



**CIVIL SERVICE COMMISSION**  
**FIRE DEPARTMENT**  
**ENTRY-LEVEL FIREFIGHTER EXAMINATION**

The City of Missouri City will conduct a Civil Service Examination to establish an eligibility list for entry-level Firefighters. This eligibility list shall be effective for twelve (12) months from the examination date, unless exhausted earlier.

**DEADLINE TO APPLY FOR THE EXAMINATION IS March 14, 2023**

Examination Date: **Friday, March 24, 2023**  
Time: **8:00 a.m.**  
Place: **Public Safety Headquarters Training Room  
3849 Cartwright Road  
Missouri City, Texas 77459**

Failure to timely apply for the examination will result in an applicant's disqualification or exclusion from testing.

**Eligibility Requirements**

The eligibility requirements for an entry-level Firefighter are established by the [Local Rules & Regulations of the Fire Fighters' and Police Officers' Civil Service Commission for the City of Missouri City, Texas](#). Some of these requirements include that an applicant must:

- be at least 18 years of age, but not 36 years of age or older;
- have a high school diploma or a GED equivalent;
- be able to read and write English;
- be currently certified by the Texas Commission on Fire Protection;
- be a currently certified EMT by the Texas Department of State Health Services;
- not have a record of conviction or deferred adjudication for driving while intoxicated within the last three (3) years;
- not have a record of two (2) or more moving traffic violations and/or accidents, within the last 24 months preceding the date of application or a suspended driver's license.
- not been found or admitted to the use of methamphetamines, speed, crank, crack (or any other form of cocaine), steroids or any other controlled substance without a prescription during the last five (5) years preceding the date of application; and
- have not been found or admitted to the use of heroin, opium, PCP, or have intentionally used LSD, or have ever sold or distributed marijuana or any other controlled substance.

**Examination Process**

Applicants will be required to complete and submit an online application through the [Missouri City Human Resources & Organizational Development webpage](#) by **March 14, 2023**. Applicants must also complete, sign, and return the Examination Application by **March 14, 2023**.


Applicants who are not disqualified from testing, will receive an invitation for examination from the Civil Service Director that confirms the examination date, time, and location, contains a Personal History Statement packet for completion, and that assigns a candidate number to the applicant. The applicant must then complete and sign the Personal History Statement packet and submit it during check-in on the examination date. Failure to provide a Personal History Statement packet by this deadline will result in the applicant being disqualified from this examination cycle.

Check-in begins at **7:00 a.m.** and ends at **7:45 a.m.** At check-in, applicants must provide proof of identity through a valid driver's license. Failure to timely check-in for the examination will result in an applicant's disqualification or exclusion from testing.

Applicants who have served in the United States armed forces, received an honorable discharge, and make a passing grade (70%+) on the examination, may be eligible to have five points added to their examination grade. To be eligible for these additional points, Applicants must submit proof of their honorable discharge through a copy of their DD Form 214 at check-in on the examination date.

Use of cell phones or any other recording devices are strictly prohibited during check-in, the examination, and the grading process. Applicants shall not have a cell phone or any recording device on their person while in the examination building.

This notice is being posted on February 7, 2023 at 2:50 p.m



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Heidi Rodriguez, Human Resources & Organizational Development Manager