



**Council Agenda Item
November 2, 2020**

6. CONSENT AGENDA

- (e) Consider authorizing the acceptance of additional Coronavirus Aid, Relief, and Economic Security (CARES) Act funds from Fort Bend County, the negotiation and execution of amendments to contracts with MPACT and Fort Bend County to implement such acceptance, and the allocation of additional funds to the City's rental, mortgage, and utility assistance program.
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Background information attached as follows:

Cover Memo – ***Provided to City Council 11.02.2020***

CARES Act Project List/Budget - ***Provided to City Council 11.02.2020***



CITY COUNCIL AGENDA ITEM COVER MEMO

November 2, 2020

To: Mayor and City Council

Agenda Item: 6(e) Consider authorizing the acceptance of additional Coronavirus Aid, Relief, and Economic Security (CARES) Act funds from Fort Bend County, the negotiation and execution of amendments to contracts with MPACT and Fort Bend County to implement such acceptance, and the allocation of additional funds to the City's rental, mortgage, and utility assistance program

Submitted by: Allena Portis, Director of Financial Services.

SYNOPSIS

On August 3, 2020, the CARES Act priorities and outreach plan was presented to City Council for consideration. At that time, City Council approved and authorized the use of Coronavirus Relief Funds (CARES Act) according to a submitted project list totaling \$ 2,357,548. A revised project list/budget totaling \$4,108,775 was approved by Council on October 5, 2020 and a second revised project list/budget is being brought to the City Council for consideration and authorization tonight. This revision will provide additional funding for the Rental Mortgage Assistance (RMU) program as we prepare to receive an additional award of \$2 million from Fort Bend County for the RMU and Small Business Assistance Programs.

STRATEGIC PLAN 2019 GOALS ADDRESSED

- Create a great place to live
- Maintain a financially sound City

BACKGROUND

The CARES Act established the Coronavirus Relief Fund (the "Fund") and appropriated \$150 billion to the Fund. Fort Bend County received \$134,262,393.00 from the State of Texas from the Fund. Missouri City first was eligible to receive up to \$3,763,760.00 in reimbursements from Fort Bend County. The City would be required to make expenditures up front before receiving reimbursements.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

In addition to the funds awarded from Fort Bend County, the City has received \$345,015 from Harris County for a total of \$4,108,775 in County awarded CARES Act funds. The City also received a cumulative allocation of \$428,210 in CDBG-CV funding from the CARES Act.

With the recent addition of \$2 million in funding from Fort Bend County, the total amount of County awarded CARES Act funds is \$6,108,775. This includes \$345,015 from Harris County and \$5,763,760

from Fort Bend County. The City also received a cumulative allocation of \$428,210 in CDBG-CV funding from the CARES Act.

This additional \$2 million from Fort Bend County is restricted to use for the RMU and/or Small Business Program only. The RMU Program was originally allocated \$500,000 and to date has allotted \$464,753 of the \$500,000. In order to continue to serve residents in need of RMU funding, staff is recommending the city council reallocate \$500,000 of existing funding from the Small Business Program to the RMU program for a total to date of \$1 million. In addition to the reallocation, staff is requesting to increase the maximum grant for the Small Business Program from \$15,000 to \$20,000.

Once the interlocal agreement is executed, the additional \$2 million from Fort Bend County will be allocated to both the RMU and Small Business Program based on the demand/need.

The MPACT contract may also be amended to provide services to allow them to facilitate the distribution of the additional funds.

BUDGET/FISCAL ANALYSIS

Upon approval of this item, a budget amendment will be prepared and presented to Council for approval at a future meeting.

Purchasing Review: N/A

Financial/Budget Review: *Bertha P. Alexander, Budget & Financial Reporting Manager*

Note: Compliance with the conflict of interest questionnaire requirements, if applicable, and the interested party disclosure requirements (HB 1295) has been confirmed/is pending within 30-days of this Council action and prior to execution.

SUPPORTING MATERIALS

1. CARES Act Project List/Budget

STAFF'S RECOMMENDATION

Staff recommends Council authorize the acceptance of additional Coronavirus Aid, Relief, and Economic Security (CARES) Act funds from Fort Bend County, the negotiation and execution of amendments to contracts with MPACT and Fort Bend County to implement such acceptance, and the allocation of additional funds to the City's rental, mortgage, and utility assistance program.

Director Approval: **Allena Portis, Director of Financial Services**

**Assistant City Manager/
City Manager Approval:** **Bill Atkinson, Assistant City Manager**

		Approved 8/3/2020	Adjustment	Approved 10/5/2020	Adjustment	Proposed 11/2/2020
Priority 1: Existing Expenses						
Existing Expenses (PPE, Sanitation, Supplies, Staff time)	Expenses Missouri City already spent on COVID* includes Emergency Sick Leave	\$ 150,000	\$ 348,482	\$ 498,482		\$ 498,482
COVID Emergency Sick Leave	Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.	\$ 61,000	\$ (61,000)	\$ -		\$ -

Priority 2: Safety						
Thermal Imaging	System will allow visitors/ employees to have temps check system at 10 high traffic entrances into city buildings.	\$ 150,000	\$ (111,225)	\$ 38,775		\$ 38,775
Cleanse Portal	Sanitizing Entry Gates	\$ -	\$ 338,250	\$ 338,250		\$ 338,250
First Responder safety equipment	Individual Air Pack regulator. This would help isolate potential contamination between individuals who currently share regulators And training mannequin to better train our firefighter to respond to COVID positive patients.	\$ 117,048	\$ -	\$ 117,048		\$ 117,048
Missouri City Cloth Mask		\$ 16,000	\$ (8,500)	\$ 7,500		\$ 7,500
Hazardous Pay for First Responders		\$ -	\$ 182,000	\$ 182,000		\$ 182,000
Projected Salary & Benefits for COVID-19 response	Projected expenditures through November 30, 2020	\$ -	\$ 207,396	\$ 207,396		\$ 207,396
Medical Director	Projected cost of Dr. Joe Anzaldua services September - December		\$ 4,500	\$ 4,500		\$ 4,500
Water Testing for COVID	Sampling and analyzing the wastewater from sewer lifts stations closest to largely populated areas like hospitals, businesses and large residential areas could provide significant COVID-19 related data.	\$ 25,000	\$ -	\$ 25,000		\$ 25,000
Building Services	Plexiglas (previous request included intercoms and automatic doors)	\$ 88,500	\$ (68,500)	\$ 20,000		\$ 20,000
Testing & Quarantine	Funds to test employees & quarantine first responders	\$ 75,000	\$ (75,000)	\$ -		\$ -

Priority 3: Public Outreach						
Small Business Assistance	Up to \$2,500 grants for 200 recipients for a total of \$500,000 in funding	\$ 500,000	\$ (500,000)	\$ -		\$ -
Rental/ Mortgage and Utility Assistance		\$ 500,000	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000
Small Business Lease/Mortgage Assistance Program/PPP	Up to \$20,000 grant (<i>increased from \$15,000</i>)	\$ -	\$ 1,500,000	\$ 1,500,000	\$ (500,000)	\$ 1,000,000
MPACT Consulting Agreement	Manage the Assistance Programs and provide grants management assistance. Contract approved by City Council.	\$ -	\$ 304,000	\$ 304,000		\$ 304,000
PPE for Senior Living and Senior citizens	Senior Living Facilities and Seniors throughout the community \$75,000.	\$ 75,000	\$ -	\$ 75,000		\$ 75,000

Priority 4: Other Expenses						
Temporary workers	Up to 5 temp workers for 5 months to assist with COVID related task	\$ 100,000	\$ (100,000)	\$ -		\$ -
Telework and meetings	This includes laptops, licenses, docking stations, Zoom, DocuSign and WebEx Charges	\$ 280,000	\$ (169,176)	\$ 110,824		\$ 110,824
EOC Enhancements	Technology upgrade to EOC to allow workers to be spread out over several rooms	\$ 100,000	\$ 60,000	\$ 160,000		\$ 160,000
Self-Sanitizing Robot	To sanitize high traffic areas	\$ 100,000	\$ (100,000)	\$ -		\$ -
Planning	Update City COOP plan with a pandemic annex (MPACT Consulting)	\$ 15,000		\$ 15,000		\$ 15,000
COVID Employee Health and Wellness	Employee appreciation	\$ 5,000	\$ -	\$ 5,000		\$ 5,000

Total Planned Expenditures	\$ 2,357,548	\$ 1,751,227	\$ 4,108,775	\$ -	\$ 4,108,775
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CARES Act Funding:	
Fort Bend County	\$ 3,763,760
Harris County	\$ 345,015
Fort Bend County 2nd Allocation	\$ 2,000,000
Total Funding	\$ 6,108,775

Total Planned Expenditures	\$ 4,108,775
Funding Available*	\$ 2,000,000

* Interlocal agreement accepting funding to be brought before Council at the November 16th meeting