and safeguards to hear and decide special exceptions to the terms of this ordinance upon which such board is required to pass under this ordinance.

Sec. 18.3. - Hearing.

The board of adjustment shall fix a reasonable time for the hearing of an appeal, give public notice thereof, as well as due notice to the parties in interest, and decide the same within a reasonable time. Upon the hearing, any party may appear in person or by agent or by attorney.

In the exercise of the above-mentioned powers, the board of adjustment may reverse and affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from and make such order, requirement, decision and determination as ought to be made, and to that end shall have all the powers of the officer from whom the appeal is taken.

Sec. 18.4. - Vote required.

The concurring vote of four members of the board of adjustment shall be necessary to reverse any order, requirement, decision or determination of any administrative official, or to decide in favor of an applicant on any matter upon which it is required to pass under this ordinance, and to affect [effect] any variance of this ordinance.

**Missouri City Parks Board
Attendance 2018-2019**

Board Member	Position/ District	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Meetings Attended
Victoria Porter	Position 1 D	NM	P	P	P	P	P	NM	P	NM	A	P		7/8
Thomasine Johnson	Position 2 B	NM	P	P	P	P	P	NM	A	NM	A	P		6/8
Pamela Andrews	Position 3 B	NM	P	A	P	A	P	NM	A	NM	A	P		4/8
Adrian Matteucci	Position 4 D	NM	P	P	P	P	P	NM	P	NM	P	P		8/8
Loveless Mitchell <i>Resigned November 2018</i>	Position 5 A	NM	A	A	A	VAC	VAC	NM	VAC	NM	VAC	VAC		N/A
Sharman McGilbert Vice-Chair	Position 6 A	NM	P	P	A	P	P	NM	P	NM	A	P		6/8
Diane Giltner	Position 7 C	NM	P	P	P	P	P	NM	P	NM	P	P		8/8
Brian Merchant	Position 8 B	NM	P	A	P	P	A	NM	P	NM	P	P		6/8
Llarance Turner Chairman	Position 9 A	NM	P	P	P	P	P	NM	P	NM	P	A		7/8
Don Johnson	Position 10 D	NM	P	P	P	P	P	NM	P	NM	P	P		8/8
J.R. Atkins	Position 11 C	NM	P	P	P	P	A	NM	P	NM	A	P		6/8
Buddy Snyder	Position 12 B	NM	P	P	P	P	P	NM	P	NM	P	P		8/8
Alan Atwater <i>Resigned May, 2019</i>	Position 13 D	NM	P	P	A	P	P	NM	A	NM	P	P		6/8

Present P
Absent A
No Meeting NM
No Quorum NQ
Seat Vacant VAC

PLANNING & ZONING COMMISSION ATTENDANCE

JULY 2018 – JUNE 2019

	Position		JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	REG	SP
Reginald Pearson	Position 1	A	P	P	P	P	P	<i>Not applicable; appointed to City Council on November 19, 2018.</i>						5/11		
Gloria Lucas	Position 1	A	<i>Not applicable; appointed to the Planning & Zoning Commission on January 7, 2019.</i>						P	P	P	P		4/11		
Courtney Rose	Position 2	A	P	A	A	P	P	A	P	A	A	P	A		5/11	
Sonya B-M	Position 3 Chair	D	P	P	P	P	P	P	P	P	P	P	P		11/11	
James Norcom III	Position 4	B	A	P	P	P	P	P	P	P	P	P	A		9/11	
John O'Malley	Position 5	D	P	P	P	P	P	P	P	A	A	P	P		9/11	
Doug Parker	Position 6	B	A	A	P	P	P	P	A	P	P	A	P		7/11	
Hugh Brightwell	Position 7	D	P	P	P	P	P	A	P	P	P	P	P		10/11	
Ramesh Anand	Position 8	C	P	P	A	A	P	P	A	P	P	A	N/A		6/11	
Tim Haney	Position 9 Vice Chair	C	P	A	P	P	P	P	P	P	A	P	P		9/11	