

ROBIN J. ELACKATT
Mayor

VASHAUNDRA EDWARDS
Councilmember at Large Position No. 1

LYNN CLOUSER
Councilmember at Large Position No. 2



CHERYL STERLING
Councilmember District A
JEFFREY L. BONEY
Councilmember District B
ANTHONY G. MAROULIS
Mayor Pro Tem
Councilmember District C
FLOYD EMERY
Councilmember District D

CITY COUNCIL SPECIAL MEETING MINUTES

The City Council of the City of Missouri City, Texas, met in special session on **Monday, August 16, 2021**, at the Missouri City Community Center, 1522 Texas Parkway, Missouri City, Texas, 77489, at **5:30 p.m.** to consider the following:

1. ROLL CALL

Mayor Elackatt called the meeting to order at 5:31 p.m.

Those also present: Councilmembers Clouser, Boney, and Emery; Interim City Manager Atkinson, City Attorney Iyamu, Assistant City Manager Martel, Director of Human Resources and Organizational Development Russell. Councilmember Edwards and Councilmember Sterling called at 5:32 p.m. Absent: Mayor Pro Tem Maroulis and City Secretary Jackson.

2. DISCUSSION/POSSIBLE ACTION

(a) Presentation on Street drainage and Rain Event Update.

Director of Public Works Kumar presented on Street drainage and provided a Rain Event Update. Mayor Elackatt inquired the amount of flood alert signage available. Kumar stated the City had nine signs installed. Councilmember Sterling asked if comparative data had been collected pre and post flooding events. Kumar stated they were seeing more intense rainfall during the last years which cause areas to flood that typically did not flood in years past. Councilmember Edwards encouraged Kumar to share protocols with the Communications Department as hurricane season was approaching. Kumar noted they work closely with Communications during flood incidents and would forward protocols to them. Councilmember Emery inquired about debris in storm sewers. Kumar spoke about the problems this creates and the outreach program. Assistant Director of Public Works Hoover also spoke about the outreach program. Edwards inquired about older neighborhoods flooding and if staff had reached out to the MUDs to fix those areas. Kumar explained older neighborhoods were on a different drainage criteria compared to newer neighborhoods. He noted the Watershed Master Plan was looking into applying for grants in order to assist neighborhoods with flooding and ponding issues. Kumar added the plan would be presented at an upcoming City Council meeting.

(b) Presentation of the Lean Six Sigma Program.

Interim City Manager presented an overview on the process of transitioning to Continuous Process Improvement. Lean Six Sigma Coordinator Kunnath presented on the Lean Six Sigma Program and the training of employees. Councilmember Edwards expressed concerns as this information was not presented at the budget workshops when questions arose on the difference between the Lean Six Sigma Coordinator and Chief Performance Officer positions. Councilmember Sterling asked for the significant difference between the two roles. Coordinator Kunnath explained. Councilmember Boney noted the Lean Six Sigma position was discussed during last year's budget proposal as per the previous City Manager's recommendation. Mayor Elackatt stated he would like to see ideas on improving the four areas of need identified by citizens. Chief Performance Officer Harris presented on the Strategic Planning Dashboard. Mayor Elackatt requested an update on the Community Survey and the four areas that citizens identified as needed to be enhanced.

Councilmember Edwards moved to recess the special City Council meeting. Councilmember Emery seconded. **MOTION PASSED UNANIMOUSLY.**

At 7:21 p.m., City Council recessed the special City Council meeting.

At 9:43 p.m., City Council reconvened the special City Council meeting.

(c) Discussion on proposed ordinance for City Council training.

City Attorney Iyamu presented on the proposed ordinance for City Council training. Iyamu discussed what type of trainings other benchmark cities have. Councilmember Edwards inquired on the length of the training. Iyamu stated the training would take place during a special City Council meeting and proposed it be scheduled during the month of January after elections. She added that the training would be annual. Councilmember Clouser requested that new Councilmembers receive such training before they preside their first meeting. Iyamu suggested ensuring the new member orientation take place before the new member's first meeting and then have the course for all of Council in January.

3. CLOSED EXECUTIVE SESSION

After proper notice was given pursuant to the Texas Open Meetings Act, the City Council went into Executive Session at 9:49 p.m.

Texas Government Code, Section 551.071 – Consultation with attorney to seek or receive legal advice regarding pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: civil service system implementation and compensation requirements.

At 10:36 p.m., Councilmember Edwards left the meeting.

4. RECONVENE

At 10:40 p.m., City Council reconvened into the special City Council meeting. No action was taken.

Councilmember Sterling moved to adjourn the meeting. Councilmember Clouser seconded. **MOTION PASSED UNANIMOUSLY.**

5. ADJOURN

The special City Council meeting adjourned at 10:41 p.m.

Minutes PASSED AND APPROVED this the 7th day of September 2021.

Maria Jackson, City Secretary