

YOLANDA FORD
Mayor

VASHAUNDRA EDWARDS
Councilmember at Large Position No. 1

CHRIS PRESTON
Mayor Pro Tem
Councilmember at Large Position No. 2



REGINALD PEARSON
Councilmember District A
JEFFREY L. BONEY
Councilmember District B
ANTHONY G. MAROULIS
Councilmember District C
FLOYD EMERY
Councilmember District D

CITY COUNCIL SPECIAL MEETING MINUTES

The City Council of the City of Missouri City, Texas, met in special session on **Tuesday, September 3, 2019**, at the City Hall, Council Chamber, 1522 Texas Parkway, Missouri City, Texas, 77489, at **5:00 p.m.** to consider the following:

1. CALL TO ORDER

Mayor Ford called the meeting to order at 5:02 p.m.

Those also present: Councilmembers Pearson, Boney, Maroulis, and Emery; City Manager Snipes, City Attorney Iyamu, City Secretary Jackson, Assistant City Manager Atkinson, Assistant City Manager Martel, Director of Human Resources Russell, Director of Parks and Recreation Mangum, Director of Public Works Kumar, Director of Financial Services Portis, Director of Development Services Spriggs, Director of Communications Walker, Police Chief Berezin, Fire Chief Campbell, Director of Economic Development Esch, Visitors Center Coordinator McCallan, Assistant Director of Public Works Brouhard, Budget and Financial Reporting Manager Alexander, Senior Budget Analyst Aaron, Financial Analyst II Thomas, and Media Specialist III Sanders. Also present: Thomas Burchett of Fugro and Beth Owens of BrandEra. Councilmember Edwards arrived at 5:03 p.m. Mayor Pro Tem Preston arrived at 5:12 p.m.

2. DISCUSSION/POSSIBLE ACTION

- (a) Presentation of the Pavement Maintenance and Management Program (PMMP) and sidewalk evaluation.

Assistant Director of Public Works Brouhard discussed the Pavement Maintenance and Management Program (PMMP). Thomas Burchett of Fugro presented on citywide pavement and sidewalk evaluations. Councilmember Edwards asked about the type of difficulties projected within the next project year. Director of Public Works Kumar noted the assessment would help prioritize and fix specific issues. He stated he would provide a list of sidewalks and pavements that need repair and, by next summer, present a proposal on how to address them. Councilmember Maroulis asked how the consultant's technology would address tree roots. Kumar stated the process would be manual and not performed by a machine. Councilmember Boney asked about the timeframe and cost to make repairs. Kumar stated they do not have an exact cost until the evaluation was performed.

- (b) Presentation and discussion on proposed Fiscal Year 2020 budget.

City Manager Snipes presented an overview on the proposed Fiscal Year 2020 budget

Councilmember Edwards stepped away at 5:32 p.m. and returned at 5:35 p.m.

Director of Economic Development Esch presented an overview on the major initiatives and the economic development and redevelopment program. Esch also spoke on incentives offered to business owners on Texas Parkway.

Mayor Ford stepped away at 5:40 p.m. and returned at 5:40 p.m.

Mayor Ford asked for quarterly updates on pending economic development projects. Director of Public Works Kumar presented on City infrastructure.

Director of Financial Services Portis presented on IT infrastructure, debt service, and capital improvements. Mayor Ford asked if staff had looked into providing Wi-Fi throughout the City. City Manager Snipes stated the Director of Information Technology had spoken with other organizations and was not successful when it came to citywide coverage. Mayor Ford asked if the infrastructure projects were updated regularly on the website. Director Kumar stated the website was updated on a regular basis.

Director of Human Resources Russell presented on initiatives and various programs for employees. Councilmember Edwards inquired on what was being done to maintain a positive morale with mental health awareness. Russell stated the City has various wellness initiatives in place. Edwards stated employees should be encouraged to reach out to EAP. Snipes noted the City would hold several upcoming events for employees.

Director of Parks and Recreation Mangum presented on beautification projects.

Mayor Ford stepped away at 6:22 p.m. and returned at 6:25 p.m.

Mayor Ford requested looking into the merging of park zones. City Attorney Iyamu stated she would look into it. Councilmember Emery asked if there were opportunities to participate in an "Adopt a highway" type of organizations to assist with litter collections. Mangum stated the department was holding more formal volunteer events. He stated his position to have the City's litter collection crews focus on the cleanup of other areas of the park, as oppose to emptying trash bins. Director Kumar presented strategic partnerships.

Councilmember Emery stepped away at 6:42 p.m. and returned at 6:44 p.m.

City Manager Snipes spoke on key investment over the years, financial transparency, and stewardship excellence. Director Portis presented the budgeting basics and the FY 2020 proposed budget overview.

Councilmember Edwards stepped away at 6:46 p.m. and returned at 6:49 p.m.

- (c) Presentation of Certified Tax Rolls and Discussion of 2019 Tax Year Proposed Property Tax Rates.

Director Portis presented Certified Tax Rolls and Discussion of 2019 Tax Year Proposed Property Tax Rates.

3. CLOSED EXECUTIVE SESSION

After proper notice was given pursuant to the Texas Open Meetings Act, the City Council went into Executive Session at 6:57 p.m.

Texas Government Code, Section 551.071 – Consultation with attorney to seek or receive legal advice regarding pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: (i) proper zoning considerations.

4. RECONVENE

At 7:06 p.m., Council reconvened into open session. No action was taken.

City Council recessed the special City Council meeting for the regular City Council meeting. At 8:49 p.m., City Council reconvened the special City Council meeting.

- (d) Presentation on update of the tourism branding and marketing project.

Beth Owens with BrandEra presented an update of the tourism branding and marketing project.

- (e) Update regarding security measures.

Mayor Pro Tem Preston stepped away at 9:01 p.m. and returned at 9:04 p.m.

City Manager Snipes and Police Chief Berezin presented an update regarding security measures. Berezin discussed metal detectors and staff required for them. Mayor Ford asked about the solutions for monitoring the chambers. Snipes suggested a pilot program for metal detectors for a period of three months to determine if it would work for Council. Mayor Ford would like to have more discussion.

5. ADJOURN

The special City Council meeting adjourned at 9:33 p.m.

Minutes PASSED AND APPROVED this the _____ day of _____ 2019.

Maria Jackson, City Secretary