



Missouri City Parks Board

Jason Mangum, Director
Randy Troxell, Assistant Director
Kevin Browne, Recreation Superintendent
Barry Hamilton, Parks Superintendent
J.R. Atkins, Board Member
Claudia Iveth Garcia, Board Member
Diane Giltner, Board Member
Raj Joseph, Board Member
Llarance Turner, Chairman

Don Johnson, Board Member
Thomasine Johnson, Board Member
Leslie Mack, Jr., Board Member
Mary Ross, Board Member
Sharman McGilbert, Board Member
Brian Merchant, Board Member
Victoria Porter, Board Member
Buddy Snyder, Vice-Chair

PARKS BOARD MEETING MINUTES THURSDAY, MAY 7, 2020

Notice is hereby given of a **Parks Board Meeting** to be held on Thursday, May 7th, 2019, at **7:00 p.m.** at: **City Hall Council Chamber, 2nd floor**, 1522 Texas Parkway, Missouri City, Texas 77489, for the purpose of considering the following agenda items. All agenda items are subject to action. The Parks Board reserves the right to meet in a closed session on any agenda item should the need arise, and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

NOTICE REGARDING PUBLIC PARTICIPATION

Due to the COVID 19 Disaster and the Center for Disease Control's recommendation regarding social distancing measures, the public will not be allowed to be physically present at this meeting.

The meeting will be available to members of the public and allow for two-way communications for those desiring to participate. Any person interested in speaking on any item on the agenda must notify the City by one of the following methods **before 4:00 p.m. on the day of the Parks Board meeting**:

1. Email or call the Parks and Recreation Department at sydney.andrews@missouricitytx.gov or 281-403-8638; or,
2. Submit a "Public Comment Form" to the Parks and Recreation Department from the following webpage: <https://bit.ly/39pw73Q>.

The request must include the speaker's name, address, email address, phone number and the agenda item number.

To livestream the meeting, the public may access the following link:
<https://www.missouricitytx.gov/780/MCTV>.

To access the meeting agenda packet in PDF format, the public may access the following link:
<https://www.missouricitytx.gov/812/Parks-Board>.

Attendees: Diane Giltner, Don Johnson, Vice-Chair Buddy Snyder, Leslie Mack Jr., Victoria Porter, Thomasine Johnson, Raj Joseph, Mary Ross, Claudia Yvette Garcia, Brian Merchant, and Chairman Llarance Turner.

Absent were: J.R. Atkins and Sharman McGilbert

Staff in Attendance: Parks and Recreation Director Jason Mangum, Assistant Director Randy Troxell, Parks Superintendent Barry Hamilton, Recreation Superintendent Kevin Browne, Administrative Assistant Sydney Andrews, Planning Manager Jennifer Gomez, and Assistant City Attorney James Santangelo.

Others in Attendance: Molly Thomas, Sowmya Balasubramani, and Jared Williams.

1. CALL TO ORDER

Chairman Turner called the meeting to order at 7:00 p.m.

2. CONSIDER APPROVAL OF THE MARCH 5, 2020 PARKS BOARD MEETING MINUTES

Vice-Chair Snyder made a motion to approve the March 5, 2020 minutes. Board Member Giltner seconded the motion. The vote was unanimous. **The motion passed.**

3. PUBLIC COMMENTS

There were no public comments.

4. REVIEW POLICY PARD-P-002, RELATING TO SERVICE ANIMALS

Director Mangum introduced the Service Animal Policy to the board explaining that if the department were to implement a policy that was going to affect the public it would be appropriate to bring to the board for review and input. This policy is for participants who want to utilize service animals at the Recreation Center. The policy is in alignment with the American Disabilities Act and Texas Human Resources Code. Vice-Chair Snyder thought the policy was comprehensive and well done. Board member Giltner agreed.

5. REVIEW THE PARKS AND RECREATION SAFETY MANUAL

Director Mangum introduced the Parks and Recreation Safety Manual to the board explaining that the manual is part of the departments CAPRA Accreditation process and that staff had been working for several months on this manual which includes internal and external policies and procedures. The Safety Manual includes items like bomb threats, missing children protocol, and risk assessments. Director Mangum asked the board if they had any input on the Safety Manual. Board member Ross commented that the document was very well done, and she liked what she saw. Board member Giltner commented the manual was very comprehensive. Board member D. Johnson agreed.

6. CONSIDER A RECOMMENDATION FOR THE VRINDAVAN RESORT PARKLAND DEDICATION

Director Mangum introduced the agenda item. He stated the proposal was for a small development on Staffordshire Road consisting of 87 units which requires less than an acre of parkland dedication. The applicant is proposing 50% private parkland and 50% cash in lieu of. Chairman Turner brought up some concerns from the proposal not being at least half an acre of land. The reserve of parkland along Staffordshire Road is 0.2784 acers. Chairman Turner also stated based on the rules the maximum encumbrance for private parkland for this project is 0.2175. The maximum area of the combined area of both B and D reserves equals 0.215. Director Mangum stated that in the rules it is encouraged to have at least half an acre of private parkland but, not mandatory. Chairman Turner recommended based on the location, size, and information presented to the board accepting 100% money in lieu of land. The Architect Somya Balasubramani asked if the proposal ended up being 100% money in lieu of land would they have the opportunity to redesign the proposal. Planning Manner Gomez stated if the developer redesigns the proposal it will still need to meet all City zoning regulations and ordinances. Board member D. Johnson made a motion to recommend accepting the money in lieu of the full amount of \$1400 per 87 dwelling unit for The Vrindavan Resort Parkland Dedication. Board member Snyder seconded the motion. The vote was unanimous. **The motion passed.**

7. CONSIDER A RECOMMENDATION FOR THE PARKWAY CROSSING PARKLAND DEDICATION

Director Mangum presented the agenda item. He stated the proposal was for a development on Parkway Crossing [Lake Olympia Parkway]. The proposal also includes private parkland. Vice-Chair Snyder questioned about the maintenance of the parkland. Chairman Turner

explained because they are proposing this parkland as private the City will not be maintaining the area. Since it is private parkland, they are only meeting 50% of parkland dedication so, the remaining portion must be money in lieu of land according to the ordinance. Director Mangum stated the applicant would need to make a payment to the City for \$400,000. Director Mangum stated the developer didn't mention the other half of the parkland dedication requirement in the cover letter. Jared Williams stated they are looking to avoid a payment and questioned what would prevent the developers from making this public parkland instead of private. Director Mangum stated the City would have to look at the proposal differently before taking on the proposal as a public parkland dedication. Things to be considered would be quality of the land, access to the public and as it related to public parkland requirements.

Chairman Turner explained to Jared Williams that the board is making a recommendation on the information that is in front of them and if the developer has different plans that this item should be pulled. Jared Williams agreed with Chairman Turner about pulling the item. He stated he misunderstood the requirements for the private parkland dedication and does not want to have his developer pay the \$400,000 fee. Mr. Williams would like to pursue it as a public parkland dedication and understands if the proposal has to be resubmitted. Assistant Attorney Santangelo stated that the parkland dedication has to be considered by Parks Board and Planning and Zoning Commission. He recommends the board to take a vote at this time. Chairman Turner recommend due to the submittal as presented not meeting the criteria and the applicant wanting to submit something new to disapprove the Parkway Crossing Parkland Dedication. Board member Porter asked what park zone the development is located in. Board member Mack stated the development is in park zone 10. Director Mangum stated that the development is in a park zone that has very little parkland so, this could be a benefit to the City. There is undeveloped park land in park zone 10. Board member Mack asked could the board get staff's recommendation on this development being public parkland. Director Mangum answered yes that staff would assess the land and work with the developer on what would be best for the City.

Chairman Turner wanted to point out after staff explanation that the City would benefit by having a park in that area. The biggest challenge the department would face would be the operations and maintenance of the land. Chairman Turner brought up the opportunity of having land in this park zone. He explained that land is very expensive, and that the city has been looking for park land in this park zone. He explained it might be in the City's best interest to obtain the parkland now. Board member Ross agreed and stated that the public/private option would be a good route for the City and developer. She believes this development is needed for the citizens in that area. Board Member Joseph made a motion to recommend public parkland that is in a location approved by staff. Board Member D. Johnson seconded. Board member Mack disagrees with the motion saying he would like to know what the land can really be used for and it is feasible for the City. Board member Giltner stated if the development gets approved for public parkland the City would have to maintain the land and that is a big responsibility for Parks Maintenance. Chairman Turner stated that this will be undeveloped parkland that will be used at the appropriate time. He stated that land is important. Board member D. Johnson withdrew his second. Board Member Joseph withdrew his motion. Board member Porter made a motion to approve with conditions to accept the public parkland as required by the ordinance and for staff to work with the developer on the location and potentially develop the land together. Board member Garcia seconded the motion. **The motion passed**, with 10 votes in favor, and 1 abstention from Board member Mack.

8. STAFF REPORTS

a. *Parks Projects: Assistant Parks & Recreation Director Randy Troxell*

The report was provided in packet. Assistant Director Troxell highlighted projects like American Legion, Mosley Park, and the ongoing Signage Project. He explained that

American Legion now has a concrete roadway and parking lot, the utilities have been running at the park and, the new restroom building should be delivered sometime next week. Assistant Director Troxell stated the project should be close to completion in June.

b. *Parks Operations: Parks Superintendent Barry Hamilton*

The report was provided in packet. There were no further questions.

c. *Recreation: Recreation Superintendent Kevin Browne*

The report was provided in packet. Recreation Superintendent Browne stated that all programs, rentals, and events have all been canceled since March 13th. He also stated there has been a heavy disinfectant and deep cleaning of all work out equipment, gym areas, restrooms, multi-purpose areas, and kid zone areas. New manual operated telescope bleachers have been installed in the gym. These new bleachers are more appropriate for an indoor facility which will make it safer for members and staff will be able to modify the space as needed. The old bleachers which were outdoor aluminum bleachers, will be kept and used at a different location. There has been some new painting done at the Recreation Center including the kid zone that has a new color scheme. Recreation Superintendent Browne has been working on a proposal for phase plan reopening.

The department is still waiting to see what City Management would like to do about 4th of July and summer camp. Recreation Superintendent Browne went on to explain that March 2020 the Recreation Center has made \$27,000 less than in March 2019 due to COVID19 and not having any revenue streams including refunds on programs and rentals. Vice-Chair Snyder questioned will any programs be canceled due to the pandemic. Recreation Superintendent Browne stated there will be no cutting of programs just slowly reintroducing the program with a cap on participants following the CDC guidelines. Recreation Superintendent Browne stated that the number one goal is to get people back into the recreation center safely. Vice-Chair Snyder asked for an update on the kayaks and boating program. Recreation Superintendent Browne stated that the department has acquired the kayaks. As soon as it is safe for staff to be trained and programs to start back up the kayaks can be utilized.

9. DIRECTORS REPORT

Parks and Recreation Director: Jason Mangum

Director Mangum stated he did not have much to report than what staff has already stated. He emphasized the American Legion Project, moving forward with the Veterans Memorial, the signage project, and Mosely Park improvements. He complimented his staff for stepping up and working hard with this ongoing pandemic. He thanked them for their dedication and ability to be flexible. He also mentioned the newsletter and how it is offering virtual recreation activities to keep the public involved. Director Mangum also wanted to thank Board Member Giltner and Missouri City Green for the lunch that was brought a couple weeks ago. He also announced that Former Operation Manager Kyle Fry has accepted a new position in Baytown, TX as Recreation Superintendent and will be leaving Missouri City.

10. BOARD REPORTS

Board member Giltner shared that Missouri City Green showed their appreciation to the Parks and Recreation Department by delivering 13 sandwich meals to the parks staff and 6 sandwich meals to the recreation staff.

11. ITEMS FOR NEXT AGENDA

There were no items stated for next agenda.

12. ADJOURN

With no further items to discuss, Chairman Turner adjourned the meeting at 9:14pm.

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending Parks Board meetings. To better serve you, requests should be received 24 hours prior to meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.