



## Missouri City Parks Board

Jason Mangum, Director  
Randy Troxell, Assistant Director  
Kevin Browne, Recreation Superintendent  
Barry Hamilton, Parks Superintendent  
Pamela Andrews, Board Member  
J.R. Atkins, Board Member  
Claudia Iveth Garcia, Board Member  
Diane Giltner, Board Member

Don Johnson, Board Member  
Thomasine Johnson, Board Member  
Leslie Mack, Jr., Board Member  
Adrian Matteucci, Board Member  
Sharman McGilbert, Vice-Chair  
Brian Merchant, Board Member  
Victoria Porter, Board Member  
Buddy Snyder, Board Member  
Llarance Turner, Chairman

# PARKS BOARD MEETING MINUTES THURSDAY, AUGUST 1, 2019

### Attendees:

**Board members in attendance:** Diane Giltner, Don Johnson, Adrian Matteucci, Victoria Porter, Buddy Snyder, Brian Merchant and Chairman Llarance Turner, Leslie Mack Jr, Thomasine Johnson

**Absent were:** Pamela Andrews, and J.R. Atkins., Vice-Chair Sharman McGilbert, Claudia Yvette Garcia

**Staff in Attendance:** Director of Parks & Recreation Jason Mangum, Assistant Director of Parks & Recreation Randy Troxell, Parks Superintendent Barry Hamilton, Recreation Specialist Trey Samuel, Recreation Manager Julia Thompson, Planning Manager Jennifer Gomez Thomas and Assistant City Attorney Jamilah Way.

**Others in Attendance:** Jana McMullen

### 1. CALL TO ORDER

Chairman Turner called the meeting to order at 7:06 p.m.

### 2. WELCOME NEW BOARD MEMBERS AND STAFF UPDATE

Board member Mack Jr. introduced himself, resident of Hunters Glen Park and excited to be a part of Parks Board.

### 3. CONSIDER APPROVAL OF THE JUNE 6, 2019 PARKS BOARD MEETING MINUTES

Board member Snyder made a motion to approve. Board member Matteucci seconded the motion. The vote was unanimous. **The motion passed.**

### 3. PUBLIC COMMENTS

No comments

### 4. OVERVIEW OF PARKLAND DEDICATION PURPOSE AND PROCEDURES

Planning Manager Jennifer Gomez Thomas explained the process of parkland proposals and how they come to be reviewed by the Parks Board. Following review, Parks Board concludes with a recommendation that gets passed to the planning and zoning commission, which ultimately moves to consideration of City Council. Planning Manager Gomez Thomas defined neighborhood parks, park zones, and types of land dedications including alternative money donations. Chairman Turner asked for explanation of encumbered land and unencumbered land calculations, clarified 1/3 the value.

Board Member Matteucci asked for when City staff are able to see parkland requirements. Planning Manager Gomez Thomas stated parkland requirements are submitted prior to approval of plot. Chairman Llarance added that in lieu of fees are collected prior to dedication and that the City wants at least 5 acres of land as a minimum due to maintenance required to provide upkeep. Board Member T. Johnson asked what happens when a developer leaves. Chairman Llarance stated that HOAs will take over responsibility.

Board member D. Johnson asked at what stage suitability of land is determined. Planning Manager Gomez Thomas stated that developers and builders submit the areas in initial plans. Board member Matteucci clarified that park zone money is collected as the development is completed, not all at once.

**5. OVERVIEW OF PARK ZONE FUNDS**

Director Mangum presented an overview of Park Zone Funds and explained the 10 year timeline to spend allocated funds with exceptions to funds that developers do not ask to be returned.

**7. STAFF REPORTS**

**a. *Parks Projects: Assistant Parks & Recreation Director Randy Troxell***

Assistant Parks & Recreation Director referred to updates included in the Agenda Packet. Board Member Snyder inquired about shade options for MacNaughton Park. Director Mangum stated that the height of the play structure prevents most shade structures. Stated they are currently exploring one option of adding a structure to cover the slide area, and looking for additional options to present to the Quail Valley Fund for potential funding.

**b. *Parks Operations: Parks Superintendent Barry Hamilton***

Parks Superintendent stated his report was in the agenda packet. There were no further questions.

**c. *Recreation: Recreation Superintendent Kevin Browne***

Superintendent Browne was not in attendance. Report is included in the agenda packet. Board Member Snyder inquired about the revenue decrease in the month of June. Director Mangum responded with a majority of the discrepancy being due to Summer Day Camp numbers needing to be limited due to scaling back to a smaller facility to prevent excessive facility use expense. Board Member T. Johnson offered a spot at the Farmers Market to provide fitness programs for free if interested.

**8. DIRECTOR'S UPDATE**

***Jason Mangum, Parks & Recreation Director***

Director Mangum shared development plans for American Legion Park including adding pavilions. Community Park, Hunters Glenn, and American Legion Park are to receive replacement park signage. Shared the Parks and Recreation department is in the process of submitting an application for CAPRA Accreditation. Board Member Snyder inquired about recreation programs moving to cost neutral status. Chairman Turner requested adding this topic to next month's agenda.

Board Member T. Johnson shared opportunity for information sharing for senior programs at the Farmer's Market at the Seasoned Seniors booth. Board Member Porter asked about the Play it Forward Campaign and the process for interested parties. Director Mangum responded that interested parties can reach out to him regarding donations and fund matching opportunities.

**9. BOARD REPORTS**

Chairman Turner shared praise for the 4<sup>th</sup> of July Celebration. Event was well attended and shared kudos for staff.

Board Member Diane Giltner shared Missouri City Green's partnership with Access Health Back to School event taking place on Saturday, August 10.

**10. ITEMS FOR NEXT AGENDA**

Chairman Turner requested adding cost recovery regarding Recreation programs to be added to next month's agenda.

**11. ADJOURN**

With no further items to discuss, Chairman Turner adjourned the meeting at 8:10 p.m.