



CIVIL SERVICE COMMISSION
FIRE DEPARTMENT
ENTRY-LEVEL FIREFIGHTER EXAMINATION

The City of Missouri City will conduct a Civil Service Examination to establish an eligibility list for entry-level Firefighters. This eligibility list shall be effective for twelve (12) months from the examination date, unless exhausted earlier.

DEADLINE TO APPLY FOR THE EXAMINATION IS MAY 31, 2022

Examination Date: **Friday, June 10, 2022**
Time: **8:00 a.m.**
Place: **Missouri City Public Safety Headquarters
PSHQ Training Room/EOC Training Room
3849 Cartwright Road
Missouri City, Texas 77459**

Failure to timely apply for the examination will result in an applicant's disqualification or exclusion from testing.

Eligibility Requirements

The eligibility requirements for an entry-level Firefighter are established by the [Local Rules & Regulations of the Fire Fighters' and Police Officers' Civil Service Commission for the City of Missouri City, Texas](#). Some of these requirements include that an applicant must:

- be at least 18 years of age, but not 36 years of age or older;
- have a high school diploma or a GED equivalent;
- be able to read and write English;
- be currently certified by the Texas Commission on Fire Protection;
- be a currently certified EMT by the Texas Department of State Health Services;
- not have a record of conviction or deferred adjudication for driving while intoxicated within the last three (3) years;
- not have a record of two (2) or more moving traffic violations and/or accidents, within the last 24 months preceding the date of application or a suspended driver's license.
- not been found or admitted to the use of methamphetamines, speed, crank, crack (or any other form of cocaine), steroids or any other controlled substance without a prescription during the last five (5) years preceding the date of application; and
- have not been found or admitted to the use of heroin, opium, PCP, or have intentionally used LSD, or have ever sold or distributed marijuana or any other controlled substance.

Examination Process

Applicants will be required to complete and submit an online application through the [Missouri City Human Resources & Organizational Development webpage](#) by **May 31, 2022**. Applicants must also complete, sign, and return the Examination Application by **May 31, 2022**.

Applicants who are not disqualified from testing, will receive an invitation for examination from the Civil Service Director that confirms the examination date, time, and location, contains a Personal History Statement packet for completion, and that assigns a candidate number to the applicant. The applicant must then complete and sign the Personal History Statement packet and submit it during check-in on the examination date. Failure to provide a Personal History Statement packet by this deadline will result in the applicant being disqualified from this examination cycle.

Check-in begins at **7:00 a.m.** and ends at **7:45 a.m.** At check-in, applicants must provide proof of identity through a valid driver's license. Failure to timely check-in for the examination will result in an applicant's disqualification or exclusion from testing.

Applicants who have served in the United States armed forces, received an honorable discharge, and make a passing grade (70%+) on the examination, may be eligible to have five points added to their examination grade. To be eligible for these additional points, Applicants must submit proof of their honorable discharge through a copy of their DD Form 214 at check-in on the examination date.

Use of cell phones or any other recording devices are strictly prohibited during check-in, the examination, and the grading process. Applicants shall not have a cell phone or any recording device on their person while in the examination building.

This notice is being posted on April 13, 2022 at 9:30 a.m.



Monica Nunez-Garza, Temporary Civil Service Director