

GREGORY WILLIAMS, Chair  
Position No. 1

JACQUELINE WATSON, Vice Chair  
Position No. 2

WANDA JOHNSON  
Position No. 3



## CIVIL SERVICE COMMISSION MEETING AGENDA

Notice is hereby given of a meeting of the Civil Service Commission of Missouri City to be held on **Monday, August 30, 2021, at 6:00 p.m., at the Missouri City Community Center, 1522 Texas Parkway, Missouri City, Texas 77489.** Due to certain disaster conditions and the suspension of certain Texas Open Meetings Act provisions by the Governor of the State of Texas, remote access to the meeting will also be made available to the public. The public may participate in the meeting by calling the following number: (415) 655-0003 (access code: 177 418 8004). All agenda items are subject to action. The Civil Service Commission reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

---

### NOTICE REGARDING PUBLIC PARTICIPATION

Due to the COVID 19 Disaster and social distancing measures, some participants may not be physically present at this meeting.

The meeting will be available to members of the public and allow for two-way communications for those desiring to participate. Any person interested in attending virtually and speaking on any item on the agenda must notify the City by one of the following methods **before 3:00 p.m. on the day of the Civil Service Commission meeting:**

1. Email or call the City Secretary at [CSO@missouricitytx.gov](mailto:CSO@missouricitytx.gov) or 281-403-8686; or,
2. Submit a "Public Comment Form" to the City Secretary from the following webpage: <https://bit.ly/39pw73Q>.

**The request must include the speaker's name, address, email address, phone number, and the agenda item number.**

Any members of the public attending in person and interested in speaking on any item on the agenda must notify the City by completing a comment card at the meeting and submitting such card **before the meeting begins.**

---

#### 1. ROLL CALL

#### 2. CONSIDER ADOPTING THE MINUTES OF THE COMMISSION MEETING OF August 9, 2021

#### 3. PRESENTATIONS

- (a) Present certificates of appointment to Civil Service Commissioners. (*Proposed presenter: Mayor Robin J. Elackatt*)
- (b) Receive a presentation on proposed rules for adoption by the Commission. (*Proposed presenter: Temporary Civil Service Director Monica Nunez-Garza*)

**4. PUBLIC COMMENTS**

*An opportunity for the public to address the Civil Service Commission on agenda items or concerns not on the agenda--those wishing to speak must complete the orange comment card, present the comment card to the City Attorney's Office prior to the beginning of the meeting, and observe a three-minute time limit.*

**5. AUTHORIZATIONS**

(a) Consider adopting civil service rules. *(Proposed presenter: Temporary Civil Service Director Monica Nunez-Garza)*

**6. STAFF REPORTS**

(a) Commission Identification Materials. *(Proposed presenter: Temporary Civil Service Director Monica Nunez-Garza)*

(b) Discuss the upcoming schedule of events for the Commission. *(Proposed presenter: Temporary Civil Service Director Monica Nunez-Garza)*

**7. CIVIL SERVICE COMMISSION ANNOUNCEMENTS**

*Hear announcements concerning items of community interest, if any, from the Civil Service Commissioners, for which no formal action will be taken.*

**8. CLOSED EXECUTIVE SESSION**

*The Civil Service Commission may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.*

**9. RECONVENE**

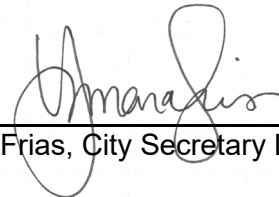
*Reconvene into Regular Session and Consider Action, if any, on items discussed in Executive Session.*

**10. ADJOURN**

**In compliance with the Americans with Disabilities Act, the City of Missouri City will provide for reasonable accommodations for persons attending Civil Service Commission meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Michael Tubbs, Facilities and Fleet Manager, at 281.403.8500.**

**CERTIFICATION**

I certify that a copy of the August 30, 2021 agenda of items to be considered by the Civil Service Commission was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on August 27, 2021 at 11:15 a.m.



---

Yomara Frias, City Secretary Department