



CIVIL SERVICE COMMISSION
FIRE DEPARTMENT
ENTRY-LEVEL FIREFIGHTER EXAMINATION

The City of Missouri City will conduct a Civil Service Examination to establish an eligibility list for entry-level Firefighters. This eligibility list shall be effective for twelve (12) months from the examination date, unless exhausted earlier.

DEADLINE TO APPLY FOR THE EXAMINATION IS NOVEMBER 3, 2021

Examination Date: Saturday, November 13, 2021
Time: 9:00 a.m.
Place: Missouri City Community Center (Upstairs)
1522 Texas Parkway, 2nd Floor
Missouri City, Texas 77489

Overflow Room, if needed:
Missouri City Public Safety Headquarters
EOC Training Room
3849 Cartwright Road
Missouri City, Texas 77459

Failure to timely apply for the examination will result in an applicant's disqualification or exclusion from testing.

Eligibility Requirements

The eligibility requirements for an entry-level Firefighter are established by the [Local Rules & Regulations of the Fire Fighters' and Police Officers' Civil Service Commission for the City of Missouri City, Texas](#). Some of these requirements include that an applicant must:

- be at least 18 years of age, but not 36 years of age or older;
- have a high school diploma or a GED equivalent;
- be able to read and write English;
- be currently certified by the Texas Commission on Fire Protection;
- be a currently certified EMT by the Texas Department of State and Health Services;
- not have a record of conviction or deferred adjudication for driving while intoxicated within the last three (3) years;
- not have a record of two (2) or more moving traffic violations and/or accidents, within the last 24 months preceding the date of application or a suspended driver's license.
- not been found or admitted to the use of methamphetamines, speed, crank, crack (or any other form of cocaine), steroids or any other controlled substance without a prescription during the last five (5) years preceding the date of application; and

- have not been found or admitted to the use of heroin, opium, PCP, or have intentionally used LSD, or have ever sold or distributed marijuana or any other controlled substance.

Examination Process

Applicants will be required to complete and submit an online application through the [Missouri City Human Resources & Organizational Development webpage](#) by **November 3, 2021**. Applicants must also complete, sign, and return the Examination Application by **November 3, 2021**.

Applicants who are not disqualified from testing, will receive an invitation for examination from the Civil Service Director that confirms the examination date, time, and location, contains a Personal History Statement form for completion, and that assigns a candidate number to the applicant. The applicant must then complete and sign the Personal History Statement form and submit it during check-in on the examination date. Failure to provide a Personal History Statement by this deadline will result in the applicant being disqualified from this examination cycle.

Check-in begins at **8:00 a.m.** and ends at **8:45 a.m.** At check-in, applicants must provide proof of identity through a valid driver's license. Failure to timely check-in for the examination will result in an applicant's disqualification or exclusion from testing.

Applicants who have served in the United States armed forces, received an honorable discharge, and make a passing grade (70) on the examination, may be eligible to have five points added to their examination grade. To be eligible for these additional points, Applicants must submit proof of their honorable discharge through a copy of their DD Form 214, at check-in on the examination date.

Use of cell phones or any other recording devices are strictly prohibited during check-in, the examination, and the grading process. Applicants shall not have a cell phone or any recording device on their person while in the examination building.

This notice is being posted on October 12, 2021 at 11:30 a.m.



Monica Nunez-Garza, Temporary Civil Service Director