

**YOLANDA FORD**  
Mayor

**VASHAUNDRA EDWARDS**  
Councilmember at Large Position No. 1

**CHRIS PRESTON**  
Mayor Pro Tem  
Councilmember at Large Position No. 2



**CHERYL STERLING**  
Councilmember District A

**JEFFREY L. BONEY**  
Councilmember District B

**ANTHONY G. MAROULIS**  
Councilmember District C

**FLOYD EMERY**  
Councilmember District D

## CITY COUNCIL MEETING AGENDA ADDENDUM

Notice is hereby given of an addendum to the Regular City Council Meeting of items coming before the City Council of Missouri City to be held on **Monday, June 15, 2020**, at **7:00 p.m.** at: **City Hall, Council Chamber, 2<sup>nd</sup> Floor**, 1522 Texas Parkway, Missouri City, Texas, 77489, for the purpose of removing the following agenda item. All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

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### NOTICE REGARDING PUBLIC PARTICIPATION

Due to the COVID 19 Disaster and the Center for Disease Control's recommendation regarding social distancing measures, the public will not be allowed to be physically present at this meeting.

The meeting will be available to members of the public and allow for two-way communications for those desiring to participate. Any person interested in speaking on any item on the agenda must notify the City by one of the following methods **before 4:00 p.m. on the day of the City Council meeting**:

1. Email or call the City Secretary at [CSO@missouricitytx.gov](mailto:CSO@missouricitytx.gov) or 281-403-8686; or,
2. Submit a "Public Comment Form" to the City Secretary from the following webpage: <https://bit.ly/39pw73Q>.

**The request must include the speaker's name, address, email address, phone number and the agenda item number.**

To livestream the meeting, the public may access the following link: <https://www.missouricitytx.gov/780/MCTV>.

To access the meeting agenda packet in PDF format, the public may access the following link: <https://www.missouricitytx.gov/407/City-Council>.

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**Item 6(b) of the agenda for the June 15, 2020, regular City Council meeting is hereby amended as follows:**

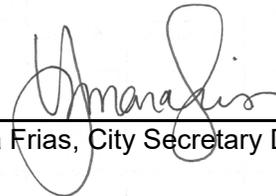
**6. CONSENT AGENDA**

- (b) Consider authorizing the continuation of annual payments for certain website hosting services.

In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Maria Jackson, City Secretary, at 281.403.8686.

### CERTIFICATION

I certify that a copy of the June 15, 2020, agenda of items to be considered by City Council was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on June 12, 2020, at 4:00 p.m.



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Yomara Frias, City Secretary Department



**Council Agenda Item  
June 15, 2020**

**6. CONSENT AGENDA**

- (b) Consider authorizing the continuation of annual payments for certain website hosting services.
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Background information attached as follows:

Cover Memo – **Updated 06.12.2020**



**CITY COUNCIL  
AGENDA ITEM COVER MEMO**

**Monday, June 15, 2020**

**To:** Mayor and City Council  
**Agenda Item:** 6(b) Consider authorizing the continuation of annual payments for certain website hosting services.  
**Submitted by:** Stacie Walker, Director of Communications

**SYNOPSIS**

City Council approval is needed to remit payment to CivicPlus for website hosting services. The 2020 invoice amount reflects the increased annual fee for:

- The hosting and support for 11 website department headers, which allow for departments to have a customized homepage for programs, services, partnerships and special events/projects. This was added as part of the 2016 redesign;
- The fee renewal for the CivicPlus module which is critical for citizen engagement and outreach projects; and
- The hosting and support for the main web presence: [www.missouricitytx.gov](http://www.missouricitytx.gov).

**STRATEGIC PLAN 2019 GOALS ADDRESSED**

- Create a great place to live
- Maintain a financially sound City
- Grow business investments in Missouri City
- Develop a high performing City team
- Have quality development through buildout

**BACKGROUND**

CivicPlus provides hosting services for the City website, including department headers that were added at the request of the Leadership Team & Assistants. The addition of department headers were also discussed with City Council. This is an annual expenditure and CivicPlus has been hosting the City’s website since 2011. The amount for 2020 through 2021 is \$16,385.25.

**BUDGET/FISCAL ANALYSIS**

Funding Source	Account Number	Project Code/Name	FY__ Funds Budgeted	FY__ Funds Available	Amount Requested
Budget	101-53504-10-108-	City Website Hosting Services	\$68,000	\$38,071	\$16,385.25

**Purchasing Review:**

Shannon Pleasant, Procurement and Risk Manager

**Financial/Budget Review:**

Bertha P. Alexander, Budget & Financial Reporting Manager

*Note:* Compliance with the conflict of interest questionnaire requirements, if applicable, and the interested party disclosure requirements (HB 1295) has been confirmed/is pending within 30-days of this Council action and prior to execution.

**SUPPORTING MATERIALS**



# Invoice

#200164

**NEW REMITTANCE ADDRESS  
(FOR PAYMENTS ONLY)**  
CivicPlus  
PO Box 1572  
Manhattan KS 66505

7/1/2020

PO #

**Bill To**  
Accounts Payable  
Missouri City TX  
1522 Texas Parkway  
Missouri City TX 77489

**TOTAL DUE**  
  
**\$16,385.25**  
Due Date: 7/31/2020

Terms	Due Date	PO #	Approving Authority
Net 30	7/31/2020		

Qty	Item	Start Date	End Date
11	Website Department Header Annual Fee for Hosting and Support	7/1/2020	6/30/2021
1	CivicSend Annual Fee Renewal	7/1/2020	6/30/2021
1	Annual Fee for Hosting and Support	7/1/2020	6/30/2021

<b>Total</b>	\$16,385.25
<b>Due</b>	<b>\$16,385.25</b>

**STAFF'S RECOMMENDATION**

Staff recommends payment be remitted to CivicPlus for website hosting services.

**Director Approval:**

Stacie Walker

**Assistant City Manager/  
City Manager Approval:**

Bill Atkinson, Interim City Manager