

ROBIN J. ELACKATT
Mayor

VASHAUNDRA EDWARDS
Councilmember at Large Position No. 1

LYNN CLOUSER
Councilmember at Large Position No. 2



CHERYL STERLING
Councilmember District A
JEFFREY L. BONEY
Councilmember District B
ANTHONY G. MAROULIS
Mayor Pro Tem
Councilmember District C
FLOYD EMERY
Councilmember District D

CITY COUNCIL SPECIAL MEETING MINUTES

The City Council of the City of Missouri City, Texas, met in special session on **Wednesday, June 23, 2021**, at the Quail Valley Golf Course, Magnolia Room, 2880 La Quinta Drive, Missouri City, Texas 77459, at **6:00 p.m.** to consider the following:

1. ROLL CALL

Mayor Elackatt called the meeting to order at 6:01 p.m.

Those also present: Mayor Pro Tem Maroulis, Councilmembers Clouser, Sterling, Boney and Emery; Interim City Manager Atkinson, City Secretary Jackson, Assistant City Attorney Santangelo, Assistant City Manager Martel, Director of Public Works and City Engineer Kumar, Assistant City Engineer Davis, Assistant Director of Public Works Hoover, Director of Human Resources and Organizational Development Russell, Deputy Court Administrator West, Director of Information Technology Cole, IT Manager Mathew, Desktop Services Specialist Zachariah, Desktop Services Specialist Shahzad, Police Chief Berezin, Fire Chief Partida, Director of Financial Services Portis, Budget and Financial Reporting Manager Alexander, Director of Parks and Recreation Mangum, Director of Development Services Thomas Gomez, Golf Course General Manager Stittleburg, Director of Communications Walker, Community Relations Coordinator Matte, Customer Relations Specialists III Joseph, Communications Manager Dickerson, and Media Relation Specialist III Kalimkootil. Councilmember Clouser arrived at 6:03 p.m. Councilmember Edwards arrived at 6:10 p.m. City Attorney Iyamu arrived at 6:20 p.m. Absent: Mayor Pro Tem Maroulis.

2. DISCUSSION/POSSIBLE ACTION

(a) Presentation of the Fiscal Year 2022 budget overview.

Interim City Manager Atkinson presented an overview of the budget presentations scheduled on this day.

Director of Financial Services Portis presented the financial services department organizational chart, vision, accomplishments, goals, budget summary, and full-time employee history. Discussion ensued regarding departmental policies and bond ratings.

Director of Information Technology Cole presented the innovation and technology department organizational chart, vision, accomplishments, goals, budget summary, full-time employee history, supplemental requests, and replacement program. Discussion ensued regarding cyber security, supplemental priorities list, Wi-Fi pilot study, licenses, and staff training for new hardware and software.

Director of Communications Walker presented the communications department organizational chart, vision, accomplishments, goals, budget summary, full-time employee history, supplemental requests, and the Public, Educational, and Governmental Access (PEG) special revenue fund. Discussion ensued regarding newsletter costs, internal communications' staff job descriptions and the job descriptions of the requested positions, the increased number of newsletter distributions to residents, cable services, cross training, small business plans, city website updates, and PEG funds.

Interim City Manager Atkinson presented the economic development department chart, vision, accomplishments, goals, budget summary, and full-time employee history. Discussion ensued regarding the staffing chart and posted positions.

Deputy Court Administrator West presented the municipal court chart, vision, accomplishments, goals, budget summary, full-time employee history, supplemental requests, court building security special revenue fund, court technology special revenue fund, court juvenile case special revenue fund, and court jury special revenue fund. Discussion ensued regarding court operations due to and during the pandemic.

Fire Chief Partida presented the fire and rescue services department organizational chart, vision, accomplishments, goals, budget summary, full-time employee history, and supplemental requests. Discussion ensued regarding supplemental personal requests, overtime increase for the prevention office, Fire Station Number 2 activities, and portable generators.

Police Chief Berezin presented the police department organizational chart, vision, accomplishments, goals, budget summary, full-time employee history, supplemental requests, asset seizure/forfeiture special revenue fund, public safety grants special revenue fund, and radio communications systems special revenue fund. Discussion ensued regarding the City's human trafficking taskforce, open positions, Fondren Park police coverage and traffic enforcement, mental illness law enforcement training, officer recruitment, education reimbursement, personnel issues and how they were addressed, the hiring process, and employee moral training.

Mayor Elackatt stepped away at 8:07 p.m. and returned at 8:08 p.m.

Councilmember Boney stepped away at 8:35 p.m.

Golf Course General Manager Stittleburg presented the Missouri City Recreation and Leisure Local Government Corporation vision, accomplishments, goals, budget summary, and hotel tax occupancy fund. Discussion ensued regarding employee raises, hotel tax occupancy funds, golf course survey, advertising, and revenue projections.

Councilmember Boney returned at 8:43 p.m.

Director of Parks and Recreation Mangum presented the parks and recreation department organizational chart, vision, accomplishments, goals, budget summary, full-time employee history, supplemental requests, and parkland zones 1-13 special revenue funds. Discussion ensued regarding gravel replacement at Hunters Glen Park, bond projects requested and presented to the bond committee, job responsibilities, Sta-Mo Park, and additional funding for the 4th of July event and various city events.

Councilmember Sterling stepped away at 9:05 p.m. and returned at 9:10 p.m.

Councilmember Emery stepped away at 9:23 p.m. and returned at 9:27 p.m.

Councilmember Edwards stepped away at 9:30 p.m.

3. ADJOURN

Councilmember Clouser moved to adjourn the meeting at 9:38 p.m. Councilmember Sterling seconded. **MOTION PASSED UNANIMOUSLY.**

Ayes: Mayor Elackatt, Councilmember Clouser, Councilmember Sterling,
Councilmember Boney, and Councilmember Emery
Absent: Councilmember Edwards

Minutes PASSED AND APPROVED this the 6th day of July 2021.

Maria Jackson, City Secretary